

**KENDALL COUNTY BOARD AGENDA  
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210  
Tuesday, June 5, 2018 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
7. Citizens to Be Heard
8. Executive Session
9. Old Business
10. New Business
  - A. Approve Chicago HIDTA Security Officer and Facility Manager Service contract with Kendall County as the Fiduciary Agent effective June 19, 2018 through June 18, 2019, in the amount of \$61,800.00
11. Standing Committee Reports
  - A. Planning, Building & Zoning
    1. Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4)
    2. Approval of an Intergovernmental Agreement between the Village of Plattville and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan, and Stormwater Management within the Jurisdiction of the Village of Plattville for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Plattville to the County of Kendall
  - B. Finance Committee
    1. Approve claims in an amount not to exceed \$ 802,283.31 and Petit Jurors in an amount not to exceed \$1,563.24
    2. Approve Coroner claims in an amount not to exceed \$ 1,978.56
    3. Approval of NACO Membership Invoice in the amount of \$1,104
    4. Rescind Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2,500 (from June 20, 2017)
    5. Approval of the Expenditure of Expenses not to exceed \$7,871 for Illinois State Association of Counties (consisting of \$2,868 for Cook and Collar Counties Caucus, \$4,015 for Large County Board Caucus, and \$988 for general Illinois State Association of Counties dues)
  - C. Law, Justice and Legislation
    1. Approval of Resolution Declaring Opposition of HB 4581, the amendment of Juvenile Court Act of 1987
  - D. Health & Environment
  - E. Standing Committee Minutes Approval
12. Special Committee Reports
  - A. Kencom Executive Board
  - B. Housing Authority
  - C. Historic Preservation
13. Chairman's Report

**Appointments**

Don Brummel –Rob Roy Drainage District – 3 year term – expires May 2021  
Gary Bennett –Rob Roy Drainage District – 3 year term – expires June 2021  
Pam Gegenheimer – Tax Board of Review – 2 year term – expires May 2020  
Eric Schoeny – Yorkville-Bristol Sanitary District – 3 year term – expires June 2021  
Thomas Grant – Housing Authority – 5 year term – expires July 2023  
Dr. Ken Kavanaugh– TB Board – 2 year term – expires August 2020  
David Earl Thompson – Newark Sanitary District – 2 year term – expires May 2020  
Jeff Wehrli – Historic Preservation Commission – 3 year term – expires May 2021  
Matthew Prochaska – Kendall County Economic Development Committee

**Announcements**

Waubonsee Community College Manufacturing & Logistics Career Fair – Wednesday, June 13<sup>th</sup> 9-11 am Plano Campus  
Cancellation of Scheduled July 3, 2018 County Board Meeting  
Discussion of CMAP 2050 Funding Plan

14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press

18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
May 1, 2018**

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, May 1, 2018 at 6:55 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matthew Prochaska, and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Prochaska moved to approve the submitted minutes from the Adjourned County Board Meeting of 4/3/18. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**THE AGENDA**

Member Hendrix moved to approve the amended agenda, striking items 6A and 6B. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL RECOGNITION**

Chairman Gryder commented on the paroled release of an inmate that murdered several people in Kendall County.

**CITIZENS TO BE HEARD**

Todd Milliron spoke about the nominations for appointments to the Fire Districts, he would like to see new faces and cost conscious individuals. Mr. Milliron also said that the ethics ordinance is not citizen friendly and tweaks need to be made to it.

Jim Williams would like to know what the procedure is for Building & Zoning violations. He would like the complaint based process changed, there is no teeth in the process.

**NEW BUSINESS**

**Historic Preservation Month**

Member Prochaska moved to approve the proclamation declaring May Historic Preservation month in Kendall County. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**A PROCLAMATION**

**Declaring Historic Preservation Month in Kendall County, Illinois**

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "This Place Matters" is the theme for National Preservation Month 2018, cosponsored by Kendall County and the National Trust for Historic Preservation.

THEREFORE, the Board of Kendall County do proclaim May as National Preservation Month, and call upon the people of Kendall County to join their fellow citizens across the United States in recognizing and participating in this special observance.

ADOPTED BY THE COUNTY BOARD THIS 1<sup>ST</sup> DAY OF May, 2018.

**HIDTA Agreement**

Member Prochaska moved to approve the HIDTA Agreement with the University of Chicago with Kendall County as the fiduciary agent effective May 1, 2018 through April 30, 2019 in the amount of \$85,000. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**STANDING COMMITTEE REPORTS**

**Highway**

**Grove Road Bridge**

Member Gryder moved to approve the Intergovernmental Agreement between Kendall County, Illinois, Seward Township Road District, Illinois, and the Village of Plattville, Illinois, relating to the Grove Road Bridge Project over the Aux Sable Creek, associated detour routes and the asphalt resurfacing on portions of Brisbin Road. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted nay. **Motion carried 7-1.**

A complete copy of IGAM 18-11 is available in the Office of the County Clerk.

**Finance**

**CLAIMS**

Member Hendrix moved to approve the claims submitted in the amount not to exceed \$878,978.33. Member Hendrix seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$14,619.71, B&Z \$990.49, CO CLK & RCDR \$496.23, ELECTION \$19,748.68, ED SRV REG \$353.09, SHRFF \$2,979.13, CRRCTNS \$5,728.44, MERIT \$208.00, EMA \$99.89, CRCT CT CLK \$931.08, CRCT CT JDG \$1,430.96, CRNR \$1,529.30, CMB CRT SRV \$22,707.50, PUB DFNDR \$775.64, ST ATTY \$2,459.68, SPRV OF ASSMNT \$111.30, TRSR \$17,008.72, EMPLY HLTH INS \$375,160.32, CO BRD \$99.13, TECH SRV \$37,369.63, FAC MGT UTLTS \$45,856.92, CO HWY \$94,418.31, CO BRDG \$8,253.65, TRNSPRT SALES TX \$7,969.50, KC TRANSP ALT PRGM \$33,900.00, HLTH & HMN SRV \$52,701.60, FRST PRSRV \$1,534.99, ELLIS HS \$125.76, ELLIS BRN \$51.84, ELLIS GRNDS \$56.66, ELLIS CMPS \$177.50, ELLIS RDNG LSSNS \$355.00, ELLIS BDAY PRTIES \$177.50, ELLIS WDDNGS \$59.99, HOOVER \$4,201.32, GRNDS & NTRL RSRCS \$692.05, ANML MED CR FND \$150.00, ANML CNTRL EXP \$1,232.22, CO RCDR DOC STRG \$223.52, HIDTA \$54,119.66, SHRFF RNG FND \$813.22, CO CMSSRY FND \$29.58, COOK CO REIMB FND \$3,658.44, CRT SEC FND \$38.99, LAW LBRY \$349.00, JVNL JSTC CNCL \$1,000.00, CRNR \$70.44, PRBTN SRV \$11,236.59, KC DRG CT FND \$3,551.48, GIS \$2,070.91, ENG CNSLTG ESCRW \$2,416.16, EMPLY BNFT PRGM \$2,234.77, PUB SFTY \$7,046.65, CO ANML POP CNTRL \$1,427.16, VAC \$3,235.67, SHRFF VHCL FND \$19,715.00, CRNR SPCL FND \$692.09, FP BND PDRCD \$10,619.10

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Coroner Claims**

Chairman Gryder stated that member Purcell has recused himself from the discussion and under the Board Rules of Order shall be treated as if not present.

Member Cullick moved to approve the Coroner claims in an amount not to exceed \$2,291.83. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Senior Levy**

Member Cullick made a motion to approve a resolution establishing the distribution of grants from the 2017 payable 2018 Senior Citizen Social Services Levy in an amount not to exceed \$334,801.96. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**COUNTY OF KENDALL, ILLINOIS  
RESOLUTION 2018-23**

**A RESOLUTION ESTABLISHING DISTRIBUTION OF GRANTS FROM THE 2017 PAYABLE 2018 SENIOR CITIZEN SOCIAL SERVICES LEVY**

WHEREAS, the Kendall County Board annually extends a property tax levy for Senior Citizen Social Services to enhance the independence of the elderly residents of Kendall County; and

WHEREAS, the Kendall County Board has appropriated \$334,801.96 for grants to agencies to benefit the senior citizens in Kendall County; and

WHEREAS, the Kendall County Board has determined the allocation of grants to agencies to benefit the senior citizens in Kendall County.

NOW, THEREFORE, BE IT RESOLVED that the Tax Year 2017, Fiscal Year 2018 Senior Citizen Levy is granted to these agencies, providing services to the seniors of Kendall County in these amounts:

Community Nutrition Network	\$ 26,000
Fox Valley Older Adult Services	\$ 58,500
Kendall County Health Department	\$ 56,000
Oswegoland Seniors, Inc.	\$ 53,301.96
Prairie State Legal Service	\$ 9,000
Senior Services Associates, Inc.	\$122,000
VNA Health Care	\$ 10,000

Approved and adopted by the County Board of Kendall County, Illinois, this 1<sup>st</sup> day of May 2018.

Attest:

Scott R. Gryder  
County Board Chair

Debbie Gillette  
County Clerk & Recorder

#### **Animal Control**

#### **Fence Gate Replacement**

Member Hendrix moved to approve a fence gate replacement of the existing wooden gate with a chain link gate by Ideal Fence in an amount not to exceed \$900.00. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

#### **Economic Development**

#### **Small Business Week**

Member Cullick moved to approve the resolution supporting Small Business Week from April 29 to May 5, 2018. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

County of Kendall  
Resolution 18 – 24

### **RESOLUTION SUPPORTING SMALL BUSINESS WEEK FROM APRIL 29 TO MAY 5, 2018**

**WHEREAS**, America's progress has been driven by pioneers who think big, take risks and work hard; and

**WHEREAS**, from the storefront shops that anchor Main Street to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and

**WHEREAS**, small business owners and Main Street businesses have energy and a passion for what they do; and

**WHEREAS**, when we support small business, jobs are created and local communities preserve their unique culture; and

**WHEREAS**, because this country's 30 million small businesses create nearly two out of three jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and

**WHEREAS**, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and

**WHEREAS**, KENDALL COUNTY supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today.

**NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY BOARD**, that the County of Kendall do hereby proclaim April 29 through May 5, 2018 as NATIONAL SMALL BUSINESS WEEK

PRESENTED and ADOPTED by the County Board, this 1 day of May 2018.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

**Welcoming Lions Club International**

Member Cullick moved to approve the resolution welcoming Lions Club International to Kendall County on May 9, 2018. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

County of Kendall  
Resolution 18 – 25

**RESOLUTION WELCOMING LIONS CLUB INTERNATIONAL TO KENDALL COUNTY ON MAY 9, 2018**

**WHEREAS**, In 1917, Melvin Jones, a 38-year-old Chicago business leader, told members of his local business club they should reach beyond business issues and address the betterment of their communities and the world, and established the first Lions Club; and

**WHEREAS**, currently Lions Club International has 1.35 million members in more than 46,000 clubs in over 200 countries; and

**WHEREAS**, their goal is to empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs; and

**WHEREAS**, Lions Club International has tackled issues such as working with the blind and visually impaired, and creating youth programs for personal development through volunteering; and

**WHEREAS**, Lions Clubs have been active in Kendall County communities such as Sandwich, Yorkville, and Owego.

**NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY BOARD**, that the County of Kendall do hereby welcome Lions Club International to Kendall County.

PRESENTED and ADOPTED by the County Board, this   1   day of   May   2018.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

**STANDING COMMITTEE MINUTES APPROVAL**

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL COMMITTEE REPORTS**

**Kencom Executive Board**

Member Gilmour announced that it was National Safety Telecommuter’s Week April 8 – 14, 2018. The employee appreciation and service awards dinner was held on April 13<sup>th</sup>.

**Housing Authority**

Member Prochaska stated that they will meet later this month and they have put in a request for additional office space.

**Historic Preservation**

Member Flowers stated that they are working on the ordinance and summer events.

**Chairman’s Report**

Member Purcell moved to approve the appointments. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Appointments**

- Dr. Gary Schlapp – Bristol-Kendall Fire District Trustee – 3 year term – expires April 2021
- Phyllis Yabsley – Bristol-Kendall Fire District Trustee – 3 year term – expires April 2021
- Jeff Wehrli – Ethics Commission Advisor – 2 year term – expires April 2020
- Floyd Dierzen – Newark Fire District Trustee – 3 year term – expires April 2021

Clint Vaughn – Newark Fire District Trustee – 3 year term – expires April 2021  
Jason Bragg – Oswego Fire District Trustee – 3 year term – expires April 2021  
Andrez Beltran – Upper Illinois River Valley Development Authority – 3 year term – expires January 19, 2020

Chairman Gryder recognized Alderman Joel Frieders from Yorkville for raising awareness on suicide prevention. Chairman Gryder brought up the Weis Creek request from the US Board on Geographic Names; the small stream is in Hoover Forest Preserve. The consensus of the board is to defer this to the Forest Preserve.

Chairman Gryder mentioned that we are always looking for any interested residents of the communities that would like to serve on the various boards and commissions and that there is an application on the website.

#### **OTHER BUSINESS**

##### **Health & Environment**

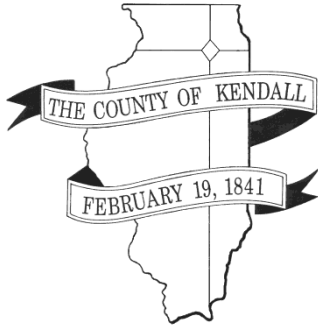
Member Gilmour reviewed the minutes in the packet from the April 16, 2018 meeting.

#### **ADJOURNMENT**

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 2nd day of May, 2018.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk



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**DEPARTMENT OF PLANNING, BUILDING & ZONING**

111 West Fox Street • Room 203

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

**MEMORANDUM**

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To: County Board  
From: Matthew H. Asselmeier, AICP, Senior Planner  
Date: May 15, 2018  
Re: NPDES Annual Report

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Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4) is an agenda item at the June 5th County Board meeting.

Per Illinois Environmental Protection Agency Regulations, the County is required to submit a signed copy of this document to the State. The 2017-2018 NPDES Annual Report is attached to this memo. The Annual Report outlines the work Kendall County undertook from March 2017 until March 2018 as required by the County's NPDES Permit.

If you have any questions, please let me know.

MHA

ENC: NPDES Annual Report





# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

You must have Adobe Acrobat Reader 8.0 or above installed to use the features on this form.

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2017 To March, 2018

Permit No. ILR40 0261

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Kendall County Mailing Address 1: 111 West Fox Street  
Mailing Address 2: \_\_\_\_\_ County: Kendall  
City: Yorkville State: IL Zip: 60560 Telephone: 630-553-4150  
Contact Person: Matthew Asselmeier Email Address: masselmeier@co.kendall.il.us  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Kendall County

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

Owner Signature:

Scott Gryder

Printed Name:

Date:

County Board Chairman

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585

WPC 691 Rev 6/10

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

Illinois Environmental Protection Agency  
**ANNUAL FACILITY INSPECTION REPORT**  
for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

**Kendall County, Illinois (NPDES Permit No. ILR400261)**  
**YEAR 2: March 2017-March 2018**

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## Part 1. Changes to Best Management Practices

There are no changes to the Best Management Practices in Year 2 (March 2017-March 2018) for the six minimum control measures as described in the Notice of Intent for Kendall County submitted on July 19, 2016.

Note: **X** indicates BMPs performed that were proposed in your NPDES permit  
**+** indicates BMPs performed that were not proposed in your NPDES permit

<b>A. Public Education and Outreach</b>	
<b>X</b>	A.1 Distributed Paper Material
<b>X</b>	A.2 Speaking Engagement
	A.3 Public Service Announcement
<b>X</b>	A.4 Community Event
	A.5 Classroom Education Material
<b>X</b>	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
	B.1 Public Panel
	B.2 Educational Volunteer
<b>X</b>	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
<b>X</b>	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
<b>X</b>	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
<b>X</b>	C.3 Detection/Elimination Prioritization Plan
<b>X</b>	C.4 Illicit Discharge Tracing Procedures
<b>X</b>	C.5 Illicit Source Removal Procedures
<b>X</b>	C.6 Program Evaluation and Assessment
<b>X</b>	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

<b>D. Construction Site Runoff Control</b>	
<b>X</b>	D.1 Regulatory Control Program
<b>X</b>	D.2 Erosion and Sediment Control BMPs
<b>X</b>	D.3 Other Waste Control Programs
<b>X</b>	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
<b>X</b>	D.6 Site Inspection/Enforcement
<b>X</b>	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
<b>X</b>	E.3 Long-Term O&M Procedures
	E.4 Pre-Construction Review of BMP
<b>X</b>	E.5 Site Inspections During Construction
	E.6 Post-Construction Inspections
<b>X</b>	E.7 Other Post-Const. Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
<b>X</b>	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
<b>X</b>	F.4 Municipal Operation Waste Disposal
<b>X</b>	F.5 Flood Management/Assess Guidelines
<b>X</b>	F.6 Other Municipal Operations Controls

## **Part 2. Status of Compliance with Permit Conditions**

*(Provide the status of compliance with permit condition, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable [MEP] , and your identified measurable goals for each of the minimum control measures.)*

Kendall County submitted a Notice of Intent on July 19, 2016, which initiated a new 5-year permit cycle. The BMPs listed in the 2016 NOI were selected to meet the requirements of the NPDES Phase II program and reduce nonpoint source pollution in Kendall County.

The status of BMPs and measurable goals performed in Year 2 are described below.

### **A. Public Education and Outreach**

#### **A.1 Distributed Paper Material**

*Measurable Goals: 1) Track number of people requesting to see the County's Plan on an annual basis.*

**Kendall County continues to provide links on the County website to the Stormwater Management Program Plan, the NOI, and Annual Reports. The website also includes materials about sources of stormwater pollution and ways to minimize pollutants. The County's website includes EPA web links as well as web links to other sites that contain information about the benefits of green infrastructure and rain gardens, impacts of climate change on water resources, and the impacts of climate change on the Midwest.**

**Kendall County tracks the amount of views of the County website annually. The website was tracked from January 1<sup>st</sup> 2017 through December 31<sup>st</sup> 2017. The NPDES component of the website, which includes PDFs of the County's NOIs and Annual Reports, had 241 views. There were 204 views on the Stormwater Management Permit page, and there were 638 views of the Stormwater Management Ordinance. Overall, the NPDES and stormwater information available on the County's website received 1,083 views.**

#### **A.2 Speaking Engagement**

*Measurable Goals: An increase in number of presentations annually and amount of public attendance/participation.*

**Kendall County did not conduct any presentations this year.**

#### **A.4 Community Event**

*Measurable Goals: Increased interest and attendance in annual workshops/seminars.*

**The Kendall County Soil and Water Conservation District along with Kendall County hosted a used oil drop off recycling event on June 17, 2017 at the Grainco FS parking lot on Route 47. Many local residents participated by bringing their used oil, anti-freeze, and oil filters to be safely disposed. During the event 1,060 gallons of used oil, 95 gallons of used anti-freeze, and 2 large containers of used oil filters were collected.**

#### **A.6 Other Public Involvement**

*Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website. 2) Annual evaluation surveys.*

Kendall County tracks the amount of views the County website gets on an annual basis. The County tracked the website from January 1<sup>st</sup> 2017 through December 31<sup>st</sup> 2017. The NPDES component of the website, which includes PDFs of the County's NOIs and Annual Reports as well as stormwater pollution prevention web links, had 241 views. There were 204 views on the Stormwater Management Permit page, and there were 638 views of Stormwater Management Ordinance. Overall, the NPDES and stormwater information available on the County's website received 1,083 views.

Kendall County did not send out an annual evaluation this year.

### **B. Public Participation/Involvement**

#### **B.3 Stakeholder Meetings**

*Measurable Goals: Attend the annual public meeting and work with the County to establish a positive dialogue and eventually develop County-wide coordination of stormwater management efforts.*

An annual public meeting was not held during the past reporting period.

#### **B.7 Other Public Involvement**

*Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website. 2) Annual evaluation surveys.*

Kendall County tracks the amount of views the County website gets on an annual basis. The number of people who visited the website from January 1<sup>st</sup> 2017 through December 31<sup>st</sup> 2017 was recorded. The NPDES component of the website, which includes PDFs of the County's NOIs and Annual Reports as well as stormwater pollution prevention web links, had 241 views. There were 204 views on the Stormwater Management Permit page, and there were 638 views of Stormwater Management Ordinance. Overall, the NPDES and stormwater information available on the County's website received 1,083 views.

Kendall County did not send out an annual evaluation survey this past year.

### **C. Illicit Discharge Detection and Elimination**

#### **C.1 Storm Sewer Map Preparation**

*Measurable Goals: Update storm sewer mapping annually.*

Kendall County continues to conduct field verifications for storm sewer systems, however, the GIS layer was not updated this past year.

**C.3 Detection/Elimination Prioritization Plan**

*Measurable Goals: Track the number of illicit dischargers discovered and track removal process.*

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. There were no illicit discharges detected during the past reporting period.

The Highway Department performs stormwater related inspections on a daily basis throughout the County as they relate to road maintenance.

**C.4 Illicit Discharge Tracing Procedures**

*Measurable Goals: Track number of illicit discharges discovered and track removal process annually.*

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. There were no illicit discharges detected during the past reporting period.

The County has an Outfall Inspection Procedure Flow Chart (Figure 2) in their Kendall County Stormwater Management Program Plan for detecting and tracing illicit discharges. There is also an Indirect Illicit Discharge Tracking Form available in Appendix 5.6 of the Kendall County Stormwater Management Program Plan for use by County personnel.

**C.5 Illicit Source Removal Procedures**

*Track the number of illicit dischargers discovered and track removal process.*

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. There were no illicit discharges detected during the past reporting period.

The County has an 8-step protocol in place for ensuring the removal of illicit discharges. This protocol is explained under Section 3.3.D.3 of the Kendall County Stormwater Management Program Plan.

**C.6 Program Evaluation and Assessment**

*Measurable Goals: Annual evaluation surveys.*

Kendall County did not send out an evaluation survey this past year. There were no illicit discharges detected or reported within the County during Year 2, therefore, assessment of how well the County responded to illicit discharge detection and elimination was not necessary.

**C.7 Visual Dry Weather Screening**

*Measurable Goals: Track the number of illicit dischargers discovered and track removal process.*

Kendall County continues to work on an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County’s MS-4. There were no illicit discharges detected during the past reporting period.

The County has a Stormwater Outfall Inspection Data Form available in Appendix 5.3 of the Kendall County Stormwater Management Program Plan for use by County personnel. During the past reporting period, visual dry weather screening was not conducted.

## D. Construction Site Runoff Control

### D. 1 Regulatory Control Program

*Measurable Goals: Implementation of the Kendall County Stormwater Ordinance.*

On May 21, 2013, the Kendall County Stormwater Management Ordinance was revised. This Ordinance specifically outlines regulations on runoff for NPDES (Sec. 202). The Ordinance includes revised regulations for stormwater management, plan reviews, and long-term maintenance. Kendall County continues to implement and comply with the Kendall County Stormwater Ordinance.

Kendall County has been working with a review consultant since 2008 who continues to provide stormwater, engineering, wetland, and Soil Erosion and Sediment Control (SESC) review for proposed developments.

The consultant conducted SESC inspections at 4 sites during the past reporting period on behalf of Kendall County. Those sites include the Fox Metro Water Reclamation District (FMWRD) Plant Expansion Site, the Fox Metro Orchard Road Compensatory Storage Site, the Joliet Park District Grove Access Road Site, and the Nicor Aux Sable Phase VII Pipeline Replacement Site. The table below provides a breakdown of the projects and the number of SESC inspections completed by the consultant since the beginning of the project.

Construction Project	Date SESC Inspections Started	Date SESC Inspections Ended	# of Inspections Completed
FMWRD Plant Expansion	May 2016	Still in progress	<b>2016:</b> 25 inspections <b>2017:</b> 29 inspections (plus 12 daily inspections during construction over the CAT Channel) <b>2018:</b> 9 inspections
FMWRD Orchard Rd. Comp. Storage	April 2017	Still in progress	<b>2017:</b> 15 inspections <b>2018:</b> 4 inspections
Joliet Park District Grove Access Rd.	April 2017	October 2017	<b>2017:</b> 7 inspections
Nicor Aux Sable Pipeline Replacement	March 2018	Still in progress	<b>2018:</b> 17 inspections by two different consultants



**D.2 Erosion and Sediment Control BMPs**

*Measurable Goals: Adoption of County ordinance amendments as developed.*

**The County outlines the Soil Erosion and Sediment Control requirements for construction sites in Article 3 of the Kendall County Stormwater Management Ordinance.**

**No amendments to the Soil Erosion and Sediment Control requirements were developed because none were needed this year.**

**D.3 Other Waste Control Program**

*Measurable Goals: Adoption of County ordinance amendments as developed.*

**No amendments to the Other Waste Control Program were developed because none were needed this year.**

**D.4 Site Plan Review Procedures**

*Measurable Goals: Adoption of ordinance amendments as developed.*

**All construction projects are required to have a Soil Erosion and Sediment Control Plan in place prior to construction as stated in Sec. 301 of the Ordinance. The SESC Plan must be prepared in accordance with the requirements of the Ordinance as well as the standards and specifications contained in the most recent Illinois Urban Manual.**

**No amendments to the Site Plan Review Procedures were developed because none were needed this year.**

**D.6 Site Inspection/Enforcement Procedures**

*Measurable Goals: Develop enforceable procedures for construction site inspections.*

**Construction site inspections are enforced under Sec. 303 and Sec. 304 of the Kendall County Stormwater Management Ordinance.**

**If a site is not in compliance with the Ordinance, the property owner has 7 days to correct the issue. If the issue is not corrected in that time frame, a Stop-Work Order will be issued and the permit may be revoked.**

**Kendall County works with a consultant who conducts regular SESC inspections. The consultant utilizes the Soil Erosion and Sediment Control Inspection Form found in Appendix 5.5 of the Kendall County Stormwater Management Program Plan during inspections. During the annual year of April 1<sup>st</sup> 2017 through March 31<sup>st</sup> 2018, four sites were inspected regularly in Kendall County. See the table above in Section D.1 for details.**

**D.7 Other Construction Site Runoff Controls**

*Measurable Goals: Soil Erosion and Sediment Control (SESC) inspections will be monitored and filed until final site acceptance by Kendall County.*

**Kendall County evaluates their Construction Site Runoff Control Program by monitoring and recording Construction Site Runoff Control compliance.**

The County works with a consultant who conducts SESC inspections at Kendall County construction sites. The consultant utilizes the Soil Erosion and Sediment Control Inspection Form found in Appendix 5.5 of the Kendall County Stormwater Management Program Plan during inspections. During the annual year of April 1<sup>st</sup> 2017 through March 31<sup>st</sup> 2018, four sites were inspected regularly in Kendall County. The four sites were the Fox Metro Water Reclamation District (FMWRD) Plant Expansion Site, the Fox Metro Orchard Road Compensatory Storage Site, the Joliet Park District Grove Access Road Site, and the Nicor Aux Sable Phase VII Pipeline Replacement Site. The number of inspections completed by the consultant on behalf of Kendall County can be found above in the table under Section D.1.

## **E. Post-Construction Runoff Control**

### **E.3 Long Term O&M Procedures**

*Measurable Goals: Adoption of revised Kendall County Stormwater Management Ordinance.*

Kendall County continues to monitor and enforce long term maintenance requirements of the Kendall County Stormwater Management Ordinance. No revisions were made in the past year.

### **E.5 Site Inspections During Construction**

*Measurable Goals: Implementing ordinance amendments, as developed.*

Kendall County continues to monitor and enforce soil erosion and sediment control requirements of the Kendall County Stormwater Management Ordinance under Sec. 303 and Sec. 304. No amendments were developed in the past year.

Kendall County works with a consultant who conducts regular SESC inspections during and after construction until the site is fully stabilized. The consultant is currently monitoring the Fox Metro Orchard Road Compensatory Storage Site, which is no longer under construction. The site is being monitored on a monthly basis for vegetation establishment.

### **E.7 Other Post-Construction Runoff Controls**

*Measurable Goals: 1) Collaborate with other MS-4's in Kendall County and stakeholders, including the Conservation Foundation and the Kendall County Soil and Water Conservation District, to evaluate relevant flood control techniques to determine the potential effects of climate change. 2) Annual evaluation survey.*

Active work has not been done to collaborate with other MS-4's and stakeholders in order to evaluate relevant flood control techniques and determine the potential effects of climate change. Kendall County started investigating the potential effects of climate change by posting web links to EPA information on the County website.

Kendall County did not send out an evaluation survey this past year.

## **F. Pollution Prevention/Good Housekeeping**

### **F.1 Employee Training Program**

*Measurable Goals: Increase participation at workshops.*

Kendall County provides links on the County website to EPA's websites about green infrastructure and climate change. They also have EPA information posted on the County website about NPDES and clean water. This information is available to County staff, townships, and the public.

Kendall County provided the opportunity for staff to attend the National Flood Insurance Program (NFIP) 101 Workshop hosted by the Illinois Association for Floodplain and Stormwater Management in Springfield, IL on March 13<sup>th</sup> 2018.

On March 17, 2017, the Kendall County Soil and Water Conservation District in partnership with the Village of Oswego hosted a Soil Erosion and Sediment Control Workshop. Two County staff members attended the workshop along with 3 representatives from the County's stormwater engineering consultant.

### **F.4 Municipal Operation Waste Disposal**

*Measurable Goals: Reduce the impact of Municipal Operations of stormwater runoff.*

Kendall County continues to collect litter and track the amount of material collected. Kendall County collected 11.67 tons of garbage from within County right-of-way in 2017. In 2016, the County put new shingles on their salt dome, and in 2017 they fixed the leaking roof on their fabric-covered salt storage building. Kendall County continues to minimize the discharge of pollutants from vehicle washing by treating the wash water by collection in a sediment basin or using an inlet filter prior to discharge. The County continues to properly store building materials, building products, construction waste, trash, landscape materials, fertilizers, pesticides, herbicides, chemical storage tanks, deicing materials, detergents, and other materials to guard against exposure to precipitation and stormwater.

### **F.5 Flood Management/Assess Guidelines**

*Measurable Goals: Incorporate revised floodplain guidelines and DFIRMs by reference.*

On May 21, 2013, the Kendall County Stormwater Management Ordinance was revised. This Ordinance states as one of its goals the reduction of flooding and its economic and human impacts, while also stating a goal to make federally subsidized flood insurance available. Kendall County did not make any revisions to the floodplain guidelines this past year.

### **F.6 Other Municipal Operations Controls**

*Measurable Goals: Annual Evaluation surveys.*

Kendall County would normally evaluate their Pollution Prevention/Good Housekeeping Program by having participants fill out an evaluation form. Kendall County did not send out an annual evaluation survey this past year.

### **Part 3. Information and Data Collection Results**

*(Provide information and water quality sampling/monitoring data related to illicit discharge detection and elimination collected during the reporting period.)*

**There were no illicit discharges detected during the reporting period, therefore, water quality sampling/monitoring data was not collected.**

## Part 4. Summary of Next Reporting Period Stormwater Activities

*(Present a summary of the storm water activities you plan to undertake during the next reporting cycle, including and implementation schedule in the sections following the table.)*

The table shown below summarizes the BMPs committed to for Year 3. Specific BMPs and measurable goals for Year 3 program development activities are presented in the sections following the table.

Note: **X** indicates BMPs committed to for Year 3  
**+** indicates BMPs committed to for Year 3 not originally in NOI

<b>A. Public Education and Outreach</b>	
<b>X</b>	A.1 Distributed Paper Material
<b>X</b>	A.2 Speaking Engagement
	A.3 Public Service Announcement
<b>X</b>	A.4 Community Event
	A.5 Classroom Education Material
<b>X</b>	A.6 Other Public Education
<b>B. Public Participation/Involvement</b>	
	B.1 Public Panel
	B.2 Educational Volunteer
<b>X</b>	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
	B.6 Program Coordination
<b>X</b>	B.7 Other Public Involvement
<b>C. Illicit Discharge Detection and Elimination</b>	
<b>X</b>	C.1 Storm Sewer Map Preparation
	C.2 Regulatory Control Program
<b>X</b>	C.3 Detection/Elimination Prioritization Plan
<b>X</b>	C.4 Illicit Discharge Tracing Procedures
<b>X</b>	C.5 Illicit Source Removal Procedures
<b>X</b>	C.6 Program Evaluation and Assessment
<b>X</b>	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

<b>D. Construction Site Runoff Control</b>	
<b>X</b>	D.1 Regulatory Control Program
<b>X</b>	D.2 Erosion and Sediment Control BMPs
<b>X</b>	D.3 Other Waste Control Programs
<b>X</b>	D.4 Site Plan Review Procedures
	D.5 Public Information Handling Procedures
<b>X</b>	D.6 Site Inspection/Enforcement Procedures
<b>X</b>	D.7 Other Construction Site Runoff Controls
<b>E. Post-Construction Runoff Control</b>	
	E.1 Community Control Strategy
	E.2 Regulatory Control Program
<b>X</b>	E.3 Long-Term O&M Procedures
	E.4 Pre-Construction Review of BMP Designs
<b>X</b>	E.5 Site Inspections During Construction
	E.6 Post-Construction Inspections
<b>X</b>	E.7 Other Post-Construction Runoff Controls
<b>F. Pollution Prevention/Good Housekeeping</b>	
<b>X</b>	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
<b>X</b>	F.4 Municipal Operation Waste Disposal
<b>X</b>	F.5 Flood Management/Assess Guidelines
<b>X</b>	F.6 Other Municipal Operations Controls

## **A. Public Education and Outreach**

### **A.1 Distributed Paper Material**

*Measurable Goals: 1) Track number of people requesting to see the County's Plan on an annual basis*

**Kendall County will maintain educational links on their website providing information on what residents can do to minimize and reduce stormwater runoff pollution, the benefits of green infrastructure and rain gardens, and the impacts of climate change. The County will continue to track the number of people requesting and viewing the County's Plan on an annual basis. The County will continue to add training materials once developed and approved.**

### **A.2 Speaking Engagement**

*Measurable Goals: An increase in number of presentations annually and amount of public attendance/participation.*

**Kendall County will present to local groups regarding the Ordinance to encourage input from stakeholders and will work with the Kendall County Health Department and the Kendall County Soil and Water Conservation District (SWCD) to provide educational opportunities to residents.**

### **A.4 Community Event**

*Measurable Goals: Increased interest and attendance in annual workshops/seminars.*

**Kendall County will work with the Kendall County Soil and Water Conservation (SWCD), the Conservation Foundation, and other county departments to promote educational efforts and workshops related to stormwater and conservation activities.**

### **A.6 Other Public Education**

*Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website. 2) Annual evaluations.*

**Kendall County will maintain the current links on their website and continue to track the hits to the Kendall County NPDES webpage. The County will add links to the websites of local watershed committees and conservation groups to further promote public education.**

**Kendall County will create an annual evaluation survey and send it out to the public for feedback about County programs.**

## **B. Public Participation/Involvement**

### **B.3 Stakeholder Meetings**

*Measurable Goals: Hold an annual public meeting to establish positive dialogue and eventually develop County-wide coordination of stormwater management efforts.*

Kendall County will work to establish a dialogue with local communities in the County to coordinate stormwater efforts. The County will hold a public meeting to provide input into the MS4 program and will comply with State and local public notice requirements when implementing public participation and involvement activities. The County will work to identify environmental justice areas and include public participation on these issues.

#### **B.7 Other Public Involvement**

*Measurable Goals: 1) Inquiries to linked websites and annual increase in hits to website. 2) Annual evaluation surveys.*

Kendall County will place new links to the County website as needed and maintain existing links. The County will continue to annually track the hits to the NPDES website and related links. The County will send out an evaluation survey to the members of the community for feedback.

### **C. Illicit Discharge Detection and Elimination**

#### **C.1 Storm Sewer Map Preparation**

*Measurable Goals: Update storm sewer mapping annually.*

Kendall County will continue to conduct field verifications for locations of sewer features. The County will update their in-house GIS mapping layer of storm sewer systems as needed.

#### **C.3 Detection/Elimination Prioritization Plan**

*Measurable Goals: Track the number of illicit dischargers discovered and track removal process.*

Kendall County will work with the Kendall County Health Department and the Kendall County Highway Department to implement an Illicit Discharge Detection and Elimination program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4.

#### **C.4 Illicit Discharge Tracing Procedures**

*Measurable Goals: Track number of illicit dischargers discovered and track removal process annually.*

Kendall County will continue development of a program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. Kendall County will perform dry and wet weather monitoring and tracing of flow upstream to source with field mapping.

#### **C.5 Illicit Source Removal Procedures**

*Measurable Goals: Track number of illicit dischargers discovered and track removal process.*

Kendall County will continue development of a program to identify, trace, and remove

illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. The County will issue notices to source of illicit discharge discovered under the tracing process for removal of discharge under the Kendall County Stormwater Management Ordinance with compliance dates.

**C.6 Program Evaluation and Assessment**

*Measurable Goals: Annual evaluation surveys.*

Kendall County will evaluate their Illicit Discharge Detection and Elimination Program once established by having participants fill out an evaluation form.

**C.7 Visual Dry Weather Screening**

*Measurable Goals: Track the number of illicit dischargers discovered and track removal process.*

Kendall County will continue development of a program to identify, trace, and remove illicit discharges and non-stormwater discharges that are significant polluters of the County's MS-4. Kendall County will do periodical visual monitoring of outfalls during dry weather to determine non-stormwater discharges and their significance.

## **D. Construction Site Runoff Control**

**D.1 Regulatory Control Program**

*Measurable Goals: Implementation of the Kendall County Stormwater Ordinance.*

Kendall County will continue to implement the Kendall County Stormwater Ordinance.

**D.2 Erosion and Sediment Control BMPs**

*Measurable Goals: Adoption of ordinance amendments as developed.*

Kendall County will continue to evaluate if amendments to the soil erosion and sediment control requirements are needed.

**D.3 Other Waste Control Program**

*Measurable Goals: Adoption of ordinance amendments as developed.*

Kendall County will continue to evaluate if amendments are needed. The County will develop an amendment to the Stormwater County Management Ordinance incorporating additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.

**D.4 Site Plan Review Procedures**

*Measurable Goals: Adoption of ordinance amendments as developed.*

Kendall County will continue to evaluate if amendments are needed. The County will develop an amendment to the Stormwater County Management Ordinance incorporating additional SESC, BMPs, and Illinois Urban Manual revisions as necessary.



**D.6 Site Inspection/Enforcement Procedures**

*Measurable Goals: Develop enforceable procedures for construction site inspections.*

**Kendall County will work to develop enforcement procedures as necessary.**

**The County will continue working with a consultant who will conduct SESC inspections at Kendall County constructions sites. The County will continue to work with the Kendall County Soil & Water Conservation District to conduct stormwater inspections.**

**D.7 Other Construction Site Runoff Controls**

*Measurable Goals: Soil Erosion and Sediment Control (SESC) inspections will be monitored and filed until final site acceptance by Kendall County.*

**Kendall County will continue evaluating their Construction Site Runoff Control Program by monitoring and recording Construction Site Runoff Control compliance.**

**The County will continue working with a consultant who will conduct SESC inspections at Kendall County construction sites. The County will continue to work with the Kendall County Soil & Water Conservation District to conduct stormwater inspections.**

**E. Post-Construction Runoff Control**

**E.3 Long-Term O&M Procedures**

*Measurable Goals: Adoption of revised Kendall County Stormwater Management Ordinance.*

**Kendall County will work on revisions for long term maintenance within the Kendall County Stormwater Management Ordinance.**

**E.5 Site Inspections During Construction**

*Measurable Goals: Implementing ordinance amendments, as developed.*

**Kendall County will update the Kendall County Stormwater Management Ordinance to include enforcement procedures as needed.**

**The County will continue working with a consultant who will conduct SESC inspections at Kendall County constructions sites until final stabilization is achieved.**

**E.7 Other Post-Construction Runoff Controls**

*Measurable Goals: 1) Collaborate with other MS-4's in Kendall County and stakeholders, including the Conservation Foundation and the Kendall County Soil and Water Conservation District, to evaluate relevant flood control techniques to determine the potential effects of climate change. 2) Annual evaluation surveys.*

**Kendall County will begin implementation of a MS-4/stakeholder plan. The County will provide an evaluation survey to get feedback about County programs.**

## **F. Pollution Prevention/Good Housekeeping**

### **F.1 Employee Training Program**

*Measurable Goals: Increase participation at workshops.*

**Kendall County will conduct an annual training program and provide training opportunities to County staff.**

### **F.4 Municipal Operation Waste Disposal**

*Measurable Goals: Reduce the impact of Municipal operations on stormwater run-off.*

**The Kendall County Highway Department will continue to collect litter from county highways and track the amount of material collected and make sure that material is properly disposed. The County will work to minimize discharge of pollutants from vehicle washing by collecting the wash water in a sediment basin or through use of an inlet filter and treating the water prior to discharge. The County will continue to properly store building materials, building products, construction waste, trash, landscape materials, fertilizers, pesticides, herbicides, chemical storage tanks, detergents, and other materials to guard against exposure to precipitation and stormwater. The County will continue inspections to maintain the integrity of the stormwater system and has procedures in place to respond to spills and leaks into stormwater.**

### **F.5 Flood Management/Assess Guidelines**

*Measurable Goals: Incorporate revised floodplain guidelines and DFIRMS by reference.*

**Kendall County will revise the Kendall County Stormwater Management Ordinance to incorporate more floodplain guidelines and DFIRMS by reference.**

### **F.6 Other Municipal Operations Controls**

*Measurable Goals: Annual evaluation surveys.*

**Kendall County will evaluate their Pollution Prevention/Good Housekeeping program by having participants fill out an evaluation survey.**

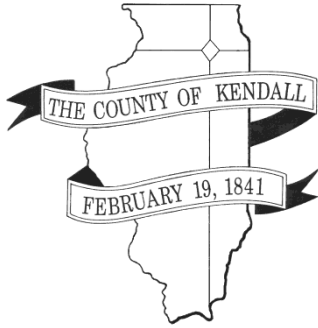
## **Part 5. Notice of Qualifying Local Program**

**Kendall County does not rely on any other government entity to satisfy permit obligations.**

## Part 6. Construction Projects Conducted During Year 2

*(Provide a list of construction projects your entity has paid for during the reporting period)*

<b>Construction Project</b>	<b>Description</b>
Sherrill Road Reconstruction	This project involves reconstruction of approximately 4 miles of Sherrill Road from Ashley Road east to O'Brien Road. The project is expected to be completed by July 1, 2018. (IDOT Section No. 11-00115-00-FP).
Little Rock Road Intersection Reconstruction	This project involves intersection reconstruction on Little Rock Road just south of Galena Road. The project includes approximately 2,000 feet of reconstruction work and is expected to be completed by September 1, 2018. (IDOT Section No. 15-00131-00-SP).



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**DEPARTMENT OF PLANNING, BUILDING & ZONING**

111 West Fox Street • Room 204

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

**MEMORANDUM**

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To: County Board

From: Matthew H. Asselmeier, AICP, Senior Planner

Date: May 23, 2018

Re: Proposed Intergovernmental Agreement Between Kendall County and the Village of Plattville

The intergovernmental agreement between Kendall County and the Village of Plattville expires in June. The Planning, Building and Zoning Department does not propose any changes to the body of the agreement. The Planning, Building and Zoning Department proposes changes to Exhibit A to reflect the transfer of certain powers and duties of the Hearing Officer to the Zoning Board of Appeals.

Unlike the Village of Millbrook, the Village of Plattville agreed to the insurance language contained in the 2016 agreement and included in the 2017 agreement and 2018 proposed agreement.

At their meeting on April 9<sup>th</sup>, the Planning, Building and Zoning Committee unanimously recommended approval of the proposal.

At their May meeting, the Plattville Village Board approved the proposal without any amendments.

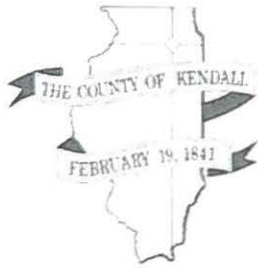
If you have any questions, please let me know.

Thanks,

MHA

ENC.

Platteville<sup>Ord.</sup> 18-26



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**DEPARTMENT OF PLANNING, BUILDING & ZONING**

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April 11, 2018

June McCord  
Village of Plattville  
P.O. Box 1173  
Yorkville, IL 60560

RE: Village of Plattville Intergovernmental Agreement

Dear June McCord:

Enclosed please find a proposed Intergovernmental Agreement between the Village of Plattville and Kendall County regarding certain services offered by the Kendall County Planning, Building and Zoning Department. This proposed Intergovernmental Agreement is the same as previous versions except that Exhibit A has been amended to reflect the transfer of certain hearing authority from the Hearing Officer to the Kendall County Zoning Board of Appeals.

If the Village of Plattville desires to take action or amend this proposal or if you have any questions, please contact me at 630-553-4139.

Sincerely,

A handwritten signature in black ink, which appears to read "Matthew Asselmeier".

Matthew H. Asselmeier, AICP  
Senior Planner

Enclosure

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF  
PLATTVILLE AND THE COUNTY OF KENDALL**

THIS AGREEMENT, made this day \_\_\_ of June, 2018 by and between the VILLAGE OF PLATTVILLE, a body corporate and politic, and the COUNTY OF KENDALL, a body corporate and politic; WITNESSETH:

WHEREAS, the Village of Plattville was incorporated by act of the voters on March 21<sup>st</sup>, 2006; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) permits units of local government to obtain or share services and to jointly contract, combine or transfer any power, privilege, function or authority among themselves; and

WHEREAS, the Village of Plattville and County of Kendall are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and

WHEREAS, the Local Land Resource Management Planning Act (50 ILCS 805/6) provides that a municipality and a County may enter into intergovernmental agreements for joint or compatible planning, local land resource management administration and zoning ordinance enforcement; and

WHEREAS; the Village of Plattville adopted a Comprehensive Plan on July 27, 2009, and

WHEREAS, all the property located within the described boundaries of the Village of Plattville have been heretofore subject to the building and zoning codes of the County of Kendall, and to the Countywide Stormwater Management Ordinances; and

WHEREAS, the parties desire to continue that relationship.

NOW, THEREFORE, it is hereby agreed as follows:

- 1) The above recitals are incorporated by reference as if fully set forth herein.
- 2) That the Village of Plattville has by ordinance duly adopted the Zoning Ordinance of the County of Kendall, the Building Code of the County of Kendall, the Comprehensive Plan of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, the Countywide Stormwater Management Ordinances as its own and further agrees that any subsequent text

3) That on the consideration of \$1 the receipt and sufficiency of which is hereby acknowledged, the County of Kendall agrees to continue administering the County Ordinances for the Village of Plattville as described in Paragraph (2) above and in accordance with the procedures attached hereto as Exhibit A and incorporated herein by reference all of which have been duly adopted by the Village of Plattville, and apply them to all properties located within the municipal boundaries of the Village of Plattville.

4) In addition to the consideration addressed in Paragraph 3 above, the Village of Plattville shall be responsible for all costs associated with the enforcement of the Zoning Ordinance of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, and the Countywide Stormwater Ordinance for cases within the boundaries of the Village of Plattville. At the written request of the Village of Plattville, Kendall County shall provide an estimated cost for investigating individual alleged violations. Upon approval of the cost estimate by the Village of Plattville, Kendall County will conduct the necessary investigation and bill the Village of Plattville accordingly. The Village of Plattville shall reimburse the County of Kendall for any actual costs incurred acting on behalf of the Village of Plattville as provided herein.

5) The Village of Plattville shall defend with counsel of the County's own choosing, indemnify and hold harmless the County of Kendall, its past, present, and future board members, elected officials, insurers, employees and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines, damages, expenses, and costs relating thereto, including, but not limited to, attorney's fees and other legal expenses, which the County, its board members, elected officials, insurers, employees and/or agents may sustain, incur or be required to pay arising in any manner out of the County's performance or alleged failure to perform its obligations pursuant to the Agreement.

6) That the Village of Plattville shall secure, pay for, and maintain throughout the period during which services are provided under this Agreement, auto liability and general liability insurance with minimum limits of coverage equal to or greater than those limits maintained by the Village on the date of the execution of this agreement attached hereto as Ex. B and incorporated herein by reference. The Village's auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by the County or the County's employees. The Village's coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. A certificate of insurance evidencing the required coverage and the appropriate additional insurer's endorsement shall be furnished to the County upon execution of this Agreement. Such insurance shall be modifiable or cancelable only upon written notice by registered mail, mailed to the County at least ninety (90) days in advance of such modification or cancellation. The Village shall furnish a copy of its insurance policies for examination by the County at any time upon demand of the County.



7) That this Agreement shall be for a term of one (1) year, commencing on the date of execution hereof, subject to annual renewal by the parties at least 30 days before the anniversary date each year, said renewal to be in writing.

8) This Agreement may be terminated by either party upon 30 days written notice to the other party.

9) This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.

10) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

11) The County of Kendall and the Village of Plattville each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

12) This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit.

13) This Agreement and the rights of the parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the parties and their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements.

14) Nothing contained in this Agreement, nor any act of Kendall County or the Village pursuant to this Agreement, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of third party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving Kendall County and the Village. Further, nothing in this agreement should be interpreted to give Kendall County or the Village any control over the other's employees or imply a power to direct the employees of the other government body, which neither entity may exercise.

15) Any notice from either party to the other party hereto shall be in writing and shall be

deemed served if mailed by prepaid certified mail addressed as follows:

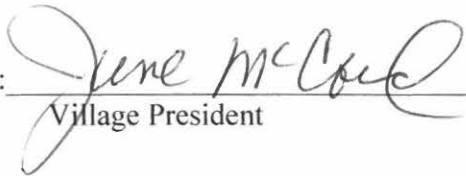
Kendall County Administrator  
111 West Fox Street  
Yorkville, Illinois 60560

Village of Plattville  
P.O. Box 1173  
Yorkville, Illinois 60560

16) Nothing in this agreement shall be deemed to change or alter the jurisdiction of either the Village or Kendall County in any respect beyond the matters agreed upon in this agreement, including, but not limited to their powers and duties.

VILLAGE OF PLATTVILLE

COUNTY OF KENDALL

BY:   
Village President

BY: \_\_\_\_\_  
Chairman of Kendall County Board

ATTEST:   
Village Clerk

ATTEST: \_\_\_\_\_  
Kendall County Clerk

## **Exhibit A**

### **Procedure for Processing Zoning & Subdivision Cases For The Village Of Plattville Under County/Municipal Intergovernmental Agreement**

Under the terms of the intergovernmental Agreements executed between the Village of Plattville and Kendall County, the County PBZ staff as well as the Kendall County ZPAC, Concept Review Committee, Regional Planning Commission, and Zoning Board of Appeals, will serve as the municipal staff and the municipal recommending bodies in providing the Village Board with recommendations on applications for zoning map amendments, Special Uses, subdivision plat approvals and zoning variance requests involving properties within the corporate boundaries or proposed for annexation into the corporate boundaries of the municipality. In each instance, the Village Board of the municipality shall be responsible for acting on the recommendations supplied and adopting any related ordinances approving such requests. The following outline shall be followed when filing and processing such applications:

1. Pre-Application Meeting:

Prior to the submission of any applications, the petitioner shall schedule a joint “pre-application” meeting with County staff and representatives of the affected municipality to review the proposed request and provide preliminary feedback as well as guidance regarding the steps involved in the processing of the application.

2. Filing of an Application:

a.) Using the applicable application forms and handouts provided by the County, the petitioner will submit the requisite number of copies of application and supporting documents and plans along with all required fees to the Kendall County Planning Building and Zoning Department (PBZ).

b.) Simultaneous to that filing, the applicant shall forward an original copy of the application forms along with a copy of all related plans and supporting documents to the Village Clerk of the affected municipality for creation of the Village’s Official file on the matter.

3. Review and Processing of Zoning Map Amendments and Special Uses:

a.) Zoning Map Amendments and Special Uses, shall first be forwarded to the Zoning and Platting Advisory Committee (ZPAC) for review and recommendation. In addition to the regular attendees of the County’s ZPAC Committee, representatives from

## Exhibit A

the affected municipality will be invited to participate as sitting members of the committee.

- b.) The PBZ staff will prepare a preliminary staff report and schedule the matter for review at the next available ZPAC meeting.
- c.) The County will prepare and post the required agendas and will forward a copy of the agenda and staff report to the affected Village Clerk for filing of the report and posting of the agenda in an approved municipal location.
- d.) After review by ZPAC, their recommendation shall be forwarded to the next available meeting of the Kendall County Regional Plan Commission (KCRPC) for conduct of a public meeting, review and recommendation.
- e.) All notices required per the Kendall County Zoning Ordinance and Plan Commission By-Laws shall be mailed and published prior to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.
- f.) The County shall forward copies of the agenda, staff report and minutes of the ZPAC meeting to KCRPC as well as the Clerk of the affected municipality along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application for inclusion the Official Village file.
- g.) The County shall post copies of the agenda as required per County policies.
- h.) The Village Clerk shall also be responsible for posting of the agenda in an approved municipal location.
- i.) Following review and recommendation by the Regional Plan Commission, petitions involving a zoning map amendment shall be forwarded to the next available meeting of the Kendall County Zoning Board of Appeals (ZBA) for the conduct of the formal Public Hearing on the zoning matter as well as a review of the findings of fact and development of a recommendation to be submitted to the Village Board for their consideration and action.
- j.) All notices required per State Statute, the County Zoning Ordinance and ZBA By-Laws shall be mailed and published prior

## Exhibit A

to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.

- k.) The County shall be responsible for posting of the hearing sign on the affected property at least 15 days prior to the hearing.
- l.) The County shall forward copies of the agenda, staff report and copy of the minutes of the KCRPC meeting to the ZBA as well as to the Clerk of affected municipality for filing along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.
- m.) The County shall post copies of the ZBA agenda as required per County policies. The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.
- n.) If the application involves a request for a Special Use, the petition shall be forwarded to the next available meeting of the Kendall County Zoning Board of Appeals (ZBA) for the conduct of the formal Public Hearing on the Special Use as well as a review of the findings of fact and development of a recommendation to be submitted to the Village Board for their consideration and action.
- o.) All required notices required per State Statute and the County Zoning Ordinance shall be mailed and posted prior to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.
- p.) The County shall be responsible for posting of the hearing sign on the affected property at least 15 days prior to the hearing.
- q.) The County shall forward copies of the agenda, staff report and minutes of the KCRPC meeting to the ZBA as well as the Clerk of affected municipality for filing along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.
- r.) The County shall post copies of the agenda as required per County policies.
- s.) The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.

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- t.) Following review and recommendation by the ZBA, PBZ staff will forward to the appropriate Village Board a report summarizing all of the recommendations and actions taken by each of the review and recommending bodies along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.
- u.) Along with the report, PBZ staff will prepare a draft ordinance approving the requested map amendment or Special Use for action by the Village Board. The summary report and draft ordinance in addition to a copy of the minutes of the ZBA meeting shall be forwarded to the appropriate Village Clerk for filing and scheduling of the matter for action by the Village Board at the next available Board meeting.
- v.) In the event a related annexation hearing is required, the Clerk shall coordinate with the applicant to insure proper notice has been supplied and shall be responsible for the preparation and posting of Board's Agenda.
- w.) Following action by the Village Board, the Village Clerk shall submit certified copies of any ordinances adopted by the Board in approving the request, to the County Clerk for recording.
- x.) The Village Clerk shall also submit a copy of the ordinance(s) to the PBZ office for inclusion in the related case file.

#### 4. Review and Processing of Preliminary and Final Subdivision Plats:

- a.) Preliminary and/or Final Plats, shall first be forwarded to the Zoning and Platting Advisory Committee (ZPAC) for review and recommendation. In addition to the regular attendees of the County's ZPAC Committee, representatives from the affected municipality will be invited to participate as sitting members of the committee.
- b.) The PBZ staff will prepare a preliminary staff report and schedule the matter for review at the next available ZPAC meeting.
- c.) The County will prepare and post the required agendas and will forward a copy of the agenda and staff report to the ZPAC members and the affected Village Clerk for filing of the report and posting of the agenda in an approved municipal location.

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- d.) After review by ZPAC, their recommendation shall be forwarded to the next available meeting of the Kendall County Regional Plan Commission (KCRPC) for conduct of a public meeting, review and recommendation.
- e.) All required notices required per the Kendall County Zoning Ordinance and Plan Commission By-Laws shall be mailed and published prior to the meeting by the petitioner.
- f.) The County shall forward copies of the agenda, staff report and a copy of the minutes of the ZPAC meeting to the KCRPC as well as the Clerk of affected municipality along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application for inclusion the Official Village file.
- g.) The County shall post copies of the agenda as required per County policies.
- h.) The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.
- i.) Following review and recommendation by the KCRPC, PBZ staff will prepare a report to the appropriate Village Board summarizing all of the recommendations and actions taken by each of the review and recommending bodies.
- j.) In addition to the summary the report, PBZ staff will prepare a draft ordinance approving the requested Preliminary and/or Final Plat for action by the Village Board. The summary report and draft ordinance shall NOT be forwarded to the appropriate Village Clerk for scheduling of the matter for action by the Village Board until such time as formal approval of the related preliminary and/or final engineering plans and or other supporting documents or agreements has been granted.
- k.) Once these approvals are received, PBZ staff will forward the summary report and draft ordinance in addition to a copy of the minutes of the KCRPC meeting to the appropriate Village Clerk along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.

## Exhibit A

- l.) The Village Clerk shall then schedule the matter for action by the Village Board and prepare the related agendas for posting.
- m.) Following action by the Village Board, the Village Clerk shall submit certified copies of any ordinances adopted by the Board in approving the request, to the County Clerk for recording.
- n.) The Village Clerk shall also submit a copy of the ordinance(s) to the PBZ office for inclusion in the related case file.

### 5. Review and Processing of Zoning Variance:

- a.) Zoning Variances shall be forwarded to the next available meeting of the Kendall County Zoning Board of Appeals (ZBA) for the conduct of the formal Public Hearing on the matter as well as a review of the findings of fact and development of a recommendation to be submitted to the Village Board for their consideration and action.
- b.) All notices required per State Statute, the County Zoning Ordinance and ZBA By-Laws shall be mailed and published prior to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.
- c.) The County shall be responsible for posting of the hearing sign on the affected property at least 15 days prior to the hearing.
- d.) The County shall prepare and forward copies of the agenda and staff report to the ZBA as well as the Clerk of affected municipality for filing along with copies of any related plans, documents or supporting information submitted to the county by the petitioner in support of the application.
- e.) The County shall post copies of the agenda as required per County policies.
- f.) The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.
- g.) Following review and recommendation by the ZBA, the PBZ staff will forward a report summarizing the findings and recommendations made by ZBA along with copies of any related plans, documents or supporting information submitted to the



## **Exhibit A**

county by the petitioner in support of the application. Along with the report, PBZ staff will prepare a draft ordinance approving the variance for action by the Village Board.

- h.) The summary report, draft ordinance and minutes of the ZBA meeting shall be forwarded to the appropriate Village Clerk for filing and scheduling of the matter for action by the Village Board at the next available Board meeting.
- i.) The Village Clerk shall be responsible for the preparation and posting of Board's Agenda.
- j.) Following action by the Village Board, the Village Clerk shall submit certified copies of any ordinances adopted by the Board in approving the request, to the County Clerk for recording.
- k.) The Village Clerk shall also submit a copy of the ordinance(s) to the PBZ office for inclusion in the related case file.

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, May 24, 2018**

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**Call to Order**

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 4:05p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
John Purcell	Present		
Lynn Cullick	Here		
Bob Davidson	<b>Absent</b>		
Matt Kellogg	<b>Absent</b>		
Matthew Prochaska	Here		

Staff Members Present: Scott Koeppel

**Approval of Agenda** – Member Prochaska made a motion to approve the agenda, second by Member Purcell. **With three members present voting aye, the agenda was approved by a vote of 3-0.**

**Approval of Claims** – Member Cullick made a motion to forward the Approval of Supplemental Claims in an amount not to exceed \$802,283.31, Coroner Claims in an amount not to exceed \$1,978.56, and May 2018 Petit Juror Claims in an amount not to exceed \$1,563.24 to the County Board, second by Member Prochaska. **With three members present voting aye, the claims were approved by a vote of 3-0.**

**Department Head and Elected Official Reports**

*Scott Koeppel, Administration Departments* – Mr. Koeppel mentioned that with the fourth of July holiday, it was suggested to cancel the July 3, 2018 County Board meeting. Chairman Gryder will discuss at the June 5, 2018 County Board meeting, and make a final decision.

Mr. Koeppel also provided additional information about the compensation of the current health insurance broker, and the impact of when the County switches to the new health insurance broker.

**Items of Business**

- *Review and Approval of Rob Roy Drainage District fee in the amount of \$24.40 for Parcel #02-09-100-010 at the corner of Bridge Street and Galena Road* – Mr. Koeppel briefed the committee on the drainage district fee for the County-owned parcel. After discussion, **there was consensus by the committee to pay the fee to the County Treasurer.**
  
- *Approval of NACO Membership Invoice in the amount of \$1,104* – Discussion on the benefits to County citizens, and the overall savings of \$54,006. To Kendall County residents using the discount prescription drug program card in 2017. Member Cullick made a motion to forward the item to the County Board for approval, second by Member Prochaska. **With three members present voting aye, the motion carried by a vote of 3-0.**

- *Approval of proposed Circuit Clerk fee increases* – Discussion and review of proposed fee increases first discussed in January 2018. The committee asked for clarification of what fees are to be increased, and by what amount. Member Prochaska made a motion to forward the Circuit Clerk fee increases to the County Board for approval, second by Member Cullick. **With three members present voting aye, the motion passed by a vote of 3-0.** Mr. Koepfel was tasked with meeting with Circuit Clerk Ingemunson prior to the June 5, 2018 County Board meeting to obtain the information needed to proceed.
- *Approval of RFP for Auditors* – Discussion regarding the timeline for the posting, and the information required for the RFP. Member Cullick made a motion to authorize the County Administration Department to post the RFP for Auditors, second by Member Prochaska. **With three members voting aye, the motion carried.**

### **Items from Other Committees**

#### ***From Law, Justice and Legislation Committee:***

- *Discussion and Approval of the Expenditure of Expenses not to exceed \$7,298. for Illinois State Association of Counties (consisting of \$2,295. for Cook and Collar Counties Caucus, \$4,015. for Large County Board Caucus, and \$988. for general Illinois State Association of Counties dues)* – Member Prochaska reviewed the benefits of membership with ISACo, including their legislative lobbying for the County, and the potential for the County to have more of a presence and voice with the state legislators. Member Prochaska made a motion to forward the item to the County Board for approval, second by Member Cullick. **With three members present voting aye, the motion carried by a vote of 3-0.**

#### ***From Facilities Management Committee:***

- *Discussion of the February 2018 Trane Proposal for replacement of the HVAC system at the Public Safety Center* – Member Cullick reminded the committee that this proposal was not approved by the County Board in February 2018, and that it cannot be brought back to committee until the new County Board is seated in December 2018.

**Public Comment** – None

**Questions from the Media** – None

### **Items for the June 5, 2018 County Board Agenda**

*Approval of Supplemental Claims in an amount not to exceed \$802,283.31, Coroner Claims in an amount not to exceed \$1,978.56, and May 2018 Petit Juror Claims in an amount not to exceed \$1,563.24*

*Approval of NACO Membership Invoice in the amount of \$1,104*

*Approval of Circuit Clerk proposed fee increases*

*Approval of the Expenditure of Expenses not to exceed \$7,298. for Illinois State Association of Counties (consisting of \$2,295. for Cook and Collar Counties Caucus, \$4,015. for Large County Board Caucus, and \$988. for general Illinois State Association of Counties dues)*

**Items for the June 14, 2018 Committee of the Whole Agenda** - None

**Executive Session** – Not needed

**Adjournment** – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 6:10p.m. by a 3-0 vote.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant & Recording Secretary

**COUNTY OF KENDALL, ILLINOIS**  
**Law, Justice and Legislation Committee**  
**Monday, May 14, 2018**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

**Roll Call**: Member Prochaska, Member Hendrix, Member Purcell, Member Giles and Member Gilmour were present. **With five members present voting aye, a quorum was determined to conduct business.**

*Member Purcell left the meeting at 3:54p.m.*

**Others Present**: Sheriff Dwight Baird, Circuit Clerk Robyn Ingemunson, Chief Deputy Coroner Levi Gotte, Undersheriff Harold Martin, Presiding Judge Tim McCann, Chief Deputy Mike Peters, Facilities Director Jim Smiley, Assistant Public Defender Courtney Transier, State's Attorney Eric Weis

**Approval of the Agenda** –Member Prochaska made a motion to amend the agenda by eliminating items 1 through 4 under New Business, second by Member Hendrix. **With five members present in agreement, the agenda was amended and the motion carried.**

**Approval of Minutes** – Member Purcell made a motion to approve the April 9, 2018 meeting minutes, second by Member Hendrix. **With five members present voting aye, the motion carried.**

**Public Comment** – None

**Coroner** – Chief Deputy Coroner Gotte reviewed the monthly report with the committee. Member Purcell questioned the date of the Opioid Study, and whether the year should be changed to 2018. Chief Deputy Coroner Gotte stated that a corrected report would be corrected and submitted.

**Circuit Clerk** – Ms. Ingemunson reported that their case load has increased by approximately 1,000 compared to last year at this same time. Ms. Ingemunson also reported that her office has begun using a new e-file system.

**Courthouse** – Judge McCann reported that there is an opening for a new Court Services Director with the resignation of former Director Varney. The position will be posted until the end of May.

Judge McCann also reported that they are internally revisiting the Courthouse policy on law enforcement officers carrying firearms within the facility.

Judge McCann also stated that the new Court Administrator and the three Jury Commissioners attended training on the jury system in Sycamore recently.

**Court Services** – No report

**EMA** – Written report provided.

Sire, STARCOM and WSPY EAS testing was conducted as usual on the first Tuesday of the month. Written report provided.

**KenCom** – No report

**Public Defender** – Written report provided. Courtney Transier reported that one of the assistant public defenders resigned and they are currently in the interview process to fill that vacant position.

**State’s Attorney** – Mr. Weis reported that ASA Anne Knight delivered a healthy baby last week, and will be off on leave for approximately 10-weeks.

### **Sheriff’s Report**

- a. Operations Division – Written report provided. Chief Deputy Peters reported that several personnel were nominated for awards and recognized at the recent Kendall County Association of Chiefs of Police 33<sup>rd</sup> annual Respect for Law Banquet. Kendall County Sheriff’s Office Criminal Intelligence Team Inspector Robert Lechowicz, was named the county’s Officer of the Year for the second time in five years. Other Sheriff’s Officer personnel were nominated for various awards as well.
- b. Corrections Division – Written report provided
- c. Records Division – Written report provided

### **Old Business - None**

- ❖ *Courthouse Security Update* – Sheriff Baird reported that the Public Safety Center and Courthouse Security system updates have been completed at an actual cost of \$2,933,944, which is a savings of \$293,710.34 from the authorized budgeted amount of \$3,227,655. Sheriff Baird applauded the Facilities Management and Technology personnel for their work in conjunction with the Sheriff’s Office personnel, and the successful completion of the project.
- ❖ *Approval of Resolution Declaring Opposition of HB 4581, the amendment of Juvenile Court Act of 1987* – Member Prochaska provided a brief review of the amendment. Member Gilmour made a motion to forward the resolution to the County Board for approval, second by Member Prochaska. Discussion on the resolution, and the proposed changes to the amendment of Juvenile Court Act.

**Member Hendrix made a motion to table the item to a future meeting, second by Member Purcell.**

Roll Call: Member Purcell – yes, Member Hendrix – yes, Member Gilmour – no, Member Giles – no, Member Prochaska – no.

**Members Purcell and Hendrix voted aye, and Members Gilmour, Giles and Prochaska voting no, the motion failed by a vote of 2-3.**

**Member Purcell asked for a call to question to send the resolution for approval to the County Board at the June 5, 2018 meeting.**

Roll Call: Member Purcell – yes, Member Hendrix – no, Member Gilmour – yes, Member Giles – no, Member Prochaska – yes. **With Members Purcell, Gilmour and Prochaska voting yes, and Members Hendrix and Giles voting no, the motion passed by a vote 3-2.**

**New Business**

- ❖ *Approval of the Expenditure of Expenses not to exceed \$7,298.00 for Illinois State Association of Counties (consisting of \$2,295.00 for Cook and Collar Counties Caucus, \$4,015.00 for Large County Board Caucus, and \$988.00 for general Illinois State Association of Counties dues) – Member Prochaska made a motion to forward the item to the Finance Committee for discussion, second by Member Hendrix. **With Members Giles, Hendrix and Prochaska voting yes, and Member Gilmour voting no, the motion carried by a vote of 3-1.***

❖ **Legislative Update** - None

**Public Comment** - None

**Item for June 5, 2018 County Board meeting agenda**

1. *Approval of Resolution Declaring Opposition of HB 4581, the amendment of Juvenile Court Act of 1987*

**Item for May 24, 2018 Finance Committee meeting agenda**

2. *Approval of the Expenditure of Expenses not to exceed \$7,298.00 for Illinois State Association of Counties (consisting of \$2,295.00 for Cook and Collar Counties Caucus, \$4,015.00 for Large County Board Caucus, and \$988.00 for general Illinois State Association of Counties dues)*

**Adjournment** – Member Giles made a motion to adjourn the meeting, second by Member Gilmour. **With all in agreement, the meeting adjourned at 4:05p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary

**COUNTY OF KENDALL, ILLINOIS**  
**Health & Environment Committee**  
**Monday, May 21, 2018**  
**Meeting Minutes**

**CALL TO ORDER**

The meeting was called to order by Chair Judy Gilmour at 3:01p.m. Member Gilmour appointed County Board Member Audra Hendrix temporarily to the committee to establish a quorum to conduct business.

**ROLL CALL**

Committee Members Present: Tony Giles – here, Judy Gilmour – here, Audra Hendrix - here

**Members Excused: Matthew Prochaska, John Purcell**

**Member Absent: Elizabeth Flowers**

Others Present: Jenny Wold, KC Soil & Water District, Dr. Amaal Tokars, Kendall County Health Department

**APPROVAL OF AGENDA** – Member Hendrix made a motion to approve the agenda, second by Member Giles. **With three members present in agreement, the motion carried.**

**APPROVAL OF MEETING MINUTES** – Member Hendrix made a motion to approve the meeting minutes from April 16, 2018, second by Member Giles. **With three members present voting aye, the motion carried.**

**STATUS REPORTS**

- **Board of Health** – Dr. Tokars reported that they had a large meeting focusing on the Opioid Crisis, and County Board Chair Scott Gryder was a guest. The Health Board also voiced their concerns to Chairman Gryder over employee health benefit costs, and other Health Department or County issues.
  
- **Health Department** – Dr. Tokars reported that the Health Department has not voiced concern either verbally or in writing regarding the retention pond behind the Health and Human Services building, but said the County could contact the designer of the retention pond for discussion about the pond. She said that Member Davidson did approach her about the traps.

Dr. Tokars also provided information about Animal Rabies testing for 2018, and explained that rabies among human beings from animal bites is more uncommon now due to increased owner vaccinations of pets.



Dr. Tokars stated that community members are welcome to contact the Health Department for instructions and possible situations where the Illinois Department of Public Health might test a bat for rabies. The Health Department will send deceased bats to the IDPH for testing. Dr. Tokars also highlighted some warning signs about bats such as appearance in daylight, low flying bats without being provoked. Dr. Tokars stated that it is extremely dangerous for a human to have contact with high-risk species (neurologic or extremely aggressive animals: bats, raccoons, skunks, foxes and coyotes).

Dr. Tokars briefed the committee on the annual Health Department Community Action Services Scholarship Program, which awards scholarships each year to low-income (\$18,090 - \$43,170 per year, based on household size), and disadvantaged students of high academic achievement potential since 1983, all students must be enrolling in an accredited institute of higher education in the state of Illinois.

These scholarships provide financial assistance to eligible individuals for education or occupational training. Applicants must be a resident of Kendall or Grundy County, funds must be used for either 2-year or 4-year training, applicants must have demonstrated positive community/school involvement, and funds must be used for books, tuition, fees, etc.

- **Kendall County Soil and Water District** – Jenny Wold reported that the Ag in the Classroom program is finished for this school year.

Ms. Wold also reported that she will be leaving her position with the Soil and Water District to return to a full-time teaching position in Ottawa Illinois. The District is currently accepting applications for the Ag in the Classroom position, and will conduct interviews in June.

**OLD BUSINESS** – None

**NEW BUSINESS** - None

**CHAIRMAN’S REPORT** – None

**PUBLIC COMMENT** – None

**ITEMS FOR COMMITTEE OF THE WHOLE** – None

**COUNTY BOARD ACTION ITEMS** - None

**EXECUTIVE SESSION** – Not Needed

**ADJOURNMENT** – Member Hendrix made a motion to adjourn the meeting, second by Member Giles. **With no objections, the meeting was adjourned at 3:34p.m.**

Respectfully Submitted, Valarie McClain, Administrative Assistant and Recording Clerk

# KENDALL COUNTY ILLINOIS

## Economic Development Committee

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Meeting Minutes  
Monday, April 23, 2018

### Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:06 a.m.

### Roll Call

Committee Members Present: Chair Audra Hendrix, Lynn Cullick, Judy Gilmour  
Committee Members Absent: Matt Kellogg, Scott Gryder, Elizabeth Flowers

As there was no quorum at the time of the meeting being called to order, Chair Audra Hendrix appointed Judy Gilmore to the Committee for the meeting to make quorum.

Elected Officials Present:

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator; Scott Koepfel, Kendall County Administrator

Members of the Public:

**Approval of Agenda** – Member Cullick made the motion to approve the agenda. It was seconded by Member Gilmour. **Approved 3-0.**

**Approval of Meeting Minutes** – Member Cullick made a motion to approve the meeting minutes from the March 16, 2018 meeting. Seconded by Member Gilmour. **Approved 3-0.**

### Committee Business

*Discussion and Approval of a Proclamation Welcoming Lions Club International to Kendall County on May 9, 2018*

Mr. Beltran stated that Lions Club International are to hold their meeting at Timber Creek Inn and Suites with their President and Vice-Presidents as well as members from two hundred countries. Dr. Deepak Vyas, owner of Timber Creek and a Vice-President, has invited Chairman Gryder and other members of the community to attend.

The Committee agreed it was a wonderful opportunity to showcase Kendall County. Member Cullick made the motion to approve, Member Gilmour seconded. **Approved 3-0.**

*Discussion and Approval of a Proclamation Supporting Small Business Week from April 29 to May 5, 2018*

Mr. Beltran stated it was National Small Business Week coming up on April 29 through May 5. The Committee asked if there were other events going around. Mr. Beltran stated he did not know of any, but thought it might be Small Business Saturday. He said he would let the Committee know if there was any events. The Committee stated they loved giving their business recognition.

Member Cullick made the motion to approve, Member Gilmour seconded. **Approved 3-0.**

# KENDALL COUNTY ILLINOIS

## Economic Development Committee

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### *Discussion and Approval of a Resolution Supporting a County Wide Convention and Visitors Bureau*

Mr. Beltran stated there is a community member that was looking into creating a Kendall County wide Convention and Visitors Bureau. Currently, there is no Tourism agency in the County – member municipalities must go to either DeKalb CVVB or Aurora Area CVVB. This means that tax dollars that are generated in Kendall County that can be solely used for tourism are going out of the County. With a Kendall CVVB, the money would stay in the County.

Committee members stated their excitement at the idea, and for a community member to champion it. Member Cullick made the motion to approve, Member Gilmour seconded.

### **Approved 3-0**

### *Discussion, Review, and Recommendation of Economic Development and Special Projects Coordinator Job Description to Admin/HR Committee*

Mr. Beltran stated that the Admin/HR Committee wanted the Economic Development Committee's input on the revised Economic Development and Special Projects Coordinator Job Description.

The Committee focused on the social media responsibilities. While they agreed that social media was important, they stated that not only should the Economic Development Committee but also the Admin/HR and Full Board should start crafting a policy on the use of social media. The current social media strategy to link back to the website, as explained by Mr. Beltran, is acceptable in the short term, but a longer term solution is needed. Otherwise, the Committee some minor wording changes made to the description.

Chair Hendrix made the motion to send the recommendations to the Admin/HR Committee, Member Gilmour seconded. **Approved 3-0**

### *Discussion and Recommendation of ICMA TV*

Mr. Beltran stated that ICMA has a program called ICMA TV where they put together videos to highlight a member. The cost is \$22,500 for the video.

The Economic Development Committee stated while a good opportunity, they could not partake this year.

### **Updates and Reports**

#### *Boulder Hill and Boulder Hill Market and Recommendation of Next Steps*

Mr. Beltran stated he has begun preliminary analysis on Boulder Hill Market. Looking at the low traffic counts that pass the area, the Market will need a more community focused strategy. In examining the household income, the zoning, and the age of the structures, Mr. Beltran has started to put together an area analysis to start from.

The committee thanked him and asked him to continue researching possible uses and redevelopment strategies for the area.

#### *Revolving Fund Loans*

- *Monthly Loan Statements*

# KENDALL COUNTY ILLINOIS

## Economic Development Committee

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- All the loan payments were up to date outside of a nine cent shortage that the borrower will make up in the coming month. This excludes the Lucky Dog's loan.
- *JCAR rule Update*  
Mr. Beltran stated that the State's Attorney's Office looked to see if the JCAR rule forbidding use of the RLF funds was removed. It was not.

### *TIF Update – Yorkville*

Mr. Beltran stated that Yorkville held the JRB meeting for the downtown TIF #2, and is moving forward with it. They are removing some properties from TIF #1 and putting them into TIF #2.

### *Oswego reviewing Orchard Road Plan*

Mr. Beltran stated that the Village of Oswego is starting to examine the plan for the Orchard Road Corridor. Currently it is split commercial/industrial. He stated that he would keep the Committee informed on the progress of the meetings.

### *Chicago Amazon Bid Video*

Mr. Beltran stated that the City of Chicago put out a video for their Amazon bid. He wanted to inform the Committee as it was well done.

### *Crain's Article of Kendall County Growth*

Mr. Beltran stated that Crain's ran an article detailing the growth in Kendall County. The county is the only Chicago Metro County to have growth this year. The committee agreed it was good press for the County.

### *Manufacturer Siting*

Mr. Beltran stated he has been continuing to work with a manufacturer on siting a new building. He is currently getting utility data for them.

## **Chairwoman's Report**

**Public Comment** – None

**Executive Session** - None

## **Adjournment**

At 9:56 a.m., Member Cullick made to adjourn. Member Gilmour seconded. With no objections, the meeting adjourned at 10:57 a.m.

Respectfully Submitted,

Andrez P. Beltran  
Economic Development and Special Projects Coordinator



**Wednesday, May 23, 2018 at 8:30AM**

**MEETING MINUTES**

**Call to Order** – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:37a.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Lynn Cullick	Here		
Elizabeth Flowers	Present		
Matt Kellogg	<b>Absent</b>		
Matthew Prochaska	Here		
John Purcell	Yes		

**With four members present, a quorum was established to conduct committee business.**

Others present: Scott Koeppel, Laura Pawson, Dr. Gary Schlapp

**Approval of Agenda** – Motion made by Member Cullick to approve the agenda, second by Member Prochaska. **With four members in agreement, the motion carried by a vote of 4-0.**

**Approval of Minutes** – Motion made by Member Cullick to approve the minutes from April 25, 2018, second by Member Prochaska. **With four members in agreement, the minutes were approved by a 4-0 vote.**

**Monthly Report** – Laura Pawson reviewed the census report with the committee. Written report provided.

**Available Dogs for Adoption:** 2

**Available Cats for Adoption:** 7

**Bite Report** – Total: 21 (1 cat, 20 dogs)

**Visitors viewing animals for April 2018** - 39

**Events/News**

Saturday, June 9, 2018      Pet Supplies Plus Adoption Event

Tuesday, June 12, 2018      Volunteer Orientation

Weekly “Pet of the Week” ad in Shaw Media Newspaper

**Operations Report** – Written report provided.

**Accounting Report** - Written report provided. Discussion on purchasing microchip scanner(s) for the Kendall County Sheriff's Office for scanning lost pets. Ms. Pawson was instructed to contact the Sheriff's Office to discuss the number of scanners that would be sufficient for their use. **Item to be included on the June 27, 2018 meeting agenda.**

### **Old Business**

- *Review Kendall County Animal Control sign-in and release form for visitors* – Ms. Pawson reviewed the proposed waiver of adult and minor liability forms with the committee. The forms were reviewed by the State's Attorney's Office and the suggested legal verbiage was included. **There was consensus by the committee to approve the revised liability forms for use in Animal Control.**
- Dr. Schlapp asked for an update on the purchase of radios connected to KenCom for Animal Control personnel to carry for immediate use in a crisis or high-risk situation. Mr. Koepfel updated the committee on his discussions with KenCom and their requirements for adding Animal Control personnel to KenCom, and that there was a decision for no further action to be taken on this issue.

### **New Business**

- Dr. Schlapp expressed his concerns on inconsistent information being provided by the Health Department and Animal Control on the responsibility for shipping dead bats to the IDP for free rabies testing. Mr. Koepfel reported that he contacted the Health Department regarding their policy on bat testing. Dr. Tokars stated that they would prefer that anyone that has found a bat or if a human or a domestic animal is bitten, that they contact the Health Department and ask to speak with a nurse. The Health Department is responsible for the shipping costs of bats that have potentially had contact or bitten human beings.

**There was consensus by the committee that Animal Control would absorb the cost of shipping any qualified dead bats for testing of rabies when it involves a domestic or companion cat or dog.**

- Member Prochaska reported that SB2313, regarding the State Population Control funds collected, and any future fees collected, has passed both houses and was sent to the Governor for approval. Mr. Prochaska will update the committee when it has been approved.

**Executive Session** – Not needed

**Action Items for the County Board** - None

**Public Comment** – None

**Adjournment** – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Purcell. **With three members present in agreement, the meeting was adjourned at 9:25a.m.**

Respectfully Submitted,

Valarie McClain,  
Administrative Assistant & Recording Clerk

**COUNTY OF KENDALL, ILLINOIS**  
**SPECIAL COMMITTEE OF THE WHOLE/ADMIN HR MEETING**  
**Wednesday, May 16, 2018**

**CALL TO ORDER** - The meeting was called to order by County Board Vice Chair Committee Chair Lynn Cullick at 5:40p.m.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gryder		5:44p.m.	
Lynn Cullick	here		
Bob Davidson	yes		
Elizabeth Flowers	present		
Tony Giles	<b>absent</b>		
Judy Gilmour	here		
Audra Hendrix	here		
Matt Kellogg	<b>excused</b>		
Matthew Prochaska	here		
John Purcell		5:44p.m.	

Others present: Latreese Caldwell, Bob Jones, Scott Koeppel

**APPROVAL OF AGENDA** – Motion made by Member Hendrix, second by Member Prochaska to approve the agenda. **With six members voting aye, the agenda was approved.**

**COMMITTEE BUSINESS**

*Discussion of Health Insurance Broker Proposals* – Discussion of the pros and cons, data analysis, strategic plans, fee variances, qualifications and experience of the various companies that submitted RFQ proposals.

*Determination of Health Insurance Broker and Contract Terms* – Discussion and determination of contract terms based on the Request for Qualifications posted.

*Review of Workers Compensation, Property, Casualty & Liability Insurance Broker Responses* – **Item tabled until the May 17, 2018 Special COW Admin HR meeting.**

**PUBLIC COMMENT** – None

**QUESTIONS FROM THE MEDIA** – None

**EXECUTIVE SESSION** – Not needed

**ADJOURNMENT** - Member Davidson made a motion to adjourn the meeting, second by Member Prochaska. With eight members voting aye, the meeting was adjourned at 7:21p.m.

Respectfully Submitted, Valarie McClain, Administrative Assistant and Recording Secretary



**COUNTY OF KENDALL, ILLINOIS**  
**SPECIAL COMMITTEE OF THE WHOLE/ADMIN HR MEETING**  
**Thursday, May 17, 2018**

**CALL TO ORDER** - The meeting was called to order by County Board Vice Chair Committee Chair Lynn Cullick at 6:04p.m.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gryder		6:11p.m.	
Lynn Cullick	here		
Bob Davidson		6:08p.m.	
Elizabeth Flowers	present		
Tony Giles	<b>Absent</b>		
Judy Gilmour	here		
Audra Hendrix	here		
Matt Kellogg	yes		
Matthew Prochaska	here		
John Purcell		6:06p.m.	

**APPROVAL OF AGENDA** – Motion made by Member Hendrix, second by Member Flowers to approve the agenda. **With six members voting aye, the agenda was approved.**

**COMMITTEE BUSINESS**

*Review of Workers Compensation, Property, Casualty & Liability Insurance Broker Responses –*  
 The committee reviewed the six broker responses and discussed the upcoming broker presentations on June 12, 2018.

**PUBLIC COMMENT** – None

**QUESTIONS FROM THE MEDIA** – None

**EXECUTIVE SESSION** – Not needed

**ADJOURNMENT** - Member Gilmour made a motion to adjourn the meeting, second by Member Gryder. **With nine members voting aye, the meeting was adjourned at 7:04p.m.**

Respectfully Submitted,

Valarie McClain  
 Administrative Assistant and Recording Secretary



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