

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
April 17, 2018**

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, April 17, 2018 at 10:05 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell. Member absent: Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Hendrix moved to approve the submitted minutes from the Adjourned County Board Meeting of 3/21/18. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**THE AGENDA**

Member Hendrix moved to approve the agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

**National Law Enforcement Week**

Member Purcell moved to approve the National Law Enforcement Week Proclamation. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 18-17 is available in the Office of the County Clerk.

**CITIZENS TO BE HEARD**

Todd Milliron stated that the Prairie Parkway basically is dissolved and the State spent a lot of money on land acquisition. He is not sure if the county collecting taxes on these properties, he would encourage the land to be inventoried and encourage the state legislators to instruct IDOT to sell the properties to get it back on the tax rolls. The county should use the money to build the Eldamain Bridge.

Member Hendrix moved to move Executive Session to the end of the meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**NEW BUSINESS**

**Settlement – Terry and Carol Seggebruch**

Member Kellogg moved to approve a settlement in County of Kendall vs. Terry and Carol Seggebruch, as Trustees, case No 2017 ED 14, for the acquisition of highway right-of-way along Grove Rd, Permanent Index No 09-31-200-002 (1.25 acres), for \$19,500. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird did not have a report.

**County Clerk**

**Revenue Report**

**3/1/18-3/31/18**

**3/1/17-3/31/17**

**3/1/16-3/31/16**

<b>Line Item</b>	<b>Fund</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>
	County Clerk Fees	\$691.00	\$693.00	\$673.50
	County Clerk Fees - Marriage License	\$870.00	\$990.00	\$1,020.00
	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
	County Clerk Fees - Misc	\$2,138.08	\$2,403.42	\$1,718.00
	County Clerk Fees - Recording	\$22,931.00	\$23,800.00	\$23,153.00
01010061205	Total County Clerk Fees	\$26,630.08	\$27,916.42	\$26,564.50
01010001185	County Revenue	\$30,276.75	\$25,442.50	\$24,014.00
38010001320	Doc Storage	\$13,822.00	\$14,252.00	\$13,876.50
51010001320	GIS Mapping	\$23,344.00	\$24,004.00	\$23,335.00
37010001320	GIS Recording	\$2,918.00	\$2,996.00	\$2,911.00
01010001135	Interest	\$16.80	\$25.41	\$39.29
01010061210	Recorder's Misc	\$2,277.00	\$7,924.00	\$4,215.00
81010001320	RHSP/Housing Surcharge	\$12,438.00	\$12,474.00	\$12,123.00
37210001575	Tax Certificate Fee	\$1,720.00	\$1,720.00	
37210001576	Tax Sale Fees	\$731.00	\$60.00	
37210001577	Postage Fees	\$453.56	\$39.54	
CK # 18427	To KC Treasurer	\$114,627.19	\$116,853.87	\$107,078.29

**Treasurer**

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 FOR FOUR MONTHS ENDED 03/31/2018**

<b><u>REVENUES*</u></b>	<b>Annual <u>Budget</u></b>	<b>2018 YTD <u>Actual</u></b>	<b>2018 YTD <u>%</u></b>	<b>2017 YTD <u>Actual</u></b>	<b>2017 YTD <u>%</u></b>
Personal Property Repl. Tax	\$400,000	\$86,955	21.74%	\$115,406	31.19%
State Income Tax	\$2,470,000	\$735,833	29.79%	\$964,937	40.21%
Local Use Tax	\$630,000	\$253,616	40.26%	\$231,523	37.04%
State Sales Tax	\$550,000	\$206,320	37.51%	\$201,009	41.88%
County Clerk Fees	\$400,000	\$105,391	26.35%	\$136,696	41.42%
Circuit Clerk Fees	\$850,000	\$201,553	23.71%	\$204,719	21.55%
Fines & Co Board 4/17/18	\$380,000	\$81,844	21.54%	\$94,375	21.95%

Foreits/St Atty.					
Building and Zoning	\$65,000	\$24,339	37.44%	\$21,043	33.94%
Interest Income	\$86,500	\$46,687	53.97%	\$21,497	57.32%
Health Insurance - Empl. Ded.	\$1,299,440	\$365,015	28.09%	\$393,069	31.05%
1/4 Cent Sales Tax	\$2,950,000	\$1,056,161	35.80%	\$1,014,256	34.73%
County Real Estate Transf Tax	\$440,000	\$116,553	26.49%	\$131,199	33.10%
Correction Dept. Board & Care	\$832,200	\$513,792	61.74%	\$265,057	30.29%
Sheriff Fees	\$245,000	\$59,718	24.37%	\$68,422	26.83%
<b>TOTALS</b>	<b>\$11,598,140</b>	<b>\$3,853,777</b>	<b>33.23%</b>	<b>\$3,863,208</b>	<b>33.90%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,068,000</b>	<b>\$1,839,740</b>	<b>36.30%</b>	<b>\$1,792,976</b>	<b>35.38%</b>
<b>Transportation Sales Tax</b>	<b>\$4,750,000</b>	<b>\$1,839,740</b>	<b>38.73%</b>	<b>\$1,792,976</b>	<b>37.75%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 4 months the revenue and expense should at 33.32%

#### State's Attorney

State's Attorney Weis did not have a report.

#### Coroner

Description	**	Month: March 2018	Fiscal Year-to-Date	March 2017
Total Deaths		22	102	21
<b>Natural Deaths</b>		21	96	19
<b>Accidental Deaths</b>		0	1	1
<b>Pending</b>	*	1	3	0
<b>Suicidal Deaths</b>		0	2	1
<b>Homicidal Deaths</b>		0	0	0
<b>Toxicology</b>		2	7	2
<b>Autopsies</b>		2	7	2
<b>Cremation Authorizations</b>		12	60	7

#### PERSONNEL/OFFICE ACTIVITY:

1. Coroner Purcell attended, on March 1, 2018, an ad hoc committee meeting of the Illinois Coroners and Medical Examiner's Association to revise the forensic autopsy protocol.
2. Coroner Purcell and Chief Deputy Coroner Gotte met, on March 2, 2018, with the nursing director at Heritage Woods to establish death reporting guidelines.
3. Coroner Purcell and Chief Deputy Coroner Gotte met, on March 2, 2018, with the nursing director at the Tiller's Nursing Home to establish death reporting guidelines.
4. Coroner Purcell and Chief Deputy Coroner Gotte attended, on March 12, 2018, a FOIA informational meeting to discuss the dynamics of new FOIA software.
5. Coroner Purcell and Chief Deputy Coroner Gotte met, on March 13, 2018, with the nursing director at Hillside Nursing Home to establish death reporting guidelines.
6. Coroner Purcell presented, on March 15, 2018, for Operation Impact at Oswego East High School.
7. Coroner Purcell provided quarterly updates at the March finance committee meeting.

8. Coroner Purcell presented, on March 23, 2018, for the Law Enforcement Class at Oswego East High School.
9. The Coroner's Office Quarterly Full Staff Meeting was held on March 28, 2018.

### **Health Department**

Dr. Tokars read a note regarding synthetic cannabinoids and presented information on the professional seminar series and immunizations offered at the Health Department.

### **Supervisor of Assessments**

Supervisor of Assessments Andy Nicoletti stated the aerial flight has occurred should have them sometime in the fall. He explained that the senior homestead is one of the owners has to be 65 or older and it has to be the primary residence. It takes \$5,000 off the assessed value. The senior freeze the total household gross income is \$65,000 or less.

## **STANDING COMMITTEE REPORTS**

### **Planning, Building and Zoning**

#### **Special Use - Mary Auer**

Member Davidson moved to Petition 18-12 request from Mary C Auer to revoke a special use permit for a gravel mining operator awarded by Ordinance 72-08 on the east side of Beecher Road approximately 2.5 miles south of Galena Road (PIN: 02-06-400-005) in Bristol Township; property is zoned A-1. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 18-06 is available in the Office of the County Clerk.

#### **Text Amendment**

Member Davidson moved to approve the amended petition 17-29 – request from the Kendall County Planning, Building and Zoning Department for text amendments to Section 13.08.H of the Kendall County Zoning Ordinance by increasing the notification requirements for applications for special use permits on A-1 agricultural zoned property to seven hundred fifty feet (750') and clarifying that only adjoining properties must be notified on special use applications for properties not zoned A-1. Member Cullick seconded the motion.

Members discussed the notification of 750 feet if it is enough or not.

Chairman Gryder asked for a roll call vote on the motion. Members present voting aye include Cullick, Flowers, Gilmour, Gryder, Hendrix and Kellogg. Members voting nay include Davidson, Prochaska and Purcell. **Motion carried 6-3.**

A complete copy of Ordinance 18-07 is available in the Office of the County Clerk.

#### **NPDES – MS 4**

Member Davidson moved to approve the proposal from WBK Engineering for work related to the submittal of the annual report for the 2018 NPDES – MS 4 requirements in an amount of \$1,700 plus reimbursable costs (costs + 10%). Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-08 is available in the Office of the County Clerk.

#### **Fee Ordinance**

Member Davidson moved to approve the fee ordinance for special use related applications to reflect transfer of hearing authority from the Hearing Officer to the Zoning Board of Appeals. Member Kellogg seconded the motion.

Members discussed Hearing Officer being replaced with Zoning Board of Appeals and Hearing Officer fee is removed.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 18-08 is available in the Office of the County Clerk.

## Senior Planner Job Description

Member Davidson moved to approve the Senior Planner job description. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Hendrix and Purcell who voted nay. **Motion carried 7-2.**

## Law, Justice and Legislation

### Release Executive Session Minutes

Member Prochaska moved to approve the release of executive session minutes from September 12, 2016, April 10, 2017 and April 9, 2018. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### HB 4556

Member Prochaska moved to approve the resolution declaring opposition to HB 4556. Member Davidson seconded the motion.

Member Prochaska stated that this bill has passed with the Dangerous Persons Act to have the county pay litigation costs.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-18 is available in the Office of the County Clerk.

### HB 5486

Member Prochaska moved to approve the resolution declaring opposition to HB 5489. Member Kellogg seconded the motion.

Member Prochaska stated that this deals with amending the Illinois Vehicle Code providing that the Secretary of State would issue plates for non-highway vehicles.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-19 is available in the Office of the County Clerk.

### HB 4584

Member Prochaska moved to approve the resolution declaring support to HB 4584. Member Davidson seconded the motion.

Member Prochaska stated that this deals with continuing appropriations for state and local sales tax reform fund, motor fuel tax fund, state gaming fund, local gaming distributive fund, and the state 911 fund.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-20 is available in the Office of the County Clerk.

## Administration/HR

### Section 5311

Member Cullick requested that this item be moved to the May meeting. Member Prochaska seconded it. Chairman Gryder asked for a voice vote on the motion. **Motion carried.**

### Property, Liability and Workers Compensation Broker RFQ

Member Cullick moved to approve the property, liability and workers compensation insurance broker RFQ. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Highway

### Low Bidders Awarded

Member Kellogg moved to approve the resolution awarding all County and Township Motor Fuel Tax projects to the low bidders, as identified on said resolution. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-21 is available in the Office of the County Clerk.

### County Engineer's Salary Program

Member Kellogg moved to approve resolution appropriating funds for the payment of the County Engineer's salary of \$125,000 and authorizing IDOT to transfer \$62,500 of Federal Surface Transportation Funds in return for an equal amount of State funds. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-05 is available in the Office of the County Clerk.

## Facilities

### Four Seasons Landscaping

Member Davidson made a motion to approve a three (3) year contract with a one (1) year optional extension with Four Seasons Landscaping for landscaping maintenance at County Facilities in the amount of \$39,470.00 for years one and two and \$41,355.00 for years three and four. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-09 is available in the Office of the County Clerk.

### Centrex Phone Circuits

Member Davidson moved to approve a 1 year contract with Call One for the centrex phone circuits in the amount of \$9.00 per month. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Point to Point T1 Circuit

Member Davidson moved to approve a 3 year contract with Call One for the Point to Point T1 circuit in the amount of \$500.00 per month base price plus usage. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### PRI T1 Circuits

Member Davidson moved to approve a 3 year contract with Call One for the PRI T1 circuits in the amount of \$2,124.80 per month plus usage. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Finance

### CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$819,528.44 and Grand Juror Claims in an amount not to exceed \$288.90. Member Prochaska seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$24,935.45, B&Z \$2,394.39, CO CLK & RCDR \$1,445.54, ELECTION \$7,614.32, ED SRV REG \$6,112.92, SHRFF \$31,640.83, CRRCTNS \$40,136.79, EMA \$806.00, CRCT CT CLK \$444.50, JURY COMM \$301.48, CRCT CT JDG \$3,448.43, CRNR \$1,833.13, CMB CRT SRV \$368.05, PUB DFNDR \$248.85, ST ATTY \$965.90, SPRV OF ASSMNT \$1,019.44, TRSR \$393.75, AUD & ACCT \$6,500.00, PPPOST \$101.82, OFF OF ADM SRV \$270.80, GNRL INS & BNDG \$54.00, CO BRD \$1,052.11, TECH SRV \$44,749.08, FAC MGT UTLTS \$11,402.40, ECON DEV \$640.00, CO HWY \$35,119.49, CO BRDG \$5,844.81, TRNSPRT SALES TX \$283,942.82, HLTH & HMN SRV \$76,491.80, FRST PRSRV \$7,100.16, ELLIS HS \$129.10, ELLIS GRNDS \$13.00, ELLIS CMPS \$50.00, ELLIS RDNG LSSNS \$50.00, ELLIS BDAY PRITIES \$92.75, SUNRISE CNTR \$381.04, ELLIS WDDNGS \$102.08, HOOVER \$1,590.27, ENV ED SCHL \$2.08, ENV ED CMPS \$48.19, ENV ED NTRL BGNNGS \$186.66, ENV ED OTHR PUB PRGMS \$165.68, ENV ED LWS OF NTR \$18.91, GRNDS & NTRL RSRCS \$4,780.21, ANML MED CR FND \$473.75, ANML CNTRL EXPS \$323.30, CO RCDR DOC STRG \$7,104.39, HIDTA \$22,934.57, CO CMSSRY FND \$7,352.38, COOK CO REIMB \$17.06, CRT SEC FND \$527.99, LAW LBRY

\$2,911.00, PRBTN SRV \$8,354.22, GIS \$172.51, KAT \$85,951.64, PUB SFTY \$67,527.44, SHRFF FTA FND \$2,067.72, ANML POP CNTRL \$592.73, VAC \$3,475.03, CRNR SPCL FND \$65.58, FP BND PRCD \$4,977.00

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **Coroner Claims**

Chairman Gryder recused member Purcell from the vote; he shall be treated as if not here.

Member Cullick moved to approve the coroner claims in the amount not to exceed \$1,898.71. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **STANDING COMMITTEE MINUTES APPROVAL**

Member Hendrix moved to approve all of the Standing Committee Minutes and Reports. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

#### **SPECIAL COMMITTEE REPORTS**

##### **VAC**

Chairman Gryder stated that they are having a golf outing on May 24, 2018.

##### **UCCI**

Member Prochaska stated that they will meet in May. They received copies of the statewide salary and fringe benefit survey.

##### **Historic Preservation**

Member Flowers stated they met last night.

##### **Juvenile Justice Council**

Member Gilmour stated that the SKY run is on this Saturday. Part of the money raised will go to 2 scholarships.

#### **CITIZENS TO BE HEARD**

Todd Milliron spoke about the job description and that one of the responsibilities is to track job attendance. Mr. Milliron talked about a biometric payroll tracking.

#### **EXECUTIVE SESSION**

Member Purcell made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **ADJOURNMENT**

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 30th day of April, 2018.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk