

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
March 21, 2018**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Wednesday, March 21, 2018 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell (10:20am). Member absent: Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Hendrix moved to approve the submitted minutes from the Adjourned County Board Meetings of 2/20/18 and 2/22/18. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**THE AGENDA**

Member Prochaska moved to approve the agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL RECOGNITION**

**Employee Service Awards**

Chairman Gryder presented employees with service awards.

**CORRESPONDENCE AND COMMUNICATION**

**IDOT Compliance Review Receipt**

Member Kellogg moved to acknowledge receipt of Compliance Review #80 covering receipt and disbursement of Motor Fuel Tax Funds by Kendall County for the period beginning January 1, 2016 and ending December 31, 2017. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**BREAK**

**RECONVENE**

**NEW BUSINESS**

**HIDTA Drone**

Member Kellogg moved to authorize Sheriff, on behalf of HIDTA, to purchase a drone with thermal imaging and camera for an amount not to exceed \$29,114.74. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**HIDTA Grant**

Member Flowers moved to approve HIDTA Grant G18CH0002A releasing funds in the amount of \$403,288.00. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird provided the board with a security project update. The project is coming in on time or a little ahead of schedule. They are well under budget at about \$325,000.

**County Clerk**

**Revenue Report**

**2/1/18-2/28/18**

**2/1/17-2/28/17**

**2/1/16-2/28/16**

<b>Line Item</b>	<b>Fund</b>	<b>Revenue</b>		
	County Clerk Fees	\$547.50	\$642.50	\$617.50
	County Clerk Fees - Marriage License	\$570.00	\$810.00	\$810.00
	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
	County Clerk Fees - Misc	\$1,671.50	\$2,017.50	\$1,421.50
	County Clerk Fees - Recording	\$18,116.00	\$21,818.00	\$21,373.00
01010061205	Total County Clerk Fees	\$20,905.00	\$25,318.00	\$24,222.00
01010001185	County Revenue	\$19,782.25	\$24,301.75	\$18,821.25
38010001320	Doc Storage	\$11,018.50	\$13,101.50	\$12,629.50
51010001320	GIS Mapping	\$18,610.00	\$22,043.00	\$21,278.00
37010001320	GIS Recording	\$2,326.00	\$2,751.00	\$2,656.00
01010001135	Interest	\$12.54	\$26.26	\$34.78
01010061210	Recorder's Misc	\$3,325.25	\$2,350.00	\$4,264.75
81010001320	RHSP/Housing Surcharge	\$9,855.00	\$11,565.00	\$11,115.00
37210001575	Tax Certificate Fee	\$1,120.00	\$1,560.00	
37210001576	Tax Sale Fees	\$1,365.00	\$1,470.01	
37210001577	Postage Fees	\$893.78	\$863.29	
CK # 18407	To KC Treasurer	\$89,213.32	\$105,349.81	\$95,021.28

County Clerk, Debbie Gillette stated that the election produced a 20% turnout.

**Treasurer**

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 FOR THREE MONTHS ENDED 02/28/2018**

<b><u>REVENUES*</u></b>	<b><u>Annual Budget</u></b>	<b><u>2018 YTD Actual</u></b>	<b><u>2018 YTD %</u></b>	<b><u>2017 YTD Actual</u></b>	<b><u>2017 YTD %</u></b>
Personal Property Repl. Tax	\$400,000	\$51,584	12.90%	\$76,622	20.71%
State Income Tax	\$2,470,000	\$597,162	24.18%	\$499,916	20.83%
Local Use Tax	\$630,000	\$173,369	27.52%	\$152,074	24.33%
State Sales Tax	\$550,000	\$164,510	29.91%	\$150,362	31.33%
County Clerk Fees	\$400,000	\$84,486	21.12%	\$111,378	33.75%
Circuit Clerk Fees	\$850,000	\$137,366	16.16%	\$134,430	14.15%

Fines & Foreits/St Atty.	\$380,000	\$55,729	14.67%	\$58,270	13.55%
Building and Zoning	\$65,000	\$13,346	20.53%	\$16,375	26.41%
Interest Income	\$86,500	\$41,561	48.05%	\$13,550	36.13%
Health Insurance - Empl. Ded.	\$1,299,440	\$275,485	21.20%	\$304,159	24.02%
1/4 Cent Sales Tax	\$2,950,000	\$754,439	25.57%	\$715,133	24.49%
County Real Estate Transf Tax	\$440,000	\$96,771	21.99%	\$106,898	26.97%
Correction Dept. Board & Care	\$832,200	\$402,192	48.33%	\$140,917	16.10%
Sheriff Fees	\$245,000	\$40,871	16.68%	\$50,165	19.67%
<b>TOTALS</b>	<b>\$11,598,140</b>	<b>\$2,888,869</b>	<b>24.91%</b>	<b>\$2,530,248</b>	<b>22.20%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,068,000</b>	<b>\$1,301,134</b>	<b>25.67%</b>	<b>\$1,258,290</b>	<b>24.83%</b>
<b>Transportation Sales Tax</b>	<b>\$4,750,000</b>	<b>\$1,301,134</b>	<b>27.39%</b>	<b>\$1,258,290</b>	<b>26.49%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 3 month the revenue and expense should at 25.00%

Treasurer, Jill Ferko stated that they will be beginning the property collection cycle soon.

### State's Attorney

State's Attorney Eric Weis informed the board that the court call schedule will be changing. They now have a Kendall County Detective/Investigator assigned to the State's Attorney's Office which will be a phenomenal help.

### Coroner

Description	**	Month: February 2018	Fiscal Year-to-Date	February 2017
Total Deaths		28	80	27
<b>Natural Deaths</b>		28	75	25
<b>Accidental Deaths</b>		0	1	1
<b>Pending</b>		0	2	0
<b>Suicidal Deaths</b>		0	2	1
<b>Homicidal Deaths</b>		0	0	0
<b>Toxicology</b>		0	5	3
<b>Autopsies</b>		0	5	3
<b>Cremation Authorizations</b>		17	48	19

### PERSONNEL/OFFICE ACTIVITY:

1. Coroner Purcell met with Health Department Director Dr. Amaal Tokars on February 8, 2018, to finalize plans for a community forum regarding the opioid epidemic and its impact on Kendall County.
2. Coroner Purcell was present and offered brief statistics at the Committee of the Whole meeting on February 15, 2018. The committee heard a proposal for Kendall County to develop a lawsuit against opioid producing pharmaceuticals.
3. Coroner Purcell provided a presentation at Oswego High School for Operation Impact on February 20, 2018.
4. Coroner Purcell and Chief Deputy Coroner Gotte attended the Kendall County Chiefs of Police luncheon on February 21, 2018.

5. Coroner Purcell provided an orientation for an intern with the Oswego Police Department on February 22, 2018.
6. Chief Deputy Coroner Gotte provided a presentation for both the morning and afternoon classes of Law Enforcement at Indian Valley Vocational Center on February 22, 2018.
7. Coroner Purcell attended the IL Coroners & Medical Examiner's Association training in Mt. Vernon, Illinois on February 26 & 27, 2018.
8. Coroner Purcell co-hosted a community forum (with the Kendall County Health Department) regarding the opioid epidemic and its impact on Kendall County on February 28, 2018. Chief Deputy Coroner Gotte and Deputy Coroner Jessica Knowles both attended the discussion.

## **Health Department**

Dr. Tokars read a letter she received regarding brothers with mental health issues and the benefits and compassion they received through the Kendall County Health Department.

## **STANDING COMMITTEE REPORTS**

### **Planning, Building and Zoning**

#### **Petition 17-33 Text Amendments**

Member Davidson moved to approve Petition 17-33 request from the Kendall County Planning, Building and Zoning Committee for text amendments to Sections 4.19, 5.08, 6.07.G.2, 7.01, 8.02, 8.03, 10.01.C.27, 10.03.I and 13 of the Kendall County Zoning Ordinance transferring authority to hear applications, major amendments and revocations of special use permits from the Hearing Officer to the Kendall County Zoning Board of Appeals and related citation amendments. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 18-04 is available in the Office of the County Clerk.

### **Administration/HR**

#### **Voluntary Action Center of DeKalb**

Member Cullick moved to approve the resolution extending the agreement with the Voluntary Action Center of DeKalb to run the Kendall Area Transit program. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-15 is available in the Office of the County Clerk.

### **Health Insurance Broker**

Member Cullick moved to approve the RFQ for Health Insurance Broker. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Executive Session Minutes**

Member Cullick moved to approve the release of Admin HR Committee executive session minutes review from February 28, 2017, June 27, 2017 and March 8, 2018. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### **Highway**

#### **Millington Road Bridge**

County Engineer Fran Klaas informed the board that the State had a letting on the Millington Road Bridge and there were 6 bidders; low bid was from D Construction \$1.52 million which was under the estimate of \$1.76 million. Both piers will be replaced and the construction expected to begin in June.

#### **Prairie Parkway**

County Engineer Fran Klaas told the board that for the last 10 years the State has what is referred to as corridor protection for the Prairie Parkway and that restricts what can be done on those properties. On February 14<sup>th</sup> the Secretary of Transportation signed an order abolishing the corridor protection.

## Facilities

### A/C System Replacement

Member Davidson moved to approve the Public Safety Center A/C systems replacement by the Trane Co. utilizing US Communities Contract #15-JLP-023 cooperative quote number: 30-10006-17-001 in the amount of \$699,108.00. Member Flowers seconded the motion.

Members discussed whether this needed to go back to bid. Assistant State's Attorney Leslie Johnson stated that the project exceeds \$35,000 so it would need to be competitively bid. How to go about the competitive bid can be done one of two ways; the County can issue an invitation to bid on their own or through the Joint Purchasing Act which is an agreement with another governmental entity to competitively bid. The US Communities buying program claims that they fall under the Joint Purchasing Act provision. The State utilizes the program. The board needs to decide if they want to go out for rebid or elect to do the US Communities buying program. Members discussed that the system is old and bound to go out at some point. Member Hendrix stated that she thought it would be best to do the work under the Energy Savings Performance Contracting Services. Members discussed the US Communities program.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Davidson, Kellogg, Prochaska and Purcell. Members voting nay include Cullick, Flowers, Gilmour, Gryder and Hendrix. Motion failed 4-5.

Member Flowers moved to send the item to approve Public Safety Center A/C systems replacement by the Trane Co. utilizing US Communities Contract #15-JLP-023 cooperative quote number: 30-10006-17-001 in the amount of \$699,108.00 to the Facilities Committee to create a bid that is consistent with what Trane bid on. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Gilmour, Gryder and Hendrix. Members voting nay include Davidson, Kellogg, Prochaska and Purcell. Motion carried 5-4.

## Finance

### CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$606,399.68, Grand Juror Claims in an amount not to exceed \$283.81, and Petit Jurors in an amount of \$938.71. Member Hendrix seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$28,400.91, B&Z \$1,526.17, CO CLK & RCDR \$251.30, ELECTION \$7,023.86, ED SRV REG \$6,112.92, SHRFF \$16,657.47, CRRCTNS \$15,718.32, EMA \$498.15, CRCT CT CLK \$123.37, JURY COMM \$1,627.74, CRCT CT JDG \$5,830.01, CRNR \$187.05, CMB CRT SRV \$693.28, PUB DFNDR \$537.09, ST ATTY \$3,722.08, TRSR \$696.82, EMPLY HLTH INS \$270.45, AUD & ACCT \$20,500.00, PPPOST \$1,155.00, OFF OF ADM SRV \$548.04, GNRL INS & BNDG \$162.00, CO BRD \$1,318.88, TECH SRV \$27,406.61, FAC MGT UTLTS \$13,983.69, ECON DEV \$83.38, CO HWY \$66,629.48, CO BRDG \$13,180.85, TRANSPRT SALES TX \$61,124.40, HLTH & HMN SRV \$78,424.70, FRST PRSRV \$4,353.08, ELLIS HS \$746.49, ELLIS GRNDS \$50.00, ELLIS CMPS \$182.50, ELLIS RDNG LSSNS \$337.50, ELLIS BDAY PRTIES \$276.72, SUNRISE CNTR \$441.09, ELLIS WDDNGS \$292.14, ELLIS 5K \$295.00, HOOVER \$1,774.65, ENV ED CMPS \$24.25, ENV ED NTRL BGNNGS \$196.91, ENV ED OTHR PUB PRGMS \$75.43, ENV ED LWS OF NTR \$11.94, NTRL AREA VLNTR \$292.59, GRNDS & NTRL RSRCS \$2,363.33, ANML CNTRL EXPS \$224.10, CO RCDR DOC STRG \$5,591.79, DRG ABS EXP FND \$74.99, HIDTA \$31,293.93, CO CMSSRY FND \$17,088.45, CRT SEC FND \$603.97, LAW LBRY \$5,306.80, PRBTN SRV \$3,041.25, GIS \$116.93, KAT \$46,754.00, ENG/CNSLTG ESCRW \$924.99, PUB SFTY \$96,264.62, SHRFF FTA FND \$1,973.77, VAC \$2,606.00, CRCT CLK OPRTN/ADMN FND \$1,611.50, SHRFF VHCL FND \$75.00, FP BND PRCD \$8,149.52

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

### Coroner Claims

Chairman Gryder recused member Purcell from the vote; he shall be treated as if not here.

Member Cullick moved to approve the coroner claims in the amount not to exceed \$187.05. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

### Audited FY 2016-2017 Financial Statements

Member Cullick moved to accept the audited FY 2016-2017 Financial Statements and Reports by WIPFLI. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

## Economic Development

### Strategic Plan

Member Hendrix moved to approve the Economic Development Strategic Plan. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Gryder, Hendrix, Kellogg and Prochaska. Members voting nay include Davidson, Gilmour and Purcell. **Motion carried 6-3.**

### STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### SPECIAL COMMITTEE REPORTS

#### VAC

No report.

#### Juvenile Justice Council

Member Gilmour stated that they are finalizing the plans for the SKY run.

#### 708 Mental Health

Member Gilmour stated that the grant application form has be finalized.

#### Chairman's Report

Chairman Gryder stated that the preliminary results from the election is that the Aurora Election Commission will be going away.

Chairman Gryder recused himself from the next vote.

Member Purcell moved to approve the appointments. Member Prochaska seconded the motion. Vice Chairman Cullick asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

#### Appointments

James Lee – Morgan Creek Drainage District – 3 year term – expires March 2021  
Bob Stewart – Morgan Creek Drainage District – 3 year term – expires March 2021  
Rodney Schobert – Morgan Creek Drainage District – 3 year term – expires March 2021  
Richard “Shorty” Dickson – Raymond Drainage District – 3 year term – expires March 2021  
Dale Konicek – Rob Roy Drainage District – 3 year term – expires March 2021  
Steve Jorstad – Big Slough Drainage District – 3 year term – expires March 2021

### EXECUTIVE SESSION

Member Gryder made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### ADJOURNMENT

Member Kellogg moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 4th day of April, 2018.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk  
Co Board 3/21/18