

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Wednesday, March 21, 2018 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
 - A. Employee Service Awards
7. Correspondence and Communications – County Clerk
 - A. Acknowledge receipt of Compliance Review #80 covering the receipt and disbursement of Motor Fuel Tax Funds by Kendall County for the period beginning January 1, 2016 and ending December 31, 2017
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
 - A. Authorize Sheriff, on behalf of HIDTA, to purchase a drone with thermal imaging and camera for an amount not to exceed \$29,114.74
 - B. Approve HIDTA Grant G18CH0002A releasing funds in the amount of \$403,288.00
12. Elected Officials Report and Other Department Reports
 - A. Sheriff
 - B. County Clerk
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
13. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Petition 17-33 Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to Sections 4.19, 5.08, 6.07.G.2, 7.01, 8.02, 8.03, 10.01.C.27, 10.03.I and 13 of the Kendall County Zoning Ordinance Transferring Authority to Hear Applications, Major Amendments and Revocations of Special Use Permits from the Hearing Officer to the Kendall County Zoning Board of Appeals and Related Citation Amendments
 - B. Administration/HR
 1. Approval of Resolution Extending the Agreement with Voluntary Action Center of DeKalb to run the Kendall Area Transit program
 2. Approval of RFQ for Health Insurance Broker
 3. Approval of the Release of Admin HR Committee Executive Session Minutes Review from February 28, 2017, June 27, 2017 and March 8, 2018
 - C. Highway
 1. Millington Road Bridge Update
 2. Prairie Parkway Update
 - D. Facilities
 1. Approve Public Safety Center A/C systems replacement by the Trane Co. utilizing US Communities Contract #15-JLP-023 Cooperative Quote Number: 30-10006-17-001 in the amount of \$699,108.00
 - E. Finance
 1. Approve Claims in an amount not to exceed \$ 606,399.68, Grand Jurors March 2018 in the amount of \$283.81 and Petit Jurors in the amount of \$938.71
 2. Approve Coroner Claims in an amount not to exceed \$ 187.05

3. Acceptance of Audited FY 2016-2017 Financial Statements and Reports by WIPFLI

F. Economic Development

1. Approval of the Economic Development Strategic Plan

G. Standing Committee Minutes Approval

14. Special Committee Reports

A. VAC

B. Juvenile Justice Counsel

C. 708 Mental Health

15. Other Business

16. Chairman's Report

Appointments

James Lee – Morgan Creek Drainage District – 3 year term – expires March 2021

Bob Stewart – Morgan Creek Drainage District – 3 year term – expires March 2021

Rodney Schobert – Morgan Creek Drainage District – 3 year term – expires March 2021

Richard "Shorty" Dickson – Raymond Drainage District – 3 year term – expires March 2021

Dale Konicek – Rob Roy Drainage District – 3 year term – expires March 2021

Steve Jorstad – Big Slough Drainage District – 3 year term – expires March 2021

Announcements

17. Citizens to be Heard

18. Executive Session

19. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
February 20, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, February 20, 2018 at 10:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell. Member absent: Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meeting of 1/16/18. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Prochaska moved to approve the agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL RECOGNITION

Franklin “Frank” Coffman

Member Prochaska moved to approve the resolution honoring former County Board Chair Franklin “Frank” Coffman. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Member Davidson spoke about Mr. Coffman.

**COUNTY OF KENDALL, ILLINOIS
RESOLUTION HONORING FRANKLIN “FRANK” COFFMAN
RESOLUTION 18-06**

WHEREAS, Franklin “Frank” Coffman was born April 21, 1933 in Plano, IL the son of Herman Glenn and Martha (Brooks) Coffman Sr.; and

WHEREAS, Frank Coffman was united in marriage on May 7, 1960 at St. Rita’s Catholic Church in Aurora, IL to the former Elaine Plante and they spent the next 57 happy years together; and

WHEREAS, Frank Coffman served in the United States Air Force during the Korean War; and

WHEREAS, Frank Coffman was the Secretary and Treasurer at Coffman Brother’s Truck Sales; and

WHEREAS, Frank Coffman served as a Kendall County Board Member, Kendall County Forest Preserve Commissioner, Kendall County Liquor Commissioner, and Kendall County Board Chairman; and

WHEREAS, Frank Coffman was a member of the Sunbeam Masonic Lodge A.F. & A.M. #428 in Plano, IL, the Royal Order of Raccoons Fishing Team, Loyal Order of Moose in Sandwich, IL Lodge 1016, and Past Commander of the Plano American Legion Post 395; and

NOW THEREFORE BE IT RESOLVED, BY THE RESIDENTS OF KENDALL COUNTY AS REPRESENTED BY THE KENDALL COUNTY BOARD, that we mourn the passing of Frank Coffman and extend our sincere condolences to his family, friends, and all who knew and loved him; and

BE IT FURTHER RESOLVED, that the County Administrator create a suitable copy of this resolution to be presented to the family of Frank Coffman as an expression of our deepest sympathy.

PRESENTED and ADOPTED by the County Board, this 20th day of February 2018.

Approved:
Scott R. Gryder, County Board Chairman

Attest:
Debbie Gillette, County Clerk and Recorder

ACA Accreditation Certificate

Sheriff Baird presented the board with a certificate of accreditation from the American Correctional Association. The certificate was earned after passing a difficult and thorough audit of the jail. The benefits of being accredited are improved staff training and development, true assessment program of strengths and weaknesses, defense against lawsuits, establishment of measurable criteria for upgrading operations, improve staff morale and professionalism, safer environment for staff and inmates, and performance based benefits. Sheriff thanked the board for their continued support and a special thanks the men and women of the correctional division who made this possible.

Employee of the Year

Jeanne Russo was presented the employee of the year award.

CORRESPONDENCE AND COMMUNICATION

IDOT Compliance Review Receipt

Member Purcell moved to acknowledge receipt of the IDOT Compliance Review for the receipt and disbursement of Motor Fuel Tax Funds and Township Bridge Funds for the period beginning January 1, 2016 and ending December 31, 2017. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

Release of Executive Session Minutes

Member Davidson moved to release executive session minutes from January 20, 2001 part 1, January 20, 2009 part 2, March 17, 2009, and April 20, 2010. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

HIDTA

Member Cullick moved to approve the HIDTA Drug Intelligence Officer Service Contract with Kendall County as the fiduciary agent effective March 12, 2018 through March 11, 2019. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird provided the board with a security project update. The project is coming in under budget.

County Clerk

Revenue Report		1/1/18-1/31/18	1/1/17-1/31/17	1/1/16-1/31/16
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$756.00	\$918.00	\$669.50
	County Clerk Fees - Marriage License	\$660.00	\$810.00	\$780.00
	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$1,602.00	\$1,889.00	\$1,701.50
	County Clerk Fees - Recording	\$25,112.00	\$30,923.00	\$22,862.00
01010061205	Total County Clerk Fees	\$28,160.00	\$34,540.00	\$26,013.00
01010001185	County Revenue	\$31,026.25	\$30,604.00	\$25,974.25
38010001320	Doc Storage	\$15,012.00	\$18,520.00	\$13,686.50
51010001320	GIS Mapping	\$25,344.00	\$31,166.00	\$23,079.00
37010001320	GIS Recording	\$3,168.00	\$3,892.00	\$2,885.00

01010001135	Interest	\$50.26	\$55.16	\$42.42
01010061210	Recorder's Misc	\$3,064.00	\$5,971.72	\$4,540.25
81010001320	RHSP/Housing Surcharge	\$13,608.00	\$16,524.00	\$12,051.00
37210001575	Tax Certificate Fee	\$1,520.00	\$1,800.00	
37210001576	Tax Sale Fees	\$620.00	\$1,585.00	
37210001577	Postage Fees	\$406.23	\$1,006.69	
CK # 18389	To KC Treasurer	\$121,978.74	\$145,664.57	\$108,271.42

County Clerk, Debbie Gillette stated that early voting has started and there will be training for election judges.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWO MONTHS ENDED 01/31/2018

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	<u>2018 YTD %</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>
Personal Property Repl. Tax	\$400,000	\$51,584	12.90%	\$76,622	20.71%
State Income Tax	\$2,470,000	\$321,323	13.01%	\$366,545	15.27%
Local Use Tax	\$630,000	\$109,924	17.45%	\$100,946	16.15%
State Sales Tax	\$550,000	\$117,327	21.33%	\$102,103	21.27%
County Clerk Fees	\$400,000	\$56,326	14.08%	\$76,838	23.28%
Circuit Clerk Fees	\$850,000	\$74,124	8.72%	\$73,739	7.76%
Fines & Foreits/St Atty.	\$380,000	\$29,855	7.86%	\$29,906	6.95%
Building and Zoning	\$65,000	\$8,041	12.37%	\$13,224	21.33%
Interest Income	\$86,500	\$21,453	24.80%	\$5,835	15.56%
Health Insurance - Empl. Ded.	\$1,299,440	\$185,088	14.24%	\$212,014	16.75%
1/4 Cent Sales Tax	\$2,950,000	\$495,549	16.80%	\$466,677	15.98%
County Real Estate Transf Tax	\$440,000	\$65,744	14.94%	\$76,294	19.25%
Correction Dept. Board & Care	\$832,200	\$237,092	28.49%	\$93,597	10.70%
Sheriff Fees	\$245,000	\$24,515	10.01%	\$33,468	13.12%

TOTALS	\$11,598,140	\$1,797,944	15.50%	\$1,727,807	15.16%
Public Safety Sales Tax	\$5,068,000	\$849,815	16.77%	\$816,746	16.12%
Transportation Sales Tax	\$4,750,000	\$849,815	17.89%	\$816,746	17.19%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 month the revenue and expense should at 16.66%

Treasurer, Jill Ferko stated that the benefit and open enrollment is in control and they have met with Nationwide regarding additional services they provide. The audit is pretty much done and they will be presenting in March.

State’s Attorney

No report.

Coroner

Description	**	Month: January 2018	Fiscal Year-to-Date	January 2017
Total Deaths		31	52	35
Natural Deaths		30	47	31
Accidental Deaths		0	1	2
Pending		0	2	0
Suicidal Deaths	*	1	2	2
Homicidal Deaths		0	0	0
Toxicology		2	5	4
Autopsies		2	5	4
Cremation Authorizations		13	29	19

**

Suicidal Death(s):

- 01/05/2018 – Kendall County – 53 yo, White Male, Ethanol, Hydrocodone, Acetaminophen, Clonazepam, Bupropion, Carisoprodol, Guaifenesin, Trazodone and Cyclobenzaprine Toxicity

PERSONNEL/OFFICE ACTIVITY:

- Chief Deputy Levi Gotte provided a Coroner’s Office Orientation to new deputies with the Kendall County Sheriff’s Office on January 3, 2018.
- Coroner Purcell met with Health Department Director Dr. Amaal Tokars on January 4, 2018, to develop a community forum regarding the opioid epidemic and its impact on Kendall County.
- Coroner Purcell provided 3 morgue tours for US Congressman Randy Hultgren’s STEM program on January 20, 2018.

Health Department

Dr. Tokars presented the 2017 annual report.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that senior exemption renewals will be mailed out to 5,517 seniors currently receive the exemption; they are 65 years of age and older and reside in the property they are applying for. They will receive \$5,000 off assessed value, 1,774 qualify for the senior freeze if their gross income is \$65,000 for the household.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Noxious Weed Notice

Member Hendrix moved to publish the noxious weed annual notice in a newspaper of general circulation in Kendall County at a cost not to exceed \$100.00; related invoice(s) will be paid from the Planning, Building and Zoning legal publications line item (010-2-002-6209). Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Reciprocal Building Inspection Services

Member Davidson moved to approve the resolution approving an intergovernmental agreement for reciprocal building inspection services between Kendall County, Illinois and the United City of Yorkville, Illinois. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-07 is available in the Office of the County Clerk.

Vincent Domino Release

Member Cullick moved to approve the resolution to release all claims on a certificate of deposit owned by Vincent Domino at Old Second Bank in the amount of \$923.19. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-08 is available in the Office of the County Clerk.

Release Executive Session Minutes

Member Kellogg moved to release minutes of executive sessions of Planning, Building and Zoning Committee for the following dates: June 9, 1997, August 11, 1997, May 8, 2000, February 13, 2001, February 7, 2005 B, April 11, 2005, May 2, 2005, May 9, 2005, October 5, 2006, February 5, 2007 and April 9, 2007. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice and Legislation

HB 4104

Member Prochaska moved to approve the resolution calling for the Comptroller and the General Assembly to protect availability of auditing standards for units of local government (HB 4104). Member Gilmour seconded the motion.

Member Prochaska explained that the item deals with the Comptroller not allowing any other reporting of audit other than accrual to the Comptroller's office.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-09 is available in the Office of the County Clerk.

HB 4298

Member Prochaska moved to approve the resolution supporting HB 4298. Member Hendrix seconded the motion.

Member Prochaska stated that this resolution would allow local governments to post legal notices on a publically owned website as opposed to the newspaper.

Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Davidson who opposed. **Motion carried 8-1.**

A complete copy of Resolution 18-10 is available in the Office of the County Clerk.

E-Waste Program

Member Prochaska moved to approve the resolution electing to participate in a manufacturer e-waste program, provided for in the Illinois Consumer Electronics Recycling Act, for the year 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Davidson who voted nay. **Motion carried 8-1.**

A complete copy of Resolution 18-11 is available in the Office of the County Clerk.

Administration/HR

GovQA Agreement

Member Cullick moved to approve the GovQA Master Service(s) Agreement for GovQA FOIA Application with an annual cost of \$16,200 and a one-time implementation cost of \$3,000. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

BREAK

RECONVENE

Highway

Bridge Inspections

Member Kellogg moved to approve the engineering agreement between Kendall County and Willett Hofmann & Associates, Inc. in the amount of \$48,150 to perform NBIS Inspections on county bridges for 2018 and 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-04 is available in the Office of the County Clerk.

County Engineer's Salary Program

Member Prochaska moved to approve the agreement between the Illinois Department of Transportation and Kendall County providing for participation in the County Engineer's salary program. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-05 is available in the Office of the County Clerk.

Award Bid

Member Kellogg moved to award the bid to Bonnell Industries, Inc. in the amount of \$42,825 to provide a sign truck body with telescopic crane. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Seasonal Weight Limit

Member Kellogg moved to approve the resolution authorizing the posting of seasonal weight limit restrictions on certain county highways. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Davidson who voted nay. **Motion carried 8-1.**

A complete copy of Resolution 18-12 is available in the Office of the County Clerk.

Little Rock Road Resurfacing

Member Kellogg moved to approve the resolution appropriating \$650,000 of Motor Fuel Tax Funds for the resurfacing of Little Rock Road from US Route 34 to Galena Rd. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-13 is available in the Office of the County Clerk.

Grove Road Resurfacing

Member Kellogg moved to approve the resolution appropriating \$750,000 of Motor Fuel Tax Funds for the resurfacing of Grove Road from Illinois Route 126 to Plainfield Rd. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-14 is available in the Office of the County Clerk.

Facilities

Power Purchase Agreement and Land Lease

Member Davidson stated that the State's Attorney's office has not had time to review the agreements as they just received the agreements and have a large FOIA request that they need to complete.

Member Purcell moved to approve the signing of a 25 year power purchase agreement and land lease with GRNE Solar to construct a 2MW AC single access tracker solar field and sell the power to Kendall County at a rate not to exceed .0285 cents per kWh in year one with a .9% increase per year. Member Hendrix seconded the motion.

Members discussed with Chris Childress from Progressive Energy Group and the State's Attorney's office the agreement with regards to the costs and repairs, the urgency of getting this approved is created by the funding and grant opportunity, the number of votes required to pass per ILCS 5/5-1049.2, and considering other outside legal counsel.

Jim Wyman from WSPY commented on the FOIA request submitted to the State's Attorney's office; an extension will not be granted.

Member Prochaska moved to postpone the consideration of items 1 (approval to sign a 25 year power purchase agreement and land lease with GRNE Solar to construct a 2MW AC single access tracker solar field and sell the power to Kendall County at a rate not to exceed .0285 cents per kWh in year one with a .9% increase per year) and 2 (approval to sign a 25 year land lease with GRNE Solar to build a community solar field on the detention area west of the Health Department. GRNE will pay Kendall County \$2,000.00 per acre per year for the land lease) and other items to come before the board to a special meeting to be held on February 22, 2018 at 5:30pm. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Gilmour and Gryder. **Motion carried 7-2.**

A/C System Replacement

Item not ready.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,284,481.43 and Grand Juror Claims in an amount not to exceed \$438.40. Member Kellogg seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$19,716.14, B&Z \$898.29, CO CLK & RCDR \$175.78, ELECTION \$49,732.62, ED SRV REG \$606.75, SHRFF \$668.08, CRRCTNS \$206.19, EMA \$46.91, CRCT CT CLK \$211.89, CRCT CT JDG \$2,221.50, CRNR \$924.64, CMB CRT SRV \$9,155.41, PUB DFNDR \$50.00, ST ATTY \$1,161.84, SPRV OF ASSMNT \$1,108.44, UNEMPLY CMP \$4,412.00, EMPLY HLTH INS \$393,781.65, OFF OF ADM SRV \$174.54, GNRL INS & BNDG \$108.00, CO BRD \$136.51, TECH SRV \$6,484.19, SOIL & WTR \$32,000.00, FAC MGT UTLTS \$60,911.39, ECON DEV \$116.63, CO HWY \$13,395.91, CO BRDG \$9,091.50, TRANSPRT SALES TX \$109,079.29, HLTH & HMN SRV \$112,533.02, FRST PRSRV \$431.03, ELLIS HS \$99.64, ELLIS BRN \$78.95, ELLIS GRNDS \$30.77, ELLIS CMPS \$187.50, ELLIS RDNG LSSNS \$401.34, ELLIS BDAY PRTIES \$187.50, ELLIS WDDNGS \$65.80, HOOVER \$3,185.64, GRNDS & NTRL RSRCS \$419.27, ANML CNTRL EXPND \$257.45, ANML MED CR FND \$44.00, ANML CNTRL EXPS \$1,412.02, CO RCDR DOC STRG \$187.85, HIDTA \$17,905.13, CMSSRY FND \$302.61, COOK CO REIMB FND \$31.20, CRT SEC FND \$33.53, LAW LBRY \$6,173.00, CRCT CT DOC STRG \$3,008.73, PRBTN SRV \$3,628.84, ST ATTY DRG ENFRC EXP \$1,021.60, GIS \$1,825.58, ENG/CNSLTG ESCRW \$568.50, EMPLY BNFT PRGM \$2,179.77, PUB SFTY \$36,686.28, CRTHS RNVTNS \$100.00, ANML POP CNTRL \$889.00, VAC \$3,280.43, SHRFF VHCL FND \$300.00, CRNR SPCL FND \$81.10, FP BND PRCD \$1,869.75

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder recused member Purcell from the vote; he shall be treated as if not here.

Member Cullick moved to approve the coroner claims in the amount not to exceed \$2,851.54. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Animal Control

No report.

Economic Development

Member Hendrix stated that they will be meeting next month.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

VAC

Chairman Gryder stated that Olivia Laschober has left and they are looking to refill her position.

UCCI

Member Prochaska stated that the legislative reception and education seminars are February 27-28, 2018. Topics include management positions on labor negotiations, review of the annual salary survey, and the changing Illinois renewable portfolio standard with an emphasis on solar energy.

Historic Preservation

Member Flowers stated they will be meeting on February 21, 2018 for a roundtable discussion, members are needed and they will be asking property owners if they would like to designate their houses as historic structures.

Board of Health

Meeting is tonight, February 20, 2018.

Juvenile Justice Council

Member Gilmour stated that the SKY run is on April 21, 2018 and they are looking for sponsorships.

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 6th day of March, 2018.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**KENDALL COUNTY BOARD
SPECIAL MEETING
February 22, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Special Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Thursday, February 22, 2018 at 5:30 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matthew Prochaska, and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

OLD BUSINESS

Power Purchase Agreement

Member Prochaska moved to approve the signing of a 25 year Power Purchase Agreement and Land Lease with GRNE Solar to construct a 2MW AC single access tracker solar field and sell the power to Kendall County at a rate not to exceed .0285 cents per kWh in year one with a .9% increase per year. Member Purcell seconded the motion.

Eric Peterman from GRNE Solar Group, Chris Childress and Arnie Schramel from Progressive Energy were present and involved in the discussion with the board members.

Assistant State's Attorney Leslie Johnson explained the documents that the State's Attorney's office reviewed.

It was stated that the power purchase and land lease agreements by the Public Safety Center are the highest priority items.

Members discussed how much it would cost to remove the fields, GRNE getting the permits and zoning, the cost to maintain the field, expansion of the Courthouse and increased energy usage, energy payments, and demand days. Each side will need to have time to review the others' revisions. Members also discussed who would audit the usage, bills and compliance of agreement. The county would not have to pay anything up front and there is no cost for annual maintenance. They discussed the buyout price.

Member Prochaska moved to postpone consideration of item 7A (approve the signing of a 25 year Power Purchase Agreement and Land Lease with GRNE Solar to construct a 2MW AC single access tracker solar field and sell the power to Kendall County at a rate not to exceed .0285 cents per kWh in year one with a .9% increase per year) to the March 6, 2018 meeting. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Land Lease

Member Purcell moved to approve the signing of a 25 year Land Lease with GRNE Solar to build a community solar field on the detention area west of the Health Department. GRNE will pay Kendall County \$2,000.00 per acre per year for the Land Lease. Member Kellogg seconded the motion.

Member Prochaska moved to postpone consideration of item 7B (approve the signing of a 25 year Land Lease with GRNE Solar to build a community solar field on the detention area west of the Health Department. GRNE will pay Kendall County \$2,000.00 per acre per year for the Land Lease) to the March 6, 2018 meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Davidson. **Motion carried 9-1.**

The lease takes ¾ votes of those present to pass; referenced by 55 ILCS 5/5-1049.2.

OTHER BUSINESS

Chairman Gryder informed the board of a letter received from the Kendall Housing Authority requesting additional space in the Kendall County Health & Human Services Building. Item is referred to the Facilities Committee.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked if the vote was to forward both items to the March 6, 2018 meeting.

ADJOURNMENT

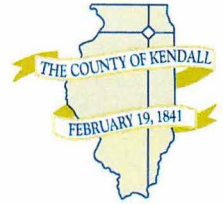
Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 1st day of March, 2018.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk



Kendall County
Office of the Sheriff



INTEROFFICE MEMORANDUM

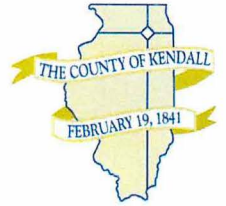
TO: COUNTY BOARD
FROM: DWIGHT BAIRD, SHERIFF *DB*
SUBJECT: DRONE PURCHASE
DATE: MARCH 7, 2018
CC:

On behalf of the HIDTA Executive Board, I am requesting the County Board approve the purchase request for a drone with thermal imaging and a camera from Aerovista Innovations in the amount of \$29,114.74. The HIDTA Executive Board approved this purchase at the March 6, 2018 Executive Board meeting. An RFP was issued and three bids were received. After a review of the bids, the lowest bidder was Aerovista Innovations. This drone will be kept at the Kendall County Sheriff's Office. Kendall County receives 2% for acting as the fiduciary for the HIDTA grants.

If you have any questions please do not hesitate to contact me.



Kendall County
Office of the Sheriff



INTEROFFICE MEMORANDUM

TO: COUNTY BOARD
FROM: DWIGHT BAIRD, SHERIFF *DB*
SUBJECT: HIDTA GRANT G18CH0002A
DATE: MARCH 7, 2018
CC:

Attached is High Intensity Drug Trafficking Area, HIDTA, grant G18CH0002A, releasing funds in the amount of \$403,288.00. I am requesting the County Board approve the grant monies to be released for allowable HIDTA expenditures. The HIDTA Board would then vote to approve expenditures up to the amount of the award by Kendall County for allowable (HIDTA) expenses with the understanding that those expenditures, in the amount up to the grant award, would be reimbursed to Kendall County by the HIDTA Program. Kendall County receives 2% for acting as the fiduciary for the HIDTA grants. The total for this grant is \$1,152,252.00.

If you have any questions please do not hesitate to contact me.

Kendall County Clerk				
Revenue Report		2/1/18-2/28/18	2/1/17-2/28/17	2/1/16-2/28/16
Line Item	Fund	Revenue		
	County Clerk Fees	\$547.50	\$642.50	\$617.50
	County Clerk Fees - Marriage License	\$570.00	\$810.00	\$810.00
	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
	County Clerk Fees - Misc	\$1,671.50	\$2,017.50	\$1,421.50
	County Clerk Fees - Recording	\$18,116.00	\$21,818.00	\$21,373.00
01010061205	Total County Clerk Fees	\$20,905.00	\$25,318.00	\$24,222.00
01010001185	County Revenue	\$19,782.25	\$24,301.75	\$18,821.25
38010001320	Doc Storage	\$11,018.50	\$13,101.50	\$12,629.50
51010001320	GIS Mapping	\$18,610.00	\$22,043.00	\$21,278.00
37010001320	GIS Recording	\$2,326.00	\$2,751.00	\$2,656.00
01010001135	Interest	\$12.54	\$26.26	\$34.78
01010061210	Recorder's Misc	\$3,325.25	\$2,350.00	\$4,264.75
81010001320	RHSP/Housing Surcharge	\$9,855.00	\$11,565.00	\$11,115.00
37210001575	Tax Certificate Fee	\$1,120.00	\$1,560.00	
37210001576	Tax Sale Fees	\$1,365.00	\$1,470.01	
37210001577	Postage Fees	\$893.78	\$863.29	
CK # 18407	To KC Treasurer	\$89,213.32	\$105,349.81	\$95,021.28
Death Certificate Surcharge sent from Clerk's office \$1084.00 ck # 18405				
Dom Viol Fund sent from Clerk's office \$95.00 ck 18406				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR THREE MONTHS ENDED 02/28/2018

<u>REVENUES*</u>	Annual Budget	2018 YTD Actual	2018 YTD %	2017 YTD Actual	2017 YTD %
Personal Property Repl. Tax	\$400,000	\$51,584	12.90%	\$76,622	20.71%
State Income Tax	\$2,470,000	\$597,162	24.18%	\$499,916	20.83%
Local Use Tax	\$630,000	\$173,369	27.52%	\$152,074	24.33%
State Sales Tax	\$550,000	\$164,510	29.91%	\$150,362	31.33%
County Clerk Fees	\$400,000	\$84,486	21.12%	\$111,378	33.75%
Circuit Clerk Fees	\$850,000	\$137,366	16.16%	\$134,430	14.15%
Fines & Foreits/St Atty.	\$380,000	\$55,729	14.67%	\$58,270	13.55%
Building and Zoning	\$65,000	\$13,346	20.53%	\$16,375	26.41%
Interest Income	\$86,500	\$41,561	48.05%	\$13,550	36.13%
Health Insurance - Empl. Ded.	\$1,299,440	\$275,485	21.20%	\$304,159	24.02%
1/4 Cent Sales Tax	\$2,950,000	\$754,439	25.57%	\$715,133	24.49%
County Real Estate Transf Tax	\$440,000	\$96,771	21.99%	\$106,898	26.97%
Correction Dept. Board & Care	\$832,200	\$402,192	48.33%	\$140,917	16.10%
Sheriff Fees	\$245,000	\$40,871	16.68%	\$50,165	19.67%
TOTALS	\$11,598,140	\$2,888,869	24.91%	\$2,530,248	22.20%
Public Safety Sales Tax	\$5,068,000	\$1,301,134	25.67%	\$1,258,290	24.83%
Transportation Sales Tax	\$4,750,000	\$1,301,134	27.39%	\$1,258,290	26.49%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 3 month the revenue and expense should at 25.00%

EXPENDITURES

All General Fund Offices/Categories

	\$28,534,189	\$6,940,345	24.32%	\$6,868,108	24.67%
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KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	Month: February 2018	Fiscal Year-to- Date	February 2017
Total Deaths		28	80	27
Natural Deaths		28	75	25
Accidental Deaths		0	1	1
Pending		0	2	0
Suicidal Deaths		0	2	1
Homicidal Deaths		0	0	0
Toxicology		0	5	3
Autopsies		0	5	3
Cremation Authorizations		17	48	19

PERSONNEL/OFFICE ACTIVITY:

1. Coroner Purcell met with Health Department Director Dr. Amaal Tokars on February 8, 2018, to finalize plans for a community forum regarding the opioid epidemic and its impact on Kendall County.
2. Coroner Purcell was present and offered brief statistics at the Committee of the Whole meeting on February 15, 2018. The committee heard a proposal for Kendall County to develop a lawsuit against opioid producing pharmaceuticals.
3. Coroner Purcell provided a presentation at Oswego High School for Operation Impact on February 20, 2018.
4. Coroner Purcell and Chief Deputy Coroner Gotte attended the Kendall County Chiefs of Police luncheon on February 21, 2018.
5. Coroner Purcell provided an orientation for an intern with the Oswego Police Department on February 22, 2018.
6. Chief Deputy Coroner Gotte provided a presentation for both the morning and afternoon classes of Law Enforcement at Indian Valley Vocational Center on February 22, 2018.
7. Coroner Purcell attended the IL Coroners & Medical Examiner’s Association training in Mt. Vernon, Illinois on February 26 & 27, 2018.
8. Coroner Purcell co-hosted a community forum (with the Kendall County Health Department) regarding the opioid epidemic and its impact on Kendall County on February 28, 2018. Chief Deputy Coroner Gotte and Deputy Coroner Jessica Knowles both attended the discussion.

— CARORUM AD CURAM —

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE

Kendall County Office Building

Rooms 209 & 210

111 W. Fox Street, Yorkville, Illinois

6:30 p.m.

Meeting Minutes of March 12, 2018 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Bob Davidson at 6:30 p.m.

ROLL CALL

Committee Members Present: Lynn Cullick, Bob Davidson (Chairman), Judy Gilmour, Scott Gryder, and Matt Kellogg (Vice Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Jim Williams, David Lombardo, Jerry Lizalek, Laura Hubbard, Robert Delaney, Roger Singleton, Nate Howell, Timothy Moran, and Vicky Schnabel

APPROVAL OF AGENDA

Motion by Member Kellogg, seconded by Member Cullick, to approve the agenda as presented. With a voice vote of five ayes, the motion carried.

APPROVAL OF MINUTES

Motion by Member Cullick, seconded by Member Kellogg, to approve the minutes of the February 13, 2018 meeting. With a voice vote of five ayes, the motion carried.

EXPENDITURE REPORT

The Committee reviewed the claims report. Mr. Asselmeier noted that the legal publications line item was over sixty-two percent (62%) used. This line item funds notices of text amendments. The Department will look for other ways of cutting from other line items, but if the Committee continues doing text amendments, the Department may spend more than is budgeted.

Member Gryder asked about the Fox Metro project. Mr. Asselmeier reported that most of the expenditures related to Fox Metro were inspections after one inch (1") rainfalls. The money is paid out of the Fox Metro escrow account.

Motion by Member Cullick, seconded by Member Kellogg, to forward the claims to the Finance Committee. With a voice vote of five ayes, the motion carried.

PUBLIC COMMENT

None

PETITIONS

Petition 17-33-Kendall County Planning Building and Zoning Committee's Request for Text Amendments to Sections 4.19, 5.08, 6.07.G.2, 7.01, 8.02, 8.03, 10.01.C.27, 10.03.I and 13 of the Kendall County Zoning Ordinance Transferring the Authority to Hear Applications. Major

Amendments and Revocations of Special Use Permits from the Hearing Officer to the Kendall County Zoning Board of Appeals and Related Citation Amendments

Mr. Asselmeier reported that this the request to transfer the power and duties of the Hearing Officer to hear special use permit applications, applications for major amendments to special use permits, and non-owner initiated revocations of special use permits.

ZPAC, the Regional Planning Commission, and Zoning Board of Appeals recommended approval. Walter Werderich testified at the Zoning Board of Appeals hearing and said that he did not have an opinion on the matter. No townships submitted comments on the proposal.

If the proposal is adopted, the Hearing Officer would continue to exist for administrative adjudication reasons, but the Hearing Officer would no longer applications for special use permits.

Motion by Member Kellogg, seconded by Member Gilmour, to forward the petition to the County Board.

Yeas (5): Cullick, Davidson, Gilmour, Gryder, and Kellogg
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried. This matter will go to the County Board on March 21st.

Amended Petition 17-29-Kendall County Planning, Building and Zoning Committee's Request for a Text Amendment to Section 13.08.H of the Kendall County Zoning Ordinance by Increasing the Notification Requirements for Applications for Special Use Permits on A-1 Agricultural Zoned Property and Clarifying Notification Requirements for Special Use Permits on Properties not Zoned A-1 Agricultural

Mr. Asselmeier summarized the request. The proposal increases the notification requirement to one thousand feet (1,000') for properties requesting a special use permit if the property is zoned A-1. Non A-1 zoned properties would only notify adjoining landowners. By practice, the County only requires that properties zoned A-1 notify neighbors up to five hundred feet (500').

ZPAC, the Regional Planning, and Zoning Board of Appeals recommended that the notification distance for A-1 zoned properties be five hundred feet (500'). No member of an advisory committee voted in favor raising the distance to one thousand feet (1,000'). The reasons were:

1. A one thousand foot (1,000') requirement was larger than neighboring counties (ZPAC).
2. The cost of Six Dollars and Seventy-Four Cents (\$6.74) to do the mailings to more people would be a burden to petitioners (ZPAC, RPC, ZBA).
3. The added time for the applicant to mail the notices (ZPAC).
4. The added time for Staff to process the additional green cards (ZPAC).
5. No method exists to notify everyone that thinks they should be notified (ZPAC)
6. Anyone could attend the hearing and the testimony of the person that received notice has equal weight as a person that did not receive the notice (ZBA).

7. Neighbors tell neighbors; social media allows neighbors to communicate and mailing the notice is not the only way neighbors find out about hearings (ZBA).

One member of the ZBA favored the proposal in agricultural areas, but did not see how the Department could separate an A-1 zoned area near residential use with an A-1 zoned property in the middle of agricultural lands.

Discussion occurred regarding the proper distance requirement and other methods, like signage, for notifying neighbors.

Motion by Member Davidson, seconded by Member Gryder, to recommend that the distance requirement be set at seven hundred feet instead of one thousand feet.

Yeas (2): Davidson and Gryder
Nays (3): Cullick, Gilmour, and Kellogg
Abstain (0): None
Absent (0): None

The motion failed.

Motion by Member Gilmour, seconded by Member Cullick, to recommend the distance be set at one thousand feet and that the proposal be forwarded to the Committee of the Whole.

Yeas (3): Cullick, Gilmour, and Kellogg
Nays (2): Davidson and Gryder
Abstain (0): None
Absent (0): None

The motion carried. This matter will go to the Committee of the Whole on March 15th.

Petition 18-06-Request from Laura Hubbard for a Conditional Use Permit to Hold a Seasonal Event on June 30, 2018 and September 29, 2018 at 7626 Ashley Road, Yorkville, Kendall Township

Mr. Asselmeier reported that Ms. Hubbard makes this request every year. She is rerouting traffic off of Route 126, but no other changes exist to her proposal. The Sheriff's Department expressed no concerns regarding this proposal.

Motion by Member Gryder, seconded by Member Gilmour, to approve of the conditional use permit as requested.

Yeas (5): Cullick, Davidson, Gilmour, Gryder, and Kellogg
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

NEW BUSINESS

Approval of a Resolution to Release All Claims on a Bank Account Owned by Whitetail Ridge Golf Club, LLC at First National Bank in the Amount of \$3,000.00 Pursuant to Condition 18 of Ordinance 2016-11 (Granting a Special Use Permit at 9111 Ashley Road in Kendall Township to Operate a Banquet Hall)

Mr. Asselmeier summarized the request. Whitetail Ridge Golf Club, LLC established a bank account at First National Bank in the amount of Three Thousand Dollars (\$3,000) as required by Ordinance 2016-11. The owner of 9092 Ashley Road has not submitted a request for an appraisal or proof that an appraisal occurred. Whitetail Ridge Golf Club, LLC has completed the requirement of the applicable restriction imposed by Ordinance 2016-11 and the County's claims could be withdrawn.

Vicky Schanbel, Ashley Road, expressed her concerns that the County was not adequately enforcing the provisions of the special use permit. Several Committee Members urged Ms. Schnabel to obtain the appraisal allowed by the special use permit. The appraiser is chosen by the Schanbels.

Motion by Member Gryder, seconded by Member Kellogg, to continue this matter to the April Planning, Building and Zoning Committee meeting. With a voice vote of five ayes, the motion passed unanimously.

OLD BUSINESS

Approval of Amendments to Petition 17-28 Pertaining to Outdoor Target Practice and Shooting Zoning Regulations

David Lombardo provided comments on the proposal. His recommendations focused on containment of projectiles on the range, sound control, insurance requirements, and land stewardship.

Members agreed to remove the requirement that the safety plan require everyone on the firing line to wear hearing protection and safety glasses.

Members did not specify if the hazardous waste plan needed to meet the requirements of the National Rifle Association, National Shooting Sports Foundation or U.S. Environmental Protection Agency.

Discussion occurred regarding range design. The phrase "based on surrounding conditions" was removed from the baffling requirement. Berm heights would be set at twenty feet (20') in height for a three hundred foot (300') range and for every three feet (3') of firing line distance over twenty feet (20'), the berm height shall increase by ten feet (10') in height as example. The installation of baffling was changed from "shall" to "may be required based on the types of activities performed on the range" and language related to no blue sky over the firing line was added. The specifics of berm height shall be stated in the safety plan. No blue sky baffling would be costly.

Members agreed to remove the minimum acreage requirements; ranges must meet the setbacks of the zoning district.

Members agreed that a sign should be required based on firearm types based on the special use permit and the reference to velocity would be removed.

Members agreed to replace the certified range inspector with a qualified person. A qualified person or person with equivalent experience must be present at all times.

A cone was added to the list of ways to notify people that ranges were active. The specific size and dimension of the range flag was removed.

Access would be by gated entrance. Berming would substitute for fencing.

The direct access requirement instead of easement access was removed.

The noise exemption for powered lawn equipment was removed.

The distance from neighboring houses was removed and replaced with following the setback requirements.

Nate Howell was advised to contact Mr. Asselmeier regarding changes to their range's site plan.

The consensus of the Committee was that the County not be named additional insured.

Jerry Lizalek's suggestions regarding public and private ranges and open to the public be added to proposed sections t and u. Mr. Lizalek also suggested that "yard" be replaced with "on your own property" in definition of outdoor target practice and shooting ranges.

Motion by Member Gryder, seconded by Member Kellogg, to have Staff incorporate the changes in the proposal and to forward the changes to the State's Attorney's Office for review. With a voice vote of five ayes, the motion carried.

Discussion of Proposed Solar Panel Regulations for Offsite Consumption of Energy-Committee Could Initiate Text Amendments to the Zoning Ordinance

Mr. Asselmeier presented a table comparing the solar panel regulations of Boone, DeKalb, Grundy, Kankakee, Tazewell, and Will Counties. Mr. Asselmeier noted that DeKalb County amended their proposal in the preceding month by tightening restrictions.

Several Committee members wanted to get the process started. Due to the availability of incentives and the time required to adopt a text amendment, the argument was that this process should be started as soon as possible. The consensus was that the amended DeKalb County proposal should be used as a guide.

Motion by Member Gryder, seconded by Member Kellogg, to initiate a text amendment to the Kendall County Zoning Ordinance for solar panel regulations modeled on DeKalb County's more restrictive proposal. With a voice vote of five ayes, the motion carried.

Update on Bridge Issue at 13360 McKanna Road, Minooka (Bridge Owned by Mark Antos)

Mr. Asselmeier reported that neither the State's Attorney's Office nor the Planning, Building and Zoning Department received correspondence from Mr. Antos since Mr. Antos requested permission to complete the bridge by May 1st. The consensus of the Committee was to have the State's Attorney's Office ready to file paperwork in court if Mr. Antos fails to remove the low water crossing by May 1, 2018.

Request for Guidance RE: Conditional Use Permits

Mr. Asselmeier read his memo on the subject. He divided each conditional use into permitted or special use based on potential negative impacts to neighborhoods.

The consensus of the Committee was to lay this proposal over to the April meeting.

Discussion of Citation Writing Possibility

Mr. Asselmeier reported that the PBZ Department has not met with the State's Attorney's Office on this matter.

The consensus of the Committee was to lay this proposal over to the April meeting.

Planning, Building and Zoning Staffing Issues- Review and Recommendation of Senior Planner Assuming the Duties of the Zoning Administrator and Plat Officer

Mr. Asselmeier read his memo on the subject. Under the proposal, the Senior Planner would assume the duties of the Plat Officer. The consensus of the Committee was agreement with this proposal.

Planning, Building and Zoning Staffing Issues-Review and Recommendation of County Administrator Continuing the Duties of the Director of Planning, Building and Zoning Department

Mr. Asselmeier read his memo on the subject. Under the proposal, the County Administrator would continue the duties of the Director of the Planning, Building and Zoning Department. The consensus of the Committee was agreement with this proposal.

The Administration Office is working on the job descriptions for Planning, Building and Zoning Department Staff. After draft job descriptions are prepared, the proposed job descriptions will be sent to the Planning, Building and Zoning Committee for review.

REVIEW VIOLATION REPORT

The Committee reviewed the Violation Report.

Approval to Forward Violation of Inoperable Vehicle Ordinance at 93 Longbeach Road, Montgomery to Either the State's Attorney's Office or Hearing Officer

Mr. Asselmeier summarized the alleged violation.

Timothy Moran, property owner, explained his financial situation. He stated that it would take at least six (6) months for him to get the three (3) vehicles operational.

Chairman Davidson made a motion to give the owner six (6) months to remove the three (3) vehicles. The motion died for lack of a second.

Motion by Member Kellogg, seconded by Member Gryder, to forward the alleged violation to the State's Attorney's Office on September 10, 2018, if the violations have not been remedied.

Yeas (5): Cullick, Davidson, Gilmour, Gryder, and Kellogg
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

Approval to Forward Violation of Inoperable Vehicle Ordinance at 190 Boulder Hill Pass to Either the State's Attorney's Office or Hearing Officer

Mr. Asselmeier summarized the alleged violation.

Motion by Member Gryder, seconded by Member Kellogg, to forward the alleged violation to the State's Attorney's Office.

Yeas (5): Cullick, Davidson, Gilmour, Gryder, and Kellogg
Nays (0): None
Abstain (0): None
Absent (0): None

The motion carried.

REVIEW NON-VIOLATION REPORT

The Committee reviewed the Non-Violation Report.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

February 21, 2018 Event

Mr. Asselmeier provided the minutes from the February 21st event.

REVIEW PERMIT REPORT

The Committee reviewed the permit report. Mr. Asselmeier will check the Revenue Report to see where the Two Hundred Fifty Thousand Dollar (\$250,000) figure for the two (2) new homes originated.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report.

CORRESPONDENCE

Churchill Club Stormwater Issue

Mr. Asselmeier read the emails on this matter.

Correspondence Related to Fields of Farm Colony Stormwater Issue

Mr. Asselmeier read the emails on this matter.

Correspondence Related to 45 Cheyenne Court

Mr. Asselmeier read the emails on this matter. The consensus of this Committee was to bring this issue back next month with a timeline from the owner.

PUBLIC COMMENT

Jim Williams, Boulder Hill, did not think the owner at 93 Longbeach will have the money in six (6) months. Mr. Williams asked about the process that occurs after a complaint is filed. Mr. Asselmeier explained the process. The Planning, Building and Zoning Department is a complaint driven department.

COMMENTS FROM THE PRESS

None

EXECUTIVE SESSION

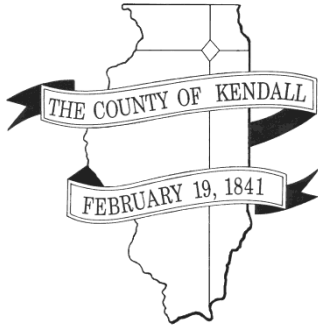
None

ADJOURNMENT

Member Kellogg motioned to adjourn, seconded by Member Gryder. With a voice vote of five ayes, Chairman Davidson adjourned the meeting at 9:24 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner

Enc.



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: March 14, 2018
Re: Petition 17-33 – Proposed Text Amendments Transferring the Powers and Duties of the Hearing Officer to Hear Petitions for Special Use Permits, Major Amendments to Special Use Permits and Non-Owner Initiated Revocations of Special Use Permits to the Zoning Board of Appeals

On the March 21st County Board agenda, there is a request for text amendments to the Kendall County Zoning Ordinance transferring the powers and duties of the Hearing Officer to hear applications for special use permits, major amendments to special use permits, and non-owner initiated revocations of special use permits to the Kendall County Zoning Board of Appeals. If this proposal is approved, the Hearing Officer would still conduct administrative adjudication hearings.

After recommendation from the Boards and Commissions Ad-Hoc Committee, at their meeting on October 10, 2017, the Kendall County Planning, Building and Zoning Committee approved initiating the subject text amendments.

ZPAC met on this matter on November 7th and unanimously recommended approval of this proposal.

The Kendall County Regional Planning Commission reviewed this proposal at their November 29th meeting and unanimously recommended approval of the proposal.

The Kendall County Zoning Board of Appeals held a public hearing on this matter on January 29th and unanimously recommended approval. The record of decision from this hearing and the minutes of all of the advisory committees can be found at https://www.co.kendall.il.us/wp-content/uploads/Petition_17-33.pdf.

This proposal was mailed to each township on October 25th and each township was notified of the recommendation of the Kendall County Zoning Board of Appeals on January 30th. No township filed a formal objection or submitted any comments on the proposal.

The Planning, Building and Zoning Committee reviewed this proposal on March 11th. The PBZ Committee unanimously approved forwarding the proposal to the County Board.

If you have any questions prior to the meeting on this topic, please let me know.

MHA

ENC: Proposed Ordinance

ORDINANCE # 2018-_____

**TEXT AMENDMENT TO SECTIONS 4.19, 5.08, 6.07.G.2, 7.01, 8.02, 8.03, 10.01.C.27
10.03.I AND 13 OF THE KENDALL COUNTY ZONING ORDINANCE
TRANSFERRING THE AUTHORITY TO HEAR APPLICATIONS FOR SPECIAL
USE PERMITS, APPLICATIONS FOR MAJOR AMENDMENTS OF SPECIAL USE
PERMITS, AND APPLICATIONS FOR NON-OWNER INITIATED REVOCATIONS
OF SPECIAL USE PERMITS FROM THE HEARING OFFICER TO THE ZONING
BOARD OF APPEALS**

WHEREAS, the Kendall County Planning, Building and Zoning Committee requested text amendment to Sections 4.19, 5.08, 6.07.G.2 7.01, 8.02, 8.03, 10.01.C.27, 10.03.I, and 13 transferring the authority to hear applications for special use permits, applications for major amendments of special use permits and applications for non-owner initiated revocations of special use permits from the Hearing Officer to the Kendall County Zoning Board of Appeals;

WHEREAS, the Kendall County Board amends this ordinance from time to time in the public interest; and

WHEREAS, the Kendall County Board established the Hearing Officer by Ordinance 2004-13; and

WHEREAS, 55 ILCS 5/5-12009.5 allows a county zoning board of appeals to hold public hearings on applications related to special use permits; and

WHEREAS, 55 ILCS 5/5-12009.5 defines the notification requirements for hearings of a county zoning boards of appeal on applications related to special use permits; and

WHEREAS, the current language of various sections of the Kendall County Zoning Ordinance currently require applications for special uses to be heard by the Hearing Officer; and

WHEREAS, the Kendall County Board believes that the Kendall County Zoning Board of Appeals is the more appropriate body to hear special use related applications; and

WHEREAS, all administrative procedures required prior to passing text amendments to the Kendall County Zoning Ordinance have been followed, including holding a public hearing, before the Kendall County Zoning Board of Appeals, which occurred on January 29, 2018;

and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Sections 4.19, 5.08, 6.07.G.2, 7.01, 8.02, 8.03, 10.01.C.27, 10.03.I, and Section 13 of the Kendall County Zoning Ordinance as provided:

- I. Recitals: The recitals set forth above are incorporated as if fully set forth herein.
- II. Amended Text: The reference to “Section 13.07” contained in Section 4.19 is hereby deleted and replaced with “Section 13.00”.
- III. Amended Text: The reference to “Section 13.07” contained in Section 5.08 is hereby deleted and replaced with “Section 13.00”.
- IV. Amended Text: The reference to “Section 13.07” contained in Section 6.07.G.2 is hereby deleted and replaced with “Section 13.00”.
- V. Amended Text: The reference to “Section 13.07” contained in the first paragraph of Section 7.01.D is hereby deleted and replaced with “Section 13.00”.
- VI. Amended Text: The reference to the “hearing officer” contained in Section 7.01.D.53.d is hereby deleted and replaced with “Zoning Board of Appeals”.
- VII. Amended Text: The reference to “Section 13.07” contained in the first paragraph of Section 8.02.C is hereby deleted and replaced with “Section 13.00”.
- VIII. Amended Text: The reference to “Section 13.07” contained in the first paragraph of Section 8.03.H.1 is hereby deleted and replaced with “Section 13.00”.
- IX. Amended Text: The reference to “Section 13.07” contained in the first paragraph of Section 8.03.H.2 is hereby deleted and replaced with “Section 13.00”.
- X. Amended Text: The reference to the “hearing officer” contained in Section 10.01.C.27 is hereby deleted and replaced with “Zoning Board of Appeals”.
- XI. Amended Text: The reference to the “hearing officer” contained in Section 10.03.I is hereby deleted and replaced with “Zoning Board of Appeals”.

XII. Amended Text: The existing language contained Section 13.01.A.2.e is hereby deleted and replaced with the following:

“Receive, file and forward applications for zoning map and text amendments, special uses, variances, planned developments and other matters which under this ordinance require referral to the Regional Plan Commission, the Zoning Board of Appeals, the Zoning, Platting Advisory Committee (ZPAC), the Planning, Building and Zoning Committee (PBZ), or the full County Board.”

XIII. Amended Text: The existing language contained in Section 13.01.B.8 is hereby deleted and replaced with the following:

“Rules and Procedures. The Zoning Board of Appeals shall adopt such rules concerning the filing of appeals and applications for amendments, variances, and special use permits, giving of notice and conduct of hearings as shall be necessary to carry out their duties as defined herein. The Board shall keep minutes of its proceedings, keep records of its examinations and other official acts, and shall record the vote on all actions taken. All minutes and records shall be filed in the Office of the Zoning Board of Appeals and shall be a public record.”

XIV. Amended Text: The existing language contained in Section 13.01.B.10.e is hereby replaced with the following:

“To hear all applications for special use permits, major amendments to special use permits and revocation of special use permits in the manner prescribed by, and subject to, the standards established herein, and report said findings and recommendations to the County Board.”

XV. Amended Text: The existing Section 13.01.B.10.e and Section 13.01.B.10.f are hereby re-lettered as Section 13.01.B.10.f and Section 13.01.B.10.g respectively.

XVI. Amended Text: The existing language contained in Section 13.01.B.11.a is hereby deleted and replaced with the following:

“Judicial Review. All decisions and findings of the Zoning Board of Appeals, on appeals, application for variations, special use permits or amendments, shall, after a hearing, be subject to review by court as by law may be provided.”

XVII. Amended Text: The existing language contained in Section 13.01.D.11.a is hereby deleted.

XVIII. Amended Text: The existing language contained in Section 13.01.D.11.b is hereby re-lettered as Section 13.01.D.11.a.

XIX. Amended Text: The existing language contained in Section 13.08.A is hereby deleted and replaced with the following:

“PURPOSE. The development and execution of this ordinance is based upon the division of the County which is subject to County Zoning into districts, within which districts the uses of land and structures and the bulk and location of structures in relation to the land are substantially uniform. It is recognized, however, that there are other uses which, because of their unique characteristics, cannot be properly classified in any particular district without consideration, in each case, of the impact of those uses upon neighboring land and of the public need for the particular use of this particular location. Special uses may include, but are not limited to, public and quasi-public uses affecting the public interest; uses that have a unique, special, or unusual impact upon the use or enjoyment of neighboring property; and uses that affect planned development. A use may be permitted in one or more zoning districts and may be a special use in one or more other zoning districts.”

XX. Amended Text: The reference to the “Hearing Officer” contained in Section 13.08.C.4 is hereby deleted and replaced with “Zoning Board of Appeals”.

XXI. Amended Text: The reference to the “Hearing Officer” contained in Section 13.08.C.5 is hereby deleted and replaced with “Zoning Board of Appeals”.

XXII. Amended Text: The reference to the “Hearing Officer” contained in Section 13.08.D is hereby deleted and replaced with “Zoning Board of Appeals”.

XXIII. Amended Text: Section 13.08.E.1 is added to the Zoning Ordinance with the following language:

“The Zoning Board of Appeals shall report to the County Board a Finding of Fact using the criteria listed in Section 13.08.J of this ordinance and a recommendation as to whether the County Board should deny, grant or grant subject conditions.”

XXIV. Amended Text: The existing language contained in Section 13.08.E.1 is hereby re-lettered as Section 13.08.E.2 and the two (2) references to the “Hearing Officer” are hereby deleted and replaced with “Zoning Board of Appeals”.

XXV. Amended Text: The existing language contained in Section 13.08.E.2 is hereby re-lettered as Section 13.08.E.3.

XXVI. Amended Text: The reference to the “Hearing Officer” contained in Section 13.08.F is hereby deleted and replaced with “Zoning Board of Appeals”.

XXVII. Amended Text: The reference to “Section 13.07.H” contained in Section 13.08.F is hereby deleted and replaced with “Section 13.08.H”.

XXVIII. Amended Text: The reference to “his/her findings” contained in Section 13.08.F. is hereby deleted and replaced with “their findings”

XXIX. Amended Text: The existing language contained in Section 13.08.H is hereby deleted and replaced with the following:

“HEARING ON APPLICATION. Upon receipt in proper form of the application and statement referred to in paragraph 13.08.G of this ordinance, the Zoning Board of Appeals shall hold at least one public hearing in the township in which the property is located, or in the County Office Building. Provided, that if the owner of any property affected by such proposed special use so requests in writing, such hearing shall be held in the township affected by the terms of such proposed amendment. At least fifteen (15) days in advance of each hearing, notice of the time, place and date of such hearing shall be published in a newspaper published in the township or road district where the property is located. If there is no newspaper published in the township or road district where the property is located, the notice must be published in a newspaper of general circulation in Kendall County. The notice must also contain:

1. The particular location of the property for which the special use is requested by legal description and by street address, or if there is no street address, by locating the property with reference to any well-known landmark, highway, road, thoroughfare, or intersection.
2. Whether the petitioner or applicant is acting for himself or herself or as an agent, alter ego, or representative of a principal and the name and address of the principal.
3. Whether the petitioner or applicant is a corporation, and if so, the correct names and addresses of all officers and directors of the corporation and of all stockholders or shareholders owning any interest in excess of 20% of all of the outstanding stock or shares of the corporation.
4. Whether the petitioner or applicant, or his or her principal, is a business or entity doing business under an assumed name, and if so, the name and residence of all actual owners of the business or entity.
5. Whether the petitioner or applicant, or his or her principal, is a partnership, joint venture, syndicate, or an unincorporated voluntary association, and if so, the names and addresses of all partners or members of the partnership, joint venture, syndicate, or unincorporated voluntary association.
6. A brief statement of the proposed special use.

In addition to any other notice required by this Section, the Zoning Board of Appeals must give at least fifteen (15) days notice before the hearing to any municipality whose boundaries are within 1-1/2 miles of any part of the property proposed as a special use and the owner or owners of any land adjacent to or immediately across any street, alley, or public right-of-way from the property proposed as a special use. The petitioner or applicant must pay the costs of the publication of the notice required by this Section.

An audio recording of the proceedings shall be made by the County and shall be retained for a period of one year from the date of hearing. The petitioner at his or her discretion may elect to provide a court reporter, at his or her own expense, for the purposes of making a formal transcript of the proceedings. In addition to the application fee, the petitioner shall be responsible for the cost of the Zoning Board of Appeals in conducting the hearing in accordance with the schedule of fees as established by the County Board.”

XXX. Amended Text: The reference to the “Hearing Officer” contained in Section 13.08.I is hereby deleted and replaced with “Zoning Board of Appeals”.

XXXI. Amended Text: The two references to the "Hearing Officer" contained in the first paragraph of Section 13.08.J are hereby deleted and replaced with "Zoning Board of Appeals".

XXXII. Amended Text: The existing language contained in Section 13.08.K is hereby deleted and replaced with the following:

"CONDITIONS. The Zoning Board of Appeals may recommend and the County Board may provide such conditions or restrictions reasonably necessary to meet the standards listed in Section 13.08.J upon the construction, location and operation of a special use, including but not limited to provisions for the protection of adjacent property, the expiration of said special use after a specified period of time, off-street parking and loading, as shall be deemed necessary to secure the general objectives of this amended ordinance and to reduce injury to the value of property in the neighborhood."

XXXIII. Amended Text: The reference to the "Hearing Officer" contained in Section 13.08.P.3.d is hereby deleted and replaced with "Zoning Board of Appeals".

XXXIV. Amended Text: The existing language contained in Section 13.08.P.3.e is hereby deleted and replaced with the following:

"The Zoning Board of Appeals shall set a hearing date and shall cause notice of the hearing to be published at least once following the procedures set forth in Section 13.08.H of this ordinance."

XXXV. Amended Text: The two references to the "Hearing Officer" contained in Section 13.08.P.3.f are hereby deleted and replaced with "Zoning Board of Appeals".

XXXVI. Amended Text: The three references to the "Hearing Officer" contained in the third paragraph of Section 13.08.Q.1 are hereby deleted and replaced with "Zoning Board of Appeals".

XXXVII. Amended Text: The reference to "Section 13.07.H" contained in the first paragraph of Section 13.08.Q.2 is hereby deleted and replaced with "Section 13.08.H".

XXXVIII. Amended Text: The references to the "Hearing Officer" contained in the first paragraph of Section 13.08.Q.2 and Section 13.08.Q.2.c are hereby deleted and replaced with "Zoning Board of Appeals".

XXXIX. In the event of conflict between this Ordinance and Ordinance 2004-13, this Ordinance shall take precedence.

XL. Any completed application for a special use permit, major amendment to a special use permit, or non-owner initiated special use permit revocation lawfully submitted prior to the adoption of this ordinance shall follow the rules and procedures for adoption in place on the date the application was submitted.

IN WITNESS OF, this amendment to the Zoning Ordinance has been enacted by a majority vote of the Kendall County Board this 21st day of March, 2018.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Thursday, March 8, 2018

CALL TO ORDER - Committee Chair Lynn Cullick called the meeting to order at 5:33p.m.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Matthew Prochaska	Here		
Lynn Cullick	Here		
Elizabeth Flowers		6:35p.m.	
John Purcell	ABSENT		

With three members present a quorum was established to conduct committee business.

Staff Present: Andrez Beltran, Bob Jones, Becki Rudolph

APPROVAL OF AGENDA

Motion: Member Gilmour
 Second: Member Prochaska
RESULT: The agenda was approved by a 3-0 Voice Vote

APPROVAL OF MINUTES – February 21, 2018

Motion: Member Prochaska
 Second: Member Gilmour
RESULT: Approved with a 3-0 Voice Vote

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Bob Jones, Treasurer/Collector's Office – Mr. Jones shared information on upcoming informational sessions with Nationwide on March 22, 2018 at the Health Department and at the County Office building for County employees interested in their deferred compensation program.

Mr. Jones updated the committee on the progress of the employee benefit responsibilities, and stated that CBIZ personnel have been invaluable in their assistance with problems or issues that County employees have experienced with health benefits.

Mr. Jones also asked for clarification on some of the Human Resources policies, procedures and responsibilities that have not been assigned or directed to the Treasurer's

Office or Administration Department, and are possibly “falling through the cracks” because employees are unaware of who to contact for assistance, or who has assumed responsibility. **Member Cullick asked Mr. Jones to document the items that are in question and discuss with County Administrator Koeppel.**

COMMITTEE BUSINESS

- *Approval of Resolution Extending the Agreement with Voluntary Action Center of DeKalb to run the Kendall Area Transit program* – Andrez Beltran explained that this is a routine agreement between the County and the Voluntary Action Center, and would extend the current contract for an additional three years. Motion by Member Prochaska to forward the item to the County Board for approval, second by Member Gilmour. **With three members voting aye, the motion carried.**
- *Discussion and Approval of RFQ for Health Insurance Broker* – The committee reviewed the changes that were proposed at the last committee meeting, and only had on slight change. Member Prochaska made a motion to forward the item to the County Board for approval, second by Member Gilmour. **With three members voting aye, the motion carried.**
- *Review of Employee Handbook Revisions* – The committee reviewed and discussed the suggested changes offered by the State’s Attorney’s Office for the first three chapters of the employee handbook. The committee’s suggested changes will be incorporated into the document and presented for final review at a committee meeting in April.

ACTION ITEMS FOR MARCH 21, 2018 COUNTY BOARD AGENDA

Approval of Resolution Extending the Agreement with Voluntary Action Center of DeKalb to run the Kendall Area Transit program

Approval of RFQ for Health Insurance Broker

ITEMS FOR THE MARCH 15, 2018 COMMITTEE OF THE WHOLE – None

PUBLIC COMMENT – None

EXECUTIVE SESSION – Member Prochaska made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2, second by Member Gilmour.

ROLL CALL: Member Prochaska – yes, Member Flowers - yes, Member Gilmour - yes, Member Cullick - yes

With four members voting aye, the committee entered into Executive Session at 7:26p.m. The committee reconvened in Open Session at 7:34p.m.

MEETING ADJOURNMENT

Motion: Member Prochaska
Second: Member Flowers
RESULT: Approved with a Unanimous Voice Vote

This meeting was adjourned at 7:37p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

From: Phillips, Wayne L [<mailto:Wayne.Phillips@illinois.gov>]
Sent: Friday, March 16, 2018 7:24 AM
To: Fran Klaas
Subject: RE: Prairie Parkway

Fran,

The Notice and Order to abolish the corridor protection for each county have been recorded with each county and the letters notifying all of the property owners went out in yesterday's mail. Hopefully, by the end of March the Notice and Order will be published in the local newspapers. As for the IDOT website or a formal announcement from Springfield, your guess is as good as mine. I hope this helps.

Wayne



Route: FAP 319
Prairie Parkway
County: Kendall
Project No. R-93-025-01

201800002920
DEBBIE GILLETTE
RECORDER - KENDALL COUNTY, IL

RECORDED: 3/5/2018 11:42 AM
NOT: 51.00
PAGES: 16

NOTICE

Abolition of Protected Corridor FAP 319 - Prairie Parkway Grundy, Kendall & Kane Counties

Notice is hereby given that the protection afforded by the Corridor Protection Map for the proposed FAP 319 – Prairie Parkway from I-80 near Minooka, Illinois to I-88 near Kaneville, Illinois through Grundy, Kendall and Kane Counties which was approved by the Illinois Department of Transportation on November 8, 2007 has been abolished by an Order of the Secretary dated February 14, 2018. A copy of said Order is attached hereto as Exhibit "A".

The Corridor Protection Map was recorded on November 27, 2007 in the Grundy County Recorder's Office as Document 484368, in the Kendall County Recorder's Office in Flat Files 20-70 through 20-94 as Document 2007-34218, and in the Kane County Recorder's Office as Document 2007K116710.

Corridor protection activities are covered in Section 4-510 of the Illinois Highway Code (605 ILCS 5/4-510). Owners of record of property located within the corridor of protection abolished by said Order will no longer be required to provide notice to the Illinois Department of Transportation of any anticipated development costs or planned improvements.

Publication of this Notice will appear in newspapers of general circulation in each of the three counties where the affected land is located. All property owners currently of record will be notified, by certified mail, of the filing of this Notice.

Exhibit "B" attached hereto lists the tax parcel identification numbers and property owners currently affected by said Corridor Protection Map filed on November 27, 2007 in the Kendall County Recorder's Office as Document 2007-34218.

In Witness Whereof, the State of Illinois, Department of Transportation, by its Region Two Engineer, has signed this instrument this 21 day of February, 2018.

By *Kevin Marchek*
Kevin Marchek, P.E.
Region Two Engineer

State of Illinois)
) SS
County of Lee)

I, PEGGY M. KINGRY, a Notary Public, in and for said County and State, do hereby certify that Kevin Marchek is personally known to me to be the same person whose name is subscribed to the foregoing instrument, and appeared before me this day in person and severally acknowledged that as the Region Two Engineer, he signed and delivered said instrument for the State of Illinois, Department of Transportation.

Given under my hand and notarial seal this 21st day of February, 2018.



Peggy M. Kingry
Notary Public

My Commission Expires: April 5, 2020

This instrument prepared by and return to:
State of Illinois
Department of Transportation
700 E. Norris Drive
Ottawa, IL 61350

EXHIBIT "A"

ORDER

Abolition of Protected Corridor FAP 319 - Prairie Parkway Grundy, Kendall & Kane Counties

Pursuant to the authority granted to the Illinois Department of Transportation in Section 4-510 of the Illinois Highway Code (605 ILCS 5/4-510), the protection afforded by the Corridor Protection Map for the proposed FAP 319 – Prairie Parkway from I-80 near Minooka, Illinois to I-88 near Kaneville, Illinois through Grundy, Kendall and Kane Counties, which was approved by the Illinois Department of Transportation on November 8, 2007, is hereby abolished.

Said Corridor Protection Map abolished herein was recorded on November 27, 2007 in the Grundy County Recorder's Office as Document 484368, in the Kendall County Recorder's Office in Flat Files 20-70 through 20-94 as Document 2007-34218, and in the Kane County Recorder's Office as Document 2007K116710.

A copy of this Order, along with a Notice of Abolition of Protected Corridor, shall be filed of record in Grundy, Kendall and Kane Counties. Publication shall also appear in newspapers of general circulation in each of the three counties where the affected land is located. All property owners currently of record shall be notified, by certified mail, of this Order.

Dated the 14th day of February, 2018.

ILLINOIS DEPARTMENT OF TRANSPORTATION



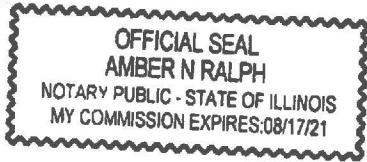
Randall S. Blankenhorn
Secretary

State of Illinois)
) SS
County of Sangamon)

I, Amber Ralph, a Notary Public, in and for said County and State, do hereby certify that Randall S. Blankenhorn is personally known to me to be the same person whose name is subscribed to the foregoing instrument, and appeared before me this day in person and severally acknowledged that as the Secretary, he signed and delivered said instrument for the State of Illinois, Department of Transportation.

Given under my hand and notarial seal this 14th day of February, 2018.

(Seal)



Amber Ralph
Notary Public

My Commission Expires: August 17, 2021

This instrument prepared by and return to:
State of Illinois
Department of Transportation
700 E. Norris Drive
Ottawa, IL 61350

RESOLUTION TO EXTEND AMENDED PASS THROUGH AGREEMENT FOR PUBLIC TRANSPORTATION FINANCIAL ASSISTANCE UNDER SECTION 5310 OF THE FEDERAL TRANSIT ACT OF 1991, AS AMENDED (49 U.S.C § 5310), SECTION 5311 OF THE FEDERAL TRANSIT ACT OF 1991, AS AMENDED (49 U.S.C § 5311) AND THE ILLINOIS DOWNSTATE PUBLIC TRANSPORTATION ACT (30 ILCS 740/2-1)

WHEREAS Kendall County and Voluntary Action Center of DeKalb (collectively, the “Parties”) entered into an AMENDED PASS THROUGH AGREEMENT FOR PUBLIC TRANSPORTATION FINANCIAL ASSISTANCE UNDER SECTION 5310 OF THE FEDERAL TRANSIT ACT OF 1991, AS AMENDED (49 U.S.C § 5310), SECTION 5311 OF THE FEDERAL TRANSIT ACT OF 1991, AS AMENDED (49 U.S.C § 5311) AND THE ILLINOIS DOWNSTATE PUBLIC TRANSPORTATION ACT (30 ILCS 740/2-1) on July 07, 2015 (the “Contract”, attached as Exhibit A); and

WHEREAS Voluntary Action Center of DeKalb (“VAC”) has been an exemplary partner in operating and expanding the Kendall Area Transit (“KAT”) program; and

WHEREAS the KAT program is essential for developing the in improving quality of life in the County, especially amongst seniors and disabled; and

WHEREAS Section A, Paragraph 4(D), of the Contract contemplates an option to extend the Contract for an additional three years upon the written agreement of the Parties; and

NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY BOARD, that the County of Kendall

Section 1. The Parties hereby agree to extend the term of the Contract in accordance with the terms of the Contract as executed by the Parties on July 07, 2015.

Section 2. In consideration of the mutual covenants contained herein, VAC and Kendall County mutually covenant and agree as follows:

1. The Contract by its own terms, ends on July 01, 2018.
2. The parties hereby agree to exercise the option to extend the Contract for an additional three years, which will begin on July 01, 2018 and will end on July 01, 2021.
3. This Extension binds and benefits both parties and any successors and assigns. This document, including the Contract attached hereto and incorporated herein, is the entire agreement between the Parties.
4. In Section H, only positions to be notified shall be listed.
5. All other terms and conditions of the Contract remain unchanged and in full force and effect.

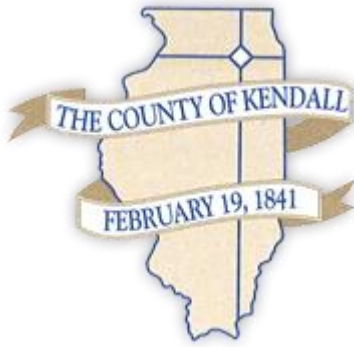
PRESENTED and ADOPTED by the County Board, this 21 day of March 2018.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder



Kendall County, Illinois

REQUEST FOR QUALIFICATIONS

Insurance Brokerage Services

March 2018

This Request for Qualifications (“RFQ”) is for the purpose of evaluating the qualifications of a qualified firm to provide Insurance Brokerage services. Kendall County may, but is not required to, enter into a professional working relationship with a qualified firm as a result of this RFQ.

GENERAL REQUIREMENTS:

Proposers are to submit 1 original proposal and (11) Copies. Firms may be notified that they have been selected for further evaluation. Selected Proposer interviews will be scheduled on May 8th and 10th 2018. Interview attendance is required.

SUBMISSION LOCATION:

Kendall County Administration
111 W. Fox St
Yorkville, IL 60560

SUBMISSION DATE:

Monday April 23rd, 2018 by **4:00 p.m.**
Responses received after the time specified will not be opened.

CONTACT QUESTIONS:

Submit questions via email to: Kendall County Administration, attention Scott Koeppel, County Administrator, at skoeppel@co.kendall.il.us Questions are required no less than three (3) business days prior to the RFQ opening date. **Absolutely no informal communication shall occur regarding this RFQ, including requests for information or speculation between Proposers or any of their individual members and any Kendall County elected official or employee. All questions will be answered with a copy of the question and answer to each Proposer that the County is aware of and may be answered by addendum.**

CONTENTS:

The following sections, including this cover sheet, shall be considered integral parts of this solicitation:

- Notice of RFQ
- General Terms and Conditions
- Project Overview
- Submission Requirements
- References

GENERAL TERMS AND CONDITIONS

1. **Negotiations:**
Kendall County reserves the right to negotiate specifications, terms and conditions, which may be necessary or appropriate to the accomplishment of the purpose of this RFQ. Nothing in this RFQ is intended as a contract or as any kind of promise or commitment to enter into an agreement.
2. **Confidentiality:**
RFQs and responses thereto are subject to the Illinois Freedom of Information Act (“FOIA”).
3. **Reserved Rights:**
Kendall County reserves the right, at any time and for any reason, to cancel this RFQ, or any portion thereof, or to reject any or all RFQs. The County reserves the right to waive any immaterial defect in any RFQ. The County may seek clarification from a Proposer at any time, after the submission date, and failure to respond promptly is cause for rejection.
4. **Incurred Costs:**
Kendall County will not be liable for any costs incurred by respondents in replying to this RFQ.
5. **Award:**
The Human Resources and Administration Committee of the Kendall County Board will review all of the proposals and make a recommendation to the full County Board for final approval.
6. **Discussion of RFQ:**
Kendall County may conduct discussions with any Proposer who submits a response to this RFQ. During the course of such discussions, the County shall not disclose any information derived from one Proposer to any other Proposer.
7. **Time and Effort:**
Time is of the essence. The Proposer shall be able to devote sufficient resources to Kendall County.
8. **Responsibility and Default:**
The Proposer shall be required to assume responsibility for all items listed in this RFQ. The successful Proposer shall be considered the sole point of contact with Kendall County for purposes of this agreement.
9. **Interpretations or Correction of Request for Qualifications:**
Proposer shall promptly notify Kendall County of any ambiguity, inconsistency or error that they may discover upon examination of the RFQ. Interpretation, correction and changes to the RFQ will be made by written addendum. Interpretation, corrections or changes made in any other manner will not be binding.
10. **Addenda:**
Addenda are written instruments issued by the County prior to the date of receipt of qualifications, which modify or interpret the RFQ by addition, deletions, clarifications, or corrections. Each Proposer shall ascertain prior to submitting a qualifications packet that all addenda issued have been received, and by submission of a qualification packet, such act shall be taken to mean that such Proposer has received and understands fully the contents of the addenda.
11. **Federal, State, and Local Laws:**
Proposer shall follow all Federal, State, and Local laws.
12. **Insurance: *Please submit certificate with your proposal***
The Proposer must obtain insurance issued by a company or companies qualified to do business in the State of Illinois and provide the County with evidence of credible insurance. Insurance in the following types and amounts is necessary:
 - Professional Liability to include, but not be limited to, coverage for Errors and Omissions to

respond to claims for loss therefrom:

- o General Aggregate Limit \$1,000,000
- o Each Occurrence Limit \$ 500,000

Proposer agrees that with respect to the above required insurance, Kendall County shall:

- o Be named as additional insured **by endorsement** as their interest may appear;
- o Be provided notice within thirty (30) days, in writing, of cancellation or material change to said policy;
- o Be provided with Certificates of Insurance evidencing the above-required insurance, prior to commencement of any working relationship and thereafter with certificates evidencing renewals or replacement of said policies of insurance at least fifteen (15) days prior to the expiration of cancellation of any such policies.

13. Change in Status:

The Proposer shall notify Kendall County immediately of any changes in its status resulting from any of the following: (a) Proposer is acquired by another party; (b) Proposer becomes insolvent; (c) Proposer, voluntarily or by operation of law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) Proposer ceases to conduct its operations in normal course of business. Kendall County shall have the option to terminate any professional working relationship with the Proposer immediately on written notice based on any such change in status.

14. Precedence:

Where there appears to be variances or conflicts, the following order of precedence shall prevail: Kendall County Request for Qualifications; and the Proposers Response to RFQ.

15. Submittal and Evaluation Factors:

The most promising responses as determined by Kendall County will be evaluated in detail. Additional information may be sought from Proposer(s). Proposers may be asked to present and explain their proposals. The key person to be assigned to this project **must** be present at this interview. The County reserves the right to waive non-material deficiencies in any proposal.

Proposals will be evaluated by the County. The County reserves the right to reject any or all proposals and is not and shall not be bound to select one or more Proposer to provide services to the County.

The County also reserves the right to exercise its discretion and be the sole judge of all proposals.

Criteria includes but is not limited to the following:

1. Understanding of the work required as evidenced by the proposal and the ability of the Broker to commence work in a timely manner. Completeness of proposal will be critical.
2. The qualifications of the company;
3. The scope of the services offered;
4. Ability to work with and relationship with and access to major health insurance carriers;
5. Completeness and responsiveness to the requirements of the RFQ;
6. Experience, qualifications and competency in providing insurance agency /Brokerage and consulting services to units of local government in the State of Illinois;
7. Experience of the individual and/or team that will be assigned to the County;
8. Experience in evaluating operations and making recommendations that are feasible;
9. Understanding of the project's objectives and scope as evidenced by the quality of the proposal submitted;

10. Good service and good value shall weigh heavily in the selection process.
11. Firm compensation assessment.

PROJECT OVERVIEW

1. **Intent:**

Kendall County may enter into a service agreement with a qualified firm to provide Health, Dental, and Life Insurance Brokerage services for Kendall County.

2. **Background:**

Kendall County (population of approximately 124,000) employs over 320 employees. Full time employees are eligible for County insurance programs, which include health, dental and life insurance programs. The County has also implemented a wellness program it wishes to enhance.

3. **Project Scope of Services:**

The purpose of this Request for Qualifications (“RFQ”) is to select a Firm qualified to represent the insurance interests of the County. As this is an Agent/Broker RFQ, insurance/risk management consultants and carriers will not be considered. The selected Firm is expected to provide qualified and expert professional services, including but not limited to:

- a. Once a month (or as requested), review the County’s current insurance program in person and provide reports to the Human Resources and Administration Committee or other committees as assigned by the Kendall County Board.
- b. Annual recommendations concerning changes in terms, conditions and limits of coverage; based on best industry practices, the need for ancillary insurance services, additional coverage and modifications, updating or upgrading of existing coverage (s).
- c. Upon approval by the County, annual marketing of County’s health insurance program, including, a negotiation of carrier contract extension or change (s). This service will include comprehensive assistance and guidance in completing the insurance application process in a timely fashion.
- d. Solicitation of proposals from qualified insurance carriers on an annual or as needed basis who are experienced and familiar with units of local government in Illinois.
- e. Development of bid specifications to be submitted to the insurance marketplace for which proposals are sought.
- f. Evaluation of proposals submitted by insurance carriers relative to compliance with insurance specifications, cost and ability of each carrier to perform as required including relative solvency.
- g. Detailed report of solicited policy renewal options available to the County.
- h. Examination and approval of issued policies and bonds for conformance with the County’s specifications and the carrier’s proposal.
- i. Provision of an annual stewardship report, including insurance schedule, policy summaries, review of past year’s activities and outlook for coming year’s market conditions.
- j. Assistance to the County in drafting insurance specifications for contracts and agreements as requested (Example - union contracts).
- k. Advice to the County on new developments in the field of insurance.
- l. Advice and assistance in enhancing the County’s wellness program.
- m. The selected broker/consultant will be expected to work in partnership with the County staff to perform the following services:
 - Provide recommendation for the proposed benefit components, specifically in the area of design, funding, cost and administration.
 - Conduct renewal negotiations with the carrier(s) and vendors and prepare a complete and detailed accounting of all claim costs, provider access fees, administrative expenses, risk charges, etc.
 - Organize, attend, and provide materials at annual employee benefits enrollment fair.
 - Provide general problem solving throughout the plan year.
 - Promptly assist staff with the resolution of employee claim issues.
 - Any other duties critical to the proper formation of a health insurance plan and its optimal operation and participation.

4. Submission Requirements:

Section 1.0 – Executive Summary

Provide a brief summary which describes and highlights your firm’s experience, qualifications, and expertise and why your team would be the best brokerage choice for the Kendall County. Please state your firm’s business organization type (sole proprietor, partnership, corporation, etc.).

Section 2.0 – Relevant Experience

Provide a detailed description for other clients you currently serve. Emphasis should be placed on work completed within the last five years by the specific personnel being proposed to work on this project.

Section 3.0 – Project Design and Management Team

Provide an organization chart graphically illustrating how your firm would staff and structure your proposed team for brokerage services.

Section 4.0 – Compensation and Term

Provide desired contract length and Proposer compensation for broker services.

Section 5.0 – Firm Differentiation

This section represents one of the most important sections for the selection of the short listed firms. Please respond to the individual questions carefully and succinctly.

Team Leadership

- Who on your team will provide consistent day-to-day service to the County of Kendall?
- What are your expectations for performance of this individual with regard to providing Kendall County with high quality insurance brokerage services?
- List and rank ten (10) key attributes or abilities this firm possesses that Kendall County is seeking.

Budget

How does your firm maximize and maintain the lowest possible insurance quotes for your clients? Cite examples of specific things that you have done with your other clients to meet this objective.

Section 6.0 – References

Provide three (3) company references and three (3) references for the proposed primary insurance broker.

COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY March 5, 2018

Committee Chair Bob Davidson called the meeting to order at 4:00 p.m.

Roll Call: Members Present: Bob Davidson, Matt Kellogg, Audra Hendrix, Tony Giles, Judy Gilmour

With all members present, a quorum was formed to conduct business.

Others Present: Facilities Management Director Jim Smiley, County Administrator Scott Koppel.

Approve the February 5, 2018 Facilities Committee Meeting Minutes – there were no changes to the February 5, 2018 minutes; Member Hendrix made a motion to approve the minutes, second by Member Kellogg. **With all present members voting aye, the minutes were approved.**

Public Comment – None

Old Business/Projects

1. *Healy Bender, 111 W. Fox St. Part I Analysis*
 - a. *Summary meeting on department meetings* – Director Smiley informed the Committee that County Administrator Scott Koppel, FM Committee Chairman Bob Davidson and Director Smiley met with Healy Bender on March 1, 2018. Healy Bender findings to date:
 - Departments lack of storage, however Healy Bender believes the facility is adequate for the foreseeable future.
 - Informational signage at the entrance would be effective.
 - Space needs to be locked down more effectively: Possible new key card access system, space needs to be locked down more effectively.
 - Add landscape barriers along the west side of the facility.
 - Add a central entrance for the facility.
 - Need for dedicated employee parking and more parking space overall.
2. *Establish a policy for Requests to Film on County Properties* – Mr. Smiley submitted the filming policy to the State's Attorney's Office for review.
3. *PSC H.V.A.C. & Controls Improvements RFP Bids*
 - a. *State's Attorney office (SAO) review of Trane's quote based on U.S. Communities Pricing* – Jim stated that the contract was sent to the State's Attorney's Office for review.
 - b. *Approve to be on the County Board March 21, 2018 agenda for approval* – Director Smiley requested the Committee move the contract forward to the County Board for a vote. No objections by the Facilities Committee to move to the next board meeting agenda.
4. *Review Dr. Tokars request for lobby improvements at the Health & Human Services Facility* – Jim informed the Committee that the need was presented to the Finance Committee meeting on February 15, 2018. Since not all Committee member were present at this meeting, this item has been deferred to the next finance meeting.
5. *Bailiff's Office Construction* – Jims stated that the project is moving along; all the sheetrock has been installed and taped, it just needs a final sanding. Painting is expected to begin next week and flooring to be installed shortly after that. Jim stated that the projected is expected to be completed by the next FM Committee meeting.

New Business/Projects

1. *Chairman's Report*
 - a. *Solar Project Update* – Chairman Davidson informed the Committee that the survey of the property has been completed. Mr. Childress requested that the south parcel area be 7.4 acres rather than 7.14 acres. The Solar System installation has not been discussed with the City of

Yorkville. The size of the solar field requirements for a permit have yet to be determined. Chairman Davidson stated that in looking at the request there is still plenty of room by the Public Safety Center for an addition in the future, so the extra 30 feet should not be an issue. Chairman Davidson informed the Committee that this will be voted on at the Tuesday March 6, 2018 County Board Meeting. County Administrator Scott Koppel informed the Committee that after a meeting with the State's Attorney's Office some issues with contract language needs to be addressed by the Board at the Tuesday meeting as well. The State's Attorney's Office directed Mr. Koppel to discuss the issues with the Committee Members and report the responses back to the State's Attorney's Office. The remaining issues are the minimum size of the field, abandonment language, how the Audit will be conducted, payment and indemnification.

- b. *Health Department – Review Dentist Office Request* - Mr. Smiley informed the Committee that he met with Dr. Tokars about adding in a dental office into the building. The Committee instructed Mr. Smiley to estimate the cost by the June or July Facilities Meeting. This will be used for the 2019 budget requirements.
2. *Landscaping Invitation to Bid* – Director Smiley informed the Committee that the State's Attorney's Office completed their review. Jim informed the Committee that the advertisement will run on Tuesday, March 6, 2018 in the Beacon News. A mandatory walk through of the properties is scheduled for Friday, March 9, 2018. Bids are due by Friday, March 16, 2018 at 9:00 am. Mr. Smiley will present the bids at the next Facilities Committee Meeting April 2, 2018. Jim also stated that the contract begins in April and would like to have an approval vote on the County Board agenda the following night, Tuesday April 3, 2018. The Facilities Committee had no objections to adding contract approval on the County Board meeting on March 21, 2018.
3. *Annual Backflow Prevention Device Testing* – Jim stated to the Committee that the annual Backflow testing was completed on February 7, 2018 with no issues found. Results of the testing is reported to the State of Illinois and the City of Yorkville. **Project Complete.**
4. *Public Safety Center Semi-Annual Kitchen Hood Inspection* – Mr. Smiley informed the Committee that the hood in the PSC kitchen is a commercial hood and needs to be inspected semi-annual. The testing was completed on February 23, 2018 with no issues found. **Project Complete.**
5. *Approve SAO review of Historic Courthouse Window Invitation to Bid* – Motion by Member Hendrix to send the contracts to the State's Attorney's Office for review. Second by Member Kellogg. **All members present voting aye. Motion Carried.**
6. *Approve State's Attorney's office review of Centrex & PRI Circuit Contracts with Call One* – Motion by Member Gilmour to send the contracts to the State's Attorney's Office for review. Second by Member Hendrix. **All members present voting aye. Motion Carried.**

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders Reported by Building Current Month
 - Work Orders by Work Type Current

Questions from the Media – None

Executive Session – None

Adjournment – Chairman Davidson asked if there was a motion to adjourn. Member Kellogg made a motion to adjourn the meeting, second by Member Hendrix. **With all members present voting aye, the meeting adjourned at 5:11 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

KENDALL COUNTY ILLINOIS

Economic Development Committee

Meeting Minutes
Friday, February 16, 2018

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:06 a.m.

Roll Call

Committee Members Present: Chair Audra Hendrix, Lynn Cullick, Matt Kellogg, Elizabeth Flowers

Committee Members Absent: Scott Gryder

Elected Officials Present:

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator;
Members of the Public:

Approval of Agenda – Member Cullick made the motion to approve the agenda. It was seconded by Member Kellogg. **Approved 4-0.**

Approval of Meeting Minutes – Member Cullick made a motion to approve the meeting minutes from the October 20 meeting. Seconded by Member Kellogg. **Approved 4-0.**

Committee Business

Tax Abatement forms and scoring

Mr. Beltran stated there has been a number of inquiries about property tax abatement for projects. The last tax abatement given was for Wrigley' expansion in 2014. Standard applications, forms, and formulas for abatement had been created, but were never officially adopted by the Committee.

The Committee examined the documents. They discussed the need for questions 5 and 6 on the scoring forms. After deliberating on it, they asked Mr. Beltran to research what other Counties have used for scoring and to bring it back to the Committee.

Strategic Plan

Mr. Beltran stated staff wanted to bring the discussion back to the Committee for a final look. He said there was one significant addition from last time: there seems to be momentum now for the creation of a tourism bureau. He asked if the Committee would support the addition. The committee stated they did.

Chair Hendrix asked if there was a consensus on accepting this as the plan for this year. The Committee gave a positive consensus to do so.

Discussion of Drafting a Letter to Kendall County Representatives to advocate for removal of 47 Ill. Admin. Code 110.360(e) (Revolving Loan Fund)

Chair Hendrix stated she wanted to discuss drafting a letter to Kendall's representatives to make sure the issue of the administrative code blocking using the Revolving Fund Loan money from being used under the new strategy was not forgotten about. The Committee agreed. Member Cullick stated that Board members were going to UCCI, and there was a topic on legislation issues

KENDALL COUNTY ILLINOIS

Economic Development Committee

for the Counties. She stated she would be happy to add this in. The Committee agreed and thanked her.

Updates and Reports

Revolving Fund Loans

- *Monthly Loan Statements*

Mr. Beltran stated that there is currently approximately \$1.7 million dollars available to loan. Currently all loans except Lucky Beef and Dog's is current.

Chair Hendrix asked if Mr. Beltran had heard from him. Mr. Beltran had stated he had not.

Economic Indicator Dashboard

Mr. Beltran stated that the Economic Indicator Dashboard for 2017Q3 was included in the packet. There was a significant decrease from the prior quarters; however, this may be market correction. He pointed out that though unemployment was up, so was number of people in the workforce. The Committee thanked him for the information.

2017 Residential Building Permit Information

Mr. Beltran stated that 2017 Residential building permits as provided by Kendall County Planning Building and Zoning were included in the packet. Overall permits and value of construction are up over the previous year. He said it bode well for growth. The Committee thanked him for the information.

Chairwoman's Report - None

Public Comment – None

Executive Session - None

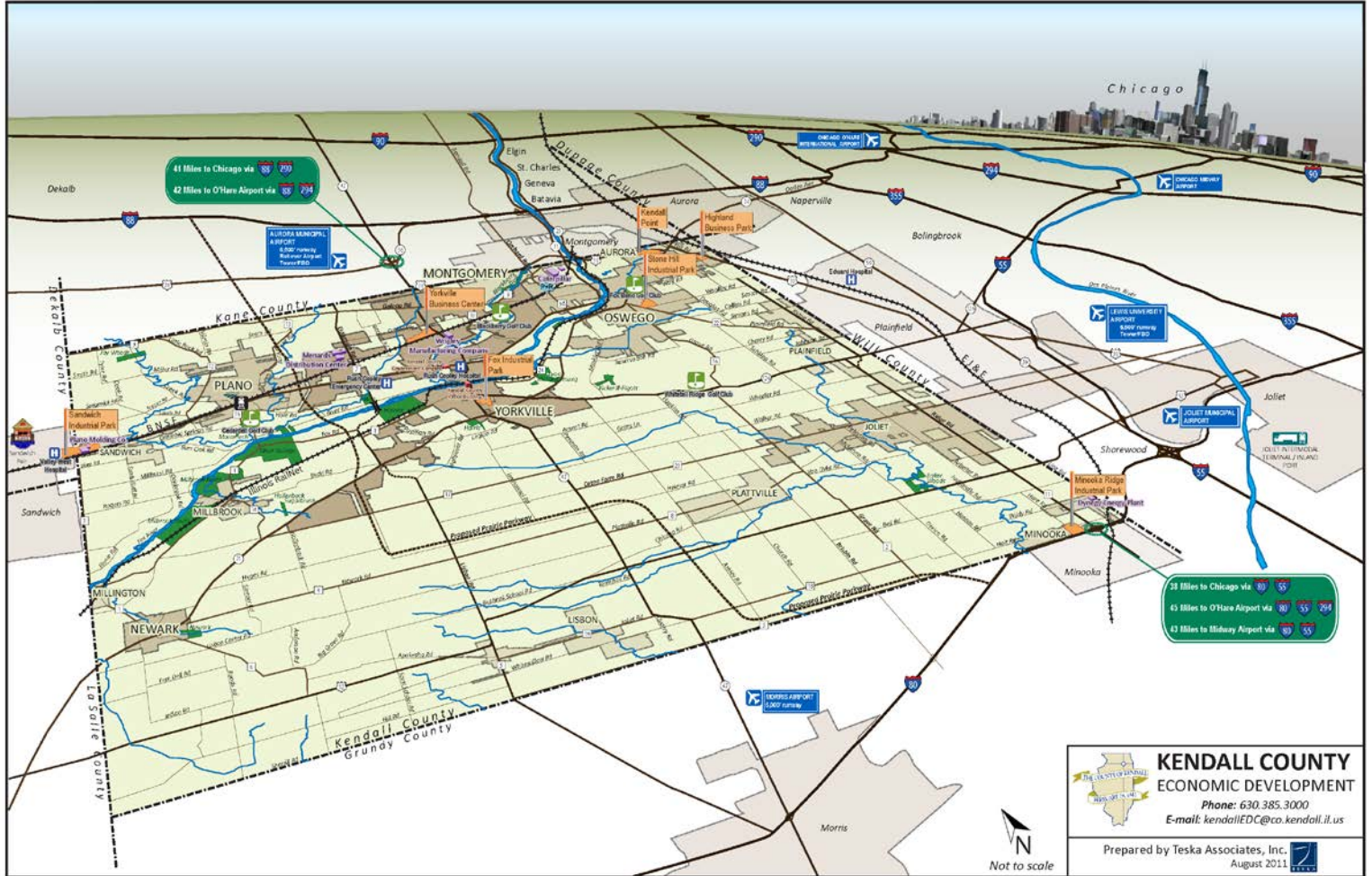
Adjournment

At 9:57 a.m., Member Kellogg made to adjourn. Member Flowers seconded. With no objection, the meeting adjourned.

Respectfully Submitted,

Andrez P. Beltran
Economic Development and Special Projects Coordinator

Kendall County Economic Development



Strategic Plan 2018



Kendall County Economic Development Strategic Plan

Mission/Vision

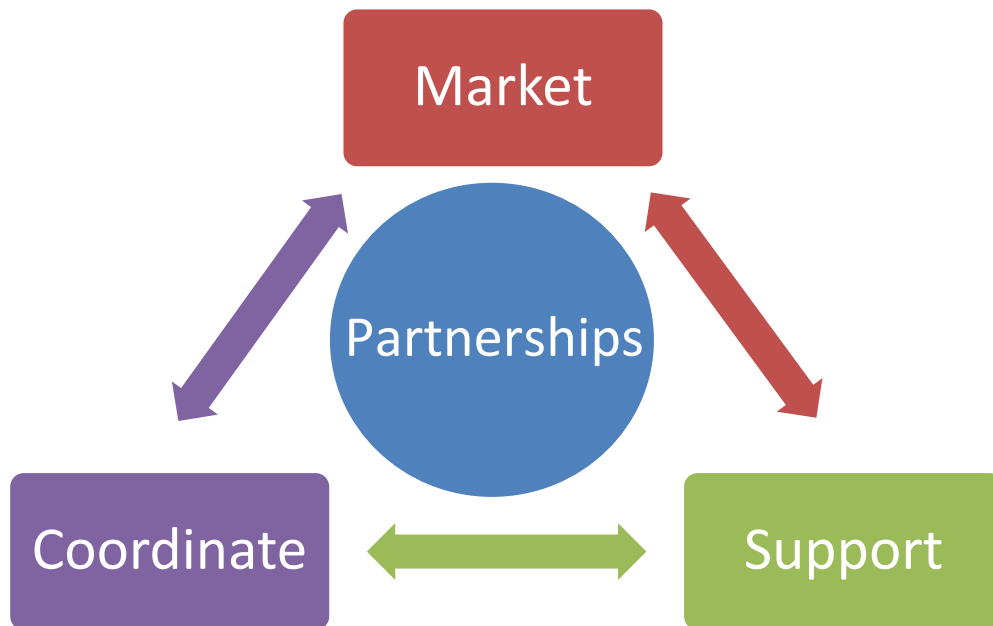
To build a strong diversified economy and enhance quality of life, Kendall County Economic Development will work with local partners to expand the tax base, create and retain jobs, and grow the industries of tomorrow.

Goals

1. Expand the Tax Base
2. Create and Retain Jobs
3. Grow the Industries of Tomorrow

Methods

There are three primary methods to achieve the goals: Support Local Economic Development Corporations and Departments; Coordinate to eliminate redundant efforts and improve effectiveness; Market the County to internal and external stakeholders. These three efforts are not mutually exclusive; rather, each reinforces the other.





Kendall County Economic Development Strategic Plan

Goal #1: Expand the Tax Base

Due to limited resources, the County must make tactical decisions. After analyzing the different forms of taxes, Industrial properties were found to have the greatest impact on the tax base due to chain benefits. As such, the County will focus on strategies to expand the industrial tax base.

Strategies for Industrial Development

There are three key strategies to expanding the industrial tax base: Decreasing barriers to development; lowering business risk; and marketing

1. Decrease barriers to development
 - a. Shovel ready sites
 - i. Determine shovel ready sites
 1. Available with preferably with established terms and conditions
 2. Utilities at/or readily extended to site
 3. Ready to develop (necessary studies and easements conducted)
 - ii. Analyze needs to develop strategic locations to shovel readiness
 1. Contacts
 2. Costs
 - iii. Create informational packets on strategic locations
 1. Create market material with information
 2. Distribute to partners
 - b. Ease of zoning
 - i. Zoning
 1. Determine authority to zone strategic locations
 2. Determine if strategic locations are zoned properly
 - ii. Ease of Rezoning Process
 1. Documentation
 2. Average time to rezone
 - c. Ease of permitting
 - i. Document
 1. Improve where able
 - ii. Expedient Processing
 1. Average time to obtain permit
2. Lower business risk
 - a. Incentives/financial assistance
 - i. Document incentives
 1. Enterprise Zone
 2. Tax Abatement
 3. Revolving Loan Fund
 4. Outside assistance programs
 - ii. Create informational material
 - iii. Document Process
 1. Steps
 2. Costs
 3. Time
 - b. Business improvement resources
 - i. Connect with process improvement organizations (SBDA, IMEC, Score)



Kendall County Economic Development Strategic Plan

- ii. Connect with local business groups (chambers of commerce)
 - iii. Connect with regional business groups (CRGC, CMMC)
 - c. Workforce Training
 - i. Offer workforce micro-grants
 - ii. Connect with Workforce Investment Board grants and program
 - iii. Connect with Waubensee Community College Business Solutions
- 3. Market
 - a. Market to current businesses
 - i. Send information to current manufacturers
 - ii. Distribute information at business events
 - iii. Place on the website
 - b. Market to developers and outside businesses
 - i. Send information to brokers, developers, and real estate companies
 - ii. Distribute at tradeshow and summits
 - iii. Place on the website

Goal #2: Create and Retain Jobs

Job Creation has two facets: new businesses opening in the County, and current businesses expanding. Job retention has two facets: helping businesses be successful in the County, and maintain businesses looking to expand/leave the County.

Strategies of Job Creation and Retention

- 1. Assist business creation
 - a. Financial Assistance
 - b. Business planning assistance
 - c. Workforce development
 - d. Site location assistance
- 2. Assist business improvement
 - a. Financial assistance
 - b. Business planning
 - c. Workforce development
- 3. Assist business expansion
 - a. Financial assistance
 - b. Workforce Development
 - c. Site location assistance

Goal #3 Grow the Industries of Tomorrow

Growing the industries of tomorrow entails seeing emerging industries and preparing the County to be competitive in those industries.

Strategies for Growing Industries of Tomorrow



Kendall County Economic Development Strategic Plan

1. Identify emerging industries and clusters in the region
 - a. Work with Chicago Regional Growth Corporation to stay informed of regional trends
 - b. Use CMAP as a resource for data and analysis
 - c. Attend conferences to stay informed on current topics and strategies
2. Plan for future zoning and infrastructure needs
 - a. Study data to determine growth patterns
 - b. Coordinate with County staff to align unincorporated areas
 - c. Coordinate with municipalities to align
3. Develop workforce paths for new jobs
 - a. Work with our local schools and community college to create and promote career paths
 - b. Hold targeted job fairs

STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1	2019Q2
#1 DECREASE BARRIERS TO DEVELOPMENT	Shovel ready sites	Determine shovel ready sites	Eldamain Corridor	Orchard, Rt 30 Corridor	Sandwich & Western		
		Analyze needs to develop strategic locations to shovel readiness		Eldamain Corridor	Orchard, Rt 30 Corridor	Sandwich & Western	
		Create informational packets on strategic locations			Eldamain Corridor	Orchard, Rt 30 Corridor	Sandwich & Western
	Ease of zoning	Determine Zoning	Western Properties	Eastern Properties		Check for Updates	
		Ease of Rezoning Process		Western Properties	Eastern Properties		
	Ease of permitting	Document Processes	Western Properties	Eastern Properties		Check for Updates	
		Expedient Processing		Time to obtain permit in Western Properties	Time to obtain permit in Eastern Properties		
STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1	2019Q2
#2 LOWER BUSINESS RISK	Incentives/ financial assistance	Document Incentives	County Incentives	Local Incentives	State Incentives	Check for Updates	
		Create informational material	County Incentives	Local Incentives	State Incentives		
		Document Process	County Incentives	Local Incentives	State Incentives	Check for Updates	
	Business Improvement resources	Connect with process improvement organizations	SBDA	IMEC	SCORE		
		Connect with local business groups	Sandwich Chamber	Yorkville Chamber	Montgomery Chamber	Oswego Chamber	Plano Chamber
		Connect with regional business groups	CRGC	CMMC	CRGC	CMMC	CRGC
	Workforce Training	Offer workforce micro-grants	Continual Process				
		Connect with Workforce Investment Board grants and program	Meet with WIB staff		Update with WIB staff		
		Connect with Waubensee Community College Business Solutions		Meet with WCC staff		Meet with WCC staff	
STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1	2019Q2
#3 MARKET	Market to current businesses	Send information to current manufacturers	Email	Mall			
		Distribute information at business events	Continual Process				
		Place on the website	Update as necessary				
	Market to developers and outside businesses	Send information to brokers, developers, and real estate companies	Send to current list	Update list and send information			
		Distribute at tradeshows and summits	Continual Process				
		Place on the website	Place LOIS link	Update other properties	Update as necessary		

STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1
#1 ASSIST BUSINESS RECRUITMENT	Financial Assistance	Revolving Loan Fund	Continual Process			
		Tax Abatement	Continual Process			
	Business Planning Assistance	Connect with business improvement organizations (SCORE, SBDA, IMEC)	Continual Process			
	Workforce Development Assistance	Workforce Training Micro-loan	Continual Process			
		Connect with WIOA agency and grants	Continual Process			
	Site Selection Assistance	Sites Inventory	Continual Process			
		Infrastructure Analysis	Continual Process			
STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1
#2 ASSIST BUSINESS RETENTION	Financial Assistance	Revolving Loan Fund	Continual Process			
		Tax Abatement	Continual Process			
	Business Planning Assistance	Connect with business improvement organizations (SCORE, SBDA, IMEC)	Continual Process			
	Workforce Development Assistance	Workforce Training Micro-loan	Continual Process			
		Connect with WIOA agency and grants	Continual Process			
STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1
#3 ASSIST BUSINESS EXPANSION	Financial Assistance	Revolving Loan Fund	Continual Process			
		Tax Abatement	Continual Process			
	Workforce Development Assistance	Workforce Training Micro-loan	Continual Process			
		Connect with WIOA agency and grants	Continual Process			
	Site Selection Assistance	Sites Inventory	Continual Process			
		Infrastructure Analysis	Continual Process			

STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1
#1 IDENTIFY EMERGING INDUSTRIES AND CLUSTERS	Work with Chicago Regional Growth Corporation to stay informed of regional trends	Attend Bi-monthly Board meeting	Attend Board Meeting	Attend Board Meeting	Attend Board Meeting	Attend Board Meeting
	Use CMAP as a resource for data and analysis	Staff attend CMAP meetings				
		Use data from website to identify trends	Quarterly Update	Quarterly Update	Quarterly Update	Quarterly Update
	Attend conferences to stay informed on current topics and strategies	Identify and attend conferences	Identify conferences			
STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1
#2 PLAN FOR FUTURE ZONING AND INFRASTRUCTURE NEEDS	Study data to determine growth patterns	Analyze Data for Future Growth Patterns	Update Demographics	Check CMAP predictions		
		Coordinate with County and Municipal staff on trends		Meet with County Staff	Meet with Municipal Staff	
	Coordinate with County staff to align unincorporated areas	Work with staff to determine 5 year infrastructure plans along with future land use	Meet with PBZ Staff	Meet with Highway Staff		
	Coordinate with municipalities to align	Align infrastructure plans with municipal 5 year plans		Meet with municipal water and road staff		
		Align future land use zoning plans with municipal plans		Meet with municipal zoning staff		
STRATEGY	OBJECTIVE	ACTION ITEM	2018Q2	2018Q3	2018Q4	2019Q1
#3 DEVELOP WORKFORCE PATH FOR FUTURE JOBS	Work with our local schools and community college to create and promote career paths	Work with community schools to determine and promote career paths		Meet with school district staff		
		Work with community colleges to link career training with companies		Meet with WCC staff		
	Hold targeted job fairs	Hold Targeted Job Fairs in conjunction with Waubensee Community college and IDES	Hold Job Fair			