

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, March 6, 2018 at 6:00 p.m.**

1. Call to Order
 2. Roll Call
 3. Determination of a Quorum
 4. Approval of Previous Month's Minutes
 5. Approval of Agenda
 6. Correspondence and Communications – County Clerk
 7. Special Recognition
 8. Citizens to Be Heard
 9. Executive Session
 10. Old Business
 - A. Approval of South Solar Field Option A 7.4 Acres or Option B 7.1 Acres
 - B. Approval of Ordinance Approving Lease Exceeding 2 years for South Solar Field Option A
 - C. Approval of Ordinance Approving Lease Exceeding 2 years for South Solar Field Option B
 - D. Approval of 25 year Power Purchase Agreement with GRNE Solar to construct a 2MW AC Solar Field and sell the power to Kendall County at a Rate Not to Exceed .0285 cents per kWh in year one with a .9% increase per year.
 - E. Approval of 25 year Land Lease with GRNE Solar.
 11. New Business
 12. Standing Committee Reports
 - A. Law, Justice and Legislation
 - B. Finance Committee
 1. Approve claims in an amount not to exceed \$ 914,977.18
 2. Approve Coroner claims in an amount not to exceed \$ 1,005.74
 3. Approve Release of Finance Committee Executive Session minutes from June 25, 2015, March 16, 2017, June 29, 2017, December 14, 2017 and February 27, 2018
 - C. Administration/HR
 1. Approval of the GIS Aerial Mission to Surdex Corporation in an amount not to exceed \$29,500
 - D. Animal Control
 - E. Economic Development
 - F. Committee of the Whole
 - G. Standing Committee Minutes Approval
 13. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
 - C. Historic Preservation
 14. Chairman's Report
- Appointments
Announcements**
15. Executive Session
 16. Other Business
 17. Citizens to be Heard
 18. Questions from the Press
 19. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
February 6, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, February 6, 2018 at 7:15 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matthew Prochaska, and John Purcell. Member absent: Elizabeth Flowers.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meeting of 1/2/18. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Prochaska moved to approve the agenda. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

NEW BUSINESS

Farm Lease

Member Kellogg moved to approve the farm lease agreement #18-01-003 Fox River Bluffs property. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-02 is available in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,266,458.28. Member Hendrix seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$8,401.46, B&Z \$1,351.57, CO CLK & RCDR \$116.93, ELECTION \$829.99, ED SRV REG \$6,686.02, SHRFF \$15,587.82, CRRECTNS \$31,727.81, MERIT \$258.00, EMA \$419.22, CRCT CT CLK \$734.58, JURY COMM \$54.80, CRCT CT JDG \$14,702.89, CRNR \$3,296.73, CMB CRT SRV \$19,424.25, PUB DFNDR \$1,003.63, ST ATTY \$10,463.33, SPRV OF ASSMNT \$184.18, TRSR \$219.00, EMPLY HLTH INS \$797,354.02, OFF OF ADM SRV \$745.37, GNRL INS & BNDG \$100.00, CO BRD \$291.84, TECH SRV \$1,775.10, CONTINGEN \$64.08, FAC MGT UTLTS \$36,176.20, ECON DEV \$1,473.65, LIABIL INSUR EXPS \$31,698.84, CO HWY \$26,566.20, CO BRDG \$8,278.64, TRANSPRT SALES TX \$35,941.13, HLTH & HMN SRV \$99,044.59, FRST PRSRV \$40.00, ELLIS HS \$303.16, ELLIS BRN \$658.41, ELLIS CMPS \$115.07, ELLIS RDNG LSSNS \$159.50, ELLIS BDAY PRITIES \$127.25, ELLIS PUB PRGMS \$26.97, ELLIS WDDNGS \$596.79, HOOVER \$2,378.50, GRNDS & NTRL RSRCS \$649.78, ANML CNTRL EXPND \$257.45, ANML MED CR FND \$319.35, ANML CNTRL EXPS \$1,134.18, CO RCDR DOC STRG \$1,092.35, HIDTA \$18,257.99, CO CMSSRY FND \$2,338.63, COOK CO REIMB FND \$15,701.84, CRT SEC FND \$8,767.49, LAW LBRY \$1,537.66, CRT AUTOMA \$23,515.00, CRNR \$161.10, PRBTN SRV \$10,285.90, KC CT DRG FND \$813.00, GIS \$72.30, KAT \$1,026.00, ENG/CNSTLTG ESCRW \$10,841.93, PUB SFTY \$4,000.00, CO ANML POP CONT \$645.00, VAC \$4,665.31, CRNR SPCL FND \$162.69, FP BND PRCDS '07 \$4,456.33

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder stated that member Purcell has recused himself from the discussion and under the Board Rules of Order shall be treated as if not present.

Member Cullick moved to approve the Coroner claims in an amount not to exceed \$3,620.52. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration/HR

Network Administrator Job Description

Member Cullick moved to approve the Network Administrator job description. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

AT&T Dedicated Fiber Internet Contract

Member Cullick moved to approve the replacement and extension of AT&T Dedicated Fiber Internet Contract through February 6, 2020 (formally 5/10/2019) with a cost of \$944.05 per month. Member Kellogg seconded the motion.

County Administrator Scott Koeppel stated that the cost is going down and the speed is tripling.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-03 is available in the Office of the County Clerk.

Facilities

CenterPoint Energy

Member Davidson moved to approve the 48-month contract extension with CenterPoint Energy for natural gas for Kendall County facilities in an amount not to exceed 33.5 cents per therm. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Call One

Member Davidson moved to approve the 1-year contract with Call One for the centrex phone circuits in the amount of \$9.00 per month base price plus usage. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Economic Development

Collection on Note

Member Hendrix moved to authorize the Kendall County State's Attorney to initiate collection on the \$32,500.00 note executed by Michael Manfre, James Manfre, and Priscilla Liberatore and secured by a mortgage on 119 Hamlet Circle, Montgomery, Illinois. Member Kellogg seconded the motion.

Member Hendrix stated that they have made several attempts to contact them and they have not reached out or responded. They have not been able to negotiate something different with them; per the terms of the contract this is the next step. The State's Attorney's Office will send a letter informing them that the amount is due, giving them 30 days to pay before pursue actual litigation.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

STANDING COMMITTEE MINUTES APPROVAL

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated the next meeting will be on February 22, 2018.

Housing Authority

Member Prochaska stated that they meet on February 23, 2018. The Kendall County Housing Authority will be opening the wait list to new applicants on March 1st. The County has 160 vouchers. Members discussed the vouchers.

CHAIRMAN'S REPORT

Chairman Gryder stated that the widening of Route 47 north is expected to begin phase 2 in August.

County Administrator Scott Koeppel informed the board of the Joint Review Board public hearing on February 13th regarding Yorkville's TIF 2. The board gave their thoughts on the TIF.

EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for (21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Giles, Gryder, Prochaska and Purcell. Members voting nay include Davidson, Gilmour, Hendrix and Kellogg. **Motion carried 5-4.**

CITIZENS TO BE HEARD

Todd Milliron gave his comments on Yorkville's TIF 2.

Roger Blomgren spoke about the \$32,500 lent through Economic Development.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked how long the Route 47 widening is expected to take to complete.

ADJOURNMENT

Member Kellogg moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 8th day of February, 2018.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Wednesday, February 14, 2018
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:17p.m. and led the Pledge of Allegiance.

Roll Call: Member Prochaska, Member Hendrix, Member Gilmour, Member Purcell were present.
With four members present voting aye, a quorum was determined to conduct business.

Member Giles was absent.

Others Present: Public Defender Vicky Chuffo, Deputy Coroner Levi Gotte, County Administrator Scott Koeppel, Deputy Commander Jason Langston, Undersheriff Harold Martin, Presiding Judge Tim McCann, Chief Deputy Mike Peters, Judge Robert Pilmer, Coroner Jacquie Purcell, Court Administrator Nicole Swiss, First ASA Mark Shlifka, Facilities Management Director Jim Smiley, Health Department Executive Director Amaal Tokars, and State's Attorney Eric Weis

Approval of the Agenda – Member Hendrix made a motion to approve the agenda, second by Member Gilmour. **With four members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Hendrix made a motion to approve the January 8, 2018 Meeting Minutes, second by Member Gilmour. **With four members present in agreement, the motion carried.**

Public Comment – Diane Selmer shared her concerns with the Proclamation Declaring Support for and addition to SB2280.

- ❖ **Coroner** – Deputy Coroner Levi Gotte reported on the Suicidal Death of a 53-year old male on January 5, 2018. Deputy Coroner Gotte also reviewed the personnel/office activity for the month of January.
- ❖ **Circuit Clerk** – Written report provided
- ❖ **Courthouse** – Judge McCann reported that they terminated the contract with the individual interpreter, and are requesting funds from the state for the new interpreter. Judge McCann stated that the new interpreter will be at a substantially lower cost than the previous one.
- ❖ **Court Services** – No report
- ❖ **EMA** – Written report provided.
- ❖ **KenCom** – Judy Gilmour reported that KAD is on schedule, and that KenCom is working with the Village of Montgomery that has requested to be added.

- ❖ **Public Defender** – Vicky Chuffo provided a written report and said that their numbers continue to increase.
- ❖ **State’s Attorney** – State’s Attorney Weis introduced his new first ASA Mark Shilfka, who began on February 13, 2018, to the committee.
- ❖ **Sheriff’s Report**
 - a. Operations Division – Written report provided. Deputy Commander Jason Langston reported that installation of the new systems has begun on the squads. Member Purcell asked Deputy Commander Langston about the EMA drone, and whether the Sheriff’s Office could utilize that drone instead of purchasing an additional one. Langston stated that the EMA drone is not as highly advanced as the one they hope to purchase.
 - b. Corrections Division – Written report provided.
 - c. Records Division – Written report provided. Undersheriff Martin stated that the Civil Process section is currently having issues with data entry and software, which they hope to have resolved soon.

Old Business - None

New Business

- *Approval of Resolution honoring former County Board Chair Frank Coffman-* Motion made by Member Purcell to forward the resolution to the County Board for approval, second by Member Gilmour. **With four members voting aye, the motion carried.**
- *Approval of Resolution supporting SB2280* – No action was taken on this item, motion died.
- *Approval of Resolution regarding HB4237* – No action was taken on this item, motion died.
- *Approval of Resolution regarding Auditing Standards for unit of local Government (HB4104)* – Motion made by Member Purcell to forward the resolution to the County Board for approval, second by Member Hendrix. **With four members voting aye, the motion carried.**
- *County Electronic Recycling Program* – Dr. Tokars briefed the committee on the potential recycling plan for Kendall County, and stated that the plan would allow for access all year long. Dr. Tokars stated that oversight of the plan would be conducted by IEPA. **Member Hendrix made a motion to forward the item to the County Board for approval, second by Member Gilmour. With four members present voting aye, the motion carried.**
- *Approval of Resolution supporting HB4298* - Motion made by Member Hendrix to forward the resolution to the County Board for approval, second by Member Gilmour. **With four members voting aye, the motion carried.**

Legislative Update

- *Discussion and Recommendation of Cook and Collar Counties Legislative Agenda – Member Prochaska updated the committee on some of the current bills, including SB 2226 (Amends the State Police Act. Provides that a physician, physician's assistant with prescriptive authority, or advanced practice registered nurse with prescriptive authority who provides a standing order or prescription for epinephrine auto-injectors in the name of the Department of State Police shall incur no civil or professional liability, except for willful and wanton conduct, as a result of any injury or death arising from the use of an epinephrine auto-injector), HR 69 (Heroin Addiction Awareness Day on November 4th), SB 2313 (provides that ten dollars of the differential shall be placed either in a county animal population control fund (rather than or the State's Pet Population Control Fund), and HB 4556 (amends the Sexually Dangerous Persons Act. Provides that litigation costs, including expert fees and the cost of representation by counsel for an indigent respondent for any purpose under the Act, including a trial or a hearing, shall be paid by the county in which the proceeding is brought).*

Items for the February 20, 2018 County Board meeting agenda

- *Approval of Resolution honoring former County Board Chair Franklin “Frank” Coffman*
- *Approval of Resolution regarding Auditing Standards for unit of local Government (HB4104)*
- *Approval of Resolution Electing to Participate in a Manufacturer E-Waste Program, provided for in the Illinois Consumer Electronics Recycling Act, for the Year 2019*
- *Approval of Resolution supporting HB4298*

Adjournment – Member Purcell made a motion to adjourn the meeting, second by Member Hendrix.
With all in agreement, the meeting adjourned at 4:16p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, February 15, 2018

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 6:36p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	ABSENT		
Lynn Cullick	Here		
Bob Davidson	Yes		
Matt Kellogg	ABSENT		
Matthew Prochaska	Here		

Staff Members Present: Jim Smiley, Amaal Tokars

Approval of Agenda – Member Davidson made a motion to approve the agenda, second by Member Prochaska. **With three members present voting aye, the agenda was approved by a vote of 3-0.**

Approval of Claims – Member Davidson made a motion to forward Approval of Claims in an amount not to exceed \$1,284,481.43, Coroner Claims in an amount not to exceed \$2,851.54, and February 20, 2018 Grand Juror Claims in an amount not to exceed \$438.40, second by Member Prochaska. **With three members present voting aye, the claims were approved by a vote of 3-0.**

Department Head and Elected Official Reports - None

Reports from Other Committees - None

Items of Business

- *Approve additional \$100,000.00 for the purchase of H.V.A.C. equipment for the Public Safety Center – **There was consensus by the committee to not take action on this item at this time.***

- *Approve financing for Health Department front counter improvement not to exceed \$20,000.00 – Member Davidson explained that the Count Board would need to approve the and find the funding for this project because there are no available funds in the Facilities Management budget. Mr. Smiley stated that this is just an estimate from last year when an RFP was posted, and that they did not receive any bids for this project. The Facilities Committee asked Mr. Smiley to estimate the cost of construction and installation by Facilities personnel.*

Dr. Tokars distributed a draft drawing of the larger counter project on the main floor of the Health and Human Services Building, and stated there are two additional smaller counters on the first floor, and two smaller counters on the 2nd floor that raise the same security

issues. Dr. Tokars also stated that this project came after a crisis occurred in the Health and Human Services Building parking lot a year or so ago, and after a security evaluation by Law Enforcement personnel from the Kendall County Sheriff's Office and the Oswego Police Department. Dr. Tokars stated that many of the security recommendations have been implemented for the safety of the public and Health Department personnel. Discussion on the Health Department funding the cost of the project, and the current contract between the Health Department and the County concerning County Board approval prior to any building changes or improvements. **There was consensus to postpone this item to the March 15, 2018 Finance Committee meeting agenda.**

Public Comment – None

Questions from the Media – None

Items for the March 15, 2018 Committee of the Whole Agenda - None

Items for the February 20, 2018 County Board Agenda

Approval of Claims in an amount not to exceed \$1,284,481.43, Coroner Claims in an amount not to exceed \$2,851.54, and February 20, 2018 Grand Juror Claims in an amount not to exceed \$438.40

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Davidson. **The meeting was adjourned at 7:24p.m. by a 3-0 vote**

Respectfully submitted,
Valarie McClain, Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Tuesday, February 27, 2018

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 8:37a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Here		
Lynn Cullick	Here		
Bob Davidson	ABSENT		
Matt Kellogg	Here		
Matthew Prochaska	EXCUSED		

Others Present: Latreese Caldwell, Scott Koeppel, Andy Nicoletti

Approval of Claims – Member Cullick made a motion to forward the approval of Claims in an amount not to exceed \$914,977.18, and Coroner Claims in an amount not to exceed \$1,005.74, second by Member Kellogg. **With three members voting aye, the claims were approved by a vote of 3-0.**

Department Head and Elected Official Reports

Andy Nicoletti, County Chief Assessor – Mr. Nicoletti provided the estimated 2018 Equalized Gross EAV to the committee, including the Non-Farm, Tentative Equalization Factor of +5.74 percent, Farmland and Farm Buildings increase of approximately +6 percent, New Construction and the Board of Review Reductions.

Reports from Other Committees - None

Items of Business - None

Public Comment – None

Questions from the Media – None

Items for the March 6, 2018 County Board Meeting

- *Approval of Claims in an amount not to exceed \$914,977.18, and Coroner Claims in an amount not to exceed \$1,005.74*
- *Release Finance Committee Executive Session minutes from June 25, 2015, March 16, 2017, June 29, 2017, December 14, 2017 and February 27, 2018*

Items for the March 15, 2018 Committee of the Whole Meeting - None

Executive Session – Member Cullick made a motion to Enter into Executive Session for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated (5ILCS 120/2/21), second by Member Kellogg.

Roll Call: Member Cullick – yes, Member Kellogg – yes, Member Purcell – yes. **With three members present voting aye, the committee entered into Executive Session at 8:52a.m.**

The committee reconvened in Open Session at 8:56a.m.

Adjournment – Member Kellogg made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 8:57a.m. by a 3-0 vote.**

Respectfully submitted,

Valarie McClain, Administrative Assistant and Recording Clerk

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Wednesday, February 21, 2018

CALL TO ORDER - Committee Chair Lynn Cullick called the meeting to order at 5:33p.m.

ROLL CALL

Attendee Name	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Matthew Prochaska	Here		6:56p.m.
Lynn Cullick	Yes		
Elizabeth Flowers	Present		6:49p.m.
John Purcell		5:40p.m.	

With three members present a quorum was established to conduct committee business.

Staff Present: Latreese Caldwell, Don Clayton, Scott Koepfel

APPROVAL OF AGENDA

Motion: Member Prochaska
 Second: Member Flowers
RESULT: The agenda was approved by a 4-0 Voice Vote

APPROVAL OF MINUTES – January 17, 2017

Motion: Member Gilmour
 Second: Member Flowers
RESULT: Approved with a 4-0 Voice Vote

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Scott Koepfel, County Administration Department - Mr. Koepfel reported that Technology has been working with KenCom, and that all KenCom data has been moved from the County servers to KenCom servers as of today. The fire reporting will be moved next, and then Montgomery Police Department will be next.

Mr. Koepfel reported that Gina Hauge has been working with the County Clerk’s Office on updating laptops and computer training for the upcoming election in March.

Mr. Koepfel updated the committee on the search for the Technology Director, and said that he and Latreese Caldwell will begin reviewing applications next week, and hope to begin interviews in a few weeks.

Mr. Koepfel informed the committee that Kendall Area Transit (K.A.T.) has been approached by the Village of Montgomery regarding service for the Kendall County residents in the Village of Montgomery. Mr. Koepfel will keep the committee updated.

Ms. Caldwell reviewed claims analysis with the committee. Member Purcell asked Ms. Caldwell to bring the claims listed between \$100,000 and \$250,000 for FY15-16 and FY16-17 to the next meeting. Discussion on the increase in the Sheriff's Office Corrections division claims and whether the addition of Cook County inmates has any bearing on the increased number of claims to Deputies.

COMMITTEE BUSINESS

- *Discussion about March Committee Meeting dates - **There was consensus by the committee to cancel the March 21, 2018 meeting due to the rescheduled County Board meeting to the morning of March 21, 2018, and to reschedule the meeting for Tuesday, March 27, 2018 at 5:30p.m.***
- *Discussion and Approval of Winning GIS Aerial Mission Proposal – Don Clayton, GIS Coordinator, reviewed the proposal, the various bids and bidders, the resolution, the altitude, control points, the side lap, and the lowest bidder. Mr. Clayton reported that the aerial mission is conducted every two-years at the request of the County Chief Assessor.*

Member Gilmour made a motion to forward the Approval of the winning bid to Surdex Corporation in the amount of \$29,500. to the County Board for approval, second by Member Purcell. **With five members voting aye, the motion passed.**
- *Authorize Legal Review of Aerial Mission Contract – After discussion of what the committee would like in the contract, Mr. Clayton will approach Surdex with the requests and report back to the committee. **There was consensus by the committee to not take action on this item.***
- *Health Insurance Broker RFQ – Mr. Koepfel reviewed an RFQ from the Village of Tinley Park model, and asked the committee for suggestions or ideas to use in crafting the County's RFQ. Discussion and recommended changes on the professional liability requirements, the Award wording, Responsibility and Default area, and the Project Overview Background area. Mr. Koepfel will make the suggested changes and bring back to the Committee at a future meeting.*
- *Review of Employee Handbook Revisions – item tabled to the next meeting*
- *Job Description Review - item tabled to the next meeting*

ACTION ITEMS FOR MARCH 5, 2018 COUNTY BOARD AGENDA

- *Approval of the GIS Aerial Mission to Surdex Corporation in the amount of \$29,500.*

ITEMS FOR THE MARCH 15, 2018 COMMITTEE OF THE WHOLE AGENDA – None

PUBLIC COMMENT – None

EXECUTIVE SESSION – Not needed

MEETING ADJOURNMENT

Motion: Member Gilmour Second: Member Prochaska RESULT: Approved with a Unanimous Voice Vote

This meeting was adjourned at 7:32p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

AGREEMENT FOR PROFESSIONAL SERVICES

FOR

ORTHOPHOTOGRAPHY / PHOTOGRAMMETRIC SERVICES

THIS AGREEMENT is made by and between Kendall County (OWNER) and Surdex Corporation 520 Spirit of St. Louis Blvd. Chesterfield, MO 63005 (CONSULTANT).

WHEREAS, the OWNER intends to retain the CONSULTANT to provide digital 4-band aerial imagery and digital orthoimagery services in 2018.

NOW, THEREFORE, the OWNER and CONSULTANT agree to the performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below:

ARTICLE 1 – SCOPE OF SERVICES

1.1 BASIC SERVICES

After written authorization to proceed, CONSULTANT shall:

- 1.1.1 Obtain 4-band (RGB,IR) digital aerial imagery during the spring of 2018 using a calibrated, large-format digital photogrammetric camera system for the project area shown on Attachment A. Aerial imagery will be acquired at approximately 5.5-inch ground sample distance, suitable for the production of color orthoimagery at 6-inch ground pixel resolution. Imagery will not be attempted when the ground is obscured by snow, foliage, haze, smoke, or dust; when streams are outside their normal banks; or when the clouds or cloud shadows will appear on more than 5% of the area of any one image. Imagery shall be completed leaf-off and snow-free. The aerial imagery will only be acquired when the sun angle is 30 degrees or greater above the horizon.
- 1.1.2 Collect control for the project using Inertial Measurement Unit (IMU), Airborne Global Positioning System (ABGPS), and ground-based GPS technology. Existing ground control will be used to support analytical aerotriangulation and orthoimagery which meets ASPRS Class 1 horizontal accuracy for 1" = 100' map scale. The coordinates shall be horizontally georeferenced to Illinois State Plane, East, Zone, US survey feet, NAD83.
- 1.1.3 Prepare an analytical aerotriangulation solution for the aerial imagery. The analytical aerotriangulation solution for OWNER will support digital orthoimagery meeting ASPRS Class 1 horizontal accuracy for 1" = 100' map scale.
- 1.1.4 Prepare 6-inch resolution color digital orthoimagery for the project area shown on Attachment A. Orthoimagery products will be produced to support ASPRS Class 1 horizontal accuracy for 1" = 100' map scale. The orthoimagery tiling structure will follow the OWNER'S existing tile schematic, delivered in uncompressed, TIFF format (with world file). Orthoimagery will include a MrSID format compressed mosaic of the tiles.
- 1.1.5 Prepare FGDC compliant metadata.

1.1.6 Final deliverable products to OWNER will include:

- a) Aerial Imagery Data
 - Preliminary flight diagram, including approximate flight lines and image centers in PDF format
 - Geodatabase of "as-flown" data including: point feature class of photo centers of each exposure and line feature class of the flight lines
- b) 6-inch Resolution Color Orthoimagery, 4-Band
 - One complete set of digital, 4-band orthoimagery, uncompressed GeoTIFF format with associated world files
 - MrSID compressed tiles
 - MrSID project-wide mosaics
- c) Aerotriangulation report
 - RMS error summaries
 - Coordinate values, in ASCII file format, of all triangulation points, including control, pass, drop, tie, and quality control
- d) Ground Control Survey report
 - field notes
 - Control points in ASCII format
 - Control points in Geodatabase format
- e) Metadata
 - Compliant with the FGDC's Data Content and Process Standards, in XML format

1.1.7 The CONSULTANT will submit written monthly status reports to the County. These reports will include:

- a. Any product or document that is delivered,
- b. Meetings held, planned, or requested, including the minutes thereof,
- c. Issues or problems that are encountered, need to be addressed, or resolved,
- d. Invoicing and payment, and
- e. Production goals for the next reporting period.

1.1.8 CONSULTANT's Basic Services shall include all services, specifications and obligations as presented in Kendall County RFP No. GIS-2018_001, which is hereby incorporated by reference along with the Appendix' I, II, III, IV, V & VI and CONSULTANT's Response to the same for which Consultant was awarded this Contract. Any conflicts between the scope of services as represented in this Contract and those articulated in the RFP and accompanying documents as referenced above, shall be controlled by the terms of RFP No. GIS-2018-001 issued on December 14, 2017.

ARTICLE 2 – CHANGES IN THE SCOPE OF SERVICES

2.1 Services Requiring Changes in the Scope of Services

The OWNER or the CONSULTANT may, from time to time, request changes in the scope of services to be performed hereunder. Such changes, while not anticipated, may include an increase or decrease in the amount of CONSULTANT'S compensation. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement. Such changes may include:

2.1.1 Services to investigate existing conditions or facilities or to verify the accuracy of information furnished by OWNER.

- 2.1.2 Services resulting from significant changes in the general scope, extent or character of the Project.
- 2.1.3 Furnishing services of independent professional associates and consultants for other than Basic Services.
- 2.1.4 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.1.5 Additional services in connection with the Project, including services, which are to be furnished by OWNER and services not otherwise, provided for in this Agreement.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 3.1 Place at CONSULTANT's disposal all available pertinent information, upon which the CONSULTANT can rely.
- 3.2 Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
- 3.3 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- 3.4 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services.
- 3.5 Provide project limits and tile schematic in vector format with same coordinate system to be utilized for the deliverable products
- 3.6 Provide existing Digital Terrain Model (LiDAR bare earth data) and associated metadata.

ARTICLE 4 - PERIODS OF SERVICE

- 4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project.

CONSULTANT understands that pursuant to the RFP for which the contract was awarded, the following penalties as outlined in Appendix III shall be applied if services are not completed within the specified time frame:

1-30 Days past Due	5% of Contract Amount
31-60 Days past Due	10% of Contract Amount
61-90 Days past Due	25% of Contract Amount
91-120 Days past Due	50% of Contract Amount
121 + Days past Due	100% of Contract Amount

4.2 All services called for in Article 1 will be completed and submitted by October 30, 2018. Specific tasks will be completed and delivered according to the following schedule:

Task	Completion Date
Finalize flight plan, select Pilot Area	March 2018
Aerial imagery acquisition	March 31, 2018 (as weather permits)
Submit unprocessed imagery of Pilot Area	April 20, 2018 (or 2 weeks after acquisition)
Ortho Pilot Area submittal and Review	May 16, 2018
Initial Ortho Delivery	June 13, 2018
Complete orthoimagery TIFF tiles	September 30, 2018
MrSID tiles and mosaics	Two weeks after OWNER accepts TIFF tiles (approximately October 30, 2018)

4.3 CONSULTANT's services under this Agreement shall be considered complete when submissions have been accepted by the OWNER.

4.4 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably, and any such modification shall be in writing signed by both parties.

ARTICLE 5 - PAYMENTS

5.1 Compensation for Services

5.1.1 OWNER shall compensate CONSULTANT for services included in Article 1 as follows:

- 5.1.1.1 For services outlined above, OWNER shall pay CONSULTANT a lump sum fee of \$29,500.00.
- 5.1.1.2 CONSULTANT shall submit invoices for Basic and Additional Services Rendered according to the following schedule.
 - Invoice 1, Imagery acquisition and survey: 45% of the total project fees (\$13,275.00) upon completion and acceptance of the aerial imagery mission and GPS survey (approximately April 20, 2018).
 - Invoice 2, Processing and preparation of deliverable products: 55% of the total fees (\$16,225.00) upon completion and acceptance of orthoimagery products (approximately October 30, 2018).

5.2 Other Provisions Concerning Payments

5.2.1 Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 *et seq.*)

5.2.2 In the event of termination by OWNER without cause, CONSULTANT will be reimbursed for all charges and services rendered to date. However, should OWNER terminate the

agreement due to a substantial failure on CONSULTANT's part, no such reimbursement shall be paid (See 6.3 below).

5.2.3 Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices.

5.2.4 Any changes in compensation must be mutually agreed by and between the OWNER and the CONSULTANT and shall be incorporated in written amendments to this agreement.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.1 Reuse of Documents

Any reuse of the services and documents provided under this agreement for purposes not intended, will be at the owners sole risk.

6.2 Controlling Law

This Agreement is to be governed by the law of the State of Illinois.

6.3 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by either party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may also be terminated without cause by Kendall County upon written notice delivered to the CONSULTANT at least thirty (30) calendar days prior to the effective date of termination. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.

This Agreement may also be terminated without cause by Kendall County upon written notice delivered to the CONSULTANT at least thirty (30) calendar days prior to the effective date of termination. With the exception of the following sentence, no additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement. In the event of termination by County without cause, CONSULTANT will be reimbursed for all reasonable charges for services rendered to date. However, should the County terminate the agreement due to a substantial failure on CONSULTANT's part; no such reimbursement shall be paid.

6.4 Indemnification

The CONSULTANT shall indemnify, hold harmless and defend with counsel of Kendall County's own choosing, Kendall County, its officials, officers, employees, including their past, present, and future board members, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, in regard to The CONSULTANT's performance or failure to adequately perform its obligations pursuant to this agreement as well as those arising from any loss, damage, injury, death, or loss or damage to property (collectively, the "Claims"), to the extent such Claims result from The CONSULTANT's negligent or willful acts, errors or omissions in its performance under this Agreement. Nothing contained herein shall be construed as prohibiting Kendall County, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Kendall County's participation in its defense shall not remove CONSULTANT's duty to indemnify, defend, and hold Kendall County harmless, as set forth above.

6.5 Data ownership Assignment

The CONSULTANT assigns sole ownership of the data (deliverables) to the OWNER and its project participants for all deliverable products produced under this contract and such data shall not be copyrighted by the CONSULTANT. The CONSULTANT agrees that the products and documents shall not be made available to nor used to prepare additional products for any individual or organization at any time without prior written approval by the OWNER.

6.6 Non-Appropriation.

In the event Kendall County is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all or part of the County's obligations under this Agreement during said fiscal period, the County agrees to provide prompt written notice of said occurrence to CONSULTANT. In the event of a default due to non-appropriation of funds, County has the right to terminate the Agreement upon providing thirty (30) days written notice to CONSULTANT. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.

6.7 Compliance with State and Federal Laws

The CONSULTANT agrees to comply with all applicable federal, state and local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county and location. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.

6.8 Counterparts

This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

6.9 Authority To Execute Agreement

The County of Kendall and the CONSULTANT each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

6.10 Choice of Law and Venue

This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

6.11 Warranties

All services to be undertaken by the CONSULTANT shall be carried out by competent and properly trained personnel of the CONSULTANT to the highest standards and to the satisfaction of Kendall County. No warranties implied or explicit may be waived or denied.

6.12 Assignment

Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.

6.13 Independent Contractor Relationship

It is understood and agreed that the CONSULTANT is an independent contractor and is not an employee of, partner of, agent of, or in a joint venture with Kendall County. The CONSULTANT understands and agrees that the CONSULTANT is solely responsible for paying all wages, benefits and any other compensation due and owing to the CONSULTANT's officers, employees, and agents for the performance of services set forth in the Agreement. The CONSULTANT further understands and agrees that the CONSULTANT is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for the CONSULTANT's officers, employees and/or agents who perform services as set forth in the Agreement. The CONSULTANT also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of the CONSULTANT, The CONSULTANT's officers, employees and agents and agrees that Kendall County is not responsible for providing any insurance coverage for the benefit of the CONSULTANT, the CONSULTANT's officers, employees and agents. The CONSULTANT hereby agrees to defend with counsel of Kendall County's own choosing, indemnify and waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from Kendall County, its board members, officials, employees, insurers, and agents for any alleged injuries that the CONSULTANT, its officers, employees and/or agents may sustain while performing services under the Agreement.

6.14 Non-Discrimination

The CONSULTANT, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

6.15 Certification

The CONSULTANT certifies that the CONSULTANT, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act).

6.16 Insurance

The CONSULTANT will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to Kendall County at the address set forth below. Before starting work hereunder, the CONSULTANT shall deposit with Subscriber certificates evidencing the insurance it is to provide hereunder: (a) Worker's Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer's comprehensive general liability insurance for both personal injury and property damage in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate per project, (c) Comprehensive business automobile liability insurance in the minimum amount of \$1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of \$5,000,000 per occurrence and \$5,000,000 aggregate, (e) Professional liability insurance in the minimum amount of \$1,000,000 combined single limit. Kendall County shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to the general liability, business auto liability and excess liability insurance. Further, the general liability and workers'

compensation policies must include a waiver of subrogation in favor of Kendall. Kendall County shall also be designated as the certificate holder.

6.17 Force Majeure.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a “force majeure event”). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event (“the claiming party”) shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party’s inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

6.18 Remedies

In any action with respect to this Agreement, the Parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement, shall be entitled to reasonable attorneys’ fees and court costs arising out of any action or claim to enforce the provisions of this Agreement. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

6.19 Waiver

The County does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of indemnification or insurance. Indemnification shall survive the termination of this contract.

ARTICLE 7 - EXHIBITS AND SCHEDULES

7.1 The following Exhibits are attached to and made a part of this Agreement.

7.1.1 Attachment A – Project Area Map (consists of 1 page).

7.1.2 Kendall County RFP No. GIS-2018_001, along with the Appendix’ I, II, III IV, V & VI and Consultant’s Response to the same.

7.2 This Agreement (consisting of pages 1 to 10, inclusive), together with the Exhibits and Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Exhibits may only be amended, supplemented, modified or canceled by a duly executed written instrument. Amendments, supplements and modifications shall not be effective unless duly authorized in writing by Kendall County.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

Kendall County, Illinois
OWNER

Surdex Corporation
CONSULTANT

(Signature)



(Typed Name)

Ronald C. Hoffmann

(Title)

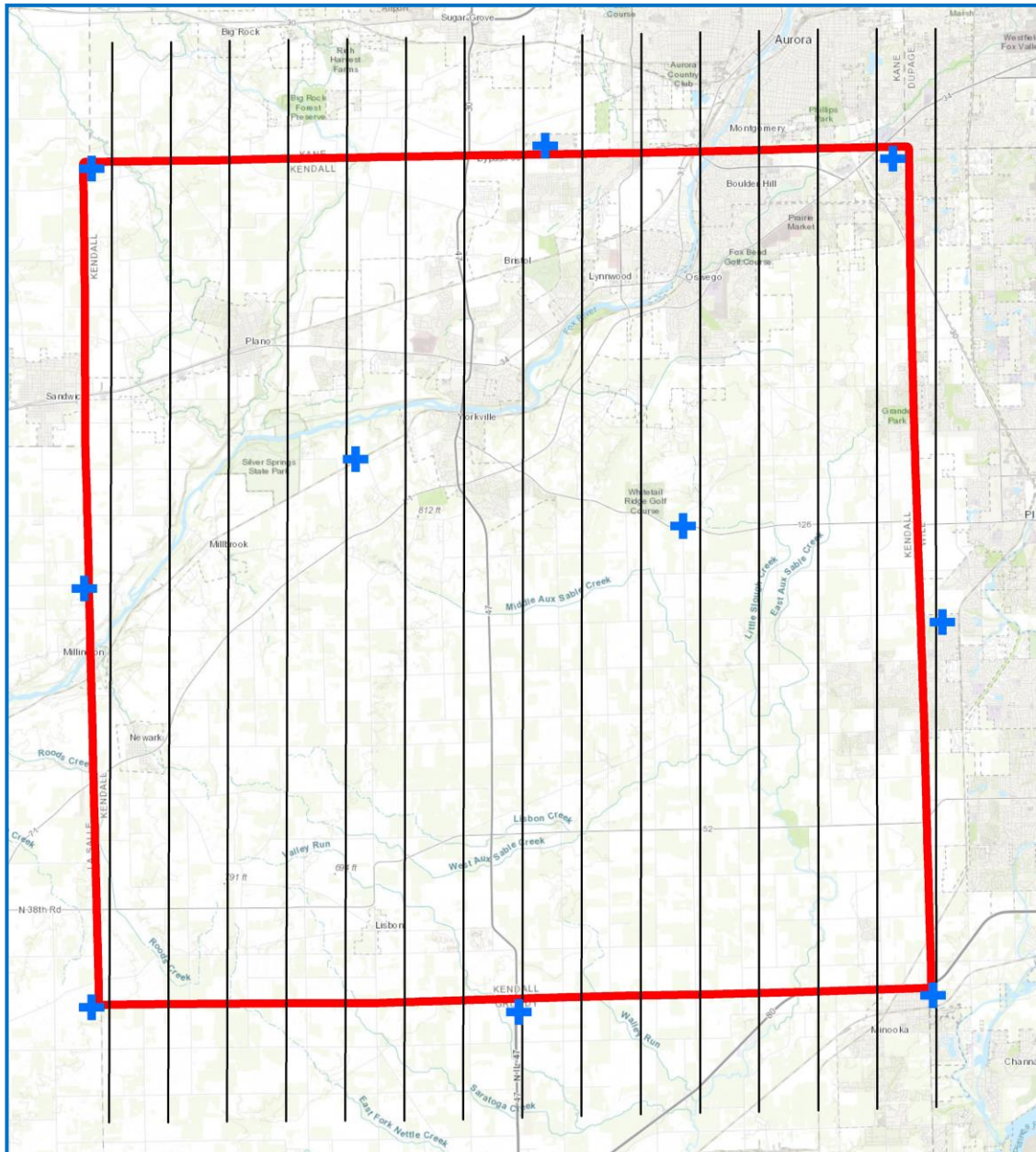
President

(Date)

3/1/2018

Attachment A Map of Project Area

Project Limits (in red) with Approximate Control Locations





KENDALL COUNTY
ANIMAL CONTROL

Monday, February 26, 2018 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Vice Chair Lynn Cullick at 8:34a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Lynn Cullick	Here		
Elizabeth Flowers		9:00a.m.	
Matt Kellogg	Here		
Matthew Prochaska	Here		
John Purcell	Yes		

With four members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Laura Pawson, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Kellogg. **With four members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member Prochaska, second by Member Kellogg. **With four members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written reports provided.

Available Dogs for Adoption: 3

Available Cats for Adoption: 8

Bite Report – Total: 19 (3 cats, 16 dogs)

Visitors viewing animals for December 2017 - 75

Events/News

Thursday, March 20th – Volunteer Orientation, 6:30p.m.-8:00p.m.

Saturday, March 10th – Pet Supplies Plus Adoption Event, 11:00a.m.-2:00p.m.

Weekly “Pet of the Week – Sheba and Robert” ad in Shaw Media Newspapers

Operations Report

Ms. Pawson reported that she recently hired another part-time Kennel Technician, and is fully staffed once again.

Accounting Report

Written report provided. Ms. Pawson reported that the Fines & Fees budget line is down, and Expenses are level. Discussion on the various budget lines, and the Telephone & Pager line being at 161.7 percent of the 2018 budget already. Ms. Pawson stated that there must be a mistake and that something must be coded incorrectly. Mr. Koeppel or Ms. Pawson will research and report back to the Committee in March.

Mr. Koeppel reported that they are researching software and online payment options for Animal Control, and stated that currently some offices utilize GovPay, and others Epay. Mr. Koeppel reported that GovPay would not be a good fit for Animal Control. He will keep the Committee updated on the progress.

Old Business

Discussion of the Dog Running at Large Ordinance – Discussion on the current County ordinance, removing sections 1 & 2 completely, changing section 5 to increase the Nuisance Dog fine to \$150.00, and the Non-Owner Bite fine to \$250.00. Discussion on going through the court system, or appeals coming through the committee. ASA Anne Knight reported court costs between \$35.00 and \$65.00 for ordinance violations. Further discussion on the appeals process, fines and fees for ordinance violations, and the pros and cons of authorizing the Animal Control Warden to serve citations and orders of violations. Ms. Pawson updated the committee on a recent meeting with Sheriff's Office personnel, ASA Knight and herself. **The Committee asked Ms. Pawson to research the number of violations that have occurred the last few years, and to provide the information at the March meeting, when the Committee will revisit the Nuisance Dog Ordinance.**

New Business - None

Executive Session – Not needed

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 9:44a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk

KENDALL COUNTY ILLINOIS

Economic Development Committee

Meeting Minutes
Friday, January 19, 2018

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:06 a.m.

Roll Call

Committee Members Present: Chair Audra Hendrix, Lynn Cullick, Matt Kellogg, Elizabeth Flowers

Committee Members Absent: Scott Gryder

Elected Officials Present:

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator;
Members of the Public:

Approval of Agenda – Member Cullick made the motion to approve the agenda. It was seconded by Member Kellogg. **Approved 4-0.**

Approval of Meeting Minutes – Member Cullick made a motion to approve the meeting minutes from the October 20 meeting. Seconded by Member Kellogg. **Approved 4-0.**

Committee Business

Tax Abatement forms and scoring

Mr. Beltran stated there has been a number of inquiries about property tax abatement for projects. The last tax abatement given was for Wrigley' expansion in 2014. Standard applications, forms, and formulas for abatement had been created, but were never officially adopted by the Committee.

The Committee examined the documents. They discussed the need for questions 5 and 6 on the scoring forms. After deliberating on it, they asked Mr. Beltran to research what other Counties have used for scoring and to bring it back to the Committee.

Strategic Plan

Mr. Beltran stated staff wanted to bring the discussion back to the Committee for a final look. He said there was one significant addition from last time: there seems to be momentum now for the creation of a tourism bureau. He asked if the Committee would support the addition. The committee stated they did.

Chair Hendrix asked if there was a consensus on accepting this as the plan for this year. The Committee gave a positive consensus to do so.

Discussion of Drafting a Letter to Kendall County Representatives to advocate for removal of 47 Ill. Admin. Code 110.360(e) (Revolving Loan Fund)

Chair Hendrix stated she wanted to discuss drafting a letter to Kendall's representatives to make sure the issue of the administrative code blocking using the Revolving Fund Loan money from being used under the new strategy was not forgotten about. The Committee agreed. Member Cullick stated that Board members were going to UCCI, and there was a topic on legislation issues

KENDALL COUNTY ILLINOIS

Economic Development Committee

for the Counties. She stated she would be happy to add this in. The Committee agreed and thanked her.

Updates and Reports

Revolving Fund Loans

- *Monthly Loan Statements*

Mr. Beltran stated that there is currently approximately \$1.7 million dollars available to loan. Currently all loans except Lucky Beef and Dog's is current.

Chair Hendrix asked if Mr. Beltran had heard from him. Mr. Beltran had stated he had not. The Committee decided after the vote at the County Board that Mr. Beltran should not have any contact with the owners' of Lucky Dogs. The Committee agreed.

Chair Hendrix asked for a vote on it. Member Cullick made the motion. Member Flowers seconded. **Approved 4-0.**

Economic Indicator Dashboard

Mr. Beltran stated that the Economic Indicator Dashboard for 2017Q3 was included in the packet. There was a significant decrease from the prior quarters; however, this may be market correction. He pointed out that though unemployment was up, so was number of people in the workforce. The Committee thanked him for the information.

2017 Residential Building Permit Information

Mr. Beltran stated that 2017 Residential building permits as provided by Kendall County Planning Building and Zoning were included in the packet. Overall permits and value of construction are up over the previous year. He said it bode well for growth. The Committee thanked him for the information.

Chairwoman's Report - None

Public Comment – None

Executive Session - None

Adjournment

At 9:57 a.m., Member Kellogg made to adjourn. Member Flowers seconded. With no objection, the meeting adjourned.

Respectfully Submitted,

Andrez P. Beltran
Economic Development and Special Projects Coordinator

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, February 15, 2018

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order by County Board Chair Scott Gryder at 4:00p.m., who led the committee in the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Scott Gryder	Present		
Lynn Cullick	Here		
Bob Davidson	Yeah		
Elizabeth Flowers	ABSENT		
Tony Giles	Here		
Judy Gilmour	Here		5:32p.m.
Audra Hendrix	Here		
Matt Kellogg	EXCUSED		
Matthew Prochaska	Here		
John Purcell	Present		5:10p.m.

Others present: Latreese Caldwell, Levi Gotte, Gina Hauge, Leslie Johnson, Mike Peters, Jacquie Purcell, Jim Smiley, Dr. Amaal Tokars, Rae Ann Van Gundy, Eric Weis

New Business

- *Presentation by Pete Flowers from Meyers & Flowers on Potential Opioid Litigation* – State’s Attorney Eric Weis introduced the speakers and provided a brief background on the law firm and his previous work with them. Mr. Flowers provided information, medical implications, and statistics of potential Opioid Litigation for numerous Counties in the State of Illinois. Mr. Flowers stated that you can’t sue the state or federal government, but that the goal is to confront the drug manufacturers, educate the community, and to potentially stop the sale and use of Opioid drugs. Coroner Jacquie Purcell, Dr. Amaal Tokars and Chief Deputy Mike Peters also expressed their concerns of the problem, the impact it has on the communities, the various agencies, the families, and those addicted to the drugs, as well as the budgetary, personnel and time that is impacted by those involved from the County.

Old Business

From Admin HR Committee:

- *Approval of GOVQA Master Service(s) Agreement for GOVQA FOIA Application with an annual cost of \$17,200. And a one-time Implementation Cost of \$3,000.* – Member Cullick reported that this has been discussed previously by the Admin HR Committee, and that the contract would be at an annual cost of \$16,200. with a one-time implementation cost of \$3,000.

From Facilities Management Committee:

- *Presentation by Chris Childress of Progressive Energy* – Mr. Childress reviewed the results of the Solar RFQ with the committee, which included 9 responders to the RFQ, and the two final responders of GRNE and Forefront Solar, and the final bid selection by the Facilities Management Committee.
- *Discussion of contract with GRNE Solar to install a 2 MW Solar field at the Government Center with no initial capital cost* - Mr. Childress also explained the timeline by March 1, 2018, the details of the agreement with the vendor, the specifics of the agreement, the location possibilities, the land lease, the IPA Incentive Grant, the ComEd Rebate, and the fact that there will be no initial capital cost to Kendall County.
- *Discussion of 25-year Power Purchase Agreement (PPA) with GRNE Solar at a rate of .0285 cents per kWh in the first year* - Discussion on the forecasted \$162,000 annual savings to the County, the buy-out option after 15-years, the production guarantee of 85%, the construction guarantee, the decommissioning of the field and who is responsible for it, the county insurance requirements, and legal review by the State’s Attorney’s Office.
- *Presentation by Jennifer Sulentic of U.S. Communities and Vanessa Iorio and Dan Burroughs of Trane regarding the U.S. Communities Purchasing Program* – Jennifer Sulentic provided a summary of the U.S. Communities Purchasing Program, which is owned and operated by the National Association of Counties, a non-profit organization for participating members, that was created to help solve procurement needs through national bids, in counties, school districts and municipalities.

Ms. Iorio and Mr. Burroughs from Trane, answered Board members’ questions, clarified the program, and provided additional information about Trane’s participation in the U.S. Communities program.

- *Discussion of Public Safety Center HVAC equipment and installation purchase from Trane using US Communities Purchasing Program* – Jim Smiley provided details about the proposed project cost of approximately \$699,000, as well as details about the project, the effect on the Public Safety Center, and the estimated project completion timeline.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – None

CHAIRMAN'S REPORT

REVIEW BOARD ACTION ITEMS – Chair Gryder asked the committee to review the agenda for any updates or changes.

ITEMS FOR FEBRUARY 20, 2018 COUNTY BOARD AGENDA

- *Approval of GOVQA Master Service(s) Agreement for GOVQA FOIA Application with an annual cost of \$16,200. and a one-time Implementation Cost of \$3,000.*
- *Approval to sign a 25-year Power Purchase Agreement and Land Lease with GRNE Solar to construct a 2MW AC Single Access Tracker Solar Field and sell the power to Kendall County at a Rate Not to Exceed .0285 cents per kWh in year one with a .9 % increase per year*
- *Approval to sign a 25-year Land Lease with GRNE Solar to build a Community Solar Field on the Detention Area West of the Health Department. GRNE will pay Kendall County \$2,000.00 per acre per year for the Land Lease*

EXECUTIVE SESSION – Not needed

ADJOURNMENT – Member Cullick moved to adjourn the meeting at 6:27p.m., Member Prochaska seconded the motion. **The motion was unanimously approved by a 6-0 voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

KENDALL COUNTY
Historic Preservation Commission
Kendall County Historic Courthouse
East Wing Conference Room
110 W. Madison Street, Yorkville, Illinois
7:00 p.m.

Special Meeting Minutes of February 21, 2018-Unofficial Until Approved

CALL TO ORDER

Chairwoman Heiman called the meeting to order at 7:01 p.m.

KCHPC ROLL CALL AND INTRODUCTIONS

Present: Kristine Heiman, Elizabeth Flowers, and Jeff Wehrli

Absent: Melissa Maye

Also present: Matt Asselmeier, Senior Planner, Mike Bortel, Leif Hendrickson, David Hagen, Joan Hardekopf, Janet Blue, Shirley Riis, Beverly Case, Deena Boatman, Howard Manthi, Deb Peterson, Leon Liss, Bethany Salmon, Sarah Slaith, Jeanne Valentine, Candice Hadley, Kara Kohn, Shelly Augustine, Jonathan Proulx, Jayne Bernhard, Lisa DiChiera, Greg Peerbolte, Jason Engberg, and Leigh Anne Scorghon

WELCOMING REMARKS

Chairwoman Heiman welcomed everyone to the meeting.

PRESENTATION BY THE VILLAGE OF PLAINFIELD ON THEIR HISTORIC PRESERVATION EFFORTS

Jonathan Proulx, Mike Bortel, and Leif Hendrickson presented information on the historic preservation efforts of the Village of Plainfield; see attached presentation. Mr. Bortel provided a booklet from the National Alliance of Preservation Commissions; they will be having an event in Kankakee in 2019. Mr. Proulx advocated that communities celebrate successes.

UPDATE ON FEDERAL AND STATE HISTORIC INCENTIVES

Lisa DiChiera from Landmarks Illinois provided an update on federal and state historic incentives; see attached presentation. Ms. DiChiera said that the State has a website honoring Illinois' bicentennial; the website has a spot where communities can publicize their events. She also explained Landmark Illinois' quarterly grant program.

ROUNDTABLE DISCUSSION

The Farnsworth House will be replacing a piece of glass when the water recedes. They open the first weekend of April. They are searching for a new executive director.

The Chapel of the Green reported that a local man is researching local buildings and showcasing them on Facebook. They are also working on weddings and are replacing the front steps of the chapel. Landmarks Illinois encouraged them to apply for a grant from Landmarks Illinois for their work on the chapel.

Representatives from Plainfield asked if there was anything in Oswego related to Levi Arnold. The representative from Oswego will investigate the matter.

The representative from Ferndell discussed their improvements.

The representative from Millington discussed preserving their blacksmith's shop. The representative from Plainfield offered his assistance. Landmarks Illinois recommended an intergovernmental between Kendall

County and Millington for historic preservation services. Landmarks Illinois also offered to post information about the blacksmith shop on Landmarks Illinois' social media pages and website. Historic easements were also discussed.

Oswego is still having trouble getting quorums for their Historic Preservation Commission meetings. They are worried about losing CLG status. Landmarks Illinois suggested reaching out to local American Planning Association and American Landscape Architects members to see if they would like to serve on the Oswego Historic Preservation Commission.

Yorkville discussed their downtown form based code zoning efforts and streetscape plans in the downtown area. They are also working on a traditional design neighborhood manual and façade program.

Oswego Library discussed their urban barn and genealogical group.

Joliet Museum discussed the Joliet prison site and Route 66 story.

City of Joliet discussed the composition of the Joliet Historic Preservation Commission. They hope to landmark one (1) property in the coming year and survey one (1) area. They are working on a walking tour. Joliet also hoped to update their rules and regulations and generate neighborhood excitement. Discussion occurred regarding urban conservation districts.

Chairwoman Heiman announced a vacancy on the Historic Preservation Commission. Chairwoman Heiman said that the Commission was open to partnering with other organizations for community events similar to PrairieFest.

Commissioner Wehrli said that the possibility existed that the Millbrook Bridge will be demolished. A public comment meeting will occur in the near future. Also, the Historic Preservation Commission previously had a booth at the Kendall County Fair and showcased the current and 1939 aerials of the County.

DISCUSSION OF FUTURE MEETING(S)

None

OTHER BUSINESS

None

PUBLIC COMMENT

None

ADJOURNMENT

Chairwoman Heiman thanked everyone for attending. Without objection, Chairwoman Heiman adjourned the Historic Preservation Commission meeting at 8:50 p.m.

Respectfully Submitted,
Matthew H. Asselmeier, AICP
Senior Planner

Encs.