

**KENDALL COUNTY BOARD
REGULAR JUNE MEETING
June 20, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, June 20, 2017 at 10:25 a.m. The Clerk called the roll. Members present: Vice Chairman Lynn Cullick, Bob Davidson, Elizabeth Flowers, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Prochaska and John Purcell.

The Clerk reported to the Vice Chairman that a quorum was present to conduct business.

THE MINUTES

Member Davidson moved to approve the submitted minutes from the Adjourned County Board Meeting of 5/16/17. Member Flowers seconded the motion. Vice Chairman Cullick asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Davidson moved to approve the agenda. Member Hendrix seconded the motion. Vice Chairman Cullick asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Diane Morris who is the volunteer Executive Director of the Kendall County 4H Foundation and Linda Fitzgerald thanked the board for all that they have done for the Extension Office over the years.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird updated the board on the security system which is on schedule. There was discussion on the deductions made to the project. Sheriff Baird explained how they were handling the traffic with the Millington Bridge being closed.

County Clerk

Revenue Report		5/1/17-5/31/17	5/1/16-5/31/16	5/1/15-5/31/15
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$816.50	\$841.00	\$722.00
	County Clerk Fees - Marriage License	\$1,680.00	\$1,350.00	\$1,620.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,027.00	\$1,621.50	\$2,072.00
	County Clerk Fees - Recording	\$27,995.00	\$28,681.00	\$24,070.00
01010061205	Total County Clerk Fees	\$32,518.50	\$32,493.50	\$28,484.00
01010001185	County Revenue	\$38,889.25	\$48,822.00	\$36,862.50
38010001320	Doc Storage	\$16,488.50	\$16,985.00	\$14,823.00
51010001320	GIS Mapping	\$27,754.00	\$28,572.00	\$24,941.00
37010001320	GIS Recording	\$3,464.00	\$3,566.00	\$3,113.00
01010001135	Interest	\$24.80	\$35.84	\$23.83
01010061210	Recorder's Misc	\$3,457.25	\$3,974.25	\$1,399.60
81010001320	RHSP/Housing Surcharge	\$14,697.00	\$15,138.00	\$12,996.00
37210001575	Tax Certificate Fee	\$1,320.00		
37210001576	Tax Sale Fees	\$224.18		
37210001577	Postage Fees	\$0.00		

CK # 18258 To KC Treasurer \$138,837.48 \$149,586.59 \$122,642.93

The County Clerk's Office now has the ability to accept credit cards with no cost to the county.

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
 QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR SIX MONTHS ENDED 05/31/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$277,828	75.09%	\$229,474	56.46%
State Income Tax	\$2,400,000	\$1,095,469	45.64%	\$975,951	36.83%
Local Use Tax	\$625,000	\$274,716	43.95%	\$437,763	93.14%
State Sales Tax	\$480,000	\$273,118	56.90%	\$179,571	32.92%
County Clerk Fees	\$330,000	\$191,797	58.12%	\$158,372	44.24%
Circuit Clerk Fees	\$950,000	\$345,059	36.32%	\$453,967	47.79%
Fines & Foreits/St Atty.	\$430,000	\$153,376	35.67%	\$191,714	40.36%
Building and Zoning	\$62,000	\$36,882	59.49%	\$22,032	37.03%
Interest Income	\$37,500	\$40,753	108.67%	\$18,437	61.46%
Health Insurance - Empl. Ded.	\$1,266,058	\$571,285	45.12%	\$550,633	44.05%
1/4 Cent Sales Tax	\$2,920,000	\$1,409,347	48.27%	\$1,379,893	51.15%
County Real Estate Transf Tax	\$396,420	\$189,502	47.80%	\$146,649	36.99%
Correction Dept. Board & Care	\$875,000	\$415,357	47.47%	\$257,040	33.53%
Sheriff Fees	\$255,000	\$102,340	40.13%	\$122,355	34.47%
TOTALS	\$11,396,978	\$5,376,828	47.18%	\$5,123,850	44.90%
Public Safety Sales Tax	\$5,068,000	\$2,475,565	48.85%	\$2,419,462	50.41%
Transportation Sales Tax	\$4,750,000	\$2,475,565	52.12%	\$2,419,462	56.27%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 6 months the revenue and expense should at 50.00%

Treasurer Jill Ferko informed the board that the first installment due date was last week and they did a small distribution in May; thanks to the Sheriff's Office for the security detail. Treasurer Ferko stated that the Illinois Funds are fully collateralized and they are currently seeing a higher rate of return on the funds.

Clerk of the Court

Circuit Clerk Robyn Ingemunson to the board that the numbers of are up from last year. \$27,000 more has been collected this year.

State's Attorney

State's Attorney Eric Weis thanked David Berault for his service and wished him good luck.

Coroner

Description	**	Month: May 2017	Fiscal Year-to-Date	May 2016
Total Deaths		23	161	21
Natural Deaths		21	144	19
Accidental Deaths				
Overdose		0	6	2
Motor Vehicle		0	1	0
Other		0	2	0
Pending	*	1	1	0
Suicidal Deaths	*	1	6	0
Homicidal Deaths		0	1	0
Toxicology		2	18	3/13
Autopsies		1	17	3/8
Cremation Authorizations		11	81	8/61

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Accidental Death (Other)

- 05/01/2017 – Plano – 22yo Male, Asphyxiation due to Hanging
- 05/29/2017 – Oswego – 43yo Male, Pending Autopsy/Toxicology Results

PERSONNEL/OFFICE ACTIVITY:

- Coroner Purcell and Deputy Coroner Levi Gotte participated in Operation Impact at Oswego High School on May 3.
- Deputy Coroner Levi Gotte provided a presentation to IVVC Law Enforcement Classes (AM & PM) and Health Careers Class on May 9.
- Coroner Purcell provided a morgue tour to the IVVC Law Enforcement Classes (AM & PM) on May 10.
- Coroner Purcell participated in Operation Impact at Yorkville High School on May 12.
- Coroner Purcell provided training on Bone Identification to the Search and Rescue Team on May 13.
- Coroner Purcell met with the Kendall County Health Department and members of the IL Violent Death Reporting System to establish protocol for statistical gathering in Kendall County.

Health Department

Dr. Tokars distributed the 2016 Annual Report; it is available on the website.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Camelot Farms

Member Davidson moved to approve the Resolution Granting a Three (3) Year Extension to the recording of the final Plat of Subdivision for Camelot Farms (Petition 08-18). Member Gilmour seconded the motion. Vice Chairman Cullick asked for voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 17-19 is available in the Office of the County Clerk.

Revocation of Special Use

Member Davidson moved to approve the annual facility inspection report for NPDES permit for storm water discharges from separate storm sewer systems (MS4). Member Gilmour seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-20 is available in the Office of the County Clerk.

Vehicle Transfer

Member Davidson moved to approve to transfer the 2003 Ford F150 VIN 2FTRF18W43CB06520 inspection vehicle from the Planning, Building and Zoning Department to the Facilities Management Department. Member Purcell seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice & Legislation

Member Prochaska reviewed the minutes in the packet from the June 12, 2017 meeting.

Administration/HR

Prevailing Wage Ordinance

Member Gilmour moved to approve the Kendall County Prevailing Wage Ordinance. Member Purcell seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 17-09 is available in the Office of the County Clerk.

Highway

Village of Millington KC-TAP Funds

Member Purcell moved to approve the Intergovernmental Agreement between Kendall County and the Village of Millington for construction of sidewalks on Vine Street using \$17,500 in KC-TAP Funds. Member Hendrix seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-21 is available in the Office of the County Clerk.

Local Agency Agreement – Eldamain Road

Member Cullick moved to approve the Local Public Agency Agreement for Federal Participation for Eldamain Road – Contract A, from River Road to US Route 34. Member Purcell seconded the motion.

County Engineer Fran Klaas explained that this is a requirement by the State of Illinois anytime Federal money is used in a road or bridge project the county must pass a local agency agreement for federal participation. The agreement delineates the cost that each agency will be responsible for. This agreement spells out that there is \$2.5 million of surface transportation urban money, \$2 million of surface transportation rural, and \$4.5 million in transportation sales tax.

Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Construction Costs for Eldamain Road

Member Gilmour moved to approve the Resolution appropriating \$4.5 million in transportation sales tax funds to pay the proportionate share of construction costs for Eldamain Road – Contract A. Member Purcell seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-20 is available in the Office of the County Clerk.

Millington Bridge Update

County Engineer Fran Klaas informed the board that there has been no movement on the bridge's piers and bedrock has been found. The consultant provided 7 different alternatives to fix the bridge; alternative 7 appears to be the best alternative. They are working with LaSalle County to pay for the repairs; the consultant is preparing plans and specifications and permits have been submitted.

Facilities

Vendor Registry Website

Member Davidson moved to approve the use of vendor registry website. Member Prochaska seconded the motion.

Facilities Director Jim Smiley explained that this is a site where RFP's can be posted. There is no cost to the county.

Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Architectural Services Proposal

Member Davidson moved to approve Part 1 of the Healy, Bender & Associates, Inc. Architectural Services Proposal in an amount not to exceed \$22,500 and Part 4 in an amount not to exceed \$8,500. Member Flowers seconded the motion.

Member Davidson stated that Part 1 is for the security at the County Office Building and Part 4 is for the tearing down of the old Funeral Home. This would give a cost factor for security for the building and the cost to take down the Funeral Home.

Member Gilmour moved to table the motion. Member Purcell seconded the motion.

Member Gilmour amended the motion to table to refer the approval of Part 1 of the Healy, Bender & Associates, Inc. Architectural Services Proposal in an amount not to exceed \$22,500 and Part 4 in an amount not to exceed \$8,500 to the Committee of the Whole. Member Purcell seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Giles, Gilmour, Hendrix and Prochaska. Members voting nay include Davidson and Purcell. **Motion carried 6-2.**

Leopardo Energy Proposal

Member Davidson made a motion rescind the previous motion to approve the Leopardo Energy Proposal. Member Prochaska seconded the motion.

Member Davidson stated that the Sheriff will not going to participate in the LP for the vehicles. The committee feels that they could save money by doing the air conditioning in house. Members discussed the RFP process.

Member Purcell called the question. Member Gilmour seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye except Hendrix. **Motion carried 7-1.**

Vice Chairman Cullick asked for a roll call vote on the original motion. All members present voting aye except Flowers and Hendrix. **Motion carried 6-2.**

Economic Development

Member Hendrix stated nothing to report at this time.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$2,205,190.49; Grand Juror Claims from May 22, 2017 in an amount not to exceed \$317.24; Grand Juror Claims for June 5, 2017 in an amount not to exceed \$303.03 and Health Department Claims in an amount not to exceed \$69,599.74. Member Davidson seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$76,296.29, B&Z \$1,635.31, CO CLK & RCDR \$1,127.15, ED SRV REG \$6,295.35, SHRFF \$26,307.09, CRRCTNS \$37,246.37, MERIT \$910.00, EMA \$1,148.10, CRCT CT CLK \$1,077.47, JURY COMM \$112.27, CRCT CT JDG \$9,403.52, CRNR \$168.43, CMB CRT SRV \$1,873.90, PUB DFNDR \$3,819.00, ST ATTY \$5,335.99, SPRV OF ASSMNT \$460.00, TRSR \$1,474.66, UNEMPLY CMP \$8,471.00, EMPLY HLTH INS \$252.09, OFF OF ADM SRV \$99.55, CO BRD \$2,606.04, TECH SRV \$12,977.70, CAP EXPEND \$9,983.35, ECON DEV \$51.68, CAP IMPRV \$22,669.00, CO HWY \$43,671.84, CO BRDG \$9,186.78, TRNSPRT SALES TX \$53,677.51, FRST PRSRV \$6,628.32, ELLIS HS \$538.73, ELLIS BRN \$26.30, ELLIS GRNDS \$259.15, ELLIS RDNG LSSNS \$724.75, ELLIS BDAY PARTIES \$105.00, ELLIS PUB PRGMS \$9.68, ELLIS WDDNGS \$607.30, HOOVER \$7,181.07, ENV ED SCHL \$35.89, ENV ED CMPS \$424.36, ENV ED NTRL BGNNGS \$269.29, ENV ED OTHR PUB PRGMS \$43.07, ENV ED LWS OF NTR \$57.73, GNDS & NTRL RSRCS \$3,541.01, FP DBT SRV \$33,900.00, ANML CNTRL EXPS \$47.83, CO RCDR DOC STRG \$6,835.87, DRG ABS EXP \$1,476.96, HIDTA \$330,312.16, CMSRY FND \$4,400.43, COOK CO REIMB FND \$18,630.50, CRT SEC FND \$137.79, LAW LBRY \$2,854.00, CRCT CT DOC STRG \$3,371.70, JUV JSTC CNCL \$204.80, CRT AUTOMA \$5,760.00, PRBTN SRV EXP FND \$7,144.61, KC DRG CT FND \$4,796.28, GIS \$3,804.67, TX SL AUTO EXP \$4,569.90, KAT \$48,292.01, ENG/CNSLTG ESCRW \$298.89, PUB SFTY \$521,199.00, SHRFF FTA FND \$2,096.34, VAC \$1,934.73, CRNR SPCL FND \$2,206.05, FP BND PRCDs '07 \$3,323.58, FP DBT SRV '07 \$557,316.53, CRTHS DBT SRV \$283,861.25, HLTH & HMN SRV \$69,599.74

Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Member Cullick moved to approve the coroner claims in the amount not to exceed \$2,374.48. Member Prochaska seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

WIPFLI Contract Extension

Member Purcell moved to approve the WIPFLI 1-year contract extension for audit cost not to exceed \$58,750. Member Hendrix seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-22 is available in the Office of the County Clerk.

Membership with Metro Counties

Member Purcell moved to approve the membership renewal with Metro Counties in an amount not to exceed \$2,500. Member Cullick seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Treasurer's Office Reorganization

Member Purcell moved to approve an amount not to exceed \$10,000 to the Treasurer's Office for reorganization and assumption of Employee Benefit responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017. Member Flowers seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration Office Reorganization

Member Purcell moved to approve an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Worker's Compensation, Risk Management, Background Checks, Employment Postings and Applications, Employee Handbook, OSHA, Property Inventory, Employee Recognition and Gradience responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017. Member Prochaska seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Animal Control

Member Flowers stated that they will meet next Wednesday.

Health and Environment

Member Gilmour mentioned that there will be a diabetic eye screening June 26, 2017 and an Electronic Recycling Event on August 5, 2017.

Committee of the Whole

No report.

STANDING COMMITTEE MINUTES APPROVAL

Member Purcell moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion.

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports except Finance; refer back to the Finance Committee to review and correct. Member Gilmour seconded the motion.

Member Purcell withdrew the motion to approve all of the Standing Committee Minutes and Reports. Member Flowers withdrew the second to the motion.

Vice Chairman Cullick asked for a roll call vote on the amended motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

VAC

No report.

Co Board 6/20/17

Historic Preservation

Member Flowers said that they will be meeting on June 22nd.

Board of Health

Member Giles stated that they meet tonight.

Kencom

Member Gilmour stated that the board meets on August 24th.

OTHER BUSINESS

Vice Chairman Cullick reminded the board of the special county board meeting on June 29, 2017 at 5:00pm for the purpose of discussing of the Kencom assignment.

Chairman's Report

Appointments

Kristine Heiman – Historic Preservation Commission – 3 year term – Expires June 2020
Joel Frieders – Alternate KenCom Board, City of Yorkville

Member Purcell moved to approve the appointments. Member Prochaska seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Davidson spoke about the 10th annual Salute to Veteran's dinner

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked if the HR Position will be replaced by the county. Will there be any legal action against the former HR Director?

EXECUTIVE SESSION

Member Cullick made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations, concerning salary schedules for one or more classes of employees and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Purcell seconded the motion. Vice Chairman Cullick asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Davidson seconded the motion. Vice Chairman Cullick asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 28th day of June, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk