

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, April 18, 2017 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
 - A. Approval of National Police Week Proclamation
 - B. Approve change order from Security Automation Systems for \$41,406.68 for the security system project
 - C. Approve Severance Agreement, Waiver and Release of Claims between Gina Boyd Ingemunson, Robyn Ingemunson in her official capacity as the Circuit Clerk of Kendall County, Illinois and Kendall County for Employer's portion of COBRA payments for health and dental insurance premiums for 3 consecutive months after Employee's separation date
12. Elected Officials Report and Other Department Reports
 - A. Sheriff
 - B. County Clerk
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
13. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approve Proclamation Declaring May Building Safety Month
 2. Approve Resolution to Initiate an Application for a text Amendment to the Zoning Ordinance of Kendall County by Establishing a Six Month Moratorium on the Acceptance of Applications of Special Use Permits for Outdoor Shooting Ranges
 3. Approve Ordinance - Map Amendment Rezoning an 8.8 Acre Parcel Located at 790 Eldamain Road from A-1 to M-1
 - B. Law, Justice & Legislation
 - C. Administration/HR
 1. Electric Aggregation Process and Timeline – Chris Childress, Progressive Energy
 - D. Highway
 1. Consideration to increase the KC-TAP funding for Kennedy Road Path from the current \$50,000 to a proposed \$80,000
 2. Approve resolution awarding all County and Township Motor Fuel Tax projects to the low bidders, as identified on said resolution
 3. Award bid to West Side Tractor in the amount of \$151,824.69 for a new 2017 John Deere 624K II front end loader
 4. Approve Preliminary Engineering Agreement between Kendall County and Cemcon, Ltd. To study the alignment of the WIKAUDKE Trail at a cost of \$49,117; said funds to be taken from the Transportation Sales Tax Fund
 5. Approve Preliminary Engineering Services Agreement between Kendall County and Willett Hofmann & Associates for replacement of a double box culvert on Little Rock Road at a cost not-to-exceed \$103,436.47; said funds to be taken from the Transportation Sales Tax Fund
 - E. Facilities

1. Approve three (3) year Janitorial Services contract with Cleaner Living Services, Inc. in the amount of \$16,185.12 per month
2. Approve change to the monthly FM Committee meeting time from 3:30 pm to 4:00 pm on the first Monday of each month

F. Economic Development

G. Finance

1. Approve Claims in an amount not to exceed \$ 557,649.54, Election Judge claims in an amount not to exceed \$50,623.08 and Grand Jurors in an amount not to exceed \$280.26
2. Approve Coroner Claims in an amount not to exceed \$ 2,801.24

H. Committee of the Whole

I. Standing Committee Minutes Approval

14. Special Committee Reports

A. VAC

B. Historic Preservation

C. Juvenile Justice Counsel

15. Other Business

16. Chairman's Report

Appointments

Joe Steffen – Newark Sanitary Board – 3 year term – expires May 2020

Tom LeCuyer – Zoning Board of Appeals – 5 year term – expires July 2017

Jim Horton – Lisbon Seward Fire District – 3 year term – expires April 2020

Paul Anderson – Oswego Fire Protection District – 3 year term – expires April 2020

Rodger Long – Oswego Fire Protection District – 3 year term – expires April 2020

Robert Tripp – Oswego Fire Protection District – 3 year term – expires April 2020

Ken Johnson – Bristol Kendall Fire Protection District – 3 year term – expires April 2020

David Stewart – Bristol Kendall Fire Protection District – 3 year term – expires April 2020

Judy Gilmour replacing Elizabeth Flowers on the Highway Committee

Elizabeth Flowers replacing Bob Davidson on the Admin HR Committee

Announcements

17. Citizens to be Heard

18. Questions from the Press

19. Executive Session

20. Adjournment

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
March 21, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, March 21, 2017 at 9:29 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Hendrix moved to approve the submitted minutes from the Adjourned County Board Meeting of 2/21/17. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Kellogg asked to strike Highway item #1 and Chairman Gryder would like strike executive session #9 and add Senator Rezin under Special Recognition. Member Cullick moved to approve the amended agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Chairman Gryder asked that the board take a moment of silence for Anjum Coffland, former county employee, who lost her family this last week.

Senator Rezin spoke about working on the budget in the Senate and the amount of bills that still need to be paid. Senator Rezin informed the board that they have been working on pension, education funding and worker's comp reform bills and gave an overview of discussion that they are having in Springfield.

NEW BUSINESS

Welcome Home Vietnam Veteran's Day

Member Gilmour moved to approve the Proclamation in Recognition of Welcome Home Vietnam Veteran's Day 2017. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**COUNTY OF KENDALL, ILLINOIS
A Proclamation in Recognition of the Vietnam War Veterans
17-08**

WHEREAS, our Nation's Vietnam War Commemoration gives us the opportunity for all Americans to recognize, honor and thank our Vietnam Veterans and their families for their service and sacrifices during the Vietnam War from November 1, 1955 – May 15, 1975; and

WHEREAS, organizations across America join with the Department of Defense as a Commemorative Partner to honor our Nation's Vietnam Veterans, including all 105 Chapters of the Illinois State Organization, National Society Daughters of the American Revolution; and

WHEREAS, the commemoration includes nine million Americans, with approximately 7.2 million of them living today, and makes no distinction as to who served in-country, in-theater, or were stationed elsewhere during those 20 years – all answered the call of duty; and

WHEREAS, Veteran's Affairs Secretary Robert A. McDonald designated March 29, 1973, the day the last U.S. combat troops, and the last prisoners of war held in North Vietnam left Vietnam and arrived on American soil.

THEREFORE, the County of Kendall, Illinois, does hereby proclaim **March 29, 2017** as

WELCOME HOME VIETNAM VETERAN'S DAY

And we humbly thank our Vietnam Veterans for standing strong when they were needed and answering the challenge when they were called; and we reaffirm one of our most fundamental obligations: to show all who have worn the uniform of the United States the respect and dignity they deserve, and to honor their sacrifice by serving them as well as they served us.

Approved this 21st day of March, 2017

Attest:

Scott R. Gryder, County Board Chair

Debbie Gillette, County Clerk and Recorder

Public Hearing

Chairman Gryder opened the public hearing to obtain public comment and consider economic, social, and environmental effects of the application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. §5311). With no comments from the public the hearing was closed.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

No report.

County Clerk

Revenue Report		2/1/17-2/28/17	2/1/16-2/28/16	2/1/15-2/28/15
Line Item	Fund			Revenue
	County Clerk Fees	\$642.50	\$617.50	\$620.00
	County Clerk Fees - Marriage License	\$810.00	\$810.00	\$600.00
	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
	County Clerk Fees - Misc	\$2,017.50	\$1,421.50	\$3,717.04
	County Clerk Fees - Recording	\$21,818.00	\$21,373.00	\$21,175.00
01010061205	Total County Clerk Fees	\$25,318.00	\$24,222.00	\$26,142.04
01010001185	County Revenue	\$24,301.75	\$18,821.25	\$14,438.00
38010001320	Doc Storage	\$13,101.50	\$12,629.50	\$12,981.00
51010001320	GIS Mapping	\$22,043.00	\$21,278.00	\$21,908.00
37010001320	GIS Recording	\$2,751.00	\$2,656.00	\$2,736.00
01010001135	Interest	\$26.26	\$34.78	\$33.88
01010061210	Recorder's Misc	\$2,350.00	\$4,264.75	\$4,313.61
81010001320	RHSP/Housing Surcharge	\$11,565.00	\$11,115.00	\$11,160.00
37210001575	Tax Certificate Fee	\$1,560.00		
37210001576	Tax Sale Fees	\$1,470.01		
37210001577	Postage Fees	\$863.29		
CK # 18196	To KC Treasurer	\$105,349.81	\$95,021.28	\$93,712.53

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
 QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR THREE MONTHS ENDED 02/28/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$76,622	20.71%	\$69,845	17.18%
State Income Tax	\$2,400,000	\$499,916	20.83%	\$300,649	11.35%
Local Use Tax	\$625,000	\$152,074	24.33%	\$235,436	50.09%
State Sales Tax	\$480,000	\$150,362	31.33%	\$98,738	18.10%
County Clerk Fees	\$330,000	\$111,378	33.75%	\$78,305	21.87%
Circuit Clerk Fees	\$950,000	\$134,430	14.15%	\$210,213	22.13%
Fines & Foreits/St Atty.	\$430,000	\$58,270	13.55%	\$83,770	17.64%
Building and Zoning	\$62,000	\$16,375	26.41%	\$5,080	8.54%
Interest Income	\$37,500	\$13,550	36.13%	\$7,816	26.05%
Health Insurance - Empl. Ded.	\$1,266,058	\$304,159	24.02%	\$292,350	23.39%
1/4 Cent Sales Tax	\$2,920,000	\$715,133	24.49%	\$712,895	26.42%
County Real Estate Transf Tax	\$396,420	\$106,898	26.97%	\$80,984	20.43%
Correction Dept. Board & Care	\$875,000	\$140,917	16.10%	\$139,320	18.18%
Sheriff Fees	\$255,000	\$50,165	19.67%	\$58,159	16.38%
TOTALS	\$11,396,978	\$2,530,248	22.20%	\$2,373,558	20.80%
Public Safety Sales Tax	\$5,068,000	\$1,258,290	24.83%	\$1,239,988	25.83%
Transportation Sales Tax	\$4,750,000	\$1,258,290	26.49%	\$1,239,988	28.84%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 3 months the revenue and expense should at 24.99%

Treasurer Jill Ferko informed that the majority of the revenues received in March are for January.

State's Attorney

State's Attorney Eric Weis stated that the Open Meeting Act training with the Attorney General's Office is scheduled for May 18, 2017 at 6:00pm in the Jury Assembly room at the Courthouse.

Coroner

Description	**	Month: February 2017	Fiscal Year-to-Date	February 2016
Total Deaths		27	95	18
Natural Deaths		25	83	18
Accidental Deaths				
Overdose		0	4	0
Motor Vehicle		0	1	0
Other		0	1	0
Pending	**	1	1	0
Suicidal Deaths	**	1	4	0
Homicidal Deaths		0	1	0
Toxicology		3	13	2
Autopsies		3	13	0
Cremation Authorizations		19	60	14

**

Pending Deaths:

1. 02/06/2017 – Oswego Police – Pending Investigation

Suicidal Deaths:

1. 02/19/2017 – Plano Police – 52yo, male – Gunshot Wound to the Head

PERSONNEL/OFFICE ACTIVITY:

1. New Hires: Deputy Coroner Levi Gotte, Deputy Coroner Jessica Knowles and Deputy Coroner Katrina Busa.
2. Coroner Purcell provided a presentation to Wredling Jr. High School for career day on February 10, 2017.
3. Coroner Purcell was appointed to the PSA 2 Fatality Review Team and attended a meeting on February 16, 2017.
4. Coroner Purcell was appointed a luncheon meeting of the IL Coroners from District 1 on February 17, 2017.
5. Coroner Purcell presented to the Oswego High School Law Enforcement Class on February 22, 2017.
6. Coroner Purcell provided a morgue tour to the Oswego High School Law Enforcement Class on February 24, 2017.
7. Coroner Purcell attended the 40-Hour Mandatory Coroner's Training in Springfield, IL from February 27-March 3.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Flood Plain Storage Easement Grant

Member Davidson moved to approve the resolution to Accept and Execute the Flood Plain Storage Easement Grant from the Fox Metro Water Reclamation District. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-10 is available in the Office of the County Clerk.

Public Safety

Housing of Additional Prisoners Agreement

Member Prochaska moved to approve the housing of additional prisoners agreement between the County of DuPage on behalf of the Sheriff of DuPage County and the County of Kendall on behalf of the Sheriff of Kendall County. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-09 is available in the Office of the County Clerk.

Administration/HR

Resolution Authorizing Application for Public Transportation

Member Cullick moved to approve the resolution authorizing the application for public transportation financial assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. §5311). Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-11 is available in the Office of the County Clerk.

Technology Analyst Job Description

Member Hendrix moved to approve the Technology Analyst job description. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Highway

Supplemental Agreement with HR Green

Member Kellogg moved to approve the supplemental agreement between Kendall County and HR Green related to the Eldamain Road project reassigning \$58,140.55 of Phase II engineering costs for new tasks required by the Illinois Department of Transportation. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-10 is available in the Office of the County Clerk.

KC-TAP Award

Member Kellogg announced the award of \$17,500 of KC-TAP funds to the Village of Millington for the construction of sidewalks on Vine Street within the corporate limits.

County Engineer's Salary

Member Kellogg moved to approve the resolution appropriating funds for the payment of the County Engineer's salary of \$111,150 and authorizing IDOT to transfer \$55,575 of Federal Surface Transportation Funds in return for an equal amount of State funds. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-12 is available in the Office of the County Clerk.

Facilities

Member Davidson stated that they had no action for today.

Economic Development

Modification of Revolving Fund Recapture Strategy

Member Hendrix stated that at the COW meeting they did not want to just approve the amendment to the recapture strategy that would allow the county to lend to municipalities; they wanted to change the verbiage to say local governments.

Member Hendrix moved to amend the language in item E to say local governments of the revolving fund recapture strategy modification. Member Flowers seconded the motion.

Members discussed what the parameters would be in place before any loans were approved.

Member Cullick made a motion to make an Economic Development Committee of the Whole meeting on March 23, 2017. Member Gilmour seconded the motion.

BREAK

RECONVENE

Member Cullick withdrew her motion and Member Gilmour withdrew the second.

Member Cullick made a motion to amend the motion make an Economic Development Committee of the Whole meeting on March 24, 2017. Motion dies for lack of a second.

Member Cullick made a motion to refer the item to the Committee of the Whole meeting on April 13, 2017. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members present voting aye include Cullick, Davidson, Gilmour and Purcell. Members voting nay include Flowers, Gryder, Hendrix, Kellogg and Prochaska. **Motion failed 4-5.**

Chairman Gryder asked for a roll call vote on the original motion to approve the modification of the revolving fund recapture strategy as outlined by Ms. Hendrix so that we are now allowed to loan to local governments. Members present voting aye include Flowers, Gryder, Hendrix, Kellogg and Prochaska. Members voting nay include Cullick, Davidson, Gilmour and Purcell. **Motion carried 5-4.**

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,099,881.69, Grand Juror Claims in an amount not to exceed \$622.41, and Petit Juror Claims from in an amount not to exceed \$1,745.72. Member Kellogg seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$76,113.45, B&Z \$4,552.73, CO CLK & RCDR \$205.00, ELECTION \$45,477.29, ED SRV REG \$5,900.17, SHRFF \$22,812.11, CRRCTNS \$33,301.82, MERIT \$600.00, EMA \$1,409.90, CRCT CT CLK \$970.50, JURY COMM \$1,784.72, CRCT CT JDG \$4,369.11, CRNR \$2,186.11, CMB CRT SRV \$10,002.07, PUB DFNDR \$236.20, ST ATTY \$9,734.97, SPRV OF ASSMNT \$53.00, TRSR \$2,279.92, EMPLY HLTH INS \$4,375.00, AUD & ACCT \$27,250.00, OFF OF ADM SRV \$159.28, GNRL INS & BNDG \$193.00, CO BRD \$841.41, CAP EXPEND \$64,152.11, ECON DEV \$89.00, CAP IMPRV FND \$45.00, LIABIL INS \$5,380.52, CO HWY \$27,492.05, CO BRDG \$125,628.53, TRANSPRT SALES TX \$245,893.80, HLTH & HMN SRV \$84,319.84, FRST PRSRV \$5,755.55, ELLIS HS \$556.03, ELLIS BRN \$436.20, ELLIS GRNDS \$38.40, ELLIS CMPS \$26.00, ELLIS RDNG LSSNS \$385.60, ELLIS BDAY PRITIES \$212.47, ELLIS WDDNGS \$516.73, ELLIS 5K \$100.00, HOOVER \$706.68, ENV ED SCHL \$9.00, ENV ED CMPS \$54.09, ENV ED NTRL BGNNGS \$373.45, ENV ED OTHR PUB PRGMS \$107.61, ENV ED LWS OF NTR \$122.84, NTRL AREA VLNTR \$539.31, GNDS & NTRL RSRCS \$3,908.62, ANML CNTRL EXPS \$1,157.79, CO CLK DTH SRCHRG \$1,459.00, HIDTA \$55,587.59, CMSRY FND \$871.05, COOK CO REIMB FND \$3,334.24, CRT SEC FND \$916.99, LAW LBRY \$2,854.00, JVNL JSTC CNCL \$102.80, CRT AUTOMA \$2,850.00, PRBTN SRV EXP FND \$2,641.25, ST ATTY DRG ENFRC EXP \$3,265.00, ENG/CNSLTNG ESCRW \$1,889.75, PUB SFTY \$110,690.00, SHRFF FTA FND \$1,776.97, ANML POP CNTRL \$540.00, VAC \$2,495.40, FP BND PRCD \$789,724.50

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Member Cullick moved to approve the coroner claims in the amount not to exceed \$2,186.11. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

Compensation for Technology Analyst Position

Member Cullick moved to approve the compensation for Technology Analyst position with a starting salary of \$77,000 beginning 4/1/17. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Committee of the Whole

Chairman Gryder reviewed the minutes in the packet from the March 16, 2017 meeting.

STANDING COMMITTEE MINUTES APPROVAL

Member Flowers moved to approve all of the Standing Committee Minutes and Reports. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

VAC

Chairman Gryder stated that over 250 red shirts were ordered, VAC appointments are up, the Veteran's Court is under way and made announcements regarding the food drive, open house, moving wall fundraiser and BBQ at Bickford in Aurora.

Historic Preservation

Member Flowers stated that they did not have a meeting.

Juvenile Justice Council

Member Gilmour stated that they will be meeting on April 11, 2017. The SKY run is on April 29, 2017.

UCCI

Member Prochaska stated that they will be meeting on March 27, 2017 and stated that the educational seminar will include the topics of Illinois privacy laws, social media and governments, and worker's compensation.

OTHER BUSINESS

Chairman Gryder informed the board that a notice was received from IEPA that a permit application has been submitted for a solid waste project at 1996 Cannonball Trail for Semper Fi Land. The board has 21 days to comment.

Chairman's Report

APPOINTMENT

Clifton Eichelberger – Little Rock-Fox Fire District Trustee – 3 year term – expires April 2020

Member Davidson moved to approve the appointment. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ANNOUNCEMENT

Nanci Reiland – TB Board – 3 year term – expires April 2020
Matthew Prochaska – TB Board – 3 year term – expires April 2020

EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that a action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 12th day of April, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
LAW ENFORCEMENT OFFICER WEEK PROCLAMATION

To recognize National Police Week 2017 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including dedicated members of the Kendall County Sheriff's Office;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, at least 275 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 116 officers killed in 2014 and 159 killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund 29th Annual Candlelight Vigil, on the evening of Saturday, May 13, 2017;

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this May 15-21, 2017;

WHEREAS, each year, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families, and U.S. flags should be flown at half-staff;

WHEREAS, the Kendall County Board is grateful for the service and dedication of the 57 Patrol Deputies, 54 Corrections Deputies, 3 K-9 Unit Dogs, 17 Auxiliary Officers and 11 Civilian Staff who serve and protect Kendall County, and for the sacrifices made by their families;

THEREFORE, BE IT RESOLVED that the Kendall County Board formally designates May 15-21, 2017, as **Law Enforcement Officer Week** in Kendall County, and publically salutes the service of law enforcement officers in our county and in communities across the nation.

Adopted by the Kendall County Board on this 18th day of April, 2017

Approved:

Attest:

Scott R. Gryder, County Board Chair

Debbie Gillette, County Clerk & Recorder



Kendall County

Office of the Sheriff



MEMORANDUM

TO: COUNTY BOARD
FROM: DC GILLESPIE
SUBJECT: SECURITY SYSTEM PROJECT CHANGE ORDER
DATE: 4/12/17

As you know, the team has spent numerous hours confirming thousands of devices throughout both the Courthouse and the Public Safety Center. These devices include cameras, intercoms, call boxes, distress alarms, speakers, proximity card readers, and intrusion alarm. One of the major hurdles with the reconnaissance work was that the "as built prints" for both the Public Safety Center and the Courthouse were not as accurate as should have been.

This reconnaissance work has discovered the need for a change order. The time spent has found that we have some devices that were not on the prints. I have attached a list from Security Automation Systems (SAS). The list includes twenty-four (24) new field devices. We also found eight (8) field devices that we did not that we will be given credit for. The total cost for this change order is \$41,406.68. I am recommending that we use part of \$269,000.00 contingency funds that were approved for this project, for this change. The board advised us to seek board approval for any change order(s) over \$15,000.00.

Thank You,


Deputy Commander Gillespie



**SECURITY
AUTOMATION
SYSTEMS** ®

Security Automation Systems, Inc.
8739 Castle Park Drive
Indianapolis, IN 46256
Phone/Fax: 317-489-9621
Toll Free: 877-SAS-FORYOU
www.securityautomationsystems.com

**Attention: Craig Clary
Dewberry**

Phone:

Fax:

Email: cclary@Dewberry.com

Date: 3/21/17

PROPOSAL #: 17065

Kendall County CH & PSC – PR#4

Craig:

We have included pricing for misc. changes for Kendall County CH & PSC. This is a summary of the changes of field device quantities.

Unit Pricing

Unit Price #1 Interior Fixed CCTV Camera	(1 @ \$1,436.00) = \$1,436.00
Unit Price #6 Intercom Sub-station	(3 @ \$800.00) = \$2,400.00
Unit Price #8 Guard Tour Station	(-4 @ \$1,120.00) = \$-4,480.00
Unit Price #9 Proximity Card Reader	(2 @ \$1,040.00) = \$2,080.00
Unit Price #11 Duress Alarm Pushbutton	(4 @ \$915.00) = \$3,660.00
Unit Price #12 Motion Detector	(3 @ \$780.00) = \$2,340.00
Unit Price #13 Keypad	(2 @ \$1,162.00) = \$2,324.00
TOTAL UNIT PRICING = \$9,760.00	

Other Changes (not covered by unit pricing)

Description	Qty.
B MONITORED ONLY DOOR	2
C CONTROLLED AND MONITORED ARCH. DOOR	-2
VMS	1
INMATE TELEPHONE CONTROL	2
VIDEO VISITATION OUTPUT POWER	1
EXISTING LIGHTING CONTROL	46

SAS Material

- (1) NX EtherNet/IP Coupler; \$266.00
- (3) NX 16Pt 12-24VDC PNP Output; \$321.00
- (1) DIN RAIL 24VDC Power Supply; \$32.00
- (46) Finder Utility Control Relay & Base; \$539.00
- (1 Lot) Misc. wire duct, DIN rail, wire, connectors; \$125.00
- (2) Monitored Only Door (terminals); \$5.00
- (-2) Monitored & Controlled Door – Swing (terminals, Base, Relay, Fuse Holder); \$-52.00
- (2) Inmate Telephone Control (Base, Relay); \$20.00
- (1) VMS (with one 32" monitor and Flat Panel Surge Protector); \$1,960.00

Material Cost = \$3,216.00

Material Markup = \$3,216.00 x 10% = \$321.60

Total Material = \$3,537.60

SAS Labor

1. Design Changes; \$11,500.00
2. Panel Assembly; \$1,490.40
3. PLC/HMI Software; \$736.00
4. System Testing; \$670.76
5. Project Management; \$533.60

Total Labor = **\$14,930.76**

Work by Block Electric (subcontractor)

Subcontractor Material = \$1,356.09
Subcontractor Electrician Labor (99.98 Hrs @ \$102.80) = \$10,277.94
Subcontractor Foreman Labor (10 Hrs @ \$110.59) = \$1,105.90
Subcontractor Total Labor = \$11,383.84
Subcontractor Material & Labor = \$12,739.93
Subcontractor Markup (5%): \$637.00
Total subcontractor cost: **\$13,376.93**

Deletion of one Magnetic Lock

Work by Pauly Jail (subcontractor)

Subcontractor Material: \$-350.00
Subcontractor Labor & General Conditions: \$-108.00
Subcontractor Material & Labor = \$-458.00
Subcontractor Markup (5%): \$-22.90
Total subcontractor cost: **\$-480.90**

Misc. Costs

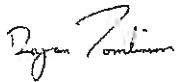
Pay/performance Bond: \$282.29

Total Cost = \$9,760.00 + \$3,537.60 + \$14,930.76 + \$13,376.93 - \$480.90 + \$282.29 = **\$41,406.68**

EXCLUDED

1. Contingencies
2. State Sales Tax
3. Shift work or overtime

Terms are same as original contract. We will proceed with the work included in this proposal once we receive a Change Order referencing the quote number and amount. If you have any questions, please feel free to call.



Ryan Tomlinson
E-mail: rtomlinson@securityautomationsystems.com
Phone: 317-489-9621 x801

Kendall County Clerk				
Revenue Report		3/1/17-3/31/17	3/1/16-3/31/16	3/1/15-3/31/15
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$693.00	\$673.50	\$784.50
	County Clerk Fees - Marriage License	\$990.00	\$1,020.00	\$930.00
	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
	County Clerk Fees - Misc	\$2,403.42	\$1,718.00	\$1,792.94
	County Clerk Fees - Recording	\$23,800.00	\$23,153.00	\$27,125.00
01010061205	Total County Clerk Fees	\$27,916.42	\$26,564.50	\$30,662.44
01010001185	County Revenue	\$25,442.50	\$24,014.00	\$15,887.00
38010001320	Doc Storage	\$14,252.00	\$13,876.50	\$16,677.50
51010001320	GIS Mapping	\$24,004.00	\$23,335.00	\$28,167.00
37010001320	GIS Recording	\$2,996.00	\$2,911.00	\$3,517.00
01010001135	Interest	\$25.41	\$39.29	\$37.35
01010061210	Recorder's Misc	\$7,924.00	\$4,215.00	\$2,161.50
81010001320	RHSP/Housing Surcharge	\$12,474.00	\$12,123.00	\$14,121.00
37210001575	Tax Certificate Fee	\$1,720.00		
37210001576	Tax Sale Fees	\$60.00		
37210001577	Postage Fees	\$39.54		
CK # 18225	To KC Treasurer	\$116,853.87	\$107,078.29	\$111,230.79
Death Certificate Surcharge sent from Clerk's office \$1,596.00 ck # 18223				
Dom Viol Fund sent from Clerk's office \$170.00 ck 18224				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR FOUR MONTHS ENDED 03/31/2017

<u>REVENUES*</u>	Annual <u>Budget</u>	2017 YTD <u>Actual</u>	2017 YTD <u>%</u>	2016 YTD <u>Actual</u>	2016 YTD <u>%</u>
Personal Property Repl. Tax	\$370,000	\$115,406	31.19%	\$91,305	22.46%
State Income Tax	\$2,400,000	\$964,937	40.21%	\$728,392	27.49%
Local Use Tax	\$625,000	\$231,523	37.04%	\$352,380	74.97%
State Sales Tax	\$480,000	\$201,009	41.88%	\$128,402	23.54%
County Clerk Fees	\$330,000	\$136,696	41.42%	\$102,527	28.64%
Circuit Clerk Fees	\$950,000	\$204,719	21.55%	\$290,074	30.53%
Fines & Foreits/St Atty.	\$430,000	\$94,375	21.95%	\$116,667	24.56%
Building and Zoning	\$62,000	\$21,043	33.94%	\$11,891	19.99%
Interest Income	\$37,500	\$21,497	57.32%	\$11,182	37.27%
Health Insurance - Empl. Ded.	\$1,266,058	\$393,069	31.05%	\$380,322	30.42%
1/4 Cent Sales Tax	\$2,920,000	\$1,014,256	34.73%	\$995,298	36.89%
County Real Estate Transf Tax	\$396,420	\$131,199	33.10%	\$99,805	25.18%
Correction Dept. Board & Care	\$875,000	\$265,057	30.29%	\$185,340	24.18%
Sheriff Fees	\$255,000	\$68,422	26.83%	\$84,109	23.69%
TOTALS	\$11,396,978	\$3,863,208	33.90%	\$3,577,693	31.35%
Public Safety Sales Tax	\$5,068,000	\$1,792,976	35.38%	\$1,741,235	36.28%
Transportation Sales Tax	\$4,750,000	\$1,792,976	37.75%	\$1,741,235	40.49%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 4 months the revenue and expense should at 33.32%

EXPENDITURES

All General Fund Offices/Categories

	\$27,840,244	\$9,295,922	33.39%	\$8,573,639	30.45%
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KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	Month: March 2017	Fiscal Year-to-Date	March 2016
Total Deaths		21	116	22
Natural Deaths		19	101	21
Accidental Deaths				
Overdose	**	1	5	0
Motor Vehicle		0	1	0
Other		0	1	0
Pending		0	0	0
Suicidal Deaths	**	1	5	0
Homicidal Deaths		0	1	0
Toxicology		2	15	1
Autopsies		2	15	2
Cremation Authorizations		7	68	12

**

Overdose Death(s):

1. 03/09/2017 – Kendall County Sheriff’s Office – 57yo, male – Cocaine & Hydrocodone Toxicity

Suicidal Death(s):

1. 03/23/2017 – Joliet Police – 16 yo, male – Asphyxiation due to Hanging

PERSONNEL/OFFICE ACTIVITY:

1. New Hires: Deputy Coroner David Yahnke was hired on March 23.
2. Senior Deputy Brian Leonard provided 2 presentations for Operation Impact at Oswego East High School on March 2, 2017.
3. Coroner Purcell was appointed as the Director of District 1 of the Illinois Coroner’s and Medical Examiner’s Association.
4. Coroner Purcell attended training on March 13, 2017, in preparation for the upcoming Dresden Drill in April.
5. The Coroner’s Office received an in-service on March 15, 2017 with Gift of Hope and Oversight to develop a program for tissue and cornea donation.

— CARORUM AD CURAM —

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE

Kendall County Office Building

Rooms 209 & 210

111 W. Fox Street, Yorkville, Illinois

6:30 p.m.

Meeting Minutes of April 10, 2017 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Bob Davidson at 6:30 p.m.

ROLL CALL

Committee Members Present: Bob Davidson (Chairman) Judy Gilmour, and Matt Kellogg (Vice Chairman)

Committee Members Absent: Lynn Cullick and Scott Gryder

Also Present: Jeff Wilkins (County Administrator), Matt Asselmeier (Senior Planner), Kelly Helland (Representing JA Schleining LLC), Michael Roth, Steve Andrews, Dave Broviak, Joe Wick, John Golkosky, and Todd Milliron

APPROVAL OF AGENDA

Motion by Member Gilmour, seconded by Member Kellogg, to amend the agenda by moving the Kingmoor Lane Variance Request to before New Business. With a voice vote of three ayes, the motion carried. Motion by Member Gilmour, second by Member Kellogg, to approve the agenda as amended. With a voice vote of three ayes, the motion carried.

APPROVAL OF MINUTES

Motion by Member Gilmour, seconded by Member Kellogg, to approve the minutes from the March 13, 2017 meeting. With a voice vote of three ayes, the motion carried.

EXPENDITURE REPORT

Committee reviewed the claims report. Motion by Member Kellogg, second by Member Gilmour to recommend approval of claims to the County Board in the amount of \$8,875.33. By roll call vote, motion carried 3-0.

PUBLIC COMMENT

None

OLD BUSINESS

Kingmoor Lane Variance Request

Chairman Davidson called upon the representatives for the petitioner and the Illinois Department of Transportation to explain the proposal. Michael Roth, representing property owner Dan Goodwin, stated that Mr. Goodwin did not want the property divided by the relocated road. Steve Andrews, from the Illinois Department of Transportation, explained the process of selecting the route. Mr. Andrews stated that a twelve (12) month delay would occur if eminent domain was needed to secure an alternative road alignment. Dave Broviak, also from the Illinois Department of Transportation noted that Kingmoor Lane would have had right-in, right-out access if it had not been proposed for relocation. U-turn options will be available at Timber Ridge (approximately 0.25 miles to the northeast) and at Bristol Ridge Road (approximately

0.50 miles to the northeast). The Bristol Ridge Road intersection will have a stoplight. The median in the area will be twenty-two (22) feet wide except at the intersections. The left turn lanes will be twelve (12) feet wide. The Illinois Department of Transportation only places signage where U-turns are not allowed; no signage will be placed at either intersection.

Member Kellogg asked why the pond could not be shifted to the northeast. The response was that the Illinois Department of Transportation wanted to avoid impacting the septic fields and wells of the residents in Timber Ridge Subdivision.

Representatives from the Illinois Department of Transportation estimated that the land acquisition and stoplight would cost approximately \$100,000. Joe Wick, from the Illinois Department of Transportation, estimated that the cost of construction delays would be approximately \$1 Million over the life of the contract.

John Golkosky questioned why the relocated Kingmoor Lane did not connect to the Timber Ridge Subdivision. Mr. Golkosky was advised that the Township Road Commissioner was against the connection. Mr. Golkosky was further advised to start a petition among his neighbors to get Kingmoor Lane connected to the streets in Timber Ridge Subdivision.

Mr. Andrews stated that the Illinois Department of Transportation would be willing to plant bushes and trees to create a buffer between Mr. Golkosky's property and the relocated road even though no money is in the budget for the buffer. County Administrator Wilkins advised Mr. Andrews to have buffering plan at the Zoning Board of Appeals hearing.

The Zoning Board of Appeals hearing is May 1, 2017 at 7:00 p.m.

PETITIONS

16-22 JA Schleining LLC d/b/a Jets Towing and Services

Request: Zoning Map Amendment

Location: 790 Eldamain Road (1/3 Mile South of Galena Road), Bristol Township

Motion for approval of the zoning map amendment was made by Member Kellogg, seconded by Member Gilmour.

Mr. Asselmeier summarized the petition and reviewed the Staff Report. Mr. Asselmeier noted that the petitioner originally requested variances to the fencing requirement, parking in the setback, and paving material, but these requests were withdrawn. The proposal before the Board was a request to rezone the subject property from A-1 to M-1.

Member Gilmour asked if the United City of Yorkville was the only entity to issue a negative recommendation on this proposal. Mr. Asselmeier said that all of the other review boards issued positive recommendations.

Member Kellogg asked about the recapture agreement for the improvements to Eldamain Road. Chairman Davidson responded that the recapture agreements did not include existing homes and the petitioners were not asking for any variances. If the petitioners had asked for variances, a recapture agreement could have been placed as a condition to the variances.

Ayes: Gilmour, Kellogg, and Davidson (3)

Nays: None (0)

Absent: Cullick and Gryder (2)

This proposal moves forward to the County Board with a positive recommendation from the PBZ Committee.

16-14 Robert Delaney

Request: Special Use Permit to Operate an Outdoor Shooting Range

Location: 16502 Church Road (PINs: 08-25-300-006 and 08-25-300-009), Libson Township

The petitioner requested a layover to the May 8, 2017 meeting.

Motion for a layover was made by Member Kellogg, seconded by Member Gilmour. With a voice vote of three ayes, the motion carried.

NEW BUSINESS

Proposed Variance to the Stormwater Control Ordinance for the City of Plano Relating to their Project in Foli Park

No one from the City of Plano was in attendance. Discussion occurred regarding the escrow deposit and charge for recording the variance. If an application is submitted, the Committee of the Whole would hold a public hearing, per the Stormwater Control Ordinance. The consensus of the Planning, Building and Zoning Committee was to wait with additional discussion until a formal application is submitted and not to amend the Stormwater Control Ordinance.

Hearing Code Officer/Hearing Code Unit

Staff presented a memo from PBZ Intern Michael Goers regarding a Hearing Code Officer proposal. Chairman Davidson asked if Kendall County was the only local government in that did not have code citation authority through Building and Zoning. Mr. Goers responded that all of the bigger local municipalities in Kendall County have some form of citation capabilities through their Building Departments or use hearing officers. The Planning, Building and Zoning Department processes approximately ten to twelve (10-12) complaints per month on a complaint driven basis.

The consensus of the Committee was for PBZ Staff to prepare a citation and hearing officer procedure, have the State's Attorney's Office review the proposal, and bring it back to the Committee.

Approval of Starting the Process of Establishing a Six Month Moratorium on the Issuance of Special Use Permits for Outdoor Target Practice and Shooting Ranges (Not Including Private Shooting in Your Own Yard)

Motion by Member Kellogg, seconded by Member Gilmour, to recommend approval of the resolution starting the process of establishing a six month moratorium on the issuance of special use permits for outdoor target practice and shooting ranges and referring the matter to both the Committee of the Whole and the County Board. With a voice vote of three ayes, the motion carried. Member Kellogg originally motioned to refer the matter to the County Board, but amended his motion to include both the Committee of the Whole and County Board.

Authorize Jensen in the Amount of \$3,800 to Remove Brush Piles and Related Work in the Tanglewood Trails Subdivision

Motion by Member Davidson, seconded by Member Kellogg, to table the approval of the bid by Jensen in the amount of \$3,800 to remove brush piles and related work in the Tanglewood Trails Subdivision. With a voice vote of three ayes, the motion carried.

Approval of Building Safety Month Proclamation

Motion by Member Kellogg, seconded by Member Gilmour, to recommend approval of the Building Safety Month Proclamation. With a voice vote of three ayes, the motion carried.

Approval of Purchase of New Truck for Planning, Building and Zoning Department

Motion by Member Kellogg, seconded by Member Gilmour, to recommend approval of the purchase of a 2017 Chevrolet Regular Cab Half Ton 4X4 Truck from the State of Illinois Contract 4018025 in the amount of \$22,669 delivered and an additional \$200 for door decals and to refer the matter to the Finance Committee. With a voice vote of three ayes, the motion carried. It will take approximately ninety (90) days for delivery and the old vehicle will probably be given to the Facilities Department

OLD BUSINESS

Approval of Amended Intergovernmental Agreement Between the Village of Millbrook and Kendall County and the Village of Plattville and Kendall County

Staff presented the revised proposed Intergovernmental Agreements between Kendall County and the Village of Millbrook and the Village of Plattville regarding zoning, subdivision, building, and stormwater enforcement services. The State's Attorney's Office reviewed the proposals and offered the changes shown in red.

Motion by Member Gilmour, seconded by Member Kellogg remove the last sentence from #4, "The Village of Millbrook will not be required to directly reimburse the County of Kendall for employees salaries or benefits." With a voice vote of three ayes, the motion carried. Member Kellogg made a motion, second by Member Gilmour, to recommend approval of the revised proposed Intergovernmental Agreement between the Village of Millbrook and Kendall County as amended. With a voice vote of three ayes, the motion carried.

Between 7:57 p.m. and 8:00 p.m. a recess occurred.

Motion by Member Kellogg, seconded by Member Gilmour to recommend approval of the revised proposed Intergovernmental Agreement between the Village of Plattville and Kendall County. With a voice vote of three ayes, the motion carried.

Billboard Update

Staff provided an update on billboards, as requested at the March PBZ Committee meeting. Discussion occurred regarding the seven (7) year amortization regulation in the Zoning Ordinance. Staff was directed to contact the State's Attorney's Office to see if the billboards could be removed using this provision of the Zoning Ordinance.

2016 Single-Family Residential Building Permit Activity

Staff provided a table on 2016 single-family building permit activity, as requested at the March PBZ Committee meeting. There were 416 single-family homes, valued at \$85,452,421, constructed throughout Kendall County in 2016.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

Motion by Member Gilmour, seconded by Member Kellogg, to recommend approval of the Proclamation Declaring May Historic Preservation Month. With a voice vote of three ayes, the motion carried.

The Historic Preservation Commission will have a table PrairieFest on Saturday only this summer.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

Committee reviewed the revenue report. It was noted that year-to-date revenues were down from the same period in 2016.

CORRESPONDENCE

None

PUBLIC COMMENT

Todd Milliron, from Yorkville expressed his opposition to the proposed Delaney gun range, his desire to have code enforcement in the Building and Zoning Department on a complaint driven basis, and his request to have committees follow their agendas.

EXECUTIVE SESSION

None

ADJOURNMENT

Member Kellogg motioned to adjourn, seconded by Member Gilmour. With a voice vote of three ayes, Chairman Davidson adjourned the meeting at 8:16 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner

**MINUTES – UNOFFICIAL UNTIL APPROVED
KENDALL COUNTY
ZONING BOARD OF APPEALS MEETING
111 WEST FOX STREET, Room 209 and 210
YORKVILLE, IL 60560
April 3, 2017 – 7:00 p.m.**

CALL TO ORDER

At 7:00 p.m., Chair Randy Mohr called the Zoning Board of Appeals meeting to order.

ROLL CALL

Members Present: Randy Mohr, Scott Cherry (arrived at 7:01 p.m.), Karen Clementi, Tom LeCuyer, Dick Thompson, and Dick Whitfield.

Members Absent: Donna McKay

Staff Present: Matthew Asselmeier, AICP, Senior Planner

Public: Kelly Helland (Representing JA Schleining LLC d/b/a Jets Towing and Services)

MINUTES

Ms. Clementi noted a typographical error in the first paragraph of the February 27th minutes; she was “Acting Chairwoman” not “Act Chairwomen.” Mr. Whitfield, seconded by Ms. Clementi, moved to approve the February 27, 2017 meeting minutes with Ms. Clementi’s amendment. With a voice vote of all ayes, the motion was approved.

PETITIONS

16-22

JA Schleining LLC d/b/a Jets Towing and Services

Request: Rezoning from A-1 (Agricultural) to M-1 (Limited Manufacturing).

Location: 790 Eldamain Road (1/3 Mile South of Galena Road), Bristol Township

PIN(s): 02-06-300-009 and 02-06-300-010

Purpose: Request to Rezone to Allow Petitioner to Operate a Towing and Truck Storage Business.

Chairman Mohr opened the public hearing and swore in all members of the audience that wished to speak about the map amendment. Chairman Mohr also swore in all members of the audience that wished to speak about the proposed special use permit for an outdoor shooting range at 16502 Church Road.

Mr. Asselmeier summarized the petition and reviewed the Staff Report. Mr. Asselmeier noted that the petitioner originally requested variances to the fencing requirement, parking in the setback, and paving material, but these requests were withdrawn. The proposal before the Board was a request to rezone the subject property from A-1 to M-1.

Chairman Mohr asked why Bristol Township had not commented on the proposal. Mr. Asselmeier reported that Bristol Township wanted to wait until the Board made its ruling. Chairman Mohr requested that the record show that the Board would like opinions from the townships prior to issuing a ruling.

Ms. Clementi asked if the United City of Yorkville’s objection was included in the packet. Mr. Asselmeier stated that it was included in the packet as Attachment 4. Chairman Mohr asked why Yorkville opposed

the request. Mr. Asselmeier stated that Yorkville amended its Future Land Use Map in this area to Estate Residential after the application was submitted. Chairman Mohr asked how Plano classified the area across Eldamain Road from the subject property. Mr. Asselmeier stated that Plano classified the area as Industrial. Chairman Mohr also expressed concerns about Yorkville amending their Comprehensive Plan after the submittal of this application.

Ms. Helland presented information on behalf of the petitioner. She stated that, in her opinion, the objections from Yorkville were unfounded because of the other industrial uses in the area. She stated the petitioners are withdrawing the request for variances to the Zoning Ordinance pertaining to fencing, parking in the setback, and parking material. The petitioners are requesting a rezoning (map amendment) only. The petitioners shall construct a fence eight (8) feet in height. They will not park in the setbacks and they will use asphalt shavings (tar and chip) in the trailer parking area.

Chairman Mohr asked why the petitioners withdrew the variances. Ms. Helland responded that the petitioners priced trees and fencing and the cost of the fence was cheaper than installing trees.

Ms. Helland stated that the petitioners store two big wreckers onsite, but have little storage for other vehicles.

Chairman Mohr asked if the entire property would be fenced. Ms. Helland responded that the entire property would be fenced except for gates located at the two entrances. The fences would be set back from the right-of-way.

Mr. Whitfield asked about the composition of the parking lot. Ms. Helland responded that the parking lot would tar and chip.

Chairman Mohr asked for additional comments from the public. Seeing no one else desiring to speak, Chairman Mohr closed the public hearing.

Chairman Mohr reviewed the Findings of Fact as pertaining to the map amendment request:

1. *Existing uses of property within the general area of the property in question.* The existing uses of property within the area of this property are a single family home and agricultural farm land which would be consistent with this request. The nearest M-1 zoned property is located approximately 2,750 feet to the northwest at 12127 Galena Road. If the map amendment is approved, any residential use of the house would be illegal.
2. *The Zoning classification of property within the general area of the property in question.* The zoning classifications within the general area are currently A-1 and R-1 with farms and farmhouses.
3. *The suitability of the property in question for the uses permitted under the existing zoning classification.* The petitioner would like to rezone part of their property to M-1 in order to lawfully run his truck storage and towing business at the property. The property must be rezoned in order to operate this type of business at the subject property.
4. *The trend of development, if any, in the general area of the property in question, including changes, if any, which may have taken place since the day the property in question was in its present zoning classification.* The Zoning Board of Appeals shall not recommend the adoption of a proposed amendment unless it finds that the adoption of such an amendment is in the

public interest and is not solely for the interest of the applicant. The Zoning Board of Appeals may recommend the adoption of an amendment changing the zoning classification of the property in question to any higher classification than that requested by the applicant. For the purpose of this paragraph the R-1 District shall be considered the highest classification and the M-2 District shall be considered the lowest classification. Several industrial users, including a Menard's distribution facility, are located south of the subject property along Eldamain Road inside the boundaries of the City of Plano. The adoption of the map amendment is in the public interest of implementing the recommendations of the Land Resource Management Plan.

5. *Consistency with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies.* The subject property and adjoining properties are identified as Mixed Use Business on the Future Land Use & Transportation Map of the Land Resource Management Plan. In addition, recommendation 3 (b) on page 6-34 of the Land Resource Management Plan states: "Ensure Lisbon/Eldamain Road is maintained as a commercial-industrial corridor." The proposed map amendment would assist in implementing this recommendation. However, the proposal is inconsistent with the Comprehensive Plan of the United City of Yorkville, adopted in 2016. Yorkville identified the area as Estate Residential in their new Comprehensive Plan. Yorkville previously identified the area as industrial in their previous Comprehensive Plan.

Mr. LeCuyer, seconded by Mr. Thompson, made a motion approve the Findings of Fact as presented. The motion was approved by a vote of 6-0.

Mr. Whitfield, seconded by Ms. Clementi, made a motion to approve the map amendment as requested. The votes were as follows:

Ayes (6): Cherry, Clementi, LeCuyer, Thompson, Whitfield, and Mohr
Nays(0): None
Absent (1): McKay

The motion passed. This proposal shall go to the Planning, Building and Zoning Committee on April 10, 2017 with a positive recommendation from the Zoning Board of Appeals.

Mr. Mohr expressed his opinion that he did not like Yorkville amending their Comprehensive Plan after the submittal of this petition.

REVIEW PETITIONS THAT WENT TO COUNTY BOARD

None

NEW BUSINESS/OLD BUSINESS

The Plan Commission of the City of Plano held a public hearing on their proposed Comprehensive Plan Update on March 6th at 7:00 p.m., at Plano City Hall. Mr. Asselmeier presented a memo regarding differences in Plano's proposed Comprehensive Plan and the existing Kendall County Land Resource Management Plan.

PUBLIC COMMENT

None

ADJOURNMENT OF THE ZONING BOARD OF APPEALS

Chairman Mohr requested a motion to adjourn the Zoning Board of Appeals meeting. Mr. Whitfield made a motion to adjourn. Mr. Thompson seconded the motion. With a voice vote of all ayes, the motion carried. Chairman Mohr adjourned the Zoning Board of Appeals meeting at 7:15 p.m.

Respectfully submitted by,
Matthew H. Asselmeier, AICP
Senior Planner



Proclamation

Building Safety Month – May, 2017

Whereas, Kendall County's continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;

Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wild/and fires floods and earthquakes, and;

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety-our local code officials-who assure us of safe, efficient and livable buildings, and;

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

Now Therefore Be It Proclaimed by the Kendall County Board: The month of May 2017 as Building Safety Month..

Adopted by Kendall County Board this 18th day of April, 2017

Attest:

*Debbie Gillette
County Clerk*

*Scott R. Gryder
Chairman*

KENDALL COUNTY
Resolution No. _____

*Resolution to Initiate an Application for a Text Amendment to the Zoning Ordinance of
Kendall County by Establishing a Six Month Moratorium on the
Acceptance of Applications of Special Use Permits for Outdoor Shooting Ranges*

WHEREAS, the Ad-Hoc Zoning Ordinance Committee, at their March 22, 2017 meeting, recommended that the zoning regulations related to outdoor shooting ranges be reviewed and that a six month moratorium be placed on special use applications for outdoor shooting ranges while the review occurred; and,

WHEREAS, the Planning, Building Zoning Committee, at their April 10, 2017 meeting, concurred with the opinion of the Ad-Hoc Zoning Ordinance Committee regarding the need to review the zoning regulations related to outdoor shooting ranges and that a six month moratorium be placed on special use applications for outdoor shooting ranges while the review occurred; and,

WHEREAS, § 13.07.B of the Zoning Ordinance of Kendall County grants the Kendall County Board the authority to initiate petitions for text amendments to the Zoning Ordinance; and,

THEREFORE, BE IT RESOLVED, that Kendall County Board hereby authorizes and directs the Staff of the Planning, Building and Zoning Department of Kendall County to prepare and submit a petition on behalf of the Kendall County Board amending the text of the Zoning Ordinance of Kendall County by creating a six month moratorium on the acceptance of applications of special use permit applications for outdoor shooting ranges while a review of outdoor shooting range zoning regulation occurs.

ADOPTED and APPROVED this 18th Day of April, 2017.

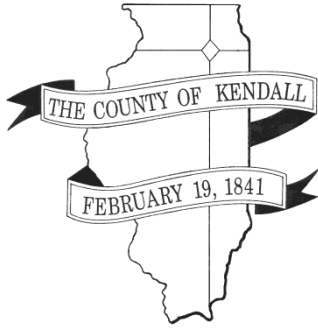
Scott R. Gryder, County Board Chairman

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a Resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the _____ day of _____, A.D. 2017.

Debbie Gillette, County Clerk and Recorder

(Seal)



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board

From: Matthew H. Asselmeier, AICP, Senior Planner

Date: April 12, 2017

Re: Proposed Map Amendment Rezoning 790 Eldamain Road from A-1 to M-1

On the April 18, 2017 agenda, there is an item rezoning approximately 8.8 acres at 790 Eldamain Road from A-1 Agricultural to M-1 Limited Manufacturing.

All of the information related to this application, including meeting minutes and findings of fact, can be found at http://www.co.kendall.il.us/wp-content/uploads/Petition_16-22.pdf. The PBZ Committee reviewed this information at their April 10, 2017 meeting and unanimously recommended approval of the proposed map amendment.

If you have any questions regarding this petition, please let me know.

MHA

ORDINANCE NUMBER 2017-_____

MAP AMENDMENT FOR AN 8.8 ACRE PARCEL LOCATED AT 790 EL DAMAIN ROAD

Rezone from A-1 to M-1

WHEREAS, there is a request for a map amendment from A-1 to R-1, for part of a property located on the east side of Eldamain Road, approximately one-third mile south of Galena Road in Bristol Township, more commonly known as 790 Eldamain Road; and

WHEREAS, said property is identified with the tax identification numbers 02-06-300-009 and 02-06-300-010 and the part for rezoning is legally described below; and

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN BEING DESCRIBED BY COMMENCING AT THE SOUTHEAST QUARTER; THENCE WESTERLY, ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER, 2255.11 FEET FOR THE POINT OF BEGINNING; THENCE NORTHEASTERLY, PARALLEL WITH THE CENTERLINE OF EL DAMAIN ROAD, WHICH FORMS AN ANGLE OF 70 DEGREES 14 MINUTES 38 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM), 1149.27 FEET; THENCE WESTERLY, PARALLEL WITH SAID SOUTH LINE, 443.0 FEET TO SAID CENTERLINE; THENCE SOUTHWESTERLY, ALONG SAID CENTERLINE, 1149.27 FEET TO SAID SOUTH LINE; THENCE EASTERLY, ALONG SAID SOUTH LINE WHICH FORMS AN ANGLE OF 70 DEGREES 14 MINUTES AND 38 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED CLOCKWISE THEREFROM), 443.0 FEET TO THE POINT OF BEGINNING; EXCEPTING THEREFROM THAT PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE WESTERLY ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER, 2365.11 FEET FOR THE POINT OF BEGINNING; THENCE NORTHEASTERLY, PARALLEL WITH THE CENTERLINE OF EL DAMAIN ROAD, WHICH FORMS AN ANGLE OF 70 DEGREES 14 MINUTES 38 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED COUNTERCLOCKWISE THEREFROM) 132.44 FEET; THENCE NORTHWESTERLY, PERPENDICULAR TO THE LAST DESCRIBED COURSE, 313.40 FEET TO SAID CENTERLINE; THENCE SOUTHWESTERLY, ALONG SAID CENTERLINE, 245.0 FEET TO SAID SOUTH LINE; THENCE EASTERLY ALONG SAID SOUTH LINE WHICH FORMS AN ANGLE OF 70 DEGREES 14 MINUTES 38 SECONDS WITH THE LAST DESCRIBED COURSE (MEASURED CLOCKWISE THEREFROM), 333.0 FEET TO THE POINT OF BEGINNING; AND ALSO EXCEPTING THEREFROM THAT PART OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN CONVEYED TO KENDALL COUNTY, ILLINOIS BY DOCUMENT 201000023222 RECORDED DECEMBER 12, 2010 AND BY DOCUMENT 201400006872 RECORDED MAY 27, 2014; ALL IN BRISTOL TOWNSHIP, KENDALL COUNTY, ILLINOIS.

WHEREAS, the petitioner desires to rezone 8.8 acres to M-1 (Limited Manufacturing District); and

WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.07.F of the Zoning Ordinance, and recommendation for approval by the Zoning Board of Appeals on April 3, 2017; and

WHEREAS, the findings of fact were approved as follows:

*Existing uses of property within the general area of the property in question. **The existing uses of property within the area of this property are a single family home and agricultural farm land which would be consistent with this request. The nearest M-1 zoned property is located approximately 2,750 feet to the northwest at 12127 Galena Road. If the map amendment is approved, any residential use of the house would be illegal.***

*The Zoning classification of property within the general area of the property in question. **The zoning classifications within the general area are currently A-1 and R-1 with farms and farmhouses.***

*The suitability of the property in question for the uses permitted under the existing zoning classification. **The petitioner would like to rezone part of their property to M-1 in order to lawfully run his truck storage and towing business at the property. The property must be rezoned in order to operate this type of business at the subject property.***

*The trend of development, if any, in the general area of the property in question, including changes, if any, which may have taken place since the day the property in question was in its present zoning classification. **The Zoning Board of Appeals shall not recommend the adoption of a proposed amendment unless it finds that the adoption of such an amendment is in the public interest and is not solely for the interest of the applicant. The Zoning Board of Appeals may recommend the adoption of an amendment changing the zoning classification of the property in question to any higher classification than that requested by the applicant. For the purpose of this paragraph the R-1 District shall be considered the highest classification and the M-2 District shall be considered the lowest classification. Several industrial users, including a Menard's distribution facility, are located south of the subject property along Eldamain Road inside the boundaries of the City of Plano. The adoption of the map amendment is in the public interest of implementing the recommendations of the Land Resource Management Plan.***

*Consistency with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. **The subject property and adjoining properties are identified as Mixed Use Business on the Future Land Use & Transportation Map of the Land Resource Management Plan. In addition, recommendation 3 (b) on page 6-34 of the Land Resource Management Plan states: "Ensure Lisbon/Eldamain Road is maintained as a commercial-industrial corridor." The proposed map amendment would assist in implementing this recommendation. However, the proposal is inconsistent with the Comprehensive Plan of the United City of Yorkville, adopted in 2016. Yorkville identified the area as Estate Residential in their new Comprehensive Plan. Yorkville previously identified the area as industrial in their previous Comprehensive Plan.***

WHEREAS, the United City Yorkville filed a formal objection to this proposal in August 2016, and;

WHEREAS, 55 ILCS 5/5-12014 requires a $\frac{3}{4}$ favorable vote by the County Board to enact this ordinance because of the formal objection filed by the United City of Yorkville, and:

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants a zoning map amendment from A-1 to M-1 on the tract of land located and depicted on the drawing attached as "Attachment 1 Plat of Survey" hereto and incorporated herein.

State of Illinois
County of Kendall

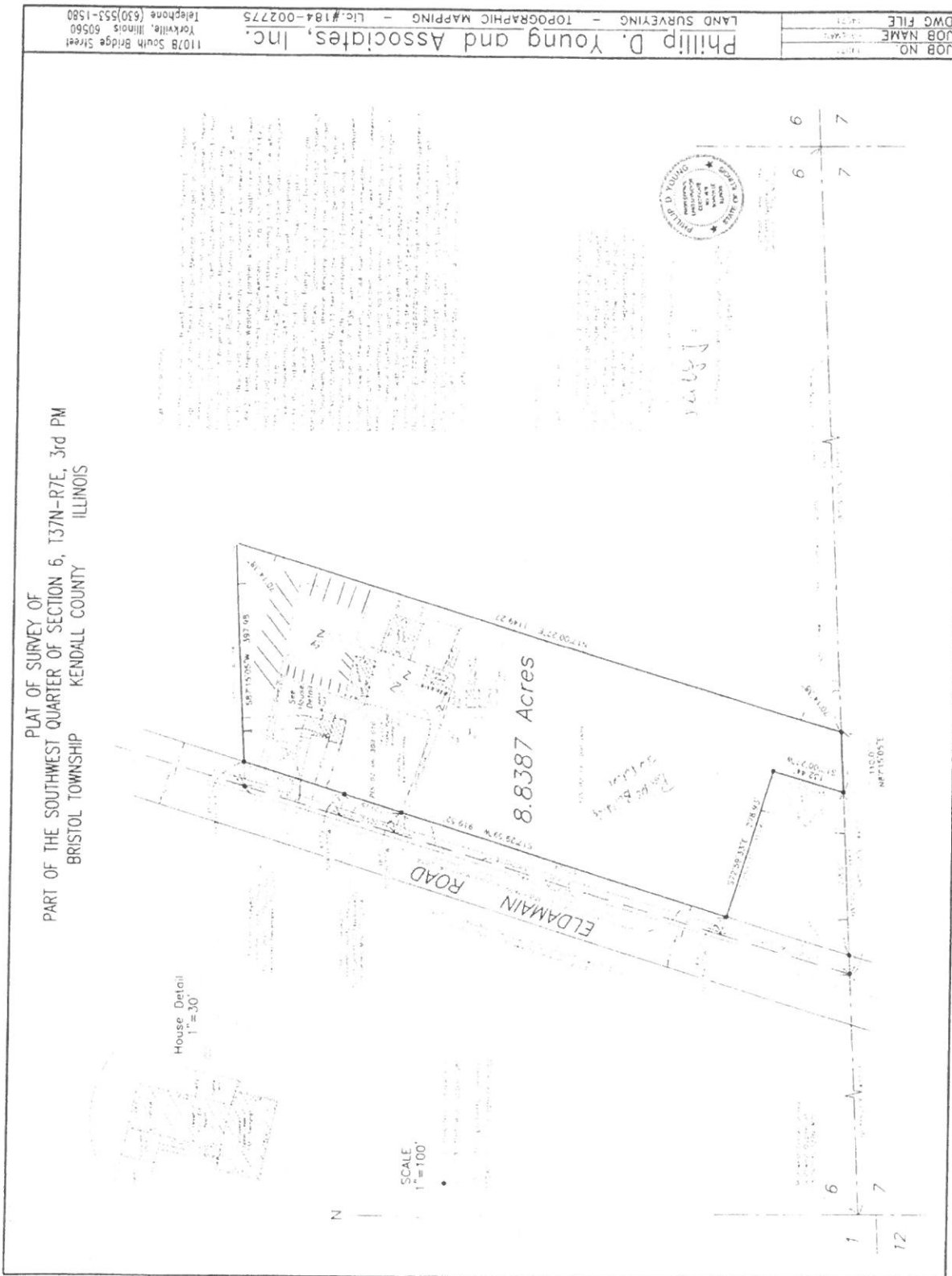
Zoning Petition
#16-22

IN WITNESS OF, this ordinance has been enacted on April 18, 2017.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder



LEGAL DESCRIPTION

That Part of the Southwest Quarter of Section 6, Township 37 North, Range 7 East of the Third Principal Meridian described as follows Commencing at the Southeast Corner of said Southwest Quarter, thence Westerly, along the South Line of said Southwest Quarter, 2255.11 feet for the point of beginning, thence Northeasterly, parallel with the centerline of Eldaman Road, which forms an angle of 70°14'38" with the last described course (measured counterclockwise therefrom), 1149.27 feet, thence Westerly, parallel with said South Line, 443.0 feet to said centerline, thence Southwesterly, along said centerline, 1149.27 feet to said South Line, thence Easterly, along said South Line which forms an angle of 70°14'38" with the last described course (measured clockwise therefrom), 443.0 feet to the point of beginning, EXCEPTING THEREFROM That Part of the Southwest Quarter of Section 6, Township 37 North, Range 7 East of the Third Principal Meridian described as follows Commencing at the Southeast Corner of said Southwest Quarter, thence Westerly, along the South Line of said Southwest Quarter, 2365.11 feet for the point of beginning, thence Northeasterly, parallel with the centerline of Eldaman Road, which forms an angle of 70°14'38" with the last described course (measured counterclockwise therefrom), 132.44 feet, thence Northwesterly, perpendicular to the last described course, 313.40 feet to said centerline, thence Southwesterly, along said centerline, 245.0 feet to said South Line, thence Easterly, along said South Line which forms an angle of 70°14'38" with the last described course (measured clockwise therefrom), 333.0 feet to the point of beginning, AND ALSO EXCEPTING THEREFROM That Part of the Southwest Quarter of Section 6, Township 37 North, Range 7 East of the Third Principal Meridian conveyed to Kendall County, Illinois by Document 201000023222 recorded December 12, 2010 and by Document 201400006872 recorded May 27, 2014, all in Bristol Township, Kendall County, Illinois

-R7E, 3rd PM
ILINOIS

LEGAL DESCRIPTION:

That Part of the Southwest Quarter of Section 6, Township 37 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southeast Corner of said Southwest Quarter; thence Westerly, along the South Line of said Southwest Quarter, 2255.11 feet for the point of beginning; thence Northeasterly, parallel with the centerline of Eldamain Road, which forms an angle of 70°14'38" with the last described course (measured counterclockwise therefrom), 1149.27 feet; thence Westerly, parallel with said South Line, 443.0 feet to said centerline; thence Southwesterly, along said centerline, 1149.27 feet to said South Line; thence Easterly, along said South Line which forms an angle of 70°14'38" with the last described course (measured clockwise therefrom), 443.0 feet to the point of beginning;

EXCEPTING THEREFROM That Part of the Southwest Quarter of Section 6, Township 37 North, Range 7 East of the Third Principal Meridian described as follows: Commencing at the Southeast Corner of said Southwest Quarter; thence Westerly, along the South Line of said Southwest Quarter, 2365.11 feet for the point of beginning; thence Northeasterly, parallel with the centerline of Eldamain Road, which forms an angle of 70°14'38" with the last described course (measured counterclockwise therefrom), 132.44 feet; thence Northwesterly, perpendicular to the last described course, 313.40 feet to said centerline; thence Southwesterly, along said centerline, 245.0 feet to said South Line; thence Easterly, along said South Line which forms an angle of 70°14'38" with the last described course (measured clockwise therefrom), 333.0 feet to the point of beginning;

AND ALSO EXCEPTING THEREFROM That Part of the Southwest Quarter of Section 6, Township 37 North, Range 7 East of the Third Principal Meridian conveyed to Kendall County, Illinois by Document 201000023222 recorded December 12, 2010 and by Document 201400006872 recorded May 27, 2014; all in Bristol Township, Kendall County, Illinois.

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, April 10, 2017
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

Roll Call: Member Gilmour, Member Prochaska, Member Giles, Member Hendrix were present.
With four members present voting aye, a quorum was determined to conduct business.

Member Purcell arrived at 3:21p.m.

Others Present: Sheriff Dwight Baird, Public Defender Vicky Chuffo, EMA Director Joe Gillespie, Deputy Commander Jason Langston, Undersheriff Harold Martin, Judge Timothy McCann, Commander Mike Peters, Coroner Jacquie Purcell, Facilities Director Jim Smiley, Court Administrator Nicole Swiss, Court Services Director Tina Varney, State's Attorney Eric Weis, County Administrator Jeff Wilkins

Approval of the Agenda – Member Hendrix made a motion to approve the agenda, second by Member Gilmour. **With four members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Hendrix made a motion to approve the March 20, 2017 Public Safety and February 22, 2017 Judicial Legislative Committee Meeting Minutes, second by Member Gilmour. **With four members present in agreement, the motion carried.**

Public Comment – None

- ❖ **Coroner** – Jacquie Purcell briefly reviewed her report and stated that her office now has five deputy coroner's and is fully staffed. Coroner Purcell also reported that there were 21 deaths for the month of March, with 19 being from natural causes. She also reported the number of autopsies is already near the budgeted number.
- ❖ **Circuit Clerk** – Written report submitted
- ❖ **Courthouse** – Judge Timothy McCann reported the Drug Court program is moving along, and they currently have 6 enrollees.

Judge McCann also stated that there some capital improvement projects that he would like done in the next 5-years, none of which include the second floor of the Courthouse.

- ❖ **Court Services** – Written report provided

- ❖ **EMA** – Director Joe Gillespie reported that 40 people were in attendance at the EMA Leadership conference, 180 attended the Dresden Pre-Drill, and that he attended the EOC Management meeting in Joliet recently. Director Gillespie stated that siren testing continued and the County Board Chair and Vice Chair actually sounded the siren recently.

Discussion on the sounding of warning sirens and if the sirens can be isolated to specific areas of the County only.

- ❖ **KenCom** – Written report provided
- ❖ **Public Defender** – Vicky Chuffo provided written report and stated that they continue to have a heavy case load, which averages 150 per month.
- ❖ **State’s Attorney** – Eric Weis informed the committee about the Courthouse Volunteer Appreciation Reception scheduled for May 8th prior to the committee meeting in the Courthouse. A special recognition plaque will be presented to the wife of long-time volunteer Edd Tomse, who passed away last year, and certificates to the other volunteers. All County Board members, Elected Officials and Department Heads are encouraged to attend.
- ❖ **Sheriff’s Report**
 - a. Operations Division – Commander Peters reminded attendees that the final stage of the Active Shooter Violent Offender training drill will take place on May 1, 2017 from 5:00-8:00p.m. All were encouraged to attend. Written report provided
 - b. Corrections Division – Undersheriff Martin reported they are currently at 75 Out-Of-County inmates this month, which is up from last year, and increased from previous months. Written report provided
 - c. Records Division – Member Hendrix asked for a copy of all incident reports specifically involving inmates, that have occurred over the past eighteen months so that she can review them and provide an educated and knowledgeable response to concerned constituents regarding this issue. Written report provided

Old Business - None

New Business

- *Discussion on Acquisition of a Government Relations Specialist* – Discussion on the necessity of having a lobbyist working for the County and on the County priorities. Member Prochaska will research and provide additional information on costs, and possible organizations at a future meeting.

Executive Session – Member Hendrix made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2 (1), second by Member Purcell.

Roll Call: Member Giles - yes, Member Hendrix - yes, Member Purcell - yes, Member Gilmour - yes,
Member Prochaska - yes

The committee reconvened in Open Session at 3:57p.m.

Public Comment – None

Items for Committee of the Whole - None

Action Items for County Board - None

Adjournment – Member Hendrix made a motion to adjourn the meeting, second by Member Gilmour.
With all in agreement, the meeting adjourned at 4:00p.m.

Respectfully Submitted,

Valarie McClain
Recording Secretary

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Monday, April 3, 2017

CALL TO ORDER

Admin HR Committee Chair Lynn Cullick called the meeting to order at 5:30p.m.

ROLL CALL

Attendee Name	Status	Arrived
Judy Gilmour	Present	
Matthew Prochaska	ABSENT	
Lynn Cullick	Present	
Bob Davidson	Present	
John Purcell	Present	

With three members present a quorum was established to conduct committee business.

Others Present: Jeff Wilkins

APPROVAL OF AGENDA

Motion: Member Gilmour
Second: Member Purcell
RESULT: Approved with a Unanimous Voice Vote

APPROVAL OF MINUTES – March 28, 2017

Motion: Member Gilmour
Second: Member Purcell
RESULT: Approved with a Unanimous Voice Vote

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS – No report

COMMITTEE BUSINESS

- *Review of County Administrator Job Description* – Lynn Cullick, Scott Gryder and Jeff Wilkins will meet this week to review the County Administrator Job Description before bringing it back to the Committee. Mr. Wilkins stated that the Administrative Services, Planning, Building and Zoning and Facilities Management Job Descriptions will come to the Admin HR committee for review before going to the County Board for approval. The job descriptions for Technology and GIS have already been completed.
- *Employee Handbook Revisions/Update* - Jeff Wilkins reported that they have not yet received the reviewed copy from the State's Attorney's Office.

- Committee Chair Cullick asked the committee for input on when and how often the committee should meet each month. There was consensus by the committee that the committee should not meet if there is no business to discuss.

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD - None

PUBLIC COMMENT – None

EXECUTIVE SESSION – Not needed

ADJOURNMENT

Motion: Member Gilmour Second: Member Purcell RESULT: Approved with a Unanimous Voice Vote

This meeting was adjourned at 6:05p.m.

Respectfully Submitted,

Valarie McClain
Recording Secretary

HIGHWAY COMMITTEE MINUTES

DATE: April 11, 2017
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Matt Kellogg, Scott Gryder, Lynn Cullick and Bob Davidson
STAFF PRESENT: Ginger Gates, Fran Klaas and John Burscheid
ALSO PRESENT: P.J. Fitzpatrick, Bart Olson, Bill McHugh, Lynn Dubajic & Nathan Holmer

The committee meeting convened at 4:02 P.M. with roll call of committee members. Elizabeth Flowers absent. Quorum established.

Motion Cullick; second Davidson, to approve the agenda as presented. Motion carried unanimously.

Motion Cullick, second Gryder to approve the Highway Committee meeting minutes from March 14, 2017. Motion carried unanimously.

Bart Olson from City of Yorkville and Lynn Dubajic from Yorkville Economic Development Corporation made a request for additional funds from the Transportation Alternatives Program to assist in funding the multi-use trail along Kennedy Road. The County is already committed to funding \$50,000 from the TAP fund. Bart Olson said that the project is out to bid with Illinois Department of Transportation. Total cost of the project is estimated at about \$1.7 million with an 80/20 split. Push for the Path Committee, a not-for-profit corporation, has currently raised almost the entire local share of the cost. They are just a little bit short, and so wanted the County to consider increasing the \$50,000 another \$30,000 for a total of \$80,000. Davidson was not completely supportive of the additional amount. He suggested that perhaps the City should put up the additional money, since they currently have no money in the project. Gryder asked about the monies in the TAP Fund. Klaas indicated that there is currently \$40,000 of unobligated monies in the Fund. He also discussed the regional significance of this trail, and how important it was in linking different communities. The Committee then viewed some maps on how the Kennedy Trail links to other trails in the area. They also discussed how this trail links to the City Park at Galena Road and Kennedy Road. Gryder was supportive of the project because of its regional significance, and Cullick stated that the TAP Fund could support this grant to Yorkville. Motion Cullick; second Gryder to send the proposal for an additional \$30,000 from the TAP Fund to the County Board for consideration. All ayes, with Kellogg voting "present".

Bid results for 20 road and bridge projects from the March 31, 2017 bid opening were presented to the committee. These projects include both County and Township work. The County is the awarding authority for all County projects and all Township motor fuel tax projects. In general, bid prices were well below the engineer's estimates. Motion Davidson; second Cullick to recommend approval of all low bidders for the County and Township projects to the County Board. Motion approved unanimously.

Bid results for a new front end loader were presented to the Committee. Casey Equipment was low bidder for a JCB 437ZX at \$131,200. West Side Tractor was second low bidder with a John

Deere 624K II at \$151,824.69. Klaas recommended awarding the bid to the second low bidder due to the low bid not meeting specifications in several areas. Kellogg added that the trade in on the JCB would be much lower than the Deere when it is traded in. Davidson asked about Caterpillar. Klaas stated that the Highway Department currently has a Cat 928 loader, and they love it; but the new machine won't fit in the Department's overhead door, because it is too tall. Motion Davidson; second Cullick to recommend award of the bid to West Side Tractor for a 2017 John Deere 624K II at a price of \$151,824.69.

Motion Cullick; second Gryder to recommend approval of the preliminary engineering agreement between Kendall County and Cemcon, Ltd. to provide an alignment study of the WIKAUDKE Trail at a cost of \$49,117. Motion carried. Davidson voted "no".

John Burscheid presented information on a deteriorated concrete box culvert located on Little Rock Road north of Vilmin Road. The double 9'x8' box culvert is in pretty bad shape and cannot be fixed easily because of the deteriorated concrete ends. It is nearly 70 years old. The skew of the box culvert may also make this structure qualify as a bridge by IDOT and AASHTO standards. If that is the case, then this structure will probably have to have weight limitations posted. Klaas indicated that it was important to move quickly to have the culvert replaced, although he did not believe the condition of the culvert made the roadway unsafe. Motion Cullick; second Gryder to recommend approval of an engineering agreement between Kendall County and Willett Hofmann & Associates to provide all preliminary engineering for the replacement project at a cost not-to-exceed \$103,436.47. Motion carried unanimously.

P.J. Fitzpatrick provided an update of the Collins Road Extension Project. A recent meeting with FHWA on April 6, 2017 gained approval of the purpose and need for the project. They were also able to eliminate one of the alignment alternatives. They received agreement to pursue a Categorical Exclusion for the project, and they also got approval of the project termini. So the most recent meeting was very successful. Work will continue incrementally on the engineering for the project; and all Phase I efforts should still be completed by the end of the calendar year. Next efforts will center on engaging Oswego a little more in the project specifics.

Motion Davidson; second Gryder to forward Highway Department bills for the month of April in the amount of \$44,274.97 to the Finance Committee for approval. Motion to approve bills carried unanimously.

Meeting adjourned at 4:41 P.M.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Consideration to increase the KC-TAP funding for Kennedy Road Path from the current \$50,000 to a proposed \$80,000.
2. Resolution awarding all County and Township Motor Fuel Tax projects to the low bidders, as identified on said resolution.
3. Award bid to West Side Tractor in the amount of \$151,824.69 for a new 2017 John Deere 624K II front end loader.
4. Preliminary Engineering Agreement between Kendall County and Cemcon, Ltd. to study the alignment of the WIKAUDKE Trail at a cost of \$49,117; said funds to be taken from the Transportation Sales Tax Fund.
5. Preliminary Engineering Services Agreement between Kendall County and Willett Hofmann & Associates for replacement of a double box culvert on Little Rock Road at a cost not-to-exceed \$103,436.47; said funds to be taken from the Transportation Sales Tax Fund.

KENDALL COUNTY

Resolution No. _____

WHEREAS, bids were received at the County Highway Office on March 31, 2017 on the following listed projects:

Sec. 15-00131-00-SP, Little Rock Road, C. H. #12, approve the low bid of D Construction, Inc. in the amount of \$559,087.34.

Sec. 17-00000-00-GM, Millington Road, C. H. #3, approve the low bid of D Construction, Inc. in the amount of \$267,099.00.

Sec. 17-00000-01-GM, Plattville/Chicago Road, C.H. #8, approve the low bid of D Construction, Inc. in the amount of \$378,792.50.

Sec. 17-00000-02-GM, Old Ridge Road, approve the low bid of D Construction, Inc. in the amount of \$58,279.00.

Sec. 17-00138-00-WR, Fox Road, C.H. #1, approve the low bid of D Construction, Inc. in the amount of \$1,343,678.50.

Sec. 17-01000-00-GM, Big Grove Road District, approve the low bid of Steffen's 3-D Construction, Inc. in the amount of \$54,167.00.

Sec. 17-02000-00-GM, Bristol Road District, approve the low bid of D Construction, Inc. in the amount of \$429,342.68.

Sec. 17-03000-00-GM, Fox Road District, approve the low bid of D Construction, Inc. in the amount of \$67,975.00.

Sec. 17-04000-00-GM, Kendall Road District, approve the low bid of D Construction, Inc. in the amount of \$44,591.85.

Sec. 17-05000-00-GM, Lisbon Road District, approve the low bid of A. C. Pavement Striping Co. in the amount of \$61,781.25.

Sec. 17-06000-00-GM, Little Rock Road District, approve the low bid of A. C. Pavement Striping Co. in the amount of \$61,988.50.

Sec. 17-07000-00-GM, Na-Au-Say Road District, approve the low bid of D Construction, Inc. in the amount of \$172,803.20.

Sec. 17-08000-00-GM, Oswego Road District, approve the low bid of D Construction Inc. in the amount of \$284,573.00.

Sec. 17-09000-00-GM, Seward Road District, approve the low bid of D Construction, Inc. in the amount of \$113,463.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the lowest responsible bidders as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

Scott Gryder - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 18th day of April, 2017.

Debbie Gillette - County Clerk

(SEAL)

COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY April 3, 2017

Committee Chair Bob Davidson called the meeting to order at 4:00 p.m.

Roll Call: Bob Davidson – yes, Tony Giles – here, Judy Gilmour here, – Audra Hendrix – here, Matt Kellogg – here. **With all members present, a quorum was formed to conduct business.**

Others Present: Facilities Management Director Jim Smiley, County Administrator Jeff Wilkins

Approval of January 6, 2017 Meeting Minutes – Member Hendrix made a motion to approve the March 6, 2017 meeting minutes, second by Member Kellogg. All members voted aye via voice vote. **Motion approved.**

Public Comment – None

Old Business/Projects

1. *Historic Courthouse (HCH) Window Replacement Project* – Director Smiley stated the window frames are complete and waiting for the glass to come in. Jim said that they still anticipate an April 17, 2017 installation date.
2. *SEDAC Energy Assistance Review – Public Safety Center* – Jim informed the Committee that all previous requested information has been submitted to SEDAC. KCFM has set up Trend reports as requested and will be submitted to SEDAC when they meet on Thursday this week. Mr. Smiley stated SEDAC plans to be completed by the end of May.
3. *KenCom Glass Window Replacement* – Jim stated that the glass replacement was completed the week of March 13, 2017. Mr. Smiley reminded the committee that KenCom paid for the project. **Project Complete.**
4. *Veteran’s Assistance Commission Space Changes Request* – Director Smiley stated that the project is in progress, the doorframe was installed and the wall patchwork and painting is continuing. Jim stated that we are waiting for the door hardware. The project will be complete within the week. Mr. Smiley stated that the Veteran’s Assistance Commission paid for the project.
5. *Circuit Clerk Counter and Room Pass Through Project* – Mr. Smiley stated that the wall has been opened up to install the frame; a door will not be installed it is just a framed opening. KCFM is in the process of patchwork and painting, this wall also had tile and trim on it that will need to be re-installed. Jim also ordered the piece of millwork needed for patrons to stand or handicap to sit at to do the electronic filing. Mr. Smiley said the Circuit Clerk will be paying for the project and it should be completed within the month.
6. *Coroner’s Autopsy Table Replacement* – Director Smiley informed the Committee the new table delivery is still anticipated for early May. Plumbing will need to be modified for the new table.
7. *County Office Building Elevator Inspection* – Mr. Smiley stated that during an inspection an auto-dialer phone needed to be installed to bring to code. Jim continued to state that KCFM staff ran a phone line from the PBX system to the elevator however the telephone line was not putting out the 40 voltage needed for it to work properly. The manufacture told Director Smiley that a booster can be installed to make it work at a cost of approximately \$100.00 and a half hour of labor. Mr. Smiley stated that the project is expected to be complete next week

8. *H.V.A.C. Replacement RFP* – Jim is continuing to work on the RFP and has a meeting with County Administrator Jeff Wilkins on Friday to review progress and discuss any revisions needed. Mr. Smiley anticipated to have this completed in the next month or so.
9. *Janitorial Contract RFP Bid Review* – Director Smiley reported to the committee that he reviewed the results of the RFP with the State’s Attorney’s Office as directed by the committee at the last meeting. The State’s Attorney’s office stated that there was enough explanation provided to be able to make a decision without re-bidding the contract. Director Smiley included a spreadsheet of the breakdown of the four (4) bids received for the Janitorial RFP for the cleaning only. Director Smiley stated that the two (2) lowest bids were from Perfect and Cleaner Living. Jim continued to explain that there is about a \$3,500 yearly difference between them. Mr. Smiley recommends staying with Cleaner Living. Member Kellogg made a motion to forward the Cleaner Living Contract to the County Board for approval second by Member Hendrix. All members voted aye via voice vote.
Motion approved.
10. *Masonry Repairs* – Mr. Smiley received pricing and last week just received the insurance certificates from the contractor. Work will be starting soon. Jim informed the Committee that the amount came in lower than what was approved on the 2017 Capital budget.

New Business/Projects

1. *Chairman’s Report* ;
 - a. *Health & Human Services Security Improvements – Dr. Tokars* – Chairman Davidson stated that Dr. Tokars will be talking to the committee about the need for security glass to be installed within the Health and Human Service Building. Dr. Tokars informed the Committee that in 2011 the sheriff’s office came to their building to do an assessment of their building. The sheriff recommended that five (5) counters that lead to locked areas have security glass installed. Dr. Tokars continued to inform the Committee that her board is open to financing half of the project. Director Smiley received one (1) cost estimate around \$54,000.00 for this work. Members had a general discussion on how to proceed including getting other bids or publically bidding the work. Jim informed the board that if the costs are above \$ 30,000.00 they will have to put the project out for public bid. Vice Chairman Giles suggest to bring it to public bid at this time Member Kellogg agreed. Chairman Davidson stated to move forward with the public bid and bring the results back to next month’s meeting.
 - b. *Facilities Study* – Chairman Davidson stated that he talked to Debbie Gillette, Kendall County Clerk and Jill Ferko, Kendall County Treasurer and Sheriff Baird about having security at the County Office Building the week before and the week of tax deadlines in which Debbie and Jill agreed. Chairman Davidson said he would double check with Sheriff Baird on what the cost would be and make sure it covered both tax payment due dates. Consensus of the Committee is to move to finance to hire part-time officers as security at the County Office Building during the week before and the week of tax season.
2. *Courthouse Penthouse H.V.A.C. Repairs* – Director Smiley stated that leaks were discovered in the old part of the Courthouse A/C System condensate pans. Jim explained that baffles were made to direct the water towards the drains along with the purchase of some small pumps to have in place if the drains fail to allow the water out of the pans. **Project Complete.**
3. *Public Safety Center UPS PM*– Mr. Smiley reported that the semi-annual PM was done with no problems found. **Project Complete.**
4. *Meeting Time Change* – The Committee agreed to bring a recommendation to COW to change the meeting time from 3:30 pm to 4:00 pm

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed
 - Work Orders Reported by Building Current Month
 - Work Orders by Work Type Current

Questions from the Media - None

Executive Session – Member Hendrix made a motion to enter into Executive Session for the purpose of 5 ILCS 120/2 (c)(21), Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, second by Member Kellogg.

Roll Call Vote: Chairman Davidson - yes, Member Kellogg - yes, Member Hendrix – yes, Vice Chairman Giles – yes, Member Gilmour - yes. **With all members in attendance voting aye, the committee entered into Executive Session at 5:00 p.m.**

Others Present: Jeff Wilkins, County Administrator, Jim Smiley, Director of Facilities, Christina Wald.

Member Gilmour made a motion to return to Open Session, second by Member Hendrix. **With all members present voting aye, the committee returned to Open Session at 5:02 p.m.** The committee decided to keep the Executive session minutes sealed at this time.

Adjournment – Chairman Davidson asked if there was a motion to adjourn. Member Kellogg made a motion to adjourn the meeting, second by Vice Chairman Giles. **With all members present voting aye, the meeting adjourned at 5:11 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

KENDALL COUNTY ILLINOIS

Economic Development Committee

UNOFFICIAL Meeting Minutes Friday, March 17, 2017

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:08 a.m.

Roll Call

Committee Members Present: Chair Audra Hendrix, Matt Kellogg, Elizabeth Flowers
Committee Members Absent: Scott Gryder, Lynn Cullick

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator

Members of the Public: James Manfre and Priscilla Liberatore, owners of Lucky's Beef N Dogs

Approval of Agenda – Member Kellogg made the motion to approve the agenda with the amendment to move new business after Old Business. It was seconded by Member Flowers. **Approved 3-0.**

Approval of Meeting Minutes – Member Kellogg made a motion to approve the meeting minutes from the February 17, 2017 meeting. Seconded by Member Flowers. **Approved 3-0.**

New Business

Revolving Loan

- *Approval: Lucky's Beef N Dogs*

The Committee asked Mr. Manfre and Mrs. Liberatore specifics to who would be working in the restaurant, operating capital, projections, and other business factors. The Committee also asked who would be on the loan documents, and Mr. Manfre answered that it would be Mrs. Liberatore and both the brothers. He also answered that the increased amount was due to a replacement grease trap being larger than norm.

After discussion with Mr. Manfre and Mrs. Liberatore, an amount of \$32,500, a term of 6 years, and an interest rate of 2.9% was decided.

Member Kellogg made the motion to approve the loan at an amount of \$32,500, a term of 6 years, and an interest rate of 2.9% was decided. Member Flowers seconded. **Approved 3-0.**

March 6, 2017: Kendall County Manufacturing Site Tours

Mr Beltran stated that on March 6, 2017, Chairman Scott Gryder along with Congress Randy Hultgren (IL-14), Plano Mayor Bob Hausler, County Administrator Jeff Wilkins, and himself visited two manufacturers in Plano: MTH Pumps and Fabtek. Both are growing companies. The accompanying news release is included in the packet

KENDALL COUNTY ILLINOIS

Economic Development Committee

Old Business

Revolving Loan

- *Update: Pre-Applications*

Mr. Beltran stated there was no new pre-applications.

- *Review: Monthly Loan Statements*

Mr. Beltran stated the current Revolving Fund Loan payments are in for the month. Current available loan amount is approximately \$1.7 million.

March 23, 2017: Chicago Regional Growth Initiative Bi-annual Meeting

Mr. Beltran stated the event will be held at Whitetail Ridge Golf Club with ComEd hosting. The agenda includes creating a new regional economic development organization to support the counties' larger goals like foreign direct investment and exports.

Chairwoman's Report - None

Public Comment – None

Executive Session - None

Adjournment

With no further business to discuss, Member Flowers moved to adjourn. The motion was seconded by Member Kellogg. There being no objection, the Economic Development Committee at 10:04 a.m., adjourned.

Respectfully Submitted,

Andrez P. Beltran
Economic Development and Special Projects Coordinator

KENDALL COUNTY, ILLINOIS
Budget and Finance Committee
Senior Tax Levy Presentation Meeting Minutes
Thursday, April 6, 2017

Call to Order

The Budget and Finance Committee met at 1:12p.m., and was called to order by Member Prochaska, who nominated Member Davidson as Chairman Pro Tem.

Committee members present: Matthew Prochaska, Bob Davidson, and Matt Kellogg

Member Purcell arrived at 1:19p.m. Member Cullick arrived at 1:21p.m.

Member Davidson left the meeting at 3:20p.m. and Member Purcell left the meeting at 3:35p.m.

Items of Business

2017 Senior Tax Levy Applicant Presentations – Member Davidson reviewed the Senior Tax Levy presentation and grant procedure, the requested amounts, the available levy amount, and encouraged the committee to ask questions of the presenters.

Community Nutrition Network/Request: \$30,000 – Louise Maritato, Kendall County Manager, and Lauren Daughtery, acting CEO, provided background information on the organization, and on services provided, including wellness checks and delivery of meals to homebound senior clients throughout Kendall County. Ms. Maritato reported there has been an increase in clients and the total is now 73, and there has been an increase in clients requesting a second frozen or ready-to-warm daily meal, as well as 35 clients that receive a frozen meal on weekends. Clients are asked to pay a suggested donation per meal, but many of these seniors are unable to pay anything for these meals, and no senior is refused service in the program if they are unable to pay. The cost of \$10 per meal includes transportation costs for delivery. Clients are assessed by the KC Health Department prior to enrollment in the program.

Kendall County Health Department/Request: \$59,178 – Presenters included Jason Andrade, Steve Curatti, and Keith Bielema.

Steve Curatti informed the committee of the KC Health Department Eldercare Services program, and its partnerships including Senior Service Association, Veterans Assistance Commission, Illinois Department on Aging, Fox Valley Older Adults Services, Oswego Senior Center, Fox Valley Visiting Nurses Association, Salvation Army, Golden Diners, Northeastern Illinois Area Agency on Aging, The Alzheimer's Association, Rose Terrace and Kendall Drive Senior Apartments, Valley West Hospital, Rush-Copley Hospital, Prairie State Legal Services, local law enforcement agencies, clergy and local churches, senior housing authorities, Kendall area Transit, the KC State's Attorney's Office, as well as Kane County and DeKalb County Health Departments. Mr. Curatti stated that these partners meet at the HHS once a month and share ideas, resources concerns, etc.

Keith Bielema, Transitions Program Director, provided two examples of client cases showing

progress that was achieved dealing with family issues through education, outreach, resources, assistance, and service provided through the family members, Health Department Transition Program and collaboration with other local senior services organizations. **Grant documentation for the Health Department was not included with the application.**

Community Meals for Seniors/Request: \$3,000 – Les Ries and Kay Moliter explained the program, the fundraising attempts and the cost of tickets to the seniors, and then how much the program reimburses the four participating restaurants in Plano. **Financial and audit documentation was not included with the application.**

Fox Valley Older Adult Services/Request: \$60,000 - Cindy Worsley, Executive Director, stated that FVOAS has been in existence since 1972. Ms. Worsley indicated they currently operate an adult day service program in Plano, and an adult day program using the Montessori methods with those exhibiting signs of dementia. Ms. Worsley reported they have found that dementia patients respond well to Montessori methods, and have shown marked response to this type of treatment. She said research in this area continues throughout the United States and Europe. They currently serve 94 Kendall County clients in their care.

The second program offered by Fox Valley Older Adult Services is the in-home program available to those individuals 60 years and older, and also to those on state support/public aid. The FVOAS aides come to these homes 2-27 hours per week and assist the clients with non-medical activities, responsibilities or household chores. Having someone to assist with basic non-medical service has proven to be vital in enabling these seniors to remain in their homes.

The in-home service provides weekly service to clients in their homes, and the adult day service program operates in local facilities where clients are transported to those facilities each day. Ms. Worsley said that monies from Kendall County are primarily used to cover mileage for the aides serving Kendall County senior residents, which is a substantial cost to the program.

Oswegoland Seniors, Inc./Request: \$46,749 – Sandy Pastore, Executive Director, explained that seniors are living 10-40 years after retirement, and their income remains the same or decreases each year. Ms. Pastore explained the programs mission, and stated that lack of connection and engagement with others contributes to the deterioration of life. She briefly reviewed the various programs offered to seniors in Kendall County and the small number of employees and volunteers that keep things running efficiently.

Senior Services Associates, Inc./Request: \$139,000 - Bette Schoenholtz, Executive Director, began by providing information on the challenges of the program, the services provided, the clients served throughout Kendall County, and the partnerships the program has with other Kendall County senior providers/organizations.

Senior Services Associates has companion, recreational, educational, and exercise programs as well as wellness activities at the Beecher Center in Yorkville, as well as abuse awareness, a retired senior volunteer program, the transportation program, and daily meal program. They service seniors 60 years and above, and most are well into their 70's.

Prairie State Legal Services/Request: \$9,000 – Kathleen Finn, Staff Attorney for the Kendall County clients, provided background information on the not-for-profit organization that has a goal of trying to remove barriers from seniors, 60 years and older, that might hinder their independency and living at home. Ms. Finn stated there are currently eight attorneys in the Fox Valley office that provide services, and assist with research and provide various other resources to Kendall, Kane and DeKalb County seniors.

Ms. Finn reported there are numerous legal issues that seniors face on a daily basis including guardianship, consumer counseling, food stamp issues, elder abuse situations, and counseling regarding foreclosure issues. Ms. Finn meets with clients at the KC Health Department at least twice per month, at the Beecher Center at least once per month, and at the Oswego Senior Center as needed, as well as in their homes or apartments. Clients must meet specific income guidelines to qualify for the services of PSLS. Ms. Finn said that there is a strong collaboration with other county senior service organizations to assist seniors in Kendall County.

VNA Health Care/ Request: \$15,000 – Ann Cheverton, Vice President of Care Coordination and Clinical Evaluation and Chrissie Howorth, Vice President of Philanthropy and Business Relations provided information and background history on the organization by saying, VNA Health Care has providing care for the under and under-served since 1918, and has 9 health centers in the Fox Valley area. Ms. Howorth said that home health care is at the core of their organization. VNA was the first agency in Illinois given a license in the State of Illinois to provide in-home care within a multi-disciplinary team of physicians, pharmacists, nurses, therapists, social workers, and case managers.

Ms. Cheverton said that the need for in home care has increased tremendously in the last 10 years, and that “baby boomers” born in the late 50’s and early 60’s will soon be entering the age of needing these basic services. Chronic disease management is on the rise among seniors, especially in the areas of diabetes and heart disease.

Ms. Cheverton said that home health care through VNA includes the physician, physician assistant and/or nurse in-home visits. Ms. Cheverton shared that what is unique about VNA is the extent of the resources available through the organization in addressing any gaps in the care of in-home clients because of their vast network of healthcare providers and specialists. Chronic care and chronic disease care gaps, those gaps after hospitalization, rehab, home-health or therapy care are now being recognized by the government and realizing that chronic disease and chronic disease management isn’t addressed or paid for by anyone.

VNA is now offering Vision and Dental to clients at their Highland Avenue location in Aurora.

Discussion and final recommendations of funding allocations to agencies from 2017 Senior Social Services Property Tax Levy. Chair Purcell said the FY2017 budgeted amount was \$324,500, the FY2015 requested amount is \$356,927, leaving a difference of \$32,427.

FINAL RECOMMENDATIONS BY THE COMMITTEE

Name	2015 Requested/Granted	2016 Requested/Granted	2017 Requested/Granted
Community Meals for Seniors	<i>Did not apply this year</i>	<i>Did not apply this year</i>	\$3,000/ \$2,000 contingent upon submission of financial and audit documentation
Community Nutrition Network	\$30,000/ \$16,797	\$30,000/ \$20,274	\$30,000/ \$26,000
<i>FV Family YMCA</i>	<i>\$7,000/\$1,018</i>	<i>Did not apply this year</i>	<i>Did not apply this year</i>
FV Older Adult Services	\$60,000/ \$55,226	\$60,000/ \$58,703	\$60,000/ \$58,500
KC Health Department	\$59,178/ \$59,178	\$59,178/ \$59,178	\$59,178/ \$56,000 contingent upon submission of all grant documentation
Oswegoland Seniors, Inc.	\$41,800/ \$39,749	\$46,044/ \$43,226	\$46,749/ \$46,750
Prairie State Legal Service	\$8,500/ \$7,126	\$8,500/ \$8,500	\$9,000/ \$9,000
Senior Services Assoc.	\$124,880/ \$121,142	\$138,581/ \$124,619	\$139,000/ \$120,000
VNA Health Care	\$15,000/ \$8,144	\$10,000/ \$10,000	\$10,000/ \$10,000
TOTALS	\$346,358/\$308,380	\$352,303/\$324,500	\$356,927/\$328,750

FY17 Budgeted \$324,500 **FY17 Requested \$356,927**
Funding from Fund Balance \$3,750 **TOTAL LEVY: \$328,250**

Member Kellogg made a recommendation to discuss the final committee recommendations at the April 13, 2017 committee meeting, second by Member Prochaska. **With three members voting aye, the motion carried.**

Items for County Board - None

Executive Session – None needed

Adjournment – Member Prochaska made a motion to adjourn, second by Member Kellogg. With all members voting aye, the meeting adjourned at 3:58p.m.

Respectfully submitted,

Valarie A. McClain
Recording Secretary

KENDALL COUNTY
Historic Preservation Commission
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
7:00 p.m.

Meeting Minutes of March 29, 2017-Unofficial Until Approved

CALL TO ORDER

The meeting was called to order by Chairwoman Heiman at 4:48 p.m.

ROLL CALL

Present: Kristine Heiman, Melissa Maye, and Jeff Wehrli

Absent: Elizabeth Flowers and Richard Scheffrahn

Also present: Matt Asselmeier, Senior Planner

In the audience: Mr. and Mrs. Al Johnson

PUBLIC COMMENT

Al Johnson, Lisbon, IL, asked the Commissioners to amend the historic preservation ordinance to require property owner consent for the designation of the property as an historic landmark or district. Mr. Wehrli indicated that the reason that homeowners' consent was not included in the requirements were because the State required the existing language in order to be a Certified Local Government and because a supermajority was required at the County Board to designate a property a local landmark. The Commission will investigate this matter to see if the State regulations have changed and will review the Historic Preservation Ordinance at their next meeting.

NEW BUSINESS

Ms. Maye made a motion, seconded by Mr. Wehrli, to recommend approval to the County Board a Proclamation Declaring May Historic Preservation Month in Kendall County. With a voice vote of three ayes, the motion carried.

Ms. Maye made a motion, seconded by Mr. Wehrli to approve a letter to the editor regarding historic preservation and to have Chairwoman Heiman be the only signatory. With a voice vote of three ayes, the motion carried.

PUBLIC COMMENT

None

ADJOURNMENT

Mr. Wehrli made a motion, seconded by Ms. Maye, to adjourn. With a voice vote of three ayes, the motion carried. The Historic Preservation Commission adjourned at 5:15 p.m.

Respectfully Submitted,
Matthew H. Asselmeier, AICP
Senior Planner

KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
DECEMBER 2016 - NOVEMBER 2018



ANIMAL CONTROL

Elizabeth Flowers, Chair

Lynn Cullick

Matt Kellogg

Matthew Prochaska

John Purcell

ADMINISTRATION/HR

Lynn Cullick, Chair

Elizabeth Flowers

Judy Gilmour

Matt Prochaska

John Purcell

ECON DEVELOPMENT

Audra Hendrix, Chair

Lynn Cullick

Elizabeth Flowers

Scott Gryder

Matt Kellogg

FACILITIES MANAGEMENT

Bob Davidson, Chair

Tony Giles

Judy Gilmour

Audra Hendrix

Matt Kellogg

FINANCE

John Purcell, Chair

Lynn Cullick

Bob Davidson

Matt Kellogg

Matthew Prochaska

HEALTH & ENVIRONMENT

Judy Gilmour, Chair

Elizabeth Flowers

Tony Giles

Matthew Prochaska

John Purcell

HIGHWAY

Matt Kellogg, Chair

Lynn Cullick

Bob Davidson

Judy Gilmour

Scott Gryder

LABOR & GRIEVANCE

Tony Giles, Chair

Bob Davidson

Elizabeth Flowers

Audra Hendrix

John Purcell

LAW, JUSTICE & LEGISLATION

Matthew Prochaska, Chair

Tony Giles

Judy Gilmour

Audra Hendrix

John Purcell

PBZ

Bob Davidson, Chair

Lynn Cullick

Judy Gilmour

Scott Gryder

Matt Kellogg

KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
DECEMBER 2016 - NOVEMBER 2018



OTHER APPOINTMENTS

708 MENTAL HEALTH BOARD – Judy Gilmour

CMAP MPO POLICY COMMITTEE – Scott Gryder, Lynn Cullick, (Alternate), Jeff Wilkins (Sup Alt)

CMAP TRANSPORTATION COMMITTEE – Scott Gryder, Lynn Cullick, Fran Klaas

COUNTY BOARD CHAPLAIN – Matt Prochaska

FARMLAND PROTECTION – Bob Davidson, Matt Kellogg

HEALTH DEPARTMENT LIAISON – Tony Giles

HOUSING AUTHORITY – Matt Prochaska

ILLINOIS COUNTIES RISK MANAGEMENT TRUST (ICRMT) BOARD TRUSTEE – John Purcell

JUVENILE JUSTICE COUNCIL – Judy Gilmour

KC HISTORIC PRESERVATION COMMITTEE – Elizabeth Flowers, Board Representative

KENCOM REPRESENTATIVE – Judy Gilmour; John Purcell (Alt)

MAYORS/MANAGERS – Scott Gryder, Lynn Cullick, Jeff Wilkins

METRO COUNTIES – Scott Gryder, Lynn Cullick, Jeff Wilkins (Alt)

NW WATER PLANNING AREA ALLIANCE EXECUTIVE BOARD – Scott Gryder, John Purcell (Alt)

OSWEGO SENIOR CENTER LIAISON – Lynn Cullick

OSWEGO VISITORS BUREAU – Scott Gryder; Tony Giles (Alt)

PBZ AD HOC – Lynn Cullick, Bob Davidson, Judy Gilmour, Scott Gryder, Matt Kellogg

RESOURCE CONSERVATION & DEVELOPMENT COUNCIL REP (IL HEADWATERS) – David Guritz

RIVER VALLEY WORKFORCE DEVELOPMENT BOARD – Audra Hendrix

SOIL & WATER CONSERVATION DISTRICT LIAISON – Matt Kellogg, Scott Gryder

UCCI – Lynn Cullick, Scott Gryder, Matthew Prochaska

UNIVERSITY OF ILLINOIS EXTENSION BOARD – Judy Gilmour, Scott Gryder, John Purcell

VAC LIAISON – Scott Gryder, Bob Davidson (Alt)

KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
DECEMBER 2016 - NOVEMBER 2018



FOREST PRESERVE COMMITTEE OF THE WHOLE

Judy Gilmour, *President*

Lynn Cullick
Elizabeth Flowers
Scott Gryder
Matt Kellogg

Matthew Prochaska, *Vice President*

Bob Davidson
Tony Giles
Audra Hendrix
John Purcell

FOREST PRESERVE FINANCE COMMITTEE

Lynn Cullick - *Chair*

Bob Davidson
Judy Gilmour
Scott Gryder
Matt Kellogg

PROGRAMMING & EVENTS COMMITTEE

Elizabeth Flowers - *Chair*

Tony Giles
Audra Hendrix
Matthew Prochaska
John Purcell