

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

Kendall County Office Building, Rooms 209 & 210

Wednesday, APRIL 5, 2017 at 6:00 p.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. Executive Session
10. New Business
 - A. Approve Resolution declaring May as Rain Barrel Month in Kendall County
 - B. Authorize Chairman of the Board to sign release of all property damage claims against C.R. England, Inc. et al related to traffic accident on Orchard Road on January 12, 2017 in consideration of payment to Kendall County Highway Department in the amount of \$25,970.11
11. Old Business
12. Standing Committee Reports
 - A. Planning, Building & Zoning
 - B. Public Safety
 - C. Economic Development
 - D. Finance Committee
 1. Approve claims in an amount not to exceed \$ 786,369.54
 2. Approve Coroner claims in an amount not to exceed \$ 7,458.44
 3. Approval of 2016 FY audited financial statements
 - E. Administration/HR
 1. Approval of the Recertifying Resolution for the Participation of Elected Officials in IMRF
 2. Approval of County Board Rules of Order with revision approved on March 7, 2017
 - F. Animal Control
 - G. Health & Environment
 - H. Labor & Grievance
 - I. Committee of the Whole
 - J. Standing Committee Minutes Approval
13. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
 - C. Juvenile Justice Council
14. Chairman's Report

Appointments

Nanci Reiland – TB Board – 3 year term – expires April 2020

Gary Popp – Tax Board of Review – 2 year term – expires April 2019

Brent Ekwski – Yorkville Bristol Sanitary District – 3 year term – expires April 2020

Announcements

15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Executive Session
19. Adjournment

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
March 7, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, March 7, 2017 at 6:40 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Tony Giles, Audra Hendrix, Matt Kellogg, Matthew Prochaska, and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meeting of 2/7/17. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Prochaska moved to approve the agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

CITIZENS TO BE HEARD

Steve Drumm asked if the board would consider adding barbeque sauce to the home kitchen ordinance.

NEW BUSINESS

Member Davidson stated that Facilities received a work order from the Health Department for revamping rooms for dental equipment. The board would like this to be discussed at the Facilities committee meeting.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Member Davidson said that there will be a report at the next meeting.

Public Safety

Member Prochaska did not have a report.

Administration/HR

Member Cullick stated that the agenda item is not ready for a vote.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount of \$432,768.08. Member Kellogg seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$39,680.26, B&Z \$734.03, CO CLK & RCDR \$89.57, ELECTION \$33,248.46, ED SRV REG \$1,290.81, SHRFF \$2,544.03, CRRCTNS \$54.87, EMA \$290.45, CRCT CT CLK \$858.03, JURY COMM \$60.10, CRCT CT JDG \$2,818.35, CRNR \$4,217.86, CMB CRT SRV \$25,892.29, PUB DFNDR \$424.82, ST ATTY \$1,101.64, SPRV OF ASSMNT \$360.00, UNEMPLY CMP \$596.00, EMPLY HLTH INS \$35,051.90, OFF OF ADM SRV \$726.75, GNRL INS & BNDG \$100.00, TECH SRV \$11,062.77, CASA \$12,000.00, CONTINGEN \$1,530.00, ECON DEV \$278.65, LIABIL INS \$10,122.11, CO HWY \$1,013.91, TRNSPRT SALES TX \$67,325.71, HLTH & HMN SRV \$104,118.50, FRST PRSRV \$218.49, ELLIS HS \$551.22, ELLIS GRNDS \$105.86, ELLIS 5K \$133.50, HOOVER \$3,624.82, ENV ED NTRL BGNNGS \$96.66, GNDS & NTRL RSRCS \$981.98, ANML CNTRL EXPND \$252.45, ANML CNTRL EXPS \$279.21, CO RCDR DOC STRG \$6,582.85, DRG ABS EXP \$85.84, HIDTA \$21,461.06, CMSRY FND \$1,076.76, LAW LBRY \$3,059.00, CRCT CT DOC STRG \$1,138.54, ST ATTY RCRDS AUTOMA \$81.05, CRNR \$151.58, PRBTN SRV EXP FND \$9,667.38, GIS \$13,017.25, EMPLY BNFT PRGM \$1,679.38, PUB SFTY \$1,150.00, VAC \$3,661.01, CRNR SPCL FND \$81.54, FP BND PRCD \$10,489.76

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Member Cullick moved to approve the Coroner claims in an amount not to exceed \$4,450.98. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

Ordinance Abating Bonds

Member Cullick moved to approve the ordinance abating the taxes levied for the year 2016 payable 2017 to pay debt service on General Obligation Bonds (Alternate Revenue Source) Series 2007A, 2007B, 2008, 2009, 2010, 2011 and 2016 of the County of Kendall, Illinois. Member Purcell seconded the motion.

Member Purcell explained the process of abating the bonds so that they will not be levied.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

A complete copy of Ordinance 17-05 is available in the Office of the County Clerk.

Judicial Legislative

Resolution Supporting HB3127

Member Prochaska moved to approve the resolution supporting HB 3127. Member Purcell seconded the motion.

Members discussed the interaction between Drainage Districts, Forest Preserve and Conservation Districts and what happens to the water in the districts.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Davidson and Kellogg who voted nay. **Motion carried 8-2.**

COUNTY OF KENDALL, ILLINOIS RESOLUTION 17 - 09 RESOLUTION SUPPORTING HB 3127

WHEREAS, HB 3127 amends the Illinois Property Tax Code and the Illinois Drainage Code; and

WHEREAS, Kendall County feels that the relationship between Drainage Districts and Forest Preserve and Conservation Districts needs clarification; and

WHEREAS, Kendall County recognizes that the mission of Drainage Districts and Forest Preserve and Conservation Districts may be the same but also mutually exclusive; and

WHEREAS, Kendall County believes that all property used exclusively for public or conservation purposes belonging to a forest preserve district or a conservation district should be exempt from taxation, special assessments, other assessments, and fees; and

WHEREAS, Kendall County believes that before any action may be taken by a drainage district regarding property owned or operated by a forest preserve district organized pursuant to the Downstate Forest Preserve District Act or a conservation district organized pursuant to the Conservation District Act, the drainage district shall first receive approval for the action from the board of commissioners of the forest preserve district or the board of trustees of the conservation district; and

WHEREAS, HB 3127 clarifies the relationship of Forest Preserve Districts and Conservation Districts with Drainage Districts in a way that meets Kendall County's concerns; and

NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY BOARD, that the County of Kendall asks the Illinois General Assembly to pass HB 3127; and

BE IT FURTHER RESOLVED; that the County Board directs the County Administrator to transmit suitable copies of this Resolution to the Governor of the State of Illinois, Speaker and Minority Leader of the Illinois House of Representatives, to the President and Minority Leader of the Illinois Senate, to all members of the General Assembly representing any portion of Kendall County, and to the Executive Directors of Metro Counties, United Counties Council of Illinois, and the Illinois Association of County Board Members and Commissioners; and

BE IT FURTHER RESOLVED; that the County Board directs the County Administrator to draft a letter of thanks to be signed by the Chairman of the County Board to Rep. David Welter for sponsoring this legislation.

Approved this 7th day of March, 2017:
Scott R. Gryder, County Board Chair

ATTEST:
Debbie Gillette, County Clerk & Recorder

Animal Control

Member Flowers moved to approve the 4th Wednesday of each month at 8:30am as the regular meeting time for the Animal Control Committee. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Committee of the Whole

Amendment to Board Rules of Order

Member Prochaska moved to approve the resolution for the amendment to the Board Rules of Order to merge the Judicial Legislative Committee and the Public Safety Committee into on committee called the Law, Justice and Legislation Committee effective April 1, 2017 and meeting time at 3:15pm the 2nd Monday of the month. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE MINUTES APPROVAL

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated that they will meet on March 15th at the Oswego Fire Station on Woolley Road for a CAD demo.

Housing Authority

Member Prochaska stated that they submitted their SEMAP score.

Juvenile Justice Council

Member Gilmour reported that they are finalizing the SKY 5K race.

CHAIRMAN'S REPORT

Appointments

Claire Wilson – Planning Commission – 3 year term – expires March 2020
Harold O Martin III – alternate KenCom Executive Board

Member Flowers moved to approve the appointments. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

CITIZENS TO BE HEARD

Steve Drumm would like to bring in some barbeque sauce for the board members to try.

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 9th day of March, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

PROCLAMATION
County of Kendall, Illinois
Rain Barrel Month
April 5, 2017
Resolution _____ - _____

.....

Whereas, water is a valuable, limited natural resource; and

Whereas, municipal and rural residents in Kendall County depend on water for numerous home and commercial uses; and

Whereas, conserving and protecting water supplies is of benefit to all residents of Kendall County; and

Whereas, many residents are interested in methods to personally practice conservation of this valuable resource; and

Whereas, for every 100 square foot of roof area, one inch of rain generates approximately 60 gallons of rainwater runoff; and

Whereas, wasteful runoff of rainwater from homes and other buildings into storm sewers or other drainage ways can add to the damaging and overwhelming stormwater volumes in our natural waterways; and

Whereas, collecting rainwater is one type of best management practice to reduce stormwater runoff; and by redirecting and collecting rainwater runoff from buildings, it can be available for more productive, cost-efficient uses; and

Whereas, rain barrels are an economical, convenient method of collecting rainwater runoff for future uses; and

Whereas, The Conservation Foundation (TCF), in cooperation with local communities, such as Kendall County, promote the reduction of off-site stormwater runoff and best management practices to redirect and conserve rainwater; and

Whereas, TCF and Kendall County encourage homeowners and businesses to implement methods such as rain barrels to capture and efficiently use rainwater; and

Whereas, Kendall County endorses such best management practices to help protect our local water resources and wishes to promote the use of such practices to its residents;

Be it Hereby Resolved, the Kendall County Board proclaims the month of May, 2017 as *Rain Barrel Promotion month* in Kendall County.

Passed and adopted on this 5th day of April, 2017.

Scott R. Gryder, County Board Chair

Debbie Gillette, County Clerk & Recorder

Attest/Sealed

Celebrate Spring with us!



MAY is
Rain Barrel Month
in Kendall County

Order yours today!

Sponsored by
The Conservation Foundation &
The Kendall County Board

For details, call 630-553-0687 x 204



RELEASE OF ALL PROPERTY DAMAGE CLAIMS

KNOW ALL MEN BY THESE PRESENTS:

That the undersigned, for sole consideration of Twenty five thousand, eight hundred seventy and 11/100 dollars (\$25,870.11) paid to Kendall County Highway Department do(es) hereby and for his, her, their, or its agents, executors, administrators, successors and assigns release, acquit and forever discharge C.R. England, Inc. and Randell Tullos and his, her, their, or its agents, servants, successors, heirs, executors, administrators and all other persons, firms, corporations, associations or partnerships of and from any and all claims, action, causes of action, demands, rights, damages, towing, costs, loss of service, loss of profits, expenses and compensation, which the undersigned now has/have or which may hereafter accrue on account of or in any way growing out of any and all known and unknown, foreseen and unforeseen property damage and the consequences thereof resulting or to result from the occurrence on or about the 12 day of January, 2017 near Aurora, IL.

It is understood and agreed that this settlement is the compromise of a doubtful and disputed claim, and the payment made is not to be construed as an admission of liability on the part of the party or parties hereby released, and that said releases deny liability therefore and intend merely to avoid litigation and buy their peace.

The undersigned further declare(s) that no promise, inducement or agreement not herein expressed has been made to the undersigned, and that this release contains the entire agreement between the parties hereto, and the terms of this release are contractual and not a mere recital.

THE UNDERSIGNED HAS READ THE FOREGOING RELEASE AND FULLY UNDERSTANDS ITS LEGAL SIGNIFICANCE.

Signed, sealed and delivered this ____ day of _____, 201__.

CAUTION: READ BEFORE SIGNING BELOW

Signature

Scott Gryder

Print Name

Kendall County Board Chairman

Title

STATE OF ILLINOIS)
 :SS
COUNTY OF KENDALL)

On the ____ day of _____, 201____, there personally appeared before me _____, whose identity has been proven on the basis of satisfactory evidence, being first duly sworn, acknowledges that he/she executed the foregoing instrument, for the purposes stated therein, of his/her own voluntary act.

NOTARY PUBLIC
My Commission Expires:

**KENDALL COUNTY AD HOC ZONING
ORDINANCE COMMITTEE**

*Kendall County Office Building
Rooms 209 & 210*

111 W. Fox Street, Yorkville, Illinois

5:00 p.m.

Unapproved Meeting Minutes of March 22, 2017

Present: Larry Nelson (Chairman), Robert Davidson, Judy Gilmour, John Shaw, and Jeff Wehrli

Others Present: Mike Hoffman from Teska Associates, Inc., Greg Chismark from WBK Engineering, LLC, Greg Peterson, Sherman Tweed, and Matt Asselmeier, Senior Planner

Chairman Larry Nelson called the meeting to order at 5:00 p.m.

1. **APPROVAL OF AGENDA**

Mr. Wehrli made a motion to approve the agenda with an amendment moving the Plano Stormwater issue ahead of the Hearing Officer/Code Hearing Unit item. Mr. Shaw seconded the motion. All agreed and the agenda was approved as amended.

2. **APPROVAL OF MINUTES**

Mr. Wehrli made a motion to approve the minutes from the November 30, 2016, meeting. Mr. Shaw seconded the motion. All agreed and the meeting minutes were approved.

3. **STORMWATER ORDINANCE AMENDMENT RELATED TO PLANO'S PROJECT IN FOLI PARK**

Plano Mayor Bob Hausler explained Plano's situation. The City of Plano received an OSLAD Grant from the State in the amount of \$202,000 for improvements at Foli Park. Plano must provide a \$202,000 match. Based on their engineer's calculations, this project needs approximately 0.33 acres for detention or \$58,000 of a fee-in-lieu contribution. The subject property is in a floodplain. Mayor Hausler believes that this situation was not discussed when the County considered the Stormwater Ordinance. Accordingly, he would like a variance and possibly an amendment excluding five (5) acre public projects.

Mr. Nelson noted that Big Rock Creek overruns the area in flood events.

Mr. Davidson asked how the pond discharges. There is no overflow; the level rises and falls as needed.

Mayor Hausler stated the creel previously went through this area and was diverted at some point in the past. The area was a gravel pit. Plano acquired the property in the late 1960s or 1970s.

Mr. Wehrli suggested a variance would be more appropriate than an amendment.

Mr. Chismark indicated the variance process was in the Stormwater Ordinance.

Mr. Asselmeier read the criteria for applying for a variance and the criteria of the findings of fact for granting a variance. The Oversight Committee is the Committee of the Whole, per the Stormwater Ordinance.

Mr. Nelson stated that he did not see any negatives with the variance proposal and that Plano could justify the variance using the criteria in the Stormwater Ordinance.

Mr. Wehrli made a motion to send this variance request to the PBZ Committee with a favorable recommendation, seconded by Mr. Shaw. With a voice vote of five (5) ayes, the motion passed unanimously.

4. **HEARING OFFICER/CODE HEARING UNIT**

Mr. Asselmeier read a memo drafted by PBZ Department Intern Michael Goers regarding his research on the subject. The memo outlined the reasons and potential ordinance changes required to implement the program. The memo also stated the methods local municipalities used in relation to hearing officers.

Mr. Nelson explained that the Special Use Hearing Officer was originally intended to hear code violations because the States Attorney's Office had other cases.

Mayor Hausler stated that Plano has a hearing weekly and they use the Illinois Debt Recovery Program. By using this program, the fine goes with the person; the State pulls the fine out of tax refunds. Plano uses the hearing officer for police issues and zoning issues. Most zoning issues, like property maintenance issues, are resolved before adjudication.

Mr. Wehrli stated that residents, in addition to property owners, should be notified as well.

Mr. Hoffman noted that the Special Use Hearing Officer has not met for several months and he likes the idea of units of government working together.

Mr. Wehrli asked for the definition of hearsay evidence. Mr. Asselmeier stated that, in zoning hearings, letters and emails were considered hearsay evidence if the person that wrote the letter or email did not personally read the letter or email into the record.

Mr. Wehrli also suggested that the County inform Plattville and Millbrook of the proposal.

Mr. Wehrli made a motion to forward this issue to the PBZ Committee, seconded by Mr. Shaw. With a voice vote of five (5) ayes, the motion passed unanimously.

5. **SHOOTING RANGE ORDINANCE UPDATE INCLUDING A POTENTIAL MORATORIUM ON OUTDOOR SHOOTING RANGES DURING THE REVIEW PERIOD**

Mr. Nelson stated that he had some concerns regarding the present outdoor shooting range regulations in the Zoning Ordinance. Any revisions, amendments, or moratorium would not impact the Delaney proposal that is currently making its way through the process.

Noise was mentioned as a major concern.

Mr. Asselmeier stated that the Illinois Association of County Zoning Officials would be discussing outdoor shooting range regulations at their meeting in April.

Ms. Gilmour asked for an update on the Delaney case. Mr. Asselmeier stated that Staff requested additional information from the petitioner. The proposal is currently scheduled to go before the Special Use Hearing Officer on April 3, 2017.

Mr. Wehrli suggested that a specific time period, like six (6) months, be placed on the moratorium.

Greg Peterson, neighbor to the Delaney property, expressed concerns of gun ranges containing thirty-six (36) lanes. He would like to see further discussion making guns ranges a zoning issue instead of a special use issue. Mr. Davidson invited Mr. Peterson to the April Planning, Building and Zoning Committee meeting.

Mr. Davidson made a motion to recommend to the PBZ Committee that a moratorium of six (6) months be placed on special use permit applications for outdoor shooting ranges, seconded by Ms. Gilmour. With a voice vote of five (5) ayes, the motion passed unanimously.

Mr. Davidson left at this point in the meeting (6:02).

Mr. Asselmeier will report back to the Committee regarding the Illinois Association of County Zoning Officials meeting.

Sherman Tweed, Brisbin Road, expressed concerns that the Plattville Fire Chief could make it to the Delaney property in five (5) minutes. Mr. Nelson advised Mr. Tweed to inform the Hearing Officer of his concerns during the special use hearing.

6. **ITEMS FOR FUTURE CONSIDERATION**

Mr. Asselmeier provided a memo on the differences between Plano's proposed Comprehensive Plan Future Land Use Map and the County's Land Resource Management Plan.

Discussion occurred regarding comparing Yorkville's new plan with the Land Resource Management Plan.

Discussion also occurred regarding studying noise regulations in the future. Mr. Wehrli mentioned that the cost of barriers is approximately \$150/linear foot; this material and cost are cheaper than what the State pays.

There were no additional comments from the public or press.

Adjournment:

The next meeting will be April 26, 2017. Ms. Gilmour made a motion to adjourn the meeting. Mr. Wehrli seconded the motion. With a voice vote of four (4) ayes, the motion passed unanimously and the meeting adjourned at 6:22 p.m.

Respectfully submitted,
Matthew H. Asselmeier, AICP
Senior Planner

**KENDALL COUNTY
REGIONAL PLANNING COMMISSION**

*Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois*

Unapproved Meeting Minutes of March 22, 2017

Vice-Chairman Wormley called the meeting to order at 7:00 p.m.

ROLL CALL

Members Present: Tom Casey, Larry Nelson, Ruben Rodriguez, John Shaw, Claire Wilson, Budd Wormley, and Angela Zubko

Staff Present: Matthew H. Asselmeier, Senior Planner

Members Absent: Bill Ashton and Roger Bledsoe

In the Audience: Kelly Helland (Representing JA Schleining LLC d/b/a Jets Towing and Services), Josh Schleining, and Tammi Schleining

APPROVAL OF AGENDA

Ms. Zubko made a motion, seconded by Mr. Nelson, to approve the agenda. With a voice vote of all ayes, the motion carried.

APPROVAL OF MINUTES

Mr. Casey made a motion, seconded by Mr. Rodriguez, to approve the February 22, 2017, minutes with the amendment that the Schleining petition was laid over at the previous meeting and not tabled. With a voice vote of all ayes, the motion carried.

Ms. Zubko made a motion, seconded by Mr. Casey, to approve the February 25, 2017, Annual Meeting minutes. With a voice vote of all ayes, the motion carried.

Ms. Wilson arrived at 7:04 p.m.

PETITIONS

16-22 JA Schleining LLC d/b/a Jets Towing and Services

Ms. Helland presented information on behalf of the petitioner. She stated the petitioners are withdrawing the request for variances to the Zoning Ordinance pertaining to fencing, parking in the setback, and parking material. The petitioners are requesting a rezoning (map amendment) only. The petitioners shall construct a cedar board-on-board fence eight (8) feet in height. They will not park in the setbacks and they will use asphalt shavings (tar and chip) in the trailer parking area. The petitioners hope to have the parking area asphalted within one hundred twenty (120) days.

Ms. Zubko asked if the EcoCat had been resolved. Ms. Helland said that the EcoCat consultation had been terminated.

Mr. Nelson asked Mr. Asselmeier if any other changes to the property would be required if the rezoning was approved. Mr. Asselmeier stated that he was not aware of any additional required changes.

Ms. Helland noted that, after the rezoning, the owners cannot lease the home for a residential purpose or reside in the home.

Mr. Nelson asked what the Land Resource Management Plan classified this area. Mr. Asselmeier stated that the Land Resource Management Plan called for the area to be Mixed Use Business. The proposed rezoning meets the criteria of Mixed Use Business.

Mr. Rodriguez asked if the number of trailers could be limited on the property. Ms. Helland responded that, because this is a straight rezoning request with no variances, no limitations on the number of trailers could be placed on the property.

Ms. Helland reported that the fencing would go around the entire property, not just the area where the trailers and trucks were parked.

Mr. Wormley asked if there were any issues regarding inoperable vehicles. Ms. Helland stated that all of the trailers were plated. The petitioners were working on their rebuilders' license; they cannot get this license until they secured the appropriate zoning. Discussion occurred regarding the inoperable bus. Ms. Schleining said that they would resolve the bus issue after they get their rebuilders license, which could be within sixty (60) days depending on the State's timeline for processing the application.

Ms. Wilson asked if the petitioner plans to install signage. The petitioners would be required to follow the signage regulations in the Zoning Ordinance.

Mr. Nelson asked why Bristol Township wants to wait with commenting until after the Zoning Board of Appeals hearing. Mr. Asselmeier responded that Bristol Township wants to wait because, if they oppose this proposal, a supermajority would be required at the County Board for approval. Discussion occurred regarding Yorkville's official opposition to the proposal.

Ms. Zubko asked if the site plan for the project would change. Mr. Wormley asked if any stormwater issues existed. Mr. Asselmeier responded that the site plan would not change unless the petitioner changed their footprint.

Ms. Wilson made a motion to approve the petition rezoning 790 Eldmain Road from A-1 Agricultural to M-1 Limited Manufacturing with the knowledge that the variance requests have been withdrawn, seconded by Mr. Nelson.

Yes – Casey, Nelson, Rodriguez, Shaw, Wilson, Wormley, and Zubko (7)

No – None

The motion passed. This proposal will go to the Zoning Board of Appeals on April 3, 2017.

OLD BUSINESS

Mr. Asselmeier presented the proposed letter from the Kendall County Regional Planning Commission to the Kendall County Forest Preserve District regarding the Forest Preserve's compliance with the Zoning Ordinance.

Ms. Zubko suggested that Chairman Ashton be the only person to sign the letter.

Discussion occurred regarding the primary addressees of the letter. The consensus was that President Gilmour should be the first addressee and Director Guritz should be the second addressee. Each member of the Forest Preserve District should receive the letter.

Ms. Zubko made a motion to approve the letter with the following amendments:

1. Chairman Ashton shall be the only Commission member to sign the letter.
2. The letter should be addressed to President Gilmour and Director Guritz and in that order.
3. The other members of the Kendall County Forest Preserve District Board shall be given copies of the

letter.

Ms. Wilson seconded the motion.

With a voice vote of all ayes, the motion carried.

NEW BUSINESS

Mr. Nelson provided an update from the Ad-Hoc Zoning Ordinance Committee. The City of Plano will submit an application for a variance to the Stormwater Ordinance for their project at Foli Park. Ad-Hoc is also looking at updating the regulations for the Hearing Officer, including possibly partnering with one (1) of the municipalities. Ad-Hoc recommended that the Planning, Building and Zoning Committee explore a six (6) month moratorium on outdoor shooting ranges to allow for a review of outdoor shooting range regulations. Discussion also occurred regarding different future land uses in Plano's Comprehensive Plan, Yorkville's Comprehensive Plan, and the County's Comprehensive Plan. Ad-Hoc will also work on noise regulations in the future.

Discussion occurred regarding sending Yorkville a letter regarding the changes in their future land use map. The consensus was to wait until the future land use map had been evaluated. Mr. Asselmeier will check to see if Yorkville has an annual meeting on planning issues and if Yorkville filed a formal objection regarding the rezoning at 790 Eldamain Road.

Mr. Asselmeier presented a memo regarding the special use permit identification and tracking project. This project will build on the work previously done in this area.

REVIEW OF PETITIONS THAT WENT TO COUNTY BOARD

None

OTHER BUSINESS/ANNOUNCEMENTS

Petition 16-14, Robert Delaney's request for an Outdoor Shooting Range, this petition will be heard by the Special Use Hearing Officer on April 3, 2017.

Petition 16-26, John and Sharon Pagel Living Trust, the petitioner requested the ZBA hearing for the proposed rezoning from R-3 to R-1 be postponed until May so that they can obtain images of the property draining stormwater.

The Plan Commission of the City of Plano held a public hearing on their proposed Comprehensive Plan Update on March 6th at 7:00 p.m., at Plano City Hall. Mr. Asselmeier presented a memo regarding differences in Plano's proposed Comprehensive Plan and the existing Kendall County Land Resource Management Plan. The Commission requested a similar memo in relation to Yorkville's Comprehensive Plan.

CITIZENS TO BE HEARD/ PUBLIC COMMENT

None

ADJOURNMENT

Ms. Wilson made a motion, seconded by Ms. Zubko to adjourn. With a voice vote of all ayes, the motion carried. The Regional Plan Commission meeting adjourned at 7:50 p.m.

Respectfully submitted by,
Matthew H. Asselmeier, AICP
Senior Planner

COUNTY OF KENDALL, ILLINOIS
PUBLIC SAFETY COMMITTEE
Monday, March 20, 2017
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

Roll Call: Member Gilmour, Member Prochaska, and Member Purcell were present. **With three members present voting aye, a quorum was determined to conduct business.**

Committee Members Absent: Tony Giles, Audra Hendrix

Others Present: Sheriff Dwight Baird, EMA Director Joe Gillespie, Deputy Commander Jason Langston, Undersheriff Harold Martin, Commander Mike Peters, Coroner Jacquie Purcell, Facilities Director Jim Smiley

Approval of the Agenda – Member Gilmour made a motion to approve the agenda, second by Member Purcell. **With three members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Gilmour made a motion to approve the January 9, 2017 meeting minutes, second by Member Purcell. **With three members present in agreement, the motion carried.**

Public Comment – None

KenCom Report – Member Gilmour stated that KenCom continues to work toward the upgrade of the CAD system, and backups with DuPage and Grundy Counties. Written report submitted.

Coroner's Report – Coroner Purcell reviewed her report, and said that there has been an increase in deaths, causing increases in both toxicology's and autopsies. Ms. Purcell stated that she has recently hired three new employees. Written report submitted.

EMA Report – Deputy Commander Joe Gillespie reviewed the events, training and activities for EMA for the month of February. He stated they continued with the siren, StarCom, and WSPY EAS testing. Written report submitted.

Director Gillespie stated that EMA has \$20,000 budgeted for the purchase of a new vehicle, and that the Coroner has a Yukon purchased several years ago. Director Gillespie stated that the Yukon no longer meets the needs of the Coroner's Office, but would meet the needs of the EMA Office. Director Gillespie proposed that he purchase a Cargo Van for the Coroner's Office using EMA funds, and exchange the Cargo Van for the Coroner's Yukon. **There was consensus by the committee to proceed with the purchase and exchange between the two offices.**

Sheriff's Report – Commander Mike Peters reviewed the Operations Division report, and Undersheriff Martin reviewed the reports for the Corrections and Records Divisions. Written report submitted.

Old Business - None

New Business

- ❖ *Approval of Housing of Additional Prisoners Agreement with DuPage County* – Sheriff Baird reviewed the agreement with the committee. Motion made by Member Purcell, second by Member Gilmour to forward to the County Board for approval. **With three members present and voting aye, the motion carried.**
- ❖ *Approval of National Police Week Proclamation* – Member Prochaska stated that this is presented at the request of the County Board Chair, and is something that was started two years ago in support of our Sheriff's Deputies and Law Enforcement personnel county-wide. Motion made by Member Gilmour, second by Member Purcell, with amendment to read approval on *April 5, 2017*. **With three members voting aye with the amendment, the motion carried.**
- ❖ *Squad Car Video Recording System* – Deputy Commander Langston reported that he has continued in his research of replacement options for in-car audio/video recording systems, and presented the committee with the executive summary and proposed Request for Proposal for In Car Audio/Video Recording Systems with Integration of Optional Body Worn Camera System. Member Purcell asked for other options for storage of audio and video recordings. Member Gilmour made a motion to forward the item to the Committee of the Whole for further discussion, second by Member Prochaska.
Roll Call: Member Prochaska – yes, Member Gilmour – yes, Member Purcell – no

With Members Gilmour and Prochaska voting aye, and Member Purcell voting no, the motion carried.

Executive Session – Not Needed

Public Comment – None

Items for Committee of the Whole

- ❖ *Squad Car Video Recording System*

Action Items for County Board

- ❖ *Approval of Housing of Additional Prisoners Agreement with DuPage County*
- ❖ *Approval of National Police Week Proclamation*

Adjournment – Member Purcell made a motion to adjourn the Public Safety Committee meeting, second by Member Gilmour. **With all in agreement, the meeting adjourned sine die at 6:18p.m.**

Respectfully Submitted,

Valarie McClain
Recording Secretary

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Tuesday, March 28, 2017

CALL TO ORDER - Committee Chair Lynn Cullick called the meeting to order at 5:32p.m.

ROLL CALL

Attendee Name	Status	Arrived	Left Early
Judy Gilmour	Present		
Matthew Prochaska	Present		
Lynn Cullick	Present		
Bob Davidson	Present		
John Purcell		5:36p.m.	

With four members present, a quorum was established to conduct committee business.

County Personnel Present: Glen Campos, Jill Ferko, Scott Koeppl, Jeff Wilkins

APPROVAL OF AGENDA

Motion: Member Prochaska
Second: Member Gilmour
RESULT: **Approved with a Unanimous Voice Vote**

APPROVAL OF MINUTES – March 6, 2017

Motion: Member Prochaska
Second: Member Gilmour
RESULT: **Approved with a Unanimous Voice Vote**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Administration – Jeff Wilkins reviewed the monthly Human Resources reports with the committee.

PUBLIC COMMENT – None

COMMITTEE BUSINESS

- *Recommend for Approval the Recertifying Resolution for the Participation of Elected Officials in IMRF* – Motion made by Member Purcell, second by Member Prochaska. **With five members voting aye, the motion carried.**

- *Proposal to raise the cap on IMRF hours from 600 to 1000* – Discussion on providing health insurance to any employee that works 30 hours or more per week if the hours are increased to 1000 when the County recertifies with IMRF. **There was consensus by the committee to leave the hours at 600 for part-time employees at this time, and to review the item again in the future.**
- *Electric Aggregation Process and Timeline* - Chris Childress, Progressive Energy provided a Historical Review of the Kendall County Aggregation Program, Resident choices and usage profile, the average total savings of \$82.66 to residents for the three years, and the total program Kendall County savings of \$783,368, and the tentative Aggregation timeline for 2017.
- *Distribute County Board Rules of Order with revision approved March 7, 2017* – Member Prochaska to review the Rules for accuracy, check with the State’s Attorney’s Office to see if final approval of the amendment is needed, and include on the April 18, 2017 Board agenda if necessary.
- *County Administrator Job Description* – Member Cullick stated that it is imperative that the County Board ensures that all job descriptions are updated and reviewed by the Admin HR committee as well as the State’s Attorney’s office prior to final approval by the County Board. Member Cullick asked the committee to review the proposed job description and bring any changes or suggestions to the April 3, 2017 Admin HR meeting. The five Administration employee job descriptions will be ready for review for the April 3, 2017 meeting as well.

ITEMS FOR COMMITTEE OF THE WHOLE – *Electric Aggregation Process and Timeline*

ACTION ITEMS FOR COUNTY BOARD

- *Approval of the Recertifying Resolution for the Participation of Elected Officials in IMRF*
- *Approval of County Board Rules of Order with revision approved on March 7, 2017*
- *Electric Aggregation Process and Timeline (April 18th Board agenda)*

EXECUTIVE SESSION – Not needed

ADJOURNMENT

<p>Motion: Member Prochaska Second: Member Purcell RESULT: With a Unanimous Voice Vote, this meeting was adjourned at 6:36p.m.</p>

Respectfully Submitted,

Valarie McClain
 Recording Secretary



SPECIAL MEMORANDUM #337

Date: March 3, 2017
To: Authorized Agents of Employers with Compensated Elected Officials
Participating in IMRF
Subject: IMRF Board Resolution 2017-02-13 for Elected Officials' Participation in IMRF

The IMRF Board of Trustees has adopted Board Resolution 2017-02-13, requiring recertification of IMRF eligibility every two years for all elected positions.

This new Board rule requires all governing bodies of units of government with elected positions participating in IMRF to pass new resolutions re-affirming that the positions meet the IMRF hourly standard (either 600 or 1,000 hours per year). Hours spent at meetings, preparing for meetings, in the office, and actually conferring with constituents are counted as performance of duty and may be included in the IMRF hourly standard. Hours spent on-call or otherwise informally available to constituents *do not* count as performance of duty and should not be included in the IMRF hourly standard.

Regardless of the date of any existing IMRF resolution regarding eligibility of elected officials, a recertifying resolution must be passed by your employer's governing body before September 1, 2017. The governing body may use IMRF Form 6.64, "A Resolution Relating to Participation by Elected Officials in The Illinois Municipal Retirement Fund" (enclosed), or your governing body may draft and adopt its own resolution that is consistent with IMRF Form 6.64. After the resolution is adopted, it must be filed with IMRF. If IMRF does not receive a recertification, the unit of government's elected officials will no longer be eligible to participate in IMRF and will be administratively terminated by IMRF.

This IMRF Board rule was adopted because of issues related to the difficulty of determining how many hours of duty an elected position requires. Previously, IMRF required no recertification of eligibility for elected positions. If the governing body adopted a resolution for an elected position, any person holding the position could participate in IMRF, regardless of the date the resolution was passed. After IMRF began conducting employer audits, it became clear that many of the resolutions for elected positions on file with IMRF were no longer accurate statements of the hours required for the position.

The IMRF Board adopted its new rule requiring recertification of IMRF eligibility for elected positions for several reasons. First, the recertification process will give governing bodies the opportunity to review the IMRF eligibility rules that will ultimately aid their unit of government with compliance and avoid costly mistakes in enrollment. Additionally, recertification will streamline the IMRF audit process because IMRF's auditors will be able to rely on the accuracy of the recertification without requiring additional documentation. Finally, recertification will take into account modernization and legislative enactments as it recognizes that required hours of duty of an elected position can—and do—change over time as technology and legal requirements evolve.

To comply with Board Resolution 2017-02-13, **all governing bodies with elected officials participating in IMRF must adopt the initial recertification before September 1, 2017, and file it with IMRF.** Afterward, the process of recertifying and filing the resolution should take place every two years. *Failure to recertify will end IMRF eligibility for any elected position not recertified.*

Contact IMRF with questions

If you have questions about your elected officials' participation in IMRF, please contact IMRF's General Counsel, Kathy O'Brien, at 630-368-5352.

Sincerely,



Louis W. Kosiba
Executive Director



**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS
IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

IMRF Form 6.64 (Rev. 03/17) (Income tax Information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION

WHEREAS, the County of Kendall ^{Number _____}
EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 600 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the Kendall County Board
BOARD, COUNCIL, ETC.

finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION	DATE POSITION BECAME QUALIFIED
<u>Circuit Court Clerk</u>	<u>Jan. 1, 1949</u>
<u>State's Attorney</u>	<u>Jan. 1, 1949</u>
<u>Coroner</u>	<u>Jan. 1, 1949</u>

CERTIFICATION

I, _____, the _____
NAME CLERK OR SECRETARY OF THE BOARD

of the County of Kendall of the County of Kendall
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Kendall County Board at a meeting duly
BOARD, COUNCIL, ETC.

convened and held on the _____ of _____ 20____
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

Illinois Municipal Retirement Fund
2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Only Phone: 1-800-728-7971
www.imrf.org



**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS
IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

IMRF Form 6.64 (Rev. 03/17) (Income tax information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION

WHEREAS, the County of Kendall ^{Number} _____
EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 600 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the Kendall County Board
BOARD, COUNCIL, ETC.

finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION	DATE POSITION BECAME QUALIFIED
<u>County Clerk and Recorder</u>	<u>Jan. 1, 1949</u>
<u>Sheriff</u>	<u>Jan. 1, 1949</u>
<u>Treasurer</u>	<u>Jan. 1, 1949</u>

CERTIFICATION

I, _____, the _____
NAME CLERK OR SECRETARY OF THE BOARD

of the County of Kendall of the County of Kendall
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Kendall County Board at a meeting duly
BOARD, COUNCIL, ETC.

convened and held on the _____ of _____ 20_____
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

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KENDALL COUNTY ILLINOIS

Economic Development Committee

Meeting Minutes
Friday, February 17, 2017

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:00 a.m.

Roll Call

Committee Members Present: Chair Audra Hendrix, Matt Kellogg, Lynn Cullick, Elizabeth Flowers (entered at 9:04 a.m.)

Committee Members Absent: Scott Gryder,

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator; Jeff Wilkins, County Administrator

Approval of Agenda – Member Cullick made the motion to approve the agenda with that amendment. It was seconded by Member. Kellogg. **Approved 3-0.**

Approval of Meeting Minutes – Member Kellogg made a motion to approve the meeting minutes from the January 20, 2017 meeting. Seconded by Member Cullick. **Approved 3-0.**

New Business

Revolving Loan

- *Approval: Recapture Strategy Modification*

Mr. Beltran stated that with the increased flexibility awarded to the loan program, loans to municipalities were now an option. As municipalities often have economic development projects in their communities they bring to the County for loans, Mr. Beltran stated it would be a sound strategy to loan it to the municipality rather than the project. This would create a low risk, low administrative burden loan for the County while giving the municipality greater local control.

Member Cullick made the motion to approve. Member Flowers seconded. **Approved 4-0.**

- *Update: Pre-Applications*

Mr. Beltran stated there was a municipality looking to do a very large loan for a project in their downtown. He stated if the exemption passed through the board he would be hoping to loan it to the municipality.

- *Review: Monthly Loan Statements*

Mr. Beltran stated the current Revolving Fund Loan Reports are from January 1, 2017 to January 31, 2017. All current payments are in for the month. Current available loan amount is approximately \$1.7 million.

KENDALL COUNTY ILLINOIS

Economic Development Committee

March 23, 2017: Chicago Regional Growth Initiative Bi-annual Meeting

Mr. Beltran stated the event will be held at Whitetail Ridge Golf Club with ComEd hosting. The agenda had yet to be finalized.

Old Business - None

Chairwoman's Report - None

Public Comment – None

Executive Session - None

Adjournment

With no further business to discuss, Member Kellog moved to adjourn. The motion was seconded by Member Flowers. There being no objection, the Economic Development Committee at 10:14 a.m., adjourned.

Respectfully Submitted,

Andrez P. Beltran
Economic Development and Special Projects Coordinator

KENDALL COUNTY ILLINOIS

Economic Development Committee

UNOFFICIAL Meeting Minutes Friday, February 17, 2017

Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:08 a.m.

Roll Call

Committee Members Present: Chair Audra Hendrix, Matt Kellogg, Elizabeth Flowers
Committee Members Absent: Scott Gryder, Lynn Cullick

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator

Members of the Public: James Manfre and Priscilla Liberatore, owners of Lucky's Beef N Dogs

Approval of Agenda – Member Kellogg made the motion to approve the agenda with the amendment to move new business after Old Business. It was seconded by Member Flowers. **Approved 3-0.**

Approval of Meeting Minutes – Member Kellogg made a motion to approve the meeting minutes from the February 20, 2017 meeting. Seconded by Member Flowers. **Approved 3-0.**

New Business

Revolving Loan

- *Approval: Lucky's Beef N Dogs*

The Committee asked Mr. Manfre and Mrs. Liberatore specifics to who would be working in the restaurant, operating capital, projections, and other business factors. The Committee also asked who would be on the loan documents, and Mr. Manfre answered that it would be Mrs. Liberatore and both the brothers. He also answered that the increased amount was due to a replacement grease trap being larger than norm.

After discussion with Mr. Manfre and Mrs. Liberatore, an amount of \$32,500, a term of 6 years, and an interest rate of 2.9% was decided.

Member Kellogg made the motion to approve the loan at an amount of \$32,500, a term of 6 years, and an interest rate of 2.9% was decided. Member Flowers seconded. **Approved 3-0.**

March 6, 2017: Kendall County Manufacturing Site Tours

Mr Beltran stated that on March 6, 2017, Chairman Scott Gryder along with Congress Randy Hultgren (IL-14), Plano Mayor Bob Hausler, County Administrator Jeff Wilkins, and himself visited two manufacturers in Plano: MTH Pumps and Fabtek. Both are growing companies. The accompanying news release is included in the packet

KENDALL COUNTY ILLINOIS

Economic Development Committee

Old Business

Revolving Loan

- *Update: Pre-Applications*

Mr. Beltran stated there was no new pre-applications.

- *Review: Monthly Loan Statements*

Mr. Beltran stated the current Revolving Fund Loan payments are in for the month. Current available loan amount is approximately \$1.7 million.

March 23, 2017: Chicago Regional Growth Initiative Bi-annual Meeting

Mr. Beltran stated the event will be held at Whitetail Ridge Golf Club with ComEd hosting. The agenda includes creating a new regional economic development organization to support the counties' larger goals like foreign direct investment and exports.

Chairwoman's Report - None

Public Comment – None

Executive Session - None

Adjournment

With no further business to discuss, Member Flowers moved to adjourn. The motion was seconded by Member Kellogg. There being no objection, the Economic Development Committee at 10:04 a.m., adjourned.

Respectfully Submitted,

Andrez P. Beltran
Economic Development and Special Projects Coordinator

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, March 30, 2017

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:35p.m.

Roll Call

Attendee	Status	Arrived
John Purcell	Present	
Lynn Cullick		Absent
Bob Davidson	Present	
Matt Kellogg	Present	
Matthew Prochaska	Present	

Others Present: County Administrator Jeff Wilkins, Latreese Caldwell

Claims Review and Approval – Member Prochaska moved to forward to the County Board the Approval of Supplemental Claims in an amount not to exceed \$786,369.54 and Coroner Claims in an amount not to exceed \$7,458.44, second by Member Kellogg. **With four members present voting aye, the motion carried.**

Department Head and Elected Official Reports – None

Items from Other Committees – Member Davidson reported that the Health Department will attend the next Facilities Management Committee to discuss security. He’s met with Healy Bender to discuss cost options to secure the county office building, demolish old funeral home, Annex 1 and 2 buildings. Treasurer would like an officer during the six weeks of tax season and she would feel comfortable with the security of the building.

Member Prochaska reported a proposed bill would eliminate all townships in the counties in the CMAP area.

Items of Business

- *Appropriation transfers and expenditure reclassifications from General Fund contingency line item 01020376999 in the amount of \$45,558.94 to new General Fund line item for settlements, arbitrations, attorney fees* – Committee would like the new line item created in the County Board budget and have the initial transfer be \$50,000. Member Prochaska made motion to create the new line item under the County Board and to initially transfer an appropriation of \$50,000 and reclassify current expenditures from contingency to the new line item, second by Member Kellogg. Motion carried 4-0.

- *5-Year Capital Plan* – Latreese Caldwell described the information received thus far from Highway, Presiding Judge and others. Member Davidson described the initial security request from the Health Department and numbers are still needed.

Latreese Caldwell reviewed the capital expenditures in the FY 2017 budgets.

Public Comment – None

Questions from the Media – None

Action Items for the County Board

Approve Supplemental Claims in amount not to exceed \$786,369.54 and Coroner Claims in amount not to exceed \$7,458.44

Items for Committee of the Whole - None

Executive Session – None

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Kellogg. **The meeting adjourned at 6:29p.m.**

Respectfully submitted,

Jeff Wilkins
County Administrator



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, March 29, 2017 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:34a.m.

Roll Call

Committee Members Present: Matthew Prochaska, Elizabeth Flowers, John Purcell. **With three members present, a quorum was established to conduct committee business.**

Committee Members Absent: Lynn Cullick, Matt Kellogg

Others present: Laura Pawson, Jeff Wilkins

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the February 22, 2017 meeting minutes with revisions, second by Member Purcell. **With all in agreement, the motion carried.** Jeff Wilkins will correct the minutes and provide for the April 26, 2017 meeting for approval.

Monthly Report – Laura Pawson reviewed the census report with the committee.

Bite Report

20 Bites Total: 17 dogs, 3 cats

Visitors February: 113

Events/News

Saturday, April 8 – Adoption Event Pet Supplies Plus in Yorkville

Thursday, April 20 – Volunteer Orientation

Weekly Posting of “Pet of the Week” ad in Shaw Media Newspapers

Operations Report

- ***Discussion on Installing Dog Run behind Trailer (South side)*** – Ms. Pawson reported that she has discussed the construction of a new dog run on the south side of

the trailer with Mr. Smiley in Facilities Management. Ms. Pawson reported that work would be done by using donations that have been collected for three years through the Pictures in the Park fundraiser, the Popcorn Sales fundraiser and the Chastin Pawson Memorial Artwork Sale fundraiser, which total \$4,977.72 combined.

- ***Discuss Dog Running at Large/Nuisance Dog Ordinance*** - Ms. Pawson reported there has been an increase in number of reported dogs running at large/nuisance complaints in the recent months. Ms. Pawson presented the Kendall County ordinance that is dated 1968, as well as the ordinances for DeKalb and LaSalle Counties. Discussion on the need to update the Kendall County ordinance. Ms. Pawson and Jeff Wilkins will provide a proposed ordinance at the April 26, 2017 meeting for review by the committee, prior to full Board approval in May.
- ***New Kennel Manager/Animal Control Officer*** – Ms. Pawson reported that employee Bridget Galazkiewicz has been hired to serve in this capacity.
- ***Discussion on Open House Event*** – Ms. Pawson stated that she is planning to hold an Open House adoption event in late April similar to the “Name Your Own Price” event held last year to encourage adoption of animals at the facility.

Accounting Report – Jeff Wilkins provided an overview of the financial report with the committee, and said that February was a good month for revenues over expenditures.

Old Business – Member Flowers asked that the dates for the meetings be corrected on the County calendar to reflect a meeting each month on the fourth Wednesday.

Executive Session – None

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Purcell made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 9:37am.**

Respectfully Submitted,

Valarie McClain
Recording Clerk

COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, March 20, 2017
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Judy Gilmour at 3:09p.m.

ROLL CALL

Committee Members Present: Tony Giles - here, Matthew Prochaska – here, Judy Gilmour – here

Member John Purcell entered the meeting at 3:16p.m. and left the meeting at 3:45p.m.

Members Absent: Elizabeth Flowers

Others Present: Megan Andrews, Dr. Amaal Tokars

APPROVAL OF AGENDA – Member Prochaska made a motion to approve the agenda, second by Member Giles. **With three members present in agreement, the motion carried.**

APPROVAL OF MEETING MINUTES – Member Prochaska made a motion to approve the meeting minutes from January 9, 2017, second by Member Giles. **With three members present voting aye, the motion carried.**

STATUS REPORTS

- **Board of Health** – Member Giles updated the committee on the last meeting in which they reviewed the Strategic Plan. The Board of Health meets tonight, and Member Giles will continue to update the committee each month.
- **Health Department** – Dr. Tokars presented the 2017/2018 Immunization Clinic schedule, and said that they offer Back to School Immunizations, Flu Clinics, Travel Clinics, as well as several other clinics to the community. Dr. Tokars stated that the need for immunizations has increased at local Health Departments, as well as private medical facilities in recent years.

Dr. Tokars also informed the committee of a new program entitled “Cooking Matters” that was developed to assist families in purchasing healthy and affordable foods. The program is hosting a Grocery Store Tour that will teach participants in buying fruits and vegetables on a budget, comparing prices to find bargains, reading and comparing food labels, identifying whole grains and sticking to a budget when shopping.

Dr. Tokars distributed the current Health Department newsletter and highlighted several areas of interest, including the article on the Seoul Disease that is prevalent in rats.

Dr. Tokars also distributed the Health Department Annual Report and stated that when it is posted on the Health Department website that it will include a link to their Strategic Plan as well.

Member Gilmour also informed the committee of a question that was asked at the last County Board meeting by the gentleman that asked the County to adopt the “Cupcake or Home Kitchen law” so that he could make and sell baked goods from his home, regarding his production of barbeque sauce. Dr. Tokars stated that there isn’t a current law that applies to that specific product, but there could be in the future.

- **Kendall County Soil and Water District** – Megan Andrews reviewed the U.S. Drought Monitor report, and informed the committee about the upcoming Farm and Safety Camp planned for June 13, 2017 at the Kellogg Farms in Yorkville. Ms. Andrews said that the camp fills up quickly with participants from 7 – 11 years old.

Ms. Andrews reported their annual Fish Sale pickup will be next week, and that Tree Sale orders are due this Friday, with pickup on April 7th.

Ms. Andrews also informed the committee of the Natural Resources Tour at Hoover on May 4th, May 10th and May 11th, with different stations on natural resources given by personnel from the Health Department, KC Soil & Water Conservation District, and the Forest Preserve. District. There are participants from 4th and 5th grade public school students from Oswego, Plano, Yorkville, as well as 4th and 5th grade students from Cross and Parkview Christian schools.

- **Water Related Groups** – No report

OLD BUSINESS – Member Gilmour stated that the Food Protection, Onsite Water Treatment System and Water Supplies Ordinances all came back with approval from the State of Illinois.

NEW BUSINESS

Rain Barrel Month Proclamation – Member Prochaska made a motion to forward the resolution with the changed date of April 5, 2017 to the Board for approval, second by Member Giles. **With three members voting aye, the motion carried.**

CHAIRMAN’S REPORT – Member Gilmour reported

PUBLIC COMMENT – None

ITEMS FOR THE COMMITTEE OF THE WHOLE - None

COUNTY BOARD ACTION ITEMS

- *Approval of the Rain Barrel Month Proclamation (April 5, 2017 Board Agenda)*

EXECUTIVE SESSION – None Needed

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Giles. **The meeting was adjourned at 3:56p.m.**

Respectfully Submitted,

Valarie McClain
Recording Secretary