

**KENDALL COUNTY BOARD AGENDA
ADJOURNED JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, August 1, 2017 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. Executive Session
10. New Business
11. Old Business
12. Standing Committee Reports
 - A. Administration/HR
 1. Approval of the Wine Sergi Cyber Liability Insurance Proposal Option 1 in an amount not to exceed \$4,647.00
 2. Approval to refund \$1,439.10 from account 0102-027-6547 to employee for overpayment of Health Insurance Premium
 - B. Finance Committee
 1. Approve claims in an amount not to exceed \$ 350,468.88 and Insurance Premiums in the amount of \$386,781.32
 2. Approve Coroner claims in an amount not to exceed \$ 7,047.30
 3. Approval of Bond Refinancing for Series 2007B and 2009
 - C. Animal Control
 1. Approval to amend the Animal Control Standard Operating Procedure for adopted dogs and cats to include a 3 business day return policy (Section 8, page 23)
 2. Approval of the Animal Control 10' x 40' Mobil Office purchase from Action Mobile Industries in the amount of \$9,800.00 from account #3402-000-6650
 - D. Labor & Grievance
 - E. Standing Committee Minutes Approval
13. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
 - C. Historic Preservation
 1. Approve Change to the Monthly Historic Preservation Commission Meeting Time from 7:00 pm on the Third Wednesday of Each Month to 6:30 pm on the Third Monday of Each Month Starting in August 2017
 - D. Board of Health
 - E. Juvenile Justice Council
14. Chairman's Report

Appointments

Dr. Ken Kavanaugh – TB Board – 2 year term – Expires August 2019

Announcements

Cheryl Maraffio – TB Board – 3 year term – Expires August 2020

15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Executive Session
19. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
SPECIAL MEETING
June 29, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Thursday June 29, 2017 at 5:00 pm. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers (5:15 pm), Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matthew Prochaska, and John Purcell (5:15 pm).

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Kellogg moved to approve the agenda. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

INTERGOVERNMENTAL AGREEMENT

Member Gilmour moved to approve the Intergovernmental Agreement between the County of Kendall, Illinois, on behalf of itself and Dwight Baird, in his official capacity as the elected Sheriff of Kendall County, Illinois and the Kendall County Emergency Telephone Systems Board regarding the Tyler Technologies, Inc. Computer System (formerly known as the New World Computer System) with a onetime buy in cost not to exceed \$28,275.00 and annual maintenance cost through 2026 not to exceed a grand total of \$465,055.47. Member Cullick seconded the motion.

Sheriff Baird spoke about the bid process and stated that this is the best for public safety in Kendall County. Sheriff said that there would be a lot of data sharing between responders and the staff will be saved time with data entry. Acting County Administrator Scott Koepfel reviewed the buy-in costs and maintenance costs. There was discussion as to the purchasing of equipment.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Giles who voted nay. **Motion carried.**

A complete copy of IGAM 17-23 is available in the Office of the County Clerk.

EXECUTIVE SESSION

Member Kellogg made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

OTHER BUSINESS

Member Gilmour thanked State's Attorney Eric Weis, Assistant State's Attorney Leslie Johnson and Acting County Administrator Scott Koepfel for all of their work on the Kencom issue.

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 30th day of June, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Co Board 6/29/2017

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
July 5, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Wednesday July 5, 2017 at 6:50 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Tony Giles, Judy Gilmour, Audra Hendrix, Matthew Prochaska, and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Davidson moved to approve the submitted minutes from the Adjourned County Board Meeting of 6/6/17. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Member Cullick moved to approve the agenda. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

NEW BUSINESS

Food Services Contract

Member Cullick moved to approve the agreement to renew the Food Services Contract with Consolidated Correctional Food Service for a one-year extension for the Kendall County Jail. Member Flowers seconded the motion.

Sheriff Baird stated that he is pleased with the service and the County has saved money with the service.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-24 is available in the Office of the County Clerk.

Salary Voucher

Member Purcell moved to approve the Kendall County Board & Kendall County Forest Preserve District salary voucher. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE REPORTS

Administration/HR

2018 Holiday Schedule

Member Cullick made a motion to approve the 2018 Holiday Schedule. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Giles, Gilmour, Gryder, Hendrix and Prochaska. Members voting nay include Davidson and Purcell. **Motion carried 7-2.**

Economic Development

No report.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount of \$705,795.23, Grand Juror claims date of service 6-19-17 in an amount not to exceed \$273.84, Grand Jurors claims date of service 6-26-17 in an amount not to exceed \$1,478.60 and June Petit Jurors in an amount not to exceed \$2,600.24. Member Gilmour seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$61,048.99, B&Z \$1,170.66, CO CLK & RCDR \$478.23, ELECTION \$5,150.14, SHRFF \$3,764.50, CRRCTNS \$15,537.32, EMA \$121.44, CRCT CT CLK \$127.56, JURY COMM \$179.46, CRCT CT JDG \$6,327.11, CRNR \$501.19, CMB CRT SRV \$16,397.58, ST ATTY \$9,265.37, EMPLY HLTH INS \$384,639.02, PPOST \$1,155.00, OFF OF ADM SRV \$413.42, GNRL INS & BNDG \$358.00, CO BRD \$358.74, TECH SRV \$990.35, CAP EXPEND \$159.95, ECON DEV \$11.95, CO HWY \$7,392.37, CO BRDG \$1,000.00, TRNSPRT SALES TX \$9,784.75, HLTH & HMN SRV \$40,301.52, SALT STRG BLDG MAINT \$13,270.15, FRST PRSRV \$1,945.47, ELLIS HS \$79.14, ELLIS GRNDS \$654.15, ELLIS BDAY PRTIES \$102.09, ELLIS WDDNGS \$1,000.00, HOOVER \$1,956.51, ENV ED CMPS \$360.00, ENV ED OTHR PUB PRGMS \$10.00, GNDS & NTRL RSRCS \$2,007.04, ANML CNTRL EXPND \$252.45, ANML MED CR FND \$395.00, ANML CNTRL EXPS \$2,072.01, CO RCDR DOC STRG \$187.85, HIDTA \$15,074.66, CMSRY FND \$124.94, COOK CO REIMB FND \$2,962.70, LAW LBRY \$9,065.00, CRT AUTOMA \$6,960.00, PRBTN SRV EXP FND \$8,822.54, KC DRG CT FND \$1,856.95, GIS \$32,123.03, KAT \$20,465.00, ENG/CNSLTG ESCRW \$2,409.69, EMPLY BNFT PRGM \$1,613.58, PUB SFTY \$2,500.00, ANML POP CNTRL \$519.50, VAC \$3,018.56, CRNR SPCL FND \$1,917.90, FP BND PRCD \$5,434.70

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Member Cullick moved to approve the Coroner claims in an amount not to exceed \$2,419.09. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.**

2018 Budget

Member Purcell stated that based on the current year's revenues that are not quite as strong as hoped; current year's projected budget at the end of the year they are predicting a deficit of \$600,000 - \$1,000,000. They are recommending a no increase budget.

Animal Control

Member Flowers reviewed the minutes in the packet from the June 28, 2017 meeting.

Health & Environment

Member Gilmour reviewed the minutes in the packet from the June 19, 2017 meeting.

Committee of the Whole

Chairman Gryder reviewed the minutes in the packet from the May 11, 2017 meeting.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Gilmour seconded the motion.

Members discussed the holiday schedule regarding the Spring Holiday and the minutes from the Administration HR committee.

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports with an amendment to withdraw the Administration HR minutes. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Prochaska and Purcell. Members voting nay include Cullick, Davidson, Flowers, Giles, Gilmour, Gryder and Hendrix. **Motion failed 7-2.**

Chairman Gryder asked for a roll call vote on the original motion. Members voting aye include Cullick, Davidson, Flowers, Giles, Gilmour, Gryder and Hendrix. Members voting nay include Prochaska and Purcell. **Motion carried 7-2.**

SPECIAL COMMITTEE REPORTS

Kencom

Member Gilmour stated that they approved the purchase of the new CAD system for an amount not to exceed \$3,000,000 with or without the county's assignment.

Housing Authority

Member Prochaska stated that they discussed the potential of HUD allocating the Housing Authority vouchers which would be veteran's only.

Historic Preservation

Member Flowers reviewed the minutes in the packet from the June 21, 2017 meeting.

Board of Health

Member Giles reported that they are making some minor policy changes.

UCCI

Member Gilmour informed the board that the summer meeting will be from July 23 - 25. The education seminar will discuss security and live fire drill.

EXECUTIVE SESSION

Member Prochaska made a motion to go into Executive Session for (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted nay.
Motion carried 8-1.

ADJOURNMENT

Member Purcell moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye.
Motion carried.

Approved and submitted this 6th day of July, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

Kendall County Cyber Liability Proposals

July 2017

Insurance Company	Axis	Axis	Axis	ICRMT
	Option 1	Option 2	Option 3	Option 4
TOTAL POLICY PREMIUM	\$ 4,336	\$ 8,418	\$ 11,476	\$ 6,075
Tax and Fees	\$ 311	\$ 454	\$ 561	n/a
	\$ 4,647	\$ 8,872	\$ 12,037	\$ 6,075
LIMITS OF INSURANCE				
Policy Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Claims-Made Liability Coverages Limits of Insurance				
Aggregate Claims-Made Liability Coverages Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Each Privacy Regulation Claim Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Each Enterprise Security Event Claim Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Each Privacy Regulation Claim Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
First Party Coverages Limits of Insurance				
Aggregate First Party Coverages Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Crisis Management Expense Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Fraud Response Expense Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Public Relation Expense Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Forensic and Legal Expense Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Extortion Loss Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
RETENTION				
Aggregate Policy Level Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Claims-Made Liability Coverage Retention				
Each Claim Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Claims-Made Liability Coverage Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Crisis Management Expense Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Fraud Response Expense Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Public Relation Expense Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Forensic and Legal Expense Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Extortion Loss Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
ENDORSED COVERAGE(S)				
SCHEDULE OF BUSINESS INTERRUPTION AND DATA RECOVERY COVERAGE				
Limits of Insurance				
System Disruption Business Interruption Coverage Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Data Recovery Expense Coverage Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000

July 19, 2017

Submitted by R. Ryan
Wine Sergi Insurance

Kendall County Cyber Liability Proposals

July 2017

RETENTION				
Data Recovery Expense Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
System Disruption Hourly Cap	\$ -	\$ -	\$ -	\$ -
System Disruption Waiting Period	6 hours	6 hours	6 hours	6 hours

SCHEDULE OF PCI-DSS FINES COVERAGE				
Limits of Insurance				
Aggregate PCI-DSS Fines Claim Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Each PCI-DSS Claim Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000

RETENTION				
Aggregate PCI-DSS Fines Claim Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000
Each PCI-DSS Claim Retroactive Date*	Full Prior Acts	Full Prior Acts	Full Prior Acts	Full Prior Acts

* Note: If no PCI_DSS Fines Claim Retroactive Date is stated the Retro Date will be as stated on the Declarations

SCHEDULE OF WEBSITE MEDIA LIABILITY COVERAGE				
Limits of Insurance				
Each Website Media Claim Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Website Media Claim Retroactive Date*	Full Prior Acts	Full Prior Acts	Full Prior Acts	Full Prior Acts

* Note: If no Website Media Claim Retroactive Date is stated the Retro Date will be as stated on the Declarations

SCHEDULE OF RANSOMWARE LOSS COVERAGE				
Ransomware Loss Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Ransomware Loss Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000

SCHEDULE OF SOCIAL ENGINEERING FRAUD LOSS COVERAGE				
Social Engineering Fraud Loss Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Social Engineering Fraud Loss Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000

SCHEDULE OF TELECOMMUNICATIONS THEFT LOSS COVERAGE				
Telecommunications Theft Loss Limit of Insurance	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000
Telecommunications Theft Loss Retention	\$ 5,000	\$ 5,000	\$ 10,000	\$ 50,000

July 19, 2017

Submitted by R. Ryan
Wine Sergi Insurance

Kendall County Cyber Liability Proposals

July 2017

July 19, 2017

Submitted by R. Ryan
Wine Sergi Insurance

Kendall County Cyber Liability Proposals
July 2017

Kendall County Cyber Liability Proposal

July 19, 2017

Submitted by R. Ryan
Wine Sergi Insurance

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, July 13, 2017

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:30p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Present		
Lynn Cullick		5:52p.m.	
Bob Davidson	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Others Present: Latreese Caldwell, Rae Ann VanGundy

Claims Review and Approval – Member Kellogg made a motion to forward the Approval of Claims in an amount not to exceed \$1,496,707.47, Coroner Claims in an amount not to exceed \$265.90, and Health Department Claims in an amount not to exceed \$43,882.65, second by Member Prochaska. **With four members present voting aye, the motion carried.**

Department Head and Elected Official Reports – None

Items from Other Committees

Facilities Management - Member Davidson asked where the \$22,500. would come from to fund the proposal presented by Facilities Management for the for the County Office Building security study. There was consensus by the committee to take the funding for Part 1 of the Healy, Bender & Associates, Inc. Proposal from the \$25,000 budgeted in the Capital Improvement fund for the County Office Building (Fund 40), if the item is passed by the County Board.

Member Davidson also reported that Facilities Management hopes to have the RFP for the Public Safety Center air conditioners posted in early August. They hope to purchase the air conditioners this Fiscal year, and install them in the winter months.

Legislation Updates: Member Prochaska presented three memos from the United Counties Council of Illinois interpreting the changing of budget legislation from the recently passed budget and revenue bills. Member Prochaska reported that the biggest changes that impact the County:

1. Local Government Distributive Fund is being cut by approximately ten-percent, and disbursed in fourteen payments for FY2018 at the reduced percentage
2. A two-percent administration fee charged to our County Transportation Sales Tax (used for Highway Projects) and County Public Safety Sales Tax (used for Bonds, Capital Projects, and Operations)
3. The possibility to implement a Tier-3 IMRF benefit

4. SB 42 Downstate Transportation Act (Kendall Area Transit funding) reduced by ten percent. Ms. Caldwell reported that the County is simply a pass-through for those funds.

Member Prochaska will continue to update the committee as needed.

Items of Business

- *Refunding of the County's General Obligation (Alternate Revenue Source) Bonds, Series 2007B and 2009* – Anthony Miceli of Speer Financial provided updates, and reported that that the County now has opportunity to refinance the General Obligation Refunding Bonds, series 2009 and 2007B bonds.

Discussion on the savings for each series over a nine-year period, estimated Present Value Savings, the percentage of PV Savings, and the average coupon rates for the 2009 series of 4.12, and on the 2007B series of 5.12, and the estimated total PSST Debt Service for each year.

The committee asked Mr. Miceli to provide examples of 5-year and 10-year extension of debt service numbers for discussion at the July 27, 2017 committee meeting.

- *FY18 Budget* – Latreese Caldwell provided a Budget Deficit history for the committee with the Deficit as was Budgeted, the Deficit as was Audited, and the Deficit Cash Basis amounts shown for the past six years. Ms. Caldwell stated that the report, based on the last three fiscal years, indicates that the County has begun to run a structural deficit in its budget, which will require substantial changes to pull out from this deficit.

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

Approval of Claims in an amount not to exceed \$1,496,707.47, Coroner Claims in an amount not to exceed \$265.90, and Health Department Claims in an amount not to exceed \$43,882.65

Executive Session – Not needed

Adjournment – Member Davidson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting was adjourned at 6:53p.m.**

Respectfully submitted,

Valarie McClain
Recording Secretary

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, July 27, 2017

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:30p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Present		
Lynn Cullick		5:55p.m.	
Bob Davidson	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Others Present: Latreese Caldwell

Claims Review and Approval – Member Prochaska made a motion to forward the Approval of Claims in an amount not to exceed \$350,468.88, Coroner Claims in an amount not to exceed \$7,047.30, and Insurance Premiums in the amount of \$386,781.32, second by Member Kellogg. **With four members present voting aye, the motion carried.**

Department Head and Elected Official Reports - None

Items from Other Committees

PBZ Committee - Member Davidson updated the committee on meetings with the owner of Hide-Away Lakes Campground in Yorkville, as well as a meeting with the owner's attorney, and stated they are awaiting reports of inspection violations, including signage on roads and facilities.

Mr. Davidson also updated the committee on PBZ discussions for the increased request of Special Use Permits, and the need to review the various zoning issues, and revenue.

Law, Justice and Legislation Committee – Matthew Prochaska updated the committee on the continued budget issues in Springfield, including the two percent lag that the County will receive on Highway and Public Safety Sales Tax funds. There is SB1 awaiting the Governor's signature that will impact school funding for the County. Mainly discussions have been on suing the State of Illinois over the two percent that the state is taking from the County from Highway and Public Safety Sales Tax funds. Mr. Prochaska expects more information next week on any class action that is presented by UCCI, and will update the committee as needed.

Items of Business

- *Approval of Bond Refinancing for Series 2007B and 2009* – Latreese Caldwell reviewed the Scenario Comparison on Series 2007B and 2009 bond refinancing including a No Debt Extension, 1 year Extension of 2009 only, 3 year Extension, and 5 year Extension provided by Anthony Micelli from Speer Financial.

- *FY18 Budget* – Discussion about possibly using Economic Development fund for Capital Expenses, the Transportation Sales Tax, the Animal Control Capital Improvement fund, the Animal Control fund, and ways to reduce the County deficit, including layoffs, hiring freeze, and deeper budget cuts.

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

- *Approval of Claims in an amount not to exceed \$350,468.88, Coroner Claims in an amount not to exceed \$7,047.30, and Insurance Premiums in the amount of \$386,781.32*
- *Approval of Bond Refinancing for Series 2007B and 2009*

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 6:50p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

Kendall County, Illinois

Refunding Analysis

As of July 21, 2017

Scenario Comparison

Fiscal Year	Current PSST Supported Debt Service (1)	No Extension of Debt		1 Yr Extension of 2009 ONLY		3 Yr Extension		5 Yr Extension	
		Total Estimated Savings	Estimated Total New PSST Debt Service	Total Estimated Savings	Estimated Total New PSST Debt Service	Total Estimated Savings	Estimated Total New PSST Debt Service	Total Estimated Savings	Estimated Total New PSST Debt Service
2016	\$3,398,363	\$0	\$3,398,363	\$0	\$3,398,363	\$0	\$3,398,363	\$0	\$3,398,363
2017	3,578,180	0	3,578,180	0	3,578,180	0	3,578,180	0	3,578,180
2018	3,591,923	177,261	3,414,661	177,261	3,414,661	177,261	3,414,661	177,261	3,414,661
2019	3,912,891	194,441	3,718,450	811,614	3,101,278	864,333	3,048,558	858,316	3,054,575
2020	4,059,829	340,329	3,719,500	954,154	3,105,675	1,577,829	2,482,000	1,574,029	2,485,800
2021	4,063,588	343,563	3,720,025	949,163	3,114,425	1,339,563	2,724,025	1,335,763	2,727,825
2022	3,712,405	194,680	3,517,725	660,780	3,051,625	1,117,280	2,595,125	1,113,480	2,598,925
2023	2,920,983	28,083	2,892,900	(165,018)	3,086,000	207,183	2,713,800	365,083	2,555,900
2024	3,044,510	28,735	3,015,775	6,035	3,038,475	389,635	2,654,875	526,235	2,518,275
2025	3,053,003	25,553	3,027,450	19,453	3,033,550	731,753	2,321,250	1,102,453	1,950,550
2026	3,136,336	45,786	3,090,550	60,386	3,075,950	817,686	2,318,650	1,192,186	1,944,150
2027	3,145,878	58,028	3,087,850	146,228	2,999,650	827,728	2,318,150	1,200,328	1,945,550
2028	96,425	0	96,425	(2,952,900)	3,049,325	(2,208,400)	2,304,825	(1,843,200)	1,939,625
2029						(2,210,000)	2,210,000	(1,837,900)	1,837,900
2030						(2,213,300)	2,213,300	(1,840,200)	1,840,200
2031						(2,208,300)	2,208,300	(1,839,900)	1,839,900
2032								(1,841,900)	1,841,900
2033								(1,841,100)	1,841,100
Total	\$41,714,311	\$1,436,458	\$40,277,854	\$667,155	\$41,047,156	(\$789,751)	\$42,504,062	(\$1,599,068)	\$43,313,379
Estimated Present Value Savings:		\$1,328,600		\$1,178,743		\$910,996		\$788,239	
Refunded Principal Amount:		\$16,917,280		\$16,917,280		\$16,939,070		\$16,939,070	
% PV Savings:		7.85%		6.97%		5.38%		4.65%	
Escrow Arbitrage:		(\$35,992)		(\$29,186)		(\$17,934)		(\$29,449)	

(1) Current outstanding debt service supported by Personal Safety Sales Taxes. Includes the County's Series 2007A Bonds, Series 2007B Bonds, Series 2008 Bonds, Series 2009 Bonds, Series 2010 Bonds and Series 2016 Bonds.



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, July 26, 2017 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:33a.m.

Roll Call

Committee Members Present: Matt Kellogg - yes, Lynn Cullick - here, Elizabeth Flowers – present, Matthew Prochaska – here. **With four members present, a quorum was established to conduct committee business.**

Member Purcell arrived at 8:36a.m.

Others present: Scott Koeppel, Laura Pawson, Dr. Gary Schlapp, Jim Smiley

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Cullick. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the June 28, 2017 meeting minutes, second by Member Kellogg. **With four in agreement, the motion carried.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written reports provided.

Available Dogs for Adoption: 4

Available Cats for Adoption: 14 (9 cats, 5 kittens)

Bite Report – Total: 15 3 cats, 12 dogs

Visitors for June - 44

Events/News

Saturday, August 12	Pet Supplies Plus Adoption Event	11:00a.m. – 2:00p.m.
Tuesday, August 15	Volunteer Orientation	6:30-8:00p.m.

Weekly “Pet of the Week” ad in Shaw Media Newspapers
Monthly adoption appearance on WSPY Television

Operations Report – Ms. Pawson updated the committee on the potential of acquiring used radios from the Sheriff’s Office for use. One radio would remain at the base office, and the warden or staff out in the field would have a radio, that would allow personnel to communicate with the main office when they arrive and depart calls. Ms. Pawson stated that there is a additional panic button on the radio that would channel to KenCom if utilized. Ms. Pawson hopes that there will be no cost for the used Sheriff’s Office radios, but will keep the committee updated.

Accounting Report – Written report provided

Old Business

Update on the Fence Construction behind Trailer (South side) – Ms. Pawson reported the contractor has stated that the contractor plans to install the fence this month. Jim Smiley is still working with the City of Yorkville on requirements for installation.

New Business

- *Approval of Amendment to Standard Operating Procedure for adopted dogs and cats to include a 72-hour return policy (Section 8, page 23)* – Ms. Pawson reported that she would like to implement a policy similar to what is being down in the City of Aurora. She is asking the committee to change the policy to include a 72-hour return policy. The committee recommended stating the timeframe as 3 business days for clarity. **Member Kellogg made a motion to forward the item to the County Board for approval, second by Member Prochaska. With all members voting aye, the motion passed.**
- *Animal Control Mobile Office Sale Agreement* – Scott Koeppel informed the committee about the quote of sale agreement in the amount of \$9,800. Mr. Koeppel stated that the County can continue with a month-to-month lease, or proceed with the purchase. Mr. Koeppel stated that the agreement Discussion on potentially adding an additional restroom in the Animal Control facility. Member Kellogg made a motion to forward the item to the County Board for approval, second by Member Purcell. **With five members voting aye, the motion passed.**
- *Discussion on the need for the Animal Control Committee to continue to meet monthly* – Dr. Schlapp stated that from his perspective, the monthly bite reports, strays and the overall daily operation do not constitute the need for monthly meetings. Dr. Schlapp felt that emergency meetings or a meeting every three months would be sufficient for operation. Member Kellogg suggested receiving monthly financial and operational reports by email each month. Scott Koeppel stated that any emergency issues could be added to the COW meeting agenda, or to the County Board agenda. Mr. Koeppel also stated that more information and reports could be added to the Animal Control webpage on a monthly basis. Dr. Schlapp stated that Animal Control personnel were always welcome to consult with him about any issues that may arise between meetings. Member Purcell suggested cancelling the August meeting, and resuming again in September. **There was consensus by the committee to cancel the August 23, 2017 meeting.**

EXECUTIVE SESSION – Not needed

Action Items for the County Board

- *Approval of Amendment to Standard Operating Procedure for adopted dogs and cats to include a 3 business day return policy (Section 8, page 23)*
- *Approval of the Animal Control Mobile Office Purchase Agreement in the amount of \$9,800.00 from account 3402-000-6650*

Public Comment – None

Adjournment – Member Kellogg made a motion to adjourn the meeting, second to the motion by Member Purcell. **With all in agreement, the meeting was adjourned at 9:18a.m.**

Respectfully Submitted,

Valarie McClain
Recording Clerk



**KENDALL COUNTY
ANIMAL CONTROL**

Animal Adoption Contract

Date: _____ Adoption Fee: _____ Receipt #: _____ File #: _____

Rabies Tag #: _____ Microchip #: _____ Manufacturer: _____

Canine Feline Neutered Male Spayed Female

Breed: _____ Age: _____ Color / Markings: _____

Animal's Name: _____

I, as the adopter of this animal, agree to the following (please initial):

_____ I have been provided a copy of the animal's Health Record as well as any other medical paperwork Kendall County Animal Control has for this animal.

_____ I have been provided a copy of the animal's microchip number and manufacturer.

_____ I will comply with all applicable laws pertaining to the control, care, and treatment of this animal.

_____ I am not adopting the animal stated above for resale, illegal functions, medical research, or as a gift for another individual. I am adopting this animal as a part of the family and not for utilitarian purposes (i.e. guard dog for a business, mouser for a barn).

_____ I will keep the animal primarily indoors and will not allow it to roam free.

_____ I acknowledge that Kendall County Animal Control makes no claims or representations to the health, condition, training, behavior, or temperament of the animal stated above; that I and members of my household have been afforded full opportunity to determine the suitability of the behavior and temperament of the animal and I accept the animal at my own risk, and hereby release, indemnify, defend and save harmless Kendall County Animal Control from and against any and all claims or liability for damages to person or property hereafter caused by said animal. I further acknowledge that Kendall County Animal Control does not guarantee the health of any animal, nor assume any financial responsibility for future veterinarian costs.

_____ I understand that dogs and cats adopted from Kendall County Animal Control may be accepted as returns only if returned within the first 3 business days from the date of the adoption contract. No adoption fees will be refunded. Kendall County residents may owner surrender a dog after 3 business days by paying the owner surrender fee. I understand that cats adopted from Kendall County Animal Control may not be returned after 3 business days as Kendall County Animal Control does not accept owner surrender cats.

A copy of our policy regarding warranties, refunds, or returns is available upon request.
(225 ILCS 605/3.5a5)

My signature certifies that I have read, understood, and agree to abide by all the terms of this contract.

Name of Person(s) Adopting: _____

Street Address: _____

City, State, Zip Code: _____ Phone: _____

Alternate Phone: _____ Driver's License #: _____

Signature: _____ Date: _____

KCAC Staff Printed Name: _____

KCAC Staff Signature: _____ Date: _____

Kendall County Animal Control does everything in its power to evaluate the animals in their care and place them in appropriate homes. However in the case an animal is returned, the following policy applies:

- Animals adopted from Kendall County Animal Control may be accepted as returns if returned within the first 3 business days from the date of the adoption contract.
- No adoption fees will be refunded.
- If the animal is returned within 3 business days from time of adoption due to severe medical or behavior issues, at the discretion of the Director, the adopter may be issued a certificate of adoption. The adopter may use the certificate for the adoption of another animal from the facility within a 3 month period. No adoption fee will be refunded.



COUNTY OF KENDALL, ILLINOIS
LABOR & GRIEVANCE COMMITTEE MINUTES
Kendall County Office Building
County Board Room 210

July 20, 2017

Roll Call & Determination of Quorum: Committee Chair Tony Giles called the meeting to order at 5:30p.m. A quorum was determined with a roll call: Elizabeth Flowers - present, Tony Giles - here, Audra Hendrix – here

Committee Members Absent: Bob Davidson

Member Purcell arrived at 5:32p.m.

Others present: Scott Koepfel

Public Comment - none

Approval of minutes from December 20, 2016 meeting – Member Hendrix made a motion to approve the minutes from December 20, 2016. Second by Member Flowers. **With three members voting aye, the motion passed.**

Approval of Agenda – Member Hendrix made a motion to approve the agenda, second by Member Flowers. **With three members present voting aye, the motion passed.**

Old Business - none

New Business -

- *Review of the Purpose of Labor & Grievance Committee, Discussion of the Need (if any) of the Committee, and Moving Forward* – Member Flowers provided a brief description and purpose of the Committee and previous practices. Discussion on the need for maintaining the committee for procedural reasons for formalized committee-based decisions, current purpose for the committee, the procedure for grievances, union negotiation updates, and potentially changing the committee meetings to an “as needed” status. Mr. Koepfel shared the memorandum from Assistant State’s Attorney Leslie Johnson regarding the committee, its purpose. **There was consensus by the committee to schedule meetings each month for the remainder of this calendar year, and cancel the meetings if not needed, and then re-evaluate again in 2018.**

Other Discussion - None

Executive Session – Member Flowers made a motion to enter into Executive Session for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated (5ILCS 120/2/21), second by Member Purcell.

Roll Call: Member Giles - yes, Member Flowers - aye, Member Hendrix – yes, Member Purcell – no. **With four members voting aye, the committee entered Executive Session at 5:58p.m.**

The committee reconvened in Open Session at 6:01p.m.

Recommendations for County Board - None

Adjournment – Member Hendrix made a motion to adjourn the meeting at 6:05p.m., second by Member Flowers. **With four members in agreement, the meeting adjourned.**

Respectfully submitted,

Valarie McClain
Recording Secretary

KENDALL COUNTY
Historic Preservation Commission
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
7:00 p.m.

Meeting Minutes of July 19, 2017-Unofficial Until Approved

CALL TO ORDER

The meeting was called to order at 7:25 p.m.

ROLL CALL

Present: Elizabeth Flowers, Kristine Heiman and Jeff Wehrli

Absent: Melissa Maye

Also present: Matt Asselmeier, Senior Planner

In the audience: None

APPROVAL OF AGENDA

Chairwoman Heiman asked that the approval of the rental agreement for the East Wing Conference Room at the Historic Courthouse for February 21, 2018 from 6:00 p.m. until 9:00 p.m. for a meeting of historic preservation organizations at a cost not to exceed \$0.00 be moved to after the approval of minutes. Ms. Flowers asked that discussion about changing the Commission's meeting date and time be placed on the agenda after the rental agreement item.

Mr. Wehrli made a motion, seconded by Ms. Flowers, to approve the agenda as amended. With a voice vote of three ayes, the motion carried.

APPROVAL OF MINUTES

Ms. Flowers made a motion, seconded by Mr. Wehrli, to approve the minutes from the June 21, 2017 meeting. With a voice vote of three ayes, the motion carried.

OLD BUSINESS

Potential Meeting with other Historic Preservation Organizations

Mr. Wehrli, seconded by Ms. Flowers, made motion to approve the rental agreement for the East Wing Conference Room at the Historic Courthouse for February 21, 2018 from 6:00 p.m. until 9:00 p.m. for a meeting of historic preservation organizations at a cost not to exceed \$0.00.

Ayes (3): Flowers, Wehrli and Heiman Nays (0): None Absent (1): Maye

NEW BUSINESS

Discussion of Changing the Commission's Meeting Date and Time

Ms. Flowers suggested that the Commission change the regular meeting date and time because the HR/Admin Committee now meets before the Historic Preservation Commission's meeting. Commissioners suggested that regular meetings be held on the third Monday of the month at 6:30 p.m. Mr. Asselmeier will check with Ms. Maye to see if she is agreeable to this change. Mr. Asselmeier will also check with PBZ Chairman Davidson to see if this matter can be forwarded to the County Board in a quick manner.

CHAIRMAN'S REPORT

None

PUBLIC COMMENT

None

NEW BUSINESS

Nomination of Officers

Mr. Wehrli, seconded by Ms. Flowers nominated Kristine Heiman for the position of Chairman and Jeff Wehrli to the position of Vice-Chairman. With a voice vote of three ayes the motion carried.

The election of officers will occur at the August meeting.

Review of June 23rd Letter to the Editor

Chairwoman Heiman presented the Letter to the Editor. Mr. Wehrli stated that he liked the letter.

OLD BUSINESS

Review of Other Community Events for Possible Future Participation

Discussion occurred regarding other community events for possible future participation. Chairwoman Heiman suggested that the event should have an historical preservation component. Mr. Wehrli suggested that we partner with local historical organizations within the community where the event is held. More coordination could occur in February at the meeting with other historic preservation groups.

Review and Recommendation on Historic Preservation Ordinance

This matter was laid over until the next meeting.

Centennial Farm Mapping Project

Mr. Asselmeier presented updated information on the centennial farm mapping project. Mr. Asselmeier will email the existing pictures that the PBZ Department has for some of the properties.

Mr. Wehrli suggested contacting the media after all of the farms are identified to get coverage of this project and to get recognition of farms that have been in the same family for at least one hundred (100) years.

Potential Meeting with other Historic Preservation Organizations

Commissioners will discuss planning for the event and sending save the date cards at the next meeting.

Selecting Homes for Plaques

Commissioners will use the pictures of farms that we currently have as starting point of discussion for next month.

Millbrook Bridge Update

No update on the Millbrook Bridge.

PUBLIC COMMENT

None

ADJOURNMENT

Ms. Flowers made a motion, seconded by Mr. Wehrli, to adjourn. With a voice vote of three ayes, the motion carried. The Historic Preservation Commission adjourned at 7:53 p.m.

Respectfully Submitted,
Matthew H. Asselmeier, AICP
Senior Planner