

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

Kendall County Office Building, Rooms 209 & 210

Tuesday, January 3, 2017 at 6:00 p.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. Executive Session
10. New Business
 - A. Approve Collective bargaining agreement between the County of Kendall and Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council for the Kendall County Sheriff's Office Corrections Deputies Bargaining Unit from December 1, 2015 through November 30, 2019.
 - B. Approve Collective Bargaining Agreement between Kendall County, Illinois and Kendall County Highway Department and International Union of Operating Engineers Local Union No. 150 from December 1, 2016 through November 30, 2020.
 - C. Approve County Board Committee Meeting Schedule
11. Old Business
12. Standing Committee Reports
 - A. Public Safety
 - B. Finance Committee
 1. Approve claims in an amount not to exceed \$ 1,545,806.66, Petit Jurors in an amount not to exceed \$1,989.04, and Grand Juror Claims from 12/19/16 in an amount not to exceed \$262.88
 2. Approve Coroner claims in an amount not to exceed \$ 5,998.49
 3. Authorize payment from contingency line item 0102-037-6999 to Attorney James G. Groat in the amount of \$15,868.30 for services provided to Kendall County during the settlement of Nelson et al vs. Ken Toftoy, Kendall County Coroner, as court ordered on December 16, 2016
 - C. Administration/HR
 - D. Committee of the Whole
 - E. Standing Committee Minutes Approval
13. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
14. Chairman's Report

Appointments

Jeff Wehrli – Historic Preservation Commission – 3 year term – expires January 2020

Announcements

Cathi Mundsinger – 708 Mental Health Board – 4 year term – expires January 2021

15. Executive Session
16. Other Business
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment

**KENDALL COUNTY BOARD
SPECIAL MEETING
November 29, 2016**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 29, 2016 at 4:30 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Judy Gilmour, Scott Gryder (4:34pm), Matt Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Chairman Shaw stated that item B under new business is not ready for approval; items C and D will be moved to the end of the meeting. Member Cullick moved to approve the amended agenda. Member Purcell seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

Epilepsy & SUDEP Awareness Month

Member Purcell made a motion to approve the Proclamation of November 2016 as Epilepsy & SUDEP Awareness Month in the County of Kendall, Illinois. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting. Motion carried.

A complete copy of Resolution 16-38 is available in the Office of the County Clerk.

HIDTA Executive Director Agreement

Member Prochaska made a motion approve the HIDTA Executive Director Agreement with Kendall County as the Fiduciary Agent effective November 29, 2016 through November 28, 2019. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

STANDING COMMITTEE REPORTS

Administration/HR

Systems Administrator Job Description

Member Cullick made a motion approve the Systems Administrator job description. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Computer Support Specialist Job Description

Member Cullick made a motion approve the Computer Support Specialist job description. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$1,394,550.74 and Petit Juror Claims in an amount not to exceed \$1,291.24; Grand Juror claims in an amount not to exceed \$286.84; and Election Judges in an amount not to exceed \$70,937.38. Member Davidson seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$126,628.59, B&Z \$1,434.30, CO CLK & RCDR \$2,679.89, ELECTION \$95,536.70, ED SRV REG \$5,900.16, SHRFF \$17,689.98, CRRECTNS \$16,792.96, EMA \$1,921.36, CRCT CT CLRK \$7,884.20, JURY COMM \$4,564.62, CRCT CT JDG \$7,073.37, CRNR \$6,574.35, CMB CRT SRV \$17,263.21, PUB DFNDR \$50.00, ST ATTY \$7,407.39, BRD OF RVW \$1,077.72, SPRV OF ASSMNT \$613.30, CO TRSR \$4,419.10, EMPLY HLTH INS \$365,162.42, OFF OF ADMN SRV \$459.21, GNRL INS & BNDG \$54.00, CO BRD \$1,545.17, TECH SRV \$25,428.33, CAP EXPND \$49,473.48, CAP IMPRV FND \$84,644.98, CO HWY \$22,686.15, CO BRDG \$114,746.28, TRANSPRT SALES TX \$192,352.55, HLTH & HMN SRV \$117,927.48, FRST PRSRV \$862.38, ELLIS HS \$1,149.38, ELLIS BRN \$437.84, ELLIS GRNDS \$1,023.71, ELLIS CMPS \$194.67, ELLIS RDNG LSSNS

\$442.45, ELLIS BDAY PARTIES \$472.21, ELLIS WDDNGS \$386.79, ELLIS 5K \$96.00, HOOVER \$4,214.20, ENV ED SCHL \$6.33, ENV ED NTRL BEGINNINGS \$103.45, ENV ED OTHER PUB PRGMS \$16.33, GRNDS & NTRL RSRCS \$1,107.61, ANML CNTRL EXPND \$252.45, ANML CNTRL EXPNS \$5,215.20, RCDR DOC STRG 187.85, SHRFF PRV OF ALCHL-CRIM \$5,500.00, HIDTA \$2,307.69, CRT SEC FND \$260.85, LAW LBRY \$4,789.81, CRCT CT DOC STRG \$5,399.33, PRBTN SRV \$13,854.82, ST ATTY DRG ENFRC FND \$7,197.52, GIS \$4,712.28, KAT \$14,866.00, ENG/CNSLTG ESCRW \$6,281.62, CO RSRV \$1,659.24, EPLY BNFT PRGM \$1,477.22, PUB SFTY \$74,990.56, ANML POP CNTRL \$560.00, VAC \$3,259.16, FP BND PRCD \$3,790.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gryder and Prochaska who abstained. **Motion carried.**

Fiscal Year 2016-2017 Budget

Member Purcell made a motion approve the Fiscal Year 2016-2017 Combined Budget and Appropriations Ordinance for all funds with total expenditures not to exceed \$64,798,435.00 and fund transfers-out not to exceed \$7,843,656.00. Member Gryder seconded the motion.

Members discussed the levies and transparency with the budget process. Members discussed the autopsy table in the capital fund.

Member Davidson made a motion to remove the budget item for the autopsy table in the Coroner's budget. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the amended motion. Members voting aye include Davidson, Gryder, Prochaska and Wehrli. Members voting nay include Cullick, Gilmour and Shaw. Member Purcell abstained. **Motion failed 4-4.**

Member Purcell reviewed the changes that were made in the budget and the deficit is at the 6 month fund balance policy. The IMRF Social Security Levy was reduced by \$200,000, Health & Human Services Levy was reduced \$225,000, contingency reduced by \$500,000, Jury Commission reduced \$35,000, elections costs reduced \$75,000, health care reduced \$25,000, and

Chairman Shaw asked for a roll call vote on the original motion. All members present voting aye except Davidson and Wehrli. **Motion carried 6-2.**

A complete copy of Ordinance 16-22 is available in the Office of the County Clerk.

Judicial/Legislative

Honoring James W. Cadwell

Member Davidson made a motion approve the resolution Honoring James W. Cadwell. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

COUNTY OF KENDALL, ILLINOIS Resolution Honoring Judge James W. Cadwell Resolution 16- 39

WHEREAS, the members of the Kendall County Board are saddened by the news of the death of the Honorable James W. Cadwell, who passed away on August 30, 2016; and

WHEREAS, the Honorable James W. Cadwell was born on December 2, 1920, the son of Ernest and Blanche Cadwell; and

WHEREAS, the Honorable James W. Cadwell was married to Helen Gast Cadwell and was the proud father of a daughter, Cathleen Cadwell Banner; and

WHEREAS, the Honorable James W. Cadwell graduated from the University of Illinois and the University of Illinois College of Law; and

WHEREAS, the Honorable James W. Cadwell enjoyed a successful and distinguished career in the private practice of law; and

WHEREAS, the Honorable James W. Cadwell was appointed as an Associate Judge in 1970 in the 16th Judicial Circuit; and

WHEREAS, the Honorable James W. Cadwell served as an Associate Judge in Kane and Kendall Counties until his retirement in 1986; and

WHEREAS, the Honorable James W. Cadwell, will always be remembered by his peers and the lawyers who appeared before him as a fair and compassionate man, and

WHEREAS, the Honorable James W. Cadwell enjoyed a reputation as a truly honorable and decent man, with a reputation for common sense in the administration of law; and
WHEREAS, the Honorable James W. Cadwell is fondly remembered as being patient and willing to lead by example, and as a role model of appropriate judicial behavior; therefore be it

RESOLVED, BY THE RESIDENTS OF KENDALL COUNTY AS REPRESENTED BY THE KENDALL COUNTY BOARD, that we mourn the passing of the Honorable James W. Cadwell and extend our sincere condolences to his family, friends, and all who knew and loved him.

Approved on November 29, 2016
John A. Shaw, County Board Chair

Attest:
Debbie Gillette, County Clerk and Recorder

Animal Control

Member Wehrli reviewed the minutes in the packet from the November 16, 2016 meeting. They are transferring \$60,000 to the Animal Control Capital Fund.

Committee of the Whole

Member Gryder reviewed the minutes in the packet from the November 10, 2016 meeting.

Memorandum of Understanding

Member Gryder made a motion approve the Memorandum of Understanding between the Kendall County State's Attorney, the Kendall County Sheriff and the County of Kendall, Illinois regarding the use of a 2005 Red Chevy Silverado 2500. Member Davidson seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-47 is available in the Office of the County Clerk.

BREAK

RECONVENE

CHAIRMAN'S REPORT

Appointments

Terri Frisk – 708 Mental Health Board – 4 year term – Expires December 2020 (Re-appointment)
Dick Whitfield – 708 Mental Health Board – 4 year term – Expires December 2020 (Re-appointment)
Megan Andrews – Farmland Protection Commission – 3 year term – Expires December 2019 (Re-appointment)
Bill Ashton – Farmland Protection Commission – 3 year term – Expires December 2019 (Re-appointment)
John Church – Farmland Protection Commission – 3 year term – Expires December 2019 (Re-appointment)
John Shaw – Farmland Protection Commission – 2 year term – Expires December 2018 (Re-appointment)
David Stewart – Farmland Protection Commission – 2 year term – Expires December 2018 (Re-appointment)
John Shaw – Merit Commission – 3 year term – Expires January 2019 (Replacing Bryan Abromovitz)
Luis Perez – KenCom Executive Board replacing Joe West

Member Wehrli moved to approve the appointments. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

NEW BUSINESS

Corrections Sergeants Bargaining Unit

Member Davidson made a motion approve the collective bargaining agreement between the County of Kendall and Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council for the Kendall County Sheriff's Office Corrections Sergeants Bargaining Unit from December 1, 2015 through November 30, 2019. Member Cullick seconded the motion.

Assistant State's Attorney Leslie Johnson reviewed the agreement with regards to the grievance procedures, hours of work and overtime, health insurance, days off, training days, wages, command pay, and equipment allowance.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Full-Time Records Clerks Bargaining Unit

Member Cullick made a motion approve the collective bargaining agreement between the County of Kendall and Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council for the Kendall County Sheriff's Office Full-Time Records Clerks Bargaining Unit from December 1, 2015 through November 30, 2019. Member Davidson seconded the motion.

Assistant State's Attorney Leslie Johnson reviewed the agreement with regards to the grievance procedures; flex time, accrual of seniority, health insurance, and wages.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Sheriff Baird thanked Ms. Johnson for all of her hard work on the negotiations.

EXECUTIVE SESSION

Member Davidson made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Wehrli moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 1st day of December, 2016.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**KENDALL COUNTY BOARD
REORGANIZATIONAL MEETING
DECEMBER 5, 2016**

STATE OF ILLINOIS)
)SS
COUNTY OF KENDALL)

The Kendall County Board Special Meeting was held at the Kendall County Historic Courthouse in the City of Yorkville on Monday, December 5, 2016 at 6:00 p.m.

INTRODUCTIONS

County Clerk, Debbie Gillette welcomed everyone. She called upon Mr. Prochaska for an invocation for the evening.

PLEDGE OF ALLEGIANCE

SWEARING IN OF ELECTED OFFICIALS

Elected Officials were sworn in last week. County Clerk Gillette introduced the newly Elected Officials present; Coroner Jacquie Purcell and State's Attorney Eric Weis. Circuit Clerk Robyn Ingemunson was also sworn in on that day.

SWEARING IN OF COUNTY BOARD MEMBERS

Hon. Melissa Barnhart swore in the following County Board members: Ms. Elizabeth Flowers, Mr. Tony Giles, Ms. Audra Hendrix, Mr. Matt Kellogg, and Mr. John Purcell.

ROLL CALL

The County Clerk called the roll. Members present: Lynn Cullick, Robert Davidson, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell, John Shaw and Jeff Wehrl.

The County Clerk reported that a quorum was present.

SPECIAL MODERATOR

The County Clerk will be the Special Moderator for the elections and appointment.

County Clerk Gillette stated that the County Board's Rules of Order do not specify a specific method for nominations for each office. A motion that all the nominations for the offices to be voted upon tonight will be made from the floor would be entertained.

Member Davidson moved to approve that the nominations for the offices would be made from the floor. Member Flowers seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

ELECTION OF COUNTY BOARD CHAIRMAN

The Clerk opened the floor for nominations for the office of County Board Chairman.

Member Davidson nominated Scott Gryder. Member Flowers seconded the nomination.

Member Davidson closed the nominations for the office of County Board Chairman. Member Purcell seconded the motion.

The Clerk then called the roll for Scott Gryder for the position of County Board Chairman. **Motion carried 10-0.**

ELECTION OF COUNTY BOARD VICE-CHAIRMAN

The Clerk opened the floor for nominations for the office of County Board Vice Chairman.

Member Purcell nominated Lynn Cullick. Member Flowers seconded the nomination.

Member Purcell closed the nominations for the office of County Board Vice Chairman. Member Kellogg seconded the motion.

The Clerk then called the roll for Lynn Cullick for the position of County Board Vice Chairman. **Motion carried 10-0.**

ELECTION OF FOREST PRESERVE PRESIDENT

The Clerk opened the floor for nominations for the office of Forest Preserve President.

Member Cullick nominated Judy Gilmour. Member Hendrix seconded the nomination.

Member Davidson closed the nominations for the office of Forest Preserve President. Member Gryder seconded the motion.

The Clerk then called the roll for Judy Gilmour for the position of Forest Preserve President. **Motion carried 10-0.**

ELECTION OF FOREST PRESERVE VICE-PRESIDENT

The Clerk opened the floor for nominations for the office of Forest Preserve Vice President.

Member Gilmour nominated Matt Prochaska. Member Purcell seconded the nomination.

Member Kellogg closed the nominations for the office of Forest Preserve Vice President. Member Cullick seconded the motion.

The Clerk then called the roll for Matt Prochaska for the position of Forest Preserve Vice President. **Motion carried 10-0.**

ELECTION OF FOREST PRESERVE SECRETARY

The Clerk opened the floor for nominations for the office of Forest Preserve Secretary.

Member Hendrix nominated Elizabeth Flowers. Member Cullick seconded the nomination.

Member Purcell closed the nominations for the office of Forest Preserve Secretary. Member Gryder seconded the motion.

The Clerk then called the roll for Elizabeth Flowers for the position of Forest Preserve Secretary. **Motion carried 10-0.**

APPOINTMENT OF FOREST PRESERVE TREASURER

Member Prochaska made motion to appoint the County Treasurer as the Forest Preserve Treasurer. Member Flowers seconded the motion. The Clerk called the roll on the motion. **Motion carried 10-0.**

CHAIRMAN'S COMMENTS

Chairman Gryder congratulated those that were sworn in tonight and stated that the hard work begins tomorrow night. Mr. Gryder said to enjoy it, that it is fun and it is a huge responsibility.

ADJOURNMENT

Member Prochaska moved to adjourn. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Respectfully submitted by
Debbie Gillette
County Clerk

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 6, 2016**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 6, 2016 at 6:45 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Prochaska moved to approve the submitted minutes from the Adjourned County Board Meeting of 11/1/16. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Chairman Gryder recognized Oswego Boy Scout Pack 384.

NEW BUSINESS

Attorney James Groat spoke about the settlement in the FOIA case with Mr. Nelson and Mr. Toftoy. Attorney Groat stated that the case is settled, it is dismissed. Part of the dismissal agreement is that the county will pay Mr. Nelson's fees. Mr. Groat explained the costs that would be associated if the case were to continue. The board discussed the fees charged to Mr. Nelson and the fees that will be charged by Mr. Groat.

County Board Committee Assignments

Member Cullick moved to approve the Committee Assignments through 2018. Member Gilmour seconded the motion.

Chairman Gryder said that there are 55 spots with 11 committees; he tried to be fair by giving everybody 5-6 committees. Chairman Gryder also stated that after talking with the members and knowing their personalities and passions are he tried to get them into areas that they expressed interest. If it turns out that the committees do not work out, he is open to looking at that. Member Giles asked if all members talked to Chairman Gryder about committee assignments. There was discussion regarding the selection of committees and the communication with the chairman.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Giles who voted nay. Motion carried 8-1.

**KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
DECEMBER 2016 - NOVEMBER 2018**

ANIMAL CONTROL

Elizabeth Flowers, Chair
Lynn Cullick
Matt Kellogg
Matthew Prochaska
John Purcell

HIGHWAY

Matt Kellogg, Chair
Lynn Cullick
Bob Davidson
Elizabeth Flowers
Scott Gryder

ADMINISTRATION/HR

Lynn Cullick, Chair

JUDICIAL/LEGISLATIVE

Matthew Prochaska, Chair

Bob Davidson
Judy Gilmour
Matt Prochaska
John Purcell

Tony Giles
Judy Gilmour
Audra Hendrix
John Purcell

ECON DEVELOPMENT

Audra Hendrix, Chair
Lynn Cullick
Elizabeth Flowers
Scott Gryder
Matt Kellogg

LABOR & GRIEVANCE

Tony Giles, Chair
Bob Davidson
Elizabeth Flowers
Audra Hendrix
John Purcell

FACILITIES MANAGEMENT

Bob Davidson, Chair
Tony Giles
Judy Gilmour
Audra Hendrix
Matt Kellogg

PBZ

Bob Davidson, Chair
Lynn Cullick
Judy Gilmour
Scott Gryder
Matt Kellogg

FINANCE

John Purcell, Chair
Lynn Cullick
Bob Davidson
Matt Kellogg
Matthew Prochaska

PUBLIC SAFETY

Matthew Prochaska, Chair
Tony Giles
Judy Gilmour
Audra Hendrix
John Purcell

HEALTH & ENVIRONMENT

Judy Gilmour, Chair
Elizabeth Flowers
Tony Giles
Matthew Prochaska
John Purcell

OTHER APPOINTMENTS

708 MENTAL HEALTH BOARD – Judy Gilmour

CMAP MPO POLICY COMMITTEE – Scott Gryder; Lynn Cullick' (Alternate); Jeff Wilkins (Sup Alt)

CMAP TRANSPORTATION COMMITTEE – Scott Gryder, Lynn Cullick, Fran Klaas

COUNTY BOARD CHAPLAIN – Matt Prochaska

FARMLAND PROTECTION – Matt Kellogg, Bob Davidson

HEALTH DEPARTMENT LIAISON – Tony Giles

HOUSING AUTHORITY – Matt Prochaska

ILLINOIS COUNTIES RISK MANAGEMENT TRUST (ICRMT) BOARD TRUSTEE – John Purcell

JUVENILE JUSTICE COUNCIL – Judy Gilmour

KC HISTORIC PRESERVATION COMMITTEE – Elizabeth Flowers, Board Representative

KENCOM REPRESENTATIVE – Judy Gilmour; John Purcell (Alt)

MAYORS/MANAGERS – Jeff Wilkins, Scott Gryder, Lynn Cullick

METRO COUNTIES – Scott Gryder, Lynn Cullick; Jeff Wilkins (Alternate)

NW WATER PLANNING AREA ALLIANCE EXECUTIVE BOARD – Scott Gryder; John Purcell (Alt)

OSWEGO SENIOR CENTER LIAISON – Lynn Cullick

OSWEGO VISITORS BUREAU – Scott Gryder; Tony Giles (Alt)

PBZ AD HOC – Lynn Cullick, Bob Davidson, Judy Gilmour, Scott Gryder, Matt Kellogg

RESOURCE CONSERVATION & DEVELOPMENT COUNCIL REP (IL HEADWATERS) – David Guritz

RIVER VALLEY WORKFORCE INVESTMENT BOARD – Audra Hendrix

SOIL & WATER CONSERVATION DISTRICT LIAISON – Matt Kellogg, Scott Gryder

UCCI – Lynn Cullick, Scott Gryder, Matthew Prochaska

UIRVDA – Jeff Wilkins, John A. Shaw (Governor's Appointment)

UNIVERSITY OF ILLINOIS EXTENSION BOARD – Judy Gilmour, Scott Gryder, John Purcell

VAC LIAISON – Scott Gryder; Bob Davidson (Alt)

FOREST PRESERVE COMMITTEE OF THE WHOLE

Judy Gilmour, *President*

Matthew Prochaska, *Vice President*

Lynn Cullick

Matt Kellogg

John Purcell

Bob Davidson

Elizabeth Flowers

Scott Gryder

Audra Hendrix

Matt Kellogg

FOREST PRESERVE FINANCE COMMITTEE
PROGRAMMING & EVENTS COMMITTEE

OLD BUSINESS

Member Davidson called a Facilities committee meeting for December 12, 2016 at 3:30pm.

STANDING COMMITTEE REPORTS

Administration/HR

Member Cullick stated that they dedicated most of the meeting to new board member training.

Finance

Member Purcell scheduled a Finance committee meeting for December 15, 2016 at 5:30pm.

Member Prochaska scheduled a Public Safety committee meeting for December 12, 2016 at 4:30pm.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated that they previewed a new CAD program.

Housing Authority

Member Prochaska stated that they are closing out the fiscal year. Throughout the majority of this year they leased out all 160 housing choice vouchers that were allocated to them. They are entering the annual audit phase.

CHAIRMAN'S REPORT

Chairman Gryder stated that Member Prochaska will be speaking at the Public Safety and Judicial/Legislative committees about merging the two. Meeting times for county board meetings will be discussed in the coming weeks.

OTHER BUSINESS

Member Purcell welcomed the new members. He stated that it is the 75th anniversary of Pearl Harbor Day, keep veterans in mind.

ADJOURNMENT

Member Davidson moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 27th day of December, 2016.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Co Board 12/6/16

KENDALL COUNTY, ILLINOIS MEETING SCHEDULE 2017

Unless Otherwise Specified - All meetings in County Office Bldg; County Board Rm 210; 111 W. Fox Street; Yorkville
Other Meeting Locations: HWY - Highway Department; 6780 Route 47 JAR - Courthouse; 807 W. John Street; Jury Assembly Rm
HHS - Health & Human Services Bldg; 811 W. John Street BOR - Board of Review; County Ofc Bldg; 111 W. Fox; Rm 302
PSC - Public Safety Center; 1102 Cornell Lane

MONDAY		
Admin HR	1 st Monday of the month	5:30pm
Facilities Management	1 st Monday of the month	3:30 pm
Health & Environment	3 rd Monday of the month	3:00 pm
Planning, Building & Zoning	Monday of the week before 2 nd Board Meeting	6:30 pm
Public Safety	2 nd Monday of the month	5:30 pm
Special Use Hearing Officer	1 st Monday following Plan Commission Meeting	7:00 pm
Zoning Board of Appeals	1 st Monday following Plan Commission Meeting	7:00 pm
TUESDAY		
Administration HR	4 th Tuesday of the month	5:30pm
Board of Health <i>Location: HHS</i>	3 rd Tuesday of the month - no December meeting	7:00 pm
County Board (1 st Mtg)	1 st Tuesday of the month	6:00 pm
County Board (2 nd Mtg)	3 rd Tuesday of the month	9:00 am
Forest Preserve Commission (1 st Mtg)	1 st Tuesday of the month	6:00 pm
Forest Preserve Commission (2 nd Mtg)	3 rd Tuesday of the month	9:00 am
Highway Department <i>Location: HWY</i>	2 nd Tuesday of the month	4:00 pm
Tax Board of Review <i>Location: BOR</i>	2 nd Tuesday of the month	10:00 am
ZPAC	1 st Tuesday of the month	9:00 am
WEDNESDAY		
Animal Control	Wednesday after 2 nd County Board Meeting	4:00 pm
Econ Development	2 nd Wednesday of the month	5:00pm
Forest Preserve Committee of the Whole	Wednesday of the week before 2 nd FP Commission	5:30 pm
Forest Preserve Finance (1 st Mtg)	Wednesday of the week before 2 nd County Board Meeting	4:30 pm
FP Programming & Events Committee	1 st Wednesday of the month	9:30am
Historic Preservation	3 rd Wednesday of the month	7:00 pm
Judicial Legislative <i>Location: JAR</i>	4 th Wednesday of the month	3:00 pm
KenCom Operations BD <i>Location: PSC</i>	3 rd Wednesday of the month	2:00 pm
Regional Planning Commission	4 th Wednesday of the month - no December meeting	7:00 pm
Veterans Assistance Cms <i>Location: HHS</i>	1 st Wednesday of January, April, June, September & November	6:00 pm
Zoning Ad-Hoc	4 th Wednesday of the month - no December meeting	5:00 pm
THURSDAY		
Committee of the Whole	Thursday of the week before 2 nd County Board Meeting	4:00 pm
Finance (1 st Mtg)	Thursday of the week before 2 nd County Board Meeting	5:30 pm
Finance (2 nd Mtg)	Thursday of the week after the 2 nd County Board Meeting	5:30 pm
Forest Preserve Finance (2 nd Mtg)	Thursday of the week after the 2 nd County Board Meeting	6:30 pm
KenCom Executive Board <i>Location: PSC</i>	4 th Thursday of the month	5:30 pm
KenCom Finance <i>Location: PSC</i>	3 rd Thursday of the month	9:00 am
KenCom Personnel <i>Location: PSC</i>	3 rd Thursday of the month	8:00am
Labor & Grievance	Thursday of the week of the 2 nd County Board Meeting	5:30 pm
Tax Board of Review <i>Location: BOR</i>	4 th Thursday of the month	10:00 am

COUNTY OF KENDALL, ILLINOIS
PUBLIC SAFETY COMMITTEE
Monday, December 12, 2016
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 4:31p.m. and led the Pledge of Allegiance.

Roll Call: Member Prochaska, Member Giles, Member Gilmour, Member Hendrix, Member Purcell were present. **With five members present voting aye, a quorum was determined to conduct business.**

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Commander Mike Peters, EMA Director Joe Gillespie, Coroner Jacquie Purcell, Facilities Director Jim Smiley

Approval of the Agenda – Member Gilmour made a motion to approve the agenda, second by Member Giles. Member Prochaska asked that the agenda be approved with the removal of the words “Adjourn Sine Die” at the bottom. **With five-members present in agreement with the amendment, the motion carried.**

Approval of Minutes – Member Hendrix made a motion to approve the October 17, 2016 meeting minutes, second by Member Gilmour. **With five-members present in agreement, the motion carried.**

Public Comment – None

KenCom Report – Written report provided

Coroner’s Report – Coroner Purcell reviewed her report and stated that there was a huge number of autopsies in November.

Coroner’s Annual Report – Written report provided.

EMA Report – Deputy Commander Joe Gillespie reviewed the events, training and activities for EMA for the months of October and November. He stated they submitted the quarterly grant documentation and continued with the siren, StarCom, and WSPY EAS testing.

Sheriff’s Report – Mike Peters reviewed the Operations Division report, and Undersheriff Martin reviewed the reports for the Corrections and Records Divisions. Sheriff Baird reviewed the 2016 Annual report with the committee.

Old Business

- ❖ *Video Visitation and Bond Call, Bid Review and Recommendations* – Sheriff Baird reviewed the three highest bids received for the Video Visitation and Bond Call RFP. The Sheriff requested the County move forward with the Securus Technologies bid for a 3-year contract. The Sheriff's Office will have the State's Attorney's Office review the contract when they receive it. Motion by Member Giles to forward the acceptance of the bid by Securus Technologies as the contractor for the video visitation and bond call vendor, to the County Board for approval, second by Member Purcell. **With five-members voting aye, the motion carried.**
- ❖ *Discussion on Merging Public Safety and Judicial Legislative Committees* – Member Prochaska said that this item was on the agenda last year, and that the members on both committees is the same. Member Prochaska asked the committee members to observe the meetings for a few months and then they will discuss it again.

New Business

- ❖ *Determine 2017 Regular Meeting Schedule* – There was consensus by the committee to meet on the 2nd Monday of the month at 5:30p.m.

Executive Session – Not Needed

Public Comment – None

Action Items for County Board

- *Approval of the Video Visitation and Bond Call Bid Recommendation of Securus Technologies*

Adjournment – Member Hendrix made a motion, second by Member Giles to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 5:23p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, December 15, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 7:38p.m.

Roll Call

Committee Members Present: Bob Davidson - yes, Matthew Prochaska - here, Lynn Cullick – here

Committee Members Absent: Matt Kellogg

Others Present: Jeff Wilkins

Claims Review and Approval– Member Cullick moved to forward to the County Board the Approval of Supplemental Claims in an amount not to exceed \$1,798,582.65, Grand Juror Claims from 11-21-2016 in an amount not to exceed \$237.84, and Grand Juror Claims from 12-05-16 in an amount not to exceed \$281.44, second by Member Prochaska. **With all members present voting aye, the motion carried.**

Items from Other Committees – None

Department Head and Elected Official Reports - None

Items of Business

- *Determine Account Number for Payment of Settlement of Nelson et al vs. Kendall County Coroner in the amount of 23,359.17 as Court Ordered on December 2, 2016* – Member Cullick made a motion to use contingency line item number 0102-37-6999 for payment of the settlement of Nelson et al vs. Kendall County Coroner in the amount of \$23,359.71, second by Member Davidson. **With four members present voting aye, the motion carried.**
- *Determine 2017 Regular Meeting Schedule* – After discussion, there was consensus by the committee to meet on the Thursday before the second County Board meeting and the Thursday following the second County Board meeting of each month at 5:30p.m.
- *Discussion and Recommendations for all 2016 payable 2017 Property Tax Levies to be approved by the County Board on December 20, 2016* – Member Cullick made a motion to forward to the Board for approval the recommendations for all 2016 payable 2017 Property Tax Levies, second by Member Davidson. **With four members present voting aye, the motion carried.**

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

- *Approval of Supplemental Claims in an amount not to exceed \$1,798,582.65, Grand Juror Claims from 11-21-2016 in an amount not to exceed \$237.84, and Grand Juror Claims from 12-05-16 in an amount not to exceed \$281.44*
- *Approval of payment of settlement of Nelson et al vs. Kendall County Coroner from contingency line item 0102-037-6999 in the amount of \$23,359.17 as court ordered on December 2, 2016*
- *Approval of the recommendations for all 2016 payable 2017 Property Tax Levies*

Executive Session – Not needed

Adjournment – Member Cullick made a motion to adjourn the Budget and Finance Committee meeting, second by Member Purcell. **The meeting adjourned at 7:44p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

**In the Circuit Court for the Twenty-Third Judicial Circuit
Kendall County, Illinois**

NELSON MULTIMEDIA, INC. d/b/a:)
WSPY NEWS and LARRY NELSON,)
Individually,)
)
Plaintiffs,)
)
v.)
)
)
KEN TOFTOY, in his capacity as,)
Coroner for Kendall County,)
)
Defendant.)

**FILED IN OPEN COURT
DEC 16 2016
ROBYN INGENUNSON
CIRCUIT CLERK KENDALL CO.**

Gen No. 2016 CH 47

Order

This cause coming of for hearing on VERIFIED PETITION REQUESTING ATTORNEY FEES filed by Attorney James Groat pursuant to 55 ILCS 5/3-9008 and this Court having jurisdiction of the subject matter and of the parties hereto and finding that due notice has been given and no one coming forward and objecting and finding further that the fees, costs and expenses requested are reasonable and this Court being otherwise fully advised in the premises,

IT IS ORDERED therefore, that judgment shall enter in favor of Attorney James G. Groat in the amount of \$15,868.30, which sum is to be paid by Kendall County.

True copy of the original on file in my office
attested to this 16th day of Dec., 2016

Robyn Ingemunson
Clerk of the Circuit Court 23rd Judicial Circuit
Kendall County, IL

Justine Coonan

Dated: 12-16-16

ENTER: 
JUDGE

STATE OF ILLINOIS
COUNTY OF KENDALL
- FILED -
DEC 16 2016

Debbie Melitte COUNTY CLERK
KENDALL COUNTY

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Tuesday, December 13, 2016

CALL TO ORDER

The meeting was called to order by Admin HR Committee Chair Lynn Cullick at 9:01a.m.

ROLL CALL

Committee Members Present: Judy Gilmour – here, Lynn Cullick – here, John Purcell – yes, Matthew Prochaska - here. **With four members present, a quorum was established to conduct committee business.**

Committee Members Absent: Bob Davidson

County Personnel Present: Glen Campos, Scott Koeppel

APPROVAL OF AGENDA: Member Prochaska made a motion to approve the agenda, second by Member Gilmour. **With all in agreement, the motion carried.**

APPROVAL OF MINUTES: Member Prochaska made a motion to approve the November 22, 2016 meeting minutes, second by Member Gilmour. **With all in agreement, the motion carried.**

CBIZ Update – Jim Pajauskas said the census has been submitted to United Healthcare and will be upload it into their system so that id cards can be distributed prior to January 2017.

Glen Campos reported:

- 18 employees in the PPO family switched to the HSA, and 14 single employees switched from the PPO to the HSA, leaving three families and 4 singles on the PPO from Probation, KenCom, the Sheriff's Patrol Deputies, and the Sheriff's Patrol Sergeants.

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Technology – Mr. Koeppel reported that their new employee began on 12/12/2016, and is currently being trained by Technology personnel.

Mr. Koeppel also reported on some changes to the procedures for ordering toners, supplies and service on the Konica Copiers. Designated staff in each department or office will now be responsible for direct contact with Konica when ordering supplies, service, etc. Mr. Koeppel said that they are working with a new company to recycle toners.

Technology also made some changes to the Animal Control printers, and the Coroner's office rearranging things, hooking up computers, etc.

Mr. Koeppel has scheduled meetings with KenCom to ensure that their needs are being met, to discuss issues that KenCom would like resolved, and to observe their system.

PUBLIC COMMENT – None

COMMITTEE BUSINESS

- *Department Heads Review* – Member Cullick reminded committee members that the Board approved evaluation tools that would allow the County Administrator to conduct Department Head reviews for Facilities Management, Technology, Animal Control, and PBZ. Discussion on including the Chief Assessor and the County Engineer in the process as well. The committee had previously talked about having these reviews in January each year. After the County Administrator conducts an evaluation, each committee will review the Department Head evaluations, and then the Board will review the evaluations at a Committee of the Whole meeting.
- *County Administrator Review* – Member Cullick reminded the committee that the Board approved conducting an annual review of the County Administrator in January each year. The committee will review the evaluation forms at the next committee meeting and decide how to proceed.
- *Board Member Training* – Member Cullick stated that Mr. Koepfel, Mr. Weis, Ms. Ferko and Ms. Gillette will be addressing the Board during training.
- *Determine 2017 Regular Meeting Schedule* – Discussion on the days and times for meeting as a committee on a regular basis. There was consensus by the committee to meet on the first Monday of the month at 5:30p.m. and on the fourth Tuesday of the month at 5:30p.m.
- *Employee Handbook Updates* – Item tabled to a later meeting

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD - None

PUBLIC COMMENT – None

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Purcell moved to adjourn the meeting at 10:41a.m., second by Member Gilmour.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
December 15, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Vice Chair Scott Gryder at 4:00p.m., who led the committee in the Pledge to the American Flag.

ROLL CALL

Present: Scott Gryder – present, Matthew Prochaska - here, Tony Giles - here, Lynn Cullick - here, Audra Hendrix - here, Matt Kellogg - here, Judy Gilmour – here, Bob Davidson - here

Committee Members Absent: Elizabeth Flowers

Member Purcell entered the meeting at 4:41p.m.

Member Kellogg left the meeting at 5:50p.m.

Others present: ASA Leslie Johnson, Health Department Executive Director Amaal Tokars, State's Attorney Eric Weis, and County Administrator Jeff Wilkins

OLD BUSINESS - None

NEW BUSINESS

- *Kenny Coles, Kendall Housing Authority Director* – Mr. Coles provided a brief overview of the Kendall Housing Authority, and he reported that most of their funds come from HUD.
- *Determine 2017 Regular Meeting Schedule* – Item was forwarded for further discussion at the December 20, 2016 County Board meeting.
- *Resolution Authorizing Letter Regarding Assignment of Plano Transfer Station Host Community Benefits and Reimbursement Agreement to Groot Industries, Inc.* - Jeff Wilkins provided background on the County's agreement with Plano Transfer Station, and stated that Plano Transfer Station was purchased by Groot, Inc. There was consensus by the committee to add this to the County Board agenda for December 20, 2016.
- *Discussion and Recommendations for all 2016 payable 2017 property tax levies to be approved by the County Board on December 20, 2016* – Member Purcell explained that each year the Board votes on levies after the budget has been approved, usually in December. Member Purcell explained that there was a reduction in the levy this year for the Health Department, because they have not contributed for the Health Department employee benefits. Member Purcell explained the total levies the County can capture for the year, the amount of those levies, the other levies, the deficit for FY2017, the 6-month general fund reserve

policy, how the contributions for the Health Department were calculated, and the validity of the formula used to make the calculations.

- *New Board Member Training* – Scott Koepfel, Technology Director reviewed the new Surface computer operation, the services provided by the Technology and GIS staff, and said they are available to assist with any Technology issues or mapping through GIS.

State’s Attorney Eric Weis reviewed the Do’s and Don’ts of the Open Meetings Act, the Freedom of Information Act, the Board Rules of Order, the Liquor Control Ordinance, KenCom Agreement with the County, Board Duties and Powers, the Ethics Ordinance, and the Downstate Forest Preserve Act.

Member Cullick highlighted a few things for the new members including forms, dates for submission of mileage and per diem forms, and defined other areas of importance with the Board.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA - None

CHAIRMAN’S REPORT – No report

REVIEW BOARD ACTION ITEMS – Under 14, add UCCI Report

EXECUTIVE SESSION – Member Purcell made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body and for the purpose of collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, seconded by Member Hendrix

ROLL CALL: Member Hendrix – aye, Member Purcell – yes, Member Giles – yes, Member Cullick – yes, Member Gilmour – yes, Member Gryder – yes, Member Davidson – yes, Member Prochaska – yes

With all present voting aye, the committee entered Executive Session at 6:40p.m.

The committee reconvened in Open Session at 7:33p.m.

ADJOURNMENT – Member Cullick moved to adjourn the meeting at 7:33p.m. Member Hendrix seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary