## KENDALL COUNTY BOARD AGENDA ADJOURNED SEPTEMBER MEETING

## Kendall County Office Building, Rooms 209 & 210 Tuesday, October 3, 2017 at 6:00 p.m.

- 1. Call to Order
- 2. Roll Call
- 3. Determination of a Quorum
- 4. Approval of Previous Month's Minutes
- 5. Approval of Agenda
- 6. Correspondence and Communications County Clerk
- 7. Special Recognition
- 8. Citizens to Be Heard
- 9. Executive Session
- 10. New Business
  - A. Approval of an Ordinance the Amendment to Article VI of the Kendall County Rules of Order Pertaining to the Appointment Duties of the County Board Chairman
  - B. Supplemental Ordinance Providing For The Issuance Of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, Of The County Of Kendall, Illinois
- 11. Old Business
- 12. Standing Committee Reports
  - A. Administration/HR
    - 1. Discussion on CASA sponsored Food Truck Event on Saturday, October 21, 2017
  - B. Finance Committee
    - 1. Approve claims in an amount not to exceed \$850,099.67 and September Petit Jurors in an amount not to exceed \$2,524.61
    - 2. Approve Coroner claims in an amount not to exceed \$2,271.43
  - C. Health & Environment
  - D. Committee of the Whole
  - E. Standing Committee Minutes Approval
- 13. Special Committee Reports
  - A. Kencom Executive Board
  - B. Housing Authority
  - C. Historic Preservation
  - D. Board of Health
  - E. Juvenile Justice Council
  - F. Board and Commissions Review Ad Hoc
- 14. Chairman's Report

Appointments Announcements

- 15. Other Business
- 16. Citizens to be Heard
- 17. Questions from the Press
- 18. Executive Session
- 19. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

#### KENDALL COUNTY BOARD ADJOURNED JUNE MEETING September 5, 2017

STATE OF ILLINOIS	)
COUNTY OF KENDALL	) SS )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, September 5, 2017 at 6:50 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Tony Giles, Judy Gilmour, Matt Kellogg, Matthew Prochaska, and John Purcell.

The Clerk reported to the Chairman that a quorum was present to conduct business.

#### THE MINUTES

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meeting of 8/1/17.

Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting ave. Motion carried.

#### THE AGENDA

Member Purcell moved to approve the agenda. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.** 

#### **NEW BUSINESS**

#### **Constitution Week**

Member Purcell moved to approve the proclamation for Constitution Week – September 17 through 23, 2017. Member Davidson seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.** 

#### PROCLAMATION FOR CONSTITUTION WEEK

17-27

**Whereas**: September 17, 2017 marks the two hundred thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**Whereas**: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebration which will commemorate the occasion; and

Whereas: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

**NOW**, **THEREFORE I**, Scott R. Gryder by virtue of the authority vested in me as County Board Chairman of the County of Kendall, Illinois do hereby proclaim the week of September 17 through 23 as **CONSTITUTION WEEK** AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the County of Kendall, Illinois to be affixed this 5<sup>th</sup> day of September of the year of our Lord two thousand seventeen.

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

#### **Suicide Prevention Awareness Month**

Member Kellogg moved to approve the proclamation for National Suicide Prevention Awareness Month – September 2017. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting ave. **Motion carried.** 

COUNTY OF KENDALL, ILLINOIS PROCLAMATION

#### September is National Suicide Prevention Awareness Month

**Whereas**: September is known as National Suicide Prevention Awareness Month which helps promote resources and awareness around the issues of suicide prevention. It teaches how to help others and how to talk about suicide without increasing the risk of harm; and

Whereas: Suicidal thought can affect anyone regardless of age, gender or background; and

Whereas: Suicide is the third leading cause of death among young people; and

Whereas: Kendall County, Illinois is no different than any other community in the country, but chooses to publicly state and place our full support behind local educators, mental health professionals, athletic coaches, pack leaders, and parents, as partners in supporting our community in simply being available to one another; and

Whereas: Local and national organizations like Suicide Prevention Services are on the front lines of a battle that many still refuse to discuss in public: and

Whereas: The youth of our community should understand that throughout life's struggles we all need the occasional reminder that we are all fighting our own battles: and

**Whereas**: We encourage all residents to take the time to inquire as to the wellbeing of their family, friends, and neighbors over the next few days and to genuinely convey their appreciation for their existence by any gesture they deem appropriate.

**NOW**, **THEREFORE I**, Scott R. Gryder by virtue of the authority vested in me as County Board Chairman of the County of Kendall, Illinois do hereby proclaim the month of September 2017, as National Suicide Prevention Awareness Month in the County of Kendall.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the County of Kendall, Illinois to be affixed this 5<sup>th</sup> day of September, 2017

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

Brooke Mol from Suicide Prevention Services thanked the board for the proclamation and spoke about her personal struggle with suicide.

#### **Settlement Agreement**

Member Davidson moved to approve the release and settlement agreement between Plaintiff Carl Childers and Kendall County, Illinois in an amount of \$7,500 for settlement of all claims in case number 16-CV-5098 pending in the US District Court for the Northern District of Illinois. Member Cullick seconded the motion.

Assistant State's Attorney Leslie Johnson stated that Mr. Childers was a pre-trail detainee with the Sheriff's Office who is claiming use of excessive force. The settlement would resolve all claims and dismiss his complaint with prejudice without any admission of wrong doing or liability.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

#### **STANDING COMMITTEE REPORTS**

#### Administration/HR

#### **CASA Food Truck Event**

Members discussed that they would like to have the conversation at the next Committee of the Whole meeting. Nicole Osterloh from CASA explained what they are trying to have an awareness event. Members discussed the issue of insurance for the event and the lease that CASA has with the county.

#### **Facilities**

#### **Snow and Ice Removal Contract**

Member Davidson moved to approve the snow and ice removal contract for one (1) year with two (2) one (1) year extensions in the amount of \$41,500.00 per season with Winninger Excavating Inc. Member Cullick seconded the motion.

Members discussed the annual flat fee versus the per push fee.

Member Purcell moved to refer the item to the next Committee of the Whole meeting. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried**.

#### **CASA Lease**

Member Davidson moved to approve resolution approving the first amendment to the Kendall County Court

Appointed Special Advocate Lease Agreement. Member Kellogg seconded the motion. Chairman Gryder asked for
a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried**.

A complete copy of Resolution 17-25 is available in the Office of the County Clerk.

#### **Economic Development**

#### **Reschedule Meeting**

Member Flowers moved to reschedule the regular Economic Development Committee meeting from the 3<sup>rd</sup> Friday to the 4<sup>th</sup> Wednesday of every month at 9:30am. Member Purcell seconded the motion.

Members discussed the time conflicts.

Member Kellogg moved to refer the item back to the next Economic Development meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried**.

#### **Finance**

#### **CLAIMS**

Member Cullick moved to approve the claims submitted in the amount of \$834, 749.66 and August Petit Jurors in the amount of \$3,490.37 Member Davidson seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$110,106.45, B&Z \$1,588.98, ELECTION \$330.70, ED SRV REG \$6,554.90, SHRFF \$6,085.96, CRRCTNS \$24,680.54, EMA \$474.58, CRCT CT CLK \$68.47, JURY COMM \$3,580.15, CRCT CT JDG \$9,178.26, CRNR \$1,410.69, PUB DFNDR \$899.00, ST ATTY \$2,821.90, BRD OF RVW \$2,563.00, EMPLY HLTH INS \$383,103.76, PPPOST \$20,617.62, OFF OF ADM SRV \$701.96, GNRL INS & BNDG \$204.00, CO BRD \$3,752.88, TECH SRV \$4,588.66, MNTL HLTH \$150.08, CO HWY \$49,665.87, CO BRDG \$18,916.98, TRNSPRT SALES TX \$88,383.12, HLTH & HMN SRV \$22,448.17, FRST PRSRV \$426.22, ELLIS HS \$504.95, ELLIS BRN \$57.80, ELLIS GRNDS \$62.07, ELLIS CMPS \$194.22, ELLIS RDNG LSSNS \$20.94, ELLIS BDAY PRTIES \$51.39, ELLIS PUB PRGMS \$42.75, HOOVER \$2,574.63, ENV ED SCHL \$45.00, ENV ED NTRL BGNNNGS \$773.45, GRNDS & NTRL RSRCS \$519.94, ANML CNTRL EXPND \$252.45, ANML CNTRL EXPS \$5,402.81, CO RCDR DOC STRG \$247.28, DRG ABS EXP \$162.00, HIDTA \$40,945.60, CMSRY FND \$880.14, COOK CO REIMB FND \$1,250.00, LAW LBRY \$57.00, CHLD SUP COL EXP \$260.20, PRBTN SRV EXP FND \$233.80, GIS \$169.00, ENG/CNSLTG ESCRW \$5,753.96, EMPLY BNFT PRGM \$1,577.60, PUB SFTY \$42.60, VAC \$7,689.10, CRNR SPCL FND \$1.421.45, FP BND PRCDS '07 \$3.745.00

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

#### **Coroner Claims**

Member Cullick moved to approve the Coroner claims in an amount not to exceed \$2,832.14. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted present. **Motion carried.** 

#### **Health and Environment**

Member Gilmour stated that they met on August 21<sup>st</sup> and the minutes are in the packet from the July 17, 2017 meeting.

#### Committee of the Whole

Chairman Gryder reviewed the minutes in the packet from the August meetings.

#### STANDING COMMITTEE MINUTES APPROVAL

Member Flowers moved to approve all of the Standing Committee Minutes and Reports. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion** carried.

#### SPECIAL COMMITTEE REPORTS

#### Kencom

Member Gilmour stated that they have formed a new committee to make a new contract/IGA dealing with the New World contract.

#### **Housing Authority**

Member Prochaska stated that they met on August 25, 2017. They heard from their auditors and they received an unqualified audit on the Federal and the General Funds. They adopted a new administrative plan.

#### **Historic Preservation**

Member Flowers reviewed the minutes in the packet from the August 25, 2017 meeting.

#### **Board of Health**

Member Giles said that they would be discussing the questions and concerns regarding the dental facility and storage of equipment at the Committee of the Whole meeting.

#### **Juvenile Justice Council**

Member Gilmour stated that the SKY run had a profit of \$9,000 and they have lost their parent campaign grant.

#### **Board and Commissions Review Ad Hoc**

Member Giles stated that the minutes are in the packet from the August 18, 2017 meeting a variety of items will be on the COW agenda.

#### **CHAIRMAN'S REPORT**

#### **APPOINTMENT**

Jim Jensen – Board of Health – 3 year term – expires August 2020 Martin Myre – Big Slough Drainage District – 3 year term – expires September 2020

Member Purcell moved to approve the appointment. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.** 

#### **OTHER BUSINESS**

The Kendall County Fair begins on Thursday and runs through Sunday.

#### **EXECUTIVE SESSION**

Member Flowers made a motion to go into Executive Session for (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Davidson and Purcell who voted nay. **Motion carried 7-2.** 

#### **ADJOURNMENT**

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye.

Motion carried.

Approved and submitted this 14th day of September, 2017.

Respectfully submitted by, Debbie Gillette Kendall County Clerk

## COUNTY OF KENDALL, ILLINOIS ORDINANCE # 2017-

## AMENDMENT TO ARTICLE VI OF THE KENDALL COUNTY BOARD RULES OF ORDER PERTAINING TO THE APPOINTMENT DUTIES OF THE KENDALL COUNTY BOARD CHAIRMAN

<u>WHEREAS</u>, Article XXI of the Kendall County Board Rules of Order allows the County Board to amend their Rules of Order from time to time; and

<u>WHEREAS</u>, the Kendall County Board feels that the duties of the Kendall County Board Chairman should be updated as they relate to appointment powers; and

<u>NOW, THEREFORE, BE IT ORDAINED</u>, the Kendall County Board hereby amends Article VI of the Kendall County Board Rules as provided:

- I. Recitals: The recitals set forth above are incorporated as if fully set forth herein.
- II. Amended Text: Effective immediately, Section H is hereby added to Article VI with the following:
- "H. The County Board Chair shall appoint, with the advice and consent of the County Board, citizens to serve on all boards, commissions, districts and all other authorities that are subject to appointment or approval per applicable law, ordinance or intergovernmental agreement including, but not limited to, the Kendall County Board of Review, drainage districts, fire protection districts, Kendall County Housing Authority, the KenCom Executive Board Member at Large, the Kendall County Ethics Commission, and the Kendall County Sheriff's Merit Commission. Unless a specific term for the citizen appointment is provided in the applicable law, ordinance or intergovernmental agreement, the Chairman of the County Board shall make the citizen appointments at the same time the Chairman makes appointments for all Standing Committees of the Kendall County Board."
  - III. The Chairman of the Kendall County Board is hereby authorized to sign the revised Rules of Order of the County Board of Kendall County, which is attached hereto as Exhibit A and which becomes effective immediately upon execution by the Chairman of the Kendall County Board.

IN WITNESS OF, this amendment to	the Kendall County Board Rules of Order has been enacted
with the consent of at least two-third	ds of the Kendall County Board members this day of
, 2017.	
Attest:	
Kendall County Clerk	Kendall County Board Chairman
Debbie Gillette	Scott R. Gryder

#### **EXhibit** A

## COUNTY BOARD RULES OF ORDER KENDALL COUNTY, ILLINOIS

BE IT RESOLVED, that the following rules are hereby adopted as the Rules of Order of the County Board of Kendall County, Illinois.

#### I. CODE OF CONDUCT

- A. Each County Board member shall abide by the Code of Conduct provisions provided for herein:
  - 1. No County Board member whether elected or appointed, shall:
    - a. Directly or indirectly solicit or accept any service or item of value from any person, firm or corporation having dealings with the County except upon the same terms granted to the public generally.
    - b. Receive any part of any fee, commission or other compensation paid or payable by the County or by any person in connection with any dealings or proceedings before any agency of the County.
    - c. Directly or indirectly solicit or accept any service or item of value from the broker or agent who procures any type of bond or policy of insurance for the County, its officers, employees, persons or firms doing business with the County.
    - d. Willfully and knowingly disclose, for direct or indirect financial gain, to any person, confidential information acquired by him or her in the course of and by reason of his or her official duties or use any such information for the purpose of individual, direct or indirect financial gain.
  - 2. Any County Board member who has a financial interest, direct or indirect, in any contract with the County, or in the sale of land, material, supplies or services by or to the County or to a contractor supplying services by or to the County or in any resolution or ordinance proposed or pending before the Board shall make known that interest and shall refrain from voting upon or otherwise participating in the making of such contract or in the discussion, adoption or defeat of such resolution or ordinance. If the person or corporation contracting with or making a sale to or purchasing from the County knows, or has reason to know, that this subsection has been violated, then the contract or sale may be declared void by resolution of the County Board.
  - 3. The Penalty for violation of any of these specific prohibitions of this Section of the rules shall be as provided by law.

#### Exhibit a

#### II. ETHICS LAW

- A. The Illinois General Assembly enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective December 9, 2003) making revisions to State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State and local officials and employees. As required by the Act, Kendall County adopted a similar ordinance in May of 2004. (Amended 11/18/2008)
- B. County Board members are subject to the State statute and County ordinance. Penalty for violation of State statute or County ordinance shall be as provided by law or ordinance. (Amended 11/18/2008)

#### III REGULAR & SPECIAL BOARD MEETINGS

- A. Regular Meetings shall be held on the third Tuesday of June and September, as fixed by Statute. The Adjourned Meetings of the Board shall be held on the first and third Tuesday of each month, or such other day as the Board shall specify upon motion duly made, seconded and carried. If an Adjourned Meeting date falls on a Holiday or Election Day, it shall be held on the next working day, usually Wednesday. Meeting time shall be 6:00 p.m. on the first Tuesday and 9:00 a.m. on the third Tuesday or at such other time as the County Board determines, at the County Board Room of Kendall County, Illinois.
- B. Swearing in and organization of the Board shall be held on the first Monday in December in the year of the election of Board Members. The County Clerk shall convene the organizational meeting and the County Board members shall select the County Board Chairman. (Amended 11/18/2008)
- C. As required by Illinois Statute (ICS 55 ILCS 5/2-1002), special meetings of the County Board may be called at the written request of not less than one-third of the members of the County Board (four members) and filed with the County Clerk. A Special Meeting of the County Board shall be called to be held not earlier than five (5) days from the date written notice of such call was mailed by said Clerk to the Board Members. Only such business shall be transacted at any Special Meeting as has been stated in the notice of the call of such Special Meeting. However, during regular and adjourned meetings of the County Board, special meetings may be set by the members in accordance with the Open Meetings Act. (Amended 11/18/2008)
- D. In accordance with the Illinois Open Meetings Act, public notice in the form of an agenda must be posted at the County Office Building and the building in which the meeting will occur if not the same building. The posting must be no less than 48 hours prior to the start of the meeting. (Amended 11/18/2008)

#### **EXHIDIT A**

- IV. AGENDA (Amended 11/18/2008; 06/19/2012 Res. 2012- 29, 3/7/2017)
  - A. The order of business coming before the County Board shall substantially be as follows:
    - 1. Call to Order
    - 2. Roll Call
    - 3. Determination of a Quorum
    - 4. Approval of Previous Month's Minutes
    - 5. Approval of Agenda
    - 6. Correspondence and Communications County Clerk
    - 7. Special Recognition
    - 8. Citizens to be Heard
    - 9. Old Business
    - 10. New Business
    - 11. Elected Official Reports & Other Department Reports
      - A. Sheriff
      - B. County Clerk and Recorder
      - C. Treasurer
      - D. Clerk of the Court
      - E. State's Attorney
      - F. Coroner
      - G. Health Department
      - H. Supervisor of Assessments
      - I. Board of Review
    - 12. Executive Session
    - 13. Standing Committee Reports
      - A. Planning, Building and Zoning
      - B. Law, Justice and Legislation
      - C. Administration Human Resources & Revenue/GIS
      - D. Highway
      - E. Facilities Management
      - F. Economic Development
      - G. Finance
      - H. Animal Control
      - I. Health & Environment
      - J. Labor and Grievance Committee
      - K. Committee-of-the-Whole
      - L. Standing Committee Minutes Approval
    - 14. Special Committee Reports
      - A. Public Building Commission
      - B. VAC
      - C. Historic Preservation

- D. UCCI
- E. Board of Health
- F. Community 708 Mental Health Board
- G. KenCom Executive Board
- 15. Other Business
- 16. Chairman's Report

(Note: announcements of appointments typically made at least one meeting prior to appointment)

- A. Announcements / Appointments
- 17. Citizens to be Heard
- 18. Questions from the Press
- 19. Adjournment
- B. All questions relating to the priority of business shall be decided without debate.

#### V. OFFICERS

- A. The County Board Chairman shall be elected for a two (2) year term by a simple majority.
- B. The County Board Vice-Chairman shall be elected for a two (2) year term by a simple majority to act in the absence of the County Board Chairman.
- C. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of the Board.

#### VI. DUTIES OF COUNTY BOARD CHAIRMAN

- A. The County Board Chairman shall vote on all motions, ordinances, amendments, thereto, or other matters coming before the County Board. (Amended 11/18/2008)
- B. The County Board Chairman shall preserve order and decide all questions of order, subject to an appeal to the County Board, without debate.
- C. Every member, prior to speaking shall respectfully address the County Board Chairman, avoid personalities and confine comment to the question under consideration. (Amended 11/18/2008)
- D. When two or more members wish to speak at the same time, the County Board Chairman shall name the member who may speak first.
- E. A member called to order, either by the County Board Chairman or member of the County Board, shall immediately take his seat, unless permitted to explain, and if there be no appeal the decision of the Chairman shall be conclusive.
- F. All committees, whether standing or special, shall be appointed by the County Board Chairman, and approved by the County Board, unless otherwise directed by the County Board.
- G. Based on State Statute, County Board Chairman appoints vacancies in the County Board and County Elected Officials, with the advice and consent of the County Board. (Amended 11/18/2008)

H. The County Board Chair shall appoint, with the advice and consent of the County Board, citizens to serve on all boards, commissions, districts and all other authorities that are subject to appointment or approval per applicable law, ordinance or intergovernmental agreement including, but not limited to, the Kendall County Board of Review, drainage districts, fire protection districts, Kendall County Housing Authority, the KenCom Executive Board Member at Large, the Kendall County Ethics Commission, and the Kendall County Sheriff's Merit Commission. Unless a specific term for the citizen appointment is provided in the applicable law, ordinance or intergovernmental agreement, the Chairman of the County Board shall make the citizen appointments at the same time the Chairman makes appointments for all Standing Committees of the Kendall County Board. (Amended 10/03/2017)

#### VII. DUTIES OF THE CLERK OF THE BOARD

The Clerk of the Board shall be the keeper of the records and the minutes of the County Board and its committees and shall be in attendance at all meetings of the County Board.

#### VIII. <u>PARLIAMENTARIAN</u>

The State's Attorney or an Assistant State's Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board and upon request of the Chairman, shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of *Roberts Rules of Order, Revised* shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

#### IX. RULES OF THE BOARD

A. Any question so put unless a Statute provides otherwise, shall be considered adopted if such question receives a majority favorable vote of all those who vote on the issue. Any person excused by the County Board Chairman from voting will be considered, for the purpose of that vote, to not have voted either affirmatively or negatively and the abstention shall be treated as if a vacancy had occurred in office of such person.

On Zoning matters, any motion to reclassify property must receive a majority of voting members' votes, not a majority of the County Board which unfairly causes abstaining members' votes to count as a "no" vote. In the event an official objection has been filed with the County Clerk as prescribed by State Statutes, the reclassification shall not be passed except by a favorable vote of 3/4 of all members of the County Board (8 votes).

Map and text amendments shall require a simple majority of the elected County Board members. For purposes of cases where a formal protest has been filed, the rules should state that a favorable vote of 3/4 of the members holding office is required.

- B. No motion shall be debated or put unless seconded. When seconded, it shall be stated by the Chairman before being debated.
- C. A motion to adjourn shall always be in order and shall be decided without debate.
- D. No member shall absent himself before the formal closing of the day's session, unless excused by the County Board Chairman.
- E. After a motion is stated by the County Board Chairman or read by the Clerk, it shall be considered to be in possession of the Board, but may be withdrawn by the mover on consent of the second at any time previous to a decision or amendment thereon.
- F. The Clerk shall call the names of the members of the Board when calling the roll, or polling a vote, in a rotating alphabetical order of members.
- G. The County Board Chairman shall have the right to call for a vote by voice vote, or by leave to adopt a previous roll call vote, in all cases, unless there is an objection by one member, in which case a roll call vote shall be taken. The minutes shall reflect the results of each roll call.
- H. All monetary expenditures require a roll call vote. (Amended 11/18/2008)
- I. No alteration or amendment shall be made in any rules of the County Board without the consent of two-thirds of the members thereof. The rule may be suspended in any particular case by vote of two-thirds of the members present.
- J. All questions not covered by these Rules of Order shall be decided by *Roberts Rules of Order, Revised*.
- K. The County Board Chairman shall vote on all motions, ordinances, amendments thereto, or other matters coming before the Board.
- L. All claims shall be signed by the officer or department head or designee who made the purchase or incurred the liability, and sworn to be claimant, and must be on file no later than 4:30 PM one week prior to the Budget and Finance Committee meeting, unless otherwise permitted by the Board, excepting the County Board Members bills for per diem and mileage. (Amended 11/18/2008)

M. In the case of the absence of the Chairman and the Vice Chairman at any County Board meeting, the Clerk of the County Board shall convene the meeting and the members shall choose one of their number as temporary Chairman.

#### X. EXECUTIVE SESSION MINUTES

Minutes of any executive session shall be reviewed at least semi-annually by the County Board for continued confidentiality in accordance with the Illinois Open Meetings Act. Executive session minutes and corresponding tapes shall be kept secure in the County Clerk's Office. Executive session matters are to be kept confidential until released. (Amended 11/18/2008)

#### XI. SPECIAL COMMITTEES

A. Special Committees may be appointed by the County Board Chairman subject to approval of the County Board whenever such action is deemed necessary or required and such Committees shall exist only for the purpose for which they are appointed. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006)

#### XII. STANDING COMMITTEES

A. The Standing Committees of the Board shall consist of five members each. The County Board Chairman shall designate which county offices are assigned to these committees. Committees are to be appointed every two years with Board approval. (Amended 11/18/2008, 06/19 /2012)

All standing committees shall be appointed by the Chairman at the first Adjourned Meeting after the Organizational meeting on the first Monday in December. Such members shall remain members of the respective committees at the pleasure of the Chairman. Further, should a vacancy exist in any Committee, the Chairman of the Board shall have the authority to fill such vacancy, subject to the approval of the County Board.

Such standing committees shall be as follows (see current Committee assignments in attachment):

#### 1. HIGHWAY:

This committee shall be responsible for the oversight and review of planning, acquisition, construction, improvement, modification and maintenance of the County's infrastructure, such as, but not limited to,

#### QXhibit A

roads, bridges, rights of way, water systems, and resource recovery systems. This committee shall be responsible for oversight and review of infrastructure to insure the health, safety and welfare of the citizens of the County.

This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Highway Department. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

#### 2. FACILITIES MANAGEMENT:

This committee shall be responsible for the overall operation, maintenance, scheduling and improvements to existing county buildings, owned or leased and county owned properties. They shall recommend to the County Board for approval and/or action those contracts, leases, purchases or other instruments necessary to accomplish the orderly functioning of County facilities. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Facilities Management Department. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

#### 3. LAW, JUSTICE AND LEGISLATION:

This Committee shall be the County Board's liaison to the County Sheriff's Office, KenCom (including E-911 system), E.M.A. (Emergency Management Agency), Coroner, Judiciary, State's Attorney's Office, the Circuit Clerk of the Court, Public Defender and Probation/Combined Court Services. They shall review, analyze examine and recommend for approval ordinances requested by the Sheriff's Office. This committee shall report to the Budget and Finance Committee on behalf of the Sheriff, E.M.A., KenCom, Coroner, Judiciary, State's Attorney's Office, the Circuit Clerk of the Court, Public Defender and Probation/Combined Court Services. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in

#### EXhibit A

accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. In addition, this committee shall also monitor legislation proposed at the State and Federal level that may impact the operation of the Kendall county Government, including coordinating with regional and statewide associations. Responsibilities also include those projects and duties assigned by Committee of the Whole and County Board Chairman. (Amended 3/7/2017)

#### 4. ECONOMIC DEVELOPMENT:

This committee shall be responsible for the oversight and control of the county's economic growth and development. They shall be responsible for economic needs of the County and other units of government located within the County. They shall employ and supervise such staff as established and provided for by the County Board. They shall act as the county's liaison to various state and federal agencies and programs dealing with local economic issues. They shall be responsible for making reports to the County Board regarding grants and programs, applications and progress. They shall be responsible for the preparation of necessary documents and data as may be required by governmental agencies, units of local government or local developers. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee of the Whole or County Board Chairman.

#### 5. ADMINISTRATION – HUMAN RESOURCES:

This committee shall be responsible for the developments, implementation, oversight, adherence and administration of County personnel and policies. They shall oversee the County insurance needs and make recommendations to the County Board for action, modification or renewal of county insurance programs. They shall be responsible for the preparation and dissemination of information about progress, growth, development, operation and services available in the County to the media, press and public. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman.

This Committee also meets as needed to discuss the activities of the County

#### **EXhibit** A

Offices and Departments involved in the tax cycle and geographic information system (GIS). The Committee shall be the County Board's liaison to the Tax Board of Review, County Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. The Committee provides an opportunity to make certain that the activities involved in the tax cycle are coordinated and that the County Board is aware of the priorities, and needs of the Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. (Amended 11/18/2008)

#### 6. PLANNING, BUILDING AND ZONING:

This committee shall be responsible for the preparation, examination, review and analysis of the County comprehensive plan, including land use needs and requirements; for the review, modification and administration of the County's land use plans, zoning and mapping and platting ordinances. Responsible for the review, modification and recommendation to the County Board for the amendment to County construction guidelines, building codes and standards and zoning amendments and the review of all proposals for development within the County. Responsible for the review of all changes or modifications involving agricultural lands or flood plains and the supervision of the enforcement of county ordinances pertaining to land use and buildings. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. This committee shall be the County Board's liaison to the Building and Zoning Committee. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

#### 7. BUDGET AND FINANCE:

This committee is responsible for making recommendations concerning County fiscal policies and administration, including overall coordination of the annual County budget. The committee shall examine, review, analyze and where appropriate and necessary make recommendations concerning the annual budget. They shall prepare with the County Board Chairman, the annual appropriation and levy ordinance. They shall review all internal and external audits of all County departments and offices of all elected County officials. They shall also review, recommend the disposition of state, federal and agency grant requests and the appropriation of salaries of all County employees, appointed officials and office holders. They shall review all matters of real estate, taxation, and finances for the purpose of generating new services for the County. They shall generate, in conjunction with the County Treasurer's office, monthly

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and year-to-date income statements, revenue projections, expense statements and projections, projected surpluses or shortfalls. They shall be responsible for all purchasing and inventory controls. This committee shall oversee the Chief County Assessing Officer and department. This committee shall review and evaluate the performance of the Chief County Assessing Officer. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

#### 8. ANIMAL CONTROL:

This committee shall be responsible for policies guiding the operations of the Animal Control department and facility.

#### 9. LABOR & GRIEVANCE COMMITTEE

This committee shall be responsible for oversight of all collective bargaining contract negotiations for Kendall County. This committee shall provide recommendations and reports for union matters to the County Board. They shall also conduct employee grievance hearings as may be required and forward hearing findings to the County Board Chairman, department heads and elected officials, as appropriate. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman. (Amended 06/19/2012, Res. 2012-29)

#### 10. HEALTH & ENVIRONMENT COMMITTEE

This committee shall be responsible for review and oversight of relevant health and environmental matters in Kendall County, Illinois. They shall be responsible for the preparation and dissemination of information about current health and environmental issues and resources in the County to the County Board, the media and the public. Responsibilites also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 06/19\_/2012, Res. 2012-29\_\_)

#### 11. COMMITTEE-OF-THE-WHOLE:

This committee shall be responsible for: preparation of the County Board Meeting Agenda; consideration of County Board Chairman appointments; review matters affecting Board policies and rules; examination of State

#### **EXhibit** A

and Federal legislation; recommendations for the judicial and legal needs of the County; relations and negotiations with labor, personnel, union and collective bargaining groups; hearings on the issuance of County licenses; review matters not specifically assigned to other committees. The committee shall serve as the communication link between the County Board Chairman, the County Board, and the Standing Committees.

#### 12. SPECIAL COMMITTEE ASSIGNMENTS:

The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the Housing Authority Board, the KenCom Executive Board, and the Board of Health, with the advice and consent of the County Board. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006, 06/19\_/2012, Res. 2012-29\_\_)

#### XIII. COMMITTEE VACANCIES

A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such position vacant and appoint another member to fill the vacancy, subject to the approval of the County Board. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily, subject to the approval of the County Board. (Amended 11/07/2006, 06/19/2012, Res. 2012-29\_\_)

#### XIV. COMMITTEE POWERS

A The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to the standing committees and to the Board as a whole as shall be required by said committees or by the Board. Information required by the Board or any of its standing committees shall be provided upon request of any board member or board staff. The staffing for the standing committees shall be provided by the County Board staff. All County Board Committees, in the exercise of their oversight and legislative functions and powers, shall have the right to summon employees and to review those documents and records necessary or helpful in the exercise of such responsibilities. Willful failure to respond to a written request issued to a County employee or appointed department head by a Board Committee shall be sufficient cause to authorize the Committee to apply to the County Board Chairman for an

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order of the failure of the employee to appear and to request an immediate redress of said grievance. Moreover, it shall be the policy of the County Board that the County Board staff shall be made available in their respective areas of expertise to the elected County officers and to the various department heads, to the extent that the said request is not in conflict with the priorities assigned by the County Board.

- B. All Committees and Committee Chairmen shall be appointed by the Chairman of the County Board with approval of County Board. Each Committee Chairman shall appoint their committee vice chairman. (Amended 11/18/2008)
- C. Meetings of all Committees may be held on a regular meeting date and place or may be called by three (3) days notice by the Committee Chairman or a majority of the Committee. When called, a copy of said notice shall be sent to the Office of Administrative Services.
- D. Any Board Member is welcome and encouraged to attend Committee meetings other than Committees to which the Board Member is assigned. A Committee Chairman has the option of appointing other Board Members to meet the minimum level required for a quorum. If a Board Member is appointed to meet the Committee quorum, the Board Member is entitled to collect a per diem and to vote for the duration of the meeting. (Amended 12/15/2009)
- E. The Committee Chairman shall designate a recorder to keep minutes of each meeting and shall file a copy thereof with the Clerk on or before the next regular County Board meeting date.

#### XV. COMMITTEE REPORTS:

- A. Committee reports shall be made by the Chairman of each respective Committee, or, in his absence by the Vice-Chairman of said Committee. In the event of the absence of both the Chairman and Vice-Chairman of a Committee at a regular County Board Meeting, the Committee report may be made by any other member of said Committee.
- B. All Committees shall report in writing giving the facts and opinions thereon, and every report will be approved by the County Board.

#### XVI. COUNTY BOARD MEMBERS SALARY AND PER DIEM

- A. The salary of the County Board members, excluding the County Board Chairman, shall be established by resolution of the County Board. (Amended 06/19/2012, Res. 2012-29)
- B. A County Board member may collect a per diem for attending County Board meetings and assigned County Board Committee meetings (as assigned pursuant to

#### **EXhibit** A

Sections XII and XIII above). A County Board member may also collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved to attend by the County Board. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board as well as one or more other qualifying meetings on the same day may only receive one per diem of the amount established by resolution of the County Board. If the member he attended two or more qualifying meetings on the same day, the member may receive only one per diem of the amount established by resolution of the County Board. (Amended 10/15/2002; 06/19/2012, Res. 2012-29)

#### XVII. <u>COUNTY BOARD CHAIRMAN AND LIQUOR CONTROL COMMISSIONER</u> COMPENSATION

A. The County Board Chairman's salary shall be established by resolution of the Kendall County Board. Additionally, a stipend shall be established by resolution of the Kendall County Board for the role of Liquor Control Commissioner. Furthermore, the County Board Chairman shall receive an additional per diem for attendance at County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the County Board, for attending Committee of the Whole (COW) meetings, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved to attend by the County Board. The County Board Chairman shall not collect a per diem for attending County Board meetings. A per day or per diem compensation covers the entire 24 hours in a day. If the County Board Chairman attended two or more qualifying meetings on the same day, the County Board Chairman may receive only one per diem of the amount established by resolution of the County Board. (Amended 05/20/08; 06/19/2012, Res. 2012-29)

#### XVIII. MILEAGE REIMBURSEMENT AND HEALTH INSURANCE

- A. The County Board Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions.
- B. The type of coverage and cost of Health Insurance for the County Board Chairman and the County Board members may be established by resolution of the County Board. (Amended 06/19/2012, Res. 2012-29)

#### XIX. ZONING MATTERS:

A. Anyone, including municipalities, deciding to speak on behalf of, or against, any

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zoning matter to be presented on the regular agenda, shall file their request to do so with the Zoning Officer not later than the Friday preceding the meeting of the County Board, at which said Zoning matter is to be presented. The presentation of evidence, debates and arguments by nonmembers of the County Board in support of, or in opposition to zoning petitions coming before the County Board shall be limited in time to a period of not more than five minutes for each side of said zoning matter; provided that the petitioner shall be permitted an additional three minutes of time for rebuttal, limited however, to any matters raised in opposition to the petition under consideration. Provided further, that an additional five minutes of time shall be allowed to any objecting municipality situated within one and one-half miles of the property which is the subject of the petition, or any part thereof. The time allowed to a municipality shall not be used by anyone other than the duly authorized representative of such municipality.

- B. The time period allotted to each side shall be utilized by the parties on either side as they shall determine and apportion among themselves; provided, however, that the petitioner, or petitioners, shall have the absolute right to apportion the time allotted for the support of the petition, and provided further, that any person who desires to be heard in opposition to the petition, and who files his request to address the Board with the Zoning Officer, as is in Paragraph A above, shall be allowed an equitable portion of the time so allotted.
- C. The County Board Chairman may require of the petitioners on either side of a zoning matter that a statement showing the name of the person who will address the County Board and time apportioned to each person to be filed with the County Board Chairman in advance of the consideration of the zoning matter by the County Board.

#### XX. ADDRESSING THE BOARD ON OTHER MATTERS:

- A. Any person, entity, or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre-meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows:
  - 1. Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues;
  - 2. Speakers addressing the County Board on general items or issues not

#### **EXhibit** A

before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.

3. Placement on Agenda shall be pursuant to the County Board's Order of Business in Paragraph 2.

#### XXI. AMENDMENT & EFFECT OF RULES

- A. No alteration or amendment shall be made in any rules of the County Board without the consent of 2/3 of the County Board members thereof. The rule may be suspended in any particular case by vote of 2/3 of the County Board members present.
- B. All questions not covered by these Rules of Order shall be decided by *Roberts Rules of Order, Revised*.
- C. All rules or parts of rules previously passed, or adopted by the County Board relating to Rules of Order, and the same are hereby, repealed.
- D. The above and foregoing Rules shall be in full force and affect after their passage and approval by the County Board and until such times as such Rules are altered, changed, repealed or amended by appropriate action of the said County Board

#### XXII. <u>SEVERABILITY:</u>

If any County Board Rules are in conflict with the Counties Act, Illinois Compiled Statutes, Chapter 55, Section 5/2-1001 through 5/2-1007, or any other State Statute, they shall be deemed null and void.

In the event that any of these Rules shall conflict with the provisions of Illinois law, that rule shall be deemed to be of no further force and effect. The determination of the invalidity of any such rule shall not affect the validity of the remainder of the rules.

Adopted: May 9, 1972

Amended: December 14, 1976

December 12, 1978 March 8, 1983 January 12, 1988

April 9, 1991

November 16, 1999 October 15, 2002

#### **e**xhibit A

November 7, 2006 May 20, 2008 November 18, 2008 December 15, 2009 June 19, 2012 (Resolution 2012-29) March 7, 2017 October 3, 2017

ORDINANCE NO.	
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SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017, OF THE COUNTY OF KENDALL, ILLINOIS

BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF KENDALL, ILLINOIS, AS FOLLOWS:

Section 1. Authority and Purpose. This ordinance is adopted pursuant to the Local Government Debt Reform Act, 30 Illinois Compiled Statutes 350, for the purpose of refunding (A) the \$10,565,000 aggregate maturity amount of the outstanding General Obligation Bonds (Alternate Revenue Source), Capital Appreciation, Series 2007B, of the County maturing in the years 2018 to 2016, both inclusive (the "2007B Prior Bonds") and (B) the \$8,810,000 outstanding principal amount of the General Obligation Bonds (Alternate Revenue Source), Series 2009, of the County maturing in the years 2018 to 2026, both inclusive (the "2009 Prior Bonds" and together with the 2007B Prior Bonds, the "Prior Bonds").

#### **Section 2. Findings and Determinations.** It is found and determined that:

- (A) The Prior Bonds were issued as "Alternate Bonds" pursuant to Section 15 of the Local Government Debt Reform Act for the lawful corporate purpose of financing the expansion and renovation of the County Courthouse located at the Kendall County Government Campus.
- (B) Pursuant to an ordinance adopted by the County Board of the County on August 15, 2017, and entitled: "Ordinance Authorizing the Issuance of \$18,000,000 General Obligation Alternate Bonds of The County of Kendall, Illinois for the Purpose of Refunding Outstanding Alternate Bonds" (the "Authorizing Ordinance"), \$18,000,000

principal amount of general obligation bonds of the County are authorized to be issued as "Alternate Bonds" under the provisions of Section 15 of the Local Government Debt Reform Act for the purpose of refunding the Prior Bonds.

- (C) The Authorizing Ordinance, was published in full, together with the statutory notice required by Section 15 of the Local Government Debt Reform Act, on August 31, 2017, in the "Kendall County Record," a newspaper published and of general circulation in the County and no petition with respect to the Authorizing Ordinance has been filed with the County Clerk during the 30 day period following such publication.
- (D) Pursuant to the Authorizing Ordinance and this ordinance, the County shall issue a series of bonds (the "2017 Bonds") for the purpose of refunding the Prior Bonds.
- (E) The 2017 Bonds shall be payable from (i) the sales tax receipts derived by the County from taxes imposed under the Use Tax Act, 35 Illinois Compiled Statutes 105, the Service Use Tax Act, 35 Illinois Compiled Statutes 110, the Service Occupation Tax Act, 35 Illinois Compiled Statutes 115, and the Retailer's Occupation Tax Act, 35 Illinois Compiled Statutes 120, including the 1% share of sales tax imposed in unincorporated areas of the County and the 1/4 of 1% supplemental sales tax imposed throughout the County; (ii) the state income tax receipts deposited in the Local Government Distributive Fund of the State of Illinois that are allocated and paid to the County pursuant to the State Revenue Sharing Act; (iii) fees derived from the issuance of licenses and permits and (iv) receipts derived from the imposition of fines and

forfeitures. All of the foregoing constitute a "Revenue Source" within the meaning of Section 15 of the Local Government Debt Reform Act.

- (F) No bonds have been heretofore issued pursuant to the Authorizing Ordinance.
- (G) Other than the General Obligation Bonds (Alternate Revenue Source), Series 2007A (the "2007A Bonds"), the General Obligation Bonds (Alternate Revenue Source), Capital Appreciation, Series 2007B (the "2007B Bonds"), the General Obligation Bonds (Alternate Revenue Source), Series 2009 (the "2009 Bonds"), the General Obligation Refunding Bonds, Alternate Revenue Source, Series 2011 (the "2011 Bonds") and the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016 (the "2016 Bonds"), no other outstanding bonds, notes or obligations of the County are secured by a pledge of all, or any portion of, the Revenue Source.
- (H) The County Board hereby determines that the Revenue Source will be sufficient to provide in each year to the final maturity of the 2017 Bonds, an amount not less than 1.25 times debt service on the 2017 Bonds.
- (I) The determination of the sufficiency of the Revenue Source is supported by the Independent Auditor's Report regarding the financial statements of the County for the fiscal year ended November 30, 2016, which Report was prepared by Wipfli LLP, certified public accountants and by the Sufficiency Report prepared by Speer Financial, Inc., dated October 3, 2017 and filed with the County Clerk. The Independent Auditor's Report and the Sufficiency Report are hereby accepted by the County Board.

(J) The County hereby elects to redeem the 2007B Prior Bonds on December 15, 2017 at a redemption price for each 2007B Prior Bond equal to its accreted value as of the redemption date. The County hereby elects to redeem the 2009 Prior Bonds on December 15, 2017 at a redemption price for each 2009 Prior Bond equal to the principal amount thereof.

Section 3. Appropriation and Authorization of Bonds. The sum of \$\_\_\_\_\_\_\_,000 is appropriated to meet part of the estimated cost of refunding the Prior Bonds, and to pay the costs of issuance of the 2017 Bonds. The 2017 Bonds are authorized to be issued and sold in the principal amount of \$\_\_\_\_\_\_ for the purpose of financing said appropriation. The Bonds are authorized, and shall be issued, as "alternate bonds" pursuant to the provisions of Section 15 of the Local Government Debt Reform Act and the Authorizing Ordinance.

The 2017 Bonds shall be issued as a single series of bonds designated as the "General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017".

**Section 4. Terms of Bonds.** The 2017 Bonds shall be issuable in the denomination of \$5,000 or any integral multiple thereof. Unless otherwise determined in the order to authenticate the 2017 Bonds, each 2017 Bond delivered upon the original issuance of the 2017 Bonds shall be dated as of October 24, 2017. Each 2017 Bond thereafter issued upon any transfer or exchange of 2017 Bonds shall be dated so that no gain or loss of interest shall result from such transfer or exchange.

The 2017 Bonds shall mature on December 15 in each year shown in the following table in the respective principal amount set forth opposite each such year and

the 2017 Bonds maturing in each such year shall bear interest at the respective rate per annum set forth opposite such year:

Year	Principal Amount	Interest Rate
20	\$ ,000	. %
20	,000	. 70
20	,000	
20	,000	
20	,000	
20	,000	
20	,000	
20	,000	
20	,000	
20	,000	
20	,000	
20	,000	

Each 2017 Bond shall bear interest from its date, computed on the basis of a 360 day year consisting of twelve 30 day months and payable in lawful money of the United States of America on December 15, 2018 and semiannually thereafter on each June 15 and December 15 at the rates per annum herein determined.

The principal of the 2017 Bonds shall be payable in lawful money of the United States of America upon presentation and surrender thereof at the corporate trust office of Amalgamated Bank of Chicago, in the City of Chicago, Illinois, which is hereby appointed as bond registrar and paying agent for the 2017 Bonds. Interest on the 2017 Bonds shall be payable on each interest payment date to the registered owners of record thereof appearing on the registration books maintained by the County for such purpose at the corporate trust office of the bond registrar, as of the close of business on the first day of the calendar month of the applicable interest payment date. Interest on the 2017 Bonds shall be paid by check or draft mailed to such registered owners at their

addresses appearing on the registration books or by wire transfer pursuant to an agreement by and between the County and the registered owner.

The 2017 Bonds maturing on December 15, 20\_\_, shall be subject to mandatory redemption, in part and by lot, on December 15 of the years 20\_\_ to 20\_\_, both inclusive, in the following principal amounts, each constituting a sinking fund installment for the retirement of the 2017 Bonds maturing on December 15, 20\_\_:

Year	Principal Amount		
20	\$ ,000		
20	,000		
20	,000		

The final principal amount of the 2017 Bonds maturing on December 15, 20\_\_, is \$\_\_\_\_\_,000.

The 2017 Bonds maturing on December 15, 20\_\_, shall be subject to mandatory redemption, in part and by lot, on December 15 of the years 20\_\_ to 20\_\_, both inclusive, in the following principal amounts, each constituting a sinking fund installment for the retirement of the 2017 Bonds maturing on December 15, 20\_\_:

Year	Principal Amount		
20	\$ ,000		
20	,000		
20	,000		

The final principal amount of the 2017 Bonds maturing on December 15, 20\_\_, is \$\_\_\_\_\_,000.

All 2017 Bonds subject to mandatory sinking fund redemption shall be redeemed at a redemption price equal to the principal amount thereof to be redeemed. The bond

registrar is hereby authorized and directed to mail notice of the mandatory sinking fund redemption of the 2017 Bonds in the manner herein provided.

On or prior to the 60<sup>th</sup> day preceding any sinking fund installment date, the County may purchase 2017 Bonds, which are subject to mandatory redemption on such sinking fund installment date, at such prices as the County shall determine. Any 2017 Bond so purchased shall be cancelled and the principal amount thereof so purchased shall be credited against the unsatisfied balance of the next ensuing sinking fund installment of the 2017 Bonds of the same maturity as the 2017 Bond so purchased.

In the event of the redemption of less than all the 2017 Bonds of like maturity, the aggregate principal amount thereof to be redeemed shall be \$5,000 or an integral multiple thereof and the bond registrar shall assign to each 2017 Bond of such maturity a distinctive number for each \$5,000 principal amount of such 2017 Bond and shall select by lot from the numbers so assigned as many numbers as, at \$5,000 for each number, shall equal the principal amount of such 2017 Bonds to be redeemed. The 2017 Bonds to be redeemed shall be the 2017 Bonds to which were assigned numbers so selected; provided that only so much of the principal amount of each 2017 Bond shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected.

Notice of the redemption of 2017 Bonds shall be mailed not less than 30 days nor more than 60 days prior to the date fixed for such redemption to the registered owners of 2017 Bonds to be redeemed at their last addresses appearing on said registration books. The 2017 Bonds, or portions thereof specified in said notice, shall become due and payable at the applicable redemption price on the redemption date therein designated, and if, on the redemption date, moneys for payment of the

redemption price of all the 2017 Bonds or portions thereof to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, and if notice of redemption shall have been mailed as aforesaid (and notwithstanding any defect therein or the lack of actual receipt thereof by any registered owner) then from and after the redemption date interest on such 2017 Bonds or portions thereof shall cease to accrue and become payable. If there shall be drawn for redemption less than all of a 2017 Bond, the County shall execute and the bond registrar shall authenticate and deliver, upon the surrender of such 2017 Bond, without charge to the owner thereof, for the unredeemed balance of the 2017 Bond so surrendered, 2017 Bonds of like maturity and of the denomination of \$5,000 or any integral multiple thereof.

The bond registrar shall not be required to transfer or exchange any 2017 Bond after notice of the redemption of all or a portion thereof has been mailed. The bond registrar shall not be required to transfer or exchange any 2017 Bond during a period of 15 days next preceding the mailing of a notice of redemption which could designate for redemption all or a portion of such 2017 Bond.



The Chairman, the County Clerk and other officials of the County are authorized and directed to do and perform, or cause to be done or performed for or on behalf of the County each and every thing necessary for the issuance of the 2017 Bonds, including the proper execution and delivery of the 2017 Bonds and the Official Statement.

**Section 6. Execution and Authentication.** Each 2017 Bond shall be executed in the name of the County by the manual or authorized facsimile signature of the Chairman and the corporate seal of the County, or a facsimile thereof, shall be thereunto affixed or otherwise reproduced thereon and attested by the manual or authorized facsimile signature of its County Clerk.

In case any officer whose signature, or a facsimile of whose signature, shall appear on any 2017 Bond shall cease to hold such office before the issuance of the 2017 Bond, such 2017 Bond shall nevertheless be valid and sufficient for all purposes, the same as if the person whose signature, or a facsimile thereof, appears on such 2017 Bond had not ceased to hold such office. Any 2017 Bond may be signed, sealed or attested on behalf of the County by any person who, on the date of such act, shall hold the proper office, notwithstanding that at the date of such 2017 Bond such person may not have held such office. No recourse shall be had for the payment of any 2017 Bonds against any officer who executes the 2017 Bonds.

Each 2017 Bond shall bear thereon a certificate of authentication executed manually by the bond registrar. No 2017 Bond shall be entitled to any right or benefit under this ordinance or shall be valid or obligatory for any purpose until such certificate of authentication shall have been duly executed by the bond registrar.

Section 7. Transfer, Exchange and Registry. The 2017 Bonds shall be negotiable, subject to the provisions for registration of transfer contained herein. Each 2017 Bond shall be transferable only upon the registration books maintained by the County for that purpose at the corporate trust office of the bond registrar, by the registered owner thereof in person or by his attorney duly authorized in writing, upon surrender thereof together with a written instrument of transfer satisfactory to the bond registrar and duly executed by the registered owner or his duly authorized attorney. Upon the surrender for transfer of any such 2017 Bond, the County shall execute and the bond registrar shall authenticate and deliver a new 2017 Bond or Bonds registered in the name of the transferee, of the same aggregate principal amount, maturity and interest rate as the surrendered 2017 Bond. 2017 Bonds, upon surrender thereof at the corporate trust office of the bond registrar, with a written instrument satisfactory to the bond registrar, duly executed by the registered owner or his attorney duly authorized in writing, may be exchanged for an equal aggregate principal amount of 2017 Bonds of the same maturity and interest rate and of the denomination of \$5,000 or any integral multiple thereof.

For every such exchange or registration of transfer of 2017 Bonds, the County or the bond registrar may make a charge sufficient for the reimbursement of any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. No other charge shall be made for the privilege of making such

transfer or exchange. The provisions of the Illinois Bond Replacement Act shall govern the replacement of lost, destroyed or defaced 2017 Bonds.

The County and the bond registrar may deem and treat the person in whose name any 2017 Bond shall be registered upon the registration books as the absolute owner of such 2017 Bond, whether such 2017 Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of or interest thereon and for all other purposes whatsoever, and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such 2017 Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar shall be affected by any notice to the contrary.

Section 8. General Obligations. The full faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on the 2017 Bonds. The 2017 Bonds shall be direct and general obligations of the County, and the County shall be obligated to levy ad valorem taxes upon all the taxable property in the County for the payment of the 2017 Bonds and the interest thereon, without limitation as to rate or amount.

**Section 9. Pledge of Revenue Source.** The Revenue Source is pledged to the payment of the 2017 Bonds. The County Board, on behalf of the County, to the extent it is empowered to do so, covenants to provide for, collect and apply the Revenue Source to the payment of the 2017 Bonds and the provision of not less than an additional .25 times the annual debt service on the 2017 Bonds.

The pledge of the entire Revenue Source herein provided for the 2017 Bonds is on a parity with the prior pledge thereof as security for the payment of the 2007A Bonds, the 2007B Bonds, the 2009 Bonds and the 2016 Bonds.

The pledge of the (i) general sales taxes receipts from taxes imposed under the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act and the Retailer's Occupation Tax Act and (ii) the state income tax receipts deposited into the Local Government Distributive Fund of the State of Illinois and allocated and paid to the County pursuant to the State Revenue Sharing Act herein provided for the payment of the 2017 Bonds is on a parity with the prior pledge thereof as security for the payment of the 2011 Bonds.

The County may issue additional bonds payable from, and secured by a pledge of and lien on, the Revenue Source, on a parity with the 2017 Bonds.

The County shall apply the Revenue Source in an amount that shall be sufficient to provide for the timely payment of the principal of and interest on the 2017 Bonds as the same shall become due and payable.

**Section 10. Form of 2017 Bonds.** The 2017 Bonds shall be issued as fully registered bonds and shall be in substantially the following form, the blanks to be appropriately completed when the 2017 Bonds are printed:

#### [Form of 2017 Bond]

# United States of America State of Illinois THE COUNTY OF KENDALL GENERAL OBLIGATION REFUNDING BOND (ALTERNATE REVENUE SOURCE), SERIES 2017

INTEREST RATE	MATURITY DATE	DATED DATE	CUSIP	
. %	December 15, 20	, 2017		

REGISTERED OWNER: Cede & Co.

PRINCIPAL AMOUNT:

THE COUNTY OF KENDALL, a political subdivision of the State of Illinois, acknowledges itself indebted and for value received hereby promises to pay to the registered owner of this bond, or registered assigns, the principal amount specified above on the maturity date specified above, and to pay interest on such principal amount from the date hereof at the interest rate per annum specified above, computed on the basis of a 360 day year consisting of twelve 30 day months and payable in lawful money of the United States of America on December 15, 2018 and semiannually thereafter on June 15 and December 15 in each year until the principal amount shall have been paid, to the registered owner of record hereof as of the first day of the calendar month of such interest payment date, by wire transfer pursuant to an agreement by and between the County and the registered owner, or otherwise by check or draft mailed to the registered owner at the address of such owner appearing on the registration books maintained by the County for such purpose at the corporate trust office of Amalgamated Bank of Chicago, in the City of Chicago, Illinois, as bond registrar or its successor (the "Bond Registrar"). This bond, as to principal when due,

will be payable in lawful money of the United States of America upon presentation and surrender of this bond at the corporate trust office of the Bond Registrar. The full faith and credit of the County are irrevocably pledged for the punctual payment of the principal of and interest on this bond according to its terms.

This bond is one of a series of bonds issued in the aggregate principal amount of \$\_\_\_\_\_\_\_, which are authorized and issued under and pursuant to the Local Government Debt Reform Act, 30 Illinois Compiled Statutes 350, and under and in accordance with an ordinance adopted by the County Board of the County on August 15, 2017 and entitled: "Ordinance Authorizing the Issuance of \$18,000,000 General Obligation Alternate Bonds of The County of Kendall, Illinois for the Purpose of Refunding Outstanding Alternate Bonds" as supplemented by an ordinance adopted by said County Board on October 3, 2017 and entitled: "Supplemental Ordinance Providing for the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, of The County of Kendall, Illinois" (the "Bond Ordinance").

This bond is an "alternate bond" issued pursuant to Section 15 of the Local Government Debt Reform Act and is also secured by a pledge of the sales tax receipts derived by the County from taxes imposed under the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act and the Retailer's Occupation Tax Act; the state income tax receipts deposited in the Local Government Distributive Fund of the State of Illinois that are allocated and paid to the County; fees derived from the issuance of licenses and permits; and receipts derived from the imposition of fines and forfeitures, to the extent, and in the manner, provided in the Local Government Debt Reform Act and the Bond Ordinance.

The bonds of such series maturing in the years 20\_\_\_\_, 20\_\_\_ and 20\_\_\_\_ (the "Term Bonds") are subject to mandatory redemption, in part and by lot, on December 15 of the years and in the respective principal amounts set forth in the following tables, by the application of sinking fund installments, at a redemption price equal to the principal amount thereof to be redeemed:

20_	Term Bonds	20_	Term Bonds	20_	Term Bonds
Year	Principal Amount	Year	Principal Amount	Year	Principal Amount
20 <u> </u>	\$ ,000 ,000	20 <u> </u>	\$ ,000 ,000	20 <u> </u>	\$ ,000 ,000
20	,000	20	,000	20	,000

Notice of the redemption of bonds will be mailed not less than 30 days nor more than 60 days prior to the date fixed for such redemption to the registered owners of bonds to be redeemed at their last addresses appearing on such registration books. The bonds or portions thereof specified in said notice shall become due and payable at the applicable redemption price on the redemption date therein designated, and if, on the redemption date, moneys for payment of the redemption price of all the bonds or portions thereof to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, and if notice of redemption shall have been mailed as aforesaid (and notwithstanding any defect therein or the lack of actual receipt thereof by any registered owner) then from and after the redemption date interest on such bonds or portions thereof shall cease to accrue and become payable.

This bond is transferable only upon such registration books by the registered owner hereof in person, or by his attorney duly authorized in writing, upon surrender hereof at the principal corporate trust office of the Bond Registrar together with a written instrument of transfer satisfactory to the Bond Registrar duly executed by the registered

owner or by his duly authorized attorney, and thereupon a new registered bond or bonds, in the authorized denominations of \$5,000 or any integral multiple thereof and of the same aggregate principal amount, maturity and interest rate as this bond shall be issued to the transferee in exchange therefor. In like manner, this bond may be exchanged for an equal aggregate principal amount of bonds of the same maturity and interest rate and of any of such authorized denominations. The County or the Bond Registrar may make a charge sufficient for the reimbursement of any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange of this bond. No other charge shall be made for the privilege of making such transfer or exchange. The County and the Bond Registrar may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been duly executed by the Bond Registrar.

It is hereby certified, recited and declared that this bond is issued in part pursuant to the Local Government Debt Reform Act, that all acts, conditions and things required to be done, exist and be performed precedent to and in the issuance of this bond in order to make it a legal, valid and binding obligation of the County have been done, exist and have been performed in regular and due time, form and manner as required by law, and that the series of bonds of which this bond is one, together with all other indebtedness of the County, is within every debt or other limit prescribed by law.

IN WITNESS WHEREOF, The County of Kendall has caused this bond to be executed in its name and on its behalf by the manual or facsimile signature of the Chairman of its County Board, and its corporate seal, or a facsimile thereof, to be hereunto affixed or otherwise reproduced hereon and attested by the manual or facsimile signature of its County Clerk.

facsimile signature of its County Clerk.	
Dated:, 2017	
	THE COUNTY OF KENDALL
	Chairman, County Board
	Attest:
	County Clerk
CERTIFICATE OF AUTHENTICATION	County Clerk
This bond is one of the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, described in the within mentioned Ordinance.	
AMALGAMATED BANK OF CHICAGO, as Bond Registrar	
By Authorized Signer	

# [FORM OF ASSIGNMENT]

# **ASSIGNMENT**

For value received the undersigne	d sells, assigns and transfers unto
the within bond and hereby irrevocably co	onstitutes and appoints
attorney to transfer the said bond on the	ne books kept for registration thereof, with ful
power of substitution in the premises.	
Dated	
Signature Guarantee:	
orginature oddrantes.	

Section 11. Levy and Extension of Taxes. (A) For the purpose of providing the money required to pay the interest on the 2017 Bonds when and as the same falls due and to pay and discharge the principal thereof as the same shall mature, there is hereby levied upon all the taxable property in the County, in each year while any of the 2017 Bonds shall be outstanding, a direct annual tax (the "Pledged Taxes") sufficient for that purpose in addition to all other taxes, as follows:

Tax Levy Year	A Tax Sufficient to Produce
2017	\$
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	

- (B) Interest or principal coming due at any time when there shall be insufficient funds on hand to pay the same shall be paid promptly when due from current funds on hand in advance of the collection of the taxes herein levied; and when said taxes shall have been collected, reimbursement shall be made to the said funds in the amounts thus advanced.
- (C) As soon as this ordinance becomes effective, a copy thereof certified by the County Clerk, which certificate shall recite that this ordinance has been duly adopted, shall be filed with the County Clerk, who is hereby directed to ascertain the rate per cent required to produce the aggregate tax hereinbefore provided to be levied in the years 2017 to 2026, inclusive, and to extend the same for collection on the tax books in connection with other taxes levied in said years, in and by the County for

general corporate purposes of the County, and in said years such annual Pledged Taxes shall be levied and collected in like manner as taxes for general corporate purposes for said years are levied and collected and, when collected, the moneys received by the County from the Pledged Taxes (the "Tax Receipts") shall be used for the purpose of paying the principal of and interest on the 2017 Bonds as the same become due and payable.

- (D) After the issuance of the 2017 Bonds, the County shall not abate the Pledged Taxes levied pursuant to this Section or take any action to restrict the extension and collection of the Pledged Taxes except that the County may abate any such Pledged Taxes for any tax levy year to the extent that, at the time of such abatement, moneys then held in the 2017 Debt Service Fund established by this ordinance, or otherwise held in trust for the payment of debt service on the 2017 Bonds, together with the amount to be extended for collection taking into account the proposed abatement, will be sufficient to provide for the punctual payment of the principal of and interest on the 2017 Bonds otherwise payable from the Pledged Taxes levied for such tax levy year.
- (E) The County covenants and agrees with the registered and beneficial owners of the 2017 Bonds that the County will take no action, or fail to take any action, which in any way would adversely affect the ability of the County to impose, collect and receive the receipts constituting the Revenue Source or, except for the abatement of tax levies as permitted by this Section, to levy and collect the Pledged Taxes.

Section 12. Taxes Levied For Prior Bonds. The County Treasurer shall file with the County Clerk a certificate listing the Prior Bonds and the taxes theretofore

levied for the 2017 tax levy year and subsequent tax levy years for the payment of the principal of and interest on the Prior Bonds and said certificate shall direct the abatement of such taxes.

Section 13. Escrow Deposit Agreement. The form of 2017 Escrow Deposit Agreement, by and between the County and Amalgamated Bank of Chicago, as escrow agent, on file in the office of the County Clerk and presented at this meeting, is hereby approved. The proper officers of the County are authorized and directed to execute and deliver the 2017 Escrow Deposit Agreement on behalf of the County.

**Section 14. Application of Proceeds.** The proceeds of sale of the 2017 Bonds shall be applied as follows:

- 1. To the Escrow Fund maintained under the 2017 Escrow Deposit Agreement the amount that, together with any contribution of funds of the County, will be sufficient to pay the redemption price of each Prior Bond on December 15, 2017 and the interest to become due on each Prior Bond on December 15, 2017.
- 2. To the 2017 Expense Fund established by this ordinance, the amount of such proceeds of sale remaining after making the foregoing payment.

Section 15. Debt Service Fund. The Tax Receipts are appropriated and set aside for the purpose of paying principal of and interest on the 2017 Bonds when and as the same come due. All of such moneys shall be deposited in the "2017 Debt Service Fund", which is hereby established as a special fund of the County and shall be administered as a bona fide debt service fund under the Internal Revenue Code of

1986. All accrued interest received upon the issuance of the 2017 Bonds shall be deposited in the 2017 Debt Service Fund.

On or before December 30<sup>th</sup> of each year, the County shall deposit into the 2017 Debt Service Fund, from the Revenue Source, the amount required so that the sum held in the 2017 Debt Service Fund after such deposit shall be sufficient to provide for the punctual payment of the principal of and interest on the 2017 Bonds that will become due and payable on and prior to the 15<sup>th</sup> day of December next ensuing.

The moneys deposited or to be deposited into the 2017 Debt Service Fund, including the Revenue Source and the Tax Receipts, are pledged as security for the payment of the principal of and interest on the 2017 Bonds to the extent and in the manner provided in this ordinance. The pledge is made pursuant to Section 13 of the Local Government Debt Reform Act and shall be valid and binding from the date of issuance of the 2017 Bonds. All such Revenue Source, to the extent and in the manner provided in this ordinance, all such Tax Receipts and the moneys held in the 2017 Debt Service Fund shall immediately be subject to the lien of such pledge without any physical delivery or further act and the lien of such pledge shall be valid and binding as against all parties having claims of any kind in tort, contract or otherwise against the County irrespective of whether such parties have notice thereof.

**Section 16. Expense Fund.** The "2017 Expense Fund", is hereby established as a special fund of the County. Moneys in the 2017 Expense Fund shall be used for the payment of costs of issuance of the 2017 Bonds, but may hereafter be reappropriated and used for other purposes if such reappropriation is permitted under

Illinois law and will not adversely affect the exclusion from gross income for federal income tax purposes of interest on the 2017 Bonds.

Section 17. Investment Regulations. No investment shall be made of any moneys in the 2017 Escrow Fund, the 2017 Debt Service Fund or the 2017 Expense Fund except in accordance with the tax covenants set forth in Section 18 of this ordinance. All income derived from such investments in respect of moneys or securities in any Fund shall be credited in each case to the Fund in which such moneys or securities are held.

Any moneys in any Fund that are subject to investment yield restrictions may be invested in United States Treasury Securities, State and Local Government Series, pursuant to the regulations of the United States Treasury Department, Bureau of Public Debt, or in any tax-exempt bond that is not an "investment property" within the meaning of Section 148(b)(2) of the Internal Revenue Code of 1986. The County Treasurer and agents designated by her are hereby authorized to submit, on behalf of the County, subscriptions for such United States Treasury Securities and to request redemption of such United States Treasury Securities.

**Section 18. Tax Covenants.** The County shall not take, or omit to take, any action lawful and within its power to take, which action or omission would cause interest on any 2017 Bond to become subject to federal income taxes in addition to federal income taxes to which interest on such 2017 Bond is subject on the date of original issuance thereof.

The County shall not permit any of the proceeds of the 2017 Bonds, or any facilities financed with such proceeds, to be used in any manner that would cause any

2017 Bond to constitute a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986.

The County shall not permit any of the proceeds of the 2017 Bonds or other moneys to be invested in any manner that would cause any 2017 Bond to constitute an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986 or a "hedge bond" within the meaning of Section 149(g) of the Internal Revenue Code of 1986.

The County shall comply with the provisions of Section 148(f) of the Internal Revenue Code of 1986 relating to the rebate of certain investment earnings at periodic intervals to the United States of America.

Section 19. Continuing Disclosure. For the benefit of the beneficial owners of the 2017 Bonds, the County covenants and agrees to provide to the Municipal Securities Rulemaking Board (the "MSRB") for disclosure on the Electronic Municipal Market Access ("EMMA") system, in an electronic format as prescribed by the MSRB, (i) an annual report containing certain financial information and operating data relating to the County and (ii) timely notices of the occurrence of certain enumerated events. All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

The annual report shall be provided to the MSRB for disclosure on EMMA within 210 days after the close of the County's fiscal year. The information to be contained in the annual report shall consist of the annual audited financial statement of the County and such additional information as noted in the Official Statement under the caption "Continuing Disclosure." Each annual audited financial statement will conform to

generally accepted accounting principles applicable to governmental units and will be prepared in accordance with standards of the Governmental Accounting Standards Board. If the audited financial statement is not available, then an unaudited financial statement shall be included in the annual report and the audited financial statement shall be provided promptly after it becomes available.

The County, in a timely manner not in excess of ten business days after the occurrence of the event, shall provide notice to the MSRB for disclosure on EMMA of any failure of the County to provide any such annual report within the 210 day period and of the occurrence of any of the following events with respect to the 2017 Bonds: (1) principal and interest payment delinquencies; (2) non-payment related defaults, if material; (3) unscheduled draws on debt service reserves reflecting financial difficulties; (4) unscheduled draws on credit enhancements reflecting financial difficulties; (5) substitution of credit or liquidity providers, or their failure to perform; (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax-exempt status of the 2017 Bonds, or other events affecting the tax-exempt status of the 2017 Bonds; (7) modifications to rights of bondholders, if material; (8) 2017 Bond calls, if material; (9) defeasances; (10) release, substitution or sale of property securing repayment of the 2017 Bonds, if material; (11) rating changes; (12) tender offers; (13) bankruptcy, insolvency, receivership or similar event of the County; (14) the consummation of a merger, consolidation, or acquisition involving the County or the sale of all or substantially all of the assets of the County, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and (15) appointment of a successor or additional trustee or the change of name of a trustee, if material. For the purposes of the event identified in clause (13), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the County in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the County, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan or reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the County.

It is found and determined that the County has agreed to the undertakings contained in this Section in order to assist participating underwriters of the 2017 Bonds and brokers, dealers and municipal securities dealers in complying with Securities and Exchange Commission Rule 15c2-12(b)(5) promulgated under the Securities Exchange Act of 1934. The County Administrator is authorized and directed to do and perform, or cause to be done or performed, for or on behalf of the County, each and every thing necessary to accomplish the undertakings of the County contained in this Section for so long as said Rule 15c2-12(b)(5) is applicable to the 2017 Bonds and the County remains an "obligated person" under the Rule with respect to the 2017 Bonds.

The undertakings contained in this Section may be amended by the County upon a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of the obligated person, or type of business conducted, provided that (a) the undertaking, as amended, would have complied with the requirements of Rule 15c2-12(b)(5) at the time of the primary offering, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances and (b) in the opinion of nationally recognized bond counsel selected by the County, the amendment does not materially impair the interests of the beneficial owners of the 2017 Bonds.

Section 20. Bond Registrar. The County covenants that it shall at all times retain a bond registrar with respect to the 2017 Bonds, that it will maintain at the designated office of such bond registrar a place where 2017 Bonds may be presented for payment and registration of transfer or exchange and that it shall require that the bond registrar maintain proper registration books and perform the other duties and obligations imposed upon the bond registrar by this ordinance in a manner consistent with the standards, customs and practices of the municipal securities business.

The bond registrar shall signify its acceptance of the duties and obligations imposed upon it by this ordinance by executing the certificate of authentication on any 2017 Bond, and by such execution the bond registrar shall be deemed to have certified to the County that it has all requisite power to accept, and has accepted such duties and obligations not only with respect to the 2017 Bond so authenticated but with respect to all the 2017 Bonds. The bond registrar is the agent of the County and shall not be liable in connection with the performance of its duties except for its own negligence or default.

The bond registrar shall, however, be responsible for any representation in its certificate of authentication on the 2017 Bonds.

The County may remove the bond registrar at any time. In case at any time the bond registrar shall resign or shall be removed or shall become incapable of acting, or shall be adjudged a bankrupt or insolvent, or if a receiver, liquidator or conservator of the bond registrar, or of its property, shall be appointed, or if any public officer shall take charge or control of the bond registrar or of its property or affairs, the County covenants and agrees that it will thereupon appoint a successor bond registrar. The County shall mail notice of any such appointment made by it to each registered owner of 2017 Bonds within twenty days after such appointment.

Section 21. Book-Entry System. In order to provide for the initial issuance of the 2017 Bonds in a form that provides for a system of book-entry only transfers, the ownership of one fully registered 2017 Bond for each maturity of the 2017 Bonds, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as a nominee of The Depository Trust Company, as securities depository for the 2017 Bonds. The County Administrator is authorized to execute and deliver on behalf of the County such letters to, or agreements with, the securities depository as shall be necessary to effectuate such book-entry system.

In case at any time the securities depository shall resign or shall become incapable of acting, then the County shall appoint a successor securities depository to provide a system of book-entry only transfers for the 2017 Bonds, by written notice to the predecessor securities depository directing it to notify its participants (those persons

for whom the securities depository holds securities) of the appointment of a successor securities depository.

If the system of book-entry only transfers for the 2017 Bonds is discontinued, then the County shall issue and the bond registrar shall authenticate, register and deliver to the beneficial owners of the 2017 Bonds, bond certificates in replacement of such beneficial owners' beneficial interests in the 2017 Bonds, all as shown in the records maintained by the securities depository.

Section 22. Defeasance and Payment of Bonds. (A) If the County shall pay or cause to be paid to the registered owners of the 2017 Bonds, the principal and interest due or to become due thereon, at the times and in the manner stipulated therein and in this ordinance, then the pledge of the Revenue Source, Tax Receipts, securities and funds hereby pledged and the covenants, agreements and other obligations of the County to the registered owners and the beneficial owners of the 2017 Bonds shall be discharged and satisfied.

(B) Any 2017 Bonds, whether at or prior to the maturity or the redemption date of such 2017 Bonds, shall be deemed to have been paid within the meaning of this Section if (1) in case any such 2017 Bonds are to be redeemed prior to the maturity thereof, there shall have been taken all action necessary to call such 2017 Bonds for redemption and notice of such redemption shall have been duly given or provision shall have been made for the giving of such notice, and (2) there shall have been deposited in trust with a bank, trust company or national banking association acting as fiduciary for such purpose either (i) moneys in an amount which shall be sufficient, or (ii) "Federal Obligations" as defined in paragraph (C) of this Section, the principal of and the interest

on which when due will provide moneys which, together with any moneys on deposit with such fiduciary at the same time for such purpose, shall be sufficient, to pay when due the principal of and interest due and to become due on said 2017 Bonds on and prior to the applicable redemption date or maturity date thereof.

(C) As used in this Section, the term "Federal Obligations" means (i) non-callable, direct obligations of the United States of America, (ii) non-callable and non-prepayable, direct obligations of any agency of the United States of America, which are unconditionally guaranteed by the United States of America as to full and timely payment of principal and interest, (iii) non-callable, non-prepayable coupons or interest installments from the securities described in clause (i) or clause (ii) of this paragraph, which are stripped pursuant to programs of the Department of the Treasury of the United States of America, or (iv) coupons or interest installments stripped from bonds of the Resolution Funding Corporation.

Section 23. Ordinance to Constitute a Contract. The provisions of the Authorizing Ordinance and this ordinance shall constitute a contract between the County and the registered owners of the 2017 Bonds. Any pledge made in this ordinance and the provisions, covenants and agreements herein set forth to be performed by or on behalf of the County shall be for the equal benefit, protection and security of the owners of any and all of the 2017 Bonds. All of the 2017 Bonds, regardless of the time or times of their issuance, shall be of equal rank without preference, priority or distinction of any of the 2017 Bonds over any other thereof except as expressly provided in or pursuant to this ordinance.

The Authorizing Ordinance and this ordinance shall constitute full authority for the issuance of the 2017 Bonds and to the extent that the provisions of the Authorizing Ordinance, as supplemented by this ordinance, conflict with the provisions of any other ordinance or resolution of the County, the provisions of the Authorizing Ordinance, as so supplemented shall control. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

In this ordinance, reference to an officer of the County includes any person holding that office on an interim basis and any person delegated the authority to act on behalf of such officer.

**Section 24. Effective Date.** This ordinance shall become effective upon its adoption.

Adopted this 3 <sup>rd</sup> day of October, 2	2017, by roll call vote as follows:
Ayes:	
Nays:	
SEAL)	
Attest:	
County Clerk	-

#### CERTIFICATE

I, Debbie Gillette, County Clerk of The County of Kendall, Illinois, hereby certify that the foregoing ordinance entitled: "Supplemental Ordinance Providing for the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017, of The County of Kendall, Illinois," is a true copy of an original ordinance that was duly adopted by the recorded affirmative votes of a majority of the members of the County Board at a meeting thereof that was duly called and held at 6:00 p.m. on October 3, 2017, at the County Board Room, in the County Office Building, 111 West Fox Street, in Yorkville, Illinois, and at which a quorum was present and acting throughout, and that said copy has been compared by me with the original ordinance recorded in the records of the County and that it is a correct transcript thereof and of the whole of said ordinance, and that said ordinance has not been altered, amended, repealed or revoked, but is in full force and effect.

I further certify that the agenda for said meeting included the ordinance as a matter to be considered at the meeting and that said agenda was posted at least 48 hours in advance of the holding of the meeting in the manner required by the Open Meetings Act, 5 Illinois Compiled Statutes 120, and was continuously available for public review during the 48 hour period preceding the meeting.

IN WITNESS V	VHEREOF, I have hereunto set my hand and affixed the seal of
the County, this	day of October, 2017.
(SEAL)	County Clerk

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# COUNTY OF KENDALL, ILLINOIS

# Health & Environment Committee Monday, September 18, 2017 Meeting Minutes

## **CALL TO ORDER**

The meeting was called to order by Chair Judy Gilmour at 3:00p.m.

## **ROLL CALL**

Committee Members Present: Matthew Prochaska – here, Judy Gilmour – here, John Purcell - yes

Member Giles arrived at 3:05p.m.

Members Absent: Elizabeth Flowers

Others Present: Diane Alford, KC Health Department, Megan Andrews, KC Soil & Water District, Steve Curatti, KC Health Department, Dr. Amaal Tokars, KC Health Department, Jenny Wold, KC Soil & Water District

<u>APPROVAL OF AGENDA</u> – Member Prochaska made a motion to approve the agenda, second by Member Purcell. <u>With three members present in agreement, the motion carried</u>.

<u>APPROVAL OF MEETING MINUTES</u> – Member Prochaska made a motion to approve the meeting minutes from August 21, 2017, second by Member Purcell. <u>With three members present</u> voting aye, the motion carried.

#### **STATUS REPORTS**

- ➤ **Board of Health** No report
- ➤ Health Department Diane Alford, Community Action Director briefed the committee on the Weatherization program, what is available to Kendall County residents, the 2018 eligibility income guidelines, Energy Savings including home energy audits, blower door test, clothes dryer venting, checks for gas leaks, hot water heater, air conditioner, and furnace functionality, home air sealing, low cost ways to save such as replacing furnace filters monthly, reducing the hot water temperature, using cold water when washing clothes, keeping clothes dryer free of lint, reducing shower times, opting for a shower instead of a bath, opening drapes on sunny Winter days, closing drapes on hot Summer days, using a ceiling fan instead of air conditioner, putting computers to sleep when not in use, turning appliances off when not in use, and closing fireplace flues.

Ms. Alford also reviewed Health & Safety tips including inspection for gas leaks, sewer leaks, air testing, lead, carbon monoxide, mold and moisture, unsanitary conditions, and code compliance.

➤ **Kendall County Soil and Water District** – Megan Andrews briefly reviewed the drought monitor with the committee, and Jenny Wold provided updates on the Ag in the Classroom, and other Education Program updates and classroom visits. Ms. Andrews also provided information and a website link for Illinois Water Supply Planning and the Illinois water survey that includes the southern portions of Kendall County that have been discussed in recent County and area meetings.

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**CHAIRMAN'S REPORT** – No report

**PUBLIC COMMENT** – None

**ITEMS FOR COMMITTEE OF THE WHOLE** – None

**COUNTY BOARD ACTION ITEMS** - None

**EXECUTIVE SESSION** – Not Needed

<u>ADJOURNMENT</u> – Member Prochaska made a motion to adjourn the meeting, second by Member Purcell. <u>The meeting was adjourned at 3:35p.m.</u>

Respectfully Submitted,

Valarie McClain

Administrative Assistant and Recording Secretary

# COUNTY OF KENDALL, ILLINOIS SPECIAL COW/ADMIN HR MEETING

# Meeting Minutes Wednesday, September 20, 2017

**CALL TO ORDER -** Committee Chair Lynn Cullick called the meeting to order at 5:32p.m.

#### **ROLL CALL**

Attendee Name	Status	Arrived	Left Meeting
Judy Gilmour	here		
Matthew Prochaska	here		
Lynn Cullick	here		
Elizabeth Flowers	here		
Matt Kellogg	ABSENT		
Scott Gryder	ABSENT		
Audra Hendrix	ABSENT		
Tony Giles	ABSENT		
Bob Davidson	ABSENT		
John Purcell		5:40p.m.	

#### With four members present a quorum was established to conduct committee business.

Others Present: Latreese Caldwell, Jill Ferko, Scott Koeppel

#### APPROVAL OF AGENDA

Motion: Member Prochaska Second: Member Flowers

RESULT: Approved with a 4 - 0 Voice Vote

#### APPROVAL OF MINUTES – September 7, 2017

Motion: Member Flowers Second: Member Prochaska

**RESULT:** Approved with a 4-0 Voice Vote

**CBIZ UPDATE** – Jim Pajauskas provided the County's claim statistics from 2017, the insurance industry's goal of 85% for claims, the quote from United Healthcare for medical benefit coverage in 2018, various options proposed by UHC, and recommendations from CBIZ on going-forward including a wellness program, and drug cards with lower prescription costs and options. Mr. Pajauskas is awaiting the quote from Blue Cross Blue Shield of Illinois, and will update the committee at the October 4, 2017 Admin HR meeting.

**WINE SERGI UPDATE** – Rich Ryan provided information on the current ICRMT program, and 2017-2018 budget estimates for property, casualty and liability insurance for the County.

#### DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS

*Treasurer's Office* – County Treasurer Jill Ferko reported they have experienced some problems with Benefit Wallet and the employee newly reissued debit cards. Ms. Ferko stated they did not have good response from the Benefit Wallet staff when asking for assistance in these issues, but continue working with them for a resolution.

Ms. Ferko also reported that her office will hold three Benefit Fairs in early November, at the Health Department, Public Safety Center, and the Historic Courthouse, and are working with CBIZ in coordinating the events. Ms. Ferko said that her office will conduct Open Enrollment for all employees in early November.

Administrative Services Office – Latreese Caldwell reported there were no new Worker's Comp claims that were paid in August 2017. Ms. Caldwell reviewed the Worker's Comp total paid claims, the PEDA reimbursement, and the net claims expense with the committee. Ms. Caldwell also reviewed the Sheriff's Office squad car claims, as well as the current year's claims paid to date, closed claims and the final dollar amounts paid on closed claims, and the prior year's open claims.

Ms. Caldwell also provided an update on her discussions with IMRF General Counsel, and stated that IMRF provided the Illinois Pension Code to her, which indicates that current County employees already enrolled in IMRF would be grandfathered in if a change was made from 600-1000 hours, and the general counsel implied that grandfathering is for a particular employer and under their plan, however if they have worked for Kendall County, and they were hired prior to the change to 1000 hours, they would be grandfathered in under the County.

Discussion on the potential for part-time employees exceeding the 600 hours and the County being required to pay benefits, the impact on an employee's pension if they exceeded the 600-hour threshold, hiring former part-time employees to work in the Sheriff's Office, and the Treasurer's Office monitoring of the hours worked by part-time employees. Ms. Ferko clarified that once the County Board approves a resolution, any employee hired prior to that will be grandfathered in at the 600 hours.

#### **COMMITTEE BUSINESS**

➤ Discussion of Request for Qualifications (RFQ) for Insurance Brokerage and Risk Management Consultant Services — Member Cullick stated that the State's Attorney's Office advised that they should do this as a bid, and ensure that the bid specifications are included as wanted by the committee. There was consensus that the County should not go out for bid every year, but possibly every three years. Member Purcell moved to postpose proceeding with the RFQ for Insurance Brokerage and Risk Management Consultant Services until Member Cullick meets further with the State's Attorney's Office, and then revisit the issue in early January 2018, second by Member Prochaska. With five members present voting aye, the motion carried.

➤ Employee Handbook Revisions – Member Cullick informed the Committee that she would like have an Ad Hoc Committee thoroughly review the proposed changes to the Employee Handbook, and then report back their findings/recommendations to the full committee. There was consensus by the committee to postpone the review of the handbook until early January 2018.

#### **ITEMS FOR COMMITTEE OF THE WHOLE – None**

## **ACTION ITEMS FOR COUNTY BOARD - None**

**PUBLIC COMMENT** – None

**EXECUTIVE SESSION** – Not needed

#### MEETING ADJOURNMENT

Motion: Member Flowers Second: Member Prochaska

**RESULT: Approved with a Unanimous Voice Vote** 

This meeting was adjourned at 7:14p.m.

Respectfully Submitted,

Valarie McClain Administrative Assistant and Recording Secretary

#### KENDALL COUNTY

Historic Preservation Commission Kendall County Office Building Rooms 209 & 210 111 W. Fox Street, Yorkville, Illinois

6:30 p.m.

# Meeting Minutes of September 18, 2017-Unofficial Until Approved

#### **CALL TO ORDER**

The meeting was called to order at 6:40 p.m.

#### **ROLL CALL**

Present: Elizabeth Flowers, Kristine Heiman, Melissa Maye and Jeff Wehrli

Absent: None

Also present: Matt Asselmeier, Senior Planner

In the audience: Alex Finke, Government Affair Director at Realtor Association of the Fox Valley, Inc.

#### APPROVAL OF AGENDA

Ms. Flowers made a motion, seconded by Mr. Wehrli, to approve the agenda. With a voice vote of four ayes, the motion carried.

#### APPROVAL OF MINUTES

Mr. Wehrli made a motion, seconded by Ms. Maye, to approve the minutes from the August 21, 2017 meeting. With a voice vote of four ayes, the motion carried.

#### **CHAIRMAN'S REPORT**

Chairman Heiman reported that the Oswego Historic Preservation Commission does not have enough members for a quorum. They are looking for individuals to serve on their Historic Preservation Commission. Interested parties must be residents of Oswego or living within 1.5 miles of the Village limits. The Commission requested a roster of members of the Oswego Historic Preservation Commission.

#### **PUBLIC COMMENT**

Alex Finke, Realtor Association of Fox Valley, Inc., expressed his opinion of the Historic Preservation Ordinance. Mr. Finke distributed a memorandum on the subject. He would like the third party nomination of properties and districts to be removed; he would like owner consent only for nominations because of the Fifth Amendment's Takings Clause. He would like the criteria for evaluation of properties for designation to be more specific to avoid the Void of Vagueness Doctrine as it relates to property designation. He also requested standards for determinations made by the Historic Preservation Commission. Lastly, he wanted ambiguous language related to the age of structures, transfer of development rights, objections to designation and construction approval. Discussion occurred regarding the definition of supermajority. Mr. Finke would like to work with the Commission on proposed changes to the Ordinance. He liked Geneva's Historic Preservation Ordinance. The Commission will forward proposed changes to Mr. Finke.

#### **NEW BUSINESS**

None

#### **OLD BUSINESS**

#### Review and Recommendation on Historic Preservation Ordinance

Based on Mr. Finke's suggestion, Ms. Maye requested additional time to review the Historic Preservation Ordinance in relation to Geneva's Ordinance, Mr. Finke's memo and State law. The Commission would like to get certified in order to receive grant funding. Discussion occurred about setting a fee; the fee would apply to third party nominations.

# **Centennial Farm Mapping Project**

Mr. Asselmeier reported no update exists at this time. We are waiting for the leaves to fall from the trees.

## **Potential Meeting with other Historic Preservation Organizations**

The save-the-date cards have been mailed. To date, we have received three (3) responses and all three (3) will be attending. The RSVPs were from Oswego, Joliet and the Plano Library. At the October meeting, Commissioners will discuss the agenda for the meeting.

# **Selecting Homes for Plaques**

Commissioners will wait until next month for more discussion on plaques. Mr. Asselmeier will draft a letter for Chairwoman Heiman to sign for the Dickson-Murst Farm.

# Millbrook Bridge Update

No update on the Millbrook Bridge, waiting on word from the Corps of Engineers.

# **PUBLIC COMMENT**

None

#### **ADJOURNMENT**

Ms. Flowers made a motion, seconded by Mr. Wehrli, to adjourn. With a voice vote of four ayes, the motion carried. The Historic Preservation Commission adjourned at 7:18 p.m.

Respectfully Submitted, Matthew H. Asselmeier, AICP Senior Planner

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