

**KENDALL COUNTY BOARD AGENDA
REGULAR SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday September 19, 2017 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
12. Elected Officials Report and Other Department Reports
 - A. Sheriff
 - B. County Clerk
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
13. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Petition 17-16-Text Amendment to Section 13.06.D of the Kendall County Zoning Ordinance Reducing the Number of Votes Necessary for the Zoning Board of Appeals to Reverse or Affirm, Wholly or Partly, or Modify the Order, Requirement Decision or Determination of the Zoning Administrator from Four to Three on Boards Consisting of Five Members and from Five to Four on Boards Consisting of Seven Members
 2. Approval of Petition 17-19-Request by Pulte Group and Dave Hamman to Renew the Special Use Permit Granted by Ordinance 2004-03 Allowing the Placement of a Commercial Off-Premise Advertising Structure (Billboard) on the Parcel Identified as 03-01-127-006 and Revoking the Special Use Permit for the Placement of a Commercial Off-Premise Advertising Structure (Billboard) on the Parcel Identified as 03-01-127-004 and Located in the 600 Block of Route 34 on the East Side of the Street near the Intersection of Route 34 and Hafenrichter (Farnsworth) in Oswego Township
 3. Approval of Petition 17-21-Request by Tom McNelis for a Map Amendment Rezoning the Property Identified by Parcel Identification Number 04-15-200-023 Located in the 14000 Block of Budd Road Approximately 0.98 Miles from Millbrook Road on the North Side of Budd Road in Fox Township from A-1 Agricultural District to R-1 One-Family Residential District
 4. Approval of Petition 17-22-Request by Stor-Mor, Inc. (Robert Schneider) for Major Amendments to the Special Use Permit Granted by Ordinance 2016-15 Allowing an Enclosed Self Storage Facility and an Outdoor Storage Facility at 1317 Route 31 (Parcel Identification Numbers 03-07-278-011, 03-07-278-010 and 03-07-278-009) in Oswego Township. Petitioner Requests the Following Amendments:
 1. Construct One (1) 1,650 Square Foot Building
 2. Construct One (1) 4,300 Square Foot Building
 3. Reduce the Number of Vehicles Stored Onsite from Twenty-Nine (29) to Sixteen (16)
 4. Amend the Landscaping Plans by Removing the Proposed Vegetation South of the Proposed 4,300 Square Foot Building.
 5. Approval of Petition 17-24-Request by the City of Plano for a Variance to Section 203.1 of the Kendall County Stormwater Management Ordinance Regarding Applicability of Site Runoff Storage Requirements for the Property Identified by Parcel Identification Number 01-27-276-002 Located in the 800 Block of South Hale Street, Little Rock Township, City of Plano and Owned by the City of Plano and More Commonly Known as Foli Park
 6. Approval of Petition 17-26-Request by Charles and Carol Allen for the Revocation of a Special Use Permit Awarded by Ordinance 2007-18 Allowing Agricultural Labor House (Mobile Home) at 3875 Van Dyke Road and Identified by Parcel Identification Number 09-04-300-016 in Seward Township
 7. Approval of Designating the Senior Planner as the Zoning Administrator Deputy
 - B. Law, Justice & Legislation
 - C. Administration/HR
 - D. Highway
 1. Agreement between Kendall County and HR Green to provide Phase 3 engineering services for Eldamain Road – Contract A in the amount of \$722,249.62. Said funds to be taken from the Transportation Sales Tax Fund.
 2. Agreement between Kendall County and Engineering Enterprises, Inc. to provide preliminary engineering services for the Galena Road Corridor Study in the amount of \$65,906. Said funds to be taken from the Transportation Sales Tax Fund.
 3. Approve Kendall County 5-Year Surface Transportation Program; 2018 – 2022.
 - E. Facilities

1. Approval of the Snow & Ice Removal Contract for the Fox St and Route 34 campuses for one(1) year, with two (2) one (1) year extensions in the amount of \$41,500.00 per season with Winninger Excavating, Inc
2. Approval of the paving contract with Builders Paving LLC for the Public Safety Center lot as listed in the FRB dated August 10, 2017 in the amount of \$29,059.00 from line number 010-2-100-9101 including stripping

F. Economic Development

1. Approval of the Revolving Loan Fund Recapture Strategy
2. Approval of the Proclamation Declaring October 6, 2017 as Manufacturing Day

G. Finance

1. Approve Claims in an amount not to exceed \$1,564,797.83, Grand Juror Claims in an amount not to exceed \$523.84
2. Approve Coroner Claims in an amount not to exceed \$2,409.99
3. Approval of an amount not to exceed \$7,000 from Courthouse Restoration fund line 850-2-000-6650 to be used for a larger Uninterrupted Power Supply (UPS) System for the Historic Courthouse instead of adding a backup generator as approved in the FY2017 budget
4. Approval of Budget Amendment in the 2017 Fiscal Budget in the amount of \$25,000 from the General Fund Contingency line 0102-037-6999 to the Kendall County Treasurer's Deputy Salary line 0102-025-6102
5. Approval of Budget Amendment in the 2017 Fiscal Budget in the amount of \$9,000 from the General Fund Contingency line 0102-037-6999 to the Office of Administrative Services Administrative Assistant line 0102-030-6102
6. Approval of reclassification of funds in the amount of \$53,053.76 from General Fund Contingency line 0102-037-6999 to County Board – Settlement, Arbitration and Attorney Fees line 0102-032-6582

H. Health & Environment

I. Committee of the Whole

J. Standing Committee Minutes Approval

14. Special Committee Reports

A. VAC

B. Historic Preservation

C. Board of Health

D. Boards & Commissions Review Ad Hoc

1. Approve Boards and Commissions Ad Hoc Committee expiration extension to December 31, 2017 from September 30, 2017

15. Other Business

16. Chairman's Report

Appointments

Dr. Ken Kavanaugh – Tuberculosis Board – 2 year term – expires September 2019

Scott Gryder – Oswego Visitors Bureau – 3 year term – expires November 2020

Announcements

17. Citizens to be Heard

18. Questions from the Press

19. Executive Session

20. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED JUNE MEETING
August 15, 2017**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, August 15, 2017 at 9:10 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and John Purcell.

The Clerk reported to the Vice Chairman that a quorum was present to conduct business.

THE MINUTES

Member Prochaska moved to approve the submitted minutes from the Adjourned County Board Meeting of 7/18/17. Member Cullick seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Cullick moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Richard Randall and Anne Engelhardt from Kendall County PADS spoke about program and the need for volunteers. The program requires over 600 volunteers and they have a great network they work with to serve about 60 individuals per year. They have 3 needs – volunteers, warming centers and affordable housing in Kendall County.

Steve Drumm asked if he could have a website under the cupcake ordinance if he keeps it under \$1,000.

Diana Thompson with Kendall County Senior Providers invited the board members to a legislative forum on August 25, 2017 at 9:00am at the Yorkville American Legion.

Jackie Kowalski, President of the Village of Millbrook asked the board to reconsider the IGA they have with the regarding Planning, Building and Zoning. The issue with the new IGA is with the insurance language. She would like to operate with the last IGA until the insurance language is sorted out.

NEW BUSINESS

HIDTA Investigative Support Center Co-Manager

Member Prochaska made a motion approve the HIDTA Investigative Support Center Co-Manager Agreement with Kendall County as the fiduciary agent effective August 21, 2017 through August 20, 2018. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

HIDTA Release of Additional Funds

Member Hendrix made a motion approve the modification to the HIDTA Grant releasing additional funds in the amount of \$304,581.00. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

HIDTA Release of Additional Funds

Member Hendrix made a motion approve the modification to the HIDTA Grant releasing additional funds in the amount of \$415,516.00. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

No Report.

County Clerk

Revenue Report

7/1/17-7/31/17

7/1/16-7/31/16

7/1/15-7/31/15

Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$816.00	\$826.00	\$976.00
	County Clerk Fees - Marriage License	\$1,650.00	\$1,980.00	\$1,500.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,166.00	\$1,921.00	\$2,240.50
	County Clerk Fees - Recording	\$28,042.00	\$27,819.00	\$33,202.00
01010061205	Total County Clerk Fees	\$32,674.00	\$32,546.00	\$37,918.50
01010001185	County Revenue	\$41,567.75	\$32,537.50	\$49,751.00
38010001320	Doc Storage	\$16,356.00	\$16,546.00	\$19,760.00
51010001320	GIS Mapping	\$27,550.00	\$27,808.00	\$33,219.00
37010001320	GIS Recording	\$3,440.00	\$3,470.00	\$4,145.00
01010001135	Interest	\$18.85	\$27.69	\$34.53
01010061210	Recorder's Misc	\$1,508.00	\$4,199.75	\$5,580.75
81010001320	RHSP/Housing Surcharge	\$14,688.00	\$14,868.00	\$17,568.00
37210001575	Tax Certificate Fee	\$560.00		
37210001576	Tax Sale Fees			
37210001577	Postage Fees			
CK # 18288	To KC Treasurer	\$138,362.60	\$132,002.94	\$167,976.78

County Clerk, Debbie Gillette stated that new voter registration cards are being mailed out to all of the registered voters in Kendall County. This process helps to find any of the residents that have moved out of the county.

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR EIGHT MONTHS ENDED 07/31/2017

REVENUES*	Annual Budget	2017 YTD Actual	2017 YTD %	2016 YTD Actual	2016 YTD %
Personal Property Repl. Tax	\$370,000	\$342,889	92.67%	\$296,597	72.97%
State Income Tax	\$2,400,000	\$1,857,126	77.38%	\$1,560,676	58.89%
Local Use Tax	\$625,000	\$425,016	68.00%	\$537,739	114.41%
State Sales Tax	\$480,000	\$348,373	72.58%	\$261,069	47.86%
County Clerk Fees	\$330,000	\$262,395	79.51%	\$225,600	63.02%
Circuit Clerk Fees	\$950,000	\$489,099	51.48%	\$590,794	62.19%

Fines & Foreits/St Atty.	\$430,000	\$203,545	47.34%	\$250,889	52.82%
Building and Zoning	\$62,000	\$52,104	84.04%	\$41,164	69.18%
Interest Income	\$37,500	\$58,296	155.46%	\$25,359	84.53%
Health Insurance - Empl. Ded.	\$1,266,058	\$790,398	62.43%	\$761,743	60.93%
1/4 Cent Sales Tax	\$2,920,000	\$1,887,473	64.64%	\$1,845,226	68.39%
County Real Estate Transf Tax	\$396,420	\$276,274	69.69%	\$229,356	57.86%
Correction Dept. Board & Care	\$875,000	\$709,457	81.08%	\$370,520	48.34%
Sheriff Fees	\$255,000	\$140,811	55.22%	\$169,484	47.74%
TOTALS	\$11,396,978	\$7,843,257	68.82%	\$7,166,216	62.80%
Public Safety Sales Tax	\$5,068,000	\$3,305,036	65.21%	\$3,220,849	67.10%
Transportation Sales Tax	\$4,750,000	\$3,305,036	69.58%	\$3,220,849	71.57%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 8 months the revenue and expense should at 66.64%

Clerk of the Court

Circuit Clerk, Robyn Ingemunson stated that she has handed out the financial report.

State's Attorney

Assistant State's Attorney Leslie Johnson informed the board that the anti-harassment has been completed for the Forest Preserve District staff. Ms. Johnson introduced James Webb a new Assistant State's Attorney in the Civil Division.

Coroner

Description	**	Month: July 2017	Fiscal Year-to-Date	July 2016
Total Deaths		17	219	183
Natural Deaths		14	193	23
Accidental Deaths				
Overdose	*	1	8	2
Motor Vehicle		0	4	0
Other		0	2	2
Pending		0	3	0
Suicidal Deaths	*	2	8	0
Homicidal Deaths		0	1	0
Toxicology		1	24	4/20
Autopsies		1	23	4/14
Cremation Authorizations		8	129	13/101

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Accidental Death(s) (Overdose)

- 07/03/2017 – Montgomery– 33yo Male, Ethanol & Heroin Toxicity

Suicidal Death(s)

- 07/20/2017 – Montgomery – 29yo Male, Asphyxiation due to Hanging

Co Board 8/15/17

PERSONNEL/OFFICE ACTIVITY:

1. Coroner Purcell attended the Master's 17 Conference through St. Louis University July 17-20.
2. Deputy Coroner Jessica Knowles attended the Basic Coroner's Training offered through the International Coroner's & Medical Examiner's Association in Las Vegas, NV July 23-27.
3. Deputy Coroner Levi Gotte attended the Accreditation Workshop offered through the International Coroner's & Medical Examiner's Association in Las Vegas, NV July 23-24.

Health Department

Dr. Tokars spoke about the live healthy program through NACO. New sections have been added for dental and vision and other health; some discounts are provided to individuals who would like to participate.

Supervisor of Assessments

Andy Nicoletti stated that all of the township books have been turned in and one has been balanced. They are looking to publish around September 7th and there is 30 days to appeal. The EAV is up 6% and new construction in at \$34,119,008 which is up from last year. Mr. Nicoletti has requested that GIS go for RFP for a 2018 spring fly over.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

Petition 17-20

Member Davidson made a motion approve Petition 17-20 Granting a Special Use Permit for the operation of a grain storage business on the property identified by parcel number 08-16-400-007, also known as 14676 Route 47 in Lisbon Township. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 17-10 is available in the Office of the County Clerk.

Petition 17-14

Member Davidson made a motion approve Petition 17-14 text amendment to Section 13.01.B.9 of the Kendall County Zoning Ordinance pertaining to the call of meetings of the Kendall County Zoning Board of Appeals purpose: amendment would set guidelines for the calling of meetings on items that require a public hearing (publication in a newspaper of general circulation in Kendall County at least 15 days and not more than 30 days prior to the public hearing) and for the calling of meetings on items that do not require a public hearing (posting notice and agenda 48 hours in advance of the meeting) as defined by State Law. Member Hendrix seconded the motion.

Member discussed the ordinance as it is now and the ordinance is in compliance with State law. This was opposed by the committee.

Chairman Gryder asked for a roll call vote on the motion. All members present voting nay except Davidson who voted aye. Motion failed 1-8.

Petition 17-15

Member Davidson made a motion approve Petition 17-15 text amendment to Section 13.01.B.11 of the Kendall County Zoning Ordinance reducing the number of votes necessary for the Zoning Board of Appeals to reverse any order, requirements or determination of the Zoning Administrator, or to decide in favor of the applicant any matter upon which the Zoning Board of Appeals is authorized to render decisions from four to three on boards consisting of five members and from five to four on boards consisting of seven members. Member Purcell seconded the motion.

This change is to get the ordinance in compliance with State law 55 ILCS 5/5-12011.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Gryder who voted nay. Motion carried 8-1.

A complete copy of Ordinance 17-11 is available in the Office of the County Clerk.

Noxious Weed Law

Member Davidson made a motion to approve to sign and send letter regarding the Illinois Noxious Weed Law to Mayors and Township Supervisors. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted nay. **Motion carried 8-1.**

Law, Justice & Legislation

American Correctional Association Accreditation Contract

Member Prochaska made a motion approve the American Correctional Association Accreditation contract. Member Gilmour seconded the motion.

Member Prochaska stated that the contract will improve staff training and development, help the assessment of jail strengths and weaknesses and help defend us against lawsuits.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration/HR

Member Cullick stated that the next meeting is on August 23, 2017.

Highway

Approve Bid

Member Kellogg moved to approve the bid from Corrective Asphalt Materials, LLC in the amount of \$96,601 for crack filling services on various county highways; said funds to be taken from the Transportation Sales Tax Fund. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-23 is available in the Office of the County Clerk.

Facilities

Lease Agreement – Mutual Ground

Member Davidson moved to approve the lease agreement between the County of Kendall and Mutual Ground for room #CH01 at the Kendall County Courthouse from November 1, 2015 to October 31, 2016 with two, one year options at an amount of \$400.00 per month. Member Kellogg seconded the motion.

Member Prochaska moved to amend the motion to approve the lease agreement between the County of Kendall and Mutual Ground for room #CH01 at the Kendall County Courthouse from September 1, 2017 to August 31, 2018 with two, one year options at an amount of \$400.00 per month. Member Kellogg seconded the motion.

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a roll call vote on the original motion amended. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-25 is available in the Office of the County Clerk.

Memorandum of Understanding – Mutual Ground

Member Davidson moved to approve the Memorandum of Understanding between the County of Kendall and Mutual Ground regarding rent payments and monthly donation. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 17-26 is available in the Office of the County Clerk.

Lease Agreement – Kane County Office of Community Reinvestment

Member Davidson moved to approve the resolution approving the first amendment to the Kane County Office of Community Reinvestment, Workforce Development Division Lease Agreement. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 17-24 is available in the Office of the County Clerk.

Finance

CLAIMS

Member Cullick moved to approve the claims submitted in the amount not to exceed \$1,082,608.73 and Grand Juror Claims in an amount not to exceed \$ 512.07. Member Kellogg seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$29,062.30, B&Z \$2,291.77, CO CLK & RCDR \$653.92, ELECTION \$4,220.00, SHRFF \$35,223.69, CRRCTNS \$5,309.21, MERIT \$260.00, EMA \$1,195.33, CRCT CT CLK \$388.66, JURY COMM \$567.79, CRCT CT JDG \$4,317.70, CRNR \$989.25, CMB CRT SRV \$1,086.14, ST ATTY \$1,390.94, TRSR \$1,112.95, EMPY HLTH INS \$2,000.00, OFF OF ADM SRV \$342.04, CO BRD \$777.08, TECH SRV \$7,351.34, PRPTY TX SRV \$13,860.00, ECON DEV \$1,000.00, CAP IMPRV FND \$370.00, CO HWY \$181,538.00, CO BRDG \$15,804.25, TRANSPRT SALES TX \$270,160.72, HLTH & HMN SRV \$8,295.15, FRST PRSRV \$1,922.61, ELLIS HS \$2,176.58, ELLIS BRN \$1,831.09, ELLIS GRNDS \$147.14, ELLIS CMPS \$371.02, ELLIS BDAY PARTIES \$143.19, ELLIS PUB PRGMS \$21.63, SNRSE CNTR \$319.74, ELLIS WDDNGS \$100.76, HOOVER \$702.72, ENV ED SCHL \$9.28, ENV ED CMPS \$148.88, ENV ED NTRL BGNNGS \$210.37, ENV ED LWS OF NTR \$71.88, GRNDS & NTRL RSRCS \$3,918.10, ANML CNTRL EXPS \$46.97, CO RCDR DOC STRG \$5,500.00, DRG ABS EXP \$9,598.49, HIDTA \$22,813.66, CMSRY FND \$15,756.52, COOK CO REIMB FND \$53,347.75, CRT SEC FND \$1,090.42, LAW LBRY \$4,654.00, PRBTN SRV EXP FND \$3,933.60, KAT \$25,841.48, PUB SFTY \$332,026.86, SHRFF FTA FND \$1,968.91, VAC \$2,191.92, FP BND PRCD \$2,687.00

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Member Cullick moved to approve the coroner claims in the amount not to exceed \$ 989.25. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who abstained. **Motion carried.**

Refunding Bonds

Member Purcell moved to approve the ordinance authorizing the issuance of \$18,000,000 general obligation alternate bonds of the County of Kendall, Illinois for the purpose of refunding outstanding alternate bonds. Member Kellogg seconded the motion.

Anthony Miceli from Speer Financial explained that this is an authorizing ordinance which begins the 30 day backdoor referendum period to issue alternate revenue source bonds; not yet approving the actual bond sale. Members discussed the extension of years and the savings.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cullick, Flowers, Kellogg, Prochaska and Purcell. Members voting nay include Davidson, Gilmour, Gryder and Hendrix. **Motion carried 5-4.**

A complete copy of Ordinance 17-12 is available in the Office of the County Clerk.

Animal Control

Mobile Office

Member Flowers moved to approve the Animal Control 10' x 40' mobile office purchase from Action Mobile Industries in the amount of \$9,800 from account #3401-000-6650. Member Cullick seconded the motion. Chairman Gryder asked for a roll call vote on the original motion. Members voting aye include Cullick, Davidson, Flowers and Prochaska. Members voting nay include Gilmour, Gryder, Hendrix, Kellogg and Purcell. **Motion failed 4-5.**

Health and Environment

Member Gilmour thanked the Health Department for the electronic recycling event.

Committee of the Whole

Acting County Administrator, Scott Koeppel reminded the board about the Special COW meeting – Down on the Farm on August 21, 2017.

STANDING COMMITTEE MINUTES APPROVAL

Member Purcell moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

VAC

No report.

Historic Preservation

Member Flowers stated that they will meet on August 21, 2017.

708 Mental Health

Member Gilmour stated that they will meet in December and they are updating the grant application.

Boards & Commission Review Ad Hoc

Eliminating Farmland Protection Program

Member Prochaska told the board that they are discussing assigning terms to the committees that do not have terms assigned to them.

Chairman's Report

Appointments

Cheryl Maraffio – TB Board – 3 year term – Expires August 2020

Member Purcell moved to approve the appointments. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Davidson seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 18th day of August, 2017.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

Kendall County Clerk				
Revenue Report		8/1/17-8/31/17	8/1/16-8/31/16	8/1/15-8/31/15
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$ 971.50	\$ 1,026.50	\$ 918.50
	County Clerk Fees - Marriage License	\$ 2,040.00	\$ 2,010.00	\$ 1,530.00
	County Clerk Fees - Civil Union	\$ -	\$ -	\$ -
	County Clerk Fees - Misc	\$ 1,999.50	\$ 2,175.00	\$ 1,758.00
	County Clerk Fees - Recording	\$ 33,373.00	\$ 35,447.00	\$ 30,343.00
01010061205	Total County Clerk Fees	\$ 38,384.00	\$ 40,658.50	\$ 34,549.50
01010001185	County Revenue	\$ 46,851.25	\$ 46,097.25	\$ 38,476.50
38010001320	Doc Storage	\$ 19,882.50	\$ 20,551.50	\$ 18,559.50
51010001320	GIS Mapping	\$ 33,563.00	\$ 34,552.00	\$ 31,234.00
37010001320	GIS Recording	\$ 4,193.00	\$ 4,312.00	\$ 3,898.00
01010001135	Interest	\$ 23.59	\$ 32.99	\$ 30.90
01010061210	Recorder's Misc	\$ 9,282.75	\$ 2,146.50	\$ 5,186.50
81010001320	RHSP/Housing Surcharge	\$ 17,487.00	\$ 18,477.00	\$ 16,533.00
37210001575	Tax Certificate Fee	\$ 560.00		
37210001576	Tax Sale Fees	\$ 899.00		
37210001577	Postage Fees	\$ -		
CK # 18303	To KC Treasurer	\$ 171,126.09	\$ 166,827.74	\$ 148,467.90
Death Certificate Surcharge sent from Clerk's office \$800.00 ck # 18300				
Dom Viol Fund sent from Clerk's office \$340.00 ck 18301				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR NINE MONTHS ENDED 08/31/2017

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$345,889	93.48%	\$304,411	74.89%
State Income Tax	\$2,400,000	\$2,087,072	86.96%	\$1,724,177	65.06%
Local Use Tax	\$625,000	\$473,614	75.78%	\$585,741	124.63%
State Sales Tax	\$480,000	\$393,035	81.88%	\$299,422	54.89%
County Clerk Fees	\$330,000	\$295,069	89.41%	\$258,146	72.11%
Circuit Clerk Fees	\$950,000	\$552,521	58.16%	\$656,264	69.08%
Fines & Foreits/St Atty.	\$430,000	\$229,659	53.41%	\$282,144	59.40%
Building and Zoning	\$62,000	\$60,536	97.64%	\$47,156	79.25%
Interest Income	\$37,500	\$72,289	192.77%	\$29,838	99.46%
Health Insurance - Empl. Ded.	\$1,266,058	\$878,817	69.41%	\$856,361	68.50%
1/4 Cent Sales Tax	\$2,920,000	\$2,149,118	73.60%	\$2,093,243	77.58%
County Real Estate Transf Tax	\$396,420	\$317,842	80.18%	\$261,893	66.06%
Correction Dept. Board & Care	\$875,000	\$898,137	102.64%	\$375,080	48.93%
Sheriff Fees	\$255,000	\$160,620	62.99%	\$190,538	53.67%
TOTALS	\$11,396,978	\$8,914,219	78.22%	\$7,964,413	69.80%
Public Safety Sales Tax	\$5,068,000	\$3,752,191	74.04%	\$3,657,232	76.19%
Transportation Sales Tax	\$4,750,000	\$3,752,191	78.99%	\$3,657,232	81.27%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 9 months the revenue and expense should at 75.00%

EXPENDITURES

All General Fund Offices/Categories

	\$27,840,244	\$20,219,295	72.63%	\$19,422,381	68.97%
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Robyn Ingemunson
Clerk of the Circuit Court
2017 FY Detailed Financial Report

LINE ITEM	GENERAL FUND REVENUE	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	2017 YTD	2017 BUDGET	2016 YTD ACTUAL
0101-014-1205	Circuit Clerk Fees	\$73,645.64	\$80,882.67	\$70,106.04	\$76,752.08	\$63,152.68	\$70,444.88	\$73,680.49	\$69,422.27	\$68,119.59				\$616,856.34	\$950,000.00	\$894,202.00
0101-014-1210	Circuit Clerk Court System Fees	\$3,894.13	\$3,305.00	\$4,123.00	\$4,048.62	\$3,634.92	\$4,040.20	\$3,600.87	\$3,339.00	\$3,514.80				\$33,520.53	\$43,000.00	\$42,621.00
0101-014-1220	Circuit Clerk GPS Service Fees	\$1,290.75	\$628.00	\$673.00	\$587.00	\$1,087.00	\$1,110.75	\$896.00	\$359.00	\$912.00				\$7,343.50	\$5,000.00	\$7,262.00
0101-014-1225	Periodic Imprisonment Fees	\$1,564.00	\$2,810.00	\$4,002.00	\$1,562.00	\$5,005.00	\$1,016.00	\$767.39	\$200.00	\$2,240.00				\$19,166.39	\$15,000.00	\$18,072.00
0101-018-1205	Placement Fees													\$0.00	\$5,000.00	\$15,530.00
0101-019-1205	Public Defender Fees	\$496.67	\$0.00	\$1,852.00	\$711.00	\$1,705.00	\$1,042.00	\$1,041.26	\$774.74	\$1,499.00				\$9,121.67	\$20,000.00	\$19,791.00
0101-020-1205	Fines & Forfeitures / St Atty	\$29,905.95	\$28,363.55	\$36,105.80	\$42,581.76	\$34,760.15	\$34,545.89	\$28,936.96	\$30,806.62	\$48,607.68				\$314,614.17	\$430,000.00	\$372,719.00
0101-020-1225	Comptroller Collection Fee	\$86.81	\$22.12	\$14.42	\$3.69	\$1,159.90	\$2,440.02	\$586.97	\$594.65	\$114.61				\$5,023.29		
TOTALS>>>>		\$110,889.95	\$95,711.44	\$116,876.06	\$126,246.14	\$110,504.66	\$114,639.74	\$109,299.94	\$99,516.28	\$122,007.68	\$0.00	\$0.00	\$0.00	\$1,005,645.89	\$1,468,000.00	\$1,320,197.00

LINE ITEM	CIRCUIT CLERK FUND REVENUE	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	2017 YTD	2017 BUDGET	2016 YTD ACTUAL
4401-000-1320	Document Storage Fund	\$10,904.92	\$9,739.62	\$11,829.35	\$12,318.87	\$10,705.44	\$12,333.12	\$11,863.92	\$9,550.75	\$10,245.00				\$99,490.99	\$155,000.00	\$146,818.97
4501-000-1320	Court Automation Fund	\$16,205.00	\$14,528.54	\$17,705.00	\$18,442.69	\$15,757.05	\$18,630.42	\$18,469.17	\$14,756.16	\$15,899.88				\$150,399.91	\$200,000.00	\$151,764.51
8301-000-1320	Electronic Citation Fund	\$620.39	\$523.20	\$641.40	\$720.00	\$522.00	\$655.80	\$595.20	\$501.00	\$440.88				\$5,219.87	\$9,000.00	\$8,598.00
9001-000-1320	Circuit Clerk OP/Admin Fund	\$1,521.96	\$1,401.38	\$1,686.04	\$1,752.59	\$1,441.42	\$1,549.04	\$1,606.24	\$1,201.19	\$1,274.64				\$13,434.50	\$20,000.00	\$20,759.89
4601-000-1320/ 4601-000-1325	Child Support Collection Fund	\$0.00	\$0.00	\$5,420.52	\$5,183.52	\$4,540.52	\$4,287.52	\$2,090.76	\$4,778.94	\$5,551.02				\$31,852.80	\$49,000.00	\$49,921.30
TOTALS>>>>		\$39,252.27	\$26,192.74	\$37,282.31	\$38,417.67	\$32,966.43	\$37,455.90	\$34,625.29	\$30,788.04	\$33,411.42	\$0.00	\$0.00	\$0.00	\$300,392.07	\$433,000.00	\$377,862.67

**JANO
AUGUST 2017**

LINE ITEM			CHECK AMT	CHECK #
0101-014-1205	10% BOND	5210	\$ 6,237.00	81433
0101-014-1205	CLERK FEES	5211	\$ 38,056.35	81434/81556
0101-014-1205	CLERK FEES NOTICES	5212	\$ 48.00	81435
0101-020-1205	STATES ATTORNEY	5213/5626	\$ 2,889.69	81436/81575
0101-020-1205	STATES ATTORNEY TRIAL FEE	5214		
4421-000-1320	ST ATTY RECORDS AUTOMATION	5218	\$ 332.00	81437
0101-019-1205	PUBLIC DEFENDER FEES	5221	\$ 1,499.00	81438
0101-020-1205	SEX OFFENDER FINE	5223		
4501-000-1320	COURT AUTOMATION	5230	\$ 15,899.88	81442
4201-000-1320	COURT SECURITY	5231	\$ 14,830.73	81443
0101-014-1205	MONTHLY SURCHARGE	5233		
0101-014-1210	COURT SYSTEM FEES	5235	\$ 3,514.80	81446
4401-000-1320	DOCUMENT STORAGE	5236	\$ 10,245.00	81447
0101-014-1205	CLERKS/CRIME/DUI- LAB FEES	5237	\$ 77.00	81448/81546
4801-000-1521	DRUG TEST FEE	5238		
4801-000-1521	ELECT. MONITOR	5239	\$ 2,531.00	81449
0101-020-1205	BOND FORFEITURECM-CF-CC	5240/1037	\$ 31,854.03	81459
0101-020-1205	FINES IL COMMERCE COM POLICE	5240/1038		
0101-020-1205	SHERIFF TICKETS-FINE AGENCY	5240-1093	\$ 6,577.56	81460/81462
0101-020-1205	ISP DIST 5	5240-1094	\$ 1,360.60	81461
0101-020-1205	CM /CF/STATE'S ATTORNEY	5240/1097		
0101-020-1205	FINES SEC OF STATE	5240/1024		
4001-000-1320	S/A ADDL FINE DRUG	5241		
4001-000-1320	CO DRUG FINES	5244	\$ 2,742.16	81494
4801-000-1320	PROBATION FEES/Conditional dis	5245/5225	\$ 10,258.10	81495
0101-014-1205	MONTHLY PERCENTAGE FEE	5246	\$ 17,527.12	81496
5001-000-1320	DRUG MONEY FORFEITURE SAO	5250		
4801-000-1527	DOM VIOL SURVEIL FEE	5253		
4301-000-1320	LAW LIBRARY	5260	\$ 5,200.00	81502
0101-014-1225	PERIODIC IMPRISONMENT FEE	5273	\$ 2,240.00	
0101-018-1205	PLACEMENT FEES	5287		
4801-000-1520	DOMESTIC VIOLENCE-PROBATION(MARS)	5288	\$ 3,046.00	81519
4801-000-1525	OP RISK ASSESSMENT	5292		
4801-000-1528	EVALUATION REIMBURSEMENT	5295		
9001-000-1320	CIR CLERK OPERATION/ADMIN FUND	5296	\$ 926.64	81521/81522
0101-014-1205	CLERK FEES COPIES	5300	\$ 2,634.00	81534
4411-000-1320	HIGHWAY HIRE-BACK FUND	5330		
4801-000-1320	PROBATION FEES/Out of County	5331	\$ 129.00	81535
0101-014-1205	MAILING FEE	5336		
0101-014-1205	NON-COMPLIANCE PARENTING CLS	5343		
0101-014-1205	CLERK FEES EXPUNGMENT	5350	\$ 550.00	81541/81574
0101-014-1205	CLERK OP & ADMIN SER GEORGE BAILEY	5353	\$ 175.00	81544
0101-000-1135	INTEREST	5397	\$ -	
0101-014-1205	CLERK PRTN ADTNL FINE DB	5424	\$ -	
0101-014-1205	TR SCHOOL	5449-1093	\$ 30.00	81549
0101-014-1205	TR SCHOOL	5449-1094	\$ 8.00	81550
0101-014-1205	CLERK FEES SPINAL CORD INJ	5467		
4801-000-1520	DOM / VIOL BATTERY FINE	5472		
0101-014-1205	SEXUAL ASSAULT SERVICE	5475		
0101-014-1205	CLERK FEES TRAUMA FUND	5482	\$ 200.00	81557
0101-014-1205	ST OFFENDER DNA	5484	\$ 147.25	81558
9001-000-1320	FORECLOSURE PRVNT ADMIN	5491	\$ 83.00	81559
9001-000-1320	ABANDONED RES. PROP ADMIN	5493		
9001-000-1320	FTA CLERK OP / ADMIN	5497	\$ 265.00	81560
8301-000-1320	ELECTRONIC CITATION FUND	5498	\$ 440.88	81561
4801-000-1522	YOUTH EDUCATION CLASS	5509		
0101-020-1205	CIVIL CONTEMPT OF COURT	5590		
0101-014-1220	CIR CLERK GPS SERVICE FEE	5621	\$ 912.00	81565

0101-014-1205	JD FEES(CLERK)	5622	\$	267.50	81566
4211-000-1320	CO DRUG ADDICTION SERVICES	5627	\$	300.00	81576
0101-020-1225	SA COLLECTION FEE	5613	\$	114.61	81564
4801-000-1231	JUVENILE PARENTING CLASS	5346	\$	-	

TOTAL DUE COUNTY TREASURER>>>> \$ 184,148.90

CD-53010263 100,000.00; CD-734871 100,000.00; CD-1300133896 100,000.00

LINE ITEM	JANO AUGUST 2017		AMT PAID	CHECK #
0101-000-1135	INTEREST	5397	\$ -	0
0101-014-1205	10% BOND	5210	\$ 6,237.00	81433
0101-014-1205	CLERK FEES	5211	\$ 38,056.35	81434/81556
0101-014-1205	CLERK FEES NOTICES	5212	\$ 48.00	81435
0101-014-1205	MONTHLY SURCHARGE	5233	\$ -	0
0101-014-1205	CLERKS/CRIME/DUI- LAB FEES	5237	\$ 77.00	81448/81546
0101-014-1205	MONTHLY PERCENTAGE FEE	5246	\$ 17,527.12	81496
0101-014-1205	CLERK FEES COPIES	5300	\$ 2,634.00	81534
0101-014-1205	MAILING FEE	5336	\$ -	0
0101-014-1205	NON-COMPLIANCE PARENTING CLASS	5343	\$ -	0
0101-014-1205	CLERK FEES EXPUNGMENT	5350	\$ 550.00	81541/81574
0101-014-1205	CLERK OP & ADMIN SER GEORGE BAILEY	5353	\$ 175.00	81544
0101-014-1205	CLERK PRTN ADNTL FINE DOM BAT	5424	\$ -	0
0101-014-1205	TR SCHOOL	5449-1093	\$ 30.00	81549
0101-014-1205	TR SCHOOL	5449-1094	\$ 8.00	81550
0101-014-1205	CLERK FEES SPINAL CORD	5467	\$ -	0
0101-014-1205	SEXUAL ASSAULT SERVICE	5475	\$ -	0
0101-014-1205	CLERK FEES TRAUMA FUND	5482	\$ 200.00	81557
0101-014-1205	ST OFFENDER DNA	5484	\$ 147.25	81558
0101-014-1205	JD FEES(CLERK)	5622	\$ 267.50	81566
	Subtotal Circuit Clerk Fees		\$ 65,957.22	
0101-014-1210	COURT SYSTEM FEES	5235	\$ 3,514.80	81446
0101-014-1220	CIR CLERK GPS SERVICE FEE	5621	\$ 912.00	81565
0101-014-1225	PERIODIC IMPRISONMENT FEES	5273	\$ 2,240.00	0
0101-018-1205	PLACEMENT FEES	5287	\$ -	0
0101-019-1205	PUBLIC DEFENDER FEES	5221	\$ 1,499.00	81438
0101-020-1205	STATES ATTORNEY	5213	\$ 2,889.69	81436/81575
0101-020-1205	STATES ATTORNEY TRIAL FEE	5214	\$ -	0
0101-020-1205	SEX OFFENDER FINE	5223	\$ -	0
0101-020-1205	BOND FORFEITURECM-CF-CC	5240/1037	\$ 31,854.03	81459
0101-020-1205	FINES IL COMMERCE COM POLICE	5240/1038	\$ -	0
0101-020-1205	SHERIFF TICKETS-FINE AGENCY	5240-1093	\$ 6,577.56	81460/81462
0101-020-1205	ISP DIST 5	5240-1094	\$ 1,360.60	81461
0101-020-1205	CM /CF/STATE'S ATTORNEY	5240/1097	\$ -	0
0101-020-1205	FINES SEC OF STATE	5240	\$ -	0
0101-020-1205	CIVIL CONTEMPT OF COURT	5590	\$ -	0
	Subtotal Fines & Forfeitures / St Atty		\$ 50,847.68	
0101-020-1225	SA COLLECTION FEE	5613	\$ 114.61	81564
4001-000-1320	S/A ADDL FINE DRUG	5241	\$ -	0
4001-000-1320	CO DRUG FINES	5244	\$ 2,742.16	81494
	Subtotal Drug Fines		\$ 2,742.16	

4201-000-1320	COURT SECURITY	5231	\$	14,830.73	81443
4221-000-1320	CO DRUG ADDICTION SERVICES	5627	\$	300.00	81576
4301-000-1320	LAW LIBRARY	5260	\$	5,200.00	81502
4401-000-1320	DOCUMENT STORAGE	5236	\$	10,245.00	10245
4411-000-1320	HIGHWAY HIRE-BACK FUND	5330	\$	-	0
4421-000-1320	ST ATTY RECORDS AUTOMATION	5218	\$	332.00	81437
4501-000-1320	COURT AUTOMATION	5230	\$	15,899.88	81442
4801-000-1320	PROBATION FEES/Conditional dis	5245/5255	\$	10,258.10	81495
4801-000-1320	PROBATION FEES/Out of County	5331	\$	129.00	81535
	Subtotal Probation Fees		\$	57,194.71	
4801-000-1520	DOM / VIOL - BATTERY PROB.	5472	\$	-	0
4801-000-1520	DOMESTIC VIOLENCE-PROBATION(MARS)	5288	\$	3,046.00	81519
	Subtotal Domestic Violence Fees		\$	3,046.00	
4801-000-1521	DRUG TEST FEE	5238	\$	-	0
4801-000-1521	ELECT. MONITOR	5239	\$	2,531.00	81449
			\$	2,531.00	
4801-000-1522	YOUTH EDUCATION CLASS	5509	\$	-	0
4801-000-1525	OP RISK ASSESSMENT	5292	\$	-	0
4801-000-1527	DOM/VIOL SURVEILLANCE FEE	5253	\$	-	0
4801-000-1528	EVALUATION REIMBURSEMENT	5295	\$	-	0
4801-000-1531	JUVENILE PARENTING CLASS	5346	\$	-	0
5001-000-1320	DRUG MONEY FORFEITURE SAO	5250	\$	-	0
8301-000-1320	ELECTRONIC CITATION FUND	5498	\$	440.88	81561
9001-000-1320	CIR CLERK OPERATION/ADMIN FUND	5296	\$	926.64	81521/81522
9001-000-1320	FORECLOSURE PRVNT ADMIN	5491	\$	83.00	81559
9001-000-1320	ABANDONED RES. PROP ADMIN	5493	\$	-	0
9001-000-1320	FTA CLERK OP / ADMIN	5497	\$	265.00	81560
			\$	1,274.64	

TOTAL DUE COUNTY TREASURER>>>> \$ 184,148.90



KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	Month: August 2017	Fiscal Year-to-Date	August 2016
Total Deaths		24	243	197
Natural Deaths		19	212	28
Accidental Deaths				
Overdose	*	3	11	0
Motor Vehicle		1	5	0
Other		1	3	1
Pending		0	3	0
Suicidal Deaths	*	0	8	2
Homicidal Deaths		0	1	0
Toxicology		4	28	1/15
Autopsies		3	26	3/23
Cremation Authorizations		12	141	20/121

**

Accidental Death(s) (Overdose)

1. 08/09/2017 – Oswego – 46yo Female, Heroin Toxicity
2. 08/09/2017 – Sandwich – 69yo Male, Traumatic Asphyxiation Due to Tractor Rollover
3. 08/13/2017 – Plainfield – 45yo Male, Fentanyl Intoxication
4. 08/20/2017 – Oswego – 46yo Male, Heroin Toxicity
5. 08/23/2017 – Yorkville – 26yo Male, Blunt Force Trauma Due to Auto vs. Auto Collision

PERSONNEL/OFFICE ACTIVITY:

1. No report.

— CARORUM AD CURAM —

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of September 11, 2017 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Bob Davidson at 6:30 p.m.

ROLL CALL

Committee Members Present: Lynn Cullick, Bob Davidson (Chairman), Judy Gilmour, Scott Gryder (arrived at 6:55 p.m.) and Matt Kellogg (Vice Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Bill Kunke, Patrick Cook, Robert Schneider, Tom McNelis, Nick Wills, Amber Wills, Ken Hostert, William Page, Mark Page, Brian Davis, Daniel Hickey, Tom Schnabel, Matt Ivory, Thomas Barone, Peter Pasteris, Jackie Kowalski, Tom Tanner and Dan Kramer

APPROVAL OF AGENDA

Motion by Member Kellogg, seconded by Member Cullick, to approve the agenda as amended by moving Petition 17-16 to after the second item under Old Business. With a voice vote of four ayes, the motion carried.

APPROVAL OF MINUTES

Motion by Member Gilmour, seconded by Member Kellogg, to approve the minutes from the August 7, 2017 meeting. With a voice vote of four ayes, the motion carried.

EXPENDITURE REPORT

The Committee reviewed the claims report. Motion by Member Kellogg, seconded by Member Cullick, to approve the claims report. With a voice vote of four ayes, the motion carried.

Mr. Asselmeier reported that Scott Koeppel wanted to know if the Committee still desired to receive the expenditure report because the bills listed in the report have already been paid. The consensus of the Committee was to continue receiving the expenditure report.

PUBLIC COMMENT

Bill Kunke, Minooka, discussed the August 7, 2017 letter to Carlos and Tracy Davis RE: Potential Stormwater Management Ordinance Violation at 15875 Ridge Road. Mr. Kunke is a neighbor and he is concerned about the quality of the dirt dumped at the site. He is also concerned that the dirt will get into the Aux Sable Creek and cause flooding problems to his farm, house and well downstream of the site and the drainage area in general. Mr. Davidson asked if the property is a wetland. Mr. Kunke said the land was a drainage flow area. Mr. Davidson said that the Committee will see if the property is a wetland and amount of dirt dumped at the site.

PETITIONS

Petition 17-19-Pulte Group Representing Dave Hamman Requested a Renewal of the Special Use Permit Granted by Ordinance 2004-43 Allowing the Placement of a Commercial Off-Premise Advertising Structure (Billboard) on the Parcel Identified as 03-01-127-006 and Revoking the Special Use Permit for the Placement of a Commercial Off-Premise Advertising Structure (Billboard) on the Parcel Identified as 03-01-127-004 and Located in the 600 Block of Route 34 on the East Side of the Street at the Corner of Route 34 and Hafenrichter (Farnsworth) in Oswego Township.

Mr. Asselmeier summarized the request. The Pulte Group would like to renew the special use permit for a billboard at the property identified by parcel identification number 03-01-127-006 and revoke the special use permit for a billboard on the property identified by parcel identification number 03-01-127-004. This proposal applies to the sign advertising the Pulte Development. The proposal does not include the big billboard on the property 03-01-127-004. Staff is still searching for the ordinance that allowed that billboard. The existing special use permit required the sign to be renewed every three (3) years. The sign was moved to get into compliance with the Kendall County signage regulations; the Pulte Group is required to get a building permit because the sign was relocated.

Oswego Township expressed no opposition to this proposal. The City of Aurora has not submitted comments on this proposal. ZPAC unanimously recommended approval of the proposal provided that the placement requirements of the Zoning Ordinance were met. The Kendall County Regional Planning Commission unanimously recommended approval at their meeting. The Special Use Hearing Officer recommended approval of the proposal with Staff's recommended restrictions.

Mr. Asselmeier listed the recommended conditions proposed by Staff:

1. The rendering of the sign and map depicting the location of the sign shall be Exhibits in the approval ordinance.
2. The sign will be removed or Pulte Group (or their successors) will apply to renew their special use in two (2) years from the date of approval of this ordinance by the County Board.
3. The sign will not be illuminated.
4. The advertising on the sign is restricted to Pulte Group's residential development.
5. The special use permit awarded by Ordinance 2004-43 to the property identified by Parcel ID Number 03-01-127-004 for an off-premise advertising structure is revoked with the adoption of this ordinance.
6. The owners of the off-premise advertising structure allowed by this special use permit shall obtain a building permit for the structure.
7. The off-premise advertising structure allowed by this special use permit shall follow all applicable Federal, State and Local laws related to this type of use including, but not limited to, the distance from property line requirements of the Kendall County Zoning Ordinance.

8. Failure to comply with the above regulations and restrictions could result in the revocation of the special use permit.
9. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.

Patrick Cook, representing Pulte Group, stated that he was in attendance to answer questions.

Motion by Member Cullick, seconded by Member Kellogg, to recommended approval of the special use permit with the conditions proposed by Staff.

Ayes (4): Cullick, Davidson, Gilmour and Kellogg
Nays (0): None
Absent (1): Gryder

The motion passed. This matter will go before the County Board on September 19th.

Petition 17-21-Tom McNelis Requested a Map Amendment Rezoning Property in the 14000 Block of Budd Road on the North Side of Budd Road and Identified by Parcel Identification Number 04-15-200-023 in Fox Township. Petitioner also Requested a Conditional Use Permit for a House on Less than Forty (40) Acres on Property Zoned A-1 if the Map Amendment is Denied

Mr. Asselmeier summarized the request. The petitioner desires to rezone the property from A-1 to R-1 in order to be able to construct a house on the property in the future. No timeline exists for constructing a house and the property is for sale. The property is less than forty (40) acres and does not have a housing allocation; a house cannot be constructed on the property at the present time.

Fox Township expressed no opposition to the proposal. The Village of Millbrook expressed no opposition to the proposal. The United City of Yorkville expressed no opposition to the proposal. ZPAC unanimously recommended approval of the proposal. The Kendall County Regional Planning Commission suggested that the petitioner obtain a conditional use permit instead of a map amendment. Commissioners did not express object to the construction of a home on the property, but they had concerns about having one (1) R-1 zoned property surrounded by A-1 zoned property. The Planning, Building and Zoning Committee could award a conditional use permit instead of issuing a recommendation on the map amendment. The Zoning Board of Appeals unanimously recommended approval of the map amendment. The consensus was the map amendment was better option than the Conditional Use Permit.

Motion by Member Gilmour, seconded by Member Cullick, to recommended approval of the map amendment.

Ayes (4): Cullick, Davidson, Gilmour and Kellogg
Nays (0): None
Absent (1): Gryder

The motion passed. This matter will go before the County Board on September 19th.

Petition 17-22-Stor Mor, Inc. Requested a Major Amendment to the Special Use Permit Granted by Ordinance 2016-15 Allowing an Enclosed Self Storage Facility and Outdoor Storage Facility at 1317 Route 31 and Identified by Parcel Identification Numbers 03-07-278-011, 03-07-278-010 and 03-07-278-009

Mr. Asselmeier summarized the request. Stor Mor, Inc., represented by Robert Schneider, requested four (4) amendments to their special use permit. The petitioner would like to construct one (1) 1,650 square foot building, one (1) 4,300 square foot building, reduce the number of vehicles stored onsite from twenty-nine (29) to sixteen (16) and amend the landscaping plan by removing the proposed vegetation south of the proposed 4,300 square foot building. In addition the restrictions listed in the proposal, Staff requested that a condition be added to the special use permit revoking the special use permit portion of Ordinance 76-6 which granted a special use permit for storage on the northern portion of the property.

Scott Gryder arrived at this time (6:55 p.m.)

Oswego Township had no objections to the proposal. The Village of Montgomery has not submitted any comments on the proposal. ZPAC requested that the petitioner confirm with the Oswego Fire Protection District that sprinklers would not be required in the new building; ZPAC unanimously recommended approval of the proposal. The Kendall County Regional Planning Commission unanimously recommended approval of the proposal.

Mr. Asselmeier listed the proposed conditions on the special use permit:

1. Ordinance 2016-15 is hereby repealed.
2. The special use provisions of Ordinance 76-6 for parcel 03-07-278-010 are hereby repealed. The property will remain zoned B-2.
3. The property will be developed in accordance with the site plan.
4. A building permit shall be secured prior to construction of the proposed storage buildings.
5. Prior to the issuance of a building permit, the Oswego Fire Protection District should approve that the dead end access drive will not require a turnaround for emergency vehicles.
6. Prior to the issuance of a building permit, the Oswego Fire Protection District should confirm whether or not the proposed structures require sprinklers.
7. A stormwater management permit shall be secured prior to the development of the property.
8. The outdoor storage and expansion of the enclosed self-service storage facility shall be effectively screened from adjacent properties as proposed by the applicant.
9. Office hours of operation shall be limited to 8:00 a.m. to 5:00 p.m. Mondays through Saturdays and gate hours of operation shall be limited to 7:00 a.m. to 7:00 p.m. every day.
10. No more than sixteen (16) vehicles may be stored on site at a time.

11. All vehicles stored on site shall be located within a designated stall.
12. All lighting shall comply with Section 11 of the Kendall County Zoning Ordinance. The lighting installed on the 4,300 square foot building shall face north and the lighting installed on the 1,650 square foot building shall face east.
13. The business allowed by this special use permit shall follow all applicable Federal, State and Local laws related to the operation of this type of business.
14. Failure to comply with the above restrictions and conditions shall be interpreted as a violation of the Zoning Ordinance of Kendall County and could result in the revocation of the special use permit or other legal actions.
15. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid (New Restriction).

Mr. Asselmeier noted that Mr. Schneider owned the property to the south area screened by vegetation.

Discussion occurred regarding setting the size of the pine trees at five feet (5') at the time of planting.

Motion by Member Kellogg, seconded by Member Gryder, to recommended approval of the special use permit with the conditions proposed by Staff and the additional condition that the evergreen trees be a minimum five feet (5') feet in height at the time of planting. The petitioner may substitute evergreens and spruce trees for hawthorn, crabapple and dogwood trees. Mr. Schneider agreed to this amendment.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed. This matter will go before the County Board on September 19th.

Petition 17-24-City of Plano, Illinois Requested a Variance to the Kendall County Stormwater Management Ordinance for Improvements at Foli Park (Parcel Identification Number 01-27-276-002)

Mr. Asselmeier summarized the memo on the subject. The City of Plano desires to create a multi-use path, pavilion and other Americans with Disabilities Act compliant amenities at Foli Park. The proposed project will create approximately 0.62 acres of impervious surface; a total of approximately 1.26 acres of impervious surface would be located at the site if the variance is approved and the project is developed as proposed.

Mr. Gryder noted that a public hearing on this proposal had been held on September 5th and no comments were received.

Motion by Member Kellogg, seconded by Member Gryder, to recommended approval of the variance to Section 203.1 of the Kendall County Stormwater Management Ordinance with the conditions proposed by Staff.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed. This matter will go before the County Board on September 19th.

Petition 17-25-Nick and Amber Wills Requested a Conditional Use Permit to Allow a Mobile Home for ECHO Housing at 14281 Anderson Road (Parcel Identification Number 07-16-200-019) in Big Grove Township

Mr. Asselmeier summarized the request. The petitioners wish to place a mobile home to care for their elderly grandparents on their property which is zoned A-1. The application meets the requirements of the Kendall County Zoning Ordinance and will not interfere with Anderson Road or neighboring properties.

Motion by Member Cullick, seconded by Member Gilmour, to approve the conditional use permit with the conditions proposed by Staff.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed.

Petition 17-26-Charles and Carol Allen Requested the Revocation of a Special Use Permit Awarded by Ordinance 2007-18 Allowing Agricultural Labor Housing (Mobile Home) at 3875 Van Dyke Road (Parcel Identification Number 09-04-300-016) in Seward Township

Mr. Asselmeier summarized the request. The property owners no longer want the agricultural labor housing on their property.

Motion by Member Cullick, seconded by Member Gilmour, to recommended revocation of the special use permit as requested by the property owners.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed. This matter will go before the County Board on September 19th.

Petition 17-27-Brian Davis and Brooke Davis Requested a Conditional Use Permit for a Single-Family Dwelling on Property Less than Forty (40) Acres in Size in the A-1 District at 8025 Route 126, Yorkville (Parcel Identification Number 05-10-200-002)

Mr. Asselmeier summarized the application. The petitioners are working on divorce settlement and both parties wish to divide the property. Mr. Davis wishes to construct a home on Parcel 1.

The property is zoned A-1 and meets the requirements of the Zoning Ordinance for having a home on less than forty (40) acres because of the trees and slopes.

Mr. Kramer explained that the his client believes that they have a lawful parcel, per the Illinois Plat Act, and that the conditional use permit should not have a restriction tying the size and frontage of Parcel 2 to the conditional use permit. Mr. Kramer indicated that the property owners will seek a variance for the size and frontage of Parcel 2.

Motion by Member Cullick, seconded by Member Gryder, to approve the conditional use permit with the conditions proposed by Staff except for the condition requiring Parcel 2 to obtain variances prior to the issuance of a building permit for a house on Parcel 1.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed.

NEW BUSINESS

Renewal of Mobile Home Permits: 13443 Fennel Road (Lillian Schallhorn/Cindy Harney)

Mr. Asselmeier reported mobile home permits are required to be renewed and approved annually by the County and this permit meets all applicable requirements.

Motion by Member Cullick, seconded by Member Gryder, to approve of the mobile permit as proposed.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed.

Renewal of Mobile Home Permits: Request for Guidance RE: Mobile Home at 1072 Tyler Road

Mr. Asselmeier reported that all of the mobile homes requiring permits have secured their permits or are working their way through the process except for the mobile home at 1072 Tyler Road. Staff sent the applicant two (2) letters, one (1) certified, return receipt and the other one (1) by regular mail. Staff has received no correspondence from the owner. Staff requests guidance on the matter.

The consensus of the Committee was to place sending the issue to the State's Attorney's Office on the next Planning, Building and Zoning Committee agenda and informing the property owner that the item will be on the agenda for that meeting.

Discussion of Banquet Facility at 1998 Johnson Road

Staff provided a copy of the special use permit and two (2) complaints regarding the banquet facility at 1998 Johnson Road.

Thomas Barone, Johnson Road, expressed his opposition to the noise and increased traffic caused by the banquet facility. His family was not notified of the hearings because they lived further than five hundred feet (500') from 1998 Johnson Road.

Daniel Hickey, Johnson Road, stated that Johnson Road is fairly quiet road. Traffic and noise from the wedding venue have increased and can be heard from the front porch and inside his house. Bass travels through the house. He asked that the notification range for special use permits be extended. He requested that noise measure equipment be installed near the venues.

Matt Ivory, Johnson Road, agreed with Mr. Barone and Mr. Hickey.

Tom Schnabel, Ashley Road, said banquet facilities are detrimental to neighborhoods and create noise.

Dan Kramer stated that the owners of 1998 Johnson Road followed the notification requirements and test the noise levels frequently. The noise readings met the requirements of the special use permit. He stated that the owners installed air conditioning. They installed their own sound systems to control noise levels. He also stated that neighbors closer to 1998 Johnson Road have not expressed objections to the facility.

Pete Pasteris, owner 1998 Johnson Road, stated they installed a sound system that disc jocks must plug into so that he, as owner, can control the noise level. When he tested noise during the weekend, he did not hear music at the end of the property.

Mr. Kellogg asked about his two hundred (200) people maximum capacity. He stated that several wedding websites list the maximum capacity as four hundred (400). Mr. Pasteris responded that a tent can hold four hundred (400) people, but they never have that many people at their property on Johnson Road. Mr. Kellogg advised Mr. Pasteris to contact the wedding websites and get that figure corrected. Mr. Pasteris said that he would look into the matter and get it corrected.

Ms. Gilmour asked how many events they have at the venue for the coming season. Mr. Pasteris responded that they have approximately forty (40) events scheduled for next year. Events are held on Fridays, Saturdays and Sundays on holiday weekends. The first event is scheduled for the last Saturday in April and the last event is scheduled at the end of October. Mr. Kellogg pointed out that the special use permit stated that events cannot start until May 1st. Mr. Asselmeier will send Mr. Pasteris a copy of the special use permit.

The consensus of the Committee was to have Staff review the special use permit for 1998 Johnson Road. The Committee will also give the owner thirty (30) to sixty (60) days to see if the new sound system quiets the music.

Request for Guidance RE: Southfield Estates Flooding Issue

Mr. Asselmeier summarized the issue. According to WBK the estimated cost to investigate the issue is Seven Thousand Dollars (\$7,000).

Mark Page, Winchester Court, explained his concerns and presented the history of the area. The area is receiving more water than previously received. Water is now approaching his basement and it is difficult to mow after a rain. Discussion occurred regarding drainage districts cleaning out culverts.

Ken Hostert, Na-Au-Say Township Road Commissioner, said that the Township is working on water issues by cleaning out some of the drainage easements and fixing drainage tiles. He questioned the elevations shown on the site plans and the actual elevations in existence today. He wants the County to require as-builts and grading plans when the houses are built.

Discussion occurred about the maintenance of the pond. The homeowners' association should be responsible, but the homeowners' association in Southfield Estates is defunct. The pond is privately owned. Mr. Page gave the County verbal permission to enter his property.

The consensus of the Committee was that Highway Department should evaluate the elevation of the overflow. This matter was referred to the Highway Committee.

By consensus, the Committee amended the agenda to move the Village of Millbrook related items and the Hideaway Lakes related items to this point in the meeting.

OLD BUSINESS

Village of Millbrook Related Items

Mr. Asselmeier read the language proposed by the Village of Millbrook.

The Village of Millbrook would like a continuation of the agreement dated October 20, 2015 with the following changes (RMA is Illinois Risk Management Risk Management Association):

1. Zoning Issues: these are a normal exposure for a municipality and while we would not typically agree to do so, in this case, we are willing to assume the risk if the county performs the duties on behalf of Millbrook.
2. Auto Liability: The coverage typically follows the vehicle owner and we do not want to get into a position where we are insuring the County's drivers, vehicles, or auto liability. RMA is not willing to provide auto liability coverage to the County.
3. Defend/hold harmless/additional insured: RMA is willing to defend, hold harmless, and additional insure the County, only with respect to zoning (not auto liability). However, it is important to note that the coverage we are providing is subject to our normal terms, conditions, and exclusions and we do have exclusions related to zoning as follows:
 - a. Exclusion L in RMA 3 (Liability Exclusions) excludes liability arising out of zoning or land use determinations.
 - b. Exclusion 4 in RMA 4 (Public Officials/Employees Liability) excludes "claims, demands, or actions seeking relief or redress in any form other than money damages"
 - c. Exclusion 7 in RMA 4 (Public Officials/Employees Liability) also excludes liability arising out of zoning or land use determinations.
4. Choice of Counsel: RMA is not willing to allow the County their choice of counsel. If we name them additional insured and it becomes necessary to defend them in a covered suit, we will pick the counsel.

Mayor Kowalski proposed changing paragraph 6 and adding the language in the previous paragraph.

Ms. Cullick stated that she does not favor the amendment; she does not believe that the County should be primary coverage for auto liability.

Ms. Cullick asked what the additional insurance cost is. This information was not provided in the meeting and will be supplied in the future.

Mr. Kellogg asked if the Committee favored the continuation of providing this service in Millbrook. Mr. Kellogg was in favor of doing inspection; Ms. Cullick was not in favor under the current proposal. Ms. Gilmour and Mr. Davidson were in favor of doing inspections. Mr. Gryder was not in favor of doing inspections.

Mr. Asselmeier will provide Mayor Kowalski the contact information for Teska. The suggestion was made to allow Brian Holdiman to do the inspections outside of his work with the County.

The Committee requested Rich Ryan to attend the next Admin/HR Committee meeting. This matter will be forwarded to the Admin/HR Committee. The Committee also requested that the proposal be forwarded to the State's Attorney's Office for review.

CORRESPONDENCE

September 5, 2017 Emails from Scott Gryder to Matt Asselmeier RE: Students Transported to School from Hideaway Lakes and Final Total from Hideaway Lakes

Mr. Asselmeier summarized the emails. Mr. Tanner indicated that only one (1) student was living in Hideaway Lakes; their parents are getting an apartment after living at Hideaway Lakes for a few weeks. Mr. Tanner said that no law existed to prevent having registered voters at the property. He also said that people use Hideaway Lakes as for cheaper automobile insurance and to get out of emissions tests.

Undated Letter from Tom Tanner to All County Board Members and State's Attorney Eric Weis RE: Hideaway Lakes

Mr. Asselmeier summarized the letter.

NEW BUSINESS

Request for Guidance RE: ANR Pipeline and Special Use Permit at 6650 Sandy Bluff Road

Mr. Asselmeier reported that the ANR Pipeline facilities at 6650 Sandy Bluff Road will be expanding. The attorney representing ANR said that the company did not have to comply with local zoning regulations because the expansion was regulated by the Federal Energy Regulatory Commission. The previous work at the site was not regulated by the federal government and required a special use permit. The State's Attorney's Office reviewed the matter and concurred with ANR. The Committee concurred with the opinion of the State's Attorney's Office.

Request for Guidance RE: 45 Cheyenne Court

The PBZ Department received a complaint regarding the subject property. The property lacks siding. The consensus of the Committee was to send the owner a letter directing him to make progress on the siding, but not to pursue the matter.

Review of Violation Report

Mr. Asselmeier presented a list from Brian Holdiman showing all of the active violations. A list of closed violations was also discussed.

Discussion of Zoning Administrator and Zoning Administrator Deputies

Mr. Asselmeier provided minutes from a 2010 County Board meeting naming the Chairman of the PBZ Committee as Zoning Administrator and Angela Zubko and John Sterrett as Deputy Zoning Administrators. Mr. Asselmeier also provided the duties of the Zoning Administrator as defined by the Zoning Ordinance. The consensus of the Committee was to keep the Chairman of the Planning, Building and Zoning Committee as the Zoning Administrator and to appoint the Senior Planner as a Zoning Administrator Deputy.

Discussion of Medical Cannabis Regulations

Mr. Asselmeier reported that Kendall County's medical cannabis regulations in the Zoning Ordinance will expire January 1, 2018. The State law governing medical cannabis expires July 1, 2020. The consensus of the Committee was to initiate a text amendment to the Zoning Ordinance extending the expiration date to July 1, 2020.

Consideration of Increasing the Notification Distance Requirements for Variance, Map Amendment and Special Use Permit Requests

Mr. Asselmeier stated that property owners within five hundred feet (500') of A-1 zoned property must be notified for variance, map amendment and special use permit requests. Adjacent property owners must be notified if the property is not zoned A-1. The State's Attorney's Office believes that the County can increase these notification requirements.

Motion by Member Gilmour, seconded by Member Cullick, to increase the notification requirements for A-1 special use applications to two thousand, six hundred feet (2,600') as measured from property line to property line.

Ayes (4): Cullick, Davidson, Gilmour and Kellogg
Nays (0): None
Absent (1): Gryder

The motion passed.

Staff also presented one (1) of the notification signs posted onsite. The consensus of the Committee was that the signs should be yellow. Mr. Asselmeier will contact the Highway Department to investigate available options.

Kendall County Regional Planning Commission 2018 Annual Meeting

Mr. Asselmeier stated that the Land Resource Management Plan recommended an annual meeting of the Kendall County Regional Planning Commission, Kendall County Zoning Board of Appeals and the County Board. Historically, only the Planning Commission has attended this event. The consensus of the Committee that the Senior Planner should represent the Committee at the meeting.

OLD BUSINESS

Approval to Initiate Text Amendments to Sections 7.01.D.32, 7.01.D.33 and 10.03.B.4 of the Kendall County Zoning Ordinance Pertaining to Outdoor Target Practice and Shooting Ranges

Mr. Asselmeier said the State's Attorney's Office reviewed the proposal and suggested changes to language exempting State parks and Forest Preserve Property, clarifying the berming requirements for guns with equal or less power than .22 long rifle and clarify the required distance as both parallel and perpendicular to the firing line.

Motion by Member Kellogg, seconded by Member Cullick, to initiate text amendments to Sections 7.01.D.32, 7.01.D.33 and 10.03.B.4 of the Kendall County Zoning Ordinance pertaining to outdoor target practice and shooting ranges.

Ayes (5): Cullick, Davidson, Gilmour, Gryder and Kellogg
Nays (0): None
Absent (0): None

The motion passed.

PETITION

Petition 17-16-Kendall County Zoning Board of Appeals Requested a Text Amendment to Section 13.06.D of the Kendall County Zoning Ordinance Reducing the Number of Votes Required for the Zoning Board of Appeals to Reverse or Affirm, Wholly or Partly, or May Modify the Order, Requirement, Decision or Determination of the Zoning Administrator from Four to Three on Boards Consisting of Five Members and From Five to Four on Boards Consisting of Seven Members

Mr. Asselmeier read his memo regarding the topic. The proposed amendment brings the Zoning Ordinance in line with State law and the County Zoning Ordinance since the County Board approved an amendment to Section 13.01.B.11 at the August 15th Board meeting.

Motion by Member Gryder, seconded by Member Kellogg, to recommend approval of the proposed amendment.

Ayes (3): Cullick, Davidson and Gilmour
Nays (0): None
Absent (2): Gryder and Kellogg

The motion passed. This matter will go before the County Board on September 19th.

OLD BUSINESS

Discussion of Reviewing Special Uses in the A-1 Agricultural Zoning District

Mr. Asselmeier read his memo on the subject. There are one hundred sixty (160) special use permits issued in the A-1 zoned areas. Of the fifty-two (52) special uses, no permits exist for eighteen (18) uses and ten (10) uses have one (1) special use permit issued.

Mr. Gryder asked if it was possible to find the location of each ordinance. Mr. Asselmeier said that ordinance from 1998 to present were on the County's website. Older ordinances are on file.

Mr. Kellogg suggested examining regulations related to commercial wind turbines.

Approval to Start the Process of Amending the Land Resource Management Plan by Changing the Proposed Land Uses Along Route 47 in Lisbon Township from Agricultural to Different Uses

Mr. Asselmeier read his memo regarding the topic. The consensus of the Committee was to proceed with this project.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission will be holding a meeting with other historic preservation groups in the County on February 21st at 7:00 p.m. at the Historic Courthouse. The purpose of the meeting is to discuss the activities of these groups.

REVIEW PERMIT REPORT

The Committee reviewed the permit report. Nine (9) homes were permitted in the unincorporated areas in August.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report. Revenues are higher from this time last year.

CORRESPONDENCE

August 7, 2017 Letter to Carlos and Tracy Davis RE: Potential Stormwater Management Ordinance Violation at 15875 Ridge Road

Mr. Asselmeier reported that Staff has met with the property owners and are attempting to see if a violation occurred.

August 9, 2017 Email to Brian Holdiman RE: Grading Permit at Sandy Bluff and Frazier Road (Art Hrvatin Property)

Mr. Asselmeier stated that Mr. Hrvatin did not disturb more than one (1) acre. No violation occurred.

PUBLIC COMMENT

Tom Schnabel,

COMMENTS FROM THE PRESS

None

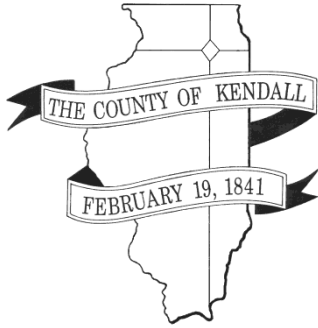
EXECUTIVE SESSION

None

ADJOURNMENT

Member Gryder motioned to adjourn, seconded by Member Cullick. With a voice vote of five ayes, Chairman Davidson adjourned the meeting at 9:44 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: September 12, 2017
Re: Petition 17-16 – Kendall County Zoning Board of Appeals Request for a Text Amendment to Section 13.06.D. of the Kendall County Zoning Ordinance Reducing the Number of Votes Required for the Zoning Board of Appeals to Reverse or Affirm, Wholly or Partly, or May Modify the Order, Requirement, Decision, or Determination of the Zoning Administrator from Four to Three on Boards Consisting of Five Members and from Five to Four on Boards Consisting of Seven Members

At the August 15th County Board meeting, the County Board approved an amendment to Section 13.01.B.11 of the Kendall County Zoning Ordinance pertaining to votes required by the Zoning Board of Appeals to approve all matters and reverse any order, requirements or determination of the Zoning Administrator.

Petition 17-16 is a companion proposal to the previously adopted ordinance; the language in Section 13.06.D is similar to the language in Section 13.01.B.11.

Petition 17-16 was originally held back at the Planning, Building and Zoning Committee pending the outcome of the proposed amendment to Section 13.01.B.11.

ZPAC, the Kendall County Regional Planning Commission and the Kendall County Zoning Board of Appeals unanimously recommended approval of this proposal. The Planning, Building and Zoning Committee recommend approval by a 3-2 vote (Cullick, Davidson and Gilmour voted yes and Gryder and Kellogg voted no). No townships or members of the public submitted comments on the proposal.

A proposed ordinance is attached for your consideration.

If you have any questions prior to the September 19th meeting, please let me know.

MHA

ENC: Proposed Ordinance

ORDINANCE # 2017-_____

**AMENDMENT TO SECTION 13.06.D OF THE KENDALL COUNTY ZONING ORDINANCE
REDUCING THE NUMBER OF VOTES NECESSARY FOR THE ZONING BOARD OF APPEALS TO
REVERSE OR AFFIRM, WHOLLY OR PARTLY, OR MODIFY THE ORDER, REQUIREMENT,
DECISION OR DETERMINATION OF THE ZONING ADMINISTRATOR, FROM FOUR TO THREE
ON BOARDS CONSISTING OF FIVE MEMBERS AND FROM FIVE TO FOUR ON BOARDS
CONSISTING OF SEVEN MEMBERS**

WHEREAS, the Kendall County Zoning Board of Appeals requested an amendment to Section 13.06.D of the Kendall County Zoning Ordinance related to voting requirements of the Zoning Board of Appeals in order to have the Kendall County Zoning Ordinance correspond to State law; and

WHEREAS, Public Act 92-128 amended 55 ILCS 5/5-12011 by reducing the number of votes required by a Zoning Board of Appeals to reverse any order, requirements, decision or determination of the Zoning Administrator; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures required prior to passing amendments to the Kendall County Zoning Ordinance have been followed, including holding a public hearing, before the Kendall County Zoning Board of Appeals, which occurred on July 10, 2017; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 13.06.D of the Kendall County Zoning Ordinance by deleting the existing language and replacing it with the following:

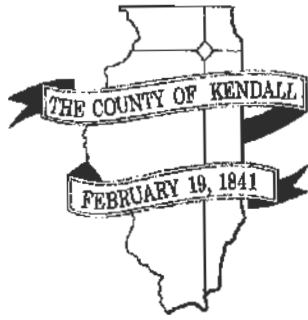
“13.06.D. DECISION ON APPEAL. In exercising its powers, the Zoning Board of Appeals may, upon the concurring vote of three (3) members of a five (5) member Board or four (4) members of a seven (7) member Board, reverse or affirm, wholly or partly or may modify the order, requirement, decision, or determination appealed from as in its opinion ought to be done in the premises, and to that end have all the powers of the Zoning Administrator.”

IN WITNESS OF, this amendment to the Zoning Ordinance has been enacted by a majority vote of the Kendall County Board this 19th day of September, 2017.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder



DEPARTMENT OF PLANNING, BUILDING & ZONING

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MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: September 12, 2017
Re: Petition 17-19 – Pulte Group Representing Dave Hamman Requests the Renewal of a Special Use Permit Granted by Ordinance 2004-03 Allowing the Placement of a Commercial Off-Premise Advertising Structure (Billboard) on the Parcel Identified as 03-01-127-006 and Revoking the Special Use Permit for the Placement of a Commercial Off-Premise Advertising Structure (Billboard) on the Parcel Identified as 03-01-127-004 and Located in the 600 Block of Route 34 on the East Side of the Street North of Intersection with Hafenrichter (Farnsworth) in Oswego Township

On the September 19th County Board agenda, there is a request to renew the special use permit for an off-premise advertising structure on property located north of the intersection of Route 34 and Hafenrichter (Farnsworth) on the east side of Route 34.

Per the ordinance establishing the special use permit (Ordinance 2004-03), the owners of the billboard must renew the special use permit every three years.

The proposed restrictions on the special use permit are:

1. The rendering of the sign and map depicting the location of the sign shall be Exhibits in the approval ordinance.
2. The sign will be removed or Pulte Group (or their successors) will apply to renew their special use in **two (2) years** from the date of approval of this ordinance by the County Board. **(The renewal time is shorter than previously allowed.)**
3. The sign will not be illuminated.
4. The advertising on the sign is restricted to Pulte Group's residential development.
5. The special use permit awarded by Ordinance 2004-43 to the property identified by Parcel ID Number 03-01-127-004 for an off-premise advertising structure is revoked with the adoption of this ordinance.
6. The owners of the off-premise advertising structure allowed by this special use permit shall obtain a building permit for the structure.
7. The off-premise advertising structure allowed by this special use permit shall follow all applicable Federal, State and Local laws related to this type of use including, but not limited to, the distance from property line requirements of the Kendall County Zoning Ordinance.
6. Failure to comply with the above regulations and restrictions could result in the revocation of the special use permit.

9. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.

ZPAC, the Kendall County Regional Planning Commission, the Special Use Hearing Officer and the Planning, Building and Zoning Committee unanimously recommended approval of the proposal. Oswego Township expressed no opposition to the proposal. The City of Aurora did not submit any comments. No members of the public expressed opposition to the proposal.

The report of decision from the Special Use Hearing, including all reports and minutes of previous meetings related to this topic, can be found at http://www.co.kendall.il.us/wp-content/uploads/Petition_17-19.pdf

If you have any questions prior to the September 19th meeting, please let me know.

MHA

ENC: Proposed Ordinance

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BUILDING • ZONING
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PUBLIC HEARING
CALL 630-553-4141
FOR INFORMATION

08/03/2017 16:12

ORDINANCE NUMBER 2017 - _____

GRANTING A SPECIAL USE PERMIT FOR
**THE RENEWAL OF A SPECIAL USE PERMIT FOR A COMMERCIAL OFF-
PREMISE ADVERTISING STRUCTURE (BILLBOARD) ON THE PARCEL
IDENTIFIED AS 03-01-127-006 AND REVOKING THE SPECIAL USE PERMIT FOR A
COMMERCIAL OFF-PREMISE ADVERTISING STRUCTURE (BILLBOARD) ON
THE PARCEL IDENTIFIED AS 03-01-127-004 LOCATED AT THE CORNER OF
ROUTE 34 AND HAFENRICHTER (FARNSWORTH) IN OSWEGO TOWNSHIP**

WHEREAS, the Kendall County Board granted a special use permit for a commercial off-premise advertising structure at the corner of Route 34 and Hafenrichter (Farnsworth) by Ordinance 2004-43 on December 21, 2004; and

WHEREAS, Ordinance 2004-43 granted a special use permit for the properties identified by Parcel Identification Numbers 03-01-127-006 and 03-01-127-004; and

WHEREAS, Ordinance 2004-43 required that the special use be renewed every three years; and

WHEREAS, the Pulte Group representing Dave Hamman petitioned for the renewal of the special use permit allowed by Ordinance 2004-43; and

WHEREAS, the petitioners propose to retain the sign on the parcel identified by Parcel Identification Number 03-01-127-006 and to revoke the special use permit on the parcel identified by Parcel Identification Number 03-01-127-004; and

WHEREAS, said property is currently zoned M-2 Heavy Industrial District with a special use permit for a commercial off-premise advertising structure; and

WHEREAS, said property is legally described as:

PART OF THE NORTH HALF OF SECTION 1, TOWNSHIP 37 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN IN OSWEGO TOWNSHIP KENDALL COUNTY, ILLINOIS

WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and recommendation for approval by the Special Use Hearing Officer on August 28, 2017; and

WHEREAS, the Findings of Fact were approved as follows:

That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. Provided that the sign is placed in a location in compliance with Section 12 of the Kendall County Zoning Ordinance, the special use will not be detrimental to or endanger the public

health, safety, morals, comfort, or general welfare of the public.

That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. True, the proposed special use will not negatively impact adjoining properties.

That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. This requirement is not applicable because the proposed special use does not require utilities, access roads, points of ingress and egress, drainage or other facilities.

That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Hearing Officer. True, the proposed special use shall conform to the applicable regulations of the district.

That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. True, the proposed special use is consistent with the purposes and objectives of the Land Resource Management Plan.

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Hearing Officer and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

WHEREAS, this special use shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns as to the same special use conducted on the property; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby grants approval of a special use zoning permit to for the placement of a commercial off-premise advertising structure on the parcel identified by Parcel Identification Number 03-01-127-006 in accordance to the submitted Site Plan included as "Exhibit A and Exhibit B" attached hereto and incorporated herein subject to the following conditions:

1. The sign will be removed or Pulte Group (or their successors) will apply to renew their special use in two (2) years from the date of approval of this ordinance by the County Board.
2. The sign will not be illuminated.

3. The advertising on the sign is restricted to Pulte Group's residential development.
4. The special use permit awarded by Ordinance 2004-43 to the property identified by Parcel ID Number 03-01-127-004 for an off-premise advertising structure is revoked with the adoption of this ordinance.
5. The owners of the off-premise advertising structure allowed by this special use permit shall obtain a building permit for the structure.
6. The off-premise advertising structure allowed by this special use permit shall follow all applicable Federal, State and Local laws related to this type of use including, but not limited to, the distance from property line requirements of the Kendall County Zoning Ordinance.
7. Failure to comply with the above regulations and restrictions could result in the revocation of the special use permit.
8. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.

IN WITNESS OF, this ordinance has been enacted on September 19, 2017.

Attest:

Debbie Gillette
Kendall County Clerk

Scott R. Gryder
Kendall County Board Chairman



12'x16' Double Sided Informational Billboard.
NE Corner OF Fransworth & Ogden In Aurora.

192 SQ. FT.



12"x192" Single Sided Model Now Open Patch.
3/8" MDO Painted Ronan Dark Blue w/White Vinyl Copy.
Qty: 2

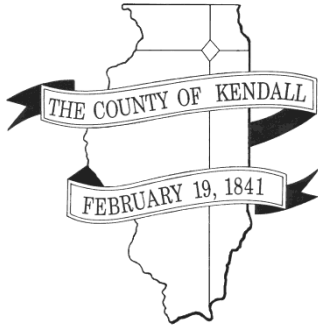
Approval Signature _____



426 W. Fifth Ave.
Naperville, IL. 60563

Phone: 630-357-2300
Fax: 630-357-3977

signsnow215@gmail.com



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: September 12, 2017
Re: Petition 17-21 – Tom McNelis Requests a Map Amendment Rezoning Property in the 14000 Block of Budd Road Identified by Parcel Identification Number 04-15-200-023 and Located Approximately 0.98 Miles from Millbrook Road on the North Side of Budd Road in Fox Township from A-1 to R-1

On the September 19th County Board agenda, there is a request by Tom McNelis to rezone his property in the 14000 block of Budd Road from A-1 to R-1. The petitioner desires to have the ability to build a home on the property. The property was part of a larger farm and all of the residential allocations have been used. The property is currently for sale.

ZPAC, the Kendall County Regional Planning Commission, the Kendall County Zoning Board of Appeals and the Planning, Building and Zoning Committee unanimously recommended approval of the proposal. Fox Township, Little Rock-Fox Fire Protection District, Village of Millbrook and the United City of Yorkville expressed no opposition to the proposal.

Several neighbors had concerns regarding a potential division of the property in the future. If the map amendment is approved, the property could not be subdivided unless several variances are granted.

The report of decision from the Special Use Hearing, including all reports and minutes of previous meetings related to this topic, can be found at http://www.co.kendall.il.us/wp-content/uploads/Petition_17-21.pdf.

If you have any questions prior to the September 19th meeting, please let me know.

MHA

ENC: Proposed Ordinance

ORDINANCE NUMBER 2017-_____

MAP AMENDMENT FOR A 3.86 ACRE +/- PARCEL LOCATED IN THE 14000 BLOCK OF BUDD ROAD APPROXIMATELY 0.98 MILES FROM MILLBROOK ROAD ON THE NORTH SIDE OF BUDD ROAD AND IDENTIFIED BY PARCEL IDENTIFICATION NUMBER 04-15-200-023 IN FOX TOWNSHIP

Rezone from A-1 to R-1

WHEREAS, the Tom McNelis submitted a request for a map amendment from A-1 to R-1, for a property located in the 14000 block of Budd Road approximately 0.98 miles from Millbrook Road on the north side of Budd Road in Fox Township; and

WHEREAS, said property is identified with the tax identification number 04-15-200-023 and the part for rezoning is legally described below; and

THAT PART OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 36 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN AS DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SECTION 15; THENCE EASTERLY ALONG THE NORTH LINE OF SECTION 14 OF SAID TOWNSHIP 330.0 FEET; THENCE SOUTH 00 DEGREES 22 MINUTES 19 SECONDS EAST 274.56 FEET TO THE CENTERLINE OF BUDD ROAD; THENCE NORTH 89 DEGREES 26 MINUTES 38 SECONDS ALONG SAID CENTERLINE 539.64 FEET TO AN ANGLE IN SAID CENTERLINE; THENCE SOUTH 21 DEGREES 06 MINUTES 41 SECONDS WEST ALONG SAID CENTERLINE 497.15 FEET TO A POINT HEREAFTER REFERRED TO AS POINT "A"; THENCE SOUTH 21 DEGREES 06 MINUTES 41 SECONDS WEST ALONG SAID CENTERLINE, 388.77 TO AN ANGLE IN SAID CENTERLINE; THENCE SOUTH 66 DEGREES 07 MINUTES 56 SECONDS WEST ALONG SAID CENTERLINE 147.01 FEET FOR A POINT OF BEGINNING; THENCE SOUTH 66 DEGREES 07 MINUTES 56 SECONDS WEST ALONG SAID CENTERLINE 209.74 FEET TO AN ANGLE IN SAID CENTERLINE; THENCE SOUTH 83 DEGREES 46 MINUTES 31 SECONDS WEST ALONG SAID CENTERLINE 88.38 FEET; THENCE NORTH 04 DEGREES 53 MINUTES 29 SECONDS WEST 305.0 FEET; THENCE NORTH 87 DEGREES 00 MINUTES 29 SECONDS WEST 150.0 FEET; THENCE NORTH 02 DEGREES 59 MINUTES 31 SECONDS EAST 212.16 FEET TO A LINE DRAWN NORTH 89 DEGREES 26 MINUTES 38 SECONDS WEST FROM POINT A AFORESAID; THENCE SOUTH 89 DEGREES 26 MINUTES 38 SECONDS EAST 408.03 FEET TO A LINE DRAWN NORTH 04 DEGREES 53 MINUTES 29 SECONDS WEST FROM THE POINT OF BEGINNING; THENCE SOUTH 04 DEGREES 53 MINUTES 29 SECONDS EAST, 426.73 FEET TO THE POINT OF BEGINNING IN FOX TOWNSHIP, KENDALL COUNTY, ILLINOIS.

WHEREAS, the petitioner desires to rezone approximately 3.86 acres to R-1 (One Family Residential District) for the purposes of having the ability to construct a single-family house on the property; and

WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.07.F of the Zoning Ordinance, and recommendation for approval by the Zoning Board of Appeals with a vote of 7 ayes and 0 nays on August 28, 2017; and

WHEREAS, the Findings of Fact were approved as follows:

Existing uses of property within the general area of the property in question. **The area is a mix of agricultural, farmstead, rural estate residential and countryside residential.**

The Zoning classification of property within the general area of the property in question. **All of the adjacent properties are zoned A-1. Some of these properties have special use permits and/or agricultural building permits.**

The suitability of the property in question for the uses permitted under the existing zoning classification. **The property is too small for most agricultural uses. Homes are located on adjoining properties and the subject property lacks an agricultural housing allocation which prevents the construction of a home on the property.**

The trend of development, if any, in the general area of the property in question, including changes, if any, which may have taken place since the day the property in question was in its present zoning classification. The Zoning Board of Appeals shall not recommend the adoption of a proposed amendment unless it finds that the adoption of such an amendment is in the public interest and is not solely for the interest of the applicant. The Zoning Board of Appeals may recommend the adoption of an amendment changing the zoning classification of the property in question to any higher classification than that requested by the applicant. For the purpose of this paragraph the R-1 District shall be considered the highest classification and the M-2 District shall be considered the lowest classification. **The proposed amendment fits the development of the area and benefits the petitioner by giving him the opportunity to sell the property for a residential purpose instead of a purely agricultural use.**

Consistency with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. **The proposed amendment is consistent with the Land Resource Management Plan.**

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants a zoning map amendment from A-1 to R-1 on the tract of land located and depicted on the drawing attached as "Exhibit A" hereto and incorporated herein.

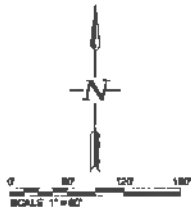
IN WITNESS OF, this ordinance has been enacted on September 19, 2017.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

BOUNDARY SURVEY



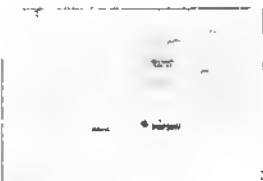
OWNER/DEVELOPER
 TOM MCNEILS
 P.O. BOX 419
 MILLBROOK, IL 60530

ZONING
 CURRENT ZONING A-1
 REQUESTED ZONING R-1

GENERAL NOTES:

THIS TRACT OF LAND IS NOT LOCATED WITHIN A FLOOD ZONE AND THERE ARE NO WETLANDS OR WOODED AREAS AFFECTING THIS PROPERTY.

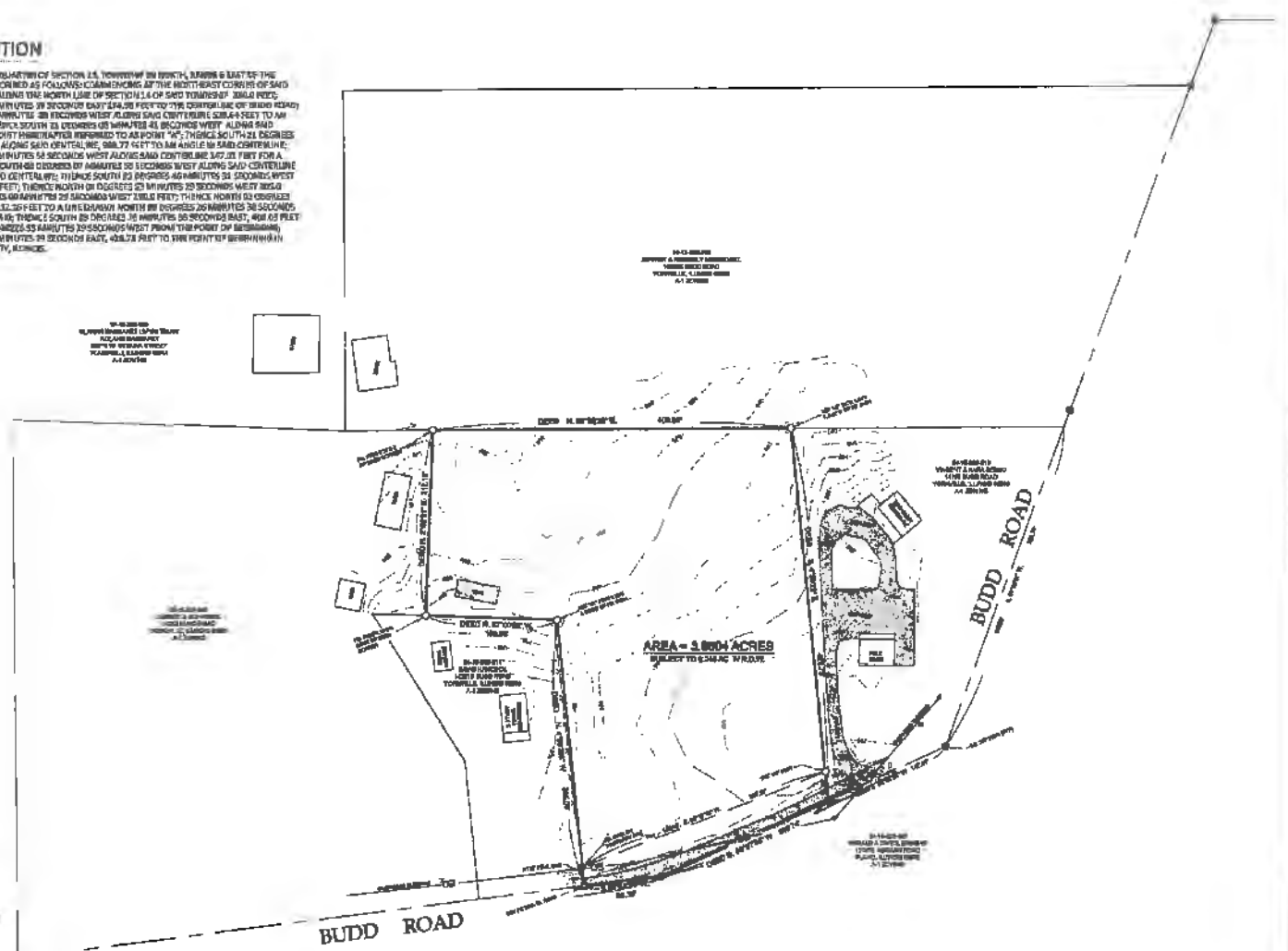
EXISTING UTILITIES ARE SHOWN AND ACCORDING TO THE OWNER, THERE ARE NO EASEMENTS FOR SAID UTILITIES ON SAID PROPERTY



LOCATION MAP

LEGAL DESCRIPTION

THAT PART OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 38 NORTH, RANGE 9 EAST OF THE THIRD MERIDIAN, ILLINOIS DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH-EAST CORNER OF SAID SECTION 24; THENCE EAST ALONG THE NORTH LINE OF SAID SECTION 24 TO THE CORNER OF SAID ROAD; THENCE SOUTH 00 DEGREES 22 MINUTES 39 SECONDS EAST 144.20 FEET TO THE CENTERLINE OF SAID ROAD; THENCE NORTH 89 DEGREES 25 MINUTES 38 SECONDS WEST ALONG SAID CENTERLINE 238.40 FEET TO AN ANGLE; THENCE SOUTH 23 DEGREES 48 MINUTES 44 SECONDS WEST ALONG SAID CENTERLINE 487.38 FEET TO A POINT SUBSEQUENTLY REFERRED TO AS POINT "A"; THENCE SOUTH 24 DEGREES 49 MINUTES 40 SECONDS WEST ALONG SAID CENTERLINE 584.77 FEET TO AN ANGLE IN SAID CENTERLINE; THENCE SOUTH 25 DEGREES 00 MINUTES 00 SECONDS WEST ALONG SAID CENTERLINE 327.20 FEET TO A POINT OF BEGINNING; THENCE SOUTH 80 DEGREES 00 MINUTES 00 SECONDS WEST ALONG SAID CENTERLINE 200.24 FEET TO AN ANGLE IN SAID CENTERLINE; THENCE SOUTH 20 DEGREES 46 MINUTES 36 SECONDS WEST ALONG SAID CENTERLINE 88.38 FEET; THENCE NORTH 00 DEGREES 23 MINUTES 20 SECONDS WEST 100.00 FEET; THENCE NORTH 87 DEGREES 00 MINUTES 25 SECONDS WEST 210.00 FEET; THENCE NORTH 80 DEGREES 30 MINUTES 30 SECONDS WEST 200.00 FEET; THENCE SOUTH 23 DEGREES 48 MINUTES 44 SECONDS WEST 144.20 FEET TO A POINT OF BEGINNING NORTH 89 DEGREES 25 MINUTES 38 SECONDS WEST FROM POINT "A" AT AN ANGLE; THENCE SOUTH 23 DEGREES 48 MINUTES 44 SECONDS WEST 487.38 FEET TO A LINE BEARING NORTH 89 DEGREES 25 MINUTES 38 SECONDS WEST FROM THE POINT OF BEGINNING; THENCE SOUTH 24 DEGREES 49 MINUTES 40 SECONDS WEST 584.77 FEET TO THE POINT OF BEGINNING IN THE TOWNSHIP, KENDALL COUNTY, ILLINOIS.



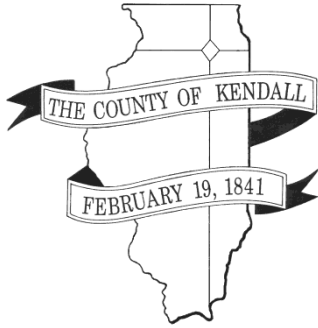
STATE OF ILLINOIS }
 COUNTY OF KENDALL }
 I, JAMES M. MCNEILS, Surveyor, do hereby certify that I, JAMES M. MCNEILS, a duly Licensed Professional Land Surveyor in the State of Illinois, have completed a boundary and a topographic survey on the above described property. This professional survey conforms to the current Illinois minimum standards for a boundary and a topographic survey and that the plat hereon shown represents the facts found at the time of the survey. This survey does not constitute a recorded title opinion and all easements and encroachments shown hereon were designated on the recorded subdivision plat on which provided to me by other documentation. No attempt has been made to obtain or show data concerning existence of public utilities or storm water runoff either on or off from the site. The final field work was completed on the 15th day of July, 2017.

THIS SURVEY WAS MADE AND BEAR AT PLANO, ILLINOIS THE 15th DAY OF JULY, 2017. A.D.
 JAMES M. MCNEILS
 LICENSED PROFESSIONAL LAND SURVEYOR, ILLINOIS
 REGISTRATION NUMBER 114042018



PLEASE TO A CURRENT TITLE INSURANCE POLICY FOR EASEMENTS NOT PROVIDED. THIS DRAWING IS THE PROPERTY OF RBA & ASSOCIATES CONSULTING, INC. AND SHALL NOT BE USED FOR ANY OTHER PURPOSE THAN SET FORTH WITHOUT THE WRITTEN CONSENT OF RBA & ASSOCIATES CONSULTING, INC. THIS DRAWING IS NOT CONSIDERED TO BE CORRECT UNLESS THE SURVEYOR'S SEAL IS IMPROBABLE SOON OR DISPLAYED IN AND IN.

rbac **RB & ASSOCIATES CONSULTING, INC**
 4 W MAIN STREET
 PLANO, IL 60545
 (837) 663-7432
 DESIGN PERM #
 184-034-475
 IAWA-10-88302500x.Dwg



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: September 12, 2017
Re: Petition 17-22 – Stor Mor, Inc. Requests Major Amendment to the Special Use Permit Granted by Ordinance 2016-15 Allowing an Enclosed Self Storage Facility and an Outdoor Storage Facility at the 1317 Route 31 in Oswego Township

On the September 19th County Board agenda, there is a request for a major amendment to the special use permit allowing the enclosed self storage facility and outdoor storage facility at 1317 Route 31 in Oswego Township. Specifically, the petitioner would like to make the following amendments:

1. Construct One (1) 1,650 Square Foot Building
2. Construct One (1) 4,300 Square Foot Building
3. Reduce the Number of Vehicles Stored Onsite from Twenty-Nine (29) to Sixteen (16)
4. Amend the Landscaping Plans by Removing the Proposed Vegetation South of the Proposed 4,300 Square Foot Building.

The proposed restrictions on the amended special use permit are:

1. Ordinance 2016-15 is hereby repealed.
2. **The special use provisions of Ordinance 76-6 for parcel 03-07-278-010 are hereby repealed. The property will remain zoned B-2. (Added by KCRPC).**
3. **The property will be developed in accordance with the site plan. The owner of the business allowed by this special use permit must install evergreen trees at minimum five feet (5') in height at the time of planting. The owner of the special use permit may substitute evergreens and spruce trees for hawthorn, crabapple and dogwood trees as shown on Exhibit B (Amended at PBZ).**
4. A building permit shall be secured prior to construction of the proposed storage buildings.
5. **Prior to the issuance of a building permit, the Oswego Fire Protection District should approve that the dead end access drive will not require a turnaround for emergency vehicles (New Restriction).**
6. **Prior to the issuance of a building permit, the Oswego Fire Protection District should confirm whether or not the proposed structures require sprinklers (Added by ZPAC).**
7. A stormwater management permit shall be secured prior to the development of the property.
8. **The outdoor storage and expansion of the enclosed self-service storage facility shall be effectively screened from adjacent properties as proposed by the applicant (Amended Restriction).**

9. Office hours of operation shall be limited to 8:00 a.m. to 5:00 p.m. **Mondays through Saturdays** and gate hours of operation shall be limited to 7:00 a.m. to 7:00 p.m. **every day (Amended Restriction).**
10. No more than **sixteen (16)** vehicles may be stored on site at a time **(Amended Restriction).**
11. All vehicles stored on site shall be located within a designated stall.
12. All lighting shall comply with Section 11 of the Kendall County Zoning Ordinance. **The lighting installed on the 4,300 square foot building shall face north and the lighting installed on the 1,650 square foot building shall face east (Amended Restriction).**
13. **The business allowed by this special use permit shall follow all applicable Federal, State and Local laws related to the operation of this type of business (New Restriction).**
14. Failure to comply with the above restrictions and conditions shall be interpreted as a violation of the Zoning Ordinance of Kendall County and could result in the revocation of the special use permit or other legal actions.
15. **If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid (New Restriction).**

ZPAC, the Kendall County Regional Planning Commission, the Special Use Hearing Officer and the Planning, Building and Zoning Committee unanimously recommended approval of the proposal. Oswego Township expressed no opposition to the proposal. The Village of Montgomery did not submit any comments. No members of the public expressed opposition to the proposal.

The report of decision from the Special Use Hearing, including all reports and minutes of previous meetings related to this topic, can be found at http://www.co.kendall.il.us/wp-content/uploads/Petition_17-22.pdf.

If you have any questions prior to the September 19th meeting, please let me know.

MHA

ENC: Proposed Ordinance

ORDINANCE NUMBER 2017 - ____

**AMENDMENT TO THE SPECIAL USE PERMIT FOR THE PROPERTY AT
1317 ROUTE 31 IN OSWEGO TOWNSHIP**

WHEREAS, the Kendall County Board granted a special use permit for the operation of a mini-warehouse on a portion of the property now known as 1317 Route 31 in Oswego Township by Ordinance 76-6 adopted on April 13, 1976; and

WHEREAS, the Kendall County Board granted a special use permit for the operation of an enclosed self-service storage facility and an outdoor storage facility at 1317 Route 31 in Oswego Township by Ordinance 2016-15 adopted on August 20, 2016; and

WHEREAS, Robert Schneider on behalf of Stor-Mor, Inc. has filed a petition for a major amendment to the special use permit for the purposes of constructing one (1) additional 1,650 square foot building, constructing one (1) additional 4,300 square foot building, reducing the number of vehicles stored onsite from twenty-nine (29) to sixteen (16) and amending the landscaping plans by removing the proposed vegetation south of the proposed additional 4,300 square foot building; and

WHEREAS, the subject property is located within the B-2 General Business District consisting of approximately 6.0 acres located on the north side of Light Road west of Illinois Route 31, commonly known as 1317 Route 31 (PINs# 03-07-278-011, 03-07-278-010 and 03-07-278-009), in Oswego Township; and

WHEREAS, said property is legally described as:

Lot 3 and that part of Lot 2 of the Resubdivision of part of Lot 5, of Unit Two, Marina Terrace (except those parts described as follows):
commencing at the Southeast corner of Lot 5 in Unit Two, Marina Terrace; thence North 83 degrees, 39 minutes, 05 seconds West, along the Southerly line of Lot 5, 212.12 feet for a point of beginning; thence North 01 degree, 46 minutes, 00 seconds West, 272.52 feet; thence North 88 degrees, 14 minutes, 00 seconds, East 210.00 feet to a point on the East line of Lot 5; thence South 01 degree 46 minutes, 00 seconds East along said East line, 102.49 feet; thence South 88 degrees, 14 minutes, 00 seconds West, 200.00 feet; thence South 01 degree, 46 minutes, 00 seconds East, 171.48 feet to the Southerly line of Lot 5; thence North 83 degrees, 39 minutes 05 seconds West along said Southerly line, 10.10 feet to the point of beginning, in the Township of Oswego, Kendall County, Illinois and excepting that part of Lot 2 of the Resubdivision of part of Lot 5 of Unit Two, Marina Terrace, describe as follows: commencing at the Southwest corner of said Lot 2; thence South 83 degrees, 39 minutes, 05 seconds East along the most Southerly line of said lot, 389.46 feet for the point of beginning, thence North 01 degree, 46 minutes, 00 seconds West, 239.6 feet; thence North 88 degrees, 14 minutes, 00 seconds East 168 feet; thence North 01 degree, 46 minutes, 00 seconds West 24 feet; thence North 88 degrees, 14 minutes, 00 seconds East 245 feet to the most Easterly line of said lot; thence South 01 degree, 46 minutes, 00 seconds East along said Easterly line 20 feet; thence South 88 degrees, 14 minutes, 00 seconds West 210 feet; thence South 01 degree, 46 minutes, 00 seconds East 272.52 feet to a point on said Southerly line which is 10.10 feet West of the most Southerly Southeast corner thereof; thence North 83 degrees, 39 minutes, 05 seconds West along said Southerly line 205.09 feet to the point of beginning; in the Township of Oswego, Kendall County, Illinois and excepting that part of Lot 2, in the Resubdivision of part of Lot 5 of Unit Two, Marina Terrace, bounded by a line described as follows: beginning at the Northeast corner of Lot 1 (being also the most Northerly Northwest corner of said Lot 2), thence North 88 degrees, 14 minutes, 00 seconds East, along the North line of Lot 2, aforesaid, 230 feet to its most Northerly Northeast corner;

thence South 01 degree, 46 minutes, 00 seconds East, along the East line thereof; 255 feet, thence South 88 degrees, 14 minutes, 00 seconds West, 245 feet; thence North 01 degree, 46 minutes, 00 seconds West, 84 feet to a point in the South line of said Lot 1; thence North 88 degrees, 14 minutes, 00 seconds East, along said South line, 15 feet to the Southeast corner of said Lot 1; thence South 01 degree, 46 minutes, 00 seconds East, along the West line of Lot 6 Unit Two in said Marina Terrace, 69 feet to the Southwest corner of said Lot 6, thence North 88 degrees, 14 minutes, 00 seconds East, along the South line of said lot, 200 feet, to the Southeast corner thereof; thence North 01 degree, 46 minutes, 00 seconds West, along the East line of said Lot 6, a distance of 200 feet to its Northeast corner; thence South 88 degrees, 14 minutes, 00 seconds West along the North line of said lot, 200 feet to the Northwest corner thereof; thence North 01 degree, 46 minutes, 00 seconds West, along the East line of Lot 1, aforesaid, 40 feet to the place of beginning in Oswego Township, Kendall County, Illinois.

AND

Lot 1 of the resubdivision of part of lot 5 of Unit Two, Marina Terrace (Except that part falling in the following described property: Beginning at the Northeast corner of Lot 2 of said resubdivision; thence South 01 degree 45 minutes East along the Westerly right of way line of Illinois Route No. 31 a distance of 255.00 feet; thence South 88 degrees 14 minutes West 245 feet; thence North 01 degrees 46 minutes West 255 feet to the North line of said lot 5; thence North 88 degrees 14 minutes East along said North line 245.00 feet to the point of beginning in Oswego Township, Kendall County, Illinois.

WHEREAS, all special use procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and recommendation for approval by the Special Use Hearing Officer on August 28, 2017; and

WHEREAS, the findings of fact were approved as follows:

*That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. **True. The petitioner has submitted a site plan indicating that measures will be taken to ensure that the use will not have a negative impact on public health, safety, morals, comfort, or general welfare including fencing and appropriate landscape screening.***

*That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. **True. Adequate landscaping screening will be provided to effectively screen the proposed use from adjacent residential properties. The only lighting being added to the property is security lighting on the structures and will comply with the provisions of Section 11.02.F.12 of the Zoning Ordinance to ensure adjacent properties are not impacted by any glare.***

*That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. **No new access roads or points of ingress and egress are proposed. Approval of the Oswego Fire Protection District for access and sprinkler issues are two proposed restrictions to address this criteria.***

That the special use shall in all other respects conform to the applicable regulations of the

*district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Hearing Officer. **The petition has provided a site plan that complies with the requirements for the proposed use.***

*That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. **This special use is consistent with the Land Resource Management Plan as amended in 2016 for this area.***

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Special Use Hearing Officer and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of an amendment to the special use permit for the operation of an enclosed self-service storage facility and an outdoor storage facility in accordance to the submitted Site Plan and Landscaping Plan included as “Exhibit A” and “Exhibit B” respectively attached hereto and incorporated herein subject to the following conditions:

1. Ordinance 2016-15 is hereby repealed.
2. The special use provisions of Ordinance 76-6 for parcel 03-07-278-010 are hereby repealed. The property will remain zoned B-2.
3. The property will be developed in accordance with the site plan. The owner of the business allowed by this special use permit must install evergreen trees at minimum five feet (5’) in height at the time of planting. The owner of the special use permit may substitute evergreens and spruce trees for hawthorn, crabapple and dogwood trees as shown on Exhibit B.
4. A building permit shall be secured prior to construction of the proposed storage buildings.
5. Prior to the issuance of a building permit, the Oswego Fire Protection District should approve that the dead end access drive will not require a turnaround for emergency vehicles.
6. Prior to the issuance of a building permit, the Oswego Fire Protection District should confirm whether or not the proposed structures require sprinklers.
7. A stormwater management permit shall be secured prior to the development of the property.
8. The outdoor storage and expansion of the enclosed self-service storage facility shall be effectively screened from adjacent properties as proposed by the applicant.
9. Office hours of operation shall be limited to 8:00 a.m. to 5:00 p.m. Mondays through Saturdays and gate hours of operation shall be limited to 7:00 a.m. to 7:00 p.m. every day.
10. No more than sixteen (16) vehicles may be stored on site at a time.
11. All vehicles stored on site shall be located within a designated stall.
12. All lighting shall comply with Section 11 of the Kendall County Zoning Ordinance. The lighting installed on the 4,300 square foot building shall face north and the lighting installed on the 1,650 square foot building shall face east.

13. The business allowed by this special use permit shall follow all applicable Federal, State and Local laws related to the operation of this type of business.
14. Failure to comply with the above restrictions and conditions shall be interpreted as a violation of the Zoning Ordinance of Kendall County and could result in the revocation of the special use permit or other legal actions.
15. If one or more of the above conditions is declared invalid by a court of competent jurisdiction the remaining conditions shall remain valid.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of September, 2017.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

TYPICAL SOIL PROTECTION CHART

STAGE	DATE	DESCRIPTION	BY	CHECKED
1	10/25/18	FINAL DESIGN	JL	ML
2	11/15/18	PERMIT APPLICATION	JL	ML
3	12/10/18	PERMIT ISSUED	JL	ML
4	01/15/19	CONSTRUCTION START	JL	ML
5	02/28/19	CONSTRUCTION COMPLETE	JL	ML
6	03/15/19	FINAL INSPECTION	JL	ML
7	04/01/19	PROJECT CLOSED	JL	ML

SOIL EROSION / SEDIMENT CONTROL OPERATION TIME SCHEDULE			
NO. OF DAYS	START DATE	STOP DATE	OPERATION
1	10/25/18	11/15/18	INSTALL EROSION CONTROL MEASURES
2	11/15/18	12/10/18	CONSTRUCTION OF MAIN STRUCTURES
3	12/10/18	01/15/19	INSTALLATION OF FINISH FLOORING
4	01/15/19	02/28/19	LANDSCAPING AND SITE RESTORATION
5	02/28/19	03/15/19	FINAL INSPECTION AND CLOSEOUT

1. THE CONTRACTOR SHALL MAINTAIN THE STABILITY OF ALL EXISTING AND PROPOSED STRUCTURES AND UTILITIES THROUGHOUT THE CONSTRUCTION PERIOD.

2. THE CONTRACTOR SHALL MAINTAIN THE STABILITY OF ALL EXISTING AND PROPOSED STRUCTURES AND UTILITIES THROUGHOUT THE CONSTRUCTION PERIOD.

3. THE CONTRACTOR SHALL MAINTAIN THE STABILITY OF ALL EXISTING AND PROPOSED STRUCTURES AND UTILITIES THROUGHOUT THE CONSTRUCTION PERIOD.

4. THE CONTRACTOR SHALL MAINTAIN THE STABILITY OF ALL EXISTING AND PROPOSED STRUCTURES AND UTILITIES THROUGHOUT THE CONSTRUCTION PERIOD.

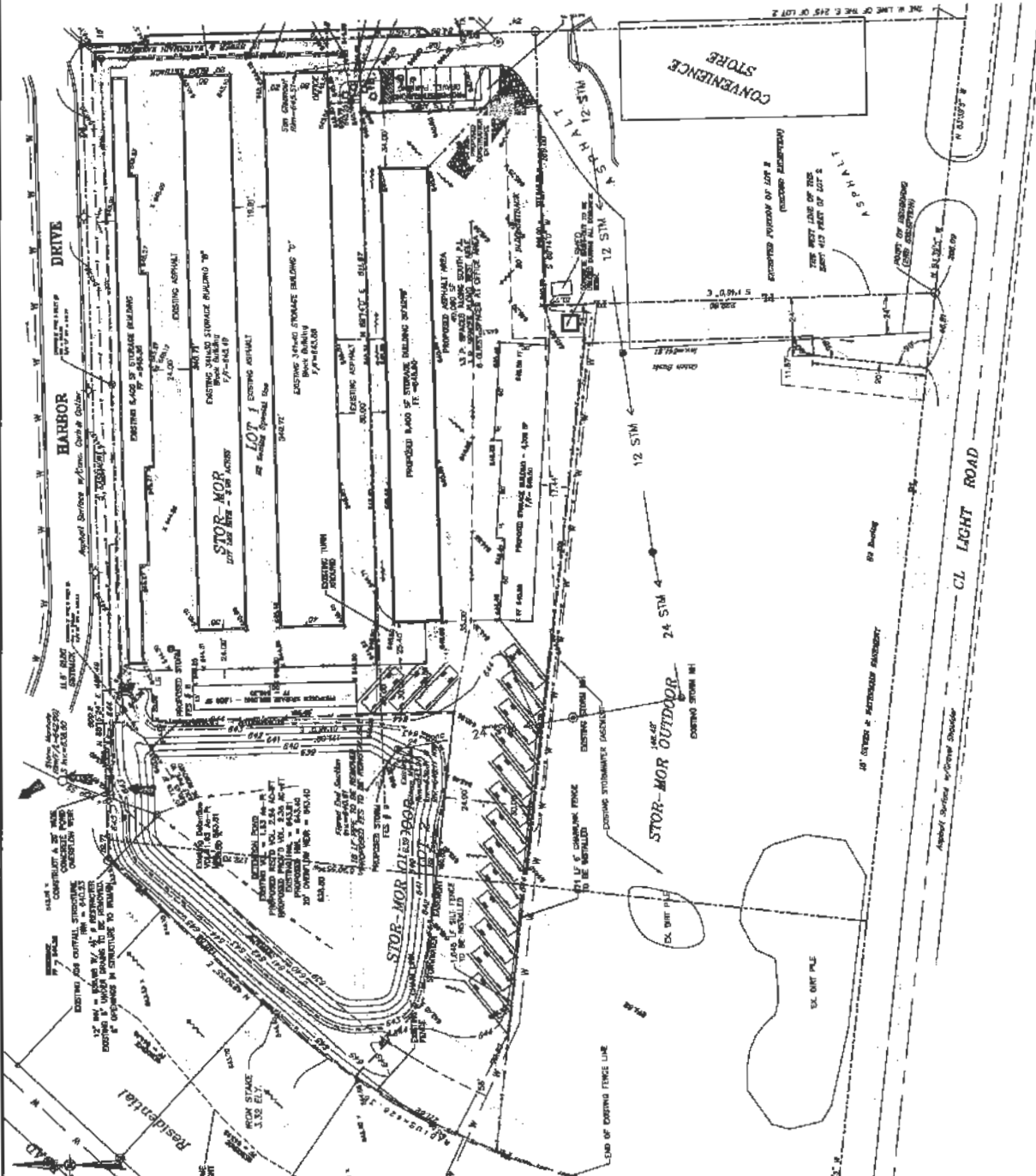
5. THE CONTRACTOR SHALL MAINTAIN THE STABILITY OF ALL EXISTING AND PROPOSED STRUCTURES AND UTILITIES THROUGHOUT THE CONSTRUCTION PERIOD.

ACREAGE SUMMARY

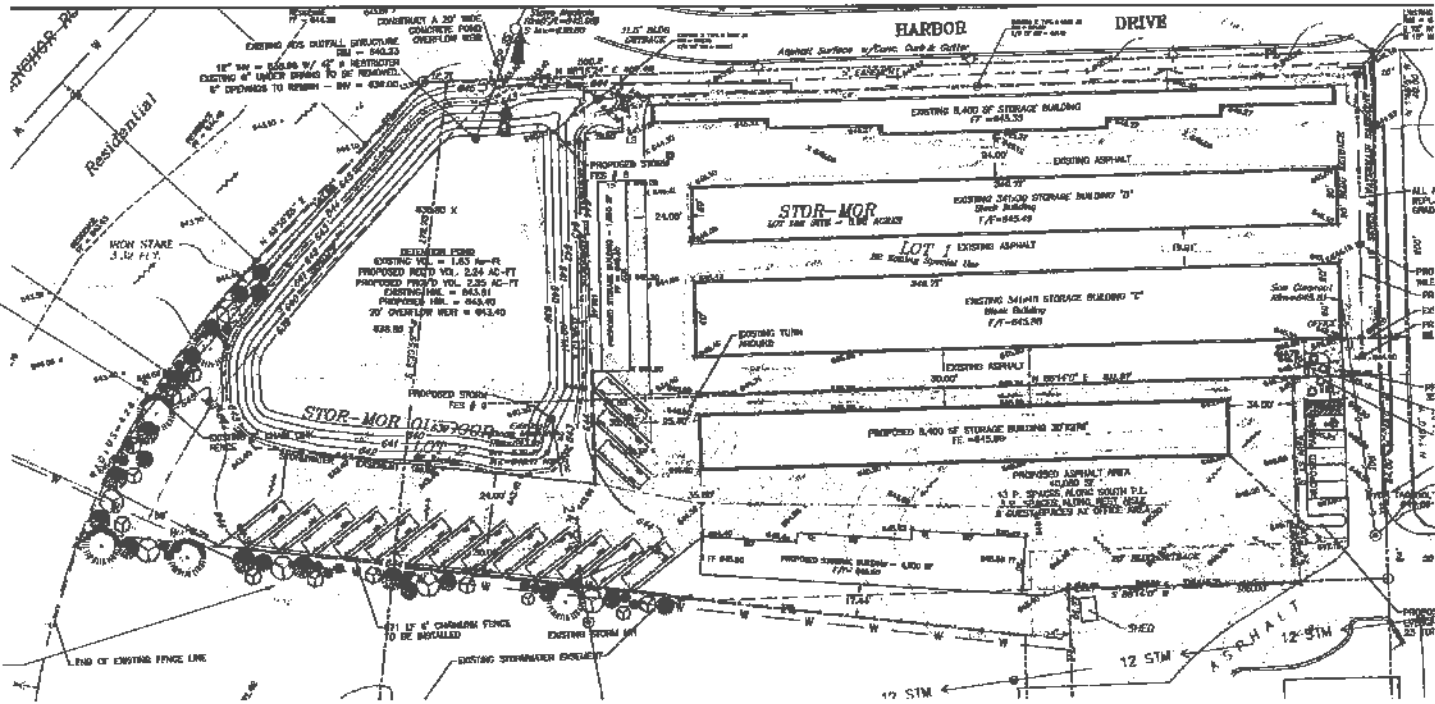
TOTAL SITE AREA: 1.23 AC

TOTAL IMPROVEMENT AREA: 0.85 AC






UNIMPROVED AREA: 0.38 AC



TBRIDGE ENGINEERING 1317 ROUTE 31 OSWEGO, IL 60543 TEL: 815-486-4444 WWW.TBRIDGEENGINEERING.COM	PREPARED FOR STOR-MOR MINI STORAGE 1317 ROUTE 31 OSWEGO, IL 60543	PROJECT NO. 15-288-001 SHEET NO. 3
	STORM WATER POLLUTION PREVENTION PLAN	SCALE: 1" = 30' DATE: 12/10/18 OF 6 SHEETS



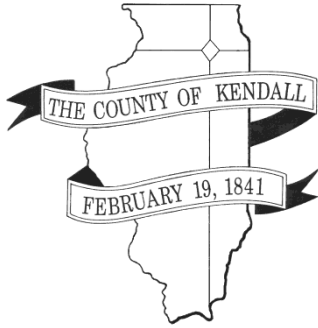
PLANTING KEY

-  Large Evergreen Tree - Austrian and/or White Pine - 50'-80' tall 20'-40' wide
-  Large Ornamental Tree - Hawthorn, Crabapple, Dogwood - 15'-30' tall 15'-25' wide
-  Large Evergreen Tree - Blue and Green Spruces - 20-40 tall 15'-30' wide
-  Medium-Large Deciduous Shrub - Witchhazel, Dogwood, Viburnums, Hydrangeas - 6'-12' tall 8'-15' wide
-  Small-Medium Evergreen Shrub - Arborvitae, Yews, Junipers - 4'-12' tall 4'-10' wide

STOR-MOR MINI STORAGE
 1317 STATE ROUTE 31, OSWEGO, ILLINOIS



Site # _____
 Scale: 1" = 30'-0"
 Date: 8/24/16
 File: _____



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: September 12, 2017
Re: Petition 17-24 – City of Plano Requests a Variance to Section 203.1 of the Kendall County Stormwater Management Ordinance for Improvements at Foli Park

On the September 19th County Board agenda, there is a request by the City of Plano for a variance to Section 203.1 of the Kendall County Stormwater Management Ordinance. The City of Plano desires to create a multi-use path, pavilion and other Americans with Disabilities Act compliant amenities at Foli Park. The proposed project will create approximately 0.62 acres of impervious surface; a total of approximately 1.26 acres of impervious surface would be located at the site if the variance is approved and the project is developed as proposed.

The Kendall County Stormwater Management Oversight Committee held a public hearing on this proposal on September 5th. The minutes of this meeting are attached.

The Planning, Building and Zoning Committee reviewed this proposal and unanimously recommended approval.

A proposed variance ordinance is attached for the County Board's consideration.

If you have any questions prior to the September 19th meeting, please let me know.

MHA

ENCs: 9.5.17 Stormwater Management Oversight Committee Minutes
Proposed Ordinance

**KENDALL COUNTY
STORMWATER OVERSIGHT COMMITTEE
PUBLIC HEARING
*Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois*
Meeting Minutes of September 5, 2017
6:00 p.m.
UNOFFICIAL UNTIL APPROVED**

CALL TO ORDER

County Board Chairman Scott Gryder called the Stormwater Oversight Committee Public Hearing to order at 6:46 p.m.

ROLL CALL

Committee Members Present: Lynn Cullick, Bob Davidson, Elizabeth Flowers, Tony Giles, Scott Gryder, Matt Kellogg, Matthew Prochaska and John Purcell

Committee Members Excused: Audra Hendrix

Committee Members Absent: Judy Gilmour

Also present: Matt Asselmeier, Senior Planner; Leslie Johnson, State's Attorney's Office; Greg Chismark, WBK Engineering; Tom Karpus, City of Plano

APPROVAL OF AGENDA

Mr. Prochaska made a motion, seconded by Ms. Cullick, to approve the agenda as written. With a voice vote of all ayes, the motion carried.

PUBLIC COMMENT

None

PUBLIC HEARING

Mr. Davidson made a motion, seconded by Mr. Kellogg, to open the Public Hearing. With a voice vote of all ayes the motion carried. Chairman Gryder opened the Stormwater Management Oversight Committee Public Hearing at 6:47 p.m.

Petition 17-24 City of Plano, Illinois

Chairman Gryder summarized the petition. The City of Plano desires to create a multi-use path, pavilion and other Americans with Disabilities Act compliant amenities at Foli Park. The proposed project will create approximately 0.62 acres of impervious surface; a total of approximately 1.26 acres of impervious surface would be located at the site if the variance is approved and the project is developed as proposed. A diagram of the proposal is included on Attachment 1, Page 13.

Mr. Purcell asked the size of Foli Park. Mr. Karpus responded that the park is approximately twenty-four (24) acres in size.

Mr. Davidson said that every time the creek goes out of its banks, the creek floods the whole area.

Mr. Purcell asked if the County Board would vote on this matter at tonight's meeting. Mr. Asselmeier responded that the variance ordinance will be placed on the September 19th County Board agenda. Mr. Purcell also expressed no objections to the proposal.

Mr. Purcell made a motion, seconded by Mr. Davidson, to adjourn the Public Hearing. With a voice vote of all ayes the motion carried. Chairman Gryder adjourned the Stormwater Management Oversight Committee Public Hearing at 6:49 p.m.

OTHER BUSINESS

None

ADJOURNMENT

Mr. Purcell made a motion, seconded by Ms. Cullick, to adjourn the meeting. With a voice vote of all ayes, the motion carried. The Stormwater Management Oversight Committee adjourned at 6:50 p.m.

Respectfully submitted,
Matthew H. Asselmeier, AICP
Senior Planner

ORDINANCE NUMBER 2017 - _____

**GRANTING A VARIANCE TO THE KEDALL COUNTY
STORMWATER MANAGEMENT ORDINANCE FOR THE PROPERTY IDENTIFIED BY
PARCEL IDENTIFICATION NUMBER 01-27-276-002 LOCATED IN THE 800 BLOCK OF
SOUTH HALE STREET, LITTLE ROCK TOWNSHIP, CITY OF PLANO AND OWNED BY
THE CITY OF PLANO AND MORE COMMONLY KNOWN AS FOLI PARK**

WHEREAS, Section 900 of the Kendall County Stormwater Management Ordinance allows the County to grant variances from strict compliance with specific provisions of said Ordinance when such compliance is impossible or impracticable; and

WHEREAS, Section 906 of the Kendall County Stormwater Management Ordinance allows the County to impose conditions or limitations on the granting of a variance; and

WHEREAS, the City of Plano has filed an application for a stormwater management permit; and

WHEREAS, the City of Plano has submitted an application for a variance to Section 203.1 of the Kendall County Stormwater Management Ordinance regarding applicability of site runoff storage requirements; and

WHEREAS, the property impacted by the variance is identified by parcel identification number 01-27-276-002 and is located in the 800 block of South Hale Street inside the City of Plano; and

WHEREAS, the property is owned by the City of Plano and is also known as Foli Park; and

WHEREAS, the petitioner desires to create a multi-use path, pavilion and other Americans with Disabilities Act compliant amenities that will create an additional approximately 0.62 acres of impervious surface for a total of 1.26 acres of impervious area at the site; and

WHEREAS, the proposed development is for public use and the development of the park is planned, funded and facilitated as a public park by the City of Plano; and

WHEREAS, the entire project is tributary to an existing pond and not directly to a watercourse or adjacent pond; and

WHEREAS, the existing pond has no outlet and all runoff will be attenuated in the existing pond prior to any discharge as a result of overtopping; and

WHEREAS, the proposed project will incorporate native plantings with interpretive signage; and

WHEREAS, disturbance of the pond to provide the required storage will impact existing vegetation and trees; and

WHEREAS, the City of Plano held a public hearing before the Plano Streets Committee on June 26, 2017 for a variance to the City of Plano's Stormwater Management Ordinance for this project and no comments

in favor or in opposition to the proposal were received; and

WHEREAS, the City Council of the City of Plano approved a variance to the City of Plano's Stormwater Management Ordinance through Ordinance 2017-34 adopted July 25, 2017; and

WHEREAS, all variance procedures required by the Kendall County Stormwater Management Ordinance were followed including a public hearing by the County's Stormwater Management Oversight Committee on September 5, 2017; and

WHEREAS, the County's Oversight Committee has determined the variance requests meet the following standards set forth by Section 904.1 of the Kendall County Stormwater Management Ordinance:

The variance will not increase the probability of flood damage or create an additional threat to the public health, safety or welfare.

The variance requested is the minimum relief necessary to accomplish the objectives of the development without compromising the objectives of Section 102 of the Kendall County Stormwater Management Ordinance.

The variance will not result in a reduction of water quality benefits as compared to compliance with ordinance requirements.

The variance is not requested solely for the purpose of reducing site runoff storage requirements.

The variance shall not cause conveyance of stormwater from the project to increase peak discharges beyond design capacity of existing offsite conveyance facilities for any storm event from the 2-year to the 100-year recurrence frequency.

The variance shall seek to preserve valuable environmental and biological resources including but not limited to stands of native trees, existing wetlands and natural floodplain storage.

WHEREAS, the County's Oversight Committee has determined the variance requests identified herein to be acceptable under the following condition:

1. The City of Plano shall procure all necessary local, State and Federal permits and satisfy all permit conditions; and

WHEREAS, the Kendall County Board has considered the standards and finds that said petition is in conformance with the provisions and intent of the Kendall County Stormwater Management Ordinance.

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval, subject to the conditions noted herein, of a variance to Section 203.1 of the Kendall County Stormwater Management Ordinance regarding applicability of site runoff storage requirements to the proposed new construction in the site plan included as "Exhibit A" attached hereto and incorporated herein.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of September, 2017.

Attest:

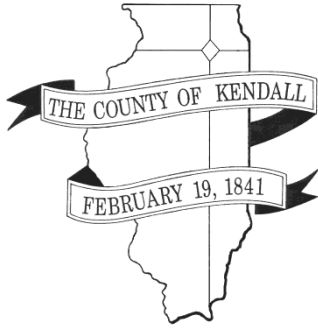
Debbie Gillette
Kendall County Clerk

Scott R. Gryder
Kendall County Board Chairman



The proposed project will also incorporate landscaping and the retention/restoration of native plantings with the installation of interpretative signage.

PROPOSED FOLI PARK DEVELOPMENT
2014 OSLAD APPLICATION
CITY OF PLANO, IL



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 316

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: County Board
From: Matthew H. Asselmeier, AICP, Senior Planner
Date: September 12, 2017
Re: Petition 17-26 – Charles and Carol Allen Request the Revocation of a Special Use Permit Awarded by Ordinance 2007-18 Allowing Agricultural Labor Housing (Mobile Home) at 3875 Van Dyke Road in Seward Township

On the September 19th County Board agenda, there is a request for a revocation of a special use permit for a mobile home at 3875 Van Dyke Road. The petitioners no longer desire the mobile home at the property. The petitioners plan to remove the mobile by the start of summer.

At their September 11th meeting, the Planning, Building and Zoning Committee unanimously recommended approval of this proposal.

A proposed ordinance is attached for the County Board's consideration.

If you have any questions prior to the September 19th meeting, please let me know.

MHA

ENC: Proposed Ordinance

ORDINANCE # 2017-_____

REVOKING A SPECIAL USE for
**AGRICULTURAL LABOR HOUSING AT THE PROPERTY LOCATED AT THE
NORTHWEST CORNER OF THE INTERSECTION OF VAN DYKE AND McKANNA
ROADS ALSO KNOWN AS 3827 VAN DYKE ROAD AND IDENTIFIED BY PARCEL
ID NUMBER 09-04-300-016 IN SEWARD TOWNSHIP**

WHEREAS, Charles and Carol Allen petitioned Kendall County in the manner required by law and the ordinance of Kendall County, Illinois for obtaining a special use permit for the placement of agricultural labor housing on their property located at the northwest corner of Van Dyke and McKanna Roads in Seward Township also known as 3827 Van Dyke Road, identified by Parcel Identification Number 09-04-300-016; and

WHEREAS, the County Board of Kendall County, Illinois did grant the petitioner said request as Ordinance 2007-18 on May 15, 2007; and

WHEREAS, restriction number 3 of the special use permit awarded by Ordinance 2007-18 requires the owners of the special use permit to annually renew the special use permit awarded by Ordinance 2007-18; and

WHEREAS, Section 13.08.F of the Kendall County Zoning Ordinance allows a special use permit holder to request revocation of said special use by written request to the County Board; and

WHEREAS, pursuant to Section 13.08.F of the Kendall County Zoning Ordinance, no public hearing is required for an owner-initiated revocation; and

WHEREAS, Charles and Carol Allen, owners, no longer desire the special use permit and have stated in a letter as provided in attached Exhibit "A" that they voluntarily requests that Kendall County revoke the special use permit on the above-referenced property; and

NOW, THEREFORE, BE IT ORDAINED, by the County Board of Kendall County, Illinois that the special use permit granted under Ordinance 2007-18 be revoked as of the date of this Ordinance and the owners of the property known as 3827 Van Dyke Road shall remove the mobile home previously allowed by Ordinance 2007-18 on or before July 1, 2018.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of September, 2017.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

August 14, 2017

To: Kendall County Building and Zoning Committee

Subject: Zoning Revocation request

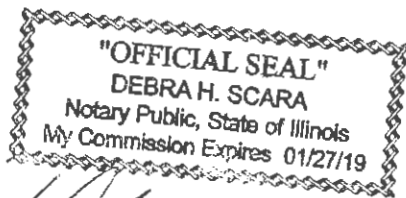
We request a revocation of the 'Special Use Permit' granted by Ordinance #2007-18 for the mobile home (located at address of 3875 Van Dyke Rd, Minooka, IL 60447) before summer 2018.

Respectfully,

Charles J. Allen



Carol A. Allen



Debra H. Scara
8/22/2017

Petition #06-44

After Mr. Dudgeons review of Petition #06-44, Member Wehrli moved to approve a Special Use for Agricultural Labor Housing to Charles and Carol Allen. Member Martin seconded the motion.

Charles and Carol Allen
ORDINANCE NUMBER 2007 - 18
Granting a Special Use for
AGRICULTURAL LABOR HOUSING to
CHARLES AND CAROL ALLEN

WHEREAS, Charles and Carol Allen have filed a petition for a Special Use within the A-1 Agricultural Zoning District for Agricultural Labor Housing pursuant to Section 7.01.D.2 of the Kendall County Zoning Ordinance for property commonly known as 3827 Van Dyke Road in Seward Township, and as legally described in "Exhibit A"; and

WHEREAS, said petition is to allow for the continued placement of agricultural labor housing, in the form of a mobile home, on the subject property; and

WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact, and recommendation for approval by the Special Use Hearing Officer; and

WHEREAS, the Kendall County Board finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance;

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a special use zoning permit to permit the use indicated in the recitals section of this Ordinance subject to the following conditions:

1. The petitioner will be required to submit documentation to the PBZ Department at the start of each growing season documenting the name and occupation of the individual(s) occupying the trailer. Occupancy of the trailer shall be limited to the employee and his/her immediate family.
2. The trailer shall only be occupied from April 1st through November 30th of each year.
3. Annual renewal of the Agricultural Labor Housing Mobile Home permit including payment of the applicable renewal fee until such time that either:
 - a. The use of the trailer for agricultural labor ceases; or
 - b. The trailer is installed on a permanent frost depth foundation.
4. In the event use of the trailer for agricultural labor housing is discontinued or remains unoccupied in any one season, or in the event the property is sold to another owner, the special use shall lapse.
5. Upon a lapse or expiration of the special use, the trailer shall be removed from the premises within 60 days unless otherwise approved by the Planning Building and Zoning committee of the County Board provided just cause for the delay can be demonstrated. In no event shall the trailer be permitted to remain on the premises for more than six months following the lapse or expiration of the special use.

Failure to comply with the terms of this ordinance may be cited as a basis for amending or revoking this special use permit.

IN WITNESS OF, this ordinance has been enacted on May 15, 2007.

Paul Anderson
Kendall County Clerk

John Church
Kendall County Board Chairman

Chairman Church asked for a roll call vote on the motion with the exception of Member Purcell who voted present. Motion carried.

Petition #06-44

After Mr. Dudgeons review of Petition #06-44, Member Welch moved to approve a Special Use for Agricultural Labor Housing to Charles and Carol Allen. Member Martin seconded the motion.

Charles and Carol Allen
ORDINANCE NUMBER 2007 - 16
Granting a Special Use for
AGRICULTURAL LABOR HOUSING to
CHARLES AND CAROL ALLEN

WHEREAS Charles and Carol Allen have filed a petition for a Special Use within the A-1 Agricultural Zoning District for Agricultural Labor Housing pursuant to Section 7.01.D.2 of the Kendall County Zoning Ordinance for property commonly known as 3827 Van Dyke Road in Severd Township, and as legally described in "Exhibit A"; and

WHEREAS, said petition is to allow for the continued placement of agricultural labor housing, in the form of a mobile home, on the subject property; and

WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact, and recommendation for approval by the Special Use Hearing Officer; and

WHEREAS, the Kendall County Board finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance;

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a special use zoning permit to permit the use indicated in the rezoning section of this Ordinance subject to the following conditions:

1. The petitioner will be required to submit documentation to the P&Z Department at the start of each growing season documenting the names and occupation of the individual(s) occupying the trailer. Occupancy of the trailer shall be limited to the employee and his/her immediate family.
2. The trailer shall only be occupied from April 1st through November 30th of each year.
3. Annual renewal of the Agricultural Labor Housing Mobile Home permit including payment of the applicable renewal fee will each time first either:
 - a. The use of the trailer for agricultural labor cesses; or
 - b. The trailer is installed on a permanent frost depth foundation.
4. In the event use of the trailer for agricultural labor housing is discontinued or remains unoccupied in any one season, or in the event the property is sold to another owner, the special use shall lapse.
5. Upon a lapse or expiration of the special use, the trailer shall be removed from the premises within 80 days unless otherwise approved by the Planning Building and Zoning Committee of the County Board provided just cause for the delay can be demonstrated. In no event shall the trailer be permitted to remain on the premises for more than six months following the lapse or expiration of the special use.

Failure to comply with the terms of this ordinance may be cited as a basis for amending or revoking this special use permit.

IN WITNESS OF, this ordinance has been enacted on May 15, 2007.

Paul Anderson
Kendall County Clerk

John Church
Kendall County Board Chairman

Chairman Church asked for a roll call vote on the motion with the exception of Member Purcell who voted present. Motion carried.

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, September 11, 2017
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 3:15p.m. and led the Pledge of Allegiance.

Roll Call: Member Hendrix – here, Member Prochaska - here, Member Gilmour – here, Member Purcell – yeah. **With four members present voting aye, a quorum was determined to conduct business.**

Member Giles entered the meeting at 3:20p.m.

Others Present: Senior Planner Matt Asselmeier, Public Defender Vicki Chuffo, Circuit Clerk Robyn Ingemunson, Assistant State’s Attorney Leslie Johnson, Acting County Administrator Scott Koeppel, Undersheriff Harold Martin, Presiding Judge Timothy McCann, Assistant EMA Director Tracy Page, Commander Mike Peters, Judge Robert Pilmer, Coroner Jacquie Purcell, Facilities Director Jim Smiley, Court Services Director Tina Varney

Approval of the Agenda – Member Hendrix made a motion to approve the agenda, second by Member Gilmour. **With four members present in agreement, the agenda was approved.**

Approval of Minutes – Member Hendrix made a motion to approve the August 14, 2017 Law, Justice and Legislation Committee Meeting Minutes, second by Member Gilmour. **With four members present voting aye, the minutes were approved.**

Public Comment – None

Status Reports

- ❖ **Coroner** – Written report provided. Coroner Purcell reviewed the report with the committee.
- ❖ **Circuit Clerk** – Written report provided. Ms. Ingemunson stated that the number of cases was down by 1,400 from last year at this time, and said the majority are traffic cases.
- ❖ **Courthouse** – Presiding Judge Timothy McCann reported that he sent a letter to Member Purcell (Finance Committee Chair) that said there has been overspending in the Law Library for many years, and that they will run out of funds by next year. Judge McCann stated that they pay for legal research for the entire Courthouse, and that they need to look at either increasing their resources or returning those charges back to the individual offices.
- ❖ **Court Services/Probation** – Written report provided. Director Varney reported they are under budget in Juvenile Detention, but over budget on Juvenile Board and Care, and that the current minor in place has been extended until December 2017.

Director Varney also reported they have begun Probation Contract negotiations, that they have received a first offer, and then another first offer from the union, and are waiting to hear from the union on a set meeting date.

- ❖ **EMA** – Written report provided. EMA Assistant Director Tracy Page reported the EMA Unified Command Post has been busy over the summer at local fairs, festivals and training. Assistant Director Page also reported that the Kendall County EMA Search and Rescue hosted a training in August on GPS Basics, with four surrounding mutual aid agencies also attended the training session. The EMA Search & Rescue was called out on two separate incidents with both individuals being found safe. Ms. Page stated they have also submitted the grant documentation for 2018.

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month.

- ❖ **KenCom** – Written reports provided.
- ❖ **Public Defender** – Vicki Chuffo reported that the Public Defender’s Office will begin handling weekend bond calls in October.
- ❖ **State’s Attorney** – No report
- ❖ **Sheriff’s Report**
 - a. Operations Division – Written report provided. Commander Mike Peters reported the Auxiliary Deputies donated over 100 hours in the month of August assisting with the Kendall County Fair. Festivals and other events throughout the County. Commander Peters also reported the Sheriff’s Office now has four mounted Deputies on the force.
 - b. Corrections Division – Written report provided
 - c. Records Division – Written report provided

Legislative Update – No report

Old Business - None

New Business

- *Amendment to Kendall County Noise Ordinance 13-18* – Member Prochaska explained that the proposed changes to current Kendall County Noise Ordinance 13-18 would be to extend it into Ag/A-1 Districts. Discussion followed on why the change is proposed and if the changes have been reviewed by Planning, Building and Zoning as well as the State’s Attorney’s Office.

Member Gilmour made a motion to forward the proposed ordinance amendment to the October Committee of the Whole meeting, pending review by Planning, Building and Zoning, and the State's Attorney's Office, second by Member Hendrix.

Roll Call: Member Giles – no, Member Purcell – no, Member Hendrix – yes, Member Gilmour – yes, Member Prochaska – yes. **The motion passed by a 3-2 vote.**

Executive Session – Not needed

Public Comment – None

Items for Committee of the Whole - None

Action Items for County Board – None

Adjournment – Member Gilmour made a motion to adjourn the meeting, second by Member Hendrix.
With all in agreement, the meeting adjourned at 3:40p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Thursday, September 7, 2017

CALL TO ORDER - Committee Chair Lynn Cullick called the meeting to order at 8:33a.m.

ROLL CALL

Attendee Name	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Matthew Prochaska	Here		
Lynn Cullick	Here		
Elizabeth Flowers		8:40a.m.	9:37a.m.
John Purcell		8:41a.m.	

With three members present a quorum was established to conduct committee business.

Others Present: Latreese Caldwell, Gina Hauge, Bob Jones, Scott Koeppel

APPROVAL OF AGENDA

Motion: Member Prochaska
 Second: Member Gilmour
RESULT: Approved with a 3-0 Voice Vote

APPROVAL OF MINUTES – August 23, 2017

Motion: Member Prochaska
 Second: Member Gilmour
RESULT: Approved with a 3-0 Voice Vote

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Treasurer's Office – Chief Deputy Treasurer Bob Jones informed the committee that he has contacted several vendors about the Benefits Fair, the vendors need at least 30-days' notice prior to the event. Mr. Jones asked the committee for potential dates, and further direction.

Discussion of Request for Qualifications (RFQ) for Insurance Brokerage and Risk Management Consultant Services, the current insurance carriers, and the potential of seeking bids for property casualty insurance. Ms. Cullick stated that with committee consent, she recommends scheduling the benefits fair, and moving ahead with CBIZ and United Healthcare for this year, and determining a timeline for Requests for Proposals (RFP) and Requests for Qualifications (RFQ) for next year. There was consensus by the

committee to conduct the Benefits Fair during the first week of November 2017. Mr. Jones will continue to update the committee on his progress with the organization.

The committee will wait to hear from Jim Pajauskas about healthcare provider updates for 2018 at the next meeting, and have further discussion on plans for next year.

Mr. Jones also reported that the Treasurer's Office will be conducting an immediate audit of the benefits system due to numerous errors previously entered into the system. They will obtain correct contact information from the Payroll Office.

Administrative Services Office – Scott Koeppel asked the committee for direction regarding the proposed CASA Food Truck event on October 21, 2017, to be held in the Health Department

PUBLIC COMMENT - none

COMMITTEE BUSINESS

- *Approve Increase of Part-Time Employee Hours from 600 to 1000 for IMRF Eligibility* – Member Cullick stated this was discussed in committee previously, and at the Finance Committee meeting, who recommended bringing the issue back to the Admin HR Committee. Several County Departments/Offices utilize part-time employees. Ms. Cullick reported a presentation at a UCCI meeting earlier in the year, and she met briefly with the presenter who was able to answer most of her questions. Ms. Cullick said that after many years of non-compliance, the County is now in compliance and able to file on a regular 2-year basis, the form stating which elected officials qualify for IMRF.

Ms. Caldwell informed the committee that she has contacted IMRF General Counsel for further information on participation. Ms. Caldwell reviewed information provided by IMRF, including the public act that was passed for non-educational employers to increase their hourly standards, the old law and the new law, as well as a sample resolution the County would use to make the change to 1000 hours. Ms. Caldwell asked the general counsel about how a change would affect seasonal employees, if current part-time employees would be grandfathered, and general counsel stated that any new hires after the resolution is passed would be eligible for the 1000 hours. Counsel also stated that any newly elected officials would have to meet the 1000 hours, and that newly elected County Board members are no longer eligible due to state legislature. Ms. Caldwell also expressed concern about part-time employees increasing hours and how that would affect benefit eligibility. Discussion on the implications for health benefits, management of part-time employee time records and actual hours worked, the risks involved in changing the number of hours for part-time employees, and IMRF certification requirements. The Committee asked Ms. Caldwell to obtain the information provided by the IMRF general counsel in writing. The Committee also asked Ms. Caldwell to research if grandfathering would apply to someone hired by the County from another County or Municipality for the next meeting. The Committee also asked Bob Jones to provide

the number of County employees that work between 600 and 1000 at the next meeting. **There was consensus by the committee to discuss the item further at a future meeting.**

- *Discussion on purchase of the FOIA Software* – Scott Koeppel gave the committee the pricing breakdown on the proposed FOIA software, and Gina Hauge provided additional information on the various components available and the ones that they would like to purchase. Discussion on a contract terms, and the Technology budget. Ms. Hauge was asked by the Committee to verify the contract terms.

Member Purcell made a motion to forward to the Finance Committee the discussion of the purchase of the annual subscription services of FOIA Software from GovQA Public Records Management System in an amount not to exceed \$10,000 per month, and determine what funds will be used, and if the purchase should be started this budget year or next budget year, and then on to the Board for approval at the September 19, 2017 meeting, second by Member Prochaska. **With five members in agreement the motion passed by 5-0 vote.**

- *Employee Handbook Revisions* – The committee was provided a copy of the first half of the handbook that was reviewed by ASA Leslie Johnson for review and discussion at the next meeting. There was consensus by the committee to dedicate a meeting specifically to the review of the employee handbook in the near future. Member Cullick stated that her goal was to get the update and final approval of the employee handbook completed by the end of December 2017.

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD

PUBLIC COMMENT – None

EXECUTIVE SESSION – Not needed

MEETING ADJOURNMENT

Motion: Member Prochaska Second: Member Purcell RESULT: Approved with a Unanimous Voice Vote

This meeting was adjourned at 10:15a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

HIGHWAY COMMITTEE MINUTES

DATE: September 12, 2017
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Matt Kellogg, Lynn Cullick, Scott Gryder, Judy Gilmour and Bob Davidson
STAFF PRESENT: Ginger Gates and Fran Klaas
ALSO PRESENT: P.J. Fitzpatrick and Kelly Farley

The committee meeting convened at 4:04 P.M. with roll call of committee members. Judy Gilmour absent. Quorum established.

Motion Cullick, second Gryder to approve agenda as presented. Motion approved unanimously.

Motion Davidson, second Cullick to approve the Highway Committee meeting minutes from August 8, 2017. Motion approved unanimously.

Judy Gilmour arrived at 4:06 PM.

Intergovernmental Agreement between Kendall County and City of Plano is not yet ready to be presented to the County Board for consideration; so it will be brought back through committee at a later date.

An agreement between Kendall County and HR Green to provide Phase 3 engineering services on Eldamain Road – Contract A in the amount of \$722,249.62 was presented to the committee. Motion Gryder, second Cullick to recommend approval of the agreement to the County Board. Klaas explained the purpose of the agreement, and the fact that it is a little under the estimate of 8% of the anticipated construction contract cost. HR Green had suggested a couple of minor changes to the list of conditions included in the contract. Gryder had some concerns about one of the changes, and wanted to keep the word “defend” in the list of conditions. Committee agreed. “Defend” will be kept in the version that goes before the County Board. Motion approved unanimously with the suggested change.

An agreement between Kendall County and Engineering Enterprises to provide preliminary engineering services for Galena Road Corridor Study in the amount of \$65,906 was presented to the committee. Motion Cullick, second Gilmour to recommend approval of the agreement to the County Board. Klaas described the proposed work to study the Galena Road Corridor from Route 47 to Orchard Road to provide direction for proposed future improvements at Cannonball Trail and at Kennedy Road. Work will include traffic modeling by CMAP, as well as existing traffic data collection. Gryder asked about the Go-For-It Sports access on Galena Road. Klaas stated that the access met the County’s Access Ordinance, and so it didn’t need a variance. The study will look at all existing and future access points along Galena Road. Motion approved unanimously.

Kendall County 5-Year Surface Transportation Program was presented to the committee. Changes from last year’s update were provided to the committee. Motion Gryder, second Cullick

to recommend approval of the 5-Year Plan to the County Board. The draft plan update has been on the County's web site for about 3 weeks. Motion carried unanimously.

In other business, Kelly Farley provided update on the Little Rock Road project. Construction has not begun on the project yet. Klaas indicated that if the project does not get started in the next couple weeks, he will recommend that the project get postponed until next spring. Cullick stated that the County should get a commitment from the contractor about when they are going to finish the project.

P.J. Fitzpatrick stated that the public meeting for Collins Road Extension will be held on September 26, 2017, 5:00 to 7:00 P.M. at the Oswego High School. He also will be meeting with the Highway Department tomorrow to discuss the two major intersections on this project; Minkler and Collins, as well as Grove and Collins. WBK has evaluated these intersections and wants to discuss the merits of traditional signalized intersections vs. roundabout intersections. Klaas asked the committee whether a roundabout intersection would be acceptable to the County Board if the analysis showed that this type of intersection would be the most efficient. Davidson stated that the roundabout at Dugan & Route 30 works really well. He also said that the Route 47 & Burlington Road roundabout works, but it was built a little too small. After some discussion about roundabouts, the committee generally felt that, even though they might have some personal reservations about roundabouts, they wouldn't necessarily be opposed to them if the study showed they would be the better alternative.

Committee discussed the progress of other projects ongoing in Kendall County. Klaas indicated that he would like to recommend condemnation of one parcel on the Grove Road project because the landowner is nonresponsive. Committee discussed procedure of how to take this item to the County Board, and agreed to discuss at C.O.W. Executive Session.

Gryder asked about the progress on the WIKADUKE Trail study that is being performed by Cemcon. Klaas stated that the consultant was not ready to provide an update this month, but planned to in October. Kellogg said that he would like the consultant to come to Highway Committee and make presentation.

Motion Davidson; second Cullick to forward Highway Department bills for the month of September in the amount of \$849,638.78 to the Finance Committee for approval.

Meeting adjourned at 4:40 P.M.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Agreement between Kendall County and HR Green to provide Phase 3 engineering services for Eldamain Road – Contract A in the amount of \$722,249.62. Said funds to be taken from the Transportation Sales Tax Fund.
2. Agreement between Kendall County and Engineering Enterprises, Inc. to provide preliminary engineering services for the Galena Road Corridor Study in the amount of \$65,906. Said funds to be taken from the Transportation Sales Tax Fund.
3. Approve Kendall County 5-Year Surface Transportation Program; 2018 – 2022.



KENDALL COUNTY HIGHWAY DEPARTMENT
5-YEAR SURFACE TRANSPORTATION PROGRAM
2018 - 2022

Revised 09/19/17

ROAD	DESCRIPTION	LIMITS	TOTAL ESTIMATE	FUNDING	YEAR	STATUS
Eldamain Road	Reconstruction	River Road to U.S. Route 34	\$8,500,000	\$4.5M Fed / \$4M TST	2018	Under Contract
Grove Road	Bridge Replacement	Aux Sable Creek Bridge S. of Van Dyke	\$3,000,000	TST / Co. Br. / Twp	2018	Under Contract
Galena Road	Bridge Replacement	Bridge over Blackberry Creek	\$1,600,000	TST / Co. Bridge	2018	Spring Letting
Little Rock Road	Culvert Replacement	LRR just north of Vilmin Road	\$600,000	Trans. Sales Tax	2018	Spring Letting
Millington Road	Bridge Repair	Millington Road Bridge over Fox River	\$1,600,000	TST / LaSalle Co.	2018	Spring Letting
Grove Road	Reconstruction	Sherrill Road to U.S. Route 52	\$5,000,000	Trans. Sales Tax	2018	Summer Letting
County Highways	HMA Resurfacing	Various Locations TBD	\$2,250,000	Motor Fuel Tax	2018	Spring Letting
County Highways	Pavement Preservation	Various Locations	\$100,000	Trans. Sales Tax	2018	Spring Letting
Various	KC-TAP	Transportation Alternatives Program	\$50,000	Trans. Sales Tax	2018	
Ament Road	TBP Bridge Replacement	Ament Road West of Ashley Road	\$300,000	State / Co. / Twp.	2018	Spring Letting
Eldamain Road	Phase II Engineering	Highpoint Rd. to U.S. Route 34	\$500,000	Fed / \$100k Co. Br.	2018	Multi-Year
Eldamain Road	Land Acquisition	Highpoint Rd. to U.S. Route 34	\$450,000	Trans. Sales Tax	2018	Multi-Year
Ridge Road	Land Acquisition	Intersection Improvement at Holt Rd.	\$100,000	Trans. Sales Tax	2018	
Fox River Drive	PE & Land Acquisition	Bridge over Clark Creek in Millington	\$100,000	County Bridge	2018	
Galena Road	Preliminary Engineering	Intersection Improvement at Cannonball	\$100,000	Trans. Sales Tax	2018	
Galena Road	Preliminary Engineering	Intersection Improvement at Kennedy	\$100,000	Trans. Sales Tax	2018	
Orchard Road	Preliminary Engineering	Gates Creek Watershed Improvement	\$30,000	Trans. Sales Tax	2018	
Ridge Road	Construction	Intersection Improvement at Holt Rd.	\$2,000,000	Trans. Sales Tax	2019	
Fox River Drive	Construction	Bridge over Clark Creek in Millington	\$1,200,000	TST / Co. Bridge	2019	
County Highways	HMA Resurfacing	Various Locations TBD	\$2,000,000	Motor Fuel Tax	2019	
County Highways	Pavement Preservation	Various Locations	\$200,000	Trans. Sales Tax	2019	
Various	KC-TAP	Transportation Alternatives Program	\$50,000	Trans. Sales Tax	2019	
Orchard Road	Construction	Gates Creek Watershed Improvement	\$300,000	Trans. Sales Tax	2019	
Galena Road	PE & Land Acquisition	Intersection Improvement at Cannonball	\$100,000	Trans. Sales Tax	2019	
Galena Road	PE & Land Acquisition	Intersection Improvement at Kennedy	\$100,000	Trans. Sales Tax	2019	
Ridge Road	Preliminary Engineering	Theodore Street to Caton Farm Road	\$150,000	Trans. Sales Tax	2019	



KENDALL COUNTY HIGHWAY DEPARTMENT
5-YEAR SURFACE TRANSPORTATION PROGRAM
2018 - 2022

Revised 09/19/17

ROAD	DESCRIPTION	LIMITS	TOTAL ESTIMATE	FUNDING	YEAR	STATUS
Grove Road	Preliminary Engineering	Bridge over Morgan Creek	\$100,000	County Bridge	2019	
Lisbon Road	Preliminary Engineering	Whitewillow Road to Joliet Road	\$75,000	Trans. Sales Tax	2019	
WIKADUKE Trail	PE & Land Acquisition	Scotch Road to Eola Road	\$100,000	Trans. Sales Tax	2019	
Orchard Road	PE - Phase 2	Collins Road Extension	\$600,000	\$300,000 TST	2019	KKCOM STP App
Grove Road	Construction	Bridge over Morgan Creek	\$1,000,000	TST / Co. Bridge	2020	
Galena Road	Reconstruction	Intersection Improvement at Cannonball	\$1,000,000	Trans. Sales Tax	2020	
Galena Road	Reconstruction	Intersection Improvement at Kennedy	\$1,000,000	Trans. Sales Tax	2020	
County Highways	HMA Resurfacing	Various Locations TBD	\$2,000,000	Motor Fuel Tax	2020	
County Highways	Pavement Preservation	Various Locations	\$200,000	Trans. Sales Tax	2020	
Various	KC-TAP	Transportation Alternatives Program	\$50,000	Trans. Sales Tax	2020	
Ridge Road	PE & Land Acquisition	Theodore Street to Caton Farm Road	\$250,000	Trans. Sales Tax	2020	
Township Bridge	Preliminary Engineering	Township Bridge Program	\$30,000	State / Co. / Twp.	2020	
Lisbon Road	PE & Land Acquisition	Whitewillow Road to Joliet Road	\$150,000	Trans. Sales Tax	2020	
WIKADUKE Trail	PE & Land Acquisition	Scotch Road to Eola Road	\$100,000	Trans. Sales Tax	2020	
Orchard Road	PE - Phase 2	Collins Road Extension	\$600,000	\$300,000 TST	2020	
Crimmins Road	Preliminary Engineering	Fox River Dr (N) to Fox River Dr (S)	\$100,000	Trans. Sales Tax	2020	
Ridge Road	Preliminary Engineering	Traffic Signal & Intersection Imp. at Rte. 52	\$50,000	Trans. Sales Tax	2020	
Caton Farm Road	Preliminary Engineering	3 Bridges over Aux Sable - Deck Repairs	\$50,000	County Bridge	2020	
Ridge Road	Pavement Widening	Theodore Street to Caton Farm Road	\$2,500,000	Trans. Sales Tax	2021	
Lisbon Road	Reconstruction	Whitewillow Road to Joliet Road	\$1,500,000	Trans. Sales Tax	2021	
Caton Farm Road	Bridge Deck Repairs	3 Bridges over Aux Sable - Deck Repairs	\$750,000	TST / Co. Bridge	2021	
Ridge Road	Construction	Traffic Signal & Intersection Imp. at Rte. 52	\$1,000,000	State / TST	2021	
County Highways	HMA Resurfacing	Various Locations TBD	\$2,000,000	Motor Fuel Tax	2021	
County Highways	Pavement Preservation	Various Locations	\$250,000	Trans. Sales Tax	2021	
Various	KC-TAP	Transportation Alternatives Program	\$50,000	Trans. Sales Tax	2021	
Township Bridge	TBD	Township Bridge Program	\$300,000	State / Co. / Twp.	2021	



KENDALL COUNTY HIGHWAY DEPARTMENT
5-YEAR SURFACE TRANSPORTATION PROGRAM
2018 - 2022

Revised 09/19/17

ROAD	DESCRIPTION	LIMITS	TOTAL ESTIMATE	FUNDING	YEAR	STATUS
WIKADUKE Trail	PE & Land Acquisition	Scotch Road to Eola Road	\$100,000	Trans. Sales Tax	2021	
Orchard Road	Land Acquisition	Collins Road Extension	\$500,000	Trans. Sales Tax	2021	
Crimmins Road	PE & Land Acquisition	Fox River Dr (N) to Fox River Dr (S)	\$200,000	Trans. Sales Tax	2021	
Walker Road	Preliminary Engineering	Realignment at Fox RiveDrive	\$100,000	Trans. Sales Tax	2021	
Orchard Road	Construction	Collins Road Extension	\$5,000,000	\$2.5 Million TST	2022	2022 & 2023
Crimmins Road	Reconstruction	Fox River Dr (N) to Fox River Dr (S)	\$2,000,000	Trans. Sales Tax	2022	
County Highways	HMA Resurfacing	Various Locations TBD	\$2,000,000	Motor Fuel Tax	2022	
County Highways	Pavement Preservation	Various Locations	\$200,000	Trans. Sales Tax	2022	
Various	KC-TAP	Transportation Alternatives Program	\$50,000	Trans. Sales Tax	2022	
Walker Road	PE & Land Acquisition	Realignment at Fox RiveDrive	\$100,000	Trans. Sales Tax	2022	

Eldamain Road	Bridge & Approaches	Highpoint Road to River Road	*\$40,000,000	Federal / TST / MFT	2022	*Assumes 80% Fed.
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Not included in total

5-Year Total: \$48,035,000
Estimated Grants & Funds by Others: \$9,504,000
Total Estimated County Funds: \$38,531,000

*Total cost for the Eldamain Road Extension from Highpoint Road to River Road is \$40 million. 80% federal funding (\$32 million) is assumed but not guaranteed through future funding efforts.

COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY August 28, 2017

Committee Chair Bob Davidson called the meeting to order at 4:00 p.m.

Roll Call: Members Present: Bob Davidson, Judy Gilmour, Matt Kellogg
Members Absent: Tony Giles, Audra Hendrix

With enough members present, a quorum was formed to conduct business.

Others Present: Facilities Management Director Jim Smiley, Interim County Administrator/Technology Director Scott Koppel.

Approve any changes to the County Board Approved August 7, 2017 Facilities Committee Meeting Minutes – there were no changes to the August 7, 2017 minutes; Member Kellogg made a motion to approve the minutes, second by Member Gilmour. **With all present members voting aye, the minutes were approved.**

Public Comment – None

Old Business/Projects

1. *Public Safety Center (PSC) U.P.S. System A/C Unit Replacement* – Director Smiley informed the Committee that the RFP was sent to the States Attorney’s Office for legal review. The Committee instructed Jim to make the bid public once legal is complete.
2. *CASA lease at HHS* – Jim informed the Committee that a retroactive letter was received requesting continuation of their lease which expired on January 1, 2017 as well as requesting the approval of the second one year option for 2018. The State’s Attorney’s Office drafted a resolution to allow the County Board to approve this. Motion by Member Kellogg to bring the Resolution to the County Board for approval. Second by Member Gilmour. **All members present voting aye. Motion Carried.**
3. *Healy Bender, 111 W. Fox St. Part I Analysis* – Mr. Smiley stated that the State’s Attorney’s Office recommended that a contract be used in lieu of a letter of acceptance to start this project. Healy Bender stated that if a contract is to be used that an AIA contract be used as it pertains to Architecture Engineering field. The Committee directed Jim to move forward with the AIA contract.
4. *Projects Policy Change* – Director Smiley stated that adding the recommendations in the flow chart as discussed in last month’s meeting, the chart was getting too large and confusing. Jim discussed this with Interim County Administrator/Technology Director Scott Koppel and it was suggested that the flow chart be broken down into three or four flowcharts depending on the situation. Jim will continue to work on the policies and bring them back to the Committee for discussion once complete.
5. *Establish a policy for Requests to Film on County Properties* – Member Gilmour believes that a policy is needed as well as safety being a concern due to an incident at the Historic Courthouse involving a group filming within the building. It was reported that the group was very disruptive to other departments in the building. Andrez Beltran, Economic Development Coordinator informed the Committee that he has researched other community’s policies and ordinances to help develop a policy for Kendall County and forwarded the information to Mr. Smiley. Jim reviewed the policy and stated that it needs to reflect which County Elected positions and titles will be involved in the approval process. The Committee directed Andrez Beltran and Jim to continue to develop a policy to cover Kendall County buildings and property and bring it back to the Committee.

New Business/Projects

1. *Chairman's Report* ;
 - a. *Electric & Gas RFP – Presentation by Progressive Energy* – Director Smiley asked Chris Childers from Progressive Energy Group to present to the Committee an overview of our past and projected future energy uses. Mr. Childers informed the Committee that all the energy efficiency changes that Kendall County made since 2010 has saved the county a million kilowatt hours in usage that translates to approximately \$84,000 a year in savings. Chris also stated since prices are still at all-time lows, that it would be a good time to think about putting our natural gas & electric services out for bid. This would be to either extend with the current vendor or sign with a new vendor once these contracts are completed. Consensus of the committee is to draft the RFP and forward it to the State's Attorney's Office for Approval. Motion by Member Kellogg to bring approved RFP to the County Board for approval at the September 19, 2017 meeting second my Member Gilmour. **All members present voting aye. Motion Carried.**
- Mr. Childers will be forwarding information to Director Smiley and Director Koeppel on available grants for energy efficiency upgrades.
2. *2017 Paving RFP* – Director Smiley informed the Committee that four (4) bids were received for the two projects. The bids came in higher than the \$40,000 budgeted. Jim consulted with Fran Klaas, County Engineer at the Highway Department he recommended KCFM to see if additional funds could be had to do both projects with Builders Paving as D Construction said there is not enough work for them to do only the Health & Human Services work that they were the low bid on. Mr. Smiley discussed the budget overage with Interim County Administrator/Technology Director Scott Koppel and Chairman Davidson. Mr. Koppel suggested to Jim that we did not need a backup generator to be installed at the Historic Courthouse as approved in the budget for this year. Scott suggested a larger U.P.S. system be installed instead for the data down link and to use some of the remaining funds from the generator project to fund the balance of what was needed for the paving projects. Then the balance of the money could be reallocated for the budget shortage. The Consensus of the Committee is to take the issue to the Finance Committee to discuss these ideas, so all projects can be completed this fiscal year.
3. *Snow & Ice Removal RFP* – Mr. Smiley stated that four (4) bids were received. This was bid two (2) different ways; per seasonal pricing and by the inch. Jim stated that the low bidder in both scenarios is Winner Excavating, Inc. Motion by Member Kellogg to bring the per season price of \$41,500.00 by Winner Excavating, Inc. to the County Board for approval. Second by Member Gilmour. **Roll Call Vote: Bob Davidson – yes, Judy Gilmour – yes, Matt Kellogg – yes.**
4. *Television Install at Health & Human Services* – Jim stated that Dr. Tokars requested that television be installed in the Environmental Health room. The installation process required no structural changes, that it just needed bracket installation and labor. Project is expected to be completed this week.
5. *2018 KCFM Budget* – Director Smiley submitted a spreadsheet to the Committee to show what is budgeted for 2017, where the budget is currently at and what is projected for the balance of 2017 as well as the 2018 projection. Jim stated that as of right now using straight line percentages to budget, the 2017 budget could go over by as much as \$65,000.00. However Mr. Smiley is closely watching the budget and reducing what is possible for the remainder of the year like previously stated; grass cutting reductions and janitorial services floor projects. Jim's spreadsheet showed both the utilities in the 2018 KCFM budget and in a separate budget, in order to be able to show the percentage difference to 2017. For the 2018 projection, Mr. Smiley was able to bring the budget in at 99.6%, which includes technician's negotiated raises and suggested increases for the Director and Director's Assistant. Jim was able to decrease the equipment maintenance and contracted services line items since some of the contracted services new contracts are came in lower as well as anticipation of some of the HVAC maintenance and repair costs being reduced with the projected system replacements at the Public Safety Center.

6. *Public Safety Center (PSC) Main Hallway Crack Repairs* – Director Smiley informed the Committee that reports of cracked tiles that had a potential of becoming a trip hazard. Jim stated that the tiles will be removed and the surface will be ground down, filled with epoxy and the tiles re-installed. Work is to begin September 8, 2017.
7. *PSC Semi-Annual Kitchen Hood Inspection* – Mr. Smiley stated that the inspection was completed last week with no issues to report. **Project Complete.**

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders Reported by Building Current Month
 - Work Orders by Work Type Current

Questions from the Media – None

Executive Session – None

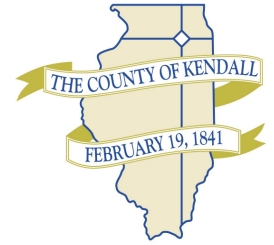
Adjournment – Chairman Davidson asked if there was a motion to adjourn. Member Gilmour made a motion to adjourn the meeting, second by Member Kellogg. **With all members present voting aye, the meeting adjourned at 5:36 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant

KENDALL COUNTY *Facilities Management*

Inter-Office Correspondence



Date: September 15, 2017
To: Kendall County CB Mtg.
From: Jim Smiley
RE: Snowplowing Contract Information

- Annual Snow Information – Chicago Area
 - 35 Inches Chicago, 39 inches Rockford
 - Last ten year average 47.45
 - Last five year average 42.76
 - Previous five years average 52.14
 - Low season 2016-2017 17.5
 - High season 2013-2014 82
 - There has not been a winter in Illinois without a severe winter storm in the past century.
- Two Options provided by each bidder
 - Seasonal
 - By Push By inch
- Winner was low bidder in each scenario – Exception 9”-11” One bidder bid exceptionally low prices for this category.
 - Seasonal Pricing
 - Locks in cost for year
 - Contract starts November 1, 2017 & runs May 31, 2018
 - Paid in five monthly payments starting December 2017.
 - Includes salting for snow & ice events. No additional cost.
 - By Push By Inch
 - Seasonal cost depends on how many times plowed and/or salted – No budget guarantee
 - Pay hourly rates for labor & equipment when all day events occur.
 - Salting not included in per push price.
 - Winner low bid \$115 per ton

Historical Past 3 Years \$44,000.00 per season paid, includes salting. New contract per season price \$41,500.00, includes salting.

Costs if we had paid per push – Salt is billed for also.

2014 – 2015 - 251 tons salt used :	\$ 28,865.00
16 times plowed :	\$ 21,657.60
Average 5 times keeping lanes open :	<u>\$ 5,650.00</u>
	\$ 56,172.00
2015 – 2016 – 198 tons salt used :	\$ 22,770.00
9 times plowed :	\$ 12,182.40
Average 5 times keeping lanes open :	<u>\$ 5,650.00</u>
	\$ 40,602.40
2016 – 2017 – 231 tons salt used :	\$ 26,565.00
6 times plowed :	\$ 8,121.60
Average 5 times keeping lanes open :	<u>\$ 5,650.00</u>
	\$ 40,336.60

County of Kendall
Resolution 17 – _____

PROCLAMATION DECLARING OCTOBER 6, 2017 AS MANUFACTURING DAY

WHEREAS manufacturing is a critical component of Kendall County with more than 60 manufacturing firms operating and employing over 3,000 people; and

WHEREAS, manufacturing jobs provide an annual compensation which is significantly higher than the state's average wage; and

WHEREAS manufacturing jobs enable families to realize the dreams of owning a home, educating children and enjoying a secure retirement; and

WHEREAS, Kendall County recognizes the importance of a thriving manufacturing sector, works to fuel economic growth, builds a future for our citizens, and is a strong representative of manufacturing in our state; and

WHEREAS, Kendall County's prosperity depends on the education and vocational opportunities that align with manufacturers' skilled-labor needs; and

WHEREAS, National Manufacturing Day™ will be held on Friday, October 6, 2017, as a celebration of modern manufacturing meant to inspire the next generations of manufacturers; and

WHEREAS, Kendall County desires to extend this manufacturing celebration and educational opportunity through the entire month of October, to allow companies and community and economic development organizations to plan related events that work best for them; and

WHEREAS, manufactures pay millions of dollars annually to support public education, law enforcement, emergency preparedness, public works and other essential services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1: October 6, 2017 is proclaimed to be Manufacturing Day in Kendall County.

PRESENTED and ADOPTED by the County Board, this 19th day of September 2017.

Approved:

Attest:

Scott R. Gryder, County Board Chairman

Debbie Gillette, County Clerk and Recorder

COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2017-__

**RESOLUTION AUTHORIZING A BUDGET LINE ITEM TRANSFER IN THE
FISCAL YEAR 2017 BUDGET FROM GENERAL FUND CONTINGENCY TO
TREASURER/ SALARIES-DEPUTY TREASURERS**

WHEREAS, 55 ILCS 5/6-1003 provides that, after the adoption of the county budget, transfers of budget appropriations affecting personnel and capital may be made at any meeting of the county board by a two-thirds vote of all members constituting such board, provided any such transfer of appropriations does not affect the total amount appropriated for the fund; and

WHEREAS, following the separation of employment of the Kendall County Human Resources Coordinator during fiscal year 2017, the Kendall County Board requested the Kendall County Treasurer's Office assume certain human resources functions (primarily medical and dental insurance administration services) that were previously performed by the Kendall County Administrative Services Department; and

WHEREAS, the Kendall County Board and Kendall County Treasurer did not contemplate this transfer of duties when the Kendall County Board approved the fiscal year 2017 budget appropriations; and

WHEREAS, following the transfer of these human resource functions, the Kendall County Board authorized the issuance of stipends to certain personnel in the Kendall County Treasurer's Office who assumed these additional job duties in addition the responsibilities and duties the personnel already performed for the Kendall County Treasurer; and

WHEREAS, the Kendall County Board acknowledges the 2017 budget appropriations for the Salaries- Deputy Treasurers budget line item is expected to be insufficient to meet the additional expenditure requirements necessary to pay these stipends approved by the County Board, but the Contingency budget line item is expected to have sufficient funds available to offset these expenditure requirements; and

WHEREAS, \$25,000.00 should be transferred from the 0102-037-6999 budget line item to the 0102-025-6102 budget line item; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Kendall County, Illinois that the following budget line item transfer in the fiscal year 2017 budget is hereby authorized as follows for the purposes of enhancing the 0102-025-6102 budget line item in order to meet its outstanding fiscal year 2017 obligations:

From:

Line Item #0102-037-6999; Budget Line: Contingency; Amount: \$25,000.00

To:

Line Item #0102-025-6102; Budget Line Salaries – Deputy Treasurers; Amount: \$25,000.00

BE IT FURTHER RESOLVED, that the Kendall County Clerk is hereby authorized to distribute a certified copy of this Resolution to the interim County Administrator and the Kendall County Treasurer.

Approved and adopted by a two-thirds majority vote of the County Board of Kendall County, Illinois, this ___ day of _____, 2017.

Board Chairman Signature:

Attest:

Scott Gryder, Chairman
County Board

Debbie Gillette
County Clerk

_____ Ayes
_____ Nays
_____ Abstain

COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2017-__

**RESOLUTION AUTHORIZING A BUDGET LINE ITEM TRANSFER IN THE
FISCAL YEAR 2017 BUDGET FROM GENERAL FUND CONTINGENCY TO
OFFICE OF ADMINISTRATIVE SERVICES**

WHEREAS, 55 ILCS 5/6-1003 provides that, after the adoption of the county budget, transfers of budget appropriations affecting personnel and capital may be made at any meeting of the county board by a two-thirds vote of all members constituting such board, provided any such transfer of appropriations does not affect the total amount appropriated for the fund; and

WHEREAS, following the separation of employment of the Kendall County Human Resources Coordinator during fiscal year 2017, the Kendall County Board requested the Administrative Assistant assume certain human resources functions that were previously performed by the Kendall County Administrative Services Human Resources Coordinator; and

WHEREAS, the Kendall County Board did not contemplate this transfer of duties when the Kendall County Board approved the fiscal year 2017 budget appropriations; and

WHEREAS, following the transfer of these human resource functions, the Kendall County Board authorized the issuance of stipends to certain personnel in the Kendall County Office of Administrative Services who assumed these additional job duties in addition the responsibilities and duties the personnel already performed for the Office of Administrative Services; and

WHEREAS, the Kendall County Board acknowledges the 2017 budget appropriations for the Salaries– Adiminstrative Assistant budget line item is expected to be insufficient to meet the additional expenditure requirements necessary to pay these stipends approved by the County Board, but the Contingency budget line item is expected to have sufficient funds available to offset these expenditure requirements; and

WHEREAS, \$9,000.00 should be transferred from the 0102-037-6999 budget line item to the 0102-030-6102 budget line item; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Kendall County, Illinois that the following budget line item transfer in the fiscal year 2017 budget is hereby authorized as follows for the purposes of enhancing the 0102-030-6102 budget line item in order to meet its outstanding fiscal year 2017 obligations:

From:

Line Item #0102-037-6999; Budget Line: Contingency; Amount: \$9,000.00

To:

Line Item #0102-030-6102; Budget Line Salaries – Deputy Treasurers; Amount: \$9,000.00

BE IT FURTHER RESOLVED, that the Kendall County Clerk is hereby authorized to distribute a certified copy of this Resolution to the interim County Administrator and the Kendall County Treasurer.

Approved and adopted by a two-thirds majority vote of the County Board of Kendall County, Illinois, this ___ day of _____, 2017.

Board Chairman Signature:

Attest:

Scott Gryder, Chairman
County Board

Debbie Gillette
County Clerk

_____ Ayes
_____ Nays
_____ Abstain

COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, August 21, 2017
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Judy Gilmour at 8:32a.m.

ROLL CALL

Committee Members Present: Tony Giles - here, Matthew Prochaska – here, Judy Gilmour – here

Members Absent: Elizabeth Flowers, John Purcell

Member Purcell arrived at 8:34a.m.

Others Present: Dr. Amaal Tokars and Terri Olson, KC Health Department

APPROVAL OF AGENDA – Member Prochaska made a motion to approve the agenda, second by Member Flowers. **With three members present in agreement, the motion carried.**

APPROVAL OF MEETING MINUTES – Member Prochaska made a motion to approve the meeting minutes from July 17, 2017, second by Member Flowers. **With three members present voting aye, the motion carried.**

STATUS REPORTS

- **Board of Health** – No report
- **Health Department** – Dr. Tokars shared her perspective on the policy reflection of the property and issues at Hide Away Lake Campground. Dr. Tokars suggested a thoughtful review and determining what is fair to the citizens residing there, and if it is a trailer park, a campground or a residence. Discussion on the ordinance, any changes that can/should be made to the current ordinance, residents living at the property year-round.

Terri Olson, Community Health Services Director, provided an update on the Zika virus and information they have been distributing to the residents of Kendall County. Ms. Olson provided the list of symptoms including fever, rash, joint pain or red eyes. Ms. Olson also reviewed the testing statistics for Kendall County, and stated there have been several changes, including Illinois being listed as in the “safe zone” because of freezing, and that mosquito’s cannot survive in the cold. Ms. Olson reported that the Health Department received a Zika grant and has been educating citizens on the Zika virus symptoms, transmissions, treatment and prevention, at back-to-school bashes, local workplace facilities, and other events.

Ms. Olson also updated the committee on the Denque and Chikungunya viruses.

Dr. Tokars reported there continues to be research on what mosquito's can carry, the largest risks of travel and sexual transmissions, and on community engagement in the fight against the Zika virus.

- **Kendall County Soil and Water District** – No report
- **Water Related Groups** – The Stormwater Oversight Committee will meet prior to the County Board meeting on September 5, 2017.

OLD BUSINESS – None

NEW BUSINESS – Member Gilmour reminded the members that the committee will return to meeting at 3:00p.m. in September 2017.

CHAIRMAN'S REPORT – No report

PUBLIC COMMENT – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

COUNTY BOARD ACTION ITEMS - None

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Purcell. **The meeting was adjourned at 9:08a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary