

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, February 2, 2016 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. New Business
10. Old Business
11. Standing Committee Reports
 - A. Public Safety
 - B. Finance Committee
 1. Approve claims in an amount not to exceed \$ 907,593.61, Grand Juror and Petit Jurors in an amount not to exceed \$3,400.00
 2. Approval of the release of Finance Committee Executive Session Minutes from September 25, 2015
 - C. Judicial/Legislative
 - D. Administration/HR
 - E. Animal Control
 - F. Health and Environment
 - G. Committee of the Whole
 - H. Standing Committee Minutes Approval
12. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
13. Chairman's Report

Appointments

Bill Ashton – Regional Plan Commission – 3 year term –expires January 2019
Tom Casey – Regional Plan Commission – 3 year term –expires January 2019
Larry Nelson – Regional Plan Commission – 3 year term –expires January 2019
Vern Poppen – Regional Plan Commission – 3 year term –expires January 2019
Budd Wormley – Regional Plan Commission – 3 year term –expires January 2019
Dan Koukol – Farmland Protection – 2 year term –expires December 2017
John A Shaw – University of IL Extension Board – 1 year term –expires January 2017
John Purcell – University of IL Extension Board – 1 year term –expires January 2017
Judy Gilmour – University of IL Extension Board – 1 year term –expires January 2017
Nancy Martin – Public Building Commission – 5 year term –expires February 2021

Announcements

14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
January 5, 2016**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, January 5, 2016 at 6:10 p.m. The Clerk called the roll. Members present: Lynn Cullick, Bob Davidson, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meetings of 12/1/15. Member Davidson seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Prochaska moved to approve the agenda. Member Gilmour seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

CORRESPONDENCE AND COMMUNICATIONS

County Clerk, Debbie Gillette reminded everyone of the Election Judge training sessions to be held on Thursday, January 28, 2016 at 1:00pm and 6:00pm.

CITIZENS TO BE HEARD

Steve Drumm passed out a copy of Public Act 099-191 HB2486 regarding the cupcake law. He is hoping that the county passes an ordinance so that he can sell his baked goods.

STANDING COMMITTEE REPORTS

Public Safety

Member Prochaska said that they heard reports from the Sheriff, Coroner, EMA and others. There will not be a meeting in January.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$3,967,557.65. Petit Jurors claims in an amount not to exceed \$1,075.00 and Grand Jurors claims in an amount not to exceed \$1,550.00 . Member Cullick seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$61,786.83, B&Z \$61.57, CO CLK & RCDR \$952.28, ELECTION \$155.00, ED SRV REG \$367.64, SHRFF \$2,634.16, CRRCTNS \$242.30, EMA \$113.23, CRCT CT CLK \$130.41, JURY COMM \$2,723.11, CRCT CT JDG \$2,922.52, CRNR \$1,365.76, CMB CRT SRV \$15,171.24, ST ATTY \$368.13, CO TRSR \$1,405.21, EMPLY HLTH INS \$343,500.00, OFF OF ADMN SRV \$3,006.89, CO BRD \$124.41, TECH SRV \$1,361.02, CASA \$12,000.00, CO HWY \$2,079.98, CO BRDG \$25,910.48, HLTH & HMN SRV \$92,060.55, FRST PRSRV \$97.19, ELLIS HS \$27.87, ELLIS 5K \$937.00, HOOVER \$601.76, GRNDS & NTRL RSRCS \$690.96, FB DBT SRV \$336,575.00, ANML CNTRL \$1,002.98, HIDTA \$5,790.19, CO CMSRY FND \$300.76, LAW LBRY \$4,189.22, PRBTN SRV EXP FND \$3,737.37, GIS \$67.96, KAT \$210,033.69, ADMN DBT SRV \$475.00, ENG/CNSLTG ESCRW \$1,215.06, ANML POP CNTRL \$339.00, VAC \$4,422.92, FP BND PRCD \$2,829,236.00

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Prochaska abstaining. Motion carried.

Animal Control

Member Wehrli stated that the minutes are in the packet from the December 16, 2015 meeting.

Health and Environment

Member Gilmour stated that they discussed the cupcake law and decided to have Member Prochaska write up an ordinance to have the State's Attorney's Office review it. They also spoke about the weatherization program; they focus on home safety, insulation and operational detectors. They talked about the oversight restoration ordinance. Member Wehrli asked that the minutes be amended on page 2 – Member Prochaska presented the amendment.

STANDING COMMITTEE MINUTES APPROVAL

Member Koukol moved to approve all of the Standing Committee Minutes and Reports as amended. Member Wehrli seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated the Executive Board will be going to quarterly meetings and the next scheduled meeting is January 28, 2016.

Housing Authority

Member Prochaska stated that they meet later this month.

Regional Office of Education

Report is included in the packet.

EXECUTIVE SESSION

Member Cullick made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Prochaska seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

ADJOURNMENT

Member Cullick moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 6th day of January, 2016.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes - CORRECTED
Thursday, January 14, 2016

Call to Order

The Budget and Finance Committee was called to order by Chair John Purcell at 5:30p.m.

Committee Members Present: John Purcell, Bob Davidson, Matthew Prochaska, Scott Gryder

Committee Members Absent: Elizabeth Flowers

Others Present: Undersheriff Harold Martin, Jeff Wilkins

Claims Review and Approval – Member Davidson made a motion to forward for approval of the claims in an amount not to exceed \$1,186,620.96, Grand Juror Claims in an amount not to exceed \$1,500.00, second by Member Gryder. **With all in agreement, the motion carried.**

Department Heads and Elected Official Reports

Administrative Services: Jeff Wilkins reviewed a draft Letter of Understanding between the County and the Forest Preserve District of Kendall County for the \$150,000 self-insured retention for worker's comp, where the County would pick up the cost for any forest preserve incident over \$100,000 and under \$250,000. Mr. Wilkins stated that David Guritz has already reviewed the document. **There was consensus by the committee to forward the corrected document to the February Forest Preserve Committee of the Whole meeting for review.**

Mr. Wilkins reported that ASA Johnson forwarded an email pertaining to the Illinois Department of Labor regarding a new requirement of time recordkeeping for all employees including exempt employees. Mr. Wilkins said there is no penalty for not complying with the requirement, but there is a benefit of having the records on hand if there ever is a claim.

Items from Other Committees - None

Items of Business

- ***Senior Levy*** – The committee discussed the proposed timeline for the Senior Levy application and distribution, and reviewed the agency request application. With the recommended changes, Member Davidson made a motion to forward the documents to the County Board for approval, second by Member Gryder. **With all in agreement, the motion carried.**
- ***Benefits Reimbursement Policy*** – Item tabled to a future meeting

Other Business - None

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$1,186,620.96, and Grand Juror Claims in an amount not to exceed \$1,500.00*
- *Senior Levy Agency Funding Request Application*

Items for Committee of the Whole – None

Executive Session – Member Gryder made a motion to enter in to Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by 5ILCS 120/2, Section 2.06, second by Member Prochaska.

Roll Call: Member Gryder - yes, Member Prochaska - yes, Member Purcell - yes, Member Davidson - yes

With all members present voting aye, the committee entered Executive Session at 6:30p.m.

Member Davidson made a motion to reconvene in Open Session, second by Member Gryder.

With all in agreement, the meeting reconvened in Open Session at 6:35p.m.

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Davidson. **The meeting adjourned at 6:36p.m.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, January 28, 2016

Call to Order

The Budget and Finance Committee was called to order by Chair John Purcell at 6:40p.m.

Committee Members Present: Bob Davidson - yes, Matthew Prochaska - here, Scott Gryder - yes, John Purcell - yes

Committee Members Absent: Elizabeth Flowers

Others Present: Sheriff Dwight Baird, Jeff Wilkins

Claims Review and Approval– Member Gryder made a motion to forward for approval of the claims in an amount not to exceed \$907,583.61, Grand and Petit Juror Claims in an amount not to exceed \$3,400.00, second by Member Prochaska. **With all in agreement, the motion carried.**

Department Heads and Elected Official Reports

Sheriff's Office - Sheriff Baird reported that the vehicle maintenance budget is on track to come in considerably lower, and he hopes to decrease it further next year. Sheriff Baird contributes the decrease in maintenance costs in part to the increase of newer vehicles in the fleet.

Administrative Services – Mr. Wilkins informed the committee of a meeting that occurred between County Board Chairman John Shaw, Forest Preserve District President Jeff Wehrli, David Guritz, Jeff Wilkins and two representatives from Speer Financial regarding refinancing of three of the issuances, 2008, 2009 and the 2007B for the original courthouse. One would be done in 2016, one in 2017 and one in 2018. Mr. Wilkins said the Speer representative proposals gave a potential savings of 1.6 million between now and 2028 based on all three of those. There was consensus by the committee to have Speer Financial to provide a presentation of the bond refunding at the next Committee of the Whole meeting.

Items from Other Committees

Facilities Management - Member Davidson reported that he plans to plan for the facilities management projects for this year, and that one of his top priorities would be the repair or replacement of rusted doors at the main entrance to the Public Safety Center.

Historic Preservation Commission – Mr. Gryder reported that February 19, 2016 will be the 175th Anniversary of Kendall County, and HPC in conjunction with the PBZ department has created a proclamation acknowledging the 175th Anniversary of the creation of Kendall County.

Public Safety – Member Prochaska provided information on the meeting earlier in January with Dewberry and other stakeholders regarding the Public Safety Center security system upgrade. Sheriff Baird said they hope to have a final report to allow going out for bid in April or May.

Items of Business

- *Approve Release of September 25, 2012 Executive Session Minutes* – Member Gryder made a motion to forward the approval of the release of the September 25, 2012 Executive Session Minutes, second by Member Prochaska. **With all in agreement, the motion carried.**
- *IMRF Discussion* – Chair Purcell explained that the reason for adding this item to the agenda was because of the state financial crisis, and other pensions not being funded properly. Mr. Gryder expressed the need knowing our true costs, and what the ongoing issues are prior to entering in to the next budget cycle. Mr. Purcell stated that the board needs to have a grasp on the issue, and questioned whether they are sustainable. There was consensus of the committee to ask an IMRF representative to provide information at a future Committee of the Whole meeting.
- *Benefits Reimbursement Policy* – Discussion on setting a policy for 2017, and notifying departments of the policy well in advance so they can make budgeting plans before the next Fiscal year. Jeff Wilkins will draft a policy for discussion at the February 10, 2016 Finance meeting.

Other Business – Member Prochaska asked for consensus of the committee to research and obtain quotes on the codification of all of the county ordinances ever passed into one book. Mr. Prochaska would like to get quotes to get an idea of the cost for codification. Sheriff Baird said that the Village of Oswego hired Sterling to codify and produce both books and online access. Discussion on the costs, the point of measurement for codification, and various vendors that provide that service. Jeff Wilkins will obtain various quotes and report back to the committee at the February meeting.

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$907,593.61, and Grand Juror and Petit Juror Claims in an amount not to exceed \$3,400.00*
- *Approval of the release of Finance Committee Executive Session Minutes from September 25, 2012*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gryder. **The meeting adjourned at 7:50p.m.**

Respectfully submitted, Valarie A. McClain, Administrative Assistant/Recording Clerk

**COUNTY OF KENDALL ILLINOIS
JUDICIAL LEGISLATIVE COMMITTEE
Courthouse Jury Assembly Room
807 W. John Street, Yorkville IL**

**Wednesday, January 27, 2016
Meeting Minutes**

Call to Order

The Judicial Legislative Committee was called to order by Committee Chair Matthew Prochaska at 3:01p.m.

Roll Call

Committee Members Present: Judy Gilmour - here, John Purcell – yes, Bob Davidson - yes, Matthew Prochaska - here, Dan Koukol - yes

Others Present: Sheriff Dwight Baird, Vicki Chuffo, Robyn Ingemunson, Judge Tim McCann, Judge Robert Pilmer, Tina Varney, Eric Weis, Jeff Wilkins

Approval of Agenda – Member Gilmour made a motion to approve the agenda, second by Member Davidson. **With all in agreement, the motion carried.**

Approval of Minutes – Member Koukol made a motion to approve the November 30, 2015 minutes, second by Member Davidson. **Minutes adopted with all in agreement.**

Status Reports

Circuit Clerk – Robyn Ingemunson distributed the annual case filings report, which also showed a comparison for the last 5 years. Ms. Ingemunson said that the report shows a slight decrease in case filings each year. Judge McCann said that the decrease in case filings are lower nation-wide, partly due to the increased use of arbitration and mediation, and other means available outside the court system.

Courthouse – Judge McCann updated the committee on the Yorkville Art Guild mural project planned for the courthouse. Judge McCann said the design is in the final stages, and should be ready in the spring.

Judge McCann reported that half of the judges will be attending the Bi-Annual education conference. Judge McCann reported that half of the judges go in February and half go in April.

Court Services/Probation – Tina Varney reviewed the monthly juvenile detention and board & care reports with the committee. Ms. Varney reported that they continue to receive the probation salary reimbursements from AOIC for state fiscal year 2016, and have received July and August, and most of September already. The only issue is that they are getting reimbursements based on last year's salaries due to the state budget crisis.

Ms. Varney reported that in the first 9-months of their pre-trial program they have done 468 bond reports and have supervised 153 people on trial supervision, and currently have 110. She said there have been very few violations, and the program is going well.

Public Defender – Vicky Chuffo distributed the monthly report and stated that there has been an increase in felony and misdemeanor appointments for the last month.

Sheriff's Office/Court Security – Sheriff Baird reported that there was an alleged escape attempted by an inmate appearing in court yesterday. Sheriff Baird was happy to report the inmate was subdued and taken to a holding area without any further disruption to the courtroom or with courthouse operation.

State's Attorney – No report

Legislative Report and Update – Member Prochaska reviewed the summary of the final report to the Governor's on the task force for local government consolidation and unfunded mandates. Member Prochaska stated the full report is over 100 pages long.

Member Prochaska also informed the committee that UCCI will be doing their annual salary survey of all positions, and said UCCI provided a list of the positions they are seeking information on.

Member Prochaska also provided information on the UCCI Legislative Reception on February 16-17, 2016 in Springfield. He said the education conference on the 17th will include a section on parliamentary procedure and budgeting in a tough economy.

Member Prochaska also briefed the committee on the Metro West policy positions for 2016, and the legislative status report for different bills that are currently before the General Assembly.

Old Business – None

New Business

- *A Resolution Caking for Equitable Solution to Issues Related to Increased Juror Compensation* – Discussion on the proposed resolution, the purpose for the resolution on juror fees, and authorizing UCCI to file an Amicus Brief for Kendall County.

Member Prochaska briefed the committee on the Cook County case and said if the Supreme Court upholds the Cook County case, they are hoping that they will also rule the juror fees as unconstitutional as well.

Judge McCann said that this was paraded that this was going to be revenue neutral because it would reduce the number of jurors, but increase the rate of pay. Judge McCann said that this was never going to be revenue neutral.

Member Prochaska briefed the committee on the Kakos v. Butler case, in which the Cook County judge stated that six member juries for civil trial are unconstitutional in the State of

Illinois, and because they ruled the state statute unconstitutional, it gets an automatic appeal to the state Supreme Court, and UCCI is asking the member counties if they can file an amicus brief saying that in UCCI's opinion because of how the legislation was drafted, that the judicial fees are linked to the number of civil jurors.

Member Prochaska made a motion to table the resolution to a future meeting, second by Member Davidson. **With four members voting aye, and one member voting nay, the motion carried.**

Items for COW – None

Actions Items for County Board – None

Public Comments - None

Executive Session – None

Adjournment – A motion was made by Member Purcell, second by Member Gilmour to adjourn the Judicial Legislative Committee at 3:37p.m. **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
County Office Building
County Board Rooms 209-210
111 W. Fox Street, Yorkville IL
Meeting Minutes
Tuesday, January 26, 2016

CALL TO ORDER

The meeting was called to order by Admin HR Committee Chair Lynn Cullick at 5:30p.m.

ROLL CALL

Committee Members Present: Dan Koukol – present, Lynn Cullick - here, Judy Gilmour – here, John Purcell = yes, John Shaw - here

Others present: Scott Koeppel, Jeff Wilkins

APPROVAL OF AGENDA: Member Gilmour made a motion to approve the agenda as presented, second by Member Shaw. **With all in agreement, the motion carried.**

APPROVAL OF MINUTES: Member Gilmour made a motion to approve the January 7, 2016 meeting minutes, second by Member Koukol. **With all in agreement, the motion passed.**

MONTHLY REPORTS

- a. **Department Heads and Elected** – Scott Koeppel reported that the ad for aerial photography bids was placed last week, and that he will bring the bids to the committee for further discussion and a decision on whether to proceed with the aerials.

Mr. Koeppel also reported that Technology Services continues working on the 708 Mental Health Board website, and that they assisted with the development of the new Health Department website as well.

OLD BUSINESS

- *Resolution to Change the Length of Time a Journal Copy of Email is kept by Technology Services* – Scott Koeppel reviewed the proposed resolution with the committee, and stated that it will go to the State’s Attorney’s office for review prior to going to the county Board for final approval. There was consensus that the documents be reviewed by the State’s Attorney’s office, and then to the Committee of the Whole for further discussion.
- *Approval of a Form to Request Archived Emails from the Journal Copy* – Mr. Koeppel stated that this proposed form would be used by the Technology department as a record of any request for emails from the journal copy by someone other than the original email recipient. There was consensus that the documents be reviewed by the State’s Attorney’s office, and then to the Committee of the Whole for further discussion.

NEW BUSINESS

- *Insurance Discussion* – Discussion on the need for obtaining bids from other vendors for the County healthcare, and the timing of researching other vendors, and gathering information on other plan options.

Jeff Wilkins will contact Blue Cross Blue Shield and ask if they are willing to provide the County's plan information to multiple brokers. Mr. Wilkins also offered to create an RFP for insurance vendor bids, if the committee decided they wanted one to be posted. There was consensus that they committee will wait for further results from negotiations.

- *County Organizational Chart* – Chair Cullick asked the committee to review the current department organizational charts provided. Discussion on “chain of command” issues with some departments, and the confusion of who supervises which employees. The committee will continue to review the organization charts, and discuss further changes needed at the February 4, 2016 meeting.
- *Employee Handbook* – Item tabled to a future meeting

EXECUTIVE SESSION – None needed

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD - None

PUBLIC COMMENT – None

ADJOURNMENT – Member Gilmour moved to adjourn the meeting at 7:06p.m., Member Purcell seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, January 20, 2016 at 4:00PM
County Office Building; County Board Rooms 209-210
111 W. Fox Street; Yorkville IL
MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Jeff Wehrli at 4:05p.m.

Roll Call

Committee Members Present: Scott Gryder – here, Jeff Wehrli – here, Matthew Prochaska – here, John Purcell - yes. **With four members present, a quorum was established to conduct committee business.**

Members Absent: Lynn Cullick

Member Flowers arrived at 4:13p.m.

Others present: Laura Pawson, Jeff Wilkins

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the December 16, 2015 meeting minutes, second by Member Purcell. **With all in agreement, the motion carried.**

New Business - none

Census Report – Laura Pawson reviewed the December census and bite/euthanasia reports with the committee.

<u>DOGS</u>	<u>DECEMBER</u>	<u>JANUARY TO DATE</u>
Intakes:	24	5
Adopted:	7	0
Reclaimed:	15	5
Transferred:	2	0
Euthanized:	1 (Behavior)	0

Total Dogs Available for Adoption: 5

Total Unavailable Dogs: 3

CATS	DECEMBER	JANUARY TO DATE
Intakes:	4	3
Adopted:	4	2
Reclaimed:	0	1
Transferred:	8	0
Euthanized:	3	1

Total Cats Available for Adoption: 4

Total Unavailable Cats: 1 kitten

Bite Report

December/Total: 16 (12 Dogs, 4 Cats)

Visitors December - 121

2015 Rabies Tags Sold to Date: 1 year: 9464 3 year: 4029

Events/News

Ms. Pawson reported that five people attended the volunteer orientation on January 19, 2016, and that there will be an Adoption event the second Saturday of each month at Pet Supplies Plus

Operations Report – Ms. Pawson provided an update on the potbelly pigs previously held at the facility pending litigation with the owner, and stated that Animal Control was called out again to contain one female pig, and one baby pig in the Plano area recently. The animals were transported to Kendall County Animal Control, and after the owner forfeited ownership in court, all of the pigs were turned over to the Hooved Animal Humane Society in Woodstock.

Mr. Wilkins received confirmation from the City of Yorkville that a mobile trailer would be authorized as an accessory structure near the Animal Control facility, and would only need City permits. Mr. Wilkins will inquire about zoning requirements for a covered walkway, or connection between the trailer and the main facility, and report at the next meeting. The plan for the trailer is to serve as the administrative offices for Animal Control.

Accounting Report – Jeff Wilkins provided an overview of the monthly financial report with the committee, and stated that we are on track with expenses, and transfers. Mr. Wilkins said that December was a negative month overall, but the fund balance is still at a healthy level.

Other Business

- *Review Organization Chart* – Mr. Wilkins reviewed the proposed organizational chart with the committee. There was discussion on adding the number of volunteers to the current chart. Member Purcell made a motion to forward the organizational

chart with the addition of volunteers to the chart, to the Admin HR Committee for approval, second by Member Flowers. **With all in agreement, the motion carried.**

Action Items for the Admin HR Committee: *Animal Control Organization Chart*

Public Comment – None

Executive Session – None needed

Adjournment – Member Flowers made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 4:45p.m.**

Respectfully Submitted,

Valarie A. McClain
Administrative Assistant/Recording Secretary

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
CORRECTED Meeting Minutes
Thursday, January 14, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Chair John A. Shaw at 4:00p.m. who led the committee in the Pledge of Allegiance.

ROLL CALL

Jeff Wehrli - here, Bob Davidson - yes, Judy Gilmour - here, Dan Koukol - here, Matthew Prochaska – here, Scott Gryder – here, Lynn Cullick - here

Committee Members Absent: Elizabeth Flowers, John Purcell, John A. Shaw

Staff present: David Berault, Scott Koeppel, Leslie Johnson, Undersheriff Harold Martin, Dr. Amaal Tokars, and Jeff Wilkins

ITEMS OF BUSINESS

- *Orchard Road and Route 30 Letter* – There was consensus by the committee to forward to the item to the County Board.
- *AT & T Fiber Internet and DSI Contracts* – Scott Koeppel, Technology Services Director provided information on the contracts, the pricing, the current contract, concerns from the State’s Attorney’s Office, the comparison of other vendors, and the necessity for the new contracts.
- *Union Negotiation Discussion* – To be discussed in Executive Session
- *Discussion on Ordinances regarding Raffles and Poker Runs* – There was consensus by the committee to have the two documents reviewed by the State’s Attorney’s Office and brought back to the February 11, 2016 Committee of the Whole meeting.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – None

CHAIRMAN’S REPORT - None

REVIEW BOARD ACTION ITEMS – Vice Chair Gryder asked the committee to review the January 19, 2016 Board agenda for any necessary changes or additions.

ACTION ITEMS FOR COUNTY BOARD

- *Orchard Road and Route 30 Letter*
- *AT & T Fiber Internet and DSI Contracts*

EXECUTIVE SESSION – Member Davidson made a motion to enter into executive session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, and for the purpose of collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, second by Member Cullick.

Roll Call: Member Cullick – yes, Member Prochaska – yes, Member Wehrli – yes, Member Koukol – yes, Member Gilmour – yes, Member Davidson – yes, Member Gryder – yes.

Member Purcell arrived at 4:30p.m.

Board Members Absent: Elizabeth Flowers, John A. Shaw

With all in agreement, the committee entered into Executive Session at 4:21p.m.

Member Cullick made motion to reconvene into open session at 4:44p.m., second by Member Prochaska. **With all in agreement, the motion carried.**

ADJOURNMENT – Member Prochaska moved to adjourn the meeting at 4:47p.m., Member Cullick seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary