

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday May 17, 2016 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
 - A. JJC Scholarship winners – Katherine Hacker & Alexa Weiss
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
12. Elected Officials Report and Other Department Reports
 - A. Sheriff
 - B. County Clerk
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
13. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Petition 16-05 by Brad and Treva Mathre for a Special Use located at 13889 Hughes Road in Fox Township to allow a banquet facility operation in the A-1 Agricultural District with a variance to Section 7.01 D.10.a of the Kendall County Zoning Ordinance to permit a banquet facility on a non-arterial and non-major collector roadway
 2. Approve Authorization of excavation and installation of rip rap in the Tanglewood Subdivision by Jensen Excavation in the amount of \$5,800 from the Tanglewood Trails Escrow Account
 3. Approve re-authorization of Planning, Building, and Zoning Department Credit Card with a credit limit not to exceed \$1,500 in the name of John Sterrett
 - B. Public Safety
 1. Approval of Food Service Contract with Consolidated Correctional Food Service
 2. Approve FY 2016 HIDTA Grant Award
 - C. Highway
 1. Approve one time award of \$50,000 in KC-TAP funds to the City of Yorkville for use alongside a municipal road on the proposed multi-use path on Kennedy Road from Route 47 to Mill Road as it is determined to be in the public's interest for the purpose of promoting public safety for the residents of Kendall County
 2. Approve variance to Kendall County Highway Access Regulation Ordinance allowing right-in / right-out access to west side of Orchard Road approximately 800 feet south of Mayfield Drive
 3. Approve agreement between Kendall County and Mathewson Right-of-Way Company to provide right-of-way consulting services on the Little Rock Road and Grove Road Bridge projects in the amount of \$63,000 to be taken from the Transportation Sales Tax Fund
 - D. Facilities
 - E. Finance
 1. Approve Claims in an amount not to exceed \$ 746,161.60 and Grand Jurors in an amount not to exceed \$ 650.00
 2. Approve Resolution Establishing the Salary for the Kendall County Coroner
 3. Approve Resolution Establishing the Salary for the Kendall County Circuit Court Clerk
 4. Approval of the NEC Phone System Redundant Processor, Replace three windows on the South side of the Historic Courthouse, and Repair the Brick on the Historic Courthouse for an approximate total amount of \$44,500 out of the Capital Improvements Fund 040
 - F. Labor and Grievance
 - G. Committee of the Whole
 1. County Board Compensation and Insurance Discussion
 - H. Standing Committee Minutes Approval
14. Special Committee Reports

- A. Public Building Commission
- B. VAC
- C. Historic Preservation

1. Approve Resolution Supporting the Promotion of This Place Matters for Millbrook Bridge

- D. Board of Health

15. Other Business

16. Chairman's Report

Appointments

Sue Thill – 708 Mental Health Board – 4 year term – expires May 2020

Richard Kuhn – Oswego Fire District Trustee – 3 year term – expires April 2019

(Randall) Scott Wade – Little Rock-Fox Fire District Trustee – 3 year term – expires April 2019

Brenda Ulrich – Board of Health – 3 year term – expires May 2019

Jim Friedrich – Board of Health – 3 year term – expires April 2019

Announcements

17. Citizens to be Heard

18. Questions from the Press

19. Adjournment

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
April 19, 2016**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, April 19, 2016 at 9:25 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehri.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meeting of 3/16/16. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Chairman Shaw would like to move executive session to item 19.

Member Purcell moved to approve the amended agenda. Member Davidson seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

OLD BUSINESS

Lease Agreement with Kane County Office of Community Reinvestment, Workforce Development Division

Member Gryder recognized the County Clerk and staff for all of their hard work during the election. They faced challenges with the same day registration and hire than expected turnout.

Member Gilmour moved to approve the lease agreement between County of Kendall and Kane County Office of Community Reinvestment, Workforce Development Division (formerly known as Kane County Department of Education and Employment) for a one (1) year term commencing on January 1, 2016 in an amount not to exceed \$9,600 per year (\$800 per month). Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

State's Attorney Eric Weis stated that the lease was approved under the Kane County Department of Education and Employment, they had changed their name. This is the exact same lease under the new name.

A complete copy of IGAM 16-15 is available in the Office of the County Clerk.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird introduced Rick Law from Elder who has been appointed by the Governor as the Kendall County Public Guardian and Public Administrator. Mr. Law explained that a public guardian is a guardian of last resort often chosen by a judge; making decisions for your life. You have no honest and reliable family members to make decisions for you. A public administrator is when someone has already died and they have assets. Sheriff Baird has appointed Officer Dial to be a senior focus officer of the courts. Mr. Law would like to make a \$2,000 contribution to training related costs for Officer Dial. Sheriff Baird thanked Mr. Dial for the donation.

County Clerk

Revenue Report		3/1/16-3/31/16	3/1/15-3/31/15
Line Item	Fund	Revenue	Revenue
	County Clerk Fees	\$673.50	\$784.50
	County Clerk Fees - Marriage License	\$1,020.00	\$930.00
	County Clerk Fees - Civil Union	\$0.00	\$30.00
	County Clerk Fees - Misc	\$1,718.00	\$1,792.94

	County Clerk Fees - Recording	\$23,153.00	\$27,125.00
01010061205	Total County Clerk Fees	\$26,564.50	\$30,662.44
01010001185	County Revenue	\$24,014.00	\$15,887.00
38010001320	Doc Storage	\$13,876.50	\$16,677.50
51010001320	GIS Mapping	\$23,335.00	\$28,167.00
37010001320	GIS Recording	\$2,911.00	\$3,517.00
01010001135	Interest	\$39.29	\$37.35
01010061210	Recorder's Misc	\$4,215.00	\$2,161.50
81010001320	RHSP/Housing Surcharge	\$12,123.00	\$14,121.00
CK # 18002	To KC Treasurer	\$107,078.29	\$111,230.79

County Clerk Debbie Gillette stated that the election has been finalized and the office is currently working on the tax extension.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR FOUR MONTHS ENDED 03/31/2016

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>
Personal Property Repl. Tax	\$406,460	\$91,305	22.46%	\$89,620	24.22%
State Income Tax	\$2,650,000	\$728,392	27.49%	\$723,010	30.25%
Local Use Tax	\$470,000	\$352,380	74.97%	\$200,145	44.48%
State Sales Tax	\$545,492	\$128,402	23.54%	\$337,181	40.87%
County Clerk Fees	\$358,000	\$102,527	28.64%	\$104,013	29.05%
Circuit Clerk Fees	\$950,000	\$290,074	30.53%	\$300,065	31.59%
Fines & Foreits/St Atty.	\$475,000	\$116,667	24.56%	\$158,514	31.70%
Building and Zoning	\$59,500	\$11,891	19.99%	\$12,192	22.17%
Interest Income	\$30,000	\$11,182	37.27%	\$5,938	19.79%
Health Insurance - Empl. Ded.	\$1,250,141	\$380,322	30.42%	\$378,421	33.96%
1/4 Cent Sales Tax	\$2,698,000	\$995,298	36.89%	\$973,624	37.81%
County Real Estate Transf	\$396,420	\$99,805	25.18%	\$101,558	40.62%

Tax					
Correction Dept. Board & Care	\$766,500	\$185,340	24.18%	\$330,620	36.74%
Sheriff Fees	\$355,000	\$84,109	23.69%	\$111,512	19.39%
TOTALS	\$11,410,513	\$3,577,693	31.35%	\$3,826,413	33.74%
Public Safety Sales Tax	\$4,800,000	\$1,741,235	36.28%	\$1,731,833	40.28%
Transportation Sales Tax	\$4,300,000	\$1,741,235	40.49%	\$1,731,833	40.28%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 4 months the revenue and expense should at 33.32%

Treasurer, Jill Ferko stated that they continue to monitor what comes in from the state. They are gearing up for tax season.

State's Attorney

State's Attorney Eric Weis spoke about the SKY Run which will be on April 30, 2016 and the Respect for Law Banquet will be on May 6, 2016.

Coroner

Statistics:

2016 Statistics		Stats for Same Period in 2015		Difference
2016 Total Deaths.....	92	Total Deaths.....	75	23%
Autopsies to Date.....	6	Autopsies....	6	100%
Toxicology Samples.	10	Toxicology Samples..	7	100%
Cremation Permits....	53	Cremation Permits...	45	18%

- Deputy Coroner Jacquie Purcell provided two presentations to the Law Enforcement Class at IVVC on March 9, 2016.
- Deputy Coroner Jacquie Purcell provided a presentation for Operation Impact Oswego East High School on March 11, 2016.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that the aerial flight was flown last week; we should be getting those around September or October.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Building Safety Month

Member Gryder made a motion to approve proclamation for Building Safety Month being May 2016. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 16-16 is available in the office of the County Clerk.

Highway

Low Bids

Member Koukol made a motion to approve the resolution to approve the low bidders on 12 county and township motor fuel tax projects having a total value of \$2,655,443.60. Member Gilmour seconded the motion. Andy Meyer from the Highway Department gave the details of the county projects.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 16-12 is available in the office of the County Clerk.

Eminent Domain

Member Koukol made a motion to approve the resolution authorizing the use of eminent domain to acquire certain parcels of land for roadway purposes along Eldamain Road from River Road to US Route 34. Member Gryder seconded the motion.

Member Koukol stated that this is an option for a couple of properties that are not in line. State's Attorney Eric Weis told the board that the Highway Department is not looking to do anything other than to prepare the resolution for approval. They believe that they can still work these out but they are on a time deadline with the letting. Mr. Meyer from the Highway Department stated that they received Federal funding to use by 2017. If an agreement cannot be reached then further action may come before the board.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gilmour who abstained. **Motion carried.**

A complete copy of Resolution 16-13 is available in the office of the County Clerk.

Intergovernmental Agreement with the Village of Millington

Member Koukol made a motion to approve an Intergovernmental Agreement between Kendall County, Illinois and the Village of Millington, Illinois relating to preliminary engineering and construction inspection services. Member Davidson seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-17 is available in the office of the County Clerk.

Intergovernmental Agreement with the Village of Millbrook

Member Koukol made a motion to approve an Intergovernmental Agreement between Kendall County, Illinois and the Village of Millbrook, Illinois relating to preliminary engineering and construction inspection services. Member Davidson seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-18 is available in the office of the County Clerk.

Intergovernmental Agreement with the Village of Minooka

Member Koukol made a motion to approve an Intergovernmental Agreement between Kendall County, Illinois and the Village of Minooka, Illinois relating to preliminary engineering and construction inspection services. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-19 is available in the office of the County Clerk.

KC-TAP Funds – Kendall County Forest Preserve District

Member Koukol made a motion to approve an Intergovernmental Agreement with the Kendall County Forest Preserve District awarding \$6,000 in KC-TAP funds for the construction of a shared use path along US Route 34. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-20 is available in the office of the County Clerk.

KC-TAP Funds – City of Yorkville

Member Koukol made a motion to approve an Intergovernmental Agreement with the City of Yorkville awarding \$35,000 in KC-TAP funds for the construction of a shared use path and sidewalks along Illinois Route 47. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-21 is available in the office of the County Clerk.

Member Koukol told the board that there was a developer just north of the Highway garage where we did an agreement with and ended up taking down a shed. The county received the \$60,000 that they were owed.

Facilities

Energy Savings Analysis

Member Davidson made a motion to approve a resolution authorizing an Energy Savings Analysis of County Facilities by Leopardo Energy. Member Gryder seconded the motion.

Member Davidson explained that this is at no cost to the county.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 16-14 is available in the office of the County Clerk.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$876,700.78 and Grand Juror claims in the amount of \$2,050.00. Member Gryder seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$96,514.97, B&Z \$1,243.78, CO CLK & RCDR \$1,181.58, ELECTION \$44,881.11, ED SRV REG \$5,900.17, SHRFF \$22,105.66, CRRCTNS \$11,403.18, MERIT \$50.00, EMA \$1,094.26, CRCT CT CLK \$570.60, JURY COMM \$2,096.72, CRCT CT JDG \$7,667.36, CRNR \$543.25, CMB CRT SRV \$526.84, PUB DFNDR \$4,074.50, ST ATTY \$614.78, SPRV OF ASSMNT \$743.57, CO TRSR \$810.03, EMPLY HLTH INS \$875.56, PPOST \$1,155.00, OFF OF ADMN SRV \$1,139.06, GNRL IN & BNDG \$108.00, CO BRD \$1,030.01, TECH SRV \$1,780.90, CAP EXPND \$6,201.70, CAP IMPRV FND \$2,309.10, CO HWY \$54,649.79, CO BRDG \$145,292.89, TRANSPRT SALES TX \$63,285.08, HLTH & HMN SRV \$78,106.96, FRST PRSRV \$1,918.82, ELLIS HS \$462.52, ELLIS BRN \$28.98, ELLIS GRNDS \$29.99, ELLIS BDAY PARTIES \$100.00, ELLIS WDDNGS \$109.40, HOOVER \$3,438.64, ENV ED SCHL \$69.46, ENV ED NTRL BEGINNINGS \$61.42, ENV ED OTHR PUB PRGMS \$153.92, ENV ED LWS OF NTR \$32.39, GRNDS & NTRL RSRCS \$5,185.07, ANML CNTRL \$870.33, RCDR DOC STRG \$5,500.00, HIDTA \$47,640.63, SHRFF RNGE FND \$205.29, CO CMSRY FND \$14,451.57, CRT SEC FND \$250.00, LAW LBRY \$3,153.00, JUV JSTC CNCL \$119.00, CRT AUTOMA \$43,343.00, PRBTN SRV EXP FND \$3,520.41, GIS \$1,162.21, KAT \$156,600.04, ENG/CNSLTNG ESCRW \$3,597.11, EMPLY BNFT PRGM \$1,612.12, PUB SFTY EXP \$11,000.00, SHRFF FTA FND \$2,502.56, CRTHS RNVTNS \$100.00, VAC \$1,963.49, FP BND PRCDs '07 \$11,613.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Credit Card Limit for Administrative Services

Member Purcell made a motion to approve the increase of the Administrative Services credit card limit to \$3,000.00 from \$1,500.00. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Labor & Grievance

Member Flowers reported that the committee did not meet.

Committee of the Whole

Vice Chairman Gryder said that they had discussion on Leopardo Energy analysis.

STANDING COMMITTEE MINUTES APPROVAL

Member Gryder moved to approve all of the Standing Committee Minutes and Reports. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Public Building Commission

Member Wehrli stated that they did not have a meeting.

VAC

Member Wehrli reported that they met on April 6th, there is concern with the protection at the front counter.

Historic Preservation

Member Wehrli stated that they meet on April 20, 2016.

Board of Health

Member Wehrli reported that they meet on April 19, 2016.

OTHER BUSINESS

State's Attorney Eric Weis reminded the board members of the anti-harassment training for the elected officials on May 13th.

CHAIRMAN'S REPORT

Appointments

Melissa Maye – Historic Preservation Commission – 3 year term – expires April 2019
Jeff Wehrli – Ethics Commission Advisor – 2 year term – expires April 2018

Member Davidson moved to approve the appointments. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Announcements

Heather Hadrys from Boombah, Inc (replaces Steve Anderson), Workforce Development Board – Expires 9/30/17
David Thompson – Newark Sanitary District – 2 year term – expires May 2018
David Thompson – Newark Fire Protection District – 3 year term – expires April 2019
Pam Geigenheimer (reappointment) – Tax Board of Review – 2 year term – expires May 2018
Darrell Gaar (reappointment) – Tax Board of Review – 2 year term – expires May 2018
Matthew Prochaska – Kendall Housing Authority – 5 year term – expires April 2021
Peg DeVol – 708 Mental Health Board – 2 year term – expires May 2018
Richard Dickson – Bristol-Kendall Fire Protection District – 3 year term – expires April 2019
Don Brummel – Little Rock-Fox Fire and Ambulance Districts – 3 year term – expires April 2019

BREAK

RECONVENE

Member Flowers was excused from the meeting at 10:40am.

EXECUTIVE SESSION

Member Davidson made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting and (21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Gryder seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ADJOURNMENT

Member Gryder moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 2nd day of May, 2016.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk

Kendall County Clerk				
Revenue Report		4/1/16-4/30/16	4/1/15-4/30/15	4/1/14-4/30/14
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$ 752.00	\$ 811.50	\$ 605.00
	County Clerk Fees - Marriage License	\$ 1,080.00	\$ 1,170.00	\$ 1,020.00
	County Clerk Fees - Civil Union	\$ -	\$ -	\$ 30.00
	County Clerk Fees - Misc	\$ 1,815.50	\$ 2,769.00	\$ 2,186.00
	County Clerk Fees - Recording	\$ 25,633.00	\$ 28,620.00	\$ 20,985.00
01010061205	Total County Clerk Fees	\$ 29,280.50	\$ 33,370.50	\$ 24,826.00
01010001185	County Revenue	\$ 22,829.75	\$ 39,577.50	\$ 17,581.25
38010001320	Doc Storage	\$ 15,394.00	\$ 17,045.50	\$ 12,925.00
51010001320	GIS Mapping	\$ 25,928.00	\$ 28,748.00	\$ 21,567.00
37010001320	GIS Recording	\$ 3,238.00	\$ 3,590.00	\$ 2,683.00
01010001135	Interest	\$ 33.96	\$ 32.41	\$ 29.65
01010061210	Recorder's Misc	\$ 1,178.00	\$ 6,450.00	\$ 2,676.50
81010001320	RHSP/Housing Surcharge	\$ 13,536.00	\$ 14,607.00	\$ 10,890.00
CK # 18021	To KC Treasurer	\$ 111,418.21	\$ 143,420.91	\$ 93,178.40
Death Certificate Surcharge sent from Clerk's office \$892.00 ck # 18020				
Dom Viol Fund sent from Clerk's office \$180.00 ck 18019				

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
 QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR FIVE MONTHS ENDED 04/30/2016

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>
Personal Property Repl. Tax	\$406,460	\$167,728	41.27%	\$188,380	50.91%
State Income Tax	\$2,650,000	\$819,115	30.91%	\$1,027,795	43.00%
Local Use Tax	\$470,000	\$394,663	83.97%	\$223,083	49.57%
State Sales Tax	\$545,492	\$148,566	27.24%	\$395,970	48.00%
County Clerk Fees	\$358,000	\$129,091	36.06%	\$134,675	37.62%
Circuit Clerk Fees	\$950,000	\$290,074	30.53%	\$300,065	31.59%
Fines & Foreits/St Atty.	\$475,000	\$116,667	24.56%	\$158,514	31.70%
Building and Zoning	\$59,500	\$18,156	30.51%	\$21,866	39.76%
Interest Income	\$30,000	\$15,005	50.02%	\$7,436	24.79%
Health Insurance - Empl. Ded.	\$1,250,141	\$464,801	37.18%	\$463,772	41.62%
1/4 Cent Sales Tax	\$2,698,000	\$1,186,971	43.99%	\$1,160,577	45.07%
County Real Estate Transf Tax	\$396,420	\$123,619	31.23%	\$117,445	46.98%
Correction Dept. Board & Care	\$766,500	\$218,820	28.55%	\$380,680	42.30%
Sheriff Fees	\$355,000	\$105,323	29.67%	\$140,726	24.47%
TOTALS	\$11,410,513	\$4,198,800	36.80%	\$4,720,983	41.62%
Public Safety Sales Tax	\$4,800,000	\$2,094,839	43.64%	\$2,057,222	47.84%
Transportation Sales Tax	\$4,300,000	\$2,094,839	48.72%	\$2,057,222	47.84%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 5 months the revenue and expense should at 41.65%

EXPENDITURES

All General Fund Offices/Categories

\$28,159,719 \$10,548,468 37.46% ~~\$18,890,416~~ 40.37%

KENDALL COUNTY CORONER

April 2016 Monthly Report

CASE						
DATE	NUMBER	TIME	NATURE	POST	TOX	LOCATION
Friday, April 01, 2016	1604093 *	6:25 PM	Natural	N	N	Residence
Saturday, April 02, 2016	1604094 *	6:50 PM	Natural	N	N	Nursing Home
Monday, April 04, 2016	1604095 *	12:30 AM	Natural	N	N	Residence
Thursday, March 31, 2016	1604096 *	4:55 AM	Natural	N	N	Assisted Living
Tuesday, April 05, 2016	1604097 *	9:18 PM	Natural	N	N	Residence
Friday, April 08, 2016	1604098 *	12:29 AM	Natural	N	N	Residence
Thursday, April 14, 2016	1604099	3:48 PM	Natural	N	N	Residence
Thursday, April 14, 2016	1604100 *	5:20 PM	Natural	N	N	Residence
Saturday, April 16, 2016	1604101 *	4:22 AM	Natural	N	N	Nursing Home
Tuesday, April 19, 2016	1604102	2:17 PM	Natural	N	N	Nursing Home
Wednesday, April 20, 2016	1604103 *	1:08 AM	Natural	N	N	Residence
Thursday, April 21, 2016	1604104	11:50 AM	Natural	N	N	Nursing Home
Friday, April 22, 2016	1604105	3:06 PM	Natural	N	N	Residence
Saturday, April 23, 2016	1604106 *	11:57 PM	Accident	N	Y	Roadway
Sunday, April 24, 2016	1604107 *	10:50 AM	Natural	N	N	Residence
Tuesday, April 26, 2016	1604108 *	5:30 PM	Natural	N	N	Residence
Tuesday, April 26, 2016	1604109 *	9:21 PM	Natural	N	N	Residence
Friday, April 29, 2016	1604110 *	3:25 AM	Natural	N	N	Residence
Saturday, April 30, 2016	1604111 *	3:45 PM	Natural	N	N	Residence

* Denotes death which occurred outside normal business hours.
 Percentage of calls which occurred outside of normal business hours 79%

Statistics:

FY 2016 Statistics		Stats for Same Period in FY 2015	Difference
2016 Total Deaths.....	111	Total Deaths.....	105 6%
Autopsies to Date.....	6	Autopsies....	6 100%
Toxicology Samples...	11	Toxicology Samples..	9 100%
Cremation Permits....	61	Cremation Permits...	63 -3%

Coroner's Office Personnel Update:

- * Deputy Coroner Jacquie Purcell provided a presentation for the Health Careers Club at Oswego East High School on April 1, 2016.
- * Deputy Coroner Jacquie Purcell provided an Intern Orientation for an Oswego Police Department Intern on April 8, 2016.
- * Deputy Coroner Jacquie Purcell provided two presentations at Plano High School for the driver's education program on April 12 and April 13, 2016.
- * Deputy Coroner Jacquie Purcell participated in the mock Prom Night Crash at Oswego High School on April 19, 2016.
- * Coroner Ken Tofloy and Deputy Coroner Jim Detzler attended the IACO Spring Conference in Springfield, IL on April 18 through April 20, 2016.
- * Deputy Coroner Jacquie Purcell provided two presentations to the Health Careers Classes at Indian Valley Vocational Center on April 26, 2016.

**KENDALL COUNTY
PLANNING, BUILDING & ZONING COMMITTEE**
*Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of May 9, 2016*

CALL TO ORDER

The meeting was called to order by Scott Gryder at 6:45 p.m.

ROLL CALL

Committee Members Present: Lynn Cullick, Chairman Scott Gryder, Jeff Wehrli, Judy Gilmour, and Bob Davidson

Committee Members Absent: None

Also present: John Sterrett, Senior Planner

APPROVAL OF AGENDA

Ms. Gilmour made a motion, seconded by Ms. Cullick, to approve the agenda as written. With a voice vote of all ayes, the motion carried.

APPROVAL OF MINUTES

Ms. Gilmour made a motion, seconded by Ms. Cullick, to approve the minutes from March 14, 2016. With a voice vote of all ayes, the motion carried.

EXPENDITURE REPORT

The Committee reviewed the claims listing. Mr. Wehrli made a motion, seconded by Ms. Cullick, to forward the claims to the Finance Committee in the amount of \$1,051.79. With a voice vote of all ayes, the motion carried.

PUBLIC COMMENT

None

PETITIONS

16-05 Brad and Treva Mathre d/b/a Mathre 1916 LLC

Request: Special Use to allow a banquet facility in an A-1 Zoning District

Location: 13889 Hughes Road in Fox Township

Mr. Sterrett summarized the zoning request, which is a request for an A-1 Special Use to operate a dog kennel Mr. Sterrett summarized the zoning request, which is a request for an A-1 Special Use to operate a banquet facility on a 5 acre property at 13889 Hughes Road in Fox Township. The petitioners reside on the property. An existing 3,728 square foot barn structure will be used for banquets, primarily wedding receptions. A change of occupancy permit will be required for the barn structure. Thirty parking stalls will be provided to accommodate 25% of the maximum capacity of the structure. Mr. Sterrett explained that a banquet facility is required to have direct access onto an arterial roadway or a major collector roadway. Hughes Road is neither and

therefore a variance was required and subsequently approved by the County's Zoning Board of Appeals to seek relief from this requirement. The petition received a favorable recommendation from both the Plan Commission and the Hearing Officer. Staff is recommending approval of the special use request with the following conditions:

1. The property shall be developed in substantial compliance with the submitted site plan prior to any event occurring
2. Parking stalls reserved for ADA access shall be paved with a hard surface
3. A change of occupancy permit shall be secured prior to any event occurring
4. Events shall occur from May thru the second full week of November
5. The maximum number of patrons for each event shall be limited to 120, including any vendors working on the property for an event
6. No new signage associated with the banquet facility shall be permitted
7. All regulations of the Kendall County Liquor Control Ordinance shall be followed
8. Food shall be provided only by licensed caterers
9. Employees shall be limited to individuals residing on the property
10. Hours of operation for an event shall be between 8:00am and 11:30pm
11. A reserved parking sign for ADA compliance shall be installed for each of the two (2) parking stalls reserved for ADA access.
12. The banquet facility shall conform to the regulations of the Kendall County Health Department
13. Retail sales are permitted provided that the retail sales will be ancillary to the main operation and such sales occur only during an event
14. No additional lighting shall be added unless a photometric and lighting plan has been approved by the PBZ Department
15. Noise regulations are as follows:

Day Hours: No person shall cause or allow the emission of sound during daytime hours (7:00 A.M. to 10:00 P.M.) from any noise source to any receiving residential land which exceeds sixty five (65) dBA when measured at any point within such receiving residential land, provided; however, that point of measurement shall be on the property line of the complainant.

Night Hours: No person shall cause or allow the emission of sound during nighttime hours (10:00 P.M. to 7:00 A.M.) from any noise source to any receiving residential land which exceeds fifty five (55) dBA when measured at any point within such receiving residential land provided; however, that point of measurement shall be on the property line of the complainant.

EXEMPTION: Powered Equipment: Powered equipment, such as lawn mowers, small lawn and garden tools, riding tractors, and snow removal equipment which is necessary for the maintenance of property is exempted from the noise regulations between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M.

Staff recommends that an approval require that the results from the IDNR EcoCAT be submitted prior to action by the County Board.

Ms. Cullick made a motion, seconded by Ms. Gilmour, to forward the petition onto the County Board with a favorable recommendation contingent on the submission of the IDNR EcoCAT. With a voice vote of all ayes, the motion carried.

NEW BUSINESS

Discussion on a request to amend Section 7 of the Kendall County Zoning Ordinance to permit trucking and towing services companies as special uses in the A-1 Agricultural District.

Mr. Sterrett stated that PBZ Staff has been working with a violation at 790 Eldamain Road in Bristol Township regarding a trucking and towing business. The property is zoned as A-1 Agricultural and there is no category for this type of use in the A-1 District either as a permitted or special use. The property owners have submitted a request that the County amend Section 7 of the Zoning Ordinance to allow for a use such as this in the A-1 District as a Special Use. Staff recommends that the property be rezoned to a manufacturing district and brought up to the standards of that district. The property owners have indicated they would like to stay as Ag to keep farm type animals on the property and to not have to pave any existing parking areas with hard surface. The Committee was not in favor amending Section 7 of the Zoning Ordinance to allow this type of use in the Agricultural district and believes the property should be rezoned.

Authorize excavation and installation of rip rap in the Tanglewood Trails Subdivision by Jensen Excavation in the amount of \$5,800 from the Tanglewood Trails Escrow Account

Mr. Sterrett provided the Committee with a quote that the Kendall Township Road Commissioner received to perform excavating and place rip rap in the reshaped berm on the west side of the main detention basin in the Tanglewood Trails development from Jensen Excavating in the amount of \$5,800.

Mr. Davidson made a motion, seconded by Mr. Wehrli, to forward the quote onto the County Board for authorization. With a voice vote of all ayes, the motion carried.

Re-Authorization of PBZ Department Credit Card with a credit limit not to exceed \$1,500.

Mr. Sterrett stated that the previous Senior Planner had a credit card to use for online and large purchases requiring use of a credit card. The card would have a credit limit of \$1,500 and the Committee will review the purchases made on the card.

Ms. Cullick made a motion, seconded by Ms. Gilmour, to forward the re-authorization of a PBZ Department Credit Card with a credit limit not to exceed \$1,500 in the name of John Sterrett onto the County Board for authorization. With a voice vote of all ayes. The motion carried.

OLD BUSINESS

Update on Fox Metro Water Reclamation District

Mr. Sterrett stated that an application for a variance to the Floodplain Regulations from Fox Metro Water Reclamation District has been received and is being reviewed. The variance request is in regards to using off-site compensatory storage at the Fox Metro Orchard Site at a ratio of

less than 1:1. Mr. Sterrett stated that this will be subject to a public hearing before the County's Oversight Committee and is tentatively set for Thursday, June 16th. The County will take care of sending notification out to all property owners within 250' of both the Route 31 Fox Metro site and the Orchard Road site. The Committee requested that Fox Metro come to the next Committee meeting on June 13th.

UPDATE ON HISTORIC PRESERVATION

Mr. Sterrett stated that the Historic Preservation Commission is planning a photo opportunity in front of the Millbrook Bridge on Saturday, May 14th at 10:30am as part of Preservation Month. The theme for Preservation Month is "This Place Matters" and a resolution has been put together to promote the Millbrook Bridge as part of the This Place Matters theme. The Committee recommended that this item be discussed at the May 12th Committee of the Whole meeting.

UPDATE ON CMAP LAND USE COMMITTEE MEETING

No update

PROJECT STATUS REPORT - The Committee reviewed the project status report.

PERMIT REPORT-The Committee reviewed the permit report.

VIOLATION REPORT-The Committee reviewed the violation report.

REVENUE REPORT-The committee reviewed the revenue report.

CORRESPONDENCE – Mr. Sterrett provided the Committee with information on the Great Lakes Basin Transportation from the Surface Transportation Board.

EXECUTIVE SESSION - None

PUBLIC COMMENT

None

ADJOURNMENT

Ms. Gilmour made a motion, seconded by Ms. Cullick, to adjourn the meeting. With a voice vote of all ayes, the motion carried. Chairman Gryder adjourned the meeting at 7:50 p.m.

Respectfully Submitted,
John H. Sterrett
Senior Planner

ORDINANCE NUMBER 2016 - ____

**GRANTING SPECIAL USE WITH A VARIANCE FOR THE PROPERTY AT
13889 HUGHES ROAD IN FOX TOWNSHIP**

WHEREAS, Bradley and Treva Mathre, d/b/a Mathre 1916, LLC, have filed a petition for a Special Use with a variance within the A-1 Agricultural Zoning District for a 5.0 acre property located on the north side of Hughes Road, 0.5 mile east of Hollenback Road, commonly known as 13889 Hughes Road (PIN# 04-35-100-002), in Fox Township; and

WHEREAS, said property is legally described as:

THAT PART OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 36 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF FOX, KENDALL COUNTY, ILLINOIS BEING DESCRIBED BY COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER FOR THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 43 MINUTES 50 SECONDS EAST ALONG THE SOUTH LINE OF SAID QUARTER SECTION, A DISTANCE OF 221.0 FEET; THENCE NORTH PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 156.5 FEET; THENCE EAST PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 79.75 FEET, THENCE NORTH PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 24 FEET; THENCE EAST PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 156 FEET; THENCE SOUTH PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 180.50 FEET TO A POINT ON THE SOUTH LINE OF SAID QUARTER SECTION; THENCE NORTH 89 DEGREES 43 MINUTES 50 SECONDS EAST ALONG SAID SOUTH LINE, A DISTANCE OF 163.11 FEET; THENCE NORTH 00 DEGREES 16 MINUTES 10 SECONDS WEST PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 414.80 FEET; THENCE SOUTH 89 DEGREES 43 MINUTES 50 SECONDS WEST PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 627.70 FEET TO A POINT ON THE WEST LINE OF SAID QUARTER SECTION; THENCE SOUTH 01 DEGREES 21 MINUTES 07 SECONDS EAST ALONG SAID WEST LINE, A DISTANCE OF 414.87 FEET TO THE POINT OF BEGINNING ALL IN THE TOWNSHIP OF FOX, KENDALL COUNTY, ILLINOIS.

WHEREAS, said property is currently zoned A-1 Agricultural; and

WHEREAS, said petition is to obtain an A-1 Special Use Permit to operate a banquet facility; and

WHEREAS, section 7.01 D.10 stipulates that a banquet facility shall have direct access to a road designated as an arterial roadway or major collector road as identified in the Land Resource Management Plan; and

WHEREAS, the proposed banquet facility is not located on a road designated as an arterial roadway or major collector road as identified in the Land Resource Management Plan; and

WHEREAS, the petitioner has sought relief from this requirement by applying for a variance to the required roadway designation; and

WHEREAS, all variance procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and recommendation for approval by the Zoning Board of Appeals on May 2,

2016; and

WHEREAS, the findings of fact were approved as follows:

*That the particular physical surroundings, shape, or topographical condition of the specific property involved would result in a particular hardship or practical difficulty upon the owner if the strict letter of the regulations were carried out. **The property is currently located on a roadway not designated as either an arterial roadway or a major collector roadway.***

*That the conditions upon which the requested variation is based would not be applicable, generally, to other property within the same zoning classification. **The requirement for direct access onto an arterial roadway or a major collector roadway is unique only to A-1 Agricultural properties that are to be used as a banquet facility and not a standard requirement for other A-1 Agricultural district uses.***

*That the alleged difficulty or hardship has not been created by any person presently having an interest in the property. **The designation as a non-arterial and non-collector roadway is from the Transportation Plan of the County's Land Resource Management Plan***

*That the granting of the variation will not materially be detrimental to the public welfare or substantially injurious to other property or improvements in the neighborhood in which the property is located. **The use of the property, and the traffic generated from such use, will not have a negative impact on the roadway. The County Engineer of the Highway Department has stated that Hughes Road is adequate to handle this type of use.***

*That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets or increase the danger of fire, or endanger the public safety or substantially diminish or impair property values within the neighborhood. **The propose use will generate a relatively low volume of traffic that will typically occur only one day each week and only during the months between May and November. Restrictions have been placed on the controlling special use ordinance to ensure the volume of traffic from the use remains low and that no additional points of access are being sought.***

WHEREAS, the proposed banquet facility meets all other requirements set forth in section 7.01 D.10; and

WHEREAS, all special use procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and recommendation for approval by the Special Use Hearing Officer on May 2, 2016; and

WHEREAS, the findings of fact were approved as follows:

*That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. **True. The petitioner has submitted a business narrative indicating that measures will be taken to ensure that the use of the kennel operation will not have a negative impact on public health, safety, morals, comfort, or general welfare.***

That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of

*the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. **The property is a sufficient distance from nearby residences thereby reducing the amount of adverse impacts from the use. No lighting additional lighting will be added in an effort to minimize negative impacts in the surrounding area.***

*That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. **No new points access roads or points of ingress and egress are being provided as they are not necessary for the requested use. The Health Department is comfortable with the use of portable toilets based on the low intensity of the proposed use. The additional gravel for parking does not require additional drainage or stormwater infrastructure. The structure that is proposed to be used for banquets will require a change of occupancy permit for basic life safety requirements. All ADA parking requirements will be provided.***

*That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Hearing Officer. **The petitioners are seeking a variance with respect to the requirement for direct access onto an arterial roadway or a major collector roadway.***

*That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. **This special use is consistent with the LRMP indicates this property to maintained as agricultural and the primary use of the property will remain as an agricultural operation and residence.***

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Special Use Hearing Officer and the Zoning Board of Appeals and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a special use permit with a variance to operate a banquet facility and to allow said banquet facility to be located on a non-arterial and non-major collector roadway in accordance to the submitted Zoning Sketch included as "Exhibit A" attached hereto and incorporated herein subject to the following conditions:

1. The property shall be developed in substantial compliance with the submitted site plan prior to any event occurring
2. A change of occupancy permit shall be secured prior to any event occurring
3. Events shall occur from May thru the second full week of November
4. The maximum number of patrons for each event shall be limited to 120, including any vendors working on the property for an event
5. No new signage associated with the banquet facility shall be permitted
6. All regulations of the Kendall County Liquor Control Ordinance shall be followed
7. Food shall be provided only by licensed caterers
8. A maximum of two employees, not including employees residing on the property
9. Hours of operation for an event shall be between 8:00am and 11:30pm
10. A reserved parking sign for ADA compliance shall be installed for each of the two (2) parking stalls reserved for ADA access.

11. The banquet facility shall conform to the regulations of the Kendall County Health Department
12. Retail sales are permitted provided that the retail sales will be ancillary to the main operation and such sales occur only during an event
13. No additional lighting shall be added unless a photometric and lighting plan has been approved by the PBZ Department
14. Noise regulations are as follows:

Day Hours: No person shall cause or allow the emission of sound during daytime hours (7:00 A.M. to 10:00 P.M.) from any noise source to any receiving residential land which exceeds sixty five (65) dBA when measured at any point within such receiving residential land, provided; however, that point of measurement shall be on the property line of the complainant.

Night Hours: No person shall cause or allow the emission of sound during nighttime hours (10:00 P.M. to 7:00 A.M.) from any noise source to any receiving residential land which exceeds fifty five (55) dBA when measured at any point within such receiving residential land provided; however, that point of measurement shall be on the property line of the complainant.

EXEMPTION: Powered Equipment: Powered equipment, such as lawn mowers, small lawn and garden tools, riding tractors, and snow removal equipment which is necessary for the maintenance of property is exempted from the noise regulations between the hours of seven o'clock (7:00) A.M. and ten o'clock (10:00) P.M.

Failure to comply with the terms of this ordinance may be cited as a basis for amending or revoking this special use permit.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 17th day of May, 2016.

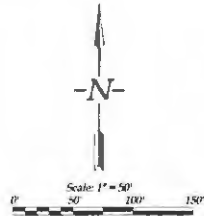
Attest:

John A. Shaw
Kendall County Board Chairman

Debbie Gillette
Kendall County Clerk

EXHIBIT "A"

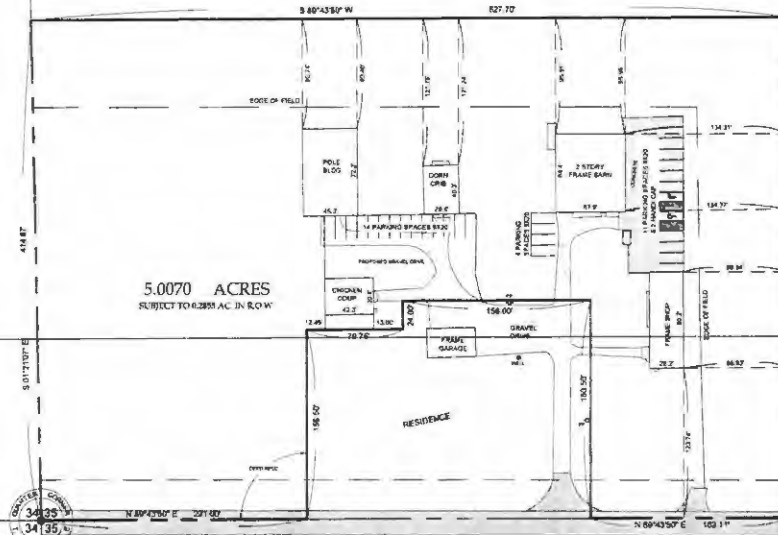
ZONING SKETCH



LEGAL DESCRIPTION

THAT PART OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 36 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF FOX, KENDALL COUNTY, ILLINOIS BEING DESCRIBED BY COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER FOR THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 43 MINUTES 50 SECONDS EAST ALONG THE SOUTH LINE OF SAID QUARTER SECTION, A DISTANCE OF 221.0 FEET; THENCE NORTH PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 156.5 FEET; THENCE EAST PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 79.75 FEET; THENCE NORTH PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 24 FEET; THENCE EAST PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 156 FEET; THENCE SOUTH PERPENDICULAR TO THE LAST DESCRIBED COURSE, A DISTANCE OF 180.50 FEET TO A POINT ON THE SOUTH LINE OF SAID QUARTER SECTION; THENCE NORTH 89 DEGREES 43 MINUTES 50 SECONDS EAST ALONG SAID SOUTH LINE, A DISTANCE OF 163.33 FEET; THENCE NORTH 00 DEGREES 16 MINUTES 10 SECONDS WEST PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 414.80 FEET; THENCE SOUTH 89 DEGREES 43 MINUTES 50 SECONDS WEST PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 627.70 FEET TO A POINT ON THE WEST LINE OF SAID QUARTER SECTION; THENCE SOUTH 01 DEGREES 21 MINUTES 07 SECONDS EAST ALONG SAID WEST LINE, A DISTANCE OF 414.87 FEET TO THE POINT OF BEGINNING ALL IN THE TOWNSHIP OF FOX, KENDALL COUNTY, ILLINOIS.

MADE & IMPROVED BY
BRADLEY MATTHEW
NEWARK, IL 60541



HWY 148/65 ROAD
PROPERTY
BRADLEY MATTHEW
NEWARK, IL 60541

HUGHES ROAD

SURVEYOR'S VERGATE

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

THIS IS TO CERTIFY TO THE CLIENT HOWARD AND TREVA MATTHEW THAT I, RONALD D. BAUER, AN ILLINOIS PROFESSIONAL LAND SURVEYOR IN AFORESAID COUNTY AND STATE, HAVE COMPLETED A BOUNDARY SURVEY ON THE GROUND OF THE PROPERTY HEREBY DESCRIBED. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS STATUTES FOR A BOUNDARY SURVEY AND THAT THE ZONING SKETCH HEREBY DRAWN REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY. I ALSO CERTIFY THAT THERE WERE NOT ANY PROPERTY IRONS SET WITH THIS SURVEY DUE TO SAME OWNER OWNING THE PROPERTY ADJOINING SAID PARCEL. THIS SURVEY DOES NOT CONSTITUTE A RECORD TITLE SEARCH AND ALL EASEMENTS AND OR SETBACKS SHOWN ARE EITHER THOSE DESIGNATED ON THE RESUBDIVISION PLAN OR THOSE PROVIDED TO US BY OTHER DOCUMENTATION. NO ATTEMPT HAS BEEN MADE TO OBTAIN OR SHOW DATA CONCERNING EXISTENCE OF PUBLIC UTILITIES OR STORM WATER RUNOFF EITHER ONTO OR OFF FROM THE SITE. THE FINAL FIELD WORK WAS COMPLETED ON THE 14th DAY OF MARCH, 2018.

GIVEN UNDER MY HAND AND SEAL AT PLANO, ILLINOIS THIS 18th DAY OF MARCH, 2018 A.D.

Ronald D. Bauer
ILLINOIS PROFESSIONAL LAND SURVEYOR #2282
REGISTRATION EXPIRES 11-09-2018



REFER TO A CURRENT TITLE INSURANCE POLICY FOR EASEMENTS NOT PROVIDED. THIS DRAWING IS THE PROPERTY OF RB & ASSOCIATES CONSULTING, INC. AND SHALL NOT BE USED FOR ANY OTHER PURPOSE THAN SET FORTH WITHOUT THE WRITTEN CONSENT OF AN AUTHORIZED AGENT OF RB & ASSOCIATES CONSULTING, INC. THIS DRAWING IS NOT CONSIDERED TO BE ORIGINAL UNLESS THE SURVEYOR'S SEAL IS AN IMPRESSED SEAL OR DISPLAYED IN RED INK.

HOWARD & TREVA MATTHEW
14821 HUGHES ROAD
NEWARK, IL 60541

CONNOR T. MATTHEW TREST
14821 HUGHES ROAD
NEWARK, IL 60541

rbac

**RB & ASSOCIATES
CONSULTING, INC**
4 W MAIN STREET
PLANO, IL 60545
(630) 552-7452

DESIGN FIRM #
184-004475
www.rb-associates.net

John Sterrett

From: John Sterrett
Sent: Monday, May 02, 2016 8:18 AM
To: John Sterrett
Subject: RE: Tanglewood

From: Fran Klaas
Sent: Friday, April 29, 2016 11:46 AM
To: Jeff Wilkins <JWilkins@co.kendall.il.us>
Subject: Tanglewood

Kendall Township got a quote to do some more excavating and placing rip rap in the area where S & K had reshaped the berm on the west side of the main detention basin. This will shape some areas of an existing swale and erosion that has occurred over the years. The rip rap placement should help to prevent future erosion. When all that work is done, we'll probably have another quote to place seed, fertilizer and erosion control blanket on this entire area.

Because this quote is for such a small amount of money (\$5,800), Doug did not get multiple quotes. It's not required to bid anyway, so this should be fine. I would recommend that we move forward with this as soon as possible. Can you get it through County Board? Thanks.

*Francis C. Klaas, P.E.
Kendall County Engineer
6780 Route 47
Yorkville, IL 60560
630.553.7616*

COUNTY OF KENDALL, ILLINOIS
PUBLIC SAFETY COMMITTEE
Monday, May 9, 2016
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

Committee Members Present: John Purcell – yes, Scott Gryder – here, Matthew Prochaska – here.
With three members present voting aye, a quorum was determined to conduct business.

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, EMA Director Deputy Commander Joe Gillespie, Jim Smiley

Approval of the Agenda – Member Gryder made a motion to approve the agenda, second by Member Purcell. **With three members present in agreement, the motion carried.**

Member Davidson entered the meeting at 5:34p.m.

Approval of Minutes – Member Gryder made a motion to approve the March 14, 2016 meeting minutes, second by Member Purcell. **With 4 members present in agreement, the motion carried.**

Public Comment – None

Member Gilmour entered the meeting at 5:36 p.m.

KenCom Report – As submitted

Member Purcell stated that he was told there were some challenges for KenCom to receive calls from the southeast portion of the County in recent months. Sheriff Baird reported that there was an issue with the 911 lines, and said that the call was answered, but did not go directly to KenCom, but was routed to Grundy County Communications. Member Purcell voiced his concern about the response time for a Kendall County call being routed to Grundy County, and then being transferred back to KenCom. Member Gilmour will discuss at the next KenCom Executive Committee meeting, and report back to the Public Safety committee.

Coroner's Report – As submitted

EMA Report – Director Gillespie reported that EMA participated in the following:

1. Held a Weather Spotter Seminar at Little Rock-Fox /fire District, 50 attendees registered/attending
2. Participated with the County Health Department in the Strategic National Stockpile Distribution Exercise Meeting in April. Director Gillespie reported that the Health Department is holding a full scale exercise on June 15, 2016 where they will be conducting a

drive-through exercise between 10:00a.m.-noon, where they will be distributing, and also using volunteers to drive through as anthrax victims. The Sheriff's office and EMA will be participating.

3. Participated in a state-wide Grant Changes Conference Call
4. Participated in Illinois Rep Conference Call: Bi-monthly
5. Participated in the monthly Illinois Plan Radiological Accidents (IPRA) Core Planning meetings held in Mazon. Director Gillespie stated that they are involved in the rewriting of the plan for the County and the State.
6. Continued with siren testing on the first Tuesday morning of the month
7. Continued with STARCOM testing first Tuesday morning of the month
8. Continued with WSPY EAS testing first Tuesday morning of the month

Sheriff's Report

- **OPERATIONS DIVISION** – Chief Deputy Koster reported the following statistics for the month of April:

Police Services

712 Calls for Service 306 Police Reports 165 Arrests

Traffic Services

661 Traffic Contacts 258 Traffic Citations Issued
6 DUI Arrests 1 Zero Tolerance

Traffic Crash Investigations - 39 *Total Crash Investigations*

34 Property Damage 5 Personal Injury Accidents 0 Fatalities

Vehicle Usage

62,454.00 Total Miles Driven \$2,353.14 Vehicle Maintenance Expenditures
\$8,140.06 Fuel Expenditures 4,790 Fuel Gallons Purchased

Auxiliary Deputies – 58.25 *Total Auxiliary Hours*

28.75 Training/Meeting Hours 10 Ride-A-Long Hours
19.5 Auxiliary Hours

Evidence/Property Room

142 New Items into Property Room 64 Disposal Orders Processed
2 Items Disposed of 40 DVD/VHS Copy Requests
11 Items Sent to Crime Lab 2 Items Processed by Evidence Custodian

Court Security Division

15,412 Entries
59 Bond Calls
22 Arrests made at Courthouse
21 Other Prisoners
5,758 Items X-Rayed
116 Items of Contraband Refused
117 Kendall Prisoners

Investigations/COPS Activities

26 Total Cases Assigned (Patrol/Invest)
83 Current Open Cases (Patrol/Invest)
34 Total Cases Closed (Patrol/Invest)
19 Community Policing Meetings/Presentations

Chief Deputy Koster reported about a recent armed robbery in the Village of Oswego in which one of the new initiatives implemented in the Sheriff’s office was used to apprehend the alleged criminal. Chief Koster stated that through the Sheriff’s Office increased presence on social media area, and through the information that was posted on social media, they were able to garner leads on a suspect. Once they had the leads and were able to verify that there was a suspect, they used their access to the U.S. Marshalls assets to track cellphone signals, the suspect was arrested in Arizona just a few days later. Chief Koster said that if it were not for the new push into social media, and Sheriff Baird’s desire to participate in the U. S. Marshalls task force, there was great culmination of those initiatives working together to solve this crime in such a short time.

Elderly Service Deputy/Program - Sheriff Baird also reported on the Elderly Service Deputy, and how they are establishing relationships and building trust with the elderly, and integrating into the community with talks on common crimes that occur in the county. Sheriff Baird said that this program just began, and will take a few months before they can measure the effectiveness of the program.

CORRECTIONS DIVISION – Undersheriff Martin provided the following statistics for the month of April:

Jail Population

242 New Intake Bookings 222 Inmates Released 104 Average Daily Pop

Food Service/Medical Management

8,755 meals prepared at \$1.05 per meal Total medical billing \$19,592.11

Inmate Transports - 173 Total Inmate Transports

100 To/From County Courthouse 7 Other County Court Transports
40 Out of County Prisoner Pickups 5 to I.D.O.C.
7 Medical/Dental Transports 0 Court Ordered Medical Transport
6 Federal Transports 8 Juvenile To/From Youth Homes/Courts

Out of County Housing

32 Inmates Housed/Other Jurisdictions \$34,500.00 Invoiced/Other Jurisdictions

Federal Inmates

7 Federal Inmates Housed \$15,750.00 Invoiced for Housing
\$2,252.68 Invoiced for Court Transport \$220.26 Invoiced for Medical Transport

Outstanding FTA Fees \$150.00

Civil Process Move - Undersheriff Martin reported that the Civil Process section moved into their new location in the Courthouse recently, near the Jury Assembly room. Undersheriff Martin said the larger area will allow for more efficient customer service.

Sex Offender/Violent Offenders Against Youth Registrations

12 Sex Offender Registrations	2 SO Verifications Completed
0 Violent Offenders Against Youth Registrations	3 SOV Attempted
0 Violent Offenders Address Verification Completed	0 VOAY Verification Attempted

➤ **RECORDS DIVISION** – Undersheriff Martin provided statistics for the month of April:

Sheriff Sales

43 Sales Scheduled	20 Sales Cancelled	23 Sales Conducted
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Civil Paperwork

135 Papers Served	0 Replevins	138 Subpoena/FOIA Requests
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Warrants

1,783 on file	82 New Warrants Issued
115 Warrants Served	53 Warrants Quashed

Evictions

14 Scheduled	7 Cancelled	7 Conducted
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Fees - Total \$22,811.65 received April 2016

\$7,174.00 Civil Process	\$13,800.00 Sheriff Sales
\$240.00 Records/Fingerprinting	\$1,597.65 Bond Processing

KSCO TRAINING *April Training All Divisions: 1530.05 Hours*

Corrections Division – 595.75 Total Hours (CERT Monthly Training, Sexual Harassment, Defensive Tactics, Communication Tactics, Web Based Training, Legal Issues in Today’s Jail Training Program, Mental Health Training, Weapon Quals, Staff and Command)

Operations Division – 709.8 Total Hours (Staff & Command, Web Based Training, Sexual Harassment, 40 Instructor Development, Table Top Exercise, Arrest Warrant Service, Search & Seizure Update, Defense Tactics, ILEAS # Way Instructor Course, IL Drug Recognition Expert, Master Firearms Apprenticeship, Key Date Training SAO, Stops & Tactics of Patrol Stops, Elderly Service Officer, Weapon Qualifications)

Court Security – 137.75 Total Hours (Sexual Harassment, 40 Hour Instructor Development, Defensive Tactics, Intro to Court Security, Web Based Training)

Corrections/Operations Combined – 40 Total Hours (SRT)

Records Division – 39.25 Total Hours (Sexual Harassment Training, New World Training Conference, Freedom of Information Act)

Auxiliary – 7.5 Total Hours (PPCT, Railroad Safety and Oil Carriers)

Old Business

- *Approval of Food Service Contract* – Member Gilmour made a motion to forward the Approval of the Food Service Contract with Consolidated Correctional Food Service to the County Board for approval, second by Member Davidson.

Sheriff Baird stated that Aramark and Consolidated were the two lowest bidders. Sheriff Baird said the Corrections staff reviewed each contract, and checked with all references and were recommending Consolidated for a one-year contract. Sheriff Baird reviewed the highlights of each bid, that costs for each vendor, and said that if they began the contract with Consolidated in July 2016, they could see a potential budget savings of approximately \$40K this year, and approximately \$100K in 2017.

Sheriff Baird said that if approved by the Sheriff's Office, Consolidated offers two programs for the inmates that Aramark doesn't offer. The *In-to-Work program* would allow inmates to take classes on learning to work in the food service industry that would give them an employable skill when they are released, and the *Fresh-to-Favorites program* which is a tool that could be used by the correctional deputies that would allow inmates that behave appropriately, to purchase items such as pizza, hot wings, etc. as an incentive to continue with appropriate behavior. **With all members voting aye, the motion passed.**

New Business

- *Bike Patrol* – Chief Deputy Koster informed the committee that the Motorcycle Unit has been decommissioned. Chief Koster stated that in an effort to provide an increased community presence, the Sheriff's Office desired to commission a Bike Patrol. Chief Koster stated that the Bike Patrol would increase community contact, allow access where squads could not go, and allow for a greater community presence by being involved in local events. Chief Koster stated there would be a reduction in maintenance and training costs compared to a squad patrol.

Chief Koster estimated start-up costs for the unit of four bikes and four officers, including all training and equipment, as well as maintenance costs at approximately \$8,500 for the first year. The estimated cost for following years would be approximately \$1,000. per year. **There was consensus by the committee that this would be a good program to implement as long as it could be done within the current budget.**

- *FY16 HIDTA Grant Award* – Sheriff Baird briefly explained the grant award to the committee. Member Purcell made a motion to forward to the County Board for approval, second by Member Gryder. **With all members voting aye, the motion carried.**

Executive Session – None needed

Public Comment – None

Action Items for County Board

- *Approval of Food Service Contract with Consolidated Correctional Food Service*
- *Approval of the FY16 HIDTA Grant Award*

Adjournment – Member Gryder made a motion, second by Member Purcell to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:38p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary



Kendall County

Office of the Sheriff



INTEROFFICE MEMORANDUM

TO: COUNTY BOARD
FROM: DWIGHT BAIRD, SHERIFF
SUBJECT: HIDTA GRANT AUTHORIZATION RELEASE, GRANT #G16CH0002A
DATE: MAY 4, 2016
CC:

Attached is the grant award letter for the High Intensity Drug Trafficking Area (HIDTA) grant G16CH0002A awarding \$713,305.00 to Chicago HIDTA for FY 2016. I am requesting the County Board approve the grant award monies to be released for allowable HIDTA expenditures. The HIDTA Board would then vote to approve expenditures up to the amount of the award; these expenditures would be reimbursed to Kendall County by the HIDTA Program. This program has been in place for several years and Kendall County receives 1% of the grant award for this service in addition to financial support for our local drug enforcement unit.

HIGHWAY COMMITTEE MINUTES

DATE: May 10, 2016
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Dan Koukol, Scott Gryder, Jeff Wehrli and Matt Prochaska
STAFF PRESENT: Ginger Gates and Fran Klaas
ALSO PRESENT: John Shaw, P.J. Fitzpatrick, Jeff Newkirk, Marcia Newkirk, Tim Newkirk, Lynn Dubajic, Gary Golinski, Bart Olson, Kari McCue, Alyssa McCue, Jim McCue, Bill McCue, and Kelly Lefever

The committee meeting convened at 4:00 P.M. with roll call of committee members. Gilmour absent. Quorum established.

Motion Gryder; second Prochaska, to approve the agenda as presented. Motion carried unanimously.

Motion Gryder, second Prochaska to approve the Highway Committee meeting minutes from April 12, 2016. Motion carried unanimously.

Klaas gave a brief historical record of the Kendall County Transportation Alternatives Program (KC-TAP). Lynn Dubajic then introduced members of the McCue family in attendance at the meeting. Darlene McCue was killed on Kennedy Road while riding a bike in 2009. As a result of that accident, and the community's desire for a multi-use path along Kennedy Road, Yorkville received a \$1.3 million ITEP grant to fund the path from Route 47 to Mill Road. But Yorkville did not have the wherewithal to pay the local \$357,000 match. So a not-for-profit corporation called Push for the Path was formed to privately raise money to fund the local share needed. They have raised approximately \$230,000 so far. Bart Olson indicated that the project is being managed by the City. The engineering for the project will be done soon and it should be going to a letting for construction later this year. There is currently a \$57,000 unobligated fund balance in the TAP Fund. In 2017, that unobligated balance will be \$107,000. Current rules restrict TAP funds to locations along State and County Highways. They also provide for a \$50,000 per project limit. If the County considers awarding TAP funds for this project, Prochaska confirmed that the money raised by Push for the Path would be considered the local match. He also said that he would be supportive of raising the \$50,000 cap for the project. Wehrli agreed that it might be possible to pay additional monies over a multi-year schedule. Chairman Koukol and members of the Committee were very supportive of the project and for use of TAP funds. Motion Wehrli; second Gryder to recommend a \$50,000 KC-TAP award to City of Yorkville for construction of a multi-use path along Kennedy Road. Motion carried unanimously.

Petitioner Jeff Newkirk requested a variance from the Kendall County Access Regulation Ordinance to allow another right-in / right-out access to the west side of Orchard Road approximately 650' south of Mayfield Drive in Montgomery, IL. The access was denied by the Highway Department because it is too close to the access immediately north, and because multiple right-ins / right outs are not allowed between full access intersections where no median barrier exists. The petitioner indicated that he needed the additional access to serve his proposed Culvers Restaurant. Because of the curve in Orchard Road, southbound traffic will have a

difficult time seeing the restaurant until they are already past the existing access, and so he felt the additional access was necessary. The Committee discussed the high speed of traffic on Orchard Road, and the need for a southbound deceleration lane. Newkirk indicated the Village of Montgomery was very willing to work with him in trying to get the project going. Wehrli discussed the idea of remote signing. There will be a panel at Route 30, but the petitioner didn't think that would solve the problem; and there was no provision for signing at Caterpillar Drive. Prochaska was concerned about the proximity of the proposed access to the existing access immediately north. Wehrli agreed that this could be a safety issue and suggested a variance from Montgomery to allow for remote signing instead allowing more access. Klaas suggested the idea of revising the site plan to make the access point about another 100' south, which would allow for a longer deceleration lane. He also discussed the idea of way-finding signage at the existing right-in / right-out. Committee agreed to let the petitioner explore the idea of moving the proposed access to the south to provide greater distance from the existing right-in / right-out to the north. They also agreed to place the variance request on the County Board agenda.

An agreement for right-of-way consulting services with Mathewson Right-of-Way Company was presented to the committee. Motion Prochaska to recommend approval of the agreement to the County Board. Second Gryder. The work to be performed under this agreement involves two projects: Little Rock Road reconstruction just south of Galena Road, and Grove Road Bridge replacement over the West Aux Sable Creek. Specific work items include appraisals, review appraisals, negotiations and closing costs for a total of \$63,000. Motion carried unanimously.

The County received a petition from Little Rock Township requesting aid to construct a drainage structure and approaches connecting Mitchell Road from Schaefer North Subdivision to Lakewood Subdivision in the City of Plano. The petition is for a total of \$150,000, which would be split 50/50 between the County and the Township. Prochaska asked whether the petition legally requires the County to provide for 50% of the costs. Klaas stated that this would be a good question for the State's Attorney. Prochaska also indicated that for public safety reasons, the connection would be important when Eldamain Road is closed for reconstruction between River Road and U.S. Route 34. Wehrli thought that the connection made a lot of sense and is supportive of it. Gryder wondered whether making the connection would set some kind of precedent for other missing links around the county. The committee agreed to bring this matter back to Highway Committee in June.

Three quotes were presented to the Committee to make some roof repairs and re-shingle the salt dome at the Highway Department. The low quote was from Advanced Roofing for a total of \$22,423. The Committee directed the County Engineer to have the work done by Advanced Roofing.

Koukol discussed the fact that IDOT has a project in their 5-year plan to install some turn lanes and a traffic signal at Route 126 and County Line Road. He again brought up the status of the stop signs at Old Ridge Road and Route 126. He directed the County Engineer to draft a letter to IDOT regarding this ongoing issue. Prochaska reported that a resolution will be presented to Judicial Committee as well requesting IDOT take down the stop signs at Old Ridge Road.

PJ Fitzpatrick gave a report on the progress of preliminary engineering by WBK on the Collins Road Extension. He expected to be ready to go to a joint meeting with the Village of Oswego in about 3 months.

Motion Prochaska; second Gryder to forward Highway Department bills for the month of May in the amount of \$174,805.52 to the Finance Committee for approval. Motion to approve bills carried unanimously.

Meeting adjourned at 5:06 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Francis C. Klaas". The signature is fluid and cursive, with a long horizontal stroke at the end.

Francis C. Klaas, P.E.
Kendall County Engineer

Action Items (Highway)

1. Consideration to award \$50,000 in KC-TAP funds to the City of Yorkville for use on the proposed multi-use path on Kennedy Road from Route 47 to Mill Road.
2. Variance to Kendall County Highway Access Regulation Ordinance allowing right-in / right-out access to west side of Orchard Road approximately 800 feet south of Mayfield Drive.
3. Agreement between Kendall County and Mathewson Right-of-Way Company to provide right-of-way consulting services on the Little Rock Road and Grove Road Bridge projects in the amount of \$63,000 to be taken from the Transportation Sales Tax Fund.

Facilities Committee Minutes
May 2, 2016

CALL TO ORDER

Chairman Davidson called the Facilities Management Committee meeting to be in session; located in the County Office Building County Board Conference Room to order at 3:33 p.m.

- 1) **Roll Call** – Jim Smiley called roll call for attendance. Present were Chairman Davidson, Member Prochaska, Member Wehrli & Member Gilmour. Vice-Chair Koukol had an excused absence. Enough committee members were present to form a quorum of the committee. County Administrator Wilkins, Facilities Management Director Smiley & Technology Director Koeppel was also present.
- 2) **Approval of the April meeting minutes** - Member Gilmour made a motion to approve the April meeting minutes. Member Prochaska 2nd the motion. All members voted aye via voice vote. Motion approved.
- 3) **Public Comment** - No members of the public had comments for the committee.

OLD BUSINESS/PROJECTS

- 1) **Courthouse & Public Safety Center (PSC) Security Improvement Project**
 - a. **Design review & page turn meeting**

Report from meeting

Director Koeppel said his department needs to replace a data rack in the State's Attorney's office in order to accommodate the amount of equipment that will be in that data closet from the upcoming project. The new rack will be purchased on the project. Scott said he and Network Administrator Kollins will install the new rack to save time, money and downtime for the State's Attorney's office. Chairman Davidson asked if most of the wiring is fiber optic. Scott said no just the connectivity between the closets and some equipment is on fiber.

- 2) **PSC Garage Bathroom and Wall Project**
 - **Project complete.**
- 3) **Kendall Area Transit Operations Office Construction**
 - The remaining electrical power, voice & data wiring has been completed in the Operations side of the group.
 - **Project complete.**
- 4) **Call One Phone Circuit Contract**
 - Director Smiley received the countersigned contracts back last week.
 - **Project complete.**
- 5) **Civil Process Build out**
 - Staff moved into the new space last Friday. The window counter was installed today.
 - **Project complete.**
- 6) **Police Memorial Project**
 - Director Smiley received the permit a couple of weeks ago at no charge to Kendall County. The marble for the top of the memorial was ordered a couple of weeks ago also, as this is a long lead item. Jim was asked to verify with the building inspector that it was okay to use filled concrete block on top of the footing, instead of a solidly poured wall for the granite. Pete Ratos (Yorkville Building Inspector) said it was okay to build it this way as long as the rebar from the footing is carried into the voids in the concrete block to tie the two together. Jim notified Member Wehrli and Oswego Police Chief Bergner via email the change in design was okay to go forward with. No changes to the drawings are needed for the city.

Report from meeting

Director Smiley said the tentative construction start date is May 21, 2016. Member Wehrli said the two ends caps also need engraving and is about a three week lead time. Jim said he planned to have KCFM technicians find the fiber optic pipes and electric in advance of the dig on the 21st.

NEW BUSINESS/PROJECTS

1) Chairman's Report a. 2016 Project list

Report from meeting

Director Smiley presented the list of projects he feels need to be done in priority order. Jim explained that \$50,000.00 is in the budget to fund projects. Based on this list we would be able to fund the top three projects this year as follows:

- a) NEC Phone system redundant processor. \$6,500.00.
- b) Historic Courthouse South Windows (3) three total. \$32,500.00.
- c) Historic Courthouse Brick Repair. \$5,000.00 estimated.

Jim rated these projects in this order based on operating concerns and life safety needs. Member Prochaska feels we do need to get the windows replaced at the Historic Courthouse (HCH) for sure. Matt suggested that Leopardo may know of someone who could do this work and possibly find some funding for the project. Jim said he would check with Leopardo. Member Wehrli said he agreed with the top three projects but suggested the lobby improvements for the Health & Human Services (HHS) facility be moved up the list to a higher priority. This is based on a recent event where there was concern over someone who was agitated in the lobby. Jeff feels this projects current placeholder of project number (10), should be moved up to project number (7) seven. Member Wehrli also suggested that funds remaining from the Public Building Commission might be used to fund the floor repairs needed in the jail showers. Chairman Davidson said he agrees we should look at the PBC money being used for the Jail shower floors. Member Wehrli was asked how much money was left in the PBC accounts to be turned over to the county. Jeff said he thought it was around \$180,000.00 for the PSC and around \$400,000.00 for the Courthouse. Bob also said he thinks we should look at adding panic buttons at the HHS facility as a first step to improve the lobby security. Member Prochaska said he thinks he agrees with the top three projects. Member Gilmour said she agrees the HCH windows need to be done. Chairman Davidson asked if the consensus was to do the top three projects and to send the recommendation to the Finance Committee and COW. Chairman Davidson asked if there was motion. Member Prochaska motioned to send this list of projects to Finance and then to COW. Member Wehrli seconded the motion. All members voted aye via voice vote. Motion approved.

2) Leopardo Energy Efficiency & County Facilities Project

- Director Smiley turned over electric and natural gas use for all facilities to Damian last week. Jim will be putting the rest of the drawings and information Leopardo requested on his FTP site for them to be able to download.

3) Courthouse Lightning Protection System Installation (West Portion of Bldg.)

- Continental Electric completed the installation over the past two weeks. Director Smiley is waiting for the entire project bill to be sent to him for payment.
- **Project complete.**

4) Landscaping repairs at the Fox St. Campus and Related Facilities

- Director Smiley went over several items that have come to light as the growing season has begun. The soil is washing out next to the sidewalk on the North end of the facility. Grass is always dead along the sidewalk on the South end of the facility. The area between the County Office Building (COB) and the Annex II (Hart Home) needs cleaning up. Tree trimming in the COB parking lot needed to improve lighting the lot. Some of the pavers around the Historic Courthouse need to be re-leveled.
- The following is needed at the Olsen house:
 - a) A couple of trees that need to be cut down.
 - b) The shrubs are overgrown all around the house.
 - c) The front planter is in shambles and needs to be removed.
- Jim is getting prices to fix these items and plans to get started on them before the next FM Committee meeting in June.

5) Generator PM II – All Facilities

- PM's included changing oil & filters, running the units to verify they were producing the proper amount of power and verifying the transfer switches were transferring back & forth properly.
- **Project complete.**

6) Phone system "Master Planning Meeting"

- Director's Smiley & Koepfel attended a presentation at our current telephone system vendor to see how our current system might be used to transition to VOIP. Alternative systems were also presented as well as network switches that might be utilized to upgrade the current network switches that are in place that are not capable of supporting VOIP.

NEW BUSINESS/PROJECTS CONTINUED

6) Phone System Master Planning Meeting” Continued

- Jim & Scott were generally impressed with the presentations. Scott is also checking into possibly using the network switches presented as the new backbone for the Security upgrades at the Public Safety Center and Courthouse.

7) Planning Building & Zoning Lobby Changes

- Since Sue Smith retired PBZ wants to reconfigure the reception counter in their department to allow for a door to be added, keeping people from walking directly past reception and into John's or Brian's offices. John & Brian would also like to make the reception area smaller so they can review drawings by the counter without infringing on the receptionist. Director Smiley checked spare modular panels we have in storage and believes we can do what is being requested. But a longer counter would need to be cut down to accommodate the smaller work area for the receptionist. At this point County Administrator Wilkins directed Jim to just re-orient the desk before the new part-time receptionist starts later this month.

EXECUTIVE SESSION

Member Prochaska made a motion to go into executive session at 4:54 p.m. for Statute 5 ILCS 120/2(c) (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Member Wehrli 2nd the motion. Chairman Davidson asked for a roll call vote on the motion. All members voted yes. Motion approved.

RECONVENE

Member Prochaska made a motion to reconvene the Facilities Committee Meeting at 5:05p.m. Member Gilmour 2nd the motion. Chairman Davidson asked for a voice vote on the motion. All members voted aye via voice vote. Motion approved.

Questions from the Press

There was no Press present for the meeting.

ADJOURNMENT

- Chairman Davidson asked if there was a motion to adjourn the meeting. Member Prochaska made a motion to close the meeting at 5:07 p.m. Member Gilmour 2nd the motion. All members voted aye via voice vote. Motion approved. Meeting adjourned by Chairman Davidson at 5:07 p.m.

Submitted by,
Jim Smiley
Facilities Management Director

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, May 12, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 5:30p.m.

Committee Members Present: John Purcell, Scott Gryder, Bob Davidson, Matthew Prochaska

Member Flowers entered the meeting at 5:32p.m.

Others Present: Latreese Caldwell, Jim Smiley, Jeff Wilkins

Claims Review and Approval– Member Prochaska moved to approve claims in an amount not to exceed \$746,161.60 and Grand Juror Claims in an amount not to exceed \$650.00, second by Member Gryder. **With all members voting aye, the motion carried.**

Department Heads and Elected Official Reports - None

Items from Other Committees

Items of Business

- *Approve Resolution Establishing the Salary for the Kendall County Circuit Court Clerk* – Information was distributed showing the pay increases for Elected Officials and Department Heads throughout the County. Documentation indicated that the Circuit Clerk, County Clerk, Sheriff, and Treasurer received a 5.5 percent increase over a five-year period, the Assessor received a 17.8 percent increase, the County Administrator received a 11.71 percent increase and the Facilities Management Director received a 14.13 percent increase over the same time period.

Discussion on reasoning for the increase differences between Elected Officials and Department Heads, the possibility of increase wage freezes, the possibility of lay-offs in the near future, the current financial struggles of the County, the State of Illinois budget crisis and its impact on the County, and any future increases.

Member Flowers made a motion to forward to the County Board for Approval of the Resolution Establishing the Salary for the Kendall County Circuit Clerk as follows:

FY17	\$93,025
FY18	\$95,584
FY19	\$96,584
FY20	\$97,584

Second by Member Prochaska. **With Members Flowers, Prochaska and Purcell voting aye, and Members Davidson and Gryder voting no, the motion carried with a 3-2 vote.**

- *Approve Resolution Establishing the Salary for the Kendall County Coroner – Member Flowers made a motion to forward the Approval of the Resolution Establishing the Salary for the Kendall County Coroner as follows:*

FY17	\$59,830
FY18	\$61,475
FY19	\$62,475
FY20	\$63,475

Second by Member Prochaska. **With Members Flowers, Gryder and Prochaska voting aye, Member Davidson voting no, and Member Purcell abstaining, the motion carried with a 3-1 vote.**

- *IMRF Discussion – item not discussed*
- *Benefits Reimbursement Policy – item not discussed*
- *Facilities Management Capital Project List – Jim Smiley reviewed the Facilities Management 5-year Capital Project projection list with the committee.*

Member Gryder made a motion to forward to the Board for approval only the NEC Phone System Redundant Processor Addition, Replace three windows on the South side of the Historic Courthouse, and Repair the Brick on the Historic Courthouse for approximate total amount of \$44,000, second by Member Prochaska. **With all members voting aye, the motion carried.**

Other Business – None

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$746,161.60 and Grand Juror Claims in an amount not to exceed \$650.00*
- *Approve Resolution Establishing the Salary for the Kendall County Circuit Court Clerk*
- *Approve Resolution Establishing the Salary for the Kendall County Coroner*
- *Approval of the NEC Phone System Redundant Processor, Replace three windows on the South side of the Historic Courthouse, and Repair the Brick on the Historic Courthouse for an approximate total amount of \$44,500 out of Capital Improvement fund 040*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Flowers. **The meeting adjourned at 6:12p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

COUNTY OF KENDALL

RESOLUTION 2016-_____

**RESOLUTION ESTABLISHING THE SALARY FOR
THE KENDALL COUNTY CORONER**

WHEREAS, 50 ILCS 145/2 requires the salary of elected officers for local governments to be established at least 180 days prior to the start of their term; and

WHEREAS, 55 ILCS 5/5-1010 requires the County Board to establish the salary of County officers prior to the election of the officers whose salary is being established; and

WHEREAS, the Kendall County Board must balance its duty to fairly and adequately compensate all elected officials with its duty to protect and appropriate public dollars and provide County services effectively and efficiently.

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the elected Kendall County Coroner shall be as follows:

Effective December 1, 2016	\$59,830
Effective December 1, 2017	\$61,475
Effective December 1, 2018	\$62,475
Effective December 1, 2019	\$63,475

**Approved and adopted by the County Board of Kendall County, Illinois,
on this 17th day of May, 2016.**

John A. Shaw, Chairman
Kendall County Board

Attest:

Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL

RESOLUTION 2016-_____

**RESOLUTION ESTABLISHING THE SALARY FOR
THE KENDALL COUNTY CIRCUIT COURT CLERK**

WHEREAS, 50 ILCS 145/2 requires the salary of elected officers for local governments to be established at least 180 days prior to the start of their term; and

WHEREAS, 55 ILCS 5/5-1010 requires the County Board to establish the salary of County officers prior to the election of the officers whose salary is being established; and

WHEREAS, the Kendall County Board has historically established the compensation for the Kendall County Circuit Court Clerk in accordance with these two statutes; and

WHEREAS, the Kendall County Board must balance its duty to fairly and adequately compensate all elected officials with its duty to protect and appropriate public dollars and provide County services effectively and efficiently.

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the elected Kendall County Circuit Court Clerk shall be as follows:

Effective December 1, 2016	\$93,025
Effective December 1, 2017	\$95,584
Effective December 1, 2018	\$96,600
Effective December 1, 2019	\$97,600

**Approved and adopted by the County Board of Kendall County, Illinois,
on this 17th day of May, 2016.**

John A. Shaw, Chairman
Kendall County Board

Attest:

Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Meeting Minutes
Thursday, May 12, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Chair John A. Shaw at 4:00p.m.

ROLL CALL

Present: Jeff Wehrli - here, Judy Gilmour here, Dan Koukol - here, Matthew Prochaska - here, Bob Davidson - yeah, Scott Gryder - present

Board Members Absent: Elizabeth Flowers

Elected Officials Present: Eric Weis

Staff present: John Sterrett, Jeff Wilkins

Member Cullick arrived at 4:05p.m.

Member Purcell arrived at 4:41p.m.

ITEMS OF BUSINESS

- ❖ *Resolution Supporting the Promotion of This Place Matters for Millbrook Bridge* – Member Wehrli invited the Board to meet at the Shuh Shuh Gah forest preserve at 10:00a.m. on Saturday, May 14, 2016 to be part of the picture claiming “This Place Matters”. Member Wehrli went on to explain that the Kendall County Historic Preservation has identified the Millbrook Bridge as a place that matters, and said that efforts should be taken to ensure that the Millbrook Bridge is preserved for future generations. Member Wehrli explained that the resolution is support of the restoration and preservation of the Millbrook Bridge.
- ❖ *County Board Compensation and Insurance Discussion* – Member Gryder said that this issue resurfaced after the County Board received an email from the Treasurer’s Office stating that that office would no longer continue reviewing vouchers submitted by the Board unless they were in perfect shape (perfect to them shape). Several Board members felt that it was necessary to have a discussion regarding the apparent issue with the current format.

Member Gilmour said that her understanding was that the vouchers were not being submitted in a timely manner, but were being submitted after the indicated deadline.

Member Cullick said that there was discussion at the Admin HR committee about whether this should be discussed in committee or with the full Board. Ms. Cullick said the submission of vouchers was not in compliance with the payroll schedule established by the Treasurer’s Office.

Discussion on the voucher form created by the Treasurer's Office, and the timeline for submission. Member Koukol stated that the email that was sent to all Board members, and the voucher form appeared to conflict with each other, and seemed confusing.

Member Wehrli explained that the form from the Treasurer's office clearly states that the Board has 30-days to submit the voucher from the end of the month. He said that it was approved by the Board, how it's always been, and how he will continue to submit vouchers.

Chair Shaw said that the issue of eliminating per diems, and establishing a set salary was voted on at a past meeting, and was never passed.

Member Wehrli stated that there are actually two issues that need to be addressed:

- *The timeliness of County Board Members submitting vouchers for payment*
- *Compensation of County Board Members*

Chairman Shaw conducted a verbal roll call to forward this item to the County Board meeting for further discussion.

Roll Call: Member Koukol – yes, Member Gilmour – no, Member Davidson – yes, Member Shaw – yes, Member Wehrli –open for discussion, Member Cullick – yes, Member Gryder – yes, Member Prochaska – yes. **With six members saying aye, there was consensus to have further discussion of this item at the May 17, 2016 County Board meeting.**

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA - None

CHAIRMAN'S REPORT - None

REVIEW BOARD ACTION ITEMS – Chair Shaw asked the committee to review the May 17, 2016 Board agenda for any necessary changes or additions.

The Board members requested the following be added to the agenda:

Old Business *County Board Compensation and Insurance Discussion*

PBZ

Approval of Petition 16-05 by Brad and Treva Mathre for a Special Use located at 13889 Hughes Road in Fox Township to allow a banquet facility operation in the A-1 Agricultural District with a variance to Section 7.01 D.10.a of the Kendall County Zoning Ordinance to permit a banquet facility on a non-arterial and non-major collector roadway (Ord 16-05; Ord 16-05-Exhibit A)

Authorization of excavation and installation of rip rap in the Tanglewood Subdivision by Jensen Excavation in the amount of \$5,800 from the Tanglewood Trails Escrow Account (Jensen Quote 4 28 16; FranEmail)

Re-authorization of Planning, Building, and Zoning Department Credit Card with a credit limit not to exceed \$1,500 in the name of John Sterrett

Historic Preservation

Resolution Supporting the Promotion of This Place Matters for Millbrook Bridge (Millbrook Bridge Resolution)

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Prochaska moved to adjourn the meeting at 4:59p.m., Member Gryder seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

**Resolution Supporting the Promotion of This Place Matters for Millbrook Bridge
2016 - _____**

WHEREAS, the Kendall County Board passed a proclamation on May 3, 2016 declaring May as Historic Preservation Month; and

WHEREAS, “*This Place Matters*” is the theme for National Preservation Month 2016, cosponsored by Kendall County and the National Trust for Historic Preservation; and

WHEREAS, Historic Preservation month was established to raise awareness of the places that matter to communities and the need to save them; and

WHEREAS, the Kendall County Historic Preservation commission has identified the Millbrook Bridge as a place that matters and consistent with the theme of This Place Matters and that efforts should be taken to ensure that the Millbrook Bridge is preserved for future generations; and

WHEREAS, the Millbrook Bridge was the only means of crossing the Fox River in Millbrook from 1897 to 1984; and

WHEREAS, the Millbrook Bridge has fallen into disrepair and has been closed to pedestrian traffic preventing the public from enjoying the bridge; and

NOW, THEREFORE BE IT RESEVOLVED, the Kendall County Board does hereby support the promotion of This Place Matters for Millbrook Bridge as a place that matters to the County community, to its residents, and to all those who travel to the bridge to experience its rich history and architecture and encourages others to support the Millbrook Bridge as a place that matters.

ADOPTED BY THE COUNTY BOARD THIS 17th DAY OF May, 2016.

Attest:

John A. Shaw
County Board Chairman

Debbie Gillette
County Clerk