

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, May 3, 2016 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
 - A. Sons of the American Revolution honoring of Kendall County Sheriff's Deputy Jason Unterborn
8. Citizens to Be Heard
9. New Business
 - A. Hearing for Public Transportation Capital Assistance grant application for two ADA accessible mini-vans through Illinois DOT Fiscal 2016 Consolidated Vehicle Procurement Program
10. Old Business
11. Standing Committee Reports
 - A. Planning, Building & Zoning
 - B. Public Safety
 - C. Administration/HR
 1. Approval of AT&T Internet Contract
 - D. Economic Development
 - E. Finance Committee
 1. Approve claims in an amount not to exceed \$ 863,838.30 and Petit Juror Claims in an amount not to exceed \$2,825.00
 - F. Judicial/Legislative
 - G. Animal Control
 - H. Health and Environment
 - I. Committee of the Whole
 1. Approval of Resolution Authorizing Public Transportation Capital Assistance grant application for two ADA accessible mini-vans through Illinois DOT Fiscal 2016 Consolidated Vehicle Procurement Program
 - J. Standing Committee Minutes Approval
12. Special Committee Reports
 - A. Kencom Executive Board
 - B. Housing Authority
 - C. Historic Preservation
 1. Approval of a Proclamation Declaring Historic Preservation Month in Kendall County for the month of May
13. Chairman's Report

Appointments

Heather Hadrys from Boombah, Inc (replaces Steve Anderson), Workforce Development Board – Expires 9/30/17
David Thompson – Newark Sanitary District – 2 year term – expires May 2018
David Thompson – Newark Fire Protection District – 3 year term – expires April 2019
Pam Geigenheimer (reappointment) – Tax Board of Review – 2 year term – expires May 2018
Darrell Gaar (reappointment) – Tax Board of Review – 2 year term – expires May 2018
Matthew Prochaska – Kendall Housing Authority – 5 year term – expires April 2021
Peg DeVol – 708 Mental Health Board – 2 year term – expires May 2018
Richard Dickson – Bristol-Kendall Fire Protection District – 3 year term – expires April 2019
Don Brummel – Little Rock-Fox Fire and Ambulance Districts – 3 year term – expires April 2019

Announcements

Sue Thill – 708 Mental Health Board – 4 year term – expires May 2020

Richard Kuhn – Oswego Fire District Trustee – 3 year term – expires April 2019

(Randall) Scott Wade – Little Rock-Fox Fire District Trustee – 3 year term – expires April 2019

Brenda Ulrich – Board of Health – 3 year term – expires May 2019

Jim Friedrich – Board of Health – 3 year term – expires April 2019

14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
April 5, 2016**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, April 5, 2016 at 6:45 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Davidson moved to approve the submitted minutes from the Adjourned County Board Meeting of 3/1/16. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

THE AGENDA

Chairman Shaw moved executive session to item 17.

Member Purcell moved to approve the amended agenda. Member Gilmour seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

CITIZENS TO BE HEARD

Steve Drumm stated that he is supporting the cupcake ordinance and he hopes it will pass tonight.

NEW BUSINESS

Metra Stakeholders Letter Update

Chairman Shaw pointed out that the letter to Congressman Hultgren in the packet has been signed by the Village of Montgomery President, Mayor of Yorkville, Mayor of Plano, Mayor of Sandwich, Village of Oswego President and Chairman Shaw; thanking him for bringing everyone together.

Member Gilmour stated that she is not in favor of the study because we cannot afford it. It is not a good use of tax payer money. Ms. Gilmour said that extending Metra is very costly and the service is only used by a small number of county residents. We can make better use of public money on transportation projects that will benefit the whole county.

Proclamation in Recognition of Vietnam War Veterans

**COUNTY OF KENDALL, ILLINOIS
A Proclamation in Recognition of the Vietnam War Veterans
16-10**

WHEREAS, our Nation's Vietnam War Commemoration gives us the opportunity for all Americans to recognize, honor and thank our Vietnam Veterans and their families for their service and sacrifices during the Vietnam War from November 1, 1955 -May 15, 1975; and

WHEREAS, over 9,000 organizations across America have joined with the Department of Defense as a Commemorative Partner to honor our Nation's Vietnam Veterans, including all 105 Chapters of the Illinois State Organization, National Society Daughters of the American Revolution; and

WHEREAS, the commemoration includes nine million Americans, with approximately 7.2 million of them living today, and makes no distinction who served in-country, in-theater, or were stationed elsewhere during those 20 years -all answered the call of duty; and

WHEREAS, Veteran's Affairs Secretary Robert A. McDonald designated March 29, 2016, the last day that U.S. troops were on the ground in Vietnam. As a day to honor those who have "born the battle", and to extend gratitude and appreciation to them and their families; now

THEREFORE, the County of Kendall, Illinois, does hereby proclaim May 15, 2016 as

WELCOME HOME VIETNAM VETERAN'S DAY

John A. Shaw, County Board Chair

Attest: _____
Debbie Gillette, County Clerk and Recorder

Public Hearing for the Application for Public Transportation Financial Assistance

Chairman Shaw opened the hearing at 6:55pm.

Todd Milliron had one question; he asked how much the subsidy per ride is.

Chairman Shaw closed the public hearing.

Illinois Environmental Protection Agency Notice

State's Attorney Eric Weis stated that a notice was received that the Plano Transfer Station is looking to modify their permit. The board has time to comment.

OLD BUSINESS

Law Enforcement Memorial

Member Prochaska moved to approve the construction of the Kendall County Law Enforcement Memorial as designed by drawings dated October 30, 2015 at the Kendall County Courthouse, 807 West John Street, Yorkville, Illinois in the amount not to exceed \$50,000 to be paid for from the Public Safety Capital Improvement Fund. Member Wehrli seconded the motion.

State's Attorney Weis stated that they have had meetings and explained that it would be easiest to have the County construct the memorial. A memorandum of understanding would be entered into between the County and the Chief's Association to pay the amount back once the project is complete.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Member Gryder said that the minutes from the March 14th meeting are in the packet for approval.

Public Safety

FRP for Jail Food Service

Member Prochaska made a motion to approve the RFP for Jail Food Services. Member Gryder seconded the motion.

Members discussed the current cost per meal and the number of employees working in food service.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Prochaska brought up an issue of an arbitrator sleeping at a hearing. State's Attorney Weis explained the facts around the issue. The arbitrator is insistent on his payment; if he is not paid he will submit a complaint. Members discussed whether or not to submit the payment.

Administration/HR

Resolution Authorizing Application for Public Transportation Financial Assistance

Member Cullick moved to approve the Resolution Authorizing Application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (40 U.S.C. §5311) and Downstate Public Transportation Act 30 ILCS 740/2-1 et seq. Member Gilmour seconded the motion.

County Administrator Jeff Wilkins stated that the county's financial contribution is \$45,000. Mr. Wilkins explained that the county gets around \$55,000 from the Federal funding and around \$800,000 from the Downstate Operating Assistance Program.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 16-08 is available in the Office of the County Clerk.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$826,115.67, Election Judge Claims in an amount not to exceed \$55,557.21. Member Davidson seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$85,340.87, B&Z \$270.01, CO CLK & RCDR \$112.14, ELECTION \$64,432.34, ED SRV REG \$1,239.29, SHRFF \$2,832.31, CRRCTNS \$9,506.49, EMA \$3,173.24, CRCT CT CLK \$224.16, JURY COMM \$12.82, CRCT CT JDG \$14,940.06, CRNR \$2,978.77, CMB CRT SRV \$11,229.27, PUB DFNDR \$421.62, ST ATTY \$5,381.11, SPRV OF ASSMNT \$1,266.36, EMPLY HLTH INS \$371,380.90, AUD & ACCT \$8,950.00, OFF OF ADM SRV \$338.89, GNRL INS & BNDG \$54.00, CO BRD \$221.03, TECH SRV \$6,133.24, CO HWY \$3,098.35, TRNSPRT SALES TX \$79,363.33, HLTH & HMN SRV \$75,149.24, FRST PRSRV \$2,983.43, ELLIS HS \$480.21, ELLIS BRN \$66.54, ELLIS GRNDS \$31.48, ELLIS CMPS \$443.58, ELLIS RDNG LSSNS \$873.09, ELLIS BDAY PRTY \$448.28, ELLIS WDDNGS \$291.06, HOOVER \$5,883.49, ENV ED SCHL \$3.98, ENV ED NTRL BEGINNINGS \$40.90, ENV ED LWS OF NTR \$3.46, GRNDS & NTRL RSRCS \$989.48, ANML CNTRL \$611.61, RCDR DOC STRG \$1,490.75, HIDTA \$17,484.40, CO CMSRY FND \$2,390.71, CRT SEC FND \$40.30, LAW LBRY \$8,404.10, CRT AUTOMA \$4,500.00, PRBTN SRV EXP FND \$10,545.77, GIS \$448.00, ENG/CNSLTNG ESCRW \$13,103.40, VAC \$3,707.81, FP BND PRCD \$2,800.00

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Gryder who abstained. **Motion carried.**

Letter of Understanding with Correction Deputies

Member Prochaska moved to approve the Letter of Understanding with the Correction's Deputies for 12-hour shifts. Member Cullick seconded the motion.

There was discussion as to this being a trial period and it would be evaluated in October. Sheriff Baird stated that the overtime is down and they have not been at full staff. Member Purcell asked how this would impact the negotiations. It was stated that the letter of understanding is not included in the text of the contract it is attached to the back of the contract.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Purcell who voted nay. **Motion carried 9-1.**

Ordinance Abating taxes Levied for the Year 2015 Payable 2016

Member Purcell moved to approve the Ordinance Abating taxes Levied for the Year 2015 Payable 2016 to pay debt service on General Obligation Bonds (Alternate Revenue Source) Series 2007A, 2007B, 2008, 2009, 2010 and 2011 of the County of Kendall, Illinois. Member Gryder seconded the motion.

Member Purcell explained the bonds were passed to pay for courthouse work and jail work. In the event that the alternate revenue source, in this case sales tax is not available to pay the bonds the county will levy those taxes.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 16-04 is available in the Office of the County Clerk.

Issuance of General Obligation Refunding Bonds

Member Purcell moved to approve by roll call vote the Ordinance Authorizing the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source) Series 2016 of the County of Kendall, Illinois. Member Cullick seconded the motion.

County Administrator Jeff Wilkins stated that the bond sale occurred this morning and the amount of savings was \$514,695. Anthony Miceli from Speer Financial went over the details of the sale; 5/3 Bank won at 1.77%. Mr. Miceli stated that the savings frees up sales tax dollars.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 16-05 is available in the Office of the County Clerk.

Court Appointed Special Advocate Lease Agreement

Member Purcell moved to approve the Kendall County Court Appointed Special Advocate Lease Agreement. Member Flowers seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-11 is available in the Office of the County Clerk.

Kane County Department of Education and Employment Lease Agreement

Member Purcell moved to approve the Kane County Department of Education and Employment Lease Agreement. Member Gilmour seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-12 is available in the Office of the County Clerk.

Housing Authority Lease Agreement

Member Purcell moved to approve the Housing Authority Lease Agreement. Member Prochaska seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-13 is available in the Office of the County Clerk.

Senior Tax Levy Grant Awards

Member Purcell moved to the Senior tax Levy Grant Awards – Community Nutrition Network \$20,274, Fox Valley Older Adult Services \$58,703, Kendall County Health Department \$59,178, Oswegoland Seniors, Inc \$43,226, Prairie State Legal Service \$8,500, Senior Services Associates Inc \$124,619 and Visiting Nurse Association \$10,000. Member Davidson seconded the motion.

Members discussed the amounts of the requests and the amounts of the recommendation.

Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Flowers and Wehrl. **Motion carried 8-2.**

**COUNTY OF KENDALL, ILLINOIS
RESOLUTION 2016-09**

**A RESOLUTION ESTABLISHING DISTRIBUTION OF GRANTS FROM THE 2015 PAYABLE 2016 SENIOR
CITIZEN SOCIAL SERVICES LEVY**

WHEREAS, the Kendall County Board annually extends a property tax levy for Senior Citizen Social Services to enhance the independence of the elderly residents of Kendall County; and

WHEREAS, the Kendall County Board has appropriated \$324,500 for grants to agencies to benefit the senior citizens in Kendall County; and

WHEREAS, the Kendall County Board has determined the allocation of grants to agencies to benefit the senior citizens in Kendall County.

NOW, THEREFORE, BE IT RESOLVED that the Tax Year 2015, Fiscal Year 2016 Senior Citizen Levy is granted to these agencies, providing services to the seniors of Kendall County in these amounts:

Community Nutrition Network	\$20,274
Fox Valley Older Adult Services	\$58,703
Kendall County Health Department	\$59,178
Oswegoland Seniors, Inc.	\$43,226
Prairie State Legal Service	\$ 8,500
Senior Services Associates, Inc.	\$124,619
VNA Health Care	\$10,000

Approved and adopted by the County Board of Kendall County, Illinois, this 5th day of April, 2016.

John A. Shaw
County Board Chairman

Attest:
Debbie Gillette
County Clerk/Recorder

Judicial/Legislative

Aurora Election Commission Resolution

Member Prochaska moved to approve the Aurora Election Commission Resolution. Member Davidson seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RESOLUTION 16-10

A RESOLUTION REQUESTING THAT THE CITIZENS OF THE CITY OF AURORA ABOLISH THE AURORA ELECTION COMMISSION

WHEREAS, the City of Aurora is located in the Counties of Kane, DuPage, Kendall, and Will; and

WHEREAS, according to the 2010 US Census the portion of the City of Aurora located in the County of Kendall is 6,019 people, who are divided into three election precincts; and

WHEREAS, the residents of the City of Aurora who live in the County of Kendall for the purposes of elections are subject to the Aurora Election Commission instead of the County Clerk of the County of Kendall; and

WHEREAS, the Aurora Election Commission was created by referendum in 1934, being one of a few remaining municipal election commissions in Illinois; and

WHEREAS, the Aurora Election Commission was created in a day when you would have to go to the county seat to vote; and

WHEREAS, the Aurora Election Commission currently runs elections for the portions of the City of Aurora in Will, Kane, and Kendall Counties, creating confusion among voters, candidates, and officials as to who has jurisdiction on various election issues; and

WHEREAS, in the 2016 Primary Election the Aurora Election Commission was the last of any area counties to release any unofficial results of the election more than 14 hours after the polls closed; and

WHEREAS, election evening the "current results" section of the Aurora Election Commission official website www.auroravotes.org listed candidates and results from the April 2015 general consolidated election; and

WHEREAS; the Mayor of the City of Aurora called for the abolishment of the Aurora Election Commission by news release on Wednesday, March 16th 2016, in which he stated that the "The Aurora Election Commission is a one-trick pony, and a lame one at that." And there was a "substantial track record of mismanagement"; and

WHEREAS, the Aurora Election Commission in 2014 had revenue of \$1,351,343 and expenses of \$1,351,343; and

WHEREAS, the residents of Kendall County subject to the Aurora Election Commission are being double taxed, once for the Kendall County Clerk and once for the Aurora Election Commission; and

WHEREAS, the Clerk of the County of Kendall could easily assume the responsibility for the three election precincts in Kendall County; and

NOW, THEREFORE, BE IT RESOLVED BY THE KENDALL COUNTY BOARD, that the County of Kendall asks the City of Aurora to work toward abolish the Aurora Election Commission and the citizens of the City of Aurora to submit a petition in favor of putting a referendum question on the ballot to abolish the Aurora Election Commission.

BE IT FURTHER RESOLVED, that the County of Kendall asks the Illinois General Assembly to amend 10 ILCS 5/6-17 and 10 ILCS 5/6-18 to make it easier for the citizens of a municipality to abolish a local election commission.

BE IT FURTHER RESOLVED that the County Board directs the County Administrator to transmit suitable copies of this Resolution to the Governor of the State of Illinois, Speaker and Minority Leader of the Illinois House of Representatives, to the President and Minority Leader of the Illinois Senate, to all members of the General Assembly representing any portion of Kendall County, to the County Board Chairmen of Kane and DuPage Counties, the County Executive of Will County, and the Mayor of the City of Aurora.

Approved and adopted this 5th day of April, 2016 at Yorkville, Illinois.

John A. Shaw, Chairman
Kendall County Board

ATTEST: Debbie Gillette, County Clerk

Animal Control

Member Wehrli stated that they met on March 16, 2016 and the report is in the packet. Members discussed the new offices that are needed.

Health and Environment

Rain Barrel Month

Member Gilmour moved to approve Rain Barrel Month. Member Purcell seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

PROCLAMATION
County of Kendall, Illinois
Rain Barrel Month
May, 2016
Resolution # 16-11

.....
Whereas, water is a valuable, limited natural resource; and

Whereas, municipal and rural residents in Kendall County depend on water for numerous home and commercial uses; and

Whereas, conserving and protecting water supplies is of benefit to all residents of Kendall County; and

Whereas, many residents are interested in methods to personally practice conservation of this valuable resource; and

Whereas, for every 100 square foot of roof area, one inch of rain generates approximately 60 gallons of rainwater runoff; and

Whereas, wasteful runoff of rainwater from homes and other buildings into storm sewers or other drainageways can add to the damaging and overwhelming stormwater volumes in our natural waterways; and

Whereas, collecting rainwater is one type of best management practice to reduce stormwater runoff; and by redirecting and collecting rainwater runoff from buildings, it can be available for more productive, cost-efficient uses; and

Whereas, rain barrels are an economical, convenient method of collecting rainwater runoff for future uses; and

Whereas, The Conservation Foundation (TCF), in cooperation with local communities, such as Kendall County, promote the reduction of off-site stormwater runoff and best management practices to redirect and conserve rainwater; and

Whereas, TCF and Kendall County encourage homeowners and businesses to implement methods such as rain barrels to capture and efficiently use rainwater; and

Whereas, Kendall County endorses such best management practices to help protect our local water resources and wishes to promote the use of such practices to its residents;

Be it Hereby Resolved, Kendall County **proclaims the month of May, 2016 as *Rain Barrel Promotion month*** in Kendall County.

Passed and adopted by Kendall County Board on this 5 day of April, 2016.

Co Board 4/5/16

John A. Shaw
County Board Chair

Attest/Sealed
Debbie Gillette
County Clerk & Recorder

Direct Sales of Baked Goods Ordinance

Member Gilmour moved to approve the Direct Sales of Baked Goods from Home Kitchen Operations Ordinance. Member Prochaska seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 16-06 is available in the Office of the County Clerk.

Dr. Tokars stated that Kendall County is the 2nd healthiest county in the State of Illinois. There is a lot of work to do in Kendall County despite the ranking, areas to work on are addiction, Chlamydia, and obesity.

STANDING COMMITTEE MINUTES APPROVAL

Member Flowers moved to approve all of the Standing Committee Minutes and Reports. Member Davidson seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated the Executive Board will meet in May.

Housing Authority

Member Prochaska reported that the soonest that the wait list will be open is late 2016 or early 2017.

Stormwater Oversight Committee

Member Cullick moved to approve the Stormwater Oversight Committee Minutes. Member Flowers seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

CHAIRMAN'S REPORT

APPOINTMENTS

Judith Burks – Chairman Ethic's Commission

Member Davidson moved to approve the appointment. Member Gilmour seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

CITIZENS TO BE HEARD

Steve Drumm thanked Mr. Prochaska for his work on the cupcake ordinance.

Todd Milliron said that it is time to stop spending money for studies on mass transit; the citizens should have a chance to vote on it. Put the question on the November ballot.

Diane Selmer thanks Judy Gilmour for standing up for the taxpayers regarding the Metra study. Ms. Selmer said that the people want tax relief.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked what happened to the oversight restoration ordinance. The response was that they are in discussion with the State's Attorney's Office and they are going to review the three ordinances that that is an amendment to.

EXECUTIVE SESSION

Member Cullick made a motion to go into Executive Session for (11) litigation, when an action against, affecting of on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, Member

Flowers seconded the motion. Vice Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Wehrli seconded the motion. Vice Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 7th day of April, 2016.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

COUNTY OF KENDALL, ILLINOIS
ADMINISTRATION HUMAN RESOURCES COMMITTEE
Meeting Minutes
Tuesday, April 26, 2016

CALL TO ORDER

The meeting was called to order by Admin HR Committee Chair Lynn Cullick at 5:30p.m.

ROLL CALL

Committee Members Present: Lynn Cullick – here, Judy Gilmour – here, John Shaw – here, John Purcell – aye, Dan Koukol - present

Others present: Scott Koeppel, Jeff Wilkins

APPROVAL OF AGENDA: Member Koukol made a motion to approve the agenda as presented, second by Member Gilmour. **With all in agreement, the motion carried.**

APPROVAL OF MINUTES: Member Gilmour made a motion to approve the March 22, 2016 meeting minutes, second by Member Koukol. **With all in agreement, the motion passed.**

NEW BUSINESS

- ***Approve AT&T internet contract*** – Scott Koeppel, Technology Director reported that there was an engineering mistake made by AT & T, in which copper wiring was installed instead of fiber. Mr. Koeppel said that due to the error, AT & T is requiring the County’s current contract to be cancelled and that a new contract be approved. Member Purcell made a motion to forward to the Board for approval, second by Member Gilmour. **With all in agreement, the motion carried.**
- ***Approve Policy for Managing Email Archive*** – Mr. Koeppel reminded the committee of the suggested /required amount of time that correspondence including email, are maintained in the County according to the State of Illinois Department of Archives. Discussion on the reasons for retaining records, Technology Services’ ability to retrieve email from the current County archives. **There was consensus by the committee to forward the issue to the May 12, 2016 Committee of the Whole meeting for further discussion.**
- ***Approve Employee Handbook Revisions*** – Jeff Wilkins reviewed the proposed changes that would bring the Employee handbook in compliance with the organization charts as suggested by the State’s Attorney’s Office. **The committee asked Mr. Wilkins to make the proposed revisions and bring those back to the May 5, 2016 Admin HR Committee meeting.**
- ***Approve Salaries for Elected Officials (Circuit Clerk and Coroner) for Determination 180 days prior to beginning of term*** – Member Koukol made a motion to forward the approval of the salary suggestions to the County Board for approval, second by Member Gilmour. **With all in agreement, the motion carried.**

OLD BUSINESS - Member Cullick reminded the committee that they had once been in discussions regarding County Board compensation, amount of time spent travelling to meetings, amount of time Board members spend in committee meetings, interviews, consultation and advising sessions, and community events and meetings. Ms. Cullick said that several Board meetings agree that it is time to readdress those issues. **There was consensus by the committee to forward the discuss on compensation and insurance to the Committee of the Whole meeting on May 12, 2016.**

EXECUTIVE SESSION – Not Needed

ITEMS FOR COMMITTEE OF THE WHOLE

- *Approve Policy for Managing Email Archive*
- *County Board Compensation and Insurance Discussion*

ACTION ITEMS FOR COUNTY BOARD

- *Approve AT&T internet contract*
- *Approve Salaries for Elected Officials (Circuit Clerk and Coroner) for Determination 180 days prior to beginning of term*

PUBLIC COMMENT – None

ADJOURNMENT – Member Koukol moved to adjourn the meeting at 7:36p.m., Member Shaw seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary



**AT&T MANAGED INTERNET SERVICE
 PRICING SCHEDULE**

Customer	AT&T
KENDALL COUNTY GOVERNMENT Street Address: 111 W FOX RD City: YORKVILLE State/Province : IL Zip Code: 60560 Country: United States	AT&T Corp.
Customer Contact (for Notices)	AT&T Sales Contact Information and for Contract Notices <input type="checkbox"/> Primary AT&T Contact
Name: Scott Koeppel Title: Information Technology Manager Street Address: 1102 CORNELL LN RM N/A City: YORKVL State/Province: IL Zip Code: 60560 Country: United States Telephone: 6305538881 Fax: Email: skoeppel@co.kendall.il.us Customer Account Number or Master Account Number: 1-SK8V-701	Name: BRIAN RULE Street Address: 2315 N KNOXVILLE AVE City: PEORIA State/Province: IL Zip Code: 61604 Country: United States Telephone: 8473871795 Fax: 1231231234 Email: br992j@us.att.com Sales/Branch Manager: BRIAN RULE SCVP Name: DAVID PALUMBO Sales Strata: Retail Sales Region: US-MIDWEST With a copy to: AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: mast@att.com
AT&T Solution Provider or Representative Information (if applicable) <input type="checkbox"/>	
Name1: Company Name: Agent Street Address: City: State: Zip Code: Country: Telephone: Fax: Email: Agent Code	

This Pricing Schedule is part of the Agreement between AT&T and Customer referenced above.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

AT&T and Customer Confidential Information
 Page 1
 ASAP!

**AT&T MANAGED INTERNET SERVICE
 PRICING SCHEDULE**

1. SERVICES

Service	Service Publication Location
AT&T Managed Internet Service (MIS)	http://serviceguidenew.att.com/sg_flashPlayerPage/MIS (see MIS Express)
AT&T Bandwidth Services	http://serviceguidenew.att.com/sg_flashPlayerPage/BWS

2. PRICING SCHEDULE TERM AND EFFECTIVE DATES

Pricing Schedule Term	36 months
Pricing Schedule Term Start Date	Effective Date of this Pricing Schedule
Effective Date of Rates and Discounts	Effective Date of this Pricing Schedule

3. MINIMUM PAYMENT PERIOD

Service Components	Percent of Monthly Service Fees Due Upon Termination Prior to Completion of Minimum Payment Period	Minimum Payment Period per Service Component
All Service Components	50%	Longer of 12 months or until the end of the Pricing Schedule Term

4. GRANDFATHERING AND WITHDRAWAL

Availability of Service Components is subject to grandfathering and withdrawal per the Service Guide.

5. RATES

Section I: AT&T Managed Internet Service

Table 1: MIS Self – Installation

Discount: 100.0 %

MIS Speed	Undiscounted MIS	Undiscounted MIS w/ Managed Router	Undiscounted MIS w/ Virtual Router
Ethernet	\$1,500	\$1,500**	\$0.00

**Pricing available for MIS speeds of 100 Mbps and below and with electrical interfaces only.

Table 2: On-Site Installation

Discount: 100.0 %

MIS Speed	Undiscounted MIS w/ Managed Router Only
Ethernet	\$1,500

AT&T and Customer Confidential Information

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 ASAP!

**AT&T MANAGED INTERNET SERVICE
PRICING SCHEDULE**

Table 3: Flat Rate and Flexible Bandwidth Billing Option – Ethernet

Available bandwidth levels are subject to qualification at time of each order and may vary for MIS ports/access ordered with or without the MIS on Demand option.

Bandwidth	Discounted Ethernet Access Monthly Fee	Minimum Bandwidth Commitment		Undiscounted Incremental Usage Fee Per Mbps
		Undiscounted MIS with Customer Router Monthly Fee	Undiscounted MIS with AT&T Managed Router Monthly Fee	
2 Mbps	\$500.00	\$260.00	\$388.00	\$355.00
4 Mbps	\$500.00	\$262.00	\$390.00	\$325.00
5 Mbps	\$500.00	\$263.00	\$391.00	\$270.00
8 Mbps	\$500.00	\$266.00	\$394.00	\$235.00
10 Mbps	\$500.00	\$268.00	\$396.00	\$198.00
20 Mbps	\$530.00	\$449.00	\$577.00	\$144.25
50 Mbps	\$640.00	\$813.00	\$955.00	\$95.50
100 Mbps	\$810.00	\$1,400.00	\$1,555.00	\$77.75
150 Mbps	\$810.00	\$1,800.00	\$1,965.00	\$65.50
250 Mbps	\$1,100.00	\$2,150.00	\$2,240.00	\$44.80
400 Mbps	\$1,300.00	\$2,700.00	\$3,380.00	\$42.25
500 Mbps	\$1,300.00	\$3,500.00	\$4,325.00	\$43.25
600 Mbps	\$1,300.00	\$4,096.00	\$4,840.00	\$40.33
1000 Mbps	\$2,000.00	\$4,505.00	\$5,620.00	\$28.10
Discount:		62.0 %	62.0 %	100.0 %

Table 3a: Flat Rate Billing Option – Ethernet (10 Mbps only)

Available only for 10 Mbps bandwidth level, subject to qualification. Not available for MIS ports/access with the MIS on Demand option, or MIS ports/access with Customer managed router, or MIS ordered with AT&T BVoIP Service.

Bandwidth	Discounted Ethernet Access Monthly Fee	Minimum Bandwidth Commitment Undiscounted MIS with AT&T Managed Router Monthly Fee	Undiscounted Incremental Usage Fee Per Mbps
10 Mbps	\$374.52	\$396.00	Not Applicable
Discount:		62.0 %	

Section II: Additional Service Fees

Moving Fee (during hours)	\$1,000 per location
Additional Moving Fee (outside standard operating hours – 8:00 a.m. to 5:00 p.m. Monday through Friday)	Additional \$500 per location

Section III: AT&T Business in a Box®

AT&T Business in a Box® is not available for MIS ports/access ordered with the MIS on Demand option.

Discount: 100.0 %

AT&T and Customer Confidential Information

Page 3
ASAP!

**AT&T MANAGED INTERNET SERVICE
 PRICING SCHEDULE**

Option	Undiscounted Monthly Service Charge*
Base Unit 12 Port	\$75.00
8 Port Analog Module Add-On	\$40.00

* Pricing also applies to Service locations in Alaska

Class Of Service Option - when ordered with AT&T BVoIP Services only

Discount: 100%

Class of Service Monthly Service Fee	\$225*
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Pricing also applies to Service locations in Alaska

Section IV: AT&T Cloud Based Web Security

AT&T Cloud Web Security Service per port (10 users) Rate (Net Rate)	\$30.00
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This is the last page of the Pricing Document.



Sales Contact Information
RULE; BRIAN
8473871795
br992j@us.att.com

eSign Fax Cover Sheet Contract Id: 4774093

To: AT&T Automated Fax Handling Service

From:

Fax: 877-374-4632 or 877-eSignFax

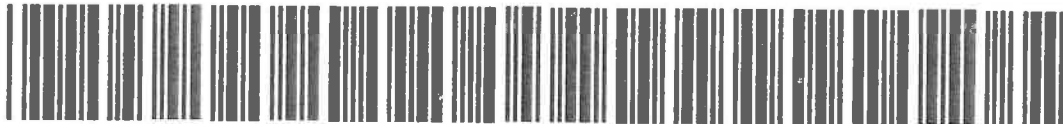
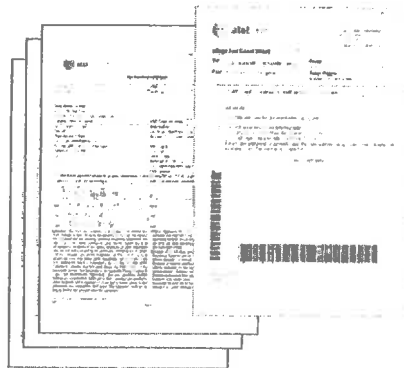
Total Pages: 4
(Excluding Fax Cover Sheet)

Or with Copiers / Scanners w/ email, Send To: esign@att.com

To sign via fax:

1. Sign, Title and Date the document where applicable,
2. Fax back documents in the following order:
 - I. eSign Fax Cover Sheet for Contract Id: 4774093
 - II. All Pages stamped with Contract Id: 4774093
3. If there are additional documents, use the corresponding eSign Fax Cover Sheet(s) as separator(s) and Fax back as in 2.I and 2.II.

(see Picture below)



Request Id: 1226932
Contract Id: 4774093

KENDALL COUNTY ILLINOIS

Economic Development Committee

Meeting Minutes
Friday, April 22, 2016

Call to Order

The meeting was called to order by Chairman Dan Koukol at 8:30 a.m.

Roll Call

Committee Members Present: Chairman Dan Koukol, Matt Prochaska, Judy Gilmour, Lynn Cullick

Committee Members Absent: Scott Gryder

At 8:33 a.m., a moment of silence was held for Mr. Gryder's father.

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator; Jeff Wilkins, County Administrator

Members of the Public: None

Approval of Agenda – Ms. Cullick made a motion to approve the agenda. It was seconded by Mr. Prochaska Approved 4-0.

Approval of Meeting Minutes – Mr. Prochaska made a motion to approve the meeting minutes from the November 20, 2015 meeting. Seconded by Ms. Cullick. Approved 4-0.

New Business

Kendall County Career Fairs

Mr. Beltran stated the Kendall Economic Development Alliance along with Waubonsee will be co-hosting the Kendall County Career Fair. This year the Fair will be held on three days instead of one. Each Fair will be from 9 a.m. to 11 a.m. and focus on a particular field: June 10 – Manufacturing; June 17 – Health Care; and June 24 – Information Services

He stated a key driver to this change was declining attendance of the traditional job fairs, and a want to keep businesses local. In addition, these fairs could help companies in the same industry connect.

Old Business

Revolving Fund Loans

Chairman Koukol stated that the Can-Man loan has been paid in full.

- *Review: Monthly Statements*

Mr. Beltran reviewed the current Revolving Fund Loan Reports from March 1, 2016 to March 31, 2016. All current payments are in for the month. Current available loan amount is approximately \$1.7 million.

KENDALL COUNTY ILLINOIS

Economic Development Committee

- *Discussion: Loan Process Document*

Mr. Beltran stated the Loan Process Document was put together after the last loans were done. Mr. Beltran continued that the purpose not only educate applicants on what would be required, but also the process and time.

Mr. Beltran noted that we would be asking for an application fee to cover the cost of documentation for the application but also would be applied to closing costs. The Committee discussed the amount of the closing costs and whether or not that should be refundable. The consensus was to monitor the next loan and to reassess afterwards.

Business Retention & Expansion

- *Update: KEDA*

Mr. Beltran stated that KEDA is looking to develop a Work-Study program for manufacturing in the County. Currently the program outline is being developed and partners are being proposed.

Update: Industrial Market Analysis

Mr. Beltran stated that CMAP has delivered a draft of the Key Recommendations memo. Mr. Wilkins and Mr. Beltran reviewed as well as members of KEDA. CMAP is currently incorporating the feedback into the report, and finishing the final touches. He finished that there is not an expected delivery date.

Mr. Wilkins stated that one statistic that drew his notice was that 90% of the workforce leaves the County to work, and 26% of jobs in County are filled by residents. In addition, when Caterpillar is taken out of industrial space, there is more industrial space in Sandwich-Plano-Yorkville than Oswego-Montgomery.

Updated: Economic Indicator Dashboard

Mr. Beltran stated that growth over the quarter slowed considerably.

Update: Strategic Goals Action Items

Mr. Beltran stated that the draft 2015 Strategic Plan guided the economic development efforts over the last year. While most of the goals were met, the biggest lesson was the refining of the goals for 2016, leading to the development of the 2016 Strategic Plan. He stated that the Strategic Priorities were Business Attraction, Retention, and Expansion. In addition, he explained the process of how Economic Development goes about achieving the priorities; key among it being partnerships. Finally, he stated the five strategies that were being used to attain the priorities.

Regional Initiatives

- *Update: Metro Chicago Exports (MCE)*

KENDALL COUNTY ILLINOIS

Economic Development Committee

Mr. Beltran stated that MCE started accepting applications for the 2016 Export Micro-grant. He sent the press release out to news and business organizations. In addition, 2015 and 2016 grant recipients will be eligible to submit a pitch for additional funding totaling \$30,000.

Mr. Beltran stated another program MCE brought to the area is the ExporTech program. This program places exporters in a cohort of eight to ten businesses to learn from experienced exporters. The results of the program are significant increases in sales. While having a cost, MCE managed to put scholarship money aside for Chicago Metro businesses. Mr. Beltran stated that at least one Kendall business is in the program while others are interviewing.

- *Update: Chicago Metro Metals Consortium (CMMC)*
Mr. Beltran stated that the region is reapplying for the TIGER grant for the Touhy interchange in Chicago and reapplying for Illinois Manufacturing Communities Program (IMCP). In addition, Program Manager Derek Walvoord left to take a position with the Illinois Housing Authority.
- *Update: Chicago Regional Growth Initiatives*
Mr. Beltran stated the meeting focused on the proposals developed to increase coordination among the seven counties, including a proposal to create a 501 c3 organization. The original thought was for marketing and branding of the metro area.

Chairman's Report

Chairman Koukol stated that Montgomery is looking for developers for speculative warehouse buildings. He continued that Montgomery is a draw due to Aurora's workforce. The Chairman then asked members of the Committee for updates.

Ms. Cullick stated that in Oswego is looking at Wolf's Crossing.

Mr. Prochaska asked about the status of MetroNet. Mr. Wilkins stated they have finalized plans with Plainfield and are working with Oswego. After finalizing Oswego they will begin to work with the County on a franchise agreement.

Ms. Gilmour had no updates.

Public Comment – None

Executive Session - None

Adjournment

With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Ms. Cullick. There being no objection, the Economic Development Committee at 9:44 a.m., adjourned.

Respectfully Submitted,

KENDALL COUNTY ILLINOIS

Economic Development Committee

Andrez P. Beltran
Economic Development and Special Projects Coordinator

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, April 14, 2016

Call to Order

The Budget and Finance Committee was called to order by Chairman John Purcell at 6:18p.m.

Committee Members Present: Elizabeth Flowers, Scott Gryder, Bob Davidson (arrived at 6:24 p.m.), Matthew Prochaska

Elected Officials Present: Dwight Baird

Others Present: Latreese Caldwell, Jeff Wilkins

Claims Review and Approval– Member Prochaska moved to approve claims in an amount not to exceed \$876,700.78 and Grand Juror Claims for 3/8/2016 in an amount not to exceed \$1300.00, and Grand Juror Claims for April 19, 2016 in an amount not to exceed \$750.00. Member Gryder seconded. **With all members voting Aye, the motion carried.**

Member Davidson entered at 6:24 p.m.

Department Heads and Elected Official Reports - None

Items from Other Committees

Member Davidson stated that they were currently examining replacing the windows on the Historic Courthouse.

Items of Business

➤ *IMRF Discussion*

Ms. Caldwell stated that the IMRF levy was examined in key years: 1993 as the start of historical data, 1999 as the start of the Senior levy, 2006 as the VAC levy began that year, and 2010 as the midpoint between 2006 and 2014 Which was the last point of data. Ms. Caldwell stated they found the IMRF had grown 999% over that time making it the fastest growing and it grew faster than the total levy.

Mr. Gryder asked about factors increasing the levy. Ms. Caldwell stated salaries, staff increases, rate increases and fund balance for IMRF all affect the levy amount.

Chairman Purcell stated that the increase in the amount from 9.2% to 15.7% of the total levy was his primary concern as it will continue to take resources that could be devoted elsewhere.

Member Gryder left the meeting at 6:52 p.m.

➤ *Senior Levy Application - Online/Fillable*

Mr. Wilkins stated that Administration can make the application online or in a fillable format. Mr. Purcell agreed it was a good idea.

- *Credit Card for County Board Purchases by Administrative Assistant with a credit limit of \$1500.*

Mr. Wilkins stated that with the single credit card being used for both staff and Board purposes, the credit card limit has recently not been enough or has been close to the limit. Mr. Wilkins stated that the solution could be either to add a credit card for the Administrative Assistant to handle Board expenses, or to raise the limit on the current card.

Chairman Purcell asked the opinion of the Committee members. After discussion, the Committee stated that while having a second credit card would have benefits, it would be easier for administrative purposes to have on card with a higher limit. Mr. Purcell asked Mr. Wilkins his opinion on the increased credit limit. Mr. Wilkins stated \$3,000. Member Flowers motioned to send an item to the Board increasing the credit limit. Mr. Prochaska seconded. **With all members voting Aye, the item moved to the County Board.**

- *Benefits Reimbursement Policy*
Item was not discussed.

Other Business – None

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims in an amount not to exceed \$876,700.78 and Grand Juror Claims for 3/8/2016 in an amount not to exceed \$1300.00, and Grand Juror Claims for April 19, 2016 in an amount not to exceed \$750.00*
- *Approve increase of Administrative Services credit card limit to \$3,000.00 from \$1,500.00*

Items for Committee of the Whole – None

Executive Session – Not needed

Adjournment – Member Davidson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Flowers. **The meeting adjourned at 7:00p.m.**

Respectfully submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, April 28, 2016

Call to Order

The Budget and Finance Committee was called to order by Vice Chair Bob Davidson at 5:30p.m.

Committee Members Present: Bob Davidson - yes, Matthew Prochaska - here, Elizabeth Flowers – present. **With three members present, a quorum was established to conduct business.**

John Purcell arrived at 5:35p.m.

Committee Members Absent: Scott Gryder

Others Present: Latreese Caldwell, Jeff Wilkins

Claims Review and Approval– Member Prochaska moved to approve claims in an amount not to exceed \$863,838.30 and Petit Juror Claims in an amount not to exceed \$2,825.00. Member Flowers seconded. **Roll Call:** Member Prochaska – aye, Member Flowers – aye, Member Davidson – yes. **With three members present voting aye, the motion carried.**

Department Heads and Elected Official Reports: None

Items from Other Committees: Member Davidson questioned Jeff Wilkins as to why the recommendation for the Coroner and Circuit Clerk salaries were discussed and any recommendations were made from the Admin HR Committee. Mr. Davidson stated that according to The Board Rules of Order, everything that involves appointing and setting salaries for county employees and elected officials must go through the Finance Committee for verification, and then any recommendations for approval for the County Board are to come from the Finance Committee.

Member Prochaska and Member Flowers agreed with Member Davidson that they would like to review the salary recommendations before they go to the County Board. Member Purcell did not agree that these two recommendations this year had to come to the Finance Committee.

Jeff Wilkins made copies of the proposed Coroner and Circuit Clerk recommendations, and also the information showing the history of elected officials from 2008 to present.

Discussion on past salary increases for the Circuit Clerk, Treasurer and County Clerk, and the differences between the Circuit Clerk, County Clerk and Treasurer’s current salaries.

Member Prochaska said that it was his understanding that the Finance Committee has always tried to keep these three salaries and increases on the same scale. Member Davidson stated that if elected officials aren’t receiving salary increases, that maybe department heads should not receive salary increases either.

Items of Business:

- *IMRF Discussion* – Latreese Caldwell reported that representatives from IMRF are not available to attend the May Committee of the Whole meeting. Ms. Caldwell and Jill Ferko are working together to schedule the IMRF reps at a future COW meeting.
- *Benefits Reimbursement Policy* – Member Prochaska suggested that if a department or office has employee salaries funded by a grant, that a portion of the administrative fees for that grant should fund some or all of the benefits for that employee. Discussion followed. Item to remain on the agenda for future discussion.

Other Business:

Member Davidson questioned why there have been continued issues regarding several county employees being turned over to collection agencies because workman’s comp claims have not been paid by the County. Member Davidson asked why this has gone on for 5 or 6 months and has still not been resolved.

Jeff Wilkins said that Worker’s Comp claims and payments are managed by IPMG claims adjusters. Mr. Wilkins said that any bills should be going to IPMG for payment. Mr. Wilkins said that IPMG pays everything first, and then it is billed back to the County for anything under \$250,000. Mr. Wilkins said it is the responsibility of IPMG to manage the payments.

Mr. Davidson said that these issues are still unresolved, and payments are not being made, and he wants to know why someone from the County has not contacted IPMG to get to the center of these issues.

Public Comment: None

Questions from the Media: None

Action Items for County Board:

- *Approval of Claims in an amount not to exceed \$863,838.30, and Petit Juror Claims for in an amount not to exceed \$2,825.00*

Items for Committee of the Whole: Discussion with IMRF Reps in June

Executive Session: Not needed

Adjournment: Member made a motion to adjourn the Budget and Finance Committee meeting, second by Member. **The meeting adjourned at 6:33p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, April 20, 2016 at 4:00PM

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Jeff Wehrli at 4:05p.m.

Roll Call

Committee Members Present: John Purcell - here, Matthew Prochaska - present, Jeff Wehrli – here.
With three members present, a quorum was established to conduct committee business.

Members Absent: Elizabeth Flowers, Lynn Cullick

Others present: Laura Pawson, Jeff Wilkins, Andrez Beltran

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Purcell. **With all in agreement, the motion carried.**

Approval of Minutes – Member Prochaska made a motion to approve the March 16, 2016 meeting minutes, second by Member Purcell. **With all in agreement, the motion carried.**

New Business

- *New Office Discussion* – Mr. Wehrli stated that Mr. Wilkins and he went to look at office trailers for Animal Control. This would help separate office space from the rooms where customers interact with the animals. A trailer is being examined due to the flexibility it would offer compared to a building. It would also be much less expensive. There are two options being looked at: buying the trailer outright for approximately twenty to thirty thousand dollars; and leasing the trailer for approximately twenty-five hundred dollars a year. If buying the trailer would come as is; if leasing the company would fix the trailer and maintain it. In addition, there's a onetime option to buy at the end of one year. However, as trailers hold their value well, if resold the County could get some money back. The Committee discussed placement of the trailer and the floor plan.

Member Cullick arrived at 4:21 pm

Census Report – Ms. Pawson reviewed the March census and bite/euthanasia reports with the committee.

<u>DOGS</u>	<u>MARCH</u>
Intakes:	23
Adopted:	3

Reclaimed: 16
Transferred: 1
Euthanized: 1

Total Dogs Available for Adoption: 7

Total Unavailable Dogs: 7

<u>CATS</u>	<u>MARCH</u>
Intakes:	0
Adopted:	2
Reclaimed:	1
Transferred:	1
Euthanized:	0

Total Cats Available for Adoption: 0

Total Unavailable Cats: 3

Bite Report February Total: 17 Dogs

Visitors March - 103

Events/News

- April 6 - Volunteer Orientation
- April 9 - Pet Supplies Plus Yorkville Adoption Event
- Running a weekly ad for adoptable pet in the record newspapers
- May 12 - Volunteer Orientation
- May 14 - Pet Supplies Plus Yorkville Adoption Event

Operations Report – Ms. Pawson spoke about a dog being seized due to medical reasons. In addition, she stated they are looking to hire a new part-time employee.

Mr. Purcell stated he had a citizen ask why local police departments pick up animals in comparison to Animal Control. Ms. Pawson stated that roughly 70% on their intakes come from local police departments dropping off animals; in March there were twenty-three. In addition to the manpower constraints, Animal Control does not receive reimbursement for picking up animals unlike almost all other Animal Controls. Mr. Wilkins stated that there would have to be service contracts with the municipalities. That would have to be studied in context with current resources before moving in that direction.

Accounting Report – Jeff Wilkins reviewed the monthly financial report with the committee.

Action Items for the County Board - None

Public Comment – None

Executive Session – None needed

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Cullick. **With all in agreement, the meeting was adjourned at 5:02p.m.**

Respectfully Submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Meeting Minutes
Thursday, April 14, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Vice-Chair Scott Gryder at 4:12p.m.

ROLL CALL

Present: Scott Gryder, Jeff Wehrli, Judy Gilmour, Dan Koukol, Lynn Cullick, Matthew Prochaska, Bob Davidson (arrived at 4:30 p.m.), John Purcell (arrived at 4:30 p.m.) Elizabeth Flowers (arrived at 5:29 p.m.),

Board Members Absent: John A. Shaw

Elected Officials Present: Dwight Baird

Staff present: Scott Koeppel, Leslie Johnson, Jim Smiley, Jeff Wilkins, Brian Holdiman

Others present: Drake Wahlers, Damian Eallonardo of Leopardo Inc, Rob Vollrath of Perfection Group

ITEMS OF BUSINESS

❖ ***Proclamation for Building Safety Month in May***

Mr. Holdiman stated that every year May is Building Safety Month. This will be the first year Kendall County Planning Building and Zoning has designated it as such. As no vote was needed the proclamation was moved to the County Board meeting on April 19, 2016

❖ ***Energy Efficiency & County Facilities Presentation – Leopardo, Inc.***

As the members of Leopardo, Inc. were not yet present, Vice-Chair Gryder moved the discussion to the end of business.

Mr. Eallonardo gave a brief outline of the program: Leopardo, Inc. does an energy efficiency study of the facilities, and fleet and then guarantees those savings over a course of time less than the useful life of the replacement. The savings garnered are then used to pay for the work over that time. The first step in the process was to do a feasibility study.

The Committee discussed the costs and specifics of the program, and reaffirmed the feasibility study was free. After Mr. Eallonardo confirmed it was, the Committee moved it forward to the Board with a resolution authorizing Leopardo to undertake the feasibility study as advised by Ms. Johnson.

❖ ***Discussion on Office Trailer for Animal Control***

Mr. Wehrli stated that Mr. Wilkins and he went to look at office trailers for Animal Control. This would help separate office space from the rooms where customers interact with the animals. A trailer is being examined due to the flexibility it would offer compared to a building. It would also be much less expensive. There are two options being looked at: buying the trailer outright for

approximately twenty to thirty thousand dollars; and leasing the trailer for approximately twenty-five hundred dollars a year. If buying the trailer would come as is; if leasing the company would fix the trailer and maintain it. In addition, there's a onetime option to buy at the end of one year. However, as trailers hold their value well, if resold the County could get some money back. Mr. Wehrli stated he wanted the Board's opinion on the matter and if they were comfortable with the direction they were heading. The Committee stated they were happy with the direction.

❖ ***PSC/Courthouse Update***

Mr. Smiley updated the Committee on the cost estimates. From 30% point the estimate original estimate \$3.5 million; current cost is \$3.1 million. At 60% level the number was still around \$3.1 million. This is approximately under by \$344,000. Additional projects were also studied for possible future work including motorized locks and additional pipes for redundant networks on that campus. If added it would increase costs by about \$64,000.

Members Davidson and Purcell joined the meeting at 4:30 p.m.

❖ ***Set hearing date for May 3, 2016 for Public Transportation Capital Assistance grant application for two ADA accessible mini-vans through Illinois DOT Fiscal 2016 Consolidated Vehicle Procurement Program***

Mr. Wilkins stated that every year IDOT has a Consolidated Vehicle Procurement program application. This grant supplies the Kendall Area Transit program with new vehicles. This year 2 minivans are being requested for medical trips. Mr. Wilkins emphasized there is no local match required.

❖ ***Approval of Resolution Authorizing Public Transportation Capital Assistance grant application for two ADA accessible mini-vans through Illinois DOT Fiscal 2016 Consolidated Vehicle Procurement Program***

Mr. Wilkins just stated this was the resolution to file the application where the last item was to set the required public hearing.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA - None

CHAIRMAN'S REPORT

Vice-Chair Gryder reminded the Board of the Funder's Lunch for the extension which is Tuesday, April 19 at noon at 775B at Route 47.

Mr. Davidson asked if worker's compensation would be on the Administration/HR committee meeting. Ms. Cullick stated it would.

REVIEW BOARD ACTION ITEMS – Vice-Chair Gryder asked the committee to review the April 19, 2016 Board agenda for any necessary changes or additions. Member Cullick stated that Administration/HR would not need to be on the Board agenda. Member Prochaska indicated the same with Public Safety.

ACTION ITEMS FOR COUNTY BOARD

- *Resolution Authorizing Energy Savings Analysis of County Facilities by Leopardo Energy*

- *Approval of a Proclamation for Building Safety Month – May 2016*
- *Approval of Claims I an amount not to exceed \$876,700.78 and Grand Juror Claims in an amount not to exceed \$2,050.00*
- *Approve increase of Administrative Services credit card limit to \$3,000.00 from \$1,500.00*

EXECUTIVE SESSION – Member Purcell made a motion to enter into Executive Session for the purpose of the Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120-2c/2), second by Member Koukol.

Roll Call: Member Davidson - yes, Member Gilmour - yes, Member Koukol - yes, Member Purcell - yes, Member Gryder - yes, Member Cullick - yes, Member Wehrli - yes, Member Prochaska – yes

With all members in agreement, the committee entered into Executive Session at 5:16p.m.

Member Flowers entered the meeting at 5:29p.m.

Member Wehrli made a motion to reconvene into Open Session at 6:07p.m., second by Member Prochaska. **With all in agreement, the committee returned to Open Session.**

ADJOURNMENT – Member Prochaska moved to adjourn the meeting at 6:07 p.m., Member Koukol seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Andrez Beltran
Economic Development and Special Projects Coordinator



KENDALL COUNTY ECONOMIC DEVELOPMENT

Memorandum

To: Jeff Wilkins, County Administrator

From: Andrez Beltran, Economic Development and Special Projects Coordinator

Subject: Consolidated Vehicle Procurement Application 2016

Date: 4/14/16

Summary

State of Illinois' Consolidated Vehicle Procurement (CVP) Program grant provides paratransit vehicles for the Kendall Area Transit (KAT) program for use by its operator, the Voluntary Action Center (VAC). Over the last six years the service has grown significantly. In 2016, (KAT) is seeking a grant for two (2) ADA accessible mini-vans through. The capital value of this grant request is \$82,000; no local match is needed for the grant. The purpose of requesting two ADA-accessible mini-vans is to support growing demand for medical service to the Naperville and Joliet areas.

Background

Through the Consolidated Vehicle Procurement Program (CVP), the Illinois Department of Transportation - Division of Public & Intermodal Transportation (IDOT-DPIT) makes grants to municipalities, mass transit districts, counties, and private non-profit organizations for ramp and lift equipped paratransit vehicles. Funding for these grants comes from varied sources, including the Federal Transit Administrations (FTA) as well as state resources. Previously, agencies eligible for different grants were required to submit numerous applications. The CVP application was developed to make it easier for agencies to apply for funds and for the IDOT-DPIT to review project applications.

Vehicles Applied

KAT is seeking a grant for two (2) ADA accessible mini-vans. The capital value of this grant request is \$82,000. The purpose of requesting two ADA-accessible mini-vans is to support growing demand for medical service to the Naperville and Joliet areas.

Currently, KAT has one vehicle tasked to these assignments. This one vehicle limits the ability to handle medical trip requests for those passenger requests that do fall in our typical demand-response area. Adding additional rolling stock to the fleet will help to support that need.

Additionally, the typical lead time for CVP grant requests is two years. The current fleet mini-van will have upward of 150,000 miles by the time any granted vehicles are awarded. The addition of two new vehicles will allow not only expand service, but slow down the usage of the current mini-van by putting it into operational reserve.

A current vehicle inventory is attached.

Conclusion

As always, Kendall County is still dedicated to providing the best possible service for its constituents. To that end, we will continue to work with our operator VAC to ensure a high quality product.

EXHIBIT J COMBINED SECTION 6311 / DOWNSIDE DOAP VEHICLE INVENTORY SUMMARY

VEHICLE CONDITION CODE
 EXCELLENT
 GOOD
 POOR

VEHICLE STATUS CODE
 ACTIVE
 RESERVE
 RVD
 D

VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MAKE	VEHICLE TYPE and SEATING CAPACITY	VEH LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	ACQUISITION COST	DEGREE OF FEDERAL PARTICIPATION	DATE IN SERVICE/PURCHASE	FTA ELIGIBLE REPLACE DATE	ROPEABLE		DATE OF LAST DISPOSITION	VEHICLE STATUS
														CURRENT MILEAGE	CURRENT VEH CONDITION		
1G0EY18034900997	Kendall County	Voluntary Action Center	60597-1	2010	Chrysler	Super Minivan - 22	30'	CAP-07-075-CVP	L-37-3028 & L-37-3029	82,181.00	0.09	10/18/09	10/18/18	57,864	Good	05/18/14	RV
1FDEB3L48DA91002	Kendall County	Voluntary Action Center	651001-2	2009	Ford	Light Duty - 12	22'	CAP-07-075-CVP	L-37-3028 & L-37-3029	50,944.00	0.09	10/20/09	10/20/18	185,118	Fair	05/18/12	A
1FDEB3L20DA91001	Kendall County	Voluntary Action Center	AS1000-3	2009	Ford	Light Duty - 12	22'	CAP-07-075-CVP	L-37-3028 & L-37-3029	50,944.00	0.09	10/20/09	10/20/18	185,118	Fair	05/18/12	RV
1FDEB3L08DA92505	Kendall County	Voluntary Action Center	AT0250-4	2006	Ford	Light Duty - 12	22'	TRA-2007-02	L-18-2028	40,764.00	0.09	10/14/09	10/14/18	192,297	Fair	05/18/12	A
1FDEB3L08DA92505	Kendall County	Voluntary Action Center	AT0250-5	2006	Ford	Light Duty - 12	22'	TRA-2007-02	L-18-2029	40,764.00	0.09	10/14/09	10/14/18	193,286	Fair	05/18/12	RV
1FDEB3L08DA92504	Kendall County	Voluntary Action Center	AT0250-6	2006	Ford	Light Duty - 12	22'	TRA-2007-02	L-18-2029	40,764.00	0.09	10/14/09	10/14/18	193,286	Fair	06/22/11	A
1FDEB3L08DA92502	Kendall County	Voluntary Action Center	AT0250-7	2006	Ford	Light Duty - 12	22'	TRA-2007-02	L-18-2029	40,764.00	0.09	10/14/09	10/14/18	193,286	Fair	06/22/11	RV
2CAR0D06004012841	Kendall County	Voluntary Action Center	071-3041	2015	Dodge	Minivan - 8	17'	CAP-13-1021-CVP	L-18-2028	29,872.00	0.09	05/22/14	N/A	86,175	Good	05/18/14	A
1FDEB3L15DA90000	Kendall County	Voluntary Action Center	AM000-10	2014	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	29,294.00	0.09	05/22/14	N/A	42,240	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-11	2014	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	29,294.00	0.09	05/22/14	N/A	43,124	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-12	2016	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	51,792.00	0.09	07/14/15	N/A	21,686	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-13	2016	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	55,896.00	0.09	07/14/15	N/A	14,977	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-14	2016	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	55,896.00	0.09	07/14/15	N/A	9,780	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-15	2016	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	55,896.00	0.09	07/14/15	N/A	8,733	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-16	2016	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	55,896.00	0.09	07/14/15	N/A	9,788	Good	NA	A
1FDEB3L15DA90208	Kendall County	Voluntary Action Center	AM000-17	2016	Ford	Light Duty - 12	22'	CAP-13-1021-CVP	L-18-2029	55,896.00	0.09	07/14/15	N/A	7,991	Good	NA	A
<p><i>Chrysler Models:</i></p> <p><i>Other Models:</i></p>																	
<p>All Vehicles Financed with Federal Sec. 6009 funds and acquired under State of Illinois grant contracts.</p>																	
DISPOSED VIN	TITLE HOLDER OWNER	OPERATOR	BUS FLEET #	CHASSIS YEAR	CHASSIS MAKE	VEHICLE TYPE	VEH LENGTH	STATE GRANT NUMBER	FED GRANT NUMBER	ACQUISITION COST	DEGREE OF FEDERAL PARTICIPATION	DATE IN SERVICE/PURCHASE	FTA ELIGIBLE REPLACE DATE	CURRENT MILEAGE	CURRENT VEH CONDITION	DATE OF LAST DISPOSITION	VEHICLE STATUS
1FDEB3L08DA92505	Kendall County	Voluntary Action Center	C06250-5	2011	Ford	Heavy Duty - 29	29'	N/A	N/A	N/A	N/A	01/09/13	N/A	23,922	Good	06/29/15	D
1FDEB3L08DA92505	Kendall County	Voluntary Action Center	C06250-6	2011	Ford	Heavy Duty - 26	26'	N/A	N/A	N/A	N/A	01/09/13	N/A	24,471	Good	06/29/15	D

COUNTY OF KENDALL, ILLINOIS

Resolution 16 - _____

Resolution authorizing application for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such Grants.

WHEREAS, the provision and improvement of public transportation facilities is essential to the development of a safe, efficient, functional public transportation system; and

WHEREAS, the Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset certain capital costs of a private non-profit, general public transportation system or an IDOT Certified Public Provider transportation system providing specialized paratransit service; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

WHEREAS, a public hearing was held on May 3, 2016 to obtain public comment regarding application to the Consolidated Vehicle Procurement Program undertaken by the State of Illinois on behalf of Kendall County, with State and Federal Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. That an application be made to the Department of Transportation, State of Illinois, for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting certain public transportation capital costs of KENDALL COUNTY for acquisition of two (2) 6-passenger minivans for Kendall Area Transit (KAT), estimated cost and full grand funding of the requested vehicles is \$82,000.00.

Section 2. That the County Administrator of KENDALL COUNTY is hereby authorized and directed to execute and file on behalf of KENDALL COUNTY such application.

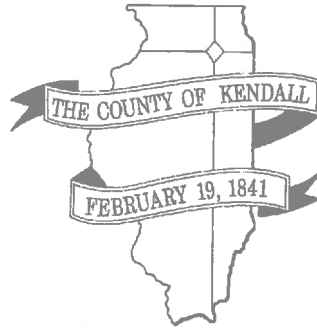
Section 3. That the County Administrator of KENDALL COUNTY is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation in connection with the aforesaid application for said Grant.

PRESENT and ADOPTED by the County Board, this 3rd day of May, 2016.

APPROVED: _____
John A. Shaw, County Board Chairman

ATTEST: _____
Debbie Gillette, County Clerk

A PROCLAMATION
Declaring Historic Preservation Month in Kendall County, Illinois



WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "*This Place Matters*" is the theme for National Preservation Month 2016, cosponsored by Kendall County and the National Trust for Historic Preservation.

THEREFORE, the Board of Kendall County do proclaim May as National Preservation Month, and call upon the people of Kendall County to join their fellow citizens across the United States in recognizing and participating in this special observance.

ADOPTED BY THE COUNTY BOARD THIS 3rd DAY OF May, 2016.

Attest:

John A. Shaw
County Board Chairman

Debbie Gillette
County Clerk