

**KENDALL COUNTY BOARD AGENDA  
ADJOURNED JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210  
Tuesday August 16, 2016 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
12. Elected Officials Report and Other Department Reports
  - A. Sheriff
  - B. County Clerk
  - C. Treasurer
  - D. Clerk of the Court
  - E. State's Attorney
  - F. Coroner
  - G. Health Department
  - H. Supervisor of Assessments
13. Standing Committee Reports
  - A. Planning, Building & Zoning
    1. Approval of Petition 16-16 for a request from Chris and Megan Jensen for a Special Use in the A-1 Agricultural District to operate a landscaping business at the property located at 7225 Caton Farm Road in Kendall Township (PIN 05-06-400-004; pt 05-26-400-005)
    2. Authorize expenditure from the Tanglewood Trails escrow account in the amount of \$4,424 for services provided by 4 Seasons Landscaping
  - B. Public Safety
  - C. Administration/HR
    1. Approval of Agreement with Current Technologies to purchase Wireless Link at an amount not to exceed \$24,891.24
  - D. Highway
    1. Approve Intergovernmental Agreement between the County of Kendall and the Kendall County Forest Preserve District regarding land exchange of 1.6 acres of District owned property at Subat Forest Preserve with an appraised value of \$16,100 for 1.9 acres of county owned property adjacent to Hoover Forest Preserve with an appraised value of \$32,000 as part of the Eldamain Road improvement project, including approval of associated temporary construction easements
    2. Approve supplement to the preliminary engineering agreement between Kendall County and HR Green in the amount of \$344,419.49 to be taken from the Transportation Sales Tax Fund
  - E. Facilities
  - F. Economic Development
  - G. Finance
    1. Approve Claims in an amount not to exceed \$ 405,075.66
  - H. Committee of the Whole
  - I. Standing Committee Minutes Approval
14. Special Committee Reports
  - A. Public Building Commission
  - B. VAC
  - C. Historic Preservation
  - D. Board of Health
  - E. Juvenile Justice Council
15. Other Business
16. Chairman's Report

**Appointments**

Mark Luettich – Yorkville-Bristol Sanitary District (reappointment) – 3 year term – expires July 2019

Martin Myre – Big Slough Drainage District (reappointment) – 3 year term – expires July 2019

Kenneth Walker – Public Aid Appeals Committee, Kendall Township Rep (reappointment) – 2 year term – expires September 2018

### **Announcements**

Bill Ashton – (Chair) Plan Commission (reappointment) – 3 year term – expires September 2019

Megan Andrews - Farmland Protection Commission (reappointment) – 3 year term - expires September 2019

Bill Ashton - Farmland Protection Commission (reappointment) – 3 year term - expires September 2019

John Church - Farmland Protection Commission (reappointment) – 3 year term - expires September 2019

John A. Shaw - Farmland Protection Commission (reappointment) – 3 year term - expires September 2019

David Stewart - Farmland Protection Commission (reappointment) – 3 year term - expires September 2019

Nels Moe - Big Slough Drainage District (reappointment) – 3 year term - expires September 2019

Martin Myre - Big Slough Drainage District (reappointment) – 3 year term - expires September 2019

Frank Carreno III - Public Aid Appeals (Little Rock)(reappointment) – 2 year term - expires September 2018

Jim Detzler - Public Aid Appeals (Oswego Township)(reappointment) – 2 year term - expires September 2018

Bob Walker - Public Aid Appeals (Alternate)(reappointment) – 2 year term - expires September 2018

17. Citizens to be Heard
18. Questions from the Press
19. Adjournment

**KENDALL COUNTY BOARD  
ADJOURNED JUNE MEETING  
July 19, 2016**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, July 19, 2016 at 9:35 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meeting of 6/21/16. Member Davidson seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**THE AGENDA**

Member Flowers moved to approve the agenda. Member Gilmour seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL RECOGNITION**

David Welter, the new 75<sup>th</sup> District State Representative introduced himself to the board and spoke briefly about what he plans to do in Springfield.

**Chief Deputy Scott Koster Retirement**

Sheriff Baird recognized Chief Deputy Scott Koster for his 27 years of service and shared with the board some memories he had with Mr. Koster throughout the years. Sheriff Baird congratulated him on his retirement. Mr. Koster thanked the board members, Mr. Randall and Sheriff Baird, and those he has worked with over the years along with the citizens of the county.

David Welter, the new 75<sup>th</sup> District State Representative introduced himself to the board and spoke briefly about what he plans to do in Springfield.

**CITIZENS TO BE HEARD**

Amy Cesich from Yorkville thanked Scott Koster and told him what he meant to her personally.

Todd Milliron from Yorkville spoke about an emergency motion filed by the State's Attorney Office with regards to the State's Attorney Appellate Prosecutor representing the Kendall County Coroner. Mr. Milliron is opposed to paying for an Appellate Prosecutor's fees. Mr. Milliron stated that the ethics ordinance states that a violation must be filed within one year of the perceived violation; one year is not long enough. Mr. Milliron mentioned an investigation going on with the State Police regarding eavesdropping.

**EXECUTIVE SESSION**

Member Davidson moved to move the executive session to the end of the meeting. Member Koukol seconded the motion. Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cullick, Davidson, Gilmour, Koukol, Prochaska, and Wehrli. Members voting nay include Flowers, Purcell and Shaw. **Motion carried 6-3.**

**NEW BUSINESS**

**Memorandum of Understanding – Department Space Needs**

Member Cullick made a motion to approve the Memorandum of Understanding between the Kendall County Technology Department, the County of Kendall & Kendall County Health and Human Services regarding the use of current space of the Health and Human Services building for the Technology Department space needs dated July 19, 2016. Member Davidson seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Memorandum of Understanding between the Kendall County Technology Department, the County of Kendall & Kendall County Health & Human Services regarding use of current space of the Health & Human Services Building for Technology Department space needs dated July 19th, 2016**

**IGAM 16-29**

This Memorandum of Understanding (“MOU”), entered into by the Kendall County Technology Department (“Technology”), the County of Kendall (County) & Kendall County Health and Human Services (HHS), (jointly referred to as “Parties”), hereby memorializes the understanding between the Parties regarding the use of space designated for HHS to be used on a temporary basis for the housing of a staff member for Technology. The Parties understand and agree to the following:

1. Under this MOU, Technology will use the space currently designated as room number 228 in the Kendall County Health & Human Services Building, located at 811 West John Street, Yorkville, Illinois for housing a staff member from the technology department. Said use will consist of general office space in relation to activities of the Technology Department. This space will be converted from its present use to office space by the County of Kendall.
2. Under the current lease, IGAM 13-28, between the County of Kendall and the Kendall County Health and Human Services, room number 228 was designated as space for HHS.
3. That the Parties agree that the use of room number 228 is for a temporary time period of one year from August 1, 2016 to July 31, 2017 and will revert back to HHS, pursuant to the lease agreement between the County and HHS, IGAM 13-28 unless agreed to in writing by the Parties.
4. That the Parties agree that the temporary use of the space to the Technology does not alter any terms or conditions of the lease agreement between the County and HHS.
5. That the Parties agree that, based on current needs and space requirements, as well as potential build-out costs, this temporary reallocation of space within the Kendall County Health & Human Services building is beneficial to both the County and HHS.

This MOU is effective as of the date it is executed by all parties. Signed and agreed to this 19th day of July, 2016.

Kendall County Chairman,  
John Shaw

Kendall County Technology Director,  
Scott Koeppel

Kendall County Board of Health Chairman,  
Christina Cooper

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird stated that they will be looking for a replacement on the Merit Commission.

**County Clerk**

Revenue Report		6/1/16-6/30/16	6/1/15-6/30/15	6/1/14-6/30/14
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$864.50	\$840.00	\$714.50
	County Clerk Fees - Marriage License	\$1,830.00	\$1,770.00	\$2,040.00
	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,384.00	\$2,391.00	\$1,695.00
	County Clerk Fees - Recording	\$29,626.00	\$28,350.00	\$25,236.00
01010061205	Total County Clerk Fees	\$34,734.50	\$33,351.00	\$29,685.50
01010001185	County Revenue	\$33,885.00	\$26,115.00	\$31,802.25
38010001320	Doc Storage	\$17,442.50	\$17,294.00	\$15,541.50
51010001320	GIS Mapping	\$29,367.00	\$29,241.00	\$26,354.00
37010001320	GIS Recording	\$3,667.00	\$3,655.00	\$3,294.00
01010001135	Interest	\$29.09	\$43.74	\$22.57
01010061210	Recorder's Misc	\$7,169.50	\$7,901.45	\$4,231.50
81010001320	RHSP/Housing Surcharge	\$15,561.00	\$15,120.00	\$12,861.00
CK # 18059	To KC Treasurer	\$141,855.59	\$132,721.19	\$123,792.32

**Days and Hours of Operation**

Member Cullick made a motion to approve the resolution to change the days and hours of operation for the County Clerk’s Office and the hours of operation for the County Recorder’s Office for General Primary, General, Consolidated, and Special Elections effective November 8, 2016. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**COUNTY OF KENDALL, ILLINOIS  
RESOLUTION 2016-23**

**RESOLUTION TO CHANGE THE DAYS AND HOURS OF OPERATION FOR THE COUNTY CLERK’S OFFICE & THE HOURS OF OPERATION FOR THE COUNTY RECORDER’S OFFICE FOR GENERAL PRIMARY, GENERAL, CONSOLIDATED, AND SPECIAL ELECTIONS, EFFECTIVE NOVEMBER 8, 2016**

WHEREAS, the County Board of Kendall County (“County Board”) may change the days and hours of operations for the Office of the County Clerk of Kendall County (“County Clerk’s Office”) pursuant to 55 ILCS 5/3-2007 and may change the hours of operations for the Office of the County Recorder of Kendall County (“County Recorder’s Office”) pursuant to 55 ILCS 5/3-2016.

WHEREAS, such action by the County Board shall be done by resolution passed at a regular meeting pursuant to 55 ILCS 5/3-2007 and 55 ILCS 5/3-2016.

WHEREAS, the County Clerk’s Office is an Election Authority pursuant to 10 ILCS 5/1-3, and, therefore, must remain open for election purposes on election days, pursuant to 55 ILCS 5/3-2007 and 10 ILCS 5/4-50.

WHEREAS, the County Clerk of Kendall County also serves as the County Recorder of Kendall County.

WHEREAS, the date of the 2016 General Election is November 8, 2016, as defined by the Election Code 10 ILCS 5/1-3.

WHEREAS, Public Act 98-1171 was signed into law effective June 1, 2015, requiring Election Authorities to allow Same Day Registration in their offices on Election Day. See 10 ILCS 5/4-50.

WHEREAS, the County Board of Kendall County finds the County Clerk’s Office shall be engaged in the duties of Election Authority on November 8, 2016, and all subsequent regular and special election days, as defined by 10 ILCS 5/1-3, (hereinafter referred to as “General Primary, General, Consolidated, and Special Election Days”).

WHEREAS, the County Board finds that the County Clerk’s Office shall not be able to perform its normal duties of County Clerk while performing election duties on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days. Further, as the County Clerk also serves as the County Recorder, the County Recorder’s Office shall be limited in its ability to perform its normal duties of County Recorder on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days.

**NOW BE IT RESOLVED BY THE KENDALL COUNTY BOARD:**

That the County Clerk’s Office shall be closed on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days, for all purposes other than services pertaining to the election day, as defined by the County Clerk & Recorder. Further, the County Recorder’s Office will only be open from 8:00 a.m. to 11:30 a.m. on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days. The County Clerk and Recorder will publish and post notice of the service closure and limited hours at least one week prior to the election, or as soon as practical.

Adopted this 19 day of July 2016

John A. Shaw  
Chairman, Kendall County Board

Attest:  
Debbie Gillette  
Kendall County Clerk & Recorder

**Appointment of Election Judges**

Member Cullick made a motion to approve the resolution to appoint Judges of Election. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**COUNTY OF KENDALL, ILLINOIS  
RESOLUTION 2016-24**

**RESOLUTION TO APPOINT JUDGES OF ELECTIONS**

WHEREAS, Pursuant to 10 ILCS 5/13-2 the Kendall County Board is responsible for appointing persons to serve as Judges of Election in the various precincts located within Kendall County, Illinois; and

WHEREAS, the Kendall County Clerk has compiled the attached "Kendall County 2016 Election Judges List" (Ex. A), which is hereby incorporated by reference into this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Kendall County that those persons named in the attached Kendall County 2016 Election Judges List (Ex. A) be and are hereby appointed as Judges of Election in their respective precincts to serve in such capacity until successors are appointed and confirmed.

Approved and adopted by the County Board of Kendall County, Illinois, this 19 day of July, 2016.

Board Chairman Signature:  
John A. Shaw, Chairman  
County Board

Attest:  
Debbie Gillette  
County Clerk

**Treasurer**

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**  
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR SEVEN MONTHS ENDED 06/30/2016

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>
Personal Property Repl. Tax	\$406,460	\$229,474	56.46%	\$269,749	72.91%
State Income Tax	\$2,650,000	\$1,560,676	58.89%	\$1,432,467	59.94%
Local Use Tax	\$470,000	\$488,409	103.92%	\$315,057	70.01%
State Sales Tax	\$545,492	\$219,344	40.21%	\$492,787	59.73%
County Clerk Fees	\$358,000	\$190,865	53.31%	\$196,530	54.90%
Circuit Clerk Fees	\$950,000	\$522,940	55.05%	\$480,927	50.62%
Fines & Foreits/St Atty.	\$475,000	\$217,010	45.69%	\$240,918	48.18%
Building and Zoning	\$59,500	\$36,946	62.09%	\$32,865	59.75%
Interest Income	\$30,000	\$21,944	73.15%	\$9,503	31.68%
Health Insurance - Empl. Ded.	\$1,250,141	\$635,867	50.86%	\$639,976	57.43%
1/4 Cent Sales Tax	\$2,698,000	\$1,615,682	59.88%	\$1,571,334	61.02%
County Real Estate Transf Tax	\$396,420	\$195,471	49.31%	\$193,885	77.55%

Correction Dept. Board & Care	\$766,500	\$310,240	40.47%	\$463,180	51.46%
Sheriff Fees	\$355,000	\$146,396	41.24%	\$195,775	34.05%
<b>TOTALS</b>	<b>\$11,410,513</b>	<b>\$6,391,263</b>	<b>56.01%</b>	<b>\$6,534,953</b>	<b>57.62%</b>
<b>Public Safety Sales Tax</b>	<b>\$4,800,000</b>	<b>\$2,824,645</b>	<b>58.85%</b>	<b>\$2,762,223</b>	<b>64.24%</b>
<b>Transportation Sales Tax</b>	<b>\$4,500,000</b>	<b>\$2,824,645</b>	<b>62.77%</b>	<b>\$2,762,223</b>	<b>64.24%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 7 months the revenue and expense should at 58.33%

**Clerk of the Court**

Circuit Clerk, Robyn Ingemunson did not have a report.

**State's Attorney**

State's Attorney's Office did not have anything to report.

**Coroner**

**Statistics:**

2016 Statistics		Stats for Same Period in 2015		Difference
2016 Total Deaths.....	158	Total Deaths.....	153	3%
Autopsies to Date.....	10	Autopsies....	13	
Toxicology Samples.	16	Toxicology Samples..	17	
Cremation Permits....	88	Cremation Permits...	93	-5%

**Supervisor of Assessments**

Supervisor of Assessments Andy Nicoletti did not have a report.

**BREAK**

**RECONVENE**

**STANDING COMMITTEE REPORTS**

**Planning, Building & Zoning**

**Petition 16-10**

Senior Planner John Sterrett presented the background on the petition, the business operation and the actions that have taken place regarding the petition. Board members asked questions regarding the petition and the conditions attached to the petition.

Member Flowers was excused from the meeting at 10:45am.

Board members heard from Gregg Ingemunson who represents Mr. and Mrs. Schnabel, Dan Kramer who represents Whitetail Ridge LLC and Ron Walker from Whitetail Ridge LLC.

Member Wehrli made a motion to approve Petition 16-10 for a request from Whitetail Ridge LLC for a Special Use in the A-1 Agricultural District to operate a banquet hall at the property located at 9111 Ashley Road in Kendall Township (PIN 05-22-200-002) with 19 conditions and a change to condition #6 to a maximum of 8 full time employees are permitted at the property during a catered event; restriction shall not include catering staff. Member Cullick seconded the motion.

Members listened to concerns from neighbors surrounding the property: Tom Schnabel Jr, Richard Munson, Jessica Gabel-Frieders, Lori Daniels, Vicki Schnabel, Vicki Schnabel, Anne Vickery, Todd Milliron, Susan Munson and Dave Walker.

Board members spoke the noise ordinance, problems at other locations and the traffic on the roads.

Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cullick, Davidson, Prochaska, Purcell and Wehrl. Members voting nay include Gilmour, Koukol and Shaw. **Motion carried 5-3.**

A complete copy of Ordinance 16-11 is available in the office of the County Clerk.

### **Public Safety**

Member Prochaska stated that they did not have a meeting.

### **Administration/HR**

Member Cullick stated that they will not have a meeting on August 26th.

### **Highway**

#### **Agreement for County Bridge Inspections**

Member Koukol made a motion to approve the Agreement with Willett Hofmann & Associates to perform county bridge inspections for 2016 and 2017 at a cost of \$35,550 to be taken from the County Bridge Fund. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM16-30 is available in the office of the County Clerk.

### **Award Bid**

Member Koukol made a motion to approve the bid from Corrective Asphalt Materials in the amount of \$107,251 to provide crack filling on various county highways using Transportation Sales Tax Funds. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution16-25 is available in the office of the County Clerk.

### **KC-TAP Funds**

Member Koukol made a motion to approve the IGA between Kendall County and the City of Yorkville providing \$50,000 in Transportation Alternative Funds (KC-TAP) for construction of a multi-use path on Kennedy Road. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gilmour. **Motion carried 7-1.**

A complete copy of IGAM16-31 is available in the office of the County Clerk.

### **Fox Road Bridge**

Member Koukol made a motion to approve preliminary engineering services agreement with HR Green for replacement of Fox Road Bridge at a cost of \$73,356.73, using Transportation Sales Tax Funds. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Davidson. **Motion carried 7-1.**

A complete copy of IGAM16-32 is available in the office of the County Clerk.

### **Facilities**

Member Davidson did not have anything to report.

### **Finance**

#### **CLAIMS**

Member Davidson moved to approve the claims submitted in the amount of \$553,146.71 and Grand Juror claims in the amount of \$2450.00. Member Gryder seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$99,441.41, B&Z \$2,301.87, CO CLK & RCDR \$750.00, ELECTION \$380.00, ED SRV REG \$5,900.17, SHRFF \$22,637.05, CRRCTNS \$26,376.57, MERIT \$199.00, EMA \$1,150.40, JURY COMM \$2,462.82, CRCT CT JDG \$11,530.76, CRNR \$2,577.29, CMB CRT SRV \$309.90, PUB DFNDR \$895.56, ST ATTY \$2,530.86, CO TRSR \$629.30, OFF OF ADMN SRV \$70.33, GNRL INS & BNDG \$85.00, CO BRD \$358.35, TECH SRV \$2,069.37, CAP EXPND \$6,719.10, CAP IMPRV FND \$602.00, CO HWY \$37,176.64, CO BRDG \$65,588.55, TRNSPRT SALES TX \$104,537.39, HLTH & HMN SRV \$73,467.29, FRST PRSRV \$1,797.77, ELLIS HS \$3,570.70, ELLIS BRN \$2,042.63, ELLIS RDNG LSSNS \$453.05, ELLIS WDDNGS \$3,165.99, HOOVER \$1,422.31, ENV ED SCHL \$37.00, ENV ED CMPS \$361.35,



ENV ED NTRL BEGINNINGS \$334.74, ENV ED LWS OF NTR \$98.32, GRNDS & NTRL RSRCS \$2,572.69, ANML CNTRL \$100.03, RCDR DOC STRG \$5,500.00, DRG ABS EXP \$2,730.00, HIDTA \$6,708.73, CMSRY FND \$820.11, CRT SEC FND \$61.87, LAW LBRY \$10,576.00, CRT AUTOMA \$2,316.83, PRBTN SRV EXP FND \$1,801.74, GIS \$29,933.11, PUB SFTY EXP \$450.67, SHRFF FTA FND \$2,094.14, VAC \$2,479.60, SHRFF VHCL FND \$2,670.35, FP BND PRCDs '07 \$750.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **Labor & Grievance**

They did not have a meeting.

#### **Committee of the Whole**

Minutes are in the packet from the July 14, 2016 meeting.

### **STANDING COMMITTEE MINUTES APPROVAL**

Member Gilmour moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### **SPECIAL COMMITTEE REPORTS**

#### **Public Building Commission**

Member Wehrli stated that they did not have a meeting; working on title commitment and insurance policies.

#### **VAC**

Member Wehrli said that they did not meet.

#### **Historic Preservation**

Member Wehrli said that they did not meet.

#### **Board of Health**

Member Wehrli reported that they meet on July 19, 2016.

#### **708 Mental Health Board**

Member Gilmour informed the board that they have one vacancy on the board.

### **CHAIRMAN'S REPORT**

No report.

### **EXECUTIVE SESSION**

Member Davidson made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **ADJOURNMENT**

Member Davidson moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 25th day of July, 2016.

Respectfully submitted by,  
Debbie Gillette,  
Kendall County Clerk

Kendall County Clerk				
Revenue Report		7/1/16-7/31/16	7/1/15-7/31/15	7/1/14-7/31/14
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$ 826.00	\$ 976.00	\$ 717.00
	County Clerk Fees - Marriage License	\$ 1,980.00	\$ 1,500.00	\$ 1,710.00
	County Clerk Fees - Civil Union	\$ -	\$ -	\$ -
	County Clerk Fees - Misc	\$ 1,921.00	\$ 2,240.50	\$ 2,527.65
	County Clerk Fees - Recording	\$ 27,819.00	\$ 33,202.00	\$ 24,515.00
01010061205	Total County Clerk Fees	\$ 32,546.00	\$ 37,918.50	\$ 29,469.65
01010001185	County Revenue	\$ 32,537.50	\$ 49,751.00	\$ 30,862.50
38010001320	Doc Storage	\$ 16,546.00	\$ 19,760.00	\$ 15,061.00
51010001320	GIS Mapping	\$ 27,808.00	\$ 33,219.00	\$ 25,416.00
37010001320	GIS Recording	\$ 3,470.00	\$ 4,145.00	\$ 3,176.00
01010001135	Interest	\$ 27.69	\$ 34.53	\$ 45.08
01010061210	Recorder's Misc	\$ 4,199.75	\$ 5,580.75	\$ 4,065.75
81010001320	RHSP/Housing Surcharge	\$ 14,868.00	\$ 17,568.00	\$ 12,906.00
CK # 18070	To KC Treasurer	\$ 132,002.94	\$ 167,976.78	\$ 121,001.98
Death Certificate Surcharge sent from Clerk's office \$964.00 ck # 18068				
Dom Viol Fund sent from Clerk's office \$330.00 ck 18069				

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**  
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR EIGHT MONTHS ENDED 07/31/2016

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>
Personal Property Repl. Tax	\$406,460	\$296,597	72.97%	\$336,596	90.97%
State Income Tax	\$2,650,000	\$1,560,676	58.89%	\$1,881,987	78.74%
Local Use Tax	\$470,000	\$537,739	114.41%	\$361,391	80.31%
State Sales Tax	\$545,492	\$261,069	47.86%	\$517,305	62.70%
County Clerk Fees	\$358,000	\$225,600	63.02%	\$229,881	64.21%
Circuit Clerk Fees	\$950,000	\$590,794	62.19%	\$646,091	68.01%
Fines & Foreits/St Atty.	\$475,000	\$250,889	52.82%	\$322,687	64.54%
Building and Zoning	\$59,500	\$41,164	69.18%	\$42,562	77.39%
Interest Income	\$30,000	\$25,359	84.53%	\$10,701	35.67%
Health Insurance - Empl. Ded.	\$1,250,141	\$761,743	60.93%	\$760,716	68.27%
1/4 Cent Sales Tax	\$2,698,000	\$1,845,226	68.39%	\$1,792,247	69.60%
County Real Estate Transf Tax	\$396,420	\$229,356	57.86%	\$220,000	88.00%
Correction Dept. Board & Care	\$766,500	\$370,520	48.34%	\$513,258	57.03%
Sheriff Fees	\$355,000	\$169,484	47.74%	\$221,313	38.49%
<b>TOTALS</b>	<b>\$11,410,513</b>	<b>\$7,166,216</b>	<b>62.80%</b>	<b>\$7,856,734</b>	<b>69.27%</b>
<b>Public Safety Sales Tax</b>	<b>\$4,800,000</b>	<b>\$3,220,849</b>	<b>67.10%</b>	<b>\$3,141,585</b>	<b>73.06%</b>
<b>Transportation Sales Tax</b>	<b>\$4,500,000</b>	<b>\$3,220,849</b>	<b>71.57%</b>	<b>\$3,141,585</b>	<b>73.06%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 8 months the revenue and expense should at 66.64%

EXPENDITURES

All General Fund Offices/Categories

<b>\$28,159,719</b>	<b>\$17,530,812</b>	<b>62.25%</b>	<b>\$16,977,991</b>	<b>62.93%</b>
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# KENDALL COUNTY CORONER

## July 2016 Monthly Report

CASE						
DATE	NUMBER	TIME	NATURE	POST	TOX	LOCATION
Sunday, July 03, 2016	1607159 *	9:40 AM	Natural	N	N	Residence
Sunday, July 03, 2016	1607160 *	7:15 PM	Natural	N	N	Residence
Monday, July 04, 2016	1607161 *	12:25 PM	Natural	N	N	Residence
Tuesday, July 05, 2016	1607162 *	12:58 AM	Accident	N	N	Residence
Tuesday, July 05, 2016	1607163 *	5:47 AM	Natural	N	N	Assisted Living
Thursday, July 07, 2016	1607164 *	6:50 AM	Natural	N	N	Residence
Thursday, July 07, 2016	1607165	12:30 PM	Natural	N	N	Residence
Monday, July 11, 2016	1607166	11:52 AM	Natural	N	N	State Park
Tuesday, July 12, 2016	1607167	9:30 AM	Natural	N	N	Residence
Wednesday, July 13, 2016	1607168	10:37 AM	Natural	N	N	Residence
Thursday, July 14, 2016	1607169	3:20 PM	Pending	Y	Y	Residence
Friday, July 15, 2016	1607170 *	4:30 AM	Natural	N	N	Residence
Friday, July 15, 2016	1607171 *	9:24 PM	Natural	N	N	Residence
Tuesday, July 19, 2016	1607172 *	7:59 AM	Natural	N	N	Assisted Living
Wednesday, July 20, 2016	1607173	11:05 AM	Pending	Y	Y	Residence
Wednesday, July 20, 2016	1607174 *	6:25 PM	Natural	N	N	Nursing Home
Thursday, July 21, 2016	1607175	11:20 AM	Natural	N	N	Residence
Saturday, July 23, 2016	1607176 *	7:15 AM	Natural	N	N	Residence
Sunday, July 24, 2016	1607177 *	10:57 PM	Natural	N	N	Residence
Monday, July 25, 2016	1607178 *	7:57 AM	Pending	Y	Y	Residence
Thursday, July 28, 2016	1607179	2:07 PM	Natural	N	N	Residence
Friday, July 29, 2016	1607180	11:48 AM	Natural	N	N	Residence
Sunday, July 31, 2016	1607181	2:15 PM	Natural	Y	Y	Residence
Sunday, July 31, 2016	1607182 *	12:25 AM	Natural	N	N	Residence
Sunday, July 31, 2016	1607183 *	6:58 PM	Natural	N	N	Residence

\* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours 60%

### Statistics:

FY 2016 Statistics		Stats for Same Period In FY 2015	Difference
2016 Total Deaths.....	183	Total Deaths.....	179 2%
Autopsies to Date.....	14	Autopsies....	14
Toxicology Samples.	20	Toxicology Samples..	19
Cremation Permits....	101	Cremation Permits...	105 -4%

### Coroner's Office Personnel Update:

\* Deputy Coroner Purcell provided an orientation/training for Oswego Police Department Intern on July 20, 2016.

**KENDALL COUNTY  
PLANNING, BUILDING & ZONING COMMITTEE**  
*Kendall County Office Building  
Rooms 209 & 210  
111 W. Fox Street, Yorkville, Illinois  
6:30 p.m.  
Meeting Minutes of August 8, 2016*

**CALL TO ORDER**

The meeting was called to order by Chairman Gryder at 6:30 p.m.

**ROLL CALL**

Committee Members Present: Chairman Scott Gryder, Bob Davidson, Jeff Wehrli, Judy Gilmour, and Lynn Cullick (Arrived at 6:35pm)

Committee Members Absent: None

Also present: John Sterrett, Senior Planner; Jeff Wilkins, County Administrator; Attorney Dan Kramer; Chris and Megan Jensen; Jeanne Freeman; Laura Hubbard.

**APPROVAL OF AGENDA**

Mr. Davidson a motion, seconded by Mr. Wehrli, to approve the agenda as written. With a voice vote of all ayes, the motion carried.

**APPROVAL OF MINUTES**

Mr. Davidson made a motion, seconded by Mr. Wehrli, to approve the minutes from July 11, 2016. With a voice vote of all ayes, the motion carried.

**EXPENDITURE REPORT**

The Committee reviewed the claims listing. Ms. Gilmour made a motion, seconded by Mr. Davidson, to forward the claims to the Finance Committee in the amount of \$11,574.83. With a voice vote of all ayes, the motion carried.

**PUBLIC COMMENT**

None

**PETITIONS**

**16-23 Laura Hubbard**

**Request:** Conditional Use

**Location:** 7626 Ashley Road in Kendall Township

Mr. Sterrett summarized the request, which is a request for a conditional use permit in the A-1 Agricultural District to operate a one-day seasonal festival. A Conditional Use permit in the A-1 Agricultural District has been filed by Laura Hubbard for the property at 7626 Ashley Road in Kendall Township to hold a one-day festival on Saturday, October 15, 2016 from 10:00am to 4:00pm called "Holiday on the Farm Outdoor Craft Fair". Seasonal Festivals, such as the proposed event, are permitted as conditional uses in the A-1 Agricultural District and may be approved administratively by the PBZ Department. The Zoning Ordinance, however, does restrict the amount of seasonal festivals that may

occur on a property to one (1) event during a calendar year. In April of this year Ms. Hubbard applied for a received approval of an A-1 Conditional Use permit to operate a one-day festival on Saturday, June 25, 2016 called “Tuscany on the Farm.”

Additional seasonal festivals may occur on a property only with the authorization from the Planning, Building, and Zoning Committee. Ms. Hubbard has informed the PBZ Department that she anticipates only two events will occur on the property during a calendar year – the spring event and this proposed fall event. An outline of the proposed event has been provided and included with this memo. Coordination has begun with the Kendall County Health Department and the Sheriff’s Office.

Staff recommends approval of the Conditional Use permit for the season festival contingent on a completed and signed affidavit by the applicant stating that all requirements will be met. If the PBZ Committee concurs with staff’s recommendation it may take final action on the application.

Mr. Wehrli made a motion, seconded by Ms. Gilmour, to approved the A-1 Conditional Use Permit for a one-day seasonal festival. Mr. Gryder asked for a roll call on the motion made. Jeff Wehrli – Aye; Judy Gilmour – Aye; Bob Davidson – Aye; Scott Gryder – Aye; Lynn Cullick – abstain. Motion carries 4-0.

### **16-16 Chris and Megan Jensen**

**Request:** Special Use

**Location:** 7225 Caton Farm Road in Kendall Township

Mr. Sterrett outlined the request for a special use in the A-1 Agricultural District to operate a landscape business at 7225 Caton Farm Road in Kendall Township on the north side of Caton Farm Road, just west of Church Road. Mr. Sterrett pointed out that the application for the landscape business had also included an excavating business. Mr. Sterrett explained to the Committee that excavating businesses are not permitted in the A-1 Agricultural District either by right or by special use and therefore the special use approval and activities permitted on the property are permitted to only include a landscape operation.

The operation will include landscape maintenance, installation of landscaping, and related activities. No yard waste will be stored on-site with the possible exception of balled trees and bushes that have been prepared for installation. No retail or wholesale material will occur on site. No outdoor storage will take place and all equipment will be kept within a proposed 16,000sf building. No landscape waste will be stored on-site.

A building is proposed on the north end of the property to be used for storage of all equipment. This building will require a building permit. The property has an existing access point onto Caton Farm with an asphalt drive. The submitted site plan proposes a widening of this drive on the subject property as well as within the R.O.W. of Caton Farm Road.

A proposed gravel area is located to the north of the site surrounding the proposed 16,000sf building. Staff is of the opinion that this gravel parking area will be adequate for employee parking. This gravel area and the proposed pond near it will require a stormwater management permit. No lighting is proposed with the exception of a security light at the south edge of the proposed building.

A proposed non-lit free-standing sign is depicted at the southwest corner of the property along Caton Farm Road. This sign is subject to the requirements of Section 12 of the Zoning Ordinance and must be setback at least ten (10) feet from the edge of the ROW.

Mr. Sterrett stated that the ZPAC committee forwarded the petition onto the Plan Commission with a favorable recommendation. The Kendall Township Board recommended denial of the special use in a 3-2 vote citing reasons of the portion of the business that may involve excavating. The Township was fine with the landscaping purpose but did not feel comfortable approving the request because excavating businesses are not permitted in the A-1 Agricultural District.

The Plan Commission had questions regarding the type of equipment that would be kept on site to ensure this would not become an excavating operation. As such, the Plan Commission recommended that the petition submit a list of equipment that will be used for the landscaping operation and that a condition be placed limiting only that type of equipment being stored on site.

The hearing officer concurred with this recommendation and gave a positive recommendation.

Staff recommends approval of the landscape operation with the following recommended conditions:

1. All vehicles, equipment and materials associated with a landscaping business shall be stored entirely within an enclosed structure.
2. A maximum of five (5) employees are permitted to report to the site
3. No landscape waste generated off the subject property may be burned on the subject property
4. A building permit shall be applied for and approved prior to the construction of the proposed building
5. All required site development permits shall be applied for and approved prior to start of construction
6. Proposed signage shall require a building permit and be subject to the sign requirements of Section 12 of the Zoning Ordinance.
7. Equipment permitted to be stored on site shall include only the following, or similar replacement:
  - a. 4 track loaders (Volvo MCT 125)
  - b. 3 mini excavators (Bobcat 435)
  - c. 3 wheel loaders (CAT 924)
  - d. 4 excavators (John Deere 135, John Deere 245, CAT 345)
  - e. 1 dozer (CAT D4)
8. The granting of this special use is only for a landscape operation and for those activities typically associated with a landscaping operation. Any other uses on the property not considered to be permitted by right or by special use are prohibited.

The PBZ Committee discussed the condition that only allows a certain number and type of equipment and also included a provision that service vehicles be permitted in addition to these pieces of equipment.

Ms. Gilmour made a motion, seconded by Mr. Davidson, to forward the special use request onto the County Board with a favorable recommendation with staff's conditions as well as a provision allowing service trucks and vehicles to be located on site.

Mr. Gryder asked for a roll call on the motion made. Jeff Wehrli – Aye; Lynn Cullick – Aye; Bob Davidson – Aye; Scott Gryder – Aye; Judy Gilmour – Yes. With a vote of 5-0, the motion carries.

### **NEW BUSINESS**

#### **Recommend Authorization of Expenditure from the Tanglewood Trails Escrow Account in the amount of \$4,424 for services provide by 4 Seasons Landscaping**

Mr. Sterrett explained an invoice was sent to the County from 4 Seasons Landscaping for seeding that had occurred in the Tanglewood Trails subdivision as part of the improvements. A proposal was not previously approved by the County Board and therefore staff is recommending that the County Board take action on the invoice.

Ms. Gilmour made a motion, seconded by Ms. Cullick, to forward the invoice onto the County Board for action.

#### **Intergovernmental Agreement with the Village of Millbrook**

Mr. Gryder explained that the one year renewal date is approaching for the IGA with the Village of Millbrook for planning, building, and zoning services provided by the County. The Committee discussed requiring a payment from the Villages of Millbrook and Plattville to continue this service from the County. It was recommended that any required payment should be due after the start of the next fiscal year for each Village. Mr. Sterrett stated he will be contacting the presidents of the Millbrook and Plattville to discuss this.

#### **Review of Special Use Categories in the A-1 Agricultural District**

Mr. Gryder wanted for the Committee to begin to look at the permitted special uses in the A-1 Agricultural District and the conditions that must be adhered to for each. There have been concerns and complaints made to the Sheriff's Office regarding noise levels from approved banquet hall facilities. Uses in the A-1 Agricultural district are not subject to the Kendall County Noise Ordinance but banquet hall facilities are subject to specific noise regulations.

The PBZ Department will be working with Sheriff's Office to determine if any violations of the noise regulations for banquet hall facilities exist.

The Committee suggested sending a letter to the owners of the approved banquet hall facilities to remind them of the noise regulations and explain that a violation of these regulations could be cause for revoking the special use. This topic will be discussed further at the Committee of the Whole meeting.

### **OLD BUSINESS**

None

### **UPDATE ON HISTORIC PRESERVATION**

Mr. Sterrett stated there was an additional resignation

### **UPDATE ON CMAP LAND USE COMMITTEE MEETING**

CMAP is revising its regional trails map



**PROJECT STATUS REPORT** - The Committee reviewed the project status report.

**PERMIT REPORT**-The Committee reviewed the permit report.

**REVENUE REPORT**-The committee reviewed the revenue report.

**CORRESPONDENCE** – None

**EXECUTIVE SESSION** - None

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Ms. Cullick made a motion, seconded by Ms. Gilmour, to adjourn the meeting. With a voice vote of all ayes, the motion carried. Chairman Gryder adjourned the meeting at 7:47 p.m.

Respectfully Submitted,  
John H. Sterrett  
Senior Planner

**ORDINANCE NUMBER 2016 - \_\_\_\_**

**GRANTING A SPECIAL USE AT  
7225 CATON FARM ROAD IN KENDALL TOWNSHIP  
TO OPERATE A LANDSCAPING BUSINESS**

WHEREAS, Chris and Megan Jensen have filed a petition for a Special Use within the A-1 Agricultural Zoning District for a 7.58 acre property located on the north side of Caton Farm Road, 0.20 miles west of Church Road, commonly known as 7225 Caton Farm Road (PIN# 05-26-400-004; Pt PIN# 05-26-400-005), in Kendall Township; and

WHEREAS, said property is legally described as:

**PARCEL ONE**

THE SOUTH 660.00 FEET OF THE WEST 330.00 FEET OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 36 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF KENDALL, KENDALL COUNTY, ILLINOIS, (EXCEPTING THEREFROM THAT PART DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE EAST HALF OF SAID SOUTHEAST QUARTER; THENCE EASTERLY ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER, 215.0 FEET FOR A POINT OF BEGINNING; THENCE CONTINUING EASTERLY ALONG SAID SOUTH LINE, 115.0 FEET TO THE EAST LINE OF THE WEST 330.00 FEET OF THE EAST HALF OF SAID SOUTHEAST QUARTER; THENCE NORTHERLY ALONG SAID EAST LINE, 393.39 FEET; THENCE SOUTHWESTERLY, 274.98 FEET TO A POINT THAT IS 144.55 FEET NORTH OF THE POINT OF BEGINNING ON A LINE DRAWN PARALLEL WITH THE EAST LINE OF THE WEST 330.00 FEET OF SAID SOUTHEAST QUARTER; THENCE SOUTHERLY ALONG SAID PARALLEL LINE, 144.55 FEET TO THE POINT OF BEGINNING).

**PARCEL TWO**

THE SOUTH 1056.01 FEET (EXCEPTING THEREFROM THE SOUTH 660.00 FEET) OF THE WEST 330.00 FEET OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 36 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF KENDALL, KENDALL COUNTY, ILLINOIS.

WHEREAS, said property is currently zoned A-1 Agricultural; and

WHEREAS, said petition is to obtain a Special Use Permit to operate a landscaping business; and

WHEREAS, the proposed landscaping business meets the requirements set forth in section 7.01 D.28; and

WHEREAS, all special use procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and a recommendation by the Special Use Hearing Officer on August 1, 2016; and

WHEREAS, the findings of fact were approved as follows:

*That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. The petitioner has indicated, and a condition has been recommended, that no landscape waste will be brought back to*

**the property and will be disposed of off-site. No outdoor storage of any kind will occur on the property including vehicles, equipment, and landscape materials. This has been added as a condition. Landscaping operations are a consistent special use within the Agricultural Zoning District.**

*That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. All equipment and vehicles associated with the landscaping business will be kept within a proposed 16,000sf building. The petitioner has stated that berming will be constructed and landscaping will be provided on the property to provide additional screening.*

*That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. No new points access roads or points of ingress and egress are being provided as they are not necessary for the requested use. A stormwater management permit will be required as part of the development of the property.*

*That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Hearing Officer. The petitioners will be working with the Health Department to ensure all potential septic system upgrades for the existing house will comply with Health Department guidelines. A building permit will be required for the construction of the 16,000sf structure on the property. Only those uses that are typically found in landscaping operations will be permitted on the property and no other uses that are not allowed either by right or by special use are strictly prohibited. The type of equipment used in the landscaping operation will be limited and subject to approval as part of the special use permit.*

*That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. This special use is consistent with the LRMP as it somewhat compatible with rural residential development. The residential characteristics of the property are being maintained since the operators of the business will live on site.*

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Special Use Hearing Officer and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

WHEREAS, this special use shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns of the property owner as to the same special use conducted on the property.

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a special use permit to operate a landscaping business in accordance to the submitted plan included as "Exhibit A" attached hereto and incorporated herein subject to the following conditions:

1. All vehicles, equipment and materials associated with a landscaping business shall be stored entirely within an enclosed structure.
2. A maximum of five (5) employees not residing on the property are permitted to report to the site.
3. No landscape waste generated off the subject property may be burned on the subject property.
4. A building permit shall be applied for and approved prior to the construction of the proposed

building.

5. All required site development permits shall be applied for and approved prior to start of construction.
6. No retail or wholesale sales shall occur on the property.
7. Signage shall be limited to one (1) non-illuminated free-standing ground mounted sign subject to the requirements of Section 12 of the Zoning Ordinance and shall require a building permit.
8. Equipment permitted to be stored on site shall include only the following, or similar replacement:
  - a) 4 track loaders (Volvo MCT 125)
  - b) 3 mini excavators (Bobcat 435)
  - c) 3 wheel loaders (CAT 924)
  - d) 4 excavators (John Deere 135, John Deere 245, CAT 345)
  - e) 1 dozer (CAT D4)

This condition shall not restrict service trucks and vehicles associated with the landscaping operation.

9. The granting of this special use is only for a landscaping operation and for those activities typically associated with a landscaping operation. Any other uses on the property not considered to be permitted by right or by approved special use permit are prohibited.

Failure to comply with the terms of this ordinance may be cited as a basis for amending or revoking this special use permit.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 16<sup>th</sup> day of August, 2016.

Attest:

---

John A. Shaw  
Kendall County Board Chairman

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Debbie Gillette  
Kendall County Clerk





6139 Caton Farm Road  
Yorkville, IL 60560

# Landscape Invoice

Date	Invoice #
7/11/2016	6217U

Bill To
Tanglewood Trails C/O Kendall Township Rt. 47 Yorkville IL 60560

Purchase Order#	
Terms	Due Date
Net 30	8/10/2016
Site Address	
East Highpoint Rd	

Item	Description	Plant Size	QTY	Rate	Amount
Prevailing Wage	Any type of landscape work/repair is charged at an hourly rate. Rate reflects paying prevailing wage rate.		23.5	99.00	2,326.50
Bobcat Service	Work involving the use of a bobcat with a bucket or snow blade. This service is charged on a per hour bases		6.5	135.00	877.50
Blanket Only	DS75 is a single net straw blanket. It is a rapid degrading net: UV accelerated photodegradable polypropylene net. 100% straw matrix material stitched on 1.5 inch centers. Should be applied in low flow channels with slopes of 4:1 - 3:1. Longevity: 45-60 days. This item is charged by roll		16	50.00	800.00
Bag of Seed	Grass seed used on commercial and residential lawns. Charged by the bag. 50lbs bags.		3	140.00	420.00

TERMS: Payable in full in U.S. dollars upon receipt of invoice. A service charge of 1.5% per month (subject to a \$30.00 minimum) will be assessed on any amount more than 30 days past due. Purchaser also agrees to pay any expenses, including, but not limited to, reasonable attorney's fee, court costs and other miscellaneous costs of collection, incurred by 4 Seasons Landscaping Plus, Inc. to collect any amounts due from purchaser.

<b>Total</b>	\$4,424.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$4,424.00

Make Checks Payable to: 4 SEASONS LANDSCAPING PLUS, INC  
In the memo section of the check please write "Deposit Only".

**COUNTY OF KENDALL, ILLINOIS**  
**PUBLIC SAFETY COMMITTEE**  
**Monday, August 8, 2016**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

**Committee Members Present**: Members Prochaska, Gilmour and Purcell were present. **With three members present voting aye, a quorum was determined to conduct business.** Member Davidson arrived at 5:34pm and Member Gryder arrived at 5:43pm.

**Others Present**: Sheriff Dwight Baird, County Administrator Jeff Wilkins, Undersheriff Harold Martin, EMA Director Joe Gillespie, Facilities Director Jim Smiley

**Approval of the Agenda** – Member Gilmour made a motion to approve the agenda, second by Member Prochaska. **With three members present in agreement, the motion carried.**

**Approval of Minutes** – Member Gilmour made a motion to approve the June 13, 2016 meeting minutes, second by Member Purcell. **With four members present in agreement, the motion carried.**

**Public Comment** – None

**KenCom Report** – Written report provided. Member Purcell commented on the Montgomery PD call spikes in July 2015 and July 2016. Member Gilmour offered to inquire and report back to the Committee.

**Coroner's Report** – Written report provided.

**EMA Report** – Director Gillespie reviewed the written reported provided. He described the STARCOM interoperable radio system. He explained \$5,000 additional grant dollars will be provided by ILEA this year.

**Sheriff's Report** – Written report provided. Sheriff Baird introduced Commander Mike Peters and explained that many of the duties of former Chief Deputy Koster will be assigned to Cdr. Peters and Deputy Commander Mike Langston.

Undersheriff Martin reported the consolidated food service vendor started July 7 and total all-inclusive cost was \$1.27 per meal. He explained October would be the earliest month to receive inmates from Cook County. He also explained that prescription expenditures are dependent on medical conditions of the inmates.

Sheriff Baird explained he continues to provide inmate work crews depending on staff availability and level of requests. He further explained that the overtime and vehicle maintenance budgets are lower year to date compared to prior year.

**Old Business** - None

**New Business**

- ❖ *Civil Process Hours - Memo also provided.*

County Board ordinance sets the hours of the Sheriff's office to be 8AM to 4:30PM. Request is to specifically reduce the hours of the Civil Process area in the Courthouse to reduce daily overtime. Committee members discussed. Some members expressed concern of consistency with office hours of other offices in the courthouse and public perception. The Sheriff offered to have his staff analyze the filings between 4pm and 4:30pm and report back to the Committee.

**Executive Session** – None

**Public Comment** – None

**Action Items for County Board** - None

**Adjournment** – Member Gryder made a motion, second by Member Gilmour to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:23 p.m.**

Respectfully Submitted,

Jeff Wilkins  
County Administrator



**COUNTY OF KENDALL, ILLINOIS**  
**ADMINISTRATION HUMAN RESOURCES COMMITTEE**  
**Meeting Minutes**  
**Thursday, August 4, 2016**

**CALL TO ORDER**

The meeting was called to order by Admin HR Committee Chair Lynn Cullick at 9:00a.m.

**ROLL CALL**

Committee Members Present: Dan Koukol - here, Judy Gilmour – here, Lynn Cullick - here

*Member Purcell arrived at 9:12a.m.*

Committee Members Absent: John A. Shaw

Others present: Glenn Campos, Scott Koeppel, Jeff Wilkins

**APPROVAL OF AGENDA:** Member Gilmour made a motion to approve the agenda, second by Member Koukol. **With all in agreement, the motion carried.**

**APPROVAL OF MINUTES:** Member Gilmour made a motion to approve the July 7, 2016 meeting minutes, second by Member Koukol. **With all in agreement, the motion carried.**

**PUBLIC COMMENT** - None

**COMMITTEE BUSINESS**

➤ *Technology Services*

- *Technology Van* – Mr. Koeppel reported that there is a need for an additional van in the Facilities Management department, and Technology doesn't currently use their van on a daily basis. Mr. Koeppel stated that he is willing to give the Technology van to Facilities Management. If technology needs a vehicle for special projects, they will be able to utilize the van being given to Facilities. **There was consensus by the committee to move the vehicle to the Facilities Management department.**
- *Current Technologies* – Mr. Koeppel updated the committee on the proposed agreement with Current Technologies to purchase a wireless link between the Sheriff's Office and the County Office Building in an amount not to exceed \$24,891.24. Motion made by Member Koukol, second by Member Gilmour to forward this item to the Committee of the Whole for additional discussion and on to the County Board for approval. **With three members present voting aye, the motion carried.**
- *Intergovernmental agreement with KC Courts and with KenCom* – Mr. Koeppel reported that there has been a request by KenCom and the Courts to have additional technology assistance. Mr. Koeppel told both entities that they are at capacity, and

would have to hire an additional person for technology. Both entities are willing to fund a new full-time, exempt position. Mr. Koepfel said that the cost for benefits and salary would be \$90,000, with half coming from each entity. There would be a 3-year agreement with the option of a two-year extension. Mr. Koepfel has met with Judge McCann and Robyn Ingemunson, and will meet with Lynette Bergeron tomorrow. There will not be one technology person specifically designated for this assistance, although this position would focus on these two entities, other technology personnel would also be available to assist as needed. Mr. Koepfel stated that he is working toward a December 1, 2016 start date. Mr. Koepfel will update the committee at the next meeting, and provide the direction for proceeding.

Member Gilmour said that KenCom has only held discussion on this topic at their Finance Committee meeting, and will discuss the issue at the Executive Board meeting on August 25, 2016.

- *Budget* – Mr. Koepfel reviewed his proposed FY2017 budget for Technology and GIS with the committee. He said he is trying to follow the zero percent increase as instructed by the Finance Committee, and has not done anything for salaries yet. The technology budget shows a decrease in several areas, and the GIS budget shows approximately \$2000 less this year.

Mr. Koepfel also reviewed the Technology Capital Request requests with the committee. Discussion on specialty software that is used by several of the offices/departments, why technology is funding these software programs and the increases of those each year, and showing the reimbursement of that software to Technology, and software costs for municipalities for the New World program. Mr. Wilkins reported there is \$35, 625 budgeted in the General Fund under Technology Municipal Reimbursements.

**The committee agreed that Mr. Koepfel should present his budget to the Finance Committee at the Budget Hearings in September 2016.**

Member Purcell asked about the projected cost of \$4,800 for the Technology department cell phones. Member Koukol asked if the County could work toward getting all county cell phones under one plan to reduce costs and provide a better service. Member Purcell reminded the committee that they couldn't mandate elected officials to comply with a request to participate. Member Cullick would like to know what phones are in use in Technology, Admin Services, Animal Control, Facilities and PBZ, and if they are needed, and if they can be combined into one plan with one carrier. Jeff Wilkins will gather this information and present at a future meeting.

*Administrative Services* – Jeff Wilkins briefly reviewed the Administrative Services budget with the committee and wanted direction on how to proceed. Mr. Wilkins said that over the years they've always wanted flexibility with part-time personnel. Mr. Wilkins explained the possibility of a part-time employee or paid intern to work in Administrative Services to provide coverage in multiple departments filling in for vacations, absences, and also to serve as a "floater" as needed. Member Cullick asked where this person would be home-based, and what

the person would do when they weren't needed in other departments. Mr. Wilkins stated the person could be housed in Administrative Services, and could do minutes, answer phones, and other administrative projects.

**After discussion, the committee agreed to remove the Codification project from the budget.**

**There was consensus by the committee to have Mr. Wilkins to present his budget to the Finance Committee at the budget hearings in September.**

- *Public Safety Center & Courthouse Security System Bids* – Mr. Koepfel updated the committee on the bidding progress and what the next steps will be. There will be a meeting of County personnel and Dewberry to review the submitted bids in detail next week. Mr. Koepfel informed the committee about the three alternates, Alt 1 is Conduit, Alt 2 is Cable and piping, and Alt 3 is new locks in the courthouse. Discussion on the costs of each and the overall projected cost of the project.
- *Recommend Approval of Job Descriptions* – item tabled until the State's Attorney's Office has completed their review.

**ITEMS FOR COMMITTEE OF THE WHOLE** - None

**ACTION ITEMS FOR COUNTY BOARD** – *Approval of Agreement with Current Technologies to purchase Wireless Link at an amount not to exceed \$24,891.24*

**PUBLIC COMMENT** – None

**EXECUTIVE SESSION** – Member Gilmour made a motion to enter into Executive Session for the purpose of collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) 2), second by Member Koukol.

**ROLL CALL:** Member Gilmour -- yes, Member Koukol - yes, Member Purcell - yes, Member Cullick - yes

With four members present voting aye, the committee entered into Executive Session at 10:50a.m.

Member Gilmour made a motion to reconvene in Open Session, second by Member Koukol. With four members voting aye, the committee reconvened in Open Session at 11:11a.m.

**ADJOURNMENT** – Member Gilmour moved to adjourn the meeting at 11:14a.m., Member Purcell seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary

Date 07/20/16  
 Quote # CTCQ16320-02  
 Quoted By CMooney

Current Technologies  
 1423 Centre Circle  
 Downers Grove, IL 60515  
 630.388.0240  
 fax: 630.388.0241  
 currenttech.net



Quote | Order Form

Sold To:  
 Kendall County  
 Scott Koeppl  
 111 W Fox Street  
 Yorkville, IL 60560  
 United States  
 Phone: (630) 553-8881  
 Fax:  
 skoeppel@co.kendall.il.us

Ship To:  
 Kendall County  
 Scott Koeppl  
 111 W Fox Street  
 Yorkville, IL 60560  
 United States  
 Phone: (630) 553-8881  
 Fax:  
 skoeppel@co.kendall.il.us

Line #	Description	Qty	Unit Price	Ext. Price
1	DragonWave Point-to-Point Wireless Link	1	\$16,419.12	\$16,419.12
2	Harmony Enhanced MC 18 GHz Band 1 TxH, High Power			
3	Harmony Enhanced MC 18 GHz Band 1 TxL, High Power			
4	(2) Harmony Enhanced Basic Software (no charge)			
5	(2) 1000 Mbps capacity RLK			
6	(2) Dual Carrier Operation			
7	(2) ACM RLK			
8	3 Year Harmony Enhanced MC Global Advanced Replacement - Incl. Warranty - Purchased in First year			
9	256AES Encryption RLK			
10	3 Year Harmony Enhanced MC Global Advanced Replacement - Incl. Warranty - Purchased in First year (No Charge)	1		
11	256AES Encryption RLK (No Charge)	1		
12				
13	Installation Materials	1	\$2,247.12	\$2,247.12
14	(2) 3m Grounding Cable			
15	(2) Outdoor Surge Arrestor, 3 Input (2 Copper, 1 Power)			
16	Power cable reel, 300m, Shielded, 16AWG			
17	(4) RJ45 connector for Ethernet cable			
18	(2) 1' / 30cm, 18 GHz Antenna, Clip-Mount			
19				

Line #	Description	Qty	Unit Price	Ext. Price
20	Tower Labor	2	\$2,800.00	\$5,600.00
21	FCC Licensing Fee	1	\$625.00	\$625.00
			<b>Total</b>	<b>\$6,225.00</b>

Any lease payments shown are estimates only and final figures will be provided by third party lender subject to credit approval. The purchase of products and/or services from Current Technologies are subject to the standard terms and conditions located at the following URL: <http://www.currenttech.net/terms.pdf> By signing this Quote/Order Form you are agreeing that you have read and agreed to the terms and conditions.

All software renewals require prepayment. Hardware/Software orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt. Pricing valid for 30 days from date of quotation. Labor not included unless explicitly stated in writing.

Shipping/Handling & applicable sales tax are not included in this quote and will be invoiced.

Quote # CTCQ16320-02

Agreed and Accepted:

---

Randall County

Date

POB

Ordering Instructions: Email to: [orders@currenttech.net](mailto:orders@currenttech.net) or Fax to: 630-388-0241



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Hometowne Insurance Services, Inc. 155 Chicago Rd. Oswego IL 60543</b>	CONTACT NAME <b>Tim Leverich</b>	PHONE (A/C, No. Ext.) <b>630-554-4040</b>	FAX (A/C, No.) <b>630-554-4646</b>
	E-MAIL ADDRESS: <b>tim@hometowneinsurance.com</b>		
INSURED <b>Current Technologies Corporation 1423 Centre Circle DOWNS GROVE IL 60515</b>	INSURER(S) AFFORDING COVERAGE:		NAIC #
	INSURER A:	<b>Sentinel Insurance Company, LTD</b>	<b>11000</b>
	INSURER B:	<b>Hartford Accident &amp; Indemnity Company</b>	<b>22357</b>
	INSURER C:	<b>Hartford Insurance Company of the Midwest</b>	<b>37478</b>
	INSURER D:		
	INSURER E:		

### COVERAGES

### CERTIFICATE NUMBER:

### REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
<b>A</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y Y	83SBANX3655	03/06/2016	03/06/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
<b>B</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	N N	83UECZH1825	03/06/2016	03/06/2017	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000
<b>A</b> <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N N	83 SBANX3655	03/06/2016	03/06/2017	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
<b>C</b> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) (If yes, describe under DESCRIPTION OF OPERATIONS below)	N/A Y	83WECCD4218	03/06/2016	03/06/2017	PER STATUTE OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
<b>A</b> Crime <b>A</b> Errors & Omissions	N N N N	83SBANX3655 83SBANX3655	03/06/2016 03/06/2016	03/06/2017 03/06/2017	- \$10,000- \$1,000 - \$1,000,000 Agg- \$1,000,000 Occ.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Kendall County is Additional Insured on a Primary and Non-Contributory basis with respect to all liability coverage with written contract.  
Kendall County is in favor of Waiver of Subrogation with respect to General Liability and Workers Compensation policies with written contract.

### CERTIFICATE HOLDER

### CANCELLATION

Kendall County  
111 W. Fox Street  
YORKVILLE IL 60560

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

## ADDITIONAL TERMS AND CONDITIONS – ADDENDUM 1

The following Terms and Conditions are incorporated into the Current Technologies Corporation "Order | Quote Form" for Quote # CTCQ16320 and the "Standard Terms and Conditions" along with any other applicable terms and conditions affecting such agreements (hereinafter collectively referred to as "Agreement") and therefore is made a part of them. To the extent that any of the terms conflict, those contained within this Addendum shall control. For the purposes of this Addendum, Current Technologies Corporation shall be referred to as "CTC".

1. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 *et seq.*), and any payment terms that have been asserted in conflict with said Act shall not apply.
2. Services provided by CTC under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality. No warranties implied or explicit may be waived or denied.
3. All of the terms, conditions, and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this Agreement shall be made without written consent of the parties to this Agreement.
4. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Customer or CTC. CTC'S services under this Agreement are being performed solely for the Customer's benefit, and no other party or entity shall have any claim against CTC because of this Agreement or the performance or nonperformance of services hereunder.
5. CTC acknowledges that it may have access to confidential information of the Customer and its Affiliates because of its access to the Customer's and its Affiliates' records and facilities. CTC shall not use or review any written or verbal information which, by its nature and under the circumstances is confidential, including, but not limited to, information in County files, and any other information the Customer or its Affiliates deems confidential and notifies CTC of same. CTC shall in no event disclose any information as to which disclosure is prohibited by applicable law. In the event that CTC becomes aware of an unauthorized use, reproduction or disclosure of Customer's confidential data, CTC agrees (a) to promptly notify Customer of the unauthorized use, reproduction or disclosure and (b) take all steps reasonably necessary to assist Customer in retrieving Customer's data.
6. CTC certifies that CTC, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720

ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act).

7. CTC agrees to comply with all applicable federal, state and local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county and location. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.
8. CTC, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.
9. In the event Customer is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all or part of the County's obligations under this Agreement during said fiscal period, the Customer agrees to provide prompt written notice of said occurrence to CTC. In the event of a default due to non-appropriation of funds, Customer has the right to terminate the Agreement upon providing thirty (30) days written notice to the other party. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.
10. In any action with respect to this Agreement, the Parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement, shall be entitled to reasonable attorneys' fees and court costs arising out of any action or claim to enforce the provisions of this Agreement. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.
11. Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming



party with all reasonable dispatch.

12. Should any provision of this Agreement be deemed by a court having jurisdiction to be invalid or unenforceable, such provision shall be severed from this Agreement and the remainder of this Agreement shall be deemed valid and enforceable and shall remain in full force and effect.
13. Any waiver by any party of any breach of any term, covenant or condition of this Agreement shall not be deemed to constitute the waiver of any further breach of such term, covenant or condition or the waiver of any other term, covenant or condition of this Agreement.
14. Any notices given pursuant to this Agreement shall be deemed effective when sent by certified mail or by electronic mail, return receipt requested, to the following:

If to the Customer:            Scott Koepfel  
   Technology Services Director  
   Kendall County  
   111 W. Fox St.  
   Yorkville, IL 60560

with a copy sent to:            Kendall County State's Attorney  
   807 W. John Street  
   Yorkville, IL 60560

If to Current  
Technologies Corp.: \_\_\_\_\_

15. This Agreement shall be construed in accordance with; and any and all disputes arising out of or in connection with this Agreement shall be governed by, the laws of the State of Illinois, without regard to conflict of laws provisions thereof. In the event any party commences any legal or equitable action or proceeding to enforce the provisions of this Agreement, or to seek damages as a result of the breach of this Agreement, such action or proceeding shall be brought before the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois, and each of the parties hereby expressly consent to the jurisdiction of such court over themselves and the subject matter of such actions or proceedings.
16. All parties affirm no Kendall County officer or elected official has a direct or indirect pecuniary interest in CTC or this Agreement, or, if any Kendall County officer or elected official does have a direct or indirect pecuniary interest in CTC or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.

17. It is understood and agreed that CTC is an independent contractor and is not an employee of, partner of, agent of, or in a joint venture with Customer. CTC understands and agrees that CTC is solely responsible for paying all wages, benefits and any other compensation due and owing to CTC's officers, employees, and agents for the performance of services set forth in the Agreement. CTC further understands and agrees that CTC is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for CTC's officers, employees and/or agents who perform services as set forth in the Agreement. CTC also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of CTC, CTC's officers, employees and agents and agrees that Customer is not responsible for providing any insurance coverage for the benefit of CTC, CTC's officers, employees and agents. CTC hereby agrees to defend with counsel of Customer's own choosing, indemnify and waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from Customer, its board members, officials, employees, insurers, and agents for any alleged injuries that CTC, its officers, employees and/or agents may sustain while performing services under the Agreement.
18. CTC agrees to indemnify and hold harmless Customer, including their past, present, and future board members, elected officials, insurers, employees, and agents from and against claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating thereto, including but not limited to reasonable attorneys' fees and other legal expenses, which Customer and their past, present and future board members, elected officials, insurers, employees, and/or agents may sustain, incur or be required to pay arising out of CTC's performance, or failure to adequately perform, its obligations pursuant to this Agreement.
19. Because this agreement includes access to Customer's computers and records, CTC shall exercise general and overall control of its officers & employees. CTC agrees that no one shall be assigned to perform work on/at Customer's systems and facilities on behalf of CTC, CTC's consultants, subcontractors and their respective officers, employees, agents and assigns unless CTC has completed a criminal background investigation for each individual to be performing work at the site. In the event that the individual's criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, CTC agrees that the individual shall not be assigned to perform work on Customer's systems or at Customer's facilities absent prior written consent from the Customer. Customer, at any time, for any reason and in their sole discretion, may require CTC and/or CTC's consultants, and/or subcontractors to remove any individual from performing any further work under this Agreement. Further, CTC understands, and agrees, that any person who takes into, or out of, or attempts to take into, or out of, a correctional facility, or the grounds belonging to or adjacent to the

correctional facility, any item not specifically authorized by the correctional facility, such as contraband, shall be prosecuted. All persons, including employees, contractors and visitors, entering upon such premises are subject to routine searches of their persons, vehicles, property and/or packages. Contraband shall include, but not be limited to, any dangerous drug, narcotic drug, intoxicating liquor, deadly weapon, dangerous instrument, ammunition, explosive or any other article whose use of or possession of would endanger the safety, security or preservation of order in a correctional facility or any persons therein. CTC further agrees that it shall notify correctional facility personnel of the loss or breakage of any tools and equipment while within such facility.

20. CTC will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to Kendall County at the address set forth above. Before starting work hereunder, CTC shall deposit with Customer certificates evidencing the insurance it is to provide hereunder: (a) Worker's Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer's comprehensive general liability insurance for both personal injury and property damage in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate per project, (c) Comprehensive business automobile liability insurance in the minimum amount of \$1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of \$2,000,000 per occurrence and \$2,000,000 aggregate, (e) Professional liability insurance in the minimum amount of \$1,000,000 combined single limit. Kendall County shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to all liability coverage. Further, all liability and workers' compensation policies must include a waiver of subrogation in favor of Kendall County. Kendall County shall also be designated as the certificate holder. Kendall County's failure to demand such certificate of insurance shall not act as a waiver of CTC's obligation to maintain the insurance required under this Agreement. The insurance required under this Agreement does not represent that coverage and limits will necessarily be adequate to protect CTC, nor be deemed as a limitation on CTC's liability to Kendall County in this Agreement.
21. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement. This Agreement may be amended only in a writing signed by CTC and the Customer.
22. Customer and CTC warrant that those parties executing the Agreement have all necessary political, corporate and other authority required to enter into the Agreement.

**Customer**

by \_\_\_\_\_

Date: \_\_\_\_\_

Title \_\_\_\_\_

**Current Technologies Corporation**

by  \_\_\_\_\_

Date: 8/2/16 \_\_\_\_\_

Title V.P. \_\_\_\_\_

## HIGHWAY COMMITTEE MINUTES

**DATE:** August 9, 2016  
**LOCATION:** Kendall County Highway Department  
**MEMBERS PRESENT:** Dan Koukol, Scott Gryder, Jeff Wehrli, Judy Gilmour and Matt Prochaska  
**STAFF PRESENT:** Ginger Gates, Andy Myers, Fran Klaas and Jeff Wilkins  
**ALSO PRESENT:** P.J. Fitzpatrick, Kelly Farley, Jennifer Becker and Jackie Forbes

The committee meeting convened at 4:00 P.M. with roll call of committee members. Quorum established.

Motion Gryder; second Prochaska, to approve the agenda as presented. Motion carried unanimously.

Motion Prochaska, second Gryder to approve the Highway Committee meeting minutes from July 12, 2016. Motion carried unanimously.

Jennifer Becker and Jackie Forbes introduced themselves from the Kane – Kendall Council of Mayors (KKCOM). They provided information on Chicago Metropolitan Agency for Planning (CMAP), which is the metropolitan planning organization (MPO) in the Chicago region. When CATS and NIPC were joined about 10 years ago to form CMAP, they were funded through State and Federal grants. In recent years, the State has not been providing any funding for CMAP, and this nearly caused the agency to close its doors in 2015. Since millions of dollars flow through CMAP to local agencies each year, it is critical that CMAP remains viable and relevant moving forward. In lieu of State funding, CMAP has developed a plan to charge counties, municipalities, and transit agencies certain fees each year, totaling \$1.5 million. This is consistent with what other MPO's are doing in other regions.

Prochaska pointed out that Kane County has 4 times as many people, but only about 1.5 times higher proposed fees than Kendall. Becker indicated that the fees or dues that CMAP will charge have a base charge for counties and then a per-capita fee added to the base. Municipal partners have a per-capita fee only, so small municipalities will pay only a very small fee. Wilkins indicated that the base fee for counties is \$25,000. Gilmour thought the fees still seem unbalanced. Becker stated that it is against federal law to tie the federal funds to payment of the assessed fees. However, Gryder indicated that if local agencies aren't paying any fees, they may have difficulty competing for funds with other partner agencies that are paying their fees.

Klaas pointed out that Kendall County has been on the receiving end of \$6 million dollars in federal funds through CMAP in just the last few years. The Transportation Sales Tax Fund has benefited from this windfall of funding, and so the County Board might want to consider paying the CMAP fees from the Sales Tax Fund. This is consistent with other transportation planning efforts that are funded from the Sales Tax Fund. Becker indicated that the FY 17 and FY 18 proposed fees are based on State fiscal years, which begin July 1<sup>st</sup>. So the County could budget the fees in each of their fiscal years moving forward. She also thought that the nearly \$30,000 fee

for Kendall County would likely not increase since CMAP is just trying to obtain a local match of \$1,500,000 each year to stay operational.

The Committee was generally in favor of the plan to pay the CMAP fees each year from the Transportation Sales Tax Fund. They were interested in reviewing the breakdown of fees for all agencies in Kendall County and the region. This information will be brought back to the Committee in September for further discussion.

The Committee reviewed the WIKADUKE Trail corridor. Gryder discussed the new federal transportation bill, and how MPO's are supposed to be working with locals to identify major transportation corridors; but only parts of Orchard Road and Route 47 are currently identified. Major corridors in Kendall should likely include the WIKADUKE Trail, Orchard / Grove Roads, Eldamain Road, and perhaps others. Klaas provided some history of the planning efforts that have been ongoing for over 20 years on the Trail, and provided some exhibits to the Committee, including a recorded centerline for the Trail that was recorded in Kendall and Will Counties in 2000. That centerline now conflicts with Bednarcik Jr. High (Oswego) along Heggs Road. The proposed Hudson Pointe development in Oswego provided for a more southerly intersection of the Trail and U.S. Route 30 which would likely fit better with the school's location. The Committee discussed what role that Kendall County should have in determining the location and the funding for this route. Werhli felt strongly that the corridor is necessary. The need has not gone away, and it should eventually get built. He suggested that we sit down with Aurora and Oswego, and perhaps IDOT to figure out the best alignment for this route. Koukol concurred. Klaas asked whether the Committee wanted to include an element in the 5-year plan to provide some planning efforts for this route, because there is not currently any money in the plan for this purpose. After discussion, Wehrli suggested that some small amount should probably be put in the 5-year. Koukol suggested \$25,000 should be included in the plan, and that would let folks know that we're serious about developing a plan for this corridor. The consensus of the Committee was to meet with other agency partners regarding this matter, and to include some money in the 5-year plan to assist in those efforts.

Intergovernmental Agreement between the County of Kendall and the Kendall County Forest Preserve District regarding land exchange of 1.6 acres of District owned property at Subat Forest Preserve with an appraised value of \$16,100 for 1.9 acres of county owned property adjacent to Hoover Forest Preserve with an appraised value of \$32,000 as part of the Eldamain Road improvement project, including approval of associated temporary construction easements was presented to the Committee. Motion Gryder; second Prochaska to recommend approval of the agreement to the County Board. Motion carried unanimously.

Klaas presented the proposed FY 17 property tax levies for Highway, Bridge and Federal Aid Matching Funds to the Committee. The combined property tax levy proposed is \$55,000 less than the previous year. Koukol asked if we have enough money budgeted for salt and other expenses. Klaas indicated that there should be sufficient funds available. He stated that the transfer to the Building Fund each year is treated like a line-of-credit payment. If funding is tight, the Highway Fund might make a smaller transfer to the Building Fund so that the numbers will work out and the Highway Fund won't go over budget. Specific line item proposals are available electronically to board members in the Questica software.

A supplement to the engineering agreement between Kendall County and HR Green was presented to the Committee in the amount of \$344,419.49. These additional costs are attributed mostly to the fact that the Eldamain Road project from Highpoint Road to U.S. Route 34 has been broken into 2 parts, providing for a separate contract from River Road to Route 34. There are also additional costs involved with the redesign of the Fox Road intersection, as well as changes to the right-of-way and vertical profiles for the roadway. Motion Koukol; second Prochaska to forward the supplement on to the County Board for approval. Motion carried unanimously.

Klaas discussed the idea of advancing a tree removal contract for Eldamain Road from River Road to U.S. Route 34, to facilitate the relocation of utilities in advance of the roadway contract, which is expected to be let in August 2017. This should expedite construction of the roadway immensely. However, the County must plant 760 trees as mitigation for removal of existing trees along the Eldamain Corridor. Forest Preserve Director, David Guritz, would gladly accept the trees in the Fox River Bluffs area, as the Forest Preserve has a long-term goal to create oak savannas in this area just south of the Fox River. Prochaska strongly supported the idea, as this action would show IDNR that the County is making progress in developing Fox River Bluffs in accordance with grant obligations. Committee had consensus to move forward with the tree removal and tree mitigation plan.

P.J. Fitzpatrick provided an update on the progress of preliminary engineering by WBK on the Collins Road Extension. Koukol thanked P.J. for providing email updates on the project.

Kelly Farley provided an update on the Little Rock Road project. Final plans and specifications have been delivered to the County for review.

Motion Koukol; second Gilmour to forward Highway Department bills for the month of August in the amount of \$134,477.08 to the Finance Committee for approval. Motion to approve bills carried unanimously.

Meeting adjourned at 5:13 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Francis C. Klaas", written in a cursive style.

Francis C. Klaas, P.E.  
Kendall County Engineer

### **Action Items (Highway)**

1. Intergovernmental Agreement between the County of Kendall and the Kendall County Forest Preserve District regarding land exchange of 1.6 acres of District owned property at Subat Forest Preserve with an appraised value of \$16,100 for 1.9 acres of county owned property adjacent to Hoover Forest Preserve with an appraised value of \$32,000 as part of the Eldamain Road improvement project, including approval of associated temporary construction easements.
2. Supplement to the preliminary engineering agreement between Kendall County and HR Green in the amount of \$344,419.49 to be taken from the Transportation Sales Tax Fund.



**COUNTY OF KENDALL, ILLINOIS  
FACILITIES MANAGEMENT COMMITTEE  
MEETING MINUTES  
MONDAY, AUGUST 8, 2016**

Committee Chair Robert Davidson called the meeting to order at 3:33p.m.

**Roll Call:** Jeff Wehrli - here, Dan Koukol - here, Judy Gilmour – here, Matthew Prochaska - here. **With all members present, a quorum was formed to conduct business.**

Others Present: Technology Director Scott Koepfel, Facilities Management Director Jim Smiley

**Approval of July 11, 2016 Meeting Minutes** – Member Gilmour made a motion to approve the July 11, 2016 meeting minutes, second by Member Prochaska. **Motion carried.**

**Public Comment** - None

**Old Business/Projects**

*Courthouse & Public Safety Center (PSC) Security Improvement Project Bidding*

- a. *Walkthrough and Bidding* - Director Smiley stated the bid opening occurred on July 29, 2016 after a one week extension of the deadline was approved. Dewberry is in the process of reviewing the bids. Chairman Davidson set a bid review meeting date of August 12, 2016 with “stakeholders” that have been discussing the project with Dewberry all along. Note: This date was subsequently changed to August 17, 2016.

*Law Enforcement Memorial Project* – Director Smiley reported the caps for the brickwork were ordered June 29, 2016. The caps were to take approx. 6 weeks to complete. Once the caps are installed the rest of the memorial will be assembled and the landscaping completed.

*Leopardo Energy Efficiency & County Facilities Project* – Director Smiley reported that Leopardo is still planning to be done with their review by the end of August.

*Health & Human Services Counter(s) Security Improvements* – Director Smiley reported that he and Dr. Tokars went over to East Oswego High School to view how they have setup their main entrance to help improve security at the entrance. Jim said they had glass in tracks from the countertop all the way to the ceiling. Amaal asked the receptionist if they could provide contact information on the company that did their work. The information was provided to Director Smiley and he is waiting for a return call back to see if they can provide a solution for our counters.

*Konica Copier Program Responsibilities Change* – Director Smiley explained that the copiers were being looked at to move over to the Technology Services department as was done a couple of years ago. So, Jim & Scott have beenm working on what amount to remove form the KCFM and to add to the Technology Services budget. Jim had figured \$110,000.00 and Scott figured \$130,000.00. They are going to continue to review it and plan to have the same amount removed and added to each budget before they are turned in.

### **New Business/Projects**

1. *Chairman's Report* – Director Smiley explained that he was looking for some guidance on what the committee wants him to budget for capital projects in 2017. Chairman Davidson said that there is money put aside for some of the projects but only if they are needed to be done. Bob said the projects are piling up year after year if they are not being done. Vice Chair Koukol asked if the plan to add a memorial at the County Office Building could be added to the list to be done. Jim explained that he had put the project together and had it set to be done mostly by donation. So, it is possible to add it the list. Director Smiley then explained what he had done so far for the 2017 budget, with a current overage of 1.45% as compared to last year. Jim further explained the main reason was because the projection for electric next year is up \$25,000.00 due to capacity costs increasing. Jim is going to further review the budget and plans to get it as close to a 0% increase as asked for from the Finance Committee. Member Gilmour asked if we would realize any savings from the Leopardo facility review next year. Director Smiley said that there are two parts to the Leopardo study. First Leopardo is going to make recommendations where savings could be realized. The second part was the County would need to fund the projects. So, Jim feels savings would not be seen until 2018 at the earliest. Member Wehrli asked about the large increase in water usage. Jim explained that he felt most of it was due to prisoner fluctuations in the jail. There is no way for Jim to predict what the prisoner load will be. More prisoners equal more water use as well as more paper and other cleaning products being used.
2. *Circuit Clerk Automatic Doors and Remodeling Project Budget Request* – Director Smiley explained that Circuit Clerk Ingemunson requested a price to add an automatic door to her main lobby and a walkthrough from that same lobby to her viewing room. The reason for this is because they have more and more people with special needs visiting her office and next year the court system is requiring the public to file cases electronically. Robyn will need to add scanning equipment to accomplish this and feels there is not enough room in the viewing area to fit everything in. So, Jim gave Robyn pricing to reflect KCFM staff doing the work and a price if the work was mostly contracted. **Project complete.**

3. *Public Safety Center Bathrooms and Locker-room deep cleaning.* Director Smiley explained he was having the cleaning company perform deep cleaning in all of the non-public areas. The work included tile grout cleaning and polishing, shower walls and floors work since this has not been done for a while. Projects like these are routinely scheduled throughout the year in all facilities.
4. *Video Visitation and Video Bond Call RFP Development* – Director Smiley explained D.C. Gillespie drafted an RFP for Video Visitation which was shared with Director Smiley and Dewberry who is helping us with this project. Jim also mentioned that Joe was scheduling a trip to Lake County Indiana with Judge McCann, Scott, Jim and Sheriff Baird to view the systems they are utilizing for these functions.
5. *Animal Control Trailer Review Trip* – Member Wehrli explained that he, County Administrator Wilkins, Director Smiley and Director Pawson went through several trailers at the site in St. Charles. Mr. Wehrli said they are putting together a cost to bring the trailer out, remove the wheels to lower the unit as close to the ground as possible and add skirting to the unit. This will be discussed at the next Animal Control meeting this month. Director Smiley explained the plan is to have his staff connect electric & data to the unit and to build the wooden handicapped ramp up to it.
6. *Alice Training* – Mr. Smiley reported he was invited to attend this training at the Health facility. Jim said it was beneficial to help plan for emergencies in our facilities. The training was also attended by County Administrator Wilkins and Director Koeppe.
7. *Interviewing and Hiring of Tech Level 1 position* – Mr. Smiley said Brad Hanna was offered the job and plans to start August 15, 2016. **Item Complete.**

### **Staffing/Training/Safety**

- *Reportable Labor Hours* – Chart included in package.

### **Other Items of Business**

- Mr. Smiley stated that he continues to track the open work orders but does not have to time make sure the requests are in the correct categories. So, that may be throwing off some of the charts. Jim said that his main concern was to continue to get work orders done with the least amount of inconvenience to county departments.
- *CMMS Charts* – Reports were included in the packet for:
  - Reported versus Completed
  - Work Orders Reported by Building Current Month
  - Work Orders by Work Type Current

**Questions from the Media** - None

**Executive Session** – Not needed

**Adjournment** – Vice Chair Koukol made a motion to adjourn the meeting, second by Chairman Davidson. **With all members present voting aye, the meeting adjourned at 4:08p.m.**

Respectfully submitted,

Jim Smiley  
KCFM Director

# KENDALL COUNTY ILLINOIS

## Economic Development Committee

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Meeting Minutes  
Friday, July 22, 2016

### Call to Order

The meeting was called to order by Chairman Dan Koukol at 8:33 a.m.

### Roll Call

Committee Members Present: Chairman Dan Koukol, Matt Prochaska, Judy Gilmour, Lynn Cullick, Scott Gryder

Committee Members Absent:

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator; Jeff Wilkins, County Administrator

Members of the Public: Kelly Browning, owner of Arts on Fire

**Approval of Agenda** – Mr. Beltran noted the agenda need amended to reflect that the minutes were from June 30, not April 22. Mr. Gryder made the motion to approve the agenda with that amendment. It was seconded by Ms. Cullick **Approved 5-0.**

**Approval of Meeting Minutes** – Ms. Cullick made a motion to approve the meeting minutes from the June 22, 2016 meeting. Seconded by Ms. Gilmour. **Approved 5-0.**

### New Business

*Consensus to Apply: Arts on Fire*

Chairman Koukol introduced Kelly Browning of Arts on Fire. Ms. Browning stated that aRts on Fire is a paint your own pottery and more business. She stated they are looking to move from a 1,200 square foot studio to a 6,000 square foot studio. Currently classes are full and there is a waiting list. The building that would be purchased is in downtown Plano.

The Committee asked Ms. Browning about the costs for the project and their uses. Ms. Browning stated that the project included purchase of the building, fixing the roof and interior due to water damage, and installation of solar panels.

Mr. Beltran stated that final finances are being finalized between the bank, Ms. Browning, and the County. He continued that the numbers would be finalized when they came back to the Committee for the second time. Mr. Beltran stated they are giving a positive recommendation to move forward to the application process.

The Committee came to a consensus to move Arts on Fire to the application phase.

### Old Business

*Revolving Fund Loans*

# KENDALL COUNTY ILLINOIS

## Economic Development Committee

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- *Review: Monthly Statements*

Mr. Beltran reviewed the current Revolving Fund Loan Reports from June 1, 2016 to June 31, 2016. All current payments are in for the month. Current available loan amount is approximately \$1.7 million.

- *Update: Revolving Fund Loan Applications*

Mr. Beltran updated the status on two revolving loan fund applications. One found funding elsewhere while the other still had not contacted him about additional collateral.

### *Business Retention & Expansion*

Mr. Beltran stated Mr. Wilkins and himself met with the company looking to build in the County, and a member community's elected official and staff to discuss possible sites in the community. The community managed to point the company to a few other sites that may be of interest.

### *Update: Economic Indicator Dashboard*

Mr. Beltran stated there was not much movement since last quarter, and did not expect to see major fluctuations as the economy is close to full employment.

### *Update: 2016Q1 Strategic Goals Action Items Report Card*

Mr. Beltran stated the Report Card will be a new quarterly report that ties into the Strategic Plan. He also stated it is a measure of performance measurement.

### **Chairman's Report**

Chairman Koukol spoke on the proposed Binny's at Route 30 and 34. The Committee hoped that the location of the store would draw additional businesses.

Ms. Cullick stated the TIF district is the current economic development news.

Mr. Prochaska had no updates.

Ms. Gilmour stated that Crusade Burger Bar in Yorkville seems to be doing well.

Mr. Gryder stated that a trucking company was looking at additional sites.

**Public Comment** – None

**Executive Session** - None

**Adjournment**

# **KENDALL COUNTY ILLINOIS**

## **Economic Development Committee**

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With no further business to discuss, Mr. Gryder moved to adjourn. The motion was seconded by Mr. Prochaska. There being no objection, the Economic Development Committee at 9:23 a.m., adjourned.

Respectfully Submitted,

Andrez P. Beltran  
Economic Development and Special Projects Coordinator

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes**  
**Thursday, August 11, 2016**

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**Call to Order**

The Budget and Finance Committee was called to order by Chairman John Purcell at 5:30 p.m.

**Committee Members Present:** John Purcell - here, Bob Davidson - here, Matthew Prochaska - here

*Member Flowers and Member Gryder arrived at 5:33p.m.*

**Others Present:** Latreese Caldwell, Undersheriff Harold Martin and Jeff Wilkins

**Claims Review and Approval**– Member Prochaska moved to approve claims in an amount not to exceed \$405,075.66, second by Member Davidson. **With three members voting aye, the motion carried.**

**Department Heads and Elected Official Reports** - None

**Items from Other Committees** – None

**Items of Business**

- *Bond Refinance Plan* – Anthony Micelli, from Speer Financial gave an overview of the refunding plan for the 2009 General Obligation Refunding bond which are callable in December 2017. Mr. Micelli reviewed the 2016 General obligation Refunding Bonds, the refinancing of 2009 Bonds in early 2017, and the refinancing of 2007B bonds in late 2017. There was consensus by the committee for Speer Financial to begin the process of selling the 2009 bonds in early 2017.
- *FY2017 Budget* – Member Purcell informed the committee that the budget deadline was extended until Friday, August 19, 2016 to allow budget managers additional time in submitting budgets. Ms. Caldwell stated that two-thirds of the budgets have already been submitted, and that the budget managers are striving to have flat budgets as instructed by the committee.
- *IMRF Discussion* – Member Prochaska provided a brief summary of the IMRF and Senate Bill Education Seminar presented by UCCI, that he attended in Galena in July.

**Other Business** - None

**Public Comment** – None



**Questions from the Media** – None

**Action Items for County Board**

*Approval of claims in an amount not to exceed \$405,075.66*

**Items for Committee of the Whole** – None

**Executive Session** – Not needed

**Adjournment** – Member Flowers made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gryder. **The meeting adjourned at 6:32p.m.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary

**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Meeting Minutes**  
**Thursday, August 11, 2016**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by County Board Chair John A. Shaw at 4:00p.m., who led the committee in the Pledge to the American Flag.

**ROLL CALL**

Present: Dan Koukol - here, John Shaw – yes, Lynn Cullick - here, Judy Gilmour here, Matthew Prochaska - here, Bob Davidson – yes, Scott Gryder – here

Board Members Absent: Elizabeth Flowers, Jeff Wehrli

*Member Purcell entered the meeting at 4:06p.m.*

Others present: ASA David Berault, Undersheriff Harold Martin, John Sterrett, and Jeff Wilkins

**ITEMS OF BUSINESS**

➤ *From Admin HR Committee:*

- *Approval of Agreement with Current Technologies to purchase Wireless Link at an amount not to exceed \$24,891.24 – Jeff Wilkins briefed the committee on the proposed purchase, and David Berault stated that he had reviewed the agreement with Current Technologies, gave an addendum for it.*

Member Davidson asked if other bids were received, and if they could see those bids at the County Board meeting on Tuesday, August 16, 2016. Mr. Wilkins stated that they are also looking into connections with Kane County and then possibly onto DeKalb in the future. Mr. Wilkins stated that this was included in the FY2016 Technology budget. Mr. Wilkins will have all bids submitted available at the August 16, 2016 County Board meeting.

**There was unanimous consensus by the committee to vote on the item at the August 16, 2016 County Board meeting.**

➤ *From PBZ Committee:*

- *Discussion on Enforcement of Noise Regulations for Banquet Hall Facilities – Member Gryder briefed the committee on the Special Uses Permitted conditions for a banquet hall/facility. Member Gryder said that at a previous meeting, citizens voiced their concern about noise at county banquet halls/facilities. Mr. Gryder also stated that the County Noise ordinance does not apply to the Agricultural District, but only applies to the Residential District.*

John Sterrett, Planning, Building and Zoning Senior Planner, stated that the noise ordinance in the county is a separate document that specifically exempts agricultural property, so any noise emitted on that property the noise ordinance would apply, but because it specifically exempts agricultural properties, the county special uses permits in the agricultural district would not be applicable to the noise ordinance.

Mr. Sterrett said that there is within the special use permit banquet hall facilities category, a section on noise regulations, that is separate from the County's Noise Ordinance, but it does hold the banquet facilities to a condition of their approval that they do have to meet the noise regulations. Mr. Sterrett said that the difference between the Noise Ordinance and the regulations on noise for Special Uses Permits, is that the Noise Ordinance is enforced by the Sheriff's Office, whereas the regulations on noise for Special Uses is a zoning matter and is enforced by PBZ.

Mr. Sterrett said that the Sheriff's Office has agreed to assist PBZ in the investigation and documentation, and taking meter readings of the noise at a specific location if there are complaints, and then forward that information to PBZ so they can review it and determine if there is a violation of the Special Uses Permit, and if it is something that becomes ongoing, and something that PBZ needs to address with the property owner. Undersheriff Martin stated that there are four decibel meters in the Sheriff's Office that can be used to measure the level of noise at a rural banquet facility.

Mr. Sterrett stated that Planning, Building and Zoning is working closely with the sheriff's office to ensure compliance of all ordinances, and that PBZ provided a list of the five special uses permits of banquet facilities in the County to the Sheriff's Office so they are now aware of their locations.

Mr. Wilkins said that each special use permit is its own ordinance, although there are some basic regulations that might apply to all special uses, there might be additional regulations placed on a specific special uses permit. Mr. Wilkins also cautioned the Board that too many restrictions on rural banquet halls may result in legal action against the county.

**PUBLIC COMMENT** – None

**QUESTIONS FROM THE MEDIA** - None

**CHAIRMAN'S REPORT** – No report

**REVIEW BOARD ACTION ITEMS** – Chair Shaw asked the committee to review the August 16, 2016 Board agenda for any necessary changes or additions. Member Gilmour asked that the 708 Mental health Board report be removed, and that the Juvenile Justice Council report be added to the agenda.

**ADJOURNMENT** – Member Koukol moved to adjourn the meeting at 4:37p.m. Member Prochaska seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary