

**KENDALL COUNTY BOARD  
REGULAR SEPTEMBER MEETING  
September 20, 2016**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, September 20, 2016 at 9:20 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Gryder moved to approve the submitted minutes from the Adjourned County Board Meeting of 8/16/16. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**THE AGENDA**

Chairman Shaw asked for a motion to move executive session to item 19. Member Wehrli moved to approve the amended agenda. Member Davidson seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried 8-1.

**SPECIAL RECOGNITION**

**Honoring Judge Leonard Wojtecki**

Member Prochaska moved to approve the resolution honoring Judge Leonard Wojtecki. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**COUNTY OF KENDALL, ILLINOIS  
RESOLUTION HONORING JUDGE LEONARD J. WOJTECKI  
RESOLUTION 16-27**

WHEREAS, the members of the Kendall County Board are saddened to mourn the death of the Honorable Leonard J. Wojtecki, who passed away on Saturday, August 13, 2016; and

WHEREAS, the Hon. Leonard Wojtecki was born on July 6, 1947 in Chicago, Illinois, the son of Leonard and June (Larsen) Wojtecki; and

WHEREAS, was united in marriage to Frances Robertson on August 23, 1969 in Cary, IL; and

WHEREAS, the Hon. Leonard Wojtecki graduated from Marquette University in 1969 and went on to earn his law degree from John Marshall Law School, Chicago, IL in 1976; and

WHEREAS, the Hon. Leonard Wojtecki right out of law school, he joined the Cook County State's Attorney's office as a prosecutor. He then moved to private practice as a trial attorney in Aurora, IL with Truemper, Hollingsworth, and Wojtecki; and

WHEREAS, the Hon. Leonard Wojtecki served as an assistant public defender in Kendall County from 1995 to 2000; and

WHEREAS, the Hon. Leonard Wojtecki was appointed as an associate judge in the 16th Judicial Circuit in August 2000 retiring from the bench in July 2015, spending many years at the Kendall County Circuit Courthouse in Yorkville, Illinois; and

WHEREAS, the Hon. Leonard Wojtecki was dearly loved by his family and friends and was highly respected in the legal community in Kendall County; therefore, be it

RESOLVED, BY THE RESIDENTS OF KENDALL COUNTY AS REPRESENTED BY THE KENDALL COUNTY BOARD, that we mourn the passing of the Honorable Leonard J. Wojtecki and extend our sincere condolences to his family, friends, and all who knew and loved him; and be it further

RESOLVED, that the County Administrator create a suitable copy of this resolution to be presented to the family of the Hon. Leonard Wojtecki as an expression of our deepest sympathy.

Signed this 20<sup>th</sup> day of September 2016.  
John A. Shaw, County Board Chairman

Attest:  
Debbie Gillette, County Clerk & Recorder

### NEW BUSINESS

#### Public Hearing for Cable Television Franchise

The public hearing was opened. John Campbell from Metranet explained what areas they wanted to expand into. Member Davidson questioned if any notice was given to the public. Mr. Wilkins answered how the notices were handled. There have been other hearing and there was no comment from the public at these meetings.

Member Gryder moved to close the public hearing. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Davidson. Motion carried 9-1.

### ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

#### Sheriff

#### HIDTA Grant Modification

Member Prochaska moved to approve the modification to HIDTA Grant releasing additional funds in the amount of \$180,000.00. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

#### County Clerk

Revenue Report		8/1/16-8/31/16	8/1/15-8/31/15	8/1/14-8/31/14
Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$1,026.50	\$918.50	\$631.50
	County Clerk Fees - Marriage License	\$2,010.00	\$1,530.00	\$1,950.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,175.00	\$1,758.00	\$2,234.00
	County Clerk Fees - Recording	\$35,447.00	\$30,343.00	\$22,085.00
01010061205	Total County Clerk Fees	\$40,658.50	\$34,549.50	\$26,900.50
01010001185	County Revenue	\$46,097.25	\$38,476.50	\$21,628.25
38010001320	Doc Storage	\$20,551.50	\$18,559.50	\$13,488.50
51010001320	GIS Mapping	\$34,552.00	\$31,234.00	\$22,756.00
37010001320	GIS Recording	\$4,312.00	\$3,898.00	\$2,840.00
01010001135	Interest	\$32.99	\$30.90	\$30.21
01010061210	Recorder's Misc	\$2,146.50	\$5,186.50	\$3,760.00
81010001320	RHSP/Housing Surcharge	\$18,477.00	\$16,533.00	\$11,367.00
CK # 18084	To KC Treasurer	\$166,827.74	\$148,467.90	\$102,770.46

County Clerk Debbie Gillette informed the board that early voting starts September 29 and voter information is available on the website.

#### Treasurer

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

#### Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR NINE MONTHS ENDED 08/31/2016

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>
Personal Property Repl. Tax	\$406,460	\$304,411	74.89%	\$345,605	93.41%
State Income Tax	\$2,650,000	\$1,724,177	65.06%	\$2,068,665	86.56%
Local Use Tax	\$470,000	\$585,741	124.63%	\$405,525	90.12%
State Sales Tax	\$545,492	\$299,422	54.89%	\$550,880	66.77%
County Clerk Fees	\$358,000	\$258,146	72.11%	\$267,799	74.80%
Circuit Clerk Fees	\$950,000	\$656,264	69.08%	\$646,091	68.01%
Fines & Foreits/St Atty.	\$475,000	\$282,144	59.40%	\$322,687	64.54%
Building and Zoning	\$59,500	\$47,156	79.25%	\$54,313	98.75%
Interest Income	\$30,000	\$29,838	99.46%	\$12,213	40.71%
Health Insurance - Empl. Ded.	\$1,250,141	\$856,361	68.50%	\$838,960	75.29%
1/4 Cent Sales Tax	\$2,698,000	\$2,093,243	77.58%	\$2,042,466	79.32%
County Real Estate Transf Tax	\$396,420	\$261,893	66.06%	\$269,751	107.90%
Correction Dept. Board & Care	\$766,500	\$375,080	48.93%	\$590,038	65.56%
Sheriff Fees	\$355,000	\$190,538	53.67%	\$247,687	43.08%
<b>TOTALS</b>	<b>\$11,410,513</b>	<b>\$7,964,413</b>	<b>69.80%</b>	<b>\$8,662,679</b>	<b>76.37%</b>
<b>Public Safety Sales Tax</b>	<b>\$4,800,000</b>	<b>\$3,657,232</b>	<b>76.19%</b>	<b>\$3,574,058</b>	<b>83.12%</b>
<b>Transportation Sales Tax</b>	<b>\$4,500,000</b>	<b>\$3,657,232</b>	<b>81.27%</b>	<b>\$3,574,058</b>	<b>83.12%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 9 months the revenue and expense should at 75.00%

### State's Attorney

State's Attorney Eric Weis did not have a report.

### Coroner

#### Statistics:

<b>2016 Statistics</b>		<b>Stats for Same Period in 2015</b>		<b>Difference</b>
2016 Total Deaths.....	214	Total Deaths.....	197	9%

Autopsies to Date.....	15	Autopsies....	15	
Toxicology Samples.	23	Toxicology Samples..	20	
Cremation Permits....	121	Cremation Permits...	118	3%

- Coroner Toftoy attended the IL Coroner's & Medical Examiners Annual Conference on August 22-24.

### STANDING COMMITTEE REPORTS

#### Planning, Building & Zoning

##### Petition 16-17

Member Gryder made a motion to approve Petition 16-17 Lasky- approve plat of vacation for lots 3 and 4 of Brighton Oaks Subdivision including vacation of ten (10) foot public utility and drainage easement between the two lots. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 16-13 is available in the office of the County Clerk.

##### Petition 16-18

Member Gryder made a motion to approve Petition 16-18 LRMP Amendment – approve amendment to Land Use Resource Management Plan at northwest intersection of State Route 31 and Light Road in Oswego Township to identify the area as commercial. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 16-28 is available in the office of the County Clerk.

##### Petition 16-20

Member Gryder made a motion to approve Petition 16-20 Stor-Mor Inc – approve zoning map amendment at 1317 Route 31, Oswego Township rezoning 3.2 acres from B-1 (Local Shopping District) to B-2 (General Business District). Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 16-14 is available in the office of the County Clerk.

##### Petition 16-20

Member Gryder made a motion to approve Petition 16-20 Stor-Mor Inc – approve Special Use at 1317 Route 31, Oswego Township to operate an enclosed self-service storage facility and an outdoor storage facility. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 16-15 is available in the office of the County Clerk.

#### Public Safety

##### Bid Approval Security Automation Systems

Member Prochaska made a motion to approve a bid and agreement with Security Automation Systems, Inc in an amount not to exceed \$3,006,655 for security system upgrades at the Public Safety Center and Courthouse. Member Davidson seconded the motion.

Members discussed the alternates and a 10% contingency.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

##### Change Orders for Security System Upgrade Project

Member Prochaska made a motion to authorize the approval of change orders for Security System Upgrade Project in an amount not to exceed \$10,000 to be made by consensus of the Public Safety Committee Chair, County Administrator, Sheriff's designee, Facilities Management Director and Technology Services Director. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Administration/HR

### Credit Card Limit

Member Cullick made a motion to approve an increase to the Technology Services Credit Card limit to \$5,000. Member Gilmour seconded the motion.

The credit card is shared between the Technology Department and GIS.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Job Descriptions

Member Cullick made a motion to approve an increase to the Technology Services Credit Card limit to \$5,000. Member Purcell seconded the motion.

The State's Attorney's Office has reviewed the job descriptions; the committee did not accept all of the recommendations.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Cable Television Franchise Agreement

Member Cullick made a motion to approve the Cable Television Franchise Agreement by and between the County of Kendall, Illinois and CMN-RUS, Inc. Member Koukol seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM16-39 is available in the office of the County Clerk.

## Highway

### CMAP Payment

Member Koukol made a motion to approve the use of Transportation Sales Tax Funds for the local element payment of \$17,822 to CMAP for FY 2017. Member Prochaska seconded the motion.

County Engineer Fran Klaas explained the need to fund the agency; they have helped the County receive \$6 million for projects. CMAP helps the County fill out the paperwork and keep the projects relevant.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### 5 Year Surface Transportation Program

Member Koukol made a motion to approve the 5-Year Surface Transportation Program for 2017-2021. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Highway Department Parking Lot

Member Koukol made a motion to approve the low bid of D Construction in the amount of \$80,570 to pave the Highway Department parking lot using County Highway Funds. Member Davidson seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution16-29 is available in the office of the County Clerk.

## Facilities

### Public Safety Center Parking Lot

Member Davidson made a motion to approve the low bid from D Construction in the amount of \$24,765 to pave the Public Safety Center parking lot; said funds to be taken from the Kendall County Budget Line #750-2-000-6653. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Pave West Ridge Street

Member Davidson made a motion to approve the low bid from D Construction in the amount of \$42,475 to pave West Ridge Street from the East edge of pavement of S Main Street to 200 feet East; said funds to be taken from the Kendall County

Budget Line #010-2-100-9101. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried 9-1.**

## **Economic Development**

Member Koukol said that they will not be meeting on Friday.

## **Finance**

### **CLAIMS**

Member Davidson moved to approve the claims submitted in the amount of \$711,097.82, Petit Juror Claims in an amount not to exceed \$3,900, and Grand Juror Claims in an amount not to exceed \$1,450. Member Flowers seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$109,479.09, B&Z \$6,003.38, CO CLK & RCDR \$2,009.22, ELECTION \$7,450.62, ED SRV REG \$5,900.16, SHRFF \$27,369.13, CRRCTNS \$8,495.39, MERIT \$496.90, EMA \$1,264.00, CRCT CT CLK \$342.93, JURY COMM \$7,963.18, CRCT CT JDG \$11,142.35, CRNR \$2,752.82, CMB CRT SRV \$1,340.61, PUB DFNDR \$741.50, ST ATTY \$13,249.17, SPRV OF ASSMNT \$519.99, CO TRSR \$162.64, EMPLY HLTH INS \$155.71, PPPOST \$1,155.00, OFF OF ADM SRV \$677.64, CO BRD \$3,904.77, TECH SRV \$10,012.68, CAP EXPND \$199.92, CAP IMPRV FND \$24,752.05, CO HWY \$56,242.75, CO BRDG \$65,034.85, TRANSPRT SALES TX \$163,098.25, HLTH & HMN SRV \$24,747.18, FRST PRSRV \$1,192.05, ELLIS HS \$1,538.18, ELLIS GRNDS \$442.91, ELLIS CMPS \$906.87, ELLIS RDNG LSSNS \$2,633.86, ELLIS BDAY PRITIES \$906.88, ELLIS WDDNGS \$5,231.92, HOOVER \$3,213.02, ENV ED SCHL \$17.32, ENV ED CMPS \$1,949.30, ENV ED NTRL BGNNGS \$666.33, ENV ED OTHR PUB PRGMS \$54.00, ENV ED LWS OF NTR \$80.74, GRNDS & NTRL RSRCS \$2,898.15, ANML CNTRL \$398.59, RCDR DOC STRG \$802.08, SHRFF PRV OF ALCHL/CRM \$94.00, HIDTA \$12,306.46, CMSRY FND \$3,822.91, HGBF K-9 GRANT FND \$691.95, CRT SEC FND \$2,127.74, LAW LBRY \$5,708.00, CRCT CLK DOC STRG \$3,214.93, CRT AUTOMA \$5,574.00, PRBTN SRV EXP FND \$5,382.57, GIS \$62.37, KAT \$70,979.37, JAIL BND DBT EXP \$475.00, CO RSRV FND EXP \$12,791.81, EMPLY BNFT \$56.16, PUB SFTY EXP \$10,605.18, SHRFF FTA FND \$1,954.96, VAC \$844.33, SHRFF VHCL FND \$160.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## **Historic Courthouse Window Replacements**

Member Purcell made a motion to approve the Historic Courthouse (HCH) Window Replacement Agreement with Patrick McCann, Inc in the amount of \$39,500 to be paid from line #0402-000-6650. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM16-40 is available in the office of the County Clerk.

## **Public Building Commission Deposit of Funds**

Member Purcell made a motion to deposit funds received from the Public Building Commission to Fund 750 Public Safety Capital Improvement Fund to be restricted for the Public Safety Center and Courthouse. Member Gryder seconded the motion.

Members discussed the funding of projects and how it would be divided between the two buildings.

Member Purcell withdrew the motion and defer it back to the Finance Committee. Motion fails for lack of a second.

Chairman Shaw asked for a roll call vote on the original motion. All members present voting aye except Purcell. **Motion carried 9-1.**

## **Health & Environment**

### **Food Protection Ordinance**

Member Gilmour made a motion to approve the Food Protection Ordinance and authorize forwarding to the Illinois Department of Public Health for review and approval. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Water Supplies Ordinance**

Member Gilmour made a motion to approve the Water Supplies Ordinance and authorize forwarding to the Illinois Department of Public Health for review and approval. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Wastewater Treatment System Ordinance**

Member Gilmour made a motion to approve the Wastewater Treatment System Ordinance and authorize forwarding to the Illinois Department of Public Health for review and approval. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Committee of the Whole**

Member Gryder stated that they discussed many of the items that were voted on today.

### **STANDING COMMITTEE MINUTES APPROVAL**

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### **BREAK**

### **RECONVENE**

Member Flowers was excused from the meeting.

### **SPECIAL COMMITTEE REPORTS**

#### **Public Building Commission**

##### **Dissolving the Public Building Commission**

Member Wehrli made a motion to approve the resolution dissolving the Kendall County Public Building Commission, County of Kendall, Illinois, pursuant to the Public Building Commission Act (50 ILCS 20/1 et seq). Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution16-30 is available in the office of the County Clerk.

### **VAC**

Olivia Laschober stated that with the recent passing of Steve Barrett there have been some changes; Chad Lockman is now the Superintendent and Olivia is now the Assistant Superintendent. They also have a work study student. Since they began outreach their appointments are up about 30% since last year.

### **Historic Preservation**

Member Wehrli said that they did not meet. At the last PBZ meeting they discussed bringing the members of the Historic Preservation group to the next PBZ to hopefully get more people involved with the Historic Preservation.

### **Board of Health**

Member Wehrli reported that they meet on September 20, 2016.

### **Juvenile Justice Council**

Member Gilmour informed the board that they met on September 16, 2016 and approved new members. They approved using some of the proceeds from the SKY Run to use for grants to help prevent truancy in the schools.

### **CHAIRMAN'S REPORT**

Chairman Shaw received a thank you card for the picnic. Mr. Shaw attended a meeting on combating heroin.

### **QUESTIONS FROM THE PRESS**

Tony Scott from the Kendall County Record asked what the vote was on the PBC Funds.

Jim Wyman from WSPY asked if the PBC funds transfer was approved or if it was going back to Finance.

### **EXECUTIVE SESSION**

Member Davidson made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, and (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Member Gryder

seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **ADJOURNMENT**

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 11th day of October, 2016.

Respectfully submitted by,  
Debbie Gillette,  
Kendall County Clerk