

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, February 18, 2020 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
 - A. Ray Vickery
 - B. John Schneider
 - C. Presentation – Erin Aleman – Executive Director CMAP
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from January 21, 2020
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$1,506,964.90
 - D. Approve One Year PM 1 & PM 2 Generator Service contract with Steiner Power Systems in the amount of \$9,576.05
 - E. Approve Dewberry contract for additional A/E work for the County Office Building, County Board room project in the amount of \$11,000
 - F. Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois
 - G. Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$120.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item
 - H. Approve Low bid of Gjovik Ford, Inc. in the amount of \$58,081.52 for the purchase of two pickup trucks; said funds to be taken from the County Highway Fund
 - I. Approve Resolution appropriating \$750,000 of Motor Fuel Tax Funds for the improvement of Van Emmon Road from Woodland Drive to Cardinal Lane
 - J. Approve Resolution appropriating \$210,000 of Motor Fuel Tax Funds for Maintenance of Highways under the Illinois Highway Code
 - K. Approve Construction Engineering Services Agreement with HR Green, Inc. in the amount of \$90,866 for Phase 3 Engineering Services on the Eldamain Road Concrete Patching Contract; said funds to be taken from the Transportation Sales Tax Fund
 - L. Approve Resolution Establishing a Prohibited Truck Route on Joliet Road from Lisbon Road to LaFarge Quarry
 - M. Approval of Resolution Providing for Spring Road Postings of Certain County Highways
8. Old Business
9. New Business
 - A. Ratification of Collective Bargaining Agreement between the Teamsters Local 330 (Kendall County Facilities Management Department) and Kendall County, Illinois effective December 1, 2019 through November 30, 2022
 - B. Ratification of Collective Bargaining Agreement between the Teamsters Local 330 (Kendall County Clerk & Recorder's Office and Kendall County Assessor's Office), the Kendall County Clerk and Recorder, and Kendall County, Illinois effective December 1, 2019 through November 30, 2023
10. Elected Official Reports & Other Department Reports
 - A. Sheriff
 - B. County Clerk and Recorder
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
11. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Petition 19 – 47 Request from Deb Chow on Behalf of Jade Restorations, Inc. (Current Owner) and D. Howard on Behalf of Bullmastiff Construction Company LTD. (Contractor) for Special Use Permits for a Kennel and Veterinary Establishment at the South 8.49 +/- Acres of PIN: 09-24-100-012 Located at the Northeast Corner of Ridge Road and Bell Road in Seward Township
 - B. Highway

1. Approve Intergovernmental Agreement between the State of Illinois, Department of Commerce and Economic Opportunity and County of Kendall to accept \$100,000 for improvement of Caton Farm Road, and authorize County Engineer to sign Agreement
 2. Approve Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for the period 5-20-20 to 5-19-21 in the amount of \$128,750
 3. Announce successful KC-TAP applicants including Village of Minooka - \$50,000; Village of Montgomery - \$75,000; Village of Oswego - \$7,500; and Oswegoland Park District - \$30,000
- C. Facilities
1. Solar Project Update
- D. Administration & Human Resources
1. Approval of Part-Time Administrative Assistant Job Description
 2. Approval of Kendall County Administrative Services Organization Chart
12. Special Committee Reports
- A. ISACo, NACO, UCCI, and other County Organizations
 - B. Fox Valley Workforce Board
13. Other Business
14. Chairman’s Report

Appointment(s)

Bob Stewart – Regional Planning Commission (Kendall Township) – 3 year term – Expires February 2023
 Claire Wilson – Regional Planning Commission (Seward Township) – 3 year term – Expires February 2023

15. Public Comment
16. Questions from the Press
17. Executive Session
18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
 please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
January 21, 2020**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, January 21, 2019 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and Robyn Vickers. Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Rizzo the canine dog for the Sheriff's office was introduced. Rizzo is a search and rescue dog trained to use scent evidence to track.

Chairman Gryder recognized several Kendall County Schools for achieving an exemplary designation from the Illinois State Board of Education. The schools are Lisbon Grade School, Newark Grade School, Grande Reserve Grade School, Yorkville Grade School and Oswego East High School.

RECESS

RECONVENE

CONSENT AGENDA

Member Cesich moved to approve the consent agenda of **A)** county board minutes from December 2, 2019; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$722,639.68; **D)** set FY 2019-2020 salary for Kendall County Supervisor of Assessments in the amount of \$90,000.00; **E)** 1-year contract with Call One for the Centrex Phone Circuits in the amount of \$9.00 per month base price plus usage; **F)** 1-year Customer Service Agreement contract with Call One for the county analog phone circuits in the amount of \$6,006.53 per month base price plus usage; **G)** courthouse BCU panel replacements by the Trane Co. utilizing US Communities Contract # USC JLP-023 Cooperative quote number: 30-10006-19-002, amount not to exceed \$49,463.70 (amount includes 10% contingency; **H)** preliminary engineering services agreement between Kendall County and Engineering Enterprises, Inc. in the amount of \$31,474 to prepare plan alternatives for storm water improvements on Fox River Drive (Johnson Street) in Newark, IL; said funds to be taken from the Transportation Sales Tax Fund. Member Hendrix seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$171.18; ANML CNTRL WRDN \$8,685.17; ASSMT \$1,776.00; BEHAV HLTH \$6,302.73; CIR CLK \$3,459.72; CIR CRT JDG \$9,947.86; COMB CRT SVS \$755.80; COMM ACTN SVS \$221,625.72; COMM HLTH SVS \$3,788.18; CNTR SVCS AUDIT \$5,107.45; CRNR \$1,643.10; CORR \$26,675.20; CNTY ADMIN \$290.00; CNTY BRD \$4,042.47; CNTY CLK \$4,230.34; HIGHWAY \$103,561.26; EMA \$1,162.78; ENVIRO HLTH \$1,074.47; FCLT MGMT \$ 41,509.89; GIS \$8,215.83; HOOVR \$95.00; JURY COMM \$834.46; MERIT COMM \$750.00; PBZ \$1,845.74; PRSDG JDGE \$4,669.00; PROB SVS \$22,908.42, PRGM SUPP \$1,710.33; PUB DEF \$245.37; ROE \$12,771.00; SHF \$65,038.59; ST ATTY \$2,847.84; TECH \$5,540.83; TRSR \$2,191.42; UTIL \$69,383.49; VET \$492.94; SHF \$21,212.41; SHF \$36,300.19; JRY COMM \$2,649.56; FP \$17,127.94

G) A complete copy of IGAM 20-07 is available in the Office of the County Clerk.

H) A complete copy of IGAM 20-03 is available in the Office of the County Clerk.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

County Clerk

Revenue Report

12/1/19-12/31/19

12/1/18-12/31/18

12/1/17-12/31/17

Line Item	Fund			
	County Clerk Fees	\$962.50	\$583.50	\$765.50
	County Clerk Fees - Marriage License	\$780.00	\$660.00	\$780.00
	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
	County Clerk Fees - Assumed Name	\$75.00		
	County Clerk Fees - Certified Copy	\$1,820.00		
	County Clerk Fees - Notary	\$220.00		
	County Clerk Fees - Misc	\$61.00		
	County Clerk Fees - Misc Total	\$2,176.00	\$1,690.00	\$1,095.50
	County Clerk Fees - Recording	\$33,152.00	\$19,319.00	\$25,228.00
01010061205	Total County Clerk Fees	\$37,070.50	\$22,282.50	\$27,869.00
01010001185	County Revenue	\$37,973.75	\$32,627.50	\$36,026.50
38010001320	Doc Storage	\$19,376.50	\$11,708.50	\$15,327.50
51010001320	GIS Mapping	\$32,736.00	\$19,772.00	\$25,842.00
37010001320	GIS Recording	\$4,092.00	\$2,472.00	\$3,228.00
01010001135	Interest	\$28.90	\$34.02	\$46.99
01010061210	Recorder's Misc	\$4,146.50	\$3,101.75	\$3,135.75
81010001320	RHSP/Housing Surcharge	\$17,325.00	\$10,503.00	\$13,779.00
37210001575	Tax Certificate Fee	\$2,600.00	\$3,000.00	\$1,880.00
37210001576	Tax Sale Fees	\$330.00	\$883.50	\$156.75
37210001577	Postage Fees	\$224.40	\$328.30	\$92.26
CK # 18843	To KC Treasurer	\$155,903.55	\$106,713.07	\$127,383.75

County Clerk, Debbie Gillette reviewed the annual report included in the packet.

Sheriff

**Kendall County Sheriff's Office
Year-End Report
December 01, 2018 - November 30, 2019**

Operations Division		
	Total	Average
Calls for Service	8,394	700
Police Reports	3,888	324
Total Arrests	912	76
Cannabis Civil Law Citations Issued	30	3
Ordinance Citations Issued	7	1
Traffic Contacts	8,947	746
Traffic Citations Issued	2,062	172
DUI Arrests	53	4
Records Division		
Sales Conducted	125	10
Papers Served/Executed	1,864	155
Subpoenas/FOIA Request	1,364	114
Civil Process Fees	\$ 65,992	\$5,499
Sheriff Sales Fees	\$ 94,200	\$7,850
Record Fees/Fingerprinting	\$ 3,285	\$274
Bond Processing Fees	\$ 10,782	\$899
Corrections Division		
Federal Inmate ADP		89

Kendall County Inmate ADP		63
Other Jurisdictions Inmate ADP		5
Average Daily Population		156
Number of Meals Prepared Consolidated Food	166,121	13,843
Total Inmate Transported	1,973	164
Amount Invoiced for Other Counties	\$107,800	\$8,983
Amount Invoiced for Federal Housing	\$2,440,685	\$203,390
Amount Invoiced for Federal Court Transport	\$186,143	\$15,512
Amount Invoiced for Federal Medical Transport	\$7,410	\$617
Total Invoiced	\$2,742,038	\$228,503

Court Security

Entries	160,726	13,394
Items X-rayed	58,877	4,906
Kendall Prisoners	893	74
Other Prisoners	344	29
Arrests made at Courthouse	299	25
Contraband Refused	917	76

12 Month Budget Results

Sheriff's Budget	\$6,042,594	Corrections Budget	\$4,727,137
Year to Date	\$5,927,985	Year to Date	\$4,583,272
Balance	\$114,609	Balance	\$ 143,865
Percent	98.10%	*Percent	97.95%

State's Attorney

STATE'S ATTORNEY 2019 REPORT

The Kendall County State's Attorney's Office issued its 2019 year-end report, which reports case statistics, revenue and budget details, as well as comparisons to previous years. The majority of the resources from the State's Attorney's Office are dedicated to the prosecution of criminal cases. Eight assistant state's attorneys and the State's Attorney handled nearly 7,400 new criminal/traffic files last year, for crimes such as First Degree Murder, Aggravated Criminal Sexual Assault, and other serious violent offenses. A break down of the cases filed and the dispositions of those cases are detailed below:

Case type	2019	2018	2017
Felony *	414	436	420
Misdemeanor (Excluding DUI & CL)	645	653	749
CL Violations	87	128	226
DUI	201	220	190
Traffic	5969	6697	6049
Juv. Delinquency **	204	269	198
Juv. Abuse & Neglect	27	23	31
Juv. Truancy	10	9	19
Total cases filed ***	7,376	8,435	7,882

* Multiple counts are usually filed as one case number. ** Only includes cases referred to the State's Attorney's Office from Court Services. *** Does not include civil cases, child support enforcement cases, ordinance violations, and post-sentence cases (Probations, Supervision, Conditional Discharge, Post-IDOC restitution, Post Conviction Petitions).

Of felony cases disposed of, convictions resulted in 96% of the cases in 2018 and 95% of the cases in 2019 as of January 15, 2020.

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR ONE MONTH ENDED 12/31/2019

<u>REVENUES*</u>	Annual <u>Budget</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>	2018 YTD <u>Actual</u>	2018 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$17,338	4.45%	\$12,717	3.44%
State Income Tax	\$2,300,000	\$164,185	7.14%	\$142,794	6.43%
Local Use Tax	\$700,000	\$73,396	10.49%	\$63,992	9.34%
State Sales Tax	\$550,000	\$62,160	11.30%	\$64,048	11.65%
County Clerk Fees	\$325,000	\$32,150	9.89%	\$24,485	7.53%
Circuit Clerk Fees	\$1,350,000	\$98,701	7.31%	\$8,507	1.06%
Fines & Foreits/St Atty.	\$300,000	\$30,648	10.22%	\$2,753	0.85%
Building and Zoning	\$68,000	\$6,393	9.40%	\$4,836	7.11%
Interest Income	\$200,000	\$216	0.11%	\$225	0.15%
Health Insurance - Empl. Ded.	\$1,266,656	\$95,489	7.54%	\$84,291	6.66%
1/4 Cent Sales Tax	\$3,105,000	\$259,285	8.35%	\$264,956	8.53%
County Real Estate Transf Tax	\$425,000	\$69,533	16.36%	\$29,438	6.93%
Federal Inmate Revenue	\$2,044,000	\$204,400	10.00%	\$0	0.00%
Sheriff Fees	\$170,000	\$40,987	24.11%	\$6,249	3.52%
TOTALS	\$13,193,656	\$1,154,880	8.75%	\$709,292	5.87%

Public Safety Sales Tax	\$5,324,000	\$454,551	8.54%	\$462,318	8.86%
Transportation Sales Tax	\$6,000,000	\$454,551	7.58%	\$462,318	9.25%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 1 month the revenue and expense should at 8.33%

EXPENDITURES

All General Fund Offices/Categories

\$29,560,790	\$2,554,452	8.64%	\$2,561,799	8.96%
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Coroner

Description	**	Month: December 2019 (FY 2020)	Fiscal Year-to-Date	December 2018/FY19
Total Deaths		26	26	27
Natural Deaths		25	25	26
Accidental Deaths		0	0	0
Pending		0	0	0
Suicidal Deaths		1	1	1
Homicidal Deaths		0	0	0
Toxicology		1	1	1
Autopsies		1	1	1
Cremation Authorizations		14	14	17

**

(s):

1. 12/26/2019 – Plano – 53yo, Male, Asphyxiation due to Bag Over Head

PERSONNEL/OFFICE ACTIVITY:

1. On December 4, Coroner Purcell facilitated the ‘Lights of Hope’ support group for families and friends who have been impacted by an overdose related death.
2. On December 9, Coroner Purcell toured the Gift of Hope facility in Itasca, IL.
3. On December 11, Coroner Purcell presented for ‘Operation Impact’ at Oswego High School.
4. On December 14, Chief Deputy Coroner Gotte presented to IL Search & Rescue Council.
5. On December 15, Chief Deputy Coroner Gotte presented to the Newark Cub Scout troop.
6. On December 16, Lynsey Ingram was hired as a Coroner’s Assistant.
7. On December 23, Coroner Purcell provided an open-to-the-public morgue tour.
8. Throughout December, a total of 4.0 hours of community service hours were completed at the Kendall County Coroner’s Office.

Health Department

Dr. Tokars spoke about areas of challenge relating to behavioral health; opioid death rate in Illinois, prescription drug monitoring program, suicide trends, prescription drug drop offs and vaping.

Supervisor of Assessment

Supervisor of Assessment Andy Nicoletti stated that Board of Review will be done today and final notices should go out in early February.

STANDING COMMITTEE REPORTS

Law Justice and Legislation

Mail Screening

Member Giles moved to approve the VeroVision Mail Screening System in an amount of \$135,000. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-04 is available in the Office of the County Clerk.

Planning, Building & Zoning

Petition 20-01

Member Prochaska moved to approve Petition 20-01 request from the Planning, Building and Zoning Committee to repeal and replace Kendall County's Recreational Vehicle Park and Campground Regulations. Member Hendrix seconded the motion.

Members discussed the change made in the citation authority and having the State's Attorney review it.

Member Gilmour moved to postpone pending State's Attorney review. Member Vickers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Admin/HR

Brite Computers

Member Hendrix moved to approve the purchase of Brite computers and accessories for the Sheriff's Office in an amount not to exceed \$140,000. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Federal Work Study Program

Member Hendrix moved to approve an agreement with Waubensee Community College regarding a Federal Work Study Program. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-05 is available in the Office of the County Clerk.

Near Map Contract

Member Flowers moved to approve a Near Map Contract for aerial subscription for a term of 48 months for a total amount of \$100,000. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-06 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

UCCI

Member Prochaska stated that they will have the open membership meeting on January 27, 2020. Legislative reception is on February 25-26, 2020. Leadership academy is open for enrollment.

ISACo

Member Prochaska said the legislative agenda approved for the upcoming year. Items from Kendall County included in the agenda are making the County Board Co Employer with the Circuit Clerk's Office and SB2466 giving the County Board increased zoning authority and revocation of special uses.

Juvenile Justice Council

Sky Run date has been set – May 9, 2020.

Census Complete Count

Member Vickers stated that a \$25,000 grant has been received and they will be meeting to review a budget.

QUESTIONS FROM THE PRESS

Jim Wyman asked who had the objection pending on the ballot and asked what the status is of the lawsuit the county entered into.

EXECUTIVE SESSION

Member Giles made a motion to go into Executive Session for (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Member Vickers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 30th day of January, 2020.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of January 13, 2020

CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 6:30 p.m. Chairman Prochaska led the attendees in the Pledge of Allegiance.

ROLL CALL

Committee Members Present: Scott Gengler, Judy Gilmour, Matt Kellogg (Vice-Chairman), and Matthew Prochaska (Chairman)

Committee Members Absent: Elizabeth Flowers

Also Present: Matt Asselmeier (Senior Planner) and Ken Koch

APPROVAL OF AGENDA

Member Gilmour made a motion, seconded by Member Gengler, to approve the agenda as presented. With a voice vote of four (4) ayes, the motion carried.

APPROVAL OF MINUTES

Member Gilmour made a motion, seconded by Member Kellogg, to approve the minutes of the December 9, 2019, meeting. With a voice vote of four (4) ayes, the motion carried.

PUBLIC COMMENT

None

EXPENDITURE REPORT

The Committee reviewed the expenditure report. Mr. Asselmeier noted that no new stormwater escrow related deposits or expenses have occurred since the change to the new system. He hoped to have these issues resolved within the month.

PETITIONS

None

NEW BUSINESS

Approval of Annual Renewal of Mobile Home Permit-10825 B Corneils Road

Approval of Annual Renewal of Mobile Home Permit-13443 Fennel Road

Mr. Asselmeier summarized the requests and stated that all necessary paperwork was on file.

Member Kellogg made a motion, seconded by Member Gilmour, to approve the renewals at both locations.

Yeas (4): Gengler, Gilmour, Kellogg, and Prochaska

Nays (0): None

Abstain (0): None

Absent (1): Flowers

The motion carried.

Discussion of Amending the Transportation Plan Contained in the Land Resource Management Plan to Correspond to the 2019-2039 Long Range Transportation Plan; Committee Could Refer the Matter to the Kendall County Regional Planning Commission

Mr. Asselmeier summarized the issue.

In December 2019, the County Board approved a 2019-2039 Long Range Transportation Plan.

This Plan has several changes from the Future Land Use Map contained in the Land Resource Management Plan. Fran Klaas suggested the following changes to the Land Resource Management Plan:

Remove

- Prairie Parkway
- Lisbon/Helmar Bypass - Route Should Follow Existing Lisbon Road
- Caton Farm Road West of Route 71
- Fox River Drive Westerly Bypass of Village of Newark
- Whitfield Road Extension North to Griswold Springs Road - Might want to look for other northerly connections for Whitfield Road
- Gates Lane West of Route 47
- WIKADUKE Trail Uses the Existing Stewart Road Alignment to Rance Road and Then Extend a New Alignment Northeasterly to Route 30 and Heggs Road

Add

- Millington Road Extending North of Lions Road to Connect to Route 34.
- Walker Road Relocated West of Route 71 to make Connection to New Fox River Drive / Crimmins Rd Intersection
- Westerly Extension of Collins Road West of Minkler Road to Route 71.

The consensus of the Committee was to change the color of the proposed new roads from light green to something more visible.

The consensus of the Committee was to remove the Prairie Parkway and fill in the gaps in the map caused by the deletion of this route.

The consensus of the Committee was to remove the Lisbon/Helmar Bypass.

The consensus of the Committee was to remove Caton Farm Road west of Lisbon Road.

The consensus of the Committee was to remove bypass around Newark.

The consensus of the Committee was to make sure that all of the forest preserves are shown on the map, particularly the Little Rock Creek Forest Preserve.

The consensus of the Committee was to see if Whitfield Road could be extended around the Little Rock Creek Forest Preserve and have Little Rock Road connect in some fashion.

The consensus of the Committee was to remove Gates Lane west of Route 47.

The consensus of the Committee was to adjust the WIKADUKE Trail as recommended by Fran Klaas.

The consensus of the Committee was to extend Millington Road from Lions Road to Route 34.

The consensus of the Committee was to relocate Walker Road as recommended by Fran Klaas.

The consensus of the Committee was to extend Collins Road west of Minkler to Route 71.

The municipal boundaries will be updated.

Mr. Asselmeier will have the hamlets added to the map.

Mr. Asselmeier will discuss with GIS about the land classifications along Route 47 in Kendall Township.

Mr. Asselmeier noted that a request has been submitted to amend the classification of properties along County Line Road north of Route 52 in Seward Township from Public/Institutional to Commercial. The Minooka School District still owns properties in the area.

Discussion occurred about aligning Millbrook Road with the Millbrook Bridge.

The consensus of the Committee was to have Mr. Asselmeier announce the proposed changes at the February 1st Kendall County Regional Planning Commission Annual Meeting.

Member Gilmour made a motion, seconded by Member Gengler, to postpone this item until an updated map can be prepared. With a voice vote of four (4) ayes, the motion carried.

Discussion of Stormwater Planning Committee

Mr. Asselmeier summarized the issue.

State law (55 ILCS 5-5/5-1062.2) allows certain counties, including Kendall County, to establish Stormwater Planning Committees. Per State law, a Stormwater Planning Committee's primary purpose is to develop a Stormwater Management Plan.

Kendall County has a Stormwater Planning Committee. However, several of the seats are currently vacant. Per State law, the Committee must consist of an equal number of County Board members and municipal members. Three (3) of the County Board members come from District 1 and two (2) members come from District 2. County Board members are appointed by the County Board Chairman.

The municipal members are chosen by majority vote of the mayors of those municipalities based on the County Board district the municipality is located. The current municipal members are Bob Hausler, Clifton Fox, Gary Golinski, Jennifer Hughes, and Brian Murphy.

The Stormwater Planning Committee last met on April 9, 2013.

To Staff's knowledge, no plans presently exist to update or amend the Kendall County Stormwater Management Plan.

The consensus of the Committee was to ask the State's Attorney's Office if the Stormwater Planning Committee was properly constituted by County Board district.

Kendall County Regional Planning Commission Annual Meeting-February 1, 2020 at 9:00 a.m.

The Kendall County Regional Planning Commission will have their Annual Meeting on February 1, 2020, at 9:00 a.m. in the County Board Room at 111 W. Fox Street in Yorkville.

OLD BUSINESS

Zoning Ordinance Project Update

The Comprehensive Land Plan and Ordinance Committee has reviewed every section and they were talking with a lighting consultant regarding the lighting regulations contained in the Zoning Ordinance.

Discussion of Amending Petition 19-41 Request by the Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Related to Code Enforcement, Citation Authority, and Fines-Committee Could Amend the Language Regarding the Hearing Officer

Chairman Prochaska explained that the Committee received a request to re-examine deleting the language related to the Hearing Officer. The State's Attorney favored removing the Hearing Officer language. The consensus of the Committee was not to change the proposal.

Discussion of 1983 Recreational Vehicle and Campground Regulations; Committee Could Recommend Amendments to the Regulations

Mr. Asselmeier provided a revised proposal and comments from the Bristol-Kendall Fire Protection District.

Discussion occurred about quantifying demands for police and fire protection services.

Chairman Prochaska made a motion, seconded by Member Gilmour, to remove the language contained in Section 3.4.b regarding demands produced by the park or campground for fire and police service must not cause additional public funds to be used to maintain current service levels. With a voice vote of four (4) ayes, the motion carried.

Member Gengler made a motion, seconded by Member Gilmour, to forward the proposal as amended to the Committee of the Whole. With a voice vote of four (4) ayes, the motion carried.

Update on Filing Part-Time Code Enforcement Officer Position

The Part-Time Code Enforcement Officer starts on January 14, 2020.

REVIEW VIOLATION REPORT

The Committee reviewed the violation report.

Approval to Forward to the State's Attorney's Office Violations of the Building Code (Driveway and Parking Pad Installed Without a Permit and Above Ground Swimming Pool Installed Without a Permit) and Violation of the Zoning Ordinance (Operating a Landscaping Business on A-1 Zoned Property Without a Special Use Permit) at 1038 Harvey Road (PIN 03-12-100-004) in Oswego Township

Mr. Asselmeier provided information on this case.

Member Gilmour made a motion, seconded by Member Kellogg, to approve forwarding the case to the State's Attorney's Office. With a voice vote of four (4) ayes, the motion carried.

Update on 45 Cheyenne Court

The Committee reviewed updated pictures of the property and requested Staff to push the State's Attorney's Office for enforcement on this case.

REVIEW NON-VIOLATION REPORT

The Committee reviewed the non-violation report.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

Mr. Asselmeier stated the Historic Preservation Commission was accepting nominations for historic preservation awards and the Commission would hold a meeting with other historic preservation groups on February 19th at Chapel on the Green. The Commission continues to review the Historic Preservation Ordinance.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report.

CORRESPONDENCE

Mr. Asselmeier reported that the United City of Yorkville was considering changing their Future Land Use Map for properties along Eldamain Road.

COMMENTS FROM THE PRESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

Member Kellogg made a motion, seconded by Member Gengler, to adjourn. With a voice vote of four (4) ayes, the motion carried. Chairman Prochaska adjourned the meeting at 7:28 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, Senior Planner

HIGHWAY COMMITTEE MINUTES

DATE: February 11, 2020
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Scott Gryder, Amy Cesich, Judy Gilmour, Matt Kellogg, and Matt Prochaska
STAFF PRESENT: Ginger Gates, John Burscheid and Fran Klaas
ALSO PRESENT: Eric Rose

The committee meeting convened at 3:30 P.M. with roll call of committee members. All present. Quorum established.

Motion Prochaska; second Cesich, to approve the agenda as presented. Motion approved unanimously.

Motion Prochaska; second Cesich, to approve the Highway Committee meeting minutes from January 14, 2020. Motion approved unanimously.

Motion Gryder; second Gilmour to approve the low bid of Gjovik Ford, Inc. in the amount of \$58,081.52 for the purchase of two pickup trucks. These trucks were part of the budgeted capital expenditures. Gjovik Ford was the low bidder of three bids. Old pickup trucks will be bid out after new pickup trucks are delivered. Motion approved unanimously.

Motion Cesich; second Gilmour to recommend approval of a resolution appropriating \$750,000 of Motor Fuel Tax Funds for the improvement of Van Emmon Road from Woodland Drive to Cardinal Lane. Klaas described the improvement as placement of safety shoulders and resurfacing of the roadway. Motion approved unanimously.

Motion Cesich; second Prochaska to recommend approval of a resolution appropriating \$210,000 of Motor Fuel Tax Funds for Maintenance of Highways under the Illinois Highway Code. These maintenance items include a seal coat on Joliet Road and also purchase of bulk rock salt. Klaas advised the committee that the plan going forward is to purchase bulk rock salt from the MFT Fund, allowing more flexibility in the Highway Fund to purchase capital equipment and pay for anticipated additional salaries. This will allow property taxes for Highway purposes to remain the same as they have for the past 13 years. Cesich asked if salt could be purchased from either Highway Fund or MFT Fund, and Klaas indicated it could. Motion approved unanimously.

Motion Cesich; second Prochaska to recommend approval of a Construction Engineering Services Agreement with HR Green, Inc. in the amount of \$90,866 for Phase 3 Engineering Services on the Eldamain Road Concrete Patching Contract. Klaas indicated that Highway Department is going to be unusually busy this summer; and also pointed out the fact that they don't have a lot of experience in construction or repair of concrete pavements. For these reasons, he recommended this Phase 3 Agreement on this particular project. Cesich pointed out that the motion should include information as to what fund the monies would come from. Klaas said it would be from Transportation Sales Tax Fund. Motion approved unanimously.

Motion Cesich; second Gilmour to recommend approval of a Resolution Establishing a Prohibited Truck Route on Joliet Road. Klaas advised the committee that the State of Illinois has simplified truck route designations from eight categories down to three. As part of this effort, locals are required to designate truck routes or prohibit trucks on desired routes. Currently, the only route that prohibits 80,000# trucks is Joliet Road west of LaFarge Quarry to Lisbon Road. Kellogg asked if this effort will help with the streamlining of overweight permitting. Klaas did not think it would help at all. Centralized overweight permitting efforts seems to have stalled over the past year or two. Motion approved unanimously.

Motion Cesich; second Prochaska to recommend approval of an Intergovernmental Agreement between the State of Illinois, Department of Commerce and Economic Opportunity and County of Kendall to accept \$100,000 for improvement of Caton Farm Road, and authorize County Engineer to sign Agreement. Klaas informed the committee that State Senator, Sue Rezin, had been instrumental in obtaining this \$100,000 grant to help pay for resurfacing of Caton Farm Road as part of the Rebuild Illinois Program. By roll call vote, motion approved unanimously.

Motion Cesich; second Kellogg to recommend approval of a Resolution Appropriating Funds for the Payment of the County Engineer's Salary for the period 5-20-20 to 5-19-21 in the amount of \$128,750. This represents a 3% raise from the current salary. By roll call vote, motion approved unanimously.

Chairman Gryder discussed the 2020 Kendall County Transportation Alternatives Program applications. First application was for a path along the west side of Ridge Road from I-80 to a point north of Mid Point Road. Said application came from the Village of Minooka. Recommended grant is for \$50,000. Next application was from Village of Montgomery and is for a shared use path connecting US Rte. 30, Oswego Public Library, and Virgil Gilman Trail. Request was for \$75,600. Klaas indicated that this request was more than the maximum guidelines under the TAP program; but because this was such a good project, he recommended approval of \$75,000. Gryder indicated that he had spoken with the Library District and Village of Montgomery several years ago, and believed this project has a lot of merit. Committee discussed some of the current guidelines of the Program, and agreed that \$75,000 was acceptable for this project. Village of Oswego requested \$7,500 for pedestrian signs and signals at the intersection of Plainfield Road and Woolley Road. Oswegoland Park District requested \$35,000 for accessibility and safety upgrades for the shared use path along the west side of Grove Road. Klaas reduced the recommended grant to \$30,000 by eliminating any work at the Grove / Collins intersection, which will be improved at a later date by Kendall County. Klaas did not recommend approval of requests by Village of Newark (Johnson Street) and City of Yorkville (Fox Road) because those requested improvements will be completed anyway as part of future county highway improvements. Klaas also advised the committee to announce the successful applicants now, but reminded members that the IGA's to codify the commitments will take a few months to put together. Committee members were in agreement with the recommendations. Gryder requested that the Application Recommendation worksheet be included in the County Board packet.

Under Chairman's Report, Gryder updated the Committee regarding the continuing efforts to move the Eldamain Road project forward as threatened and endangered species coordination threatens to delay the letting. Klaas reported that IDOT has a meeting on Friday with Bureau of Design & Environment in Springfield to discuss these issues. Eric Rose reported that he has been

involved with Kane County bridge projects that are dealing with some of these same environmental issues, and volunteered to provide help or additional information if requested.

Motion Prochaska; second Gilmour to forward Highway Department bills for the month of February in the amount of \$732,396.51 to the Finance Committee for approval. By roll call vote, motion approved unanimously.

Motion Prochaska; second Cesich to adjourn the meeting at 4:06 P.M. Motion carried unanimously.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Low bid of Gjovik Ford, Inc. in the amount of \$58,081.52 for the purchase of two pickup trucks; said funds to be taken from the County Highway Fund
2. Resolution appropriating \$750,000 of Motor Fuel Tax Funds for the improvement of Van Emmon Road from Woodland Drive to Cardinal Lane
3. Resolution appropriating \$210,000 of Motor Fuel Tax Funds for Maintenance of Highways under the Illinois Highway Code
4. Construction Engineering Services Agreement with HR Green, Inc. in the amount of \$90,866 for Phase 3 Engineering Services on the Eldamain Road Concrete Patching Contract; said funds to be taken from the Transportation Sales Tax Fund
5. Resolution Establishing a Prohibited Truck Route on Joliet Road from Lisbon Road to LaFarge Quarry
6. Intergovernmental Agreement between the State of Illinois, Department of Commerce and Economic Opportunity and County of Kendall to accept \$100,000 for improvement of Caton Farm Road, and authorize County Engineer to sign Agreement
7. Resolution Appropriating Funds for the Payment of the County Engineer's Salary for the period 5-20-20 to 5-19-21 in the amount of \$128,750
8. Announce successful KC-TAP applicants including Village of Minooka - \$50,000; Village of Montgomery - \$75,000; Village of Oswego - \$7,500; and Oswegoland Park District - \$30,000

**COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Monday, February 3, 2020**

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:30p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Scott Koeppel

APPROVAL OF AGENDA – Motion made by Member Gilmour second by Member Gengler to approve the agenda. **With five members voting aye, the agenda was approved by a 5-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Gilmour, second by Member Gengler to approve the January 15, 2019 minutes. **With five members voting aye, the minutes were approved by a 5-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS - None

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion of Lobbyist Registration Ordinance* – Member Prochaska reported that there is a draft bill in the legislature that may require Lobbyists to register if they speak before a public body. Attorneys and other government entities would be exempt. Member Gilmour asked what would that entail for the County. Mr. Koeppel indicated that they would just need to complete a form with the County Clerk’s office. Chair Flowers asked if there would be a fee. Member Prochaska noted there will not be one. He referred the Committee to the draft in the packet which is modeled after DuPage County’s Ordinance. It appears not many lobbyists have registered with DuPage and from looking at Kendall’s public participation not many will in Kendall County either.

- *Discussion of Administration Staffing* – Mr. Koepfel reported that the Department is still working with Waubensee Community College on getting a few work study students, however that is taking longer than expected. With the vacancy due to medical leave in the small office more coverage is needed. In the packet there is a draft job description for a part time Administrative Assistant for Administration. This would allow staff to work on more projects while this position covers phones and meetings. Currently there is a Temp in place however that is very expensive. Member Vickers voiced her support for the position as staff could be more efficient. Member Gilmour asked if this amount was in the current Budget. Mr. Koepfel indicated it was not so there would need to be a budget revision. **There was consensus to send the proposed part time Administrative Assistant to the Finance Committee for Budget consideration.**

- *Discussion of Employee 457 RFQ* – Mr. Koepfel reviewed the draft RFQ, the intent is to post it late March with proposals being due the end of April. Mr. Koepfel asked about insurance requirements. Member Gengler indicated that having SIPC standards are what most companies adhere to. Member Gengler noted that another question that should be included in the Scope of Services is whether they will use a Third Party Administrator. **There was consensus to put the RFQ out for proposals on the website.**

EXECUTIVE SESSION - None

ITEMS FOR COMMITTEE OF THE WHOLE – None.

ADDITIONAL ITEMS - Member Prochaska asked about the status of the website and expressed concern the timeline for completion. Mr. Koepfel indicated that they have been in touch with the President of the company and things are moving along. Mr. Koepfel will review the contract.

ACTION ITEMS FOR COUNTY BOARD – None

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Vickers. **With five members voting aye, the meeting adjourned at 6:07p.m.**

Respectfully Submitted,

Mera Johnson
Risk Management and Compliance Coordinator

COUNTY OF KENDALL, ILLINOIS
Economic Development Committee

Meeting Minutes
Friday, January 31, 2020

Call to Order

The meeting was called to order by Vice Chair Scott Gryder at 9:00 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix		9:04 am	
Matthew Prochaska		9:10 am	
Robyn Vickers	Here		

Others Present: Scott Koepfel

Approval of Agenda – Member Cesich made a motion to approve the agenda, second by Member Vickers. **With four members voting aye, the motion was approved.**

Approval of November 22, 2019 Meeting Minutes – Member Cesich made a motion to approve the November 22, 2019 meeting minutes, second by Member Vickers. **With four members voting aye, the motion carried by a vote of 4-0.**

Committee Business

- *Discussion of Economic Development Services RFQ* – Mr. Koepfel informed the committee the extended deadline has passed with no responses. Discussion on alternative posting locations. Mr. Koepfel to re-post RFQ in March.
- *Discussion of Yorkville Comp Plan Updates & Kendall County LRMP* – Mr. Koepfel presented a side by side map to the committee of unincorporated Edelman Road. Mr. Koepfel informed the committee this map illustrates Yorkville’s plans and Kendall County’s plans for this area. Mr. Koepfel stated the City of Yorkville is seeking an amendment to the land use from residential to industrial/commercial. Yorkville will have a public hearing in February about the proposed changes and will have a city council vote in March. The Committee extended an invitation to the City of Yorkville’s Mayor and City Administrator to inform the County Board of the Edelman Road plans at the County Board meeting on February 4, 2020. There was consensus to forward the topic to the County Board meeting on February 4, 2020 for informational purposes.
-

COUNTY OF KENDALL, ILLINOIS

Economic Development Committee

- *Discussion of Microlending* – Chair Hendrix suggested a microlending program for Kendall County. Chair Hendrix provided material about microlending to the committee to review and discuss at the next Economic Development Committee meeting.
- *Discussion of Scholarships and or Grants* – Chair Hendrix suggested to the committee a scholarship and or grant program for Kendall County residents and will like the committee to think about this possibility and discuss at the next Economic Development Committee meeting.

Updates and Reports –

- Chair Hendrix is still working on way to obtain land and grow hemp seed stock. Chair Hendrix is still working on bringing this type of business into Kendall County.
- Member Gryder stated the Mayor of Yorkville is not sure he will be able to attend on Tuesday. The Mayor did confirm the City of Yorkville is planning the property use on Edelman Road be a business/industrial use.

Chairs Report – No report

Items for the County Board - None

Items for the Committee of the Whole Meeting - None

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Gryder made a motion to adjourn, second by Member Vickers. There being no objection, the Economic Development Committee meeting was adjourned at 9:37 a.m.

Respectfully submitted,
Christina Wald, Recording Secretary

COUNTY OF KENDALL, ILLINOIS
Kendall County Complete Count Census Commission
Thursday, January 30 at 4 pm
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Robyn Vickers at 4:00pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Robyn Vickers	Here		
Scott Gengler	ABSENT		4:39
Ed Bugg	ABSENT		
Christina Burns	Here		
Rob DeLong	Here		
Becca Garcia	ABSENT		
Katelyn Gregory	Here		
Scott Gryder	Here		
Lynette Heiden	ABSENT		
Bob Hausler	Here		
Cathy Kavanaugh	ABSENT		
Brent Lightfoot	ABSENT		
Chris Mehochko	Here		

Others Present: Steve Curatti, Kendall County Health, Mera Johnson, Kendall County Administration

APPROVAL OF AGENDA – Member Gryder made a motion to approve the agenda, second by Member Mehochko. **With seven members present in agreement, the motion carried.**

DETERMINATION OF QUORUM: With seven members present there was a quorum.

APPROVAL OF MINUTES FROM DECEMBER 5, 2019 MEETING: Member Gryder made a motion to approve the minutes from the December 5, 2019 Meeting, second by Member DeLong. **With seven members present in agreement the motion carried.**

COMMENTS FROM THE CHAIR: Chair Vickers noted that there was notice that the County received a \$25,000 grant for Census efforts to assist with hard to count populations. The funds are expected any day now and with the tight turn around a budget needs to be approved. Chair Vickers also noted that Mera Johnson and herself have started to attend events as part of Outreach Efforts.

DISCUSSION AND APPROVAL OF \$25,000 GRANT BUDGET: Staff Liaison Mera Johnson reviewed the proposed budget for the expending of grant funds. As the committee discussed previously the bulk of the funds will go to hiring bilingual staff and for Chromebook kiosks to assist people in completing the Census. **Member Hausler made a motion to approve the budget and forward it to the County Board, second by Member Gryder with all members present voting aye the motion carried.**

DISCUSSION OF COMMERCIAL ADS: Dave Marquis from WSPY made a presentation to the Committee about the benefits of advertising with WSPY both on the radio and the website and social media. He proposed several advertising options. Staff Liaison Mera Johnson will meet with Member Lightfoot who has expertise in this area to determine what would be the best target for advertising.

OUTREACH EVENTS AND EFFORTS: Staff Liaison Johnson noted that there is a table with upcoming events that both County staff and US Census Bureau Staff plan to cover in the packet. Ms. Johnson asked that if anyone knew of any events they should let her know so plans can be made to attend.

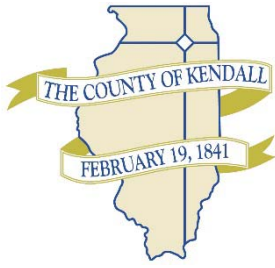
NEXT MEETINGS TO BE DETERMINED: Next meeting is scheduled for Thursday, February 20, 2020

PUBLIC COMMENT: None

ADJOURNMENT – Member Hausler made a motion to adjourn the meeting, second by Member De Long. **With no objections, the meeting was adjourned at 4:41pm.**

Respectfully Submitted,

Mera Johnson
HR Risk & Compliance Coordinator



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: February 10, 2020

Amount: \$0.00

Budget: Y

Issue:

Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois

Background and Discussion:

The Intergovernmental Agreement between Kendall County and the United City of Yorkville for reciprocal building inspection services expires in March.

The United City of Yorkville is reviewing this proposal at their meetings in February.

To Staff's knowledge, other than updating the dates, neither party is proposing any changes to the agreement.

In 2019, the County conducted 0 inspections for Yorkville and Yorkville conducted 5 inspections for the County.

The proposed Intergovernmental Agreement is attached.

Committee Action:

Approval, Subject to Approval/Comments from the United City of Yorkville

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: February 11, 2020

**COUNTY OF KENDALL, ILLINOIS
RESOLUTION 2020-__**

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
FOR RECIPROCAL BUILDING INSPECTION SERVICES BETWEEN
KENDALL COUNTY, ILLINOIS AND THE UNITED CITY OF YORKVILLE,
ILLINOIS**

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, Kendall County and the United City of Yorkville are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, pursuant to the authority granted by the Illinois Counties Code and Illinois Municipal Code (55 ILCS 5/1-1001, *et seq.* and 65 ILCS 5/1-1-1, *et seq.*), Kendall County and the United City of Yorkville are both authorized to perform inspections of buildings within their respective jurisdictions to promote the health and safety of the public; and

WHEREAS, Kendall County and the United City of Yorkville wish to share their resources and assist each other in the performance of building inspections.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby approves the *Intergovernmental Agreement for Reciprocal Building Inspection Services Between Kendall County, Illinois and the United City of Yorkville, Illinois*, which is attached hereto and made a part hereof by reference as Exhibit A; and

BE IT FURTHER RESOLVED that the Kendall County Board Chairman is hereby authorized to execute said intergovernmental agreement on behalf of Kendall County.

Approved and adopted by the County Board of Kendall County, Illinois, this 18th day of February, 2020.

Board Chairman Signature:

Attest:

Scott R. Gryder, Chairman
County Board

Debbie Gillette
County Clerk

Exhibit A
**INTERGOVERNMENTAL AGREEMENT FOR RECIPROCAL BUILDING
INSPECTION SERVICES BETWEEN KENDALL COUNTY, ILLINOIS
AND THE UNITED CITY OF YORKVILLE, ILLINOIS - 2020**

THIS INTERGOVERNMENTAL AGREEMENT (“*the Agreement*”) by and between the County of Kendall, a unit of local government of the State of Illinois (“*Kendall County*”) and the United City of Yorkville, Kendall County, Illinois (the “*City*”) a municipal corporation of the State of Illinois, is as follows:

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the City and Kendall County are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, pursuant to the authority granted by the Illinois Counties Code and Illinois Municipal Code (55 ILCS 5/1-1001, *et seq.* and 65 ILCS 5/1-1-1, *et seq.*), the County and City (collectively referred to as the “*Parties*”) are both authorized to perform inspections of buildings within their respective jurisdictions to promote the health and safety of the public; and

WHEREAS, units of local government may establish agreements with other units of local government within the State of Illinois to enforce building codes pursuant to 20 ILCS 3105/10.09-1(f), which is commonly known as the Capital Development Board Act; and

WHEREAS, the County and City wish to share their resources and assist each other in the performance of inspections on an as needed basis, while not surrendering their own jurisdiction or relinquishing any of their rights.

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

Section 1. The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this Section 1.

Section 2.

- a. The Parties agree that Kendall County Code Official Brian Holdiman and the United City of Yorkville Building Code Official Peter Ratos shall perform the following services on the other party's behalf when requested: footing inspections; backfill inspections; foundation wall inspections; concrete slab inspections; rough framing inspections; rough electric inspections; underground electric inspections; electric service inspections; insulation inspections; roofing inspections and final inspections. In instances where Holdiman or Ratos inspect and find violations and a code enforcement action is required in court or administrative adjudication, Holdiman or Ratos may be requested to be a witness to verify any violations found during their inspection. If it is requested that either Ratos or Holdiman attend an administrative or court hearing in regard to violations, then they shall be given reasonable notice of no less than fourteen (14) days for such hearing and they shall attend as requested.
- b. The Parties agree that the United City of Yorkville Building Code Official Peter Ratos may, in his discretion, perform plumbing inspections on Kendall County's behalf when requested. In instances where Ratos performs plumbing inspections and finds

violations and a code enforcement action is required in court or administrative adjudication, Ratos may be requested to be a witness to verify any violations found during his inspection. If it is requested that Ratos attend an administrative or court hearing in regard to violations, then he shall be given reasonable notice of no less than fourteen (14) days for such hearing and he shall attend as requested.

Section 3. The Parties agree that the following inspection services shall not be provided under this agreement: plan review; permit approval, and; initial site inspections prior to a permit being issued.

Section 4. Upon request, the Parties agree to coordinate and assist each other in the parties' performance of the inspections set forth in Section 2 of this Agreement only under the following circumstances:

- a. If Kendall County Code Official Holdiman or City Building Code Official Ratos is absent from work due to illness, vacation, on an approved leave of absence, or otherwise unavailable to perform one or more of the above listed inspections within Section 2(a) for their respective jurisdiction; and/or
- b. If Kendall County Code Official Holdiman or City Building Code Official has a conflict of interest in performing one or more of the inspections set forth in Section 2(a) for their respective jurisdiction; and/or
- c. If the Kendall County Plumbing Contractor is absent from work due to illness, vacation, on an approved leave of absence, or otherwise unavailable to perform plumbing inspections for his or her respective jurisdiction; and/or
- d. If the Kendall County Plumbing Contractor has a conflict of interest in performing plumbing inspections for his or her respective jurisdiction.

For purposes of this Agreement, the party requesting assistance shall be referred to as “the home jurisdiction” and the party providing the inspection services assistance as set forth in Section 2 shall be referred to as “the visiting inspector”.

Section 5. In the event the visiting inspector is unable to perform the inspection services set forth in Section 2 of this Agreement, the home jurisdiction shall be responsible for performing its inspection or shall be responsible for retaining and payment of a third party to perform the inspection.

Section 6. When the visiting inspector performs an inspection on behalf of the home jurisdiction, the visiting inspector shall utilize the building codes of the home jurisdiction where the inspection is taking place. As such, when an inspection is within the corporate limits of the City, the Kendall County inspector shall use the building codes that are currently adopted and enforced by the City at the time of the inspection. When an inspection is in an unincorporated portion of Kendall County, where the County has jurisdiction, the City inspector shall utilize the building codes that are currently adopted and enforced by Kendall County at the time of the inspection.

Section 7. When a home jurisdiction requests the visiting inspector’s assistance, the home jurisdiction shall provide a minimum of twenty-four (24) hours notice when there is a foreseeable need for the other party’s inspection services. In the event of an illness or other emergency, the parties agree to provide each other with as much advance notice as possible if a visiting inspector’s services are needed pursuant to Section 4.

Section 8. Inspections must be completed using the proper jurisdiction’s forms. Prior to the commencement of any requested inspection, the home jurisdiction requesting assistance will prepare and provide all necessary inspection reports/forms for use by the visiting inspector

and deliver them to the visiting inspector prior to the inspection taking place. Following an inspection, the original, completed inspection reports/forms shall be returned to the home jurisdiction within twenty-four (24) hours after completion of the inspection. After the visiting inspector has returned the original, completed inspection reports/forms to the home jurisdiction, the visiting inspector shall not be required to retain the records of inspections for the home jurisdiction after performing inspections under this Agreement.

Section 9. Neither the City nor Kendall County shall subcontract the services provided to the other under this agreement to a third-party inspector without the prior written consent of the other party.

Section 10. There will be no compensation paid to, or by, either jurisdiction for the sharing of services under this Agreement.

Section 11. When a visiting inspector performs an inspection under this Agreement for the home jurisdiction, the visiting inspector shall use their own equipment, tools and vehicles, and the home jurisdiction shall not be responsible for reimbursing the visiting inspector for mileage or any other expenses incurred by the visiting inspector.

Section 12. The City and Kendall County shall each defend, with counsel of the other party's own choosing, indemnify and hold harmless the other party, including past, present and future board members, elected officials, insurers, employees, and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating thereto, including but not limited to attorneys' fees and other legal expenses, which the other party, its past, present and future board members, elected officials, insurers, employees, and/or agents may hereafter sustain, incur or be required to pay relating to or arising in any manner out of the inspections to be performed by the other party under this agreement. As such,

when the City performs an inspection for Kendall County, the City will defend with counsel of Kendall County's own choosing, indemnify and hold harmless Kendall County as set forth above relating to the City's and the City Building Code Official's actions in the performance of their duties under this Agreement. When Kendall County performs an inspection for the City, Kendall County will defend with counsel of the City's own choosing, indemnify and hold harmless the City as set forth above relating to Kendall County's and the County Code Official's actions in the performance of their duties under this Agreement.

Section 13. Nothing in this agreement shall be deemed to change or alter the jurisdiction of either the City or Kendall County in any respect, including, but not limited to their building and zoning regulations, powers and duties.

Section 14. This Agreement and the rights of the parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the parties and their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements.

Section 15. This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit. In case any provision of this Agreement shall be declared and/or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from this

Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.

Section 16. All notices required or permitted hereunder shall be in writing and may be given by (a) depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested, (b) delivering the same in person, or (c) telecopying the same with electronic confirmation of receipt:

If to the County: Director
Kendall County Planning, Building & Zoning
111 West Fox Street, Room 203
Yorkville, Illinois 60560
Fax: 630-553-4179

With copy to:
Kendall County State's Attorney
807 John Street
Yorkville, Illinois, 60560
Fax: 630-553-4204

If to the City: Community Development Director
United City of Yorkville Building Safety and Zoning
800 Game Farm Road
Yorkville, Illinois 60560
Fax: 630-553-7264

Or any such other person, counsel or address as any party hereto shall specify pursuant to this Section from time to time.

Section 17. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

Section 18. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. Except

as stated herein, this agreement supersedes any other prior written or oral agreements between the parties and may not be further modified except in writing acknowledged by both parties.

Section 19. Nothing contained in this Agreement, nor any act of Kendall County or the City pursuant to this Agreement, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of third party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving Kendall County and the City. Further, nothing in this agreement should be interpreted to give Kendall County or the City any control over the other's employees or imply a power to direct the employees of the other government body, which neither entity may exercise.

Section 20. When performing inspections under the terms of this Agreement, Kendall County and City intend that any injuries to their respective employee shall be covered and handled exclusively by their jurisdiction's own worker's compensation insurance in place at the time of such injury. It is further agreed that all employee benefits, wage and disability payments, pension and worker's compensation claims, damage to or destruction of equipment, facilities, clothing and related medical expenses of the City or Kendall County and their respective inspectors, which may result from their activities under this Agreement, shall be the responsibility of the jurisdiction which employs the inspector making such a claim.

Section 21. The Parties will obtain and continue in force, during the term of this Agreement, all insurance as set forth below: (a) Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 (or its equivalent) covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall

apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit; (b) Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage; (c) Workers' Compensation: as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. If the Jurisdiction maintains broader coverage and/or higher limits than the minimums shown above, the both Jurisdictions require and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to both Jurisdictions. The insurance policies are to contain, or be endorsed to contain, the following provisions: (a) Additional Insured Status-Both jurisdictions, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the jurisdiction including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the jurisdiction's insurance; (b) Notice of Cancellation-Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity; (c) Verification of Coverage-Each Jurisdiction shall furnish the other with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to other before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the other's obligation to provide them.

Each Jurisdiction reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Section 22. This Agreement shall be in full force and effect for a period of one (1) year from the date of the last signature below, however it may be renewed upon agreement of the parties in writing.

Section 23. Either party may terminate this Agreement by providing thirty (30) calendar days' advance written notice to the other party. However, any act of bad faith in the execution of duties under this Agreement shall result in immediate termination of the other party's duties as laid out herein. For the purpose of this agreement, "bad faith" is an intentional dishonest act by not fulfilling legal or contractual obligations, misleading another, entering into an agreement without the intention or means to fulfill it, or violating basic standards of honesty in dealing with others. Also, the parties agree to provide prompt written notice within fifteen (15) calendar days to the other party if Kendall County Code Official Brian Holdiman's or City Building Code Official Pete Ratos' employment ceases for whatever reason. In such event, this Agreement shall immediately terminate upon receipt of said written notice.

Section 24. The parties understand and agree that this Agreement in no way creates a joint employment relationship between the Parties. The Parties understand and agree that they are solely responsible for paying all wages, benefits and any other compensation due and owing to its employees for the performance of visiting inspector services set forth in this Agreement. The parties further understand and agree that the parties are solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for its employees who perform visiting inspector services as set forth in this Agreement.

Section 25. Kendall County and the City each hereby warrant and represent that their

respective signatures set forth below have been, and are on the date of this Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the date below in the United City of Yorkville, Illinois.

County of Kendall, a unit of local government
of the State of Illinois

United City of Yorkville, Kendall County,
Illinois, a municipal corporation

By: _____
Chair, Kendall County Board

By: _____
Mayor

Date: _____

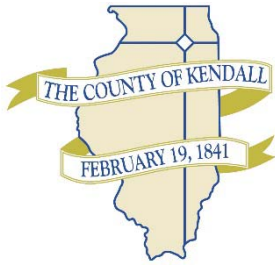
Date: _____

Attest:

Attest:

County Clerk City

Clerk



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: February 10, 2020

Amount: Not to Exceed \$120

Budget: Yes-PBZ Legal Publication Line Item

Issue: Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$120.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item

Background and Discussion:

Kendall County is required by Illinois law to publish a noxious weed notice at least one (1) time per year in a newspaper of general circulation within the County. Kendall County's Noxious Weed Work Plan, adopted in October 2019, called for the publication of the notice within the first quarter of 2020.

Attached please find the notice that the County is required to publish.

Committee Action:

PBZ Committee-Approval

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: February 11, 2020

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN PURSUANT TO THE "ILLINOIS NOXIOUS WEED LAW" to the owners, occupants, agents and public officials in charge or control of any land in Kendall County that they are required to control or eradicate all NOXIOUS WEEDS growing upon land under their control prior to the blooming, maturing of seed or other propagating of such weeds.

- NOXIOUS WEEDS:
- a) Marihuana (*Cannabis sativa* L.);
 - b) Giant Ragweed (*Ambrosia trifida* L.) within the corporate limits of cities, villages, and incorporated towns;
 - c) Common Ragweed (*Ambrosia artemisiifolia* L.) within the corporate limits of cities, villages, and incorporated towns;
 - d) Canada Thistle (*Cirsium arvense*);
 - e) Perennial Sowthistle (*Sonchus arvensis*);
 - f) Musk Thistle (*Carduus nutans*);
 - g) Perennial members of the sorghum genus, including johnsongrass (*Sorghum halepense*), sorghum alnum, and other johnsongrass X sorghum crosses with rhizomes; and
 - h) Kudzu (*Pueraria labata*).

NOTICE IS FURTHER GIVEN that if the persons responsible for the control of any lands in Kendall County fail to comply with the provisions of the Illinois Noxious Weed Law the Control Authority of Kendall County or the Department of Agriculture of the State of Illinois will take any necessary action to control or eradicate such weeds and the cost thereof will be assessed against the owner of the land involved. If unpaid for 6 months or longer, such assessment shall become a lien upon the property.

Date at Yorkville, Kendall County, Illinois, this
18th day of February, 2020.
Month Year

Signed: _____
Scott R. Gryder
Kendall County Weed Control Authority

KENDALL COUNTY

Resolution No. _____

A Resolution Providing for Spring Road Postings of Certain County Highways

WHEREAS, Kendall County Board has determined that certain county highways under their jurisdiction, by reason of deterioration, rain, snow, or other climate conditions, will be seriously damaged or destroyed unless the permissible weights of vehicles thereon are reduced; and

WHEREAS, authority has been granted to the County Board to limit the gross weight of vehicles on certain county highways by Illinois Statute 625 ILCS 5/15-316.

THEREFORE, BE IT RESOLVED, that Kendall County Board hereby reduces and restricts the gross weight of vehicles operating on the following county highways, or portions thereof, to a maximum of 12 tons gross weight, for a period not exceeding 90 days and until such time that weight limitation signs are removed by Kendall County Highway Department.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall be in full force and effect upon the erection of weight limitation signs on the following listed roads:

LIST OF SEASONALLY POSTED ROADS – 2020

PLATTVILLE/CHICAGO RD. from Illinois Route 47 to Grove Road
VAN EMMON ROAD from Yorkville City Limits to Illinois Route 71
WHITEWILLOW ROAD from Illinois Route 47 to Grove Road

This resolution approved by the County Board of Kendall County, State of Illinois.

Scott Gryder – Kendall County Board Chair

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the _____ day of _____, A.D. 2020.

Debbie Gillette – County Clerk

(Seal)

Kendall County Clerk				
Revenue Report		1/1/2020-1/31/2020	1/1/2019-1/31/2019	1/1/2018-1/31/2018
	Fund		Revenue	Revenue
CLKFEE	County Clerk Fees	\$ 719.00	\$ 575.50	\$ 756.00
MARFEE	County Clerk Fees - Marriage License	\$ 660.00	\$ 900.00	\$ 660.00
CIVFEE	County Clerk Fees - Civil Union	\$ 30.00	\$ -	\$ 30.00
ASSUME	County Clerk Fees - Assumed Name	\$ 40.00		
CRTCOP	County Clerk Fees - Certified Copy	\$ 1,478.00		
NOTARY	County Clerk Fees - Notary	\$ 300.00		
MISINC	County Clerk Fees - Misc	\$ 60.00		
	County Clerk Fees - Misc Total	\$ 1,878.00	\$ 1,804.50	\$ 1,602.00
RECFEE	County Clerk Fees - Recording	\$ 25,008.00	\$ 18,973.00	\$ 25,112.00
	Total County Clerk Fees	\$ 28,295.00	\$ 22,253.00	\$ 28,160.00
CTYREV	County Revenue	\$ 26,196.50	\$ 29,256.25	\$ 31,026.25
DCSTOR	Doc Storage	\$ 14,516.00	\$ 11,580.50	\$ 15,012.00
GISMAP	GIS Mapping	\$ 45,990.00	\$ 19,542.00	\$ 25,344.00
GISRCD	GIS Recording	\$ 3,066.00	\$ 2,444.00	\$ 3,168.00
INTRST	Interest	\$ 25.96	\$ 28.23	\$ 50.26
RECMIS	Recorder's Misc	\$ 4,202.25	\$ 4,674.50	\$ 3,064.00
RHSP	RHSP/Housing Surcharge	\$ 12,942.00	\$ 10,359.00	\$ 13,608.00
TAXCRT	Tax Certificate Fee	\$ 1,160.00	\$ 1,760.00	\$ 1,520.00
TAXFEE	Tax Sale Fees	\$ 940.00	\$ 835.00	\$ 620.00
PSTFEE	Postage Fees	\$ 642.35	\$ 542.70	\$ 406.23
CK # 18873	To KC Treasurer	\$ 137,976.06	\$ 103,275.18	\$ 121,978.74
Death Certificate Surcharge sent from Clerk's office \$664.00 ck # 18871				
Dom Viol Fund sent from Clerk's office \$115.00 ck # 18872				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWO MONTHS ENDED 01/31/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$80,736	20.70%	\$12,717	3.44%
State Income Tax	\$2,300,000	\$393,674	17.12%	\$142,794	6.43%
Local Use Tax	\$700,000	\$153,981	22.00%	\$63,992	9.34%
State Sales Tax	\$550,000	\$120,763	21.96%	\$64,048	11.65%
County Clerk Fees	\$325,000	\$69,221	21.30%	\$24,485	7.53%
Circuit Clerk Fees	\$1,350,000	\$199,612	14.79%	\$8,507	1.06%
Fines & Foreits/St Atty.	\$300,000	\$54,444	18.15%	\$2,753	0.85%
Building and Zoning	\$68,000	\$14,152	20.81%	\$4,836	7.11%
Interest Income	\$200,000	\$27,944	13.97%	\$225	0.15%
Health Insurance - Empl. Ded.	\$1,266,656	\$185,739	14.66%	\$84,291	6.66%
1/4 Cent Sales Tax	\$3,105,000	\$525,456	16.92%	\$264,956	8.53%
County Real Estate Transf Tax	\$425,000	\$107,506	25.30%	\$29,438	6.93%
Federal Inmate Revenue	\$2,044,000	\$460,613	22.53%	\$0	0.00%
Sheriff Fees	\$170,000	\$53,975	31.75%	\$6,249	3.52%
TOTALS	\$13,193,656	\$2,447,817	18.55%	\$709,292	5.87%
Public Safety Sales Tax	\$5,324,000	\$910,343	17.10%	\$462,318	8.86%
Transportation Sales Tax	\$6,000,000	\$910,343	15.17%	\$462,318	9.25%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 months the revenue and expense should at 16.66%

EXPENDITURES

All General Fund Offices/Categories	\$29,560,790	\$4,688,500	15.86%	\$2,561,799	8.96%
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KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	January 2020	Fiscal Year-to-Date	January 2019
Total Deaths		40	66	19/46
Natural Deaths		36	61	19
Accidental Deaths		3	3	0
Pending		1	1	0
Suicidal Deaths		0	1	0
Homicidal Deaths		0	0	0
Toxicology		7	8	0
Autopsies		6	7	0
Cremation Authorizations		24	38	11/28
Scenes Responded to:		Transported by Coroner's Office:		External Examinations:
9		7		3

**

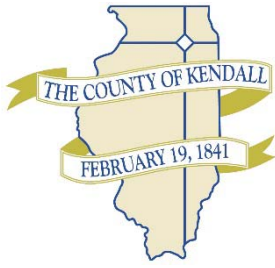
(A):

1. 01/07/2020 – Yorkville – 59yo, Male, Combined Ethanol and Nordiazepam Toxicity
2. 01/10/2020 – Minooka – 22yo, Male, Injuries due to Motor Vehicle Collision
3. 01/22/2020 – Oswego – 42yo, Male, Combined Ethanol, 4-ANPP (Despropionyl Fentanyl), Fentanyl, Acetyl Fentanyl and Mitragynine Toxicity

PERSONNEL/OFFICE ACTIVITY:

1. On January 8, Coroner Purcell facilitated the 'Lights of Hope' support group for families and friends who have been impacted by an overdose related death.
2. On January 16, Coroner Purcell attended the Adult Fatality Review Team meeting.
3. On January 27-31, Chief Deputy Coroner Gotte attended the Lead Homicide Investigator Training in Homewood, IL.
4. Throughout December, a total of 0 hours of community service hours were completed at the Kendall County Coroner's Office.

CARORUM AD CURAM



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: February 10, 2020

Amount: N/A

Budget: N/A

Issue: 19 – 47 – Deb Chow on Behalf of Jade Restorations, Inc. (Current Owner) and D. Howard on Behalf of Bullmastiff Construction Company LTD. (Contractor) for Special Use Permits for a Kennel and Veterinary Establishment at the South 8.49 +/- Acres of PIN: 09-24-100-012 Located at the Northeast Corner of Ridge Road and Bell Road in Seward Township

Background and Discussion:

Petitioners are requesting an A-1 special use permits to operate a kennel and veterinary at the subject property.

Record for Petition - <https://www.co.kendall.il.us/wp-content/uploads/Petition-19-47.pdf>

Draft ordinance and conditions are attached.

Committee Action:

ZPAC-Forward (8-0-2); KCRPC-Approval with Conditions (7-0-2); ZBA-Approval with Conditions (6-0-1); Seward Township Planning Commission-Approval; Seward Township-Approval; Shorewood-No Formal Objection
Minooka-No Comments; Minooka FPD-No Formal Objection; PBZ Committee-Approval with Conditions (4-0-1)

Staff Recommendation:

Approval with Conditions

Prepared by: Matthew H. Asselmeier, AICP

Department: Planning, Building and Zoning Department

Date: February 11, 2020

ORDINANCE NUMBER 2020-_____

GRANTING A SPECIAL USE PERMIT ON PROPERTY ZONED A-1 AGRICULTURAL FOR A KENNEL AND A VETERINARY ESTABLISHMENT FOR A 8.5 +/- ACRE PARCEL LOCATED AT THE NORTHEAST CORNER OF RIDGE ROAD AND BELL ROAD AND IDENTIFIED BY PARCEL IDENTIFICATION NUMBER 09-24-100-012 IN SEWARD TOWNSHIP

WHEREAS, Section 13.08 of the Kendall County Zoning Ordinance permits the Kendall County Board to issue special use permits and place conditions on special use permits and provides the procedure through which special use permits are granted; and

WHEREAS, Section 7.01.D.27 of the Kendall County Zoning Ordinance permits the operation of kennels as a special use with certain restrictions in the A-1 Agricultural Zoning District; and

WHEREAS, Section 7.01.D.52 of the Kendall County Zoning Ordinance permits the operation of veterinary establishments as a special use with certain restriction in the A-1 Agricultural Zoning District; and

WHEREAS, the property which is the subject of this Ordinance has been, at all relevant times, and remains currently located within the A-1 Agricultural Zoning District and the portion of the property subject to the special use permit consists of approximately 8.5 acres located at the northeast corner of Ridge Road and Bell Road (PIN: 09-24-100-012) in Seward Township. The legal description for the subject property is set forth in Exhibit A attached hereto and incorporated by reference, and this property shall hereinafter be referred to as “the subject property.”; and

WHEREAS, the subject property is currently owned by Jade Restorations, Inc. and is represented by Deb Chow; and

WHEREAS, Jade Restorations, Inc. has contracted with Bullmastiff Construction Company, LTD as represented by D. Howard and collectively these parties shall hereinafter be referred to as “Petitioner”; and

WHEREAS, on or about December 18, 2019, Petitioner’s representative filed a petition for special use permits allowing the operation of a kennel and a veterinary establishment at the subject property; and

WHEREAS, following due and proper notice by publication in the Kendall County Record on January 9, 2020, the Kendall County Zoning Board of Appeals conducted a public hearing on January 27, 2020, at 7:00 p.m., in the County Office Building at 111 W. Fox Street in Yorkville, at which the Petitioner’s representatives presented evidence, testimony, and exhibits in support of the requested special use permits and zero members of the public testified in favor or in opposition; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Zoning Board of Appeals has made their Findings of Fact and recommended approval of the special use permits with conditions as set forth in the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, dated January 27, 2020, a true and correct copy of which is attached hereto as Exhibit B; and

WHEREAS, the Kendall County Planning, Building and Zoning Committee of the Kendall County Board has reviewed the testimony presented at the aforementioned public hearing and has considered the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, and has forwarded to the Kendall County Board a recommendation of approval of the requested special use permits with conditions; and

WHEREAS, the Kendall County Board has considered the recommendation of the Planning, Building and Zoning Committee and the Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals, and has determined that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

WHEREAS, this special use permits shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns as to the same special use conducted on the property; and

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, as follows:

1. The Findings of Fact and Recommendation of the Kendall County Zoning Board of Appeals attached hereto as Exhibit B are hereby accepted and the Findings of Fact set forth therein are hereby adopted as the Findings of Fact and Conclusions of this Kendall County Board.
2. The Kendall County Board hereby grants approval of Petitioner's petition for a special use permit allowing the operation of a kennel and veterinary establishment on the subject property subject to the following conditions:
 - A. The site shall be developed substantially in accordance with the attached site plan attached hereto as Exhibit C, landscaping plan attached hereto as Exhibit D, and photometric plan attached hereto as Exhibit E.
 - B. Within sixty days (60) days of approval of this special use permit ordinance, the property owners shall convey land to Kendall County and Seward Township for Ridge Road and Bell Road right-of-way in the locations and depths shown on the Right-of-Way Plat of Dedication attached hereto as Exhibit F.
 - C. The use allowed by this special use permit shall be located a minimum of two hundred fifty feet (250') from the lot line of lots zoned residential or shown as Residential on the Land Resource Management Plan (LRMP) map and One Hundred Fifty Feet (150') from Lots Zoned Other Than Residential or Shown on the LRMP Map as non-residential.
 - D. Two (2) non-illuminated signs may be installed on the subject property in substantially the locations shown on the site plan (Exhibit C).
 - E. All vegetation and berms shall be installed within six (6) months of the opening of either the kennel or veterinary establishment at the subject property. The businesses shall be considered open on the date when the Kendall County Planning, Building and Zoning Department issues a certificate of occupancy for the building. Damaged or dead vegetation shall be replaced on a timeframe approved by the Kendall County Planning, Building and Zoning Department.
 - F. A maximum of eighty (80) dogs and twenty-five (25) cats may be kenneled on the subject property at any time.
 - G. All pets shall be indoors between the hours of sunset and sunrise except for the purposes of owners dropping-off and picking-up pets.
 - H. In the event that the kennel operations cease at the property, the veterinary business allowed by this special use permit may not board animals overnight except for medical treatment and observations.

- I. The normal hours of operation for the businesses allowed by this special use permit shall be Monday through Friday from 6:00 a.m. until 7:00 p.m. and Saturday and Sunday from 7:00 a.m. until 7:00 p.m. The operator(s) of the business allowed by this special use permit may reduce these hours of operation. Pets experiencing medical emergencies at the kennel may be tended to outside the hours of operation. The veterinary establishment may be open beyond the hours of operation listed to handle medical emergencies.
 - J. The maximum combined number of employees for the businesses allowed by this special use permit shall be seventy (70), including the business owners.
 - K. Refuse shall be removed from the subject property at least one (1) time per week or as necessary to prevent litter or odors from emanating from the subject property.
 - L. Any construction on the property related to the businesses allowed by this special use permit shall not be considered as agricultural purposes and shall secure applicable permits.
 - M. The operator(s) of the businesses allowed by this special use permit may sell ancillary items related to their operations.
 - N. The operator(s) of the businesses allowed by this special use permit acknowledge and agree to follow Kendall County's Right to Farm Clause.
 - O. The operator(s) of the businesses allowed by this special use permit shall follow all applicable Federal, State, and Local laws related to the operation of these types of businesses.
 - P. Failure to comply with one or more of the above conditions or restrictions could result in the amendment or revocation of the special use permit.
 - Q. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.
3. The Zoning Administrator and other appropriate County Officials are hereby authorized and directed to amend the Official Zoning Map of Kendall County to reflect these special use permits.

IN WITNESS OF, this ordinance has been enacted by a majority vote of the Kendall County Board and is effective this 18th day of February, 2020.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

DOGGY DAYCARE
LEGAL DESCRIPTION

PARCEL 1 (DEVELOPMENT PARCEL)

THAT PART OF THE SOUTH 1281.17 FEET OF THE WEST 680.00 FEET OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF SEWARD, DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, THENCE NORTH 01 DEGREES 45 MINUTES 20 SECONDS WEST, ON THE WEST LINE OF SAID NORTHWEST QUARTER, 579.95 FEET TO THE SOUTH LINE OF THE 800 FOOT WIDE NATURAL GAS PIPELINE EASEMENT AS DESCRIBED IN BOOK 103 P AGE 333 IN KENDALL COUNTY RECORDS; THENCE SOUTH 85 DEGREES 47 MINUTES 08 SECONDS EAST, ON SAID SOUTH LINE, 683.71 FEET TO THE EAST LINE OF THE WEST 680.00 FEET SAID NORTHWEST QUARTER; THENCE SOUTH 01 DEGREES 45 MINUTES 20 SECONDS EAST, ON SAID EAST LINE, 507.99 FEET TO THE SOUTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 88 DEGREES 10 MINUTES 23 SECONDS WEST, ON SAID SOUTH LINE, 680.00 FEET TO THE POINT OF BEGINNING, ALL IN KENDALL COUNTY, ILLINOIS.

Exhibit B

The Kendall County Zoning Board of Appeals approved the following Findings of Fact and Recommendation at their meeting on January 27, 2020, by a vote of six (6) in favor and zero (0) in opposition. Member Thompson was absent.

FINDINGS OF FACT-SPECIAL USE

§ 13.08.J of the Zoning Ordinance outlines findings that the Zoning Board of Appeals must make in order recommend in favor of the applicant on special use permit applications.

*That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. **The operation of the special use will not be detrimental to the public health, safety, morals, comfort, or general welfare. The immediately adjacent properties are also zoned A-1 or A-1 with a special use permit. In addition, the site plan shows a six foot (6') tall fence around the outdoor play area. The proposed building will be soundproofed. The proposed landscaping and berming should also reduce noise coming from the property. The Petitioners intend to follow the Kendall County Zoning Ordinance as it relates to having all pets inside by dusk.***

*That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. **The Petitioners plan to install fencing and security lighting. The Petitioners agreed to have animals indoors by sunset. The proposed hours of operation will also prevent injury to neighboring land uses.***

*That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. **This is true. Adequate ingress and egress will be provided off of Bell Road. The Petitioners will have to secure applicable permits related to stormwater, well, and septic systems.***

*That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Zoning Board of Appeals. **True, the Petitioners are not requesting any variances.***

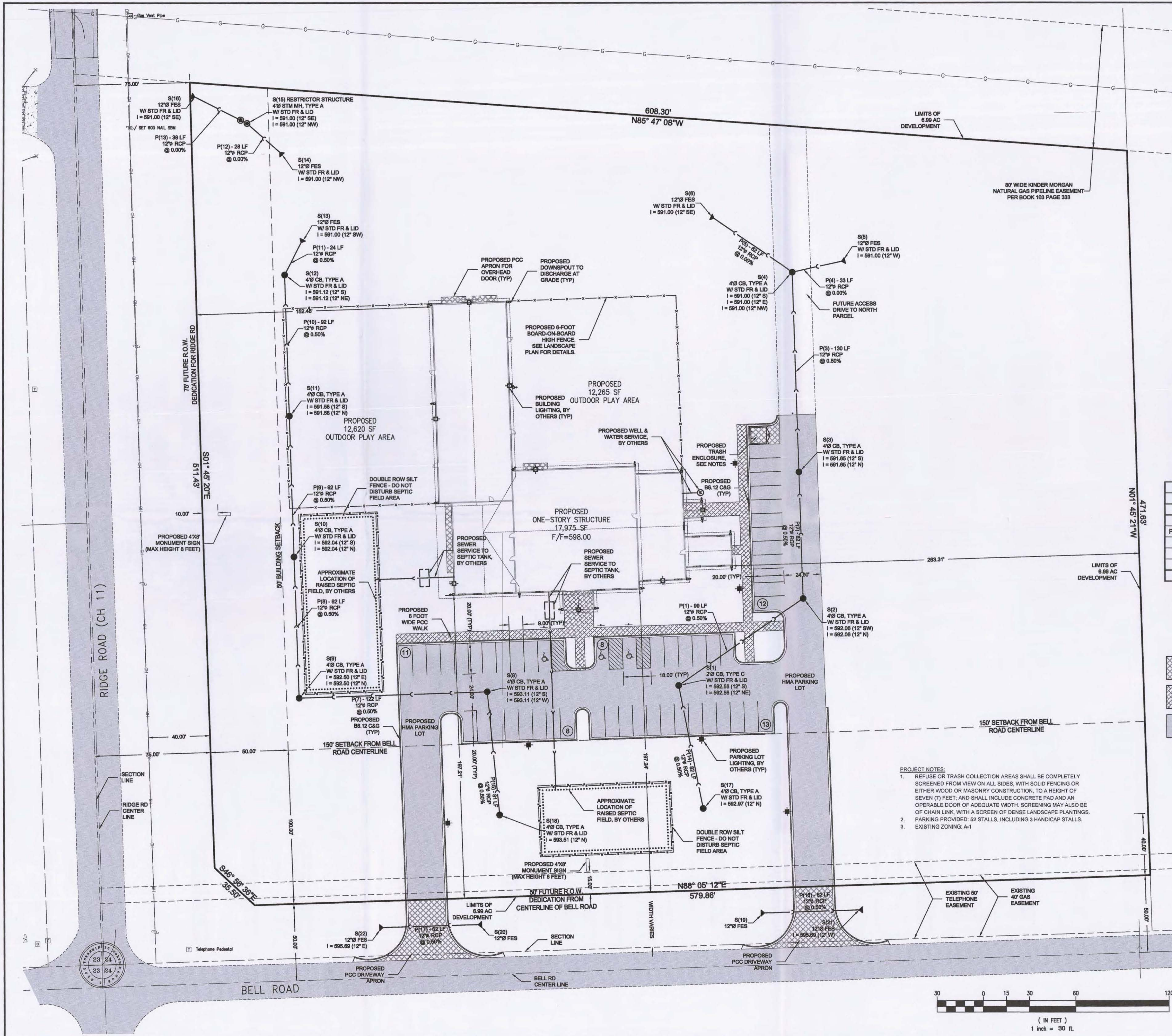
*That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. **True, the proposed use is consistent with an objective found on Page 6-34 of the Kendall County Land Resource Management Plan which calls for "a strong base of agricultural, commercial and industrial uses that provide a broad range of job opportunities, a healthy tax base, and improved quality of services to County residents" through the encouragement ". . . of locally owned businesses."***

RECOMMENDATION

Approval with the following conditions and restrictions:

1. The site shall be developed substantially in accordance with the submitted site plan, landscaping plan, and photometric plan.
2. Within sixty days (60) days of approval of this special use permit ordinance, the property owners shall convey land to Kendall County and Seward Township for Ridge Road and Bell Road right-of-way in the locations and depths shown on the Right-of-Way Plat of Dedication.

3. The use allowed by this special use permit shall be located a minimum of two hundred fifty feet (250') from the lot line of lots zoned residential or shown as Residential on the Land Resource Management Plan (LRMP) map and One Hundred Fifty Feet (150') from Lots Zoned Other Than Residential or Shown on the LRMP Map as non-residential.
4. Two (2) non-illuminated signs may be installed on the subject property in substantially the locations shown on the site plan.
5. All vegetation and berms shall be installed within six (6) months of the opening of either the kennel or veterinary establishment at the subject property. The businesses shall be considered open on the date when the Kendall County Planning, Building and Zoning Department issues a certificate of occupancy for the building. Damaged or dead vegetation shall be replaced on a timeframe approved by the Kendall County Planning, Building and Zoning Department.
6. A maximum of eighty (80) dogs and twenty-five (25) cats may be kenneled on the subject property at any time.
7. All pets shall be indoors between the hours of sunset and sunrise except for the purposes of owners dropping-off and picking-up pets.
8. In the event that the kennel operations cease at the property, the veterinary business allowed by this special use permit may not board animals overnight except for medical treatment and observations.
9. The normal hours of operation for the businesses allowed by this special use permit shall be Monday through Friday from 6:00 a.m. until 7:00 p.m. and Saturday and Sunday from 7:00 a.m. until 7:00 p.m. The operator(s) of the business allowed by this special use permit may reduce these hours of operation. Pets experiencing medical emergencies at the kennel may be tended to outside the hours of operation. The veterinary establishment may be open beyond the hours of operation listed to handle medical emergencies.
10. The maximum combined number of employees for the businesses allowed by this special use permit shall be seventy (70), including the business owners.
11. Refuse shall be removed from the subject property at least one (1) time per week or as necessary to prevent litter or odors from emanating from the subject property.
12. Any construction on the property related to the businesses allowed by this special use permit shall not be considered as agricultural purposes and shall secure applicable permits.
13. The operator(s) of the businesses allowed by this special use permit may sell ancillary items related to their operations.
14. The operator(s) of the businesses allowed by this special use permit acknowledge and agree to follow Kendall County's Right to Farm Clause.
15. The operator(s) of the businesses allowed by this special use permit shall follow all applicable Federal, State, and Local laws related to the operation of these types of businesses.
16. Failure to comply with one or more of the above conditions or restrictions could result in the amendment or revocation of the special use permit.
17. If one or more of the above conditions is declared invalid by a court of competent jurisdiction, the remaining conditions shall remain valid.



LEGAL DESCRIPTION

PARCEL 1 (DEVELOPMENT PARCEL)
 THAT PART OF THE SOUTH 1281.17 FEET OF THE WEST 680.00 FEET OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF SEWARD, DESCRIBED AS FOLLOWS:
 BEGINNING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, THENCE NORTH 01 DEGREES 45 MINUTES 20 SECONDS WEST, ON THE WEST LINE OF SAID NORTHWEST QUARTER, 579.95 FEET TO THE SOUTH LINE OF THE 800 FOOT WIDE NATURAL GAS PIPELINE EASEMENT AS DESCRIBED IN BOOK 103 PAGE 333 IN KENDALL COUNTY RECORDS; THENCE SOUTH 85 DEGREES 47 MINUTES 08 SECONDS EAST, ON SAID SOUTH LINE, 883.71 FEET TO THE EAST LINE OF THE WEST 680.00 FEET SAID NORTHWEST QUARTER; THENCE SOUTH 01 DEGREES 45 MINUTES 20 SECONDS WEST, ON SAID EAST LINE, 507.99 FEET TO THE SOUTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 88 DEGREES 10 MINUTES 23 SECONDS WEST, ON SAID SOUTH LINE, 680.00 FEET TO THE POINT OF BEGINNING, ALL IN KENDALL COUNTY, ILLINOIS.

SITE AREA STATISTICS

	(SF)	(AC)
GROSS AREA	309,900	8.49
EXISTING R.O.W. (RIDGE RD)	20,234	0.46
FUTURE PARCEL 1 R.O.W. (RIDGE AND BELL RD)	45,006	1.03
NET DEVELOPMENT AREA	304,660	6.99

PROPOSED DEVELOPMENT AREA DRAINAGE STATISTICS

	EXISTING AREA (SF)	EXISTING AREA (AC)	PROPOSED AREA (SF)	PROPOSED AREA (AC)	PROPOSED AREA (%)
PERVIOUS (GRASSED) AREA	304,660	6.99	212,539	4.88	69.8%
GREEN ROOF	0	0.00	0	0.00	0.0%
TOTAL PERVIOUS	304,660	6.99	212,539	4.88	69.8%
BUILDING AREA	0	0.00	17,975	0.41	5.9%
PAVEMENT AREA (PCC AND ASPHALT)	0	0.00	30,221	0.69	9.9%
WET POND AREA (NWL)	0	0.00	22,146	0.51	7.3%
TOTAL IMPERVIOUS	0	0.00	70,342	1.61	23.1%
FUTURE IMPERVIOUS AREA	N/A	N/A	21,780	0.50	7.1%
TOTAL AREA	304,660	6.99	304,660	6.99	100.0%



BENCHMARK

NGS PID DP5482
 STATION IS LOCATED 22 FEET SOUTH OF THE EDGE OF PAVEMENT OF US HIGHWAY 52, 44 FEET EAST OF THE EXTENDED EAST EDGE OF PAVEMENT OF PRIVATE ENTRANCE 1455' US HIGHWAY 52 AND 12 FEET NORTH OF A FENCE ELEVATION = 589.76 (NAVD 88)

SITE BENCHMARK #1
 60D NAIL IN POWER POLE - 558 FEET NORTH OF BELL ROAD ON EAST SIDE OF RIDGE ROAD ELEVATION = 592.36 (NAVD 88)

CERTIFICATION

I, MICHAEL D. COOK, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF ILLINOIS CERTIFIES THIS PLAN HAS BEEN PREPARED BY COOK ENGINEERING GROUP UNDER MY PERSONAL DIRECTION.

ILLINOIS P.E. #062-052101
 EXPIRES NOVEMBER 30, 2021

PROFESSIONAL ENGINEER
 MICHAEL D. COOK
 #062-052101
 PLAINFIELD, ILLINOIS
 STATE OF ILLINOIS

COOK ENGINEERING GROUP

Civil Engineering & Land Development Consulting
 28316 Maplelaw Drive
 Plainfield, IL 60585
 815.577.1707 T 815.577.2595 F
 www.cookengr.com

PRELIMINARY GEOMETRIC & UTILITY PLAN

DOGGY DAYCARE
 NEC BELL ROAD & RIDGE ROAD
 KENDALL COUNTY, IL

REVISION DESCRIPTION

#	DATE	DESCRIPTION
1	12/04/19	PER INTERNAL REVIEW
2	12/05/19	PER CLIENT REQUEST
3	12/15/19	FOR SUP SUBMITTAL
4		
5		
6		
7		
8		
9		
10		
11		

PREPARED FOR
BULLMASTIFF CONSTRUCTION
 11947 S HARLEM AVE, STE 200
 PALOS HEIGHTS, IL 60463
 815.405.5693

MS. DEB HOWARD

CEG JOB NUMBER
 2018-107

SCALE: 1" = 30'

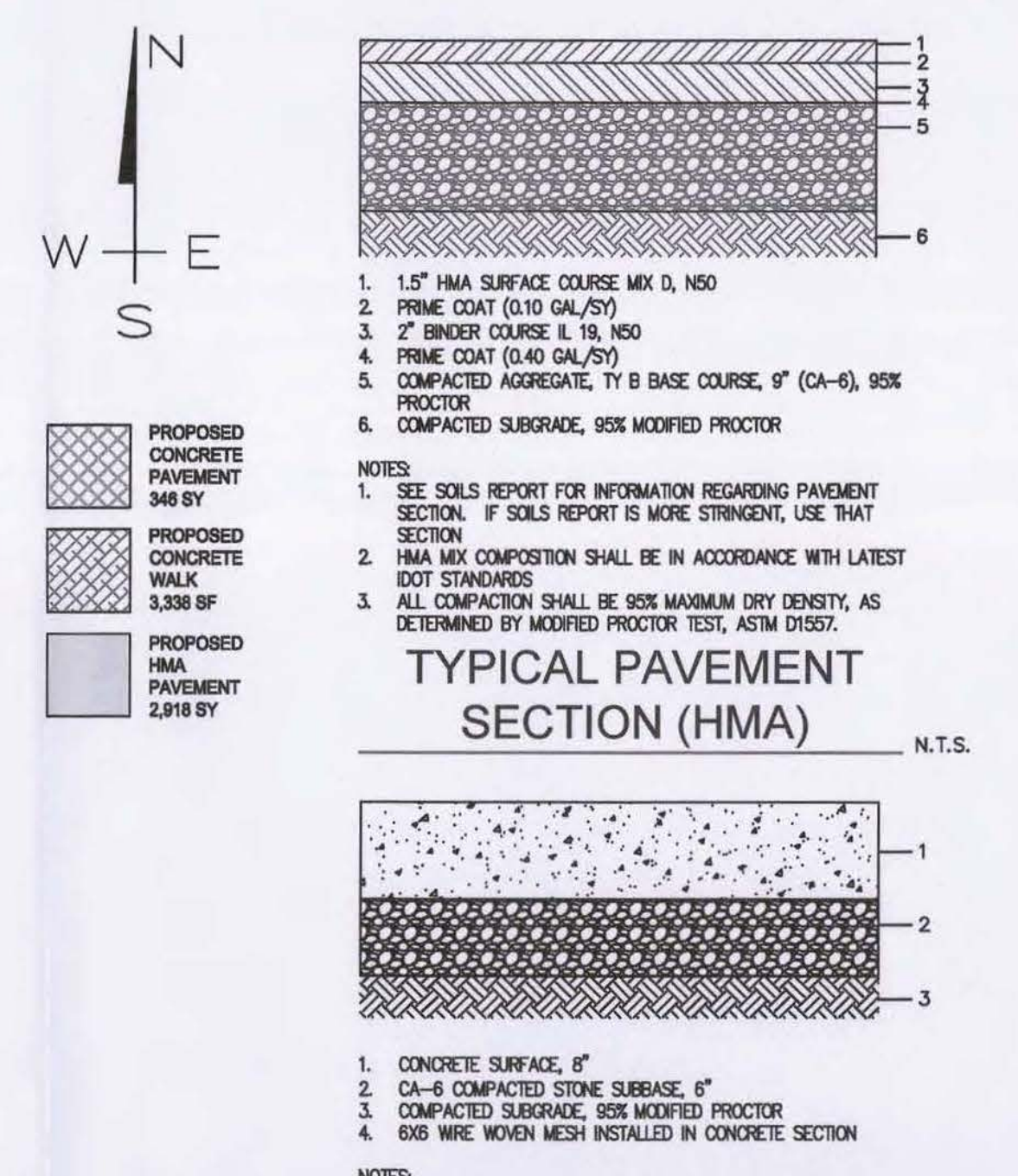
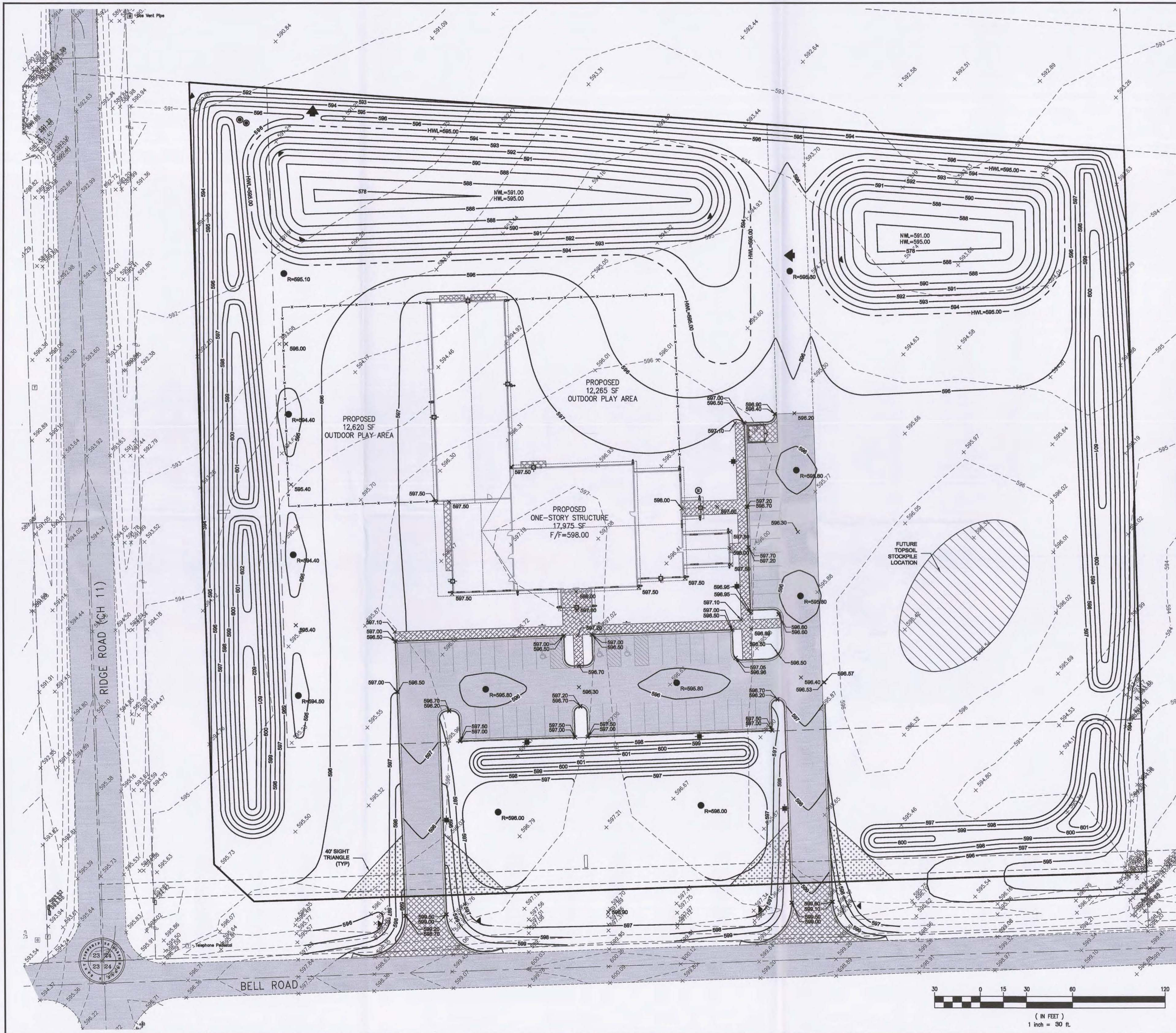
DRAWN BY: EKH

CHECKED BY: MDC

DATE: 11/22/2019

SHEET: 1 of 2

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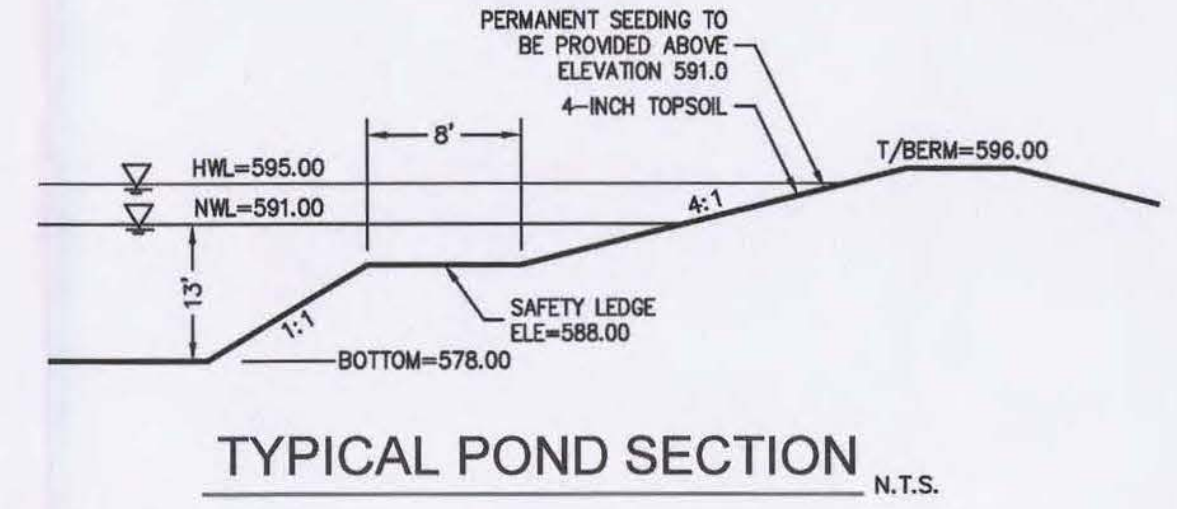


PROVIDED DETENTION VOLUME - EAST BASIN

ELEVATION (FT)	AREA (SF)	DISTANCE (FT)	VOLUME (CF)	CUMULATIVE VOLUME (CF)
591.00	8,152			
		1.00	8,892	8,892
592.00	9,652			
		1.00	10,445	19,337
593.00	11,259			
		1.00	12,102	31,439
594.00	12,964			
		1.00	13,854	45,293
595.00	14,764			
		1.00	14,764	45,293
PROVIDED DETENTION=				45,293 CF

PROVIDED DETENTION VOLUME - WEST BASIN

ELEVATION (FT)	AREA (SF)	DISTANCE (FT)	VOLUME (CF)	CUMULATIVE VOLUME (CF)
591.00	13,994			
		1.00	15,292	15,292
592.00	16,627			
		1.00	17,977	33,269
593.00	19,361			
		1.00	21,361	54,630
594.00	23,425			
		1.00	26,003	80,633
595.00	28,670			
		1.00	28,670	80,633
PROVIDED DETENTION=				80,633 CF
TOTAL PROVIDED DETENTION=				125,926 CF
TOTAL REQUIRED DETENTION=				2.99 AC-FT
TOTAL REQUIRED DETENTION=				2.75 AC-FT



- PROJECT NOTES:**
- BUILDING LAYOUT TAKEN FROM ARCHITECTURAL PLANS PREPARED BY LESTER BUILDINGS, ARCHITECT DATED 01/28/2019.
 - EXISTING BOUNDARY AND TOPOGRAPHICAL SURVEY PROVIDED BY DLZ INDUSTRIAL SURVEYING, INC. DATED 11/11/19.
 - WELL WILL BE DESIGNED UNDER SEPARATE COVER AND INSTALLED AS SHOWN ON PLAN.
 - SEPTIC TANK AND SEPTIC FIELD TO BE DESIGNED UNDER SEPARATE COVER AND INSTALLED AS SHOWN ON PLAN. PLAN LOCATIONS ARE SHOWN APPROXIMATE.
 - ANY CHANGES AND/OR ADDITIONS FROM THE APPROVED SITE PLAN SHALL BE REVIEWED AND APPROVED IN WRITING BY KENDALL COUNTY. PRIOR TO ANY CHANGES OR ADDITIONS BEING MADE. ANY WORK COMPLETED, WHICH IS NOT SHOWN ON THE APPROVED PLAN, SHALL BE CONSIDERED WORK WITHOUT A PERMIT AND SHALL BE SUBJECT TO THE SAME VIOLATIONS.
 - ANY FIELD TILES ENCOUNTERED DURING CONSTRUCTION SHALL BE DIVERTED AROUND THE CONSTRUCTION AREA AND RECONNECTED. THE FIELD TILE(S) SHALL NOT BE PLUGGED OR CONNECTED TO THE STORM SEWER SYSTEM.
 - REFUSE OR TRASH COLLECTION AREAS SHALL BE COMPLETELY SCREENED FROM VIEW ON ALL SIDES, WITH SOLID FENCING OR EITHER WOOD OR MASONRY CONSTRUCTION, TO A HEIGHT OF SEVEN (7) FEET, AND SHALL INCLUDE CONCRETE PAD AND AN OPERABLE DOOR OF ADEQUATE WIDTH. SCREENING MAY ALSO BE OF CHAIN LINK, WITH A SCREEN OF DENSE LANDSCAPE PLANTINGS.

Civil Engineering & Land Development Consulting
 28316 Mapleview Drive
 Plainfield, IL 60585
 815.577.1707 T 815.577.2595 F
 www.cookengr.com

COOK ENGINEERING GROUP

REVISION DESCRIPTION	DATE
PER INTERNAL REVIEW	12/04/19
PER CLIENT REQUEST	12/09/19
FOR SLP SUBMITTAL	12/15/19
	1
	2
	3
	4
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	6
	7
	8
	9
	10

PRELIMINARY GRADING PLAN
DOGGY DAYCARE
 NEC BELL ROAD & RIDGE ROAD
 KENDALL COUNTY, IL

PREPARED FOR
BULLMASTIFF CONSTRUCTION
 11947 S HARLEM AVE, STE 200
 PALOS HEIGHTS, IL 60463
 815.405.5693

MS. DEB HOWARD

CEG JOB NUMBER
 2018-107

SCALE: 1" = 30'

DRAWN BY: EKH

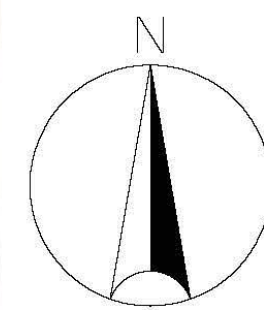
CHECKED BY: MDC

DATE: 11/22/2019

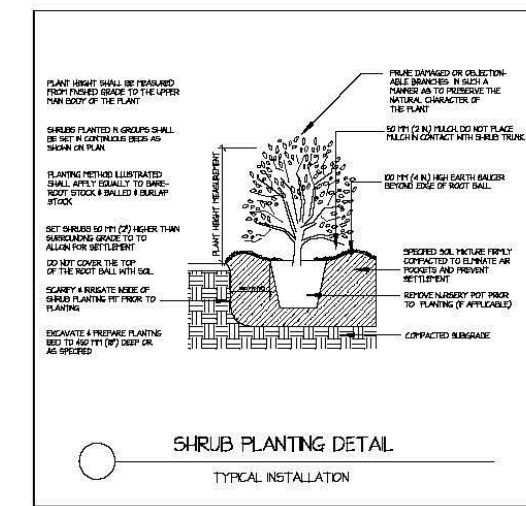
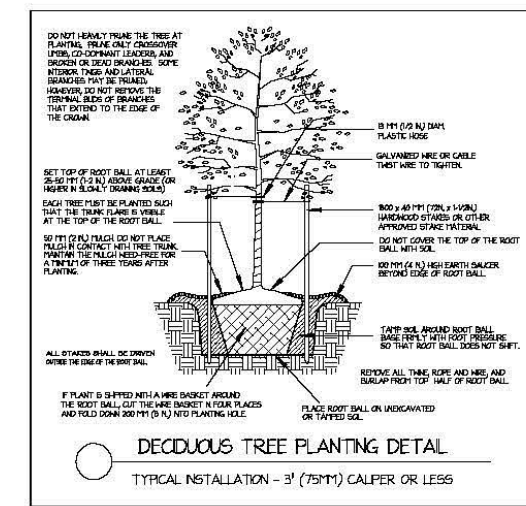
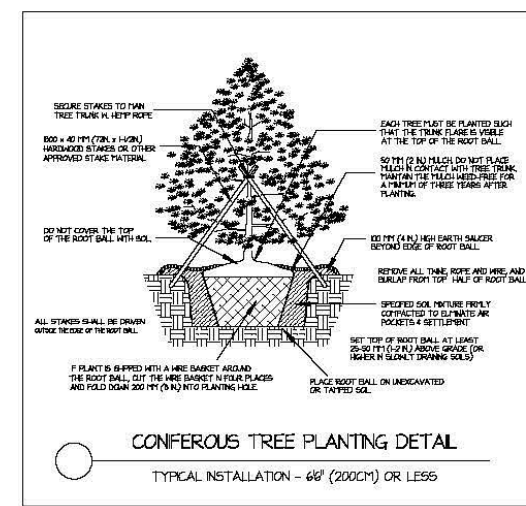
SHEET: 2 of 2

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Exhibit C



gmk



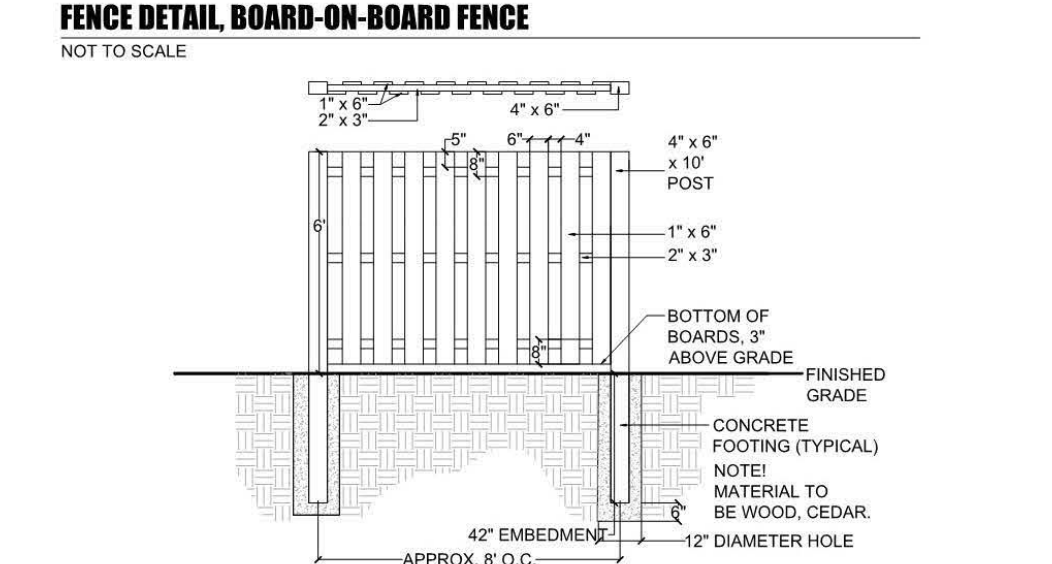
PLANT SCHEDULE

Table with columns: QTY, BOTANICAL NAME, COMMON NAME, SIZE, TYPE. Lists various trees and shrubs with their specifications.

NATIVE SEED SPECS:

Table detailing seed specifications for Wet-to-Mesic Prairie Seed Mix, categorized by Temporary Cover, Permanent Grasses/Sedges, and Forbs.

FENCE DETAIL:



SEED SPECS:

FIELD OF DREAMS COAT OF ARMOUR MIXTURE
LOT # L152-18-477
DATE TESTED: 3/18
SELL BY: 6/19
CONTAINS: PALMER III PERENNIAL RYEGRASS, DOUBLE TIME GLS PERENNIAL RYEGRASS, ROCK-IT KENTUCKY BLUEGRASS, OTHER CROP SEEDS, INERT MATTER, WEED SEEDS, NOXIOUS WEED SEEDS: NONE FOUND.

GENERAL NOTES:
Plant material shall be nursery grown and be either balled and burlapped or container grown. Sizes and spreads on plant list represent minimum requirements.
Site # grading standards of plant materials shall conform to the latest edition of ANSI Z601 AMERICAN STANDARD OF NURSERY STOCK by the American Nursery & Landscape Association.

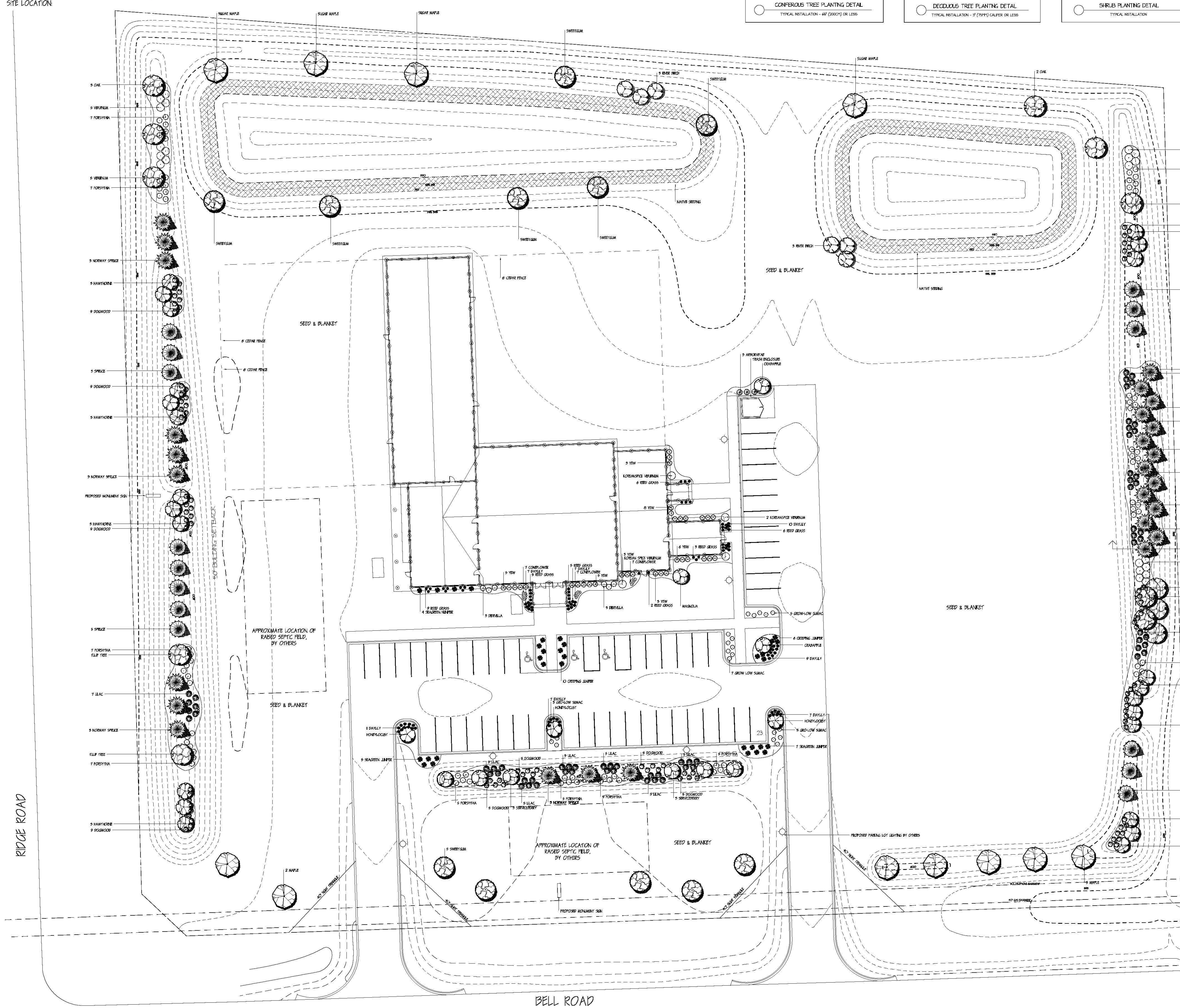
Table with columns: I, 12-16-19, INITIAL REVIEW COMMENTS. A grid for recording review feedback.

PREPARED FOR:
Bullmastiff Construction Co.
1947 S. Harlem Ave., Suite 200
Palos Heights, IL 60463
Ms. Deb Howard



Project Information:
Doqay Day Care
NEC Bell Road & Ridge Road
Kendall County, IL

Table with project details: SCALE: 1"=30', DRAWN BY: EA, CHECKED BY: MMCLURE, DATE: 12-9-19, PROJECT NO., SHEET NO.



RIDGE ROAD

BELL ROAD

PROPERTY LINE

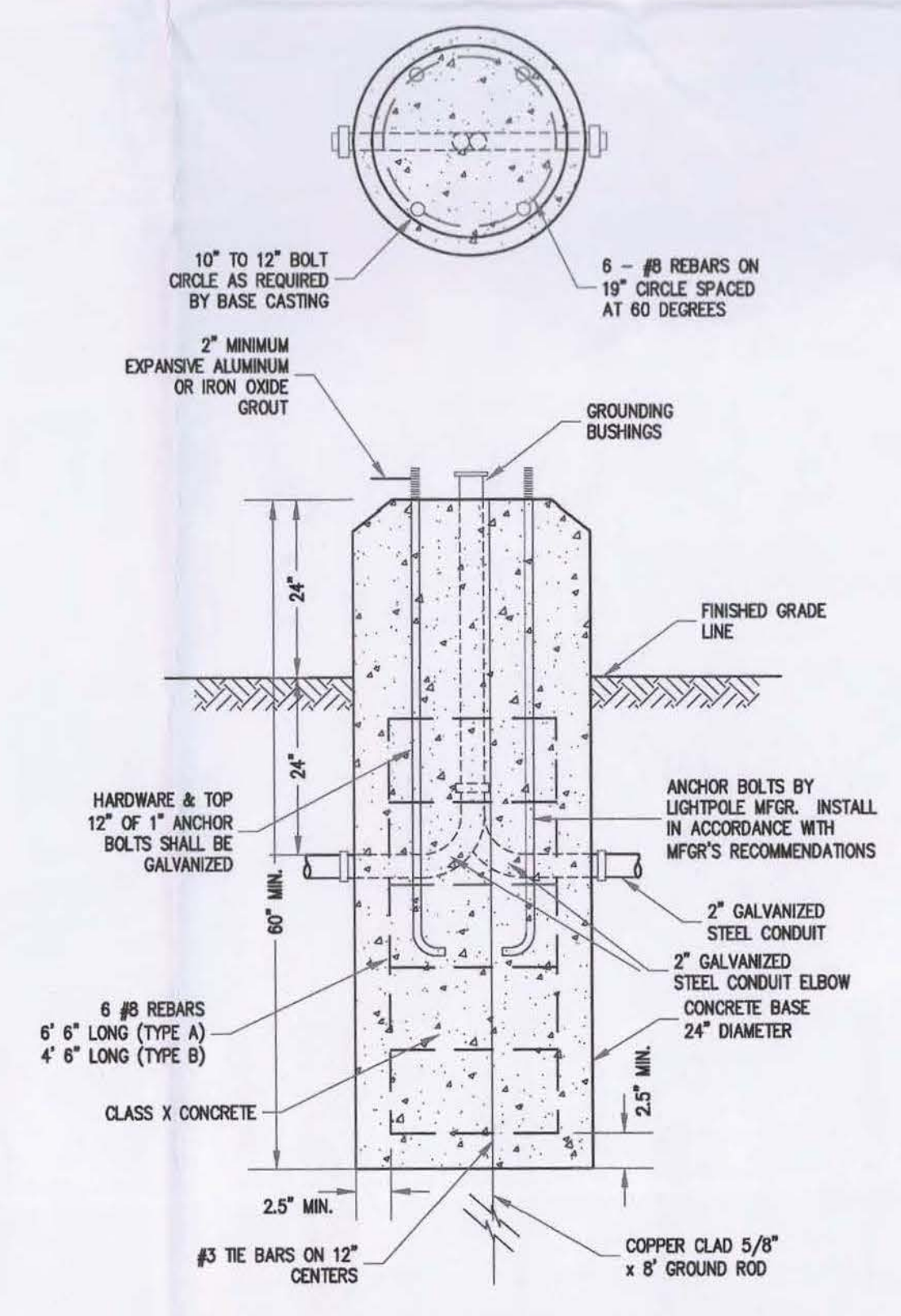
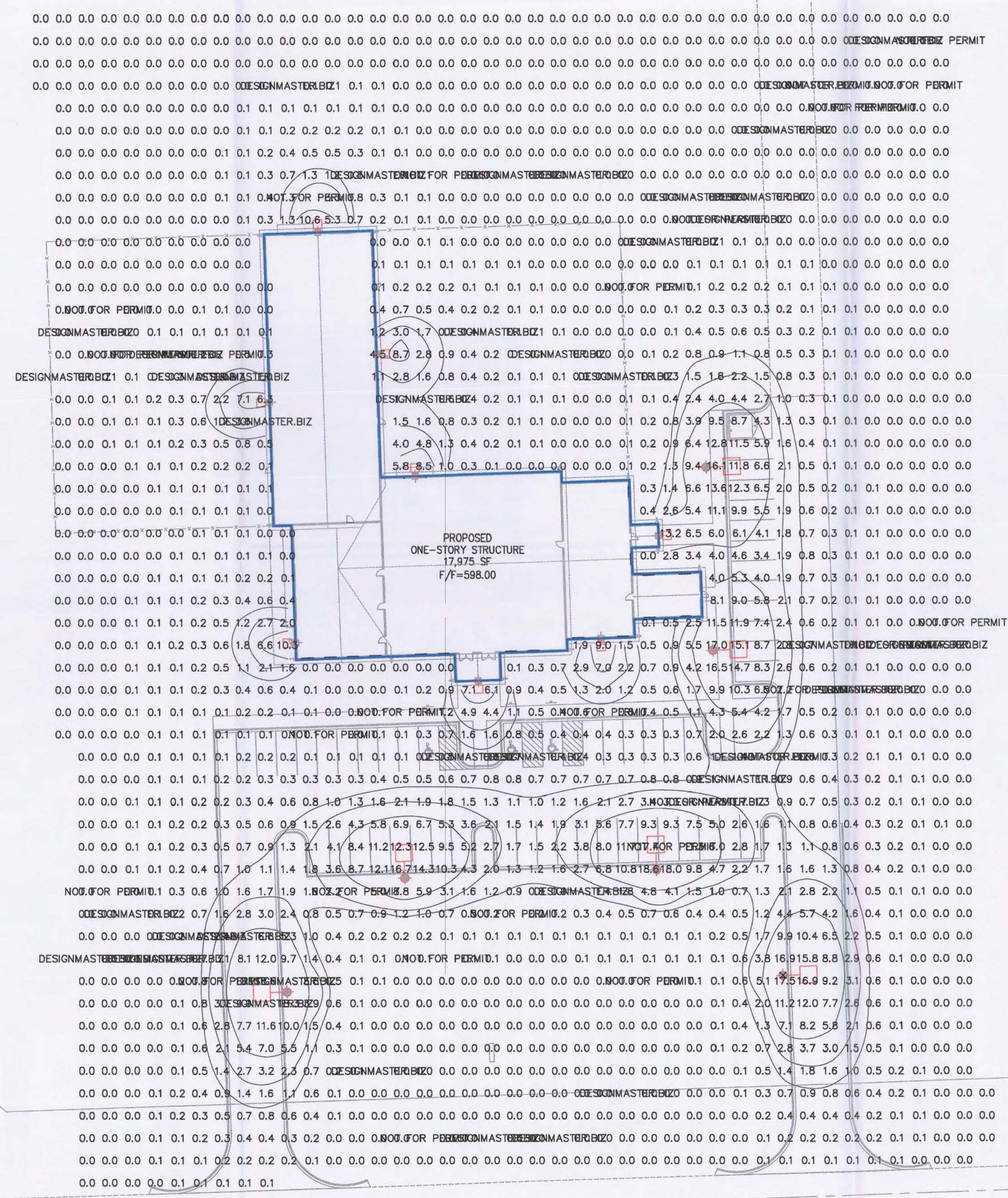
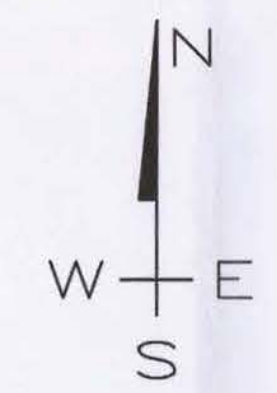
4'-9" TALL PERIMETER LANDSCAPE BERM

LUMINAIRE SCHEDULE

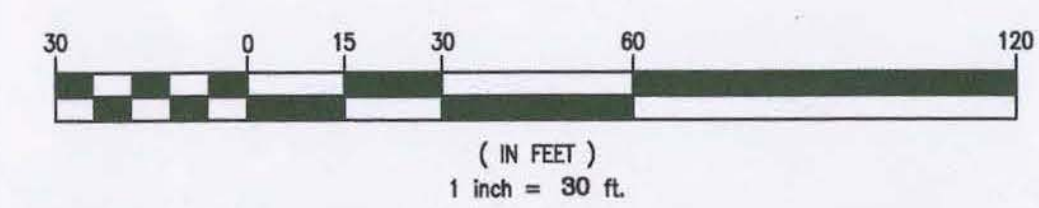
SYMBOL	QTY	SUPPORT	DESIGNMASTER	MOUNTING	ELEVATION	DESCRIPTION	
	6	(1)	300W	26750	POLE	20'	LSI INDUSTRIES, INC, XGBM-3-LED-HO-CW
	8	(1)	43.27W	5503	WALL		LSI INDUSTRIES, INC, TLWP-LED-06L-50

GENERAL PHOTOMETRIC SCHEDULE

SUPPORT@DESIGNMASTER@BIZ	
MAXIMUM FOOT-CANDLES	18.6
MINIMUM FOOT-CANDLES	0.0
MINIMUM TO MAXIMUM FC RATIO	0.00
MAXIMUM TO MINIMUM FC RATIO	18.64 / 0.00
AVERAGE TO MINIMUM FC RATIO	0.98 / 0.00



LIGHT STANDARD FOUNDATION PLAN N.T.S.



Civil Engineering & Land Development Consulting
 26316 Mapleview Drive
 Plainfield, IL 60585
 815.577.1707 T 815.577.2585 F
 www.cookengr.com



#	DATE	REVISION DESCRIPTION
1		
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PRELIMINARY PHOTOMETRIC PLAN
 DOGGY DAYCARE
 NEC BELL ROAD & RIDGE ROAD
 KENDALL COUNTY, IL

PREPARED FOR
 BULLMASTIFF CONSTRUCTION
 11947 S HARLEM AVE, STE 200
 PALOS HEIGHTS, IL 60463
 815.405.5693

MS. DEB HOWARD

CEG JOB NUMBER
 2018-107

SCALE: 1" = 30'

DRAWN BY: EKH

CHECKED BY: MDC

DATE: 12/13/2019

SHEET: 1 of 1

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PLAT OF DEDICATION

LEGAL DESCRIPTION

THAT PART OF THE SOUTH 1281.17 FEET OF THE WEST 680.00 FEET OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF SEWARD, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER; THENCE NORTH 01 DEGREES 45 MINUTES 20 SECONDS WEST, ON THE WEST LINE OF SAID NORTHWEST QUARTER, 579.95 FEET TO THE SOUTH LINE OF THE 80 FOOT WIDE NATURAL GAS PIPELINE EASEMENT AS DESCRIBED IN BOOK 103 PAGE 333 IN KENDALE COUNTY RECORDS; THENCE SOUTH 85 DEGREES 47 MINUTES 08 SECONDS EAST, ON SAID SOUTH LINE, 883.71 FEET TO THE EAST LINE OF THE WEST 680.00 FEET OF SAID NORTHWEST QUARTER; THENCE SOUTH 01 DEGREES 45 MINUTES 20 SECONDS EAST, ON SAID EAST LINE, 507.99 FEET TO THE SOUTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 88 DEGREES 10 MINUTES 23 SECONDS WEST, ON SAID SOUTH LINE, 680.00 FEET TO THE POINT OF BEGINNING, ALL IN KENDALL COUNTY, ILLINOIS.

LEGAL DESCRIPTION - DEDICATION

THAT PART OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 35 NORTH, RANGE 8 EAST, OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER, THENCE NORTH 01 DEGREES 45 MINUTES 20 SECONDS WEST, ON THE WEST LINE OF SAID NORTHWEST QUARTER, 579.95 FEET TO THE SOUTH LINE OF THE 80 FOOT WIDE NATURAL GAS PIPELINE EASEMENT AS RECORDED IN BOOK 103 PAGE 333 IN KENDALL COUNTY RECORDS; THENCE SOUTH 85 DEGREES 47 MINUTES 08 SECONDS EAST, ON SAID SOUTH LINE, 75.41 FEET TO A POINT THAT IS 75.00 FEET NORMALLY DISTANT EAST OF AND PARALLEL WITH THE WEST LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 01 DEGREES 45 MINUTES 20 SECONDS EAST, PARALLEL WITH SAID WEST LINE, 511.43 FEET; THENCE SOUTH 46 DEGREES 50 MINUTES 36 SECONDS EAST, 33.50 FEET; THENCE NORTH 88 DEGREES 05 MINUTES 12 SECONDS EAST, 579.86 FEET TO THE EAST LINE OF THE WEST 680.00 FEET OF SAID NORTHWEST QUARTER; THENCE SOUTH 01 DEGREES 45 MINUTES 20 SECONDS EAST, ON SAID EAST LINE, 36.37 FEET TO THE SOUTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 88 DEGREES 10 MINUTES 23 SECONDS WEST, ON SAID SOUTH LINE, 680.00 FEET TO THE POINT OF BEGINNING, IN KENDALL COUNTY, ILLINOIS.

SAID PARCEL CONTAINING 1.498 ACRES MORE OR LESS OF WHICH 0.485 ACRE WAS PREVIOUSLY DEDICATED FOR ROADWAY PURPOSES.

OWNER'S CERTIFICATE

STATE OF ILLINOIS)
S.S.
COUNTY OF KENDALL)

THIS IS TO CERTIFY THAT _____ IS THE OWNER OF THE PROPERTY DESCRIBED IN THE ANNEXED PLAT, AND HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED, AS INDICATED THEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

DATED THIS _____ DAY OF _____ A.D., 2019.

BY: _____ ATTEST:

NOTARY PUBLIC'S CERTIFICATE

STATE OF ILLINOIS)
S.S.
COUNTY OF KENDALL)

I, _____ A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT I PERSONALLY KNOW TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____ A.D., 2019.

BY: _____ NOTARY PUBLIC

COUNTY CLERK'S CERTIFICATE

STATE OF ILLINOIS)
S.S.
COUNTY OF KENDALL)

I, _____ COUNTY CLERK OF LAKE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, UNPAID CURRENT GENERAL TAXES, DELINQUENT SPECIAL ASSESSMENTS OR UNPAID CURRENT SPECIAL ASSESSMENTS AGAINST ANY OF THE LAND INCLUDED IN THE DESCRIBED PROPERTY. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT. GIVEN UNDER MY HAND AND SEAL OF THE COUNTY CLERK OF KENDALL, ILLINOIS. DATED THIS _____ DAY OF _____ A.D., 2019.

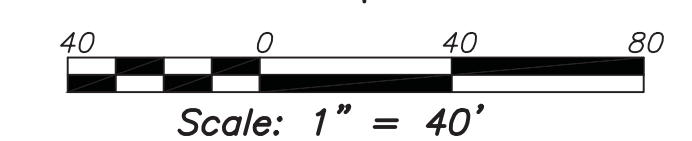
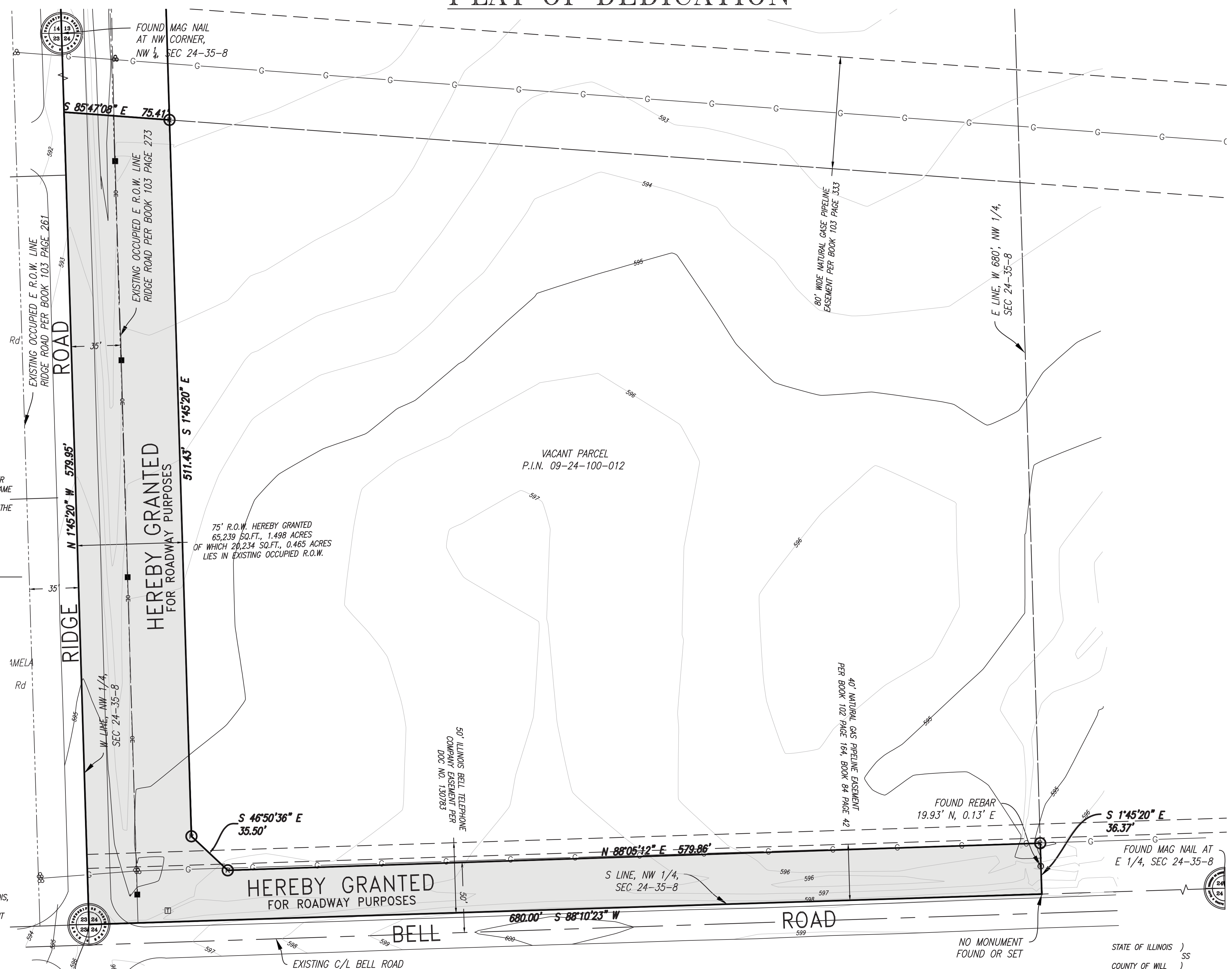
KENDALL COUNTY CLERK

COUNTY ENGINEER'S CERTIFICATE

STATE OF ILLINOIS)
S.S.
COUNTY OF KENDALL)

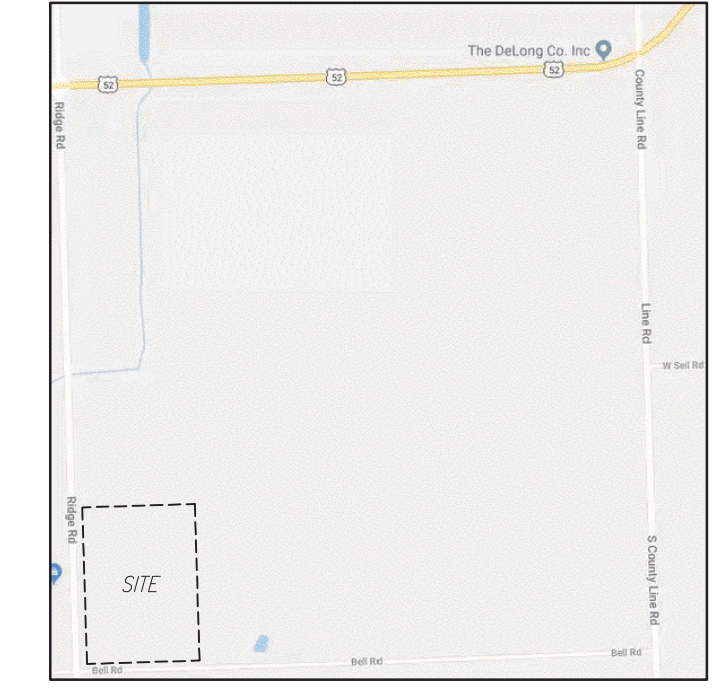
THIS DEDICATION HEREBY ACCEPTED FOR PUBLIC ROAD PURPOSE THIS _____ DAY OF _____, 2019.

COUNTY ENGINEER



- LEGEND**
- POB = POINT OF BEGINNING
 - XX.XX = MEASURED DIMENSION
 - ⊙ = REBAR SET
 - = HEREBY DEDICATED FOR ROADWAY PURPOSES
 - ⊕ = GAS PIPELINE MARKER
 - ⊕ = TELEPHONE PEDESTAL
 - ⊕ = POWER POLE
 - = EXISTING EDGE OF PAVEMENT
 - = PARCEL LINE
 - - - = EXISTING OCCUPIED RIGHT OF WAY LINE
 - - - = EASEMENT LINE
 - - - = SUBJECT PARCEL LINE
 - - - = SUSPECTED GAS LINE
 - - - = OVERHEAD ELECTRIC LINE
 - = EXISTING CONTOUR

LOCATION MAP



NOTES:

- 1) THE SURVEYED PARCEL IS ZONED A-1.
- 2) THE DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMAL PARTS THEREOF.
- 3) NO DIMENSIONS SHOULD BE ASSUMED BY SCALE MEASUREMENTS UPON THE PLAT. NOTIFY SURVEYOR IMMEDIATELY WITH ANY DISCREPANCIES SHOWN HEREON.
- 4) THE PARCEL TO BE DEDICATED WAS NOT UNDER CONSTRUCTION AT THE TIME OF THIS SURVEY.
- 5) THE BASIS OF BEARINGS IS THE ILLINOIS STATE PLANE COORDINATE SYSTEM EAST ZONE NAD 83.
- 6) ALL MONUMENTS SET ARE 5/8" REBAR
- 7) THIS SURVEY WAS PREPARED FOR BULLMASTIFF CONSTRUCTION CO., 11947 S. HARLEM AVE, SUITE 200 PALOS HEIGHTS, IL 60463

STATE OF ILLINOIS)
COUNTY OF WILL)

I, ERIC C. COX, AN ILLINOIS LAND SURVEYOR DO HEREBY ATTEST THAT I HAVE SUPERVISED THE SURVEY OF AND HAVE ASSEMBLED THE PLAT OF THE HEREON SHOWN AND DESCRIBED PARCEL AND TO THE BEST OF MY KNOWLEDGE AND BELIEF SAID PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

FIELD WORK COMPLETED ON APRIL 24, 2018.

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, 2019

ERIC C. COX
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-3604
RENEWAL DATE: NOVEMBER 30, 2020
DLZ INDUSTRIAL SURVEYING, INC. PROFESSIONAL DESIGN FIRM 184002815
RENEWAL DATE: APRIL 30, 2019

80 McDONALD AVENUE, UNIT D, JOLIET, IL 60431
TELEPHONE (815) 725-8840 FAX (815) 725-8849

DRAFT

MINOOKA ILLINOIS

**BULLMASTIFF CONSTRUCTION CO.
DOGGY DAY CARE**

**NEC BELL ROAD & RIDGE ROAD
PLAT OF DEDICATION**

DRAWN:	CHK'D:	ECC	NO.	REVISION	BY	DATE
DESIGNED: -	APPRV'D: ECC					
DATE: 2/18/19						
SCALE: 1" = 40'						
PROJECT NUMBER						
1850-7044						

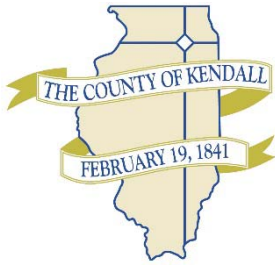
SHEET 1
OF 1
DRAWING NUMBER
7044DED

2020 KC-TAP Application Recommendations

	Applicant	Description of Project	Total Cost	KC-TAP Request	Recommendation
1	Village of Minooka	Multi-Use Path along west side of Ridge Road from I-80 extending northerly to a point 400' north of Mid Point Road	\$100,000	\$50,000	Positive recommendation for \$50,000 in TAP Funds. Excellent project along a County Highway
2	Village of Montgomery	Shared Use Path connecting US Route 30 to Oswego Public Library and Virgil Gilman Trail.	\$382,700	\$75,600	Positive recommendation for \$75,000 in TAP Funds. Critical connection between 2 trails.
3	Village of Oswego	Install flashing crosswalk signs with advance warning beacons on Plainfield Road at Woolley Road	\$15,000	\$7,500	Positive recommendation for \$7,500 in TAP funds for this important safety project.
4	Oswegoland Park District	Accessibility and safety upgrades for existing trail along west side of Grove Rd. from Collins Rd. to S Lakeview Dr.	\$70,000	\$35,000	Positive recommendation for \$30,000 in TAP funds, excluding work at Collins Road.
5	Village of Newark	Repair and replace sidewalk on Johnson Street within the corporate limits	\$111,900	Unknown	Negative recommendation. Much of this work can be incorporated into planned roadway improvements
6	City of Yorkville	Install sidewalks on the north side of Fox Road connecting White Oaks Subdivision to existing sidewalk near Morgan Street	\$135,880	\$50,000	Negative recommendation. Much of this work can be incorporated into planned roadway improvements

Total Recommended KC-TAP Funds: \$162,500

Unobligated Balance (2020) in KC-TAP Fund: \$164,074



Kendall County Agenda Briefing

Committee: Human Resources and Administration & Finance Committee

Meeting Date: 02/03/2020 & 2/13/2020

Amount: \$17,104

Budget: Administrative Services

Issue: Approval of Part-Time Administrative Assistant Job Description
Approval of Updated Kendall County Administrative Services Organizational Chart

Background and Discussion:

Staff has identified additional work in Administration in recent years. Additionally, the County Board would like to ensure staff is available in Administration to welcome the public and answer phone calls. Current staffing levels experienced some difficulty accomplishing these goals. The Risk and Compliance Coordinator was originally intended as a backup to the Administrative Assistant, but other special projects (i.e. the complete count commission) have taken priority.

Committee Action:

The Administration & HR committee approved adding the part-time position pending approval from the Finance Committee. The Finance Committee approved adding the position and sent the item to the County Board for Final Approval.

Staff Recommendation:

Staff recommends adding the new part-time position.

Prepared by: Scott Koeppel

Department: Administrative Services

Date: 02/14/2020

Kendall County Job Description

TITLE: Part-Time Administrative Assistant
DEPARTMENT: Administrative Services
SUPERVISED BY: Deputy County Administrator
FLSA STATUS: Non-Exempt
APPROVED: TBD

I. Position Summary:

Provides administrative and clerical support to the Administrative Services Department and County Board.

II. Essential Duties and Responsibilities:

- A. Provide administrative assistance to Administrative Services with the general affairs of the department and special assigned projects, as assigned by the County Administrator, Deputy County Administrator and/or County Board members.
- B. Answer incoming telephone calls/walk ins - provide general information to the public
- C. Complete State-mandated training and serve as a Freedom of Information Act Officer for Administrative Services, departments reporting to County Administrator and County Board
- D. Type, send and file letters and informational lists for distribution
- E. Update certain County website pages
- F. Distribute mail and run postage machine
- G. Order office supplies and inventory
- H. Assist with processing, tracking and filing accounts payable invoices
- I. Assist with collecting data, developing reports and completing special projects
- J. Handle confidential matters relating to Kendall County Administrative Services and Kendall County committees
- K. Assist with general filing of Administrative Services and County Board documents.
- L. Electronically record and prepare minutes for County Board committee meetings
- M. Type and post agendas, compile meeting packets, communicate with the internal and external stakeholders regarding public notices
- N. Assist in preparation of Excel spreadsheets
- O. Assists with public relations and social media accounts
- P. Complies with all applicable federal and state laws and regulations regarding or relating to assigned job duties
- Q. Maintains regular attendance
- R. Other duties as assigned

III. Supervisory Responsibilities:

This job has no supervisory responsibilities.

IV. Qualifications:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required for the position.

A. Skills, Knowledge and Abilities:

- The person should have strong organization skills and be able to communicate effectively both orally and in writing with staff and the general public.

Kendall County Job Description

- The ability to listen, understand information and ideas and work effectively with the public, employees, outside entities, vendors, and the County's elected officials in both a one-on-one and group settings.
- The ability to independently complete projects and follow guidance.
- Requires skill in operating a personal computer, facsimile machine, copier, and other office equipment
- Computer knowledge of MS Office Suite

B. Work Standards and Best Practice Guidelines:

- Adheres to all work and safety policies.
- Attends training and other meetings.
- Organizes workload to respond to all requests efficiently.

C. Education and Experience:

- A minimum of a high school diploma or general education degree (GED);

VI. Physical Demands:

While performing the duties of this job, the employee must be able to:

- Frequently sit for long periods of time at desk or in meetings;
- Occasionally walk to other offices in the County Office Building and other County buildings (e.g., Kendall County Courthouse);
- Frequently lift and/or move up to 10 pounds;
- Occasionally lift and/or move up to 40 pounds;
- Use hands to finger, handle, or feel;
- Reach, push and pull with hands and arms;
- Bend over at the waist and reach with hands and arms;
- Climb stairs and ladders and balance;
- Stoop, kneel, crouch, and/or crawl;
- Talk and hear in person and via use of telephone;
- Specific vision abilities include close and distance vision, depth perception;
- Travel independently to other County office buildings and other locations in Kendall County to perform assigned job duties.

V. VII. Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is subject to the following working conditions:

- Mostly inside environmental conditions except when outside traveling between various buildings/location in Kendall County to perform assigned job duties.
- The noise level in the work environment is usually quiet to moderately quiet.
- Employee may be exposed to stressful situations while working with staff, law

Kendall County Job Description

- enforcement, department heads, elected officials, vendors, and the public.
- Employee may be required to provide own transportation to travel to and from meetings, training, conferences, etc.
 - Employee must be able to perform all assigned job duties during normal business hours and outside of normal business hours.

By signing my name below, I hereby affirm that I received a copy of this job description.

_____	_____
Employee Receipt Acknowledgement & Signature	Date

_____	_____
Signature of Supervisor	Date

cc: personnel file, employee

KENDALL COUNTY, ILLINOIS ADMINISTRATIVE SERVICES DEPARTMENT ORGANIZATION CHART

