

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
November 15, 2016**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 15, 2016 at 9:15 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Koukol moved to approve the submitted minutes from the Adjourned County Board Meeting of 10/18/16. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**THE AGENDA**

Member Cullick moved to approve the agenda with the amendment of removing the items under new business. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

**Retirement of Coroner Ken Toftoy**

A plaque was awarded to Mr. Toftoy.

**Retirement of County Board Members Jeff Wehrli, John A Shaw and Dan Koukol**

Plaques were awarded to Jeff Wehrli, John Shaw and Dan Koukol for their years of service to Kendall County.

**Retirement of County Highway Department employees Dan Reinboldt and Andy Myers**

Plaques were awarded to Dan Reinboldt and Andy Myers for their years of service to Kendall County. County Engineer Fran Klaas spoke about the historic moment, acknowledging the number of years that the gentlemen have worked for the County. They will be sorely missed.

**CITIZENS TO BE HEARD**

Diane Selmer seconded the motion on the retirement of the county board members. She thanked them for their service.

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird thanked the board members Wehrli, Shaw and Koukol for their hard work and dedication to the County.

**Memorandum of Understanding with Mutual Ground**

Member Gryder made a motion to approve the Memorandum of Understanding between Mutual Ground and the Kendall County Sheriff's Office. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 16-43 is available in the Office of the County Clerk.

Oswego Police Chief Jeff Burgner and Commander Kevin Norwood thanked the County for their support for the erection of the Law Enforcement Memorial.

**County Clerk**

<b>Revenue Report</b>	<b>10/1/16-10/31/16</b>	<b>10/1/15-10/31/15</b>	<b>10/1/14-10/31/14</b>
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Line Item	Fund			Revenue
	County Clerk Fees	\$823.00	\$798.00	\$814.00
	County Clerk Fees - Marriage License	\$1,620.00	\$1,110.00	\$1,200.00
	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$2,260.50	\$2,504.00	\$2,523.00
	County Clerk Fees - Recording	\$28,540.00	\$27,252.00	\$28,859.00
01010061205	Total County Clerk Fees	\$33,243.50	\$31,664.00	\$33,396.00
01010001185	County Revenue	\$31,000.75	\$60,487.50	\$34,667.00
38010001320	Doc Storage	\$16,575.00	\$16,397.00	\$17,632.00
51010001320	GIS Mapping	\$27,919.00	\$27,659.00	\$29,804.00
37010001320	GIS Recording	\$3,487.00	\$3,455.00	\$3,724.00
01010001135	Interest	\$28.52	\$34.37	\$41.41
01010061210	Recorder's Misc	\$3,879.75	\$4,062.25	\$3,887.25
81010001320	RHSP/Housing Surcharge	\$14,814.00	\$14,364.00	\$14,652.00
CK # 18112	To KC Treasurer	\$130,947.52	\$158,123.12	\$137,803.66

County Clerk Debbie Gillette commented on the election and offered many thanks to all the offices in the county that provided help to the Clerk's Office.

**Treasurer**

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR ELEVEN MONTHS ENDED 10/31/2016

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2016 YTD Actual</u>	<u>2016 YTD %</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>
Personal Property Repl. Tax	\$406,460	\$365,463	89.91%	\$412,804	111.57%
State Income Tax	\$2,650,000	\$2,093,403	79.00%	\$2,484,908	103.97%
Local Use Tax	\$470,000	\$682,966	145.31%	\$405,525	90.12%
State Sales Tax	\$545,492	\$367,914	67.45%	\$596,522	72.31%
County Clerk Fees	\$358,000	\$334,671	93.48%	\$333,454	93.14%
Circuit Clerk Fees	\$950,000	\$789,700	83.13%	\$779,290	82.03%
Fines & Foreits/St Atty.	\$475,000	\$341,839	71.97%	\$396,485	79.30%
Building and Zoning	\$59,500	\$63,222	106.26%	\$69,841	126.98%
Interest Income	\$30,000	\$39,257	130.86%	\$15,145	50.48%

Health Insurance - Empl. Ded.	\$1,250,141	\$1,023,761	81.89%	\$996,408	89.42%
1/4 Cent Sales Tax	\$2,698,000	\$2,599,568	96.35%	\$2,534,561	98.43%
County Real Estate Transf Tax	\$396,420	\$341,608	86.17%	\$341,398	136.56%
Correction Dept. Board & Care	\$766,500	\$507,520	66.21%	\$709,758	78.86%
Sheriff Fees	\$355,000	\$237,362	66.86%	\$297,810	51.79%
<b>TOTALS</b>	<b>\$11,410,513</b>	<b>\$9,788,256</b>	<b>85.78%</b>	<b>\$10,373,908</b>	<b>91.46%</b>
<b>Public Safety Sales Tax</b>	<b>\$4,800,000</b>	<b>\$4,541,478</b>	<b>94.61%</b>	<b>\$4,420,975</b>	<b>102.81%</b>
<b>Transportation Sales Tax</b>	<b>\$4,500,000</b>	<b>\$4,541,478</b>	<b>100.92%</b>	<b>\$4,420,975</b>	<b>102.81%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 11 months the revenue and expense should at 91.67%

County Treasurer Jill Ferko thanked Jeff Wehrli, John Shaw and Dan Koukol for their years of service and stated that it has been a pleasure to work with all of them.

#### State's Attorney

Assistant State's Attorney Leslie Johnson on behalf of the State's Attorney Eric Weis thanked the retiring board members for their service and it has been a pleasure and honor to work with them. A new Assistant State's Attorney has been hired in the misdemeanor division.

#### Coroner

##### Statistics:

2016 Statistics		Stats for Same Period in 2015		Difference
2016 Total Deaths.....	254	Total Deaths.....	258	-2%
Autopsies to Date.....	18	Autopsies....	18	
Toxicology Samples..	28	Toxicology Samples..	27	
Cremation Permits....	139	Cremation Permits...	145	-4%

- \* Deputy Coroner Purcell provided a presentation for the Oswego East High School Law Enforcement Class on October 12
- \* Deputy Coroner Purcell provided a presentation for Operation Impact at Oswego East High School on October 13
- \* Deputy Coroner Purcell provided a morgue tour for the Oswego East High School Law Enforcement Class on October 14
- \* Deputy Coroner Purcell provided a presentation for the Health Careers Club at Oswego East High School on October 14

#### Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that they got 564 complaints filed this year and of those 191 will have hearings.

**STANDING COMMITTEE REPORTS**

**Planning, Building & Zoning**

**Plumbing Inspections Agreement**

Member Gryder made a motion to approve the Plumbing Inspection Agreement between Kendall County, Illinois and Randy Erickson DBA Erickson Construction. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-44 is available in the Office of the County Clerk.

**Public Safety**

Member Prochaska stated that they did not meet and there was no report.

**Administration/HR**

**New Board Member Training**

Member Cullick stated that it seemed to be the consensus of the board to move forward with discussions on new board member training.

**Amendment to Intergovernmental Agreement with KenCom**

Member Gilmour made a motion to approve the amendment to the Intergovernmental Agreement for Administrative and Treasury Services between Kendall County, Kendall County Treasurer, and Kendall County Emergency Telephone Systems Board. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-45 is available in the Office of the County Clerk.

**Section 5311 Public Transportation Service Grant Agreement**

Member Cullick made a motion to approve the Resolution authorizing the execution and amendment of Section 5311 Public Transportation Service Grant Agreement. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

County of Kendall  
Resolution 16 – 35

**RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF SECTION 5311 PUBLIC TRANSPORTATION SERVICE GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 (“Section 5311”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 et seq. to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY:**

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2017, for the purpose of off-setting a portion of the Public Transportation Program operating deficits of County of Kendall .

Section 2. That while participating in said operating assistance program the County of Kendall will provide all required local matching funds.

Section 3. That County Board Chairman of the County of Kendall is hereby authorized and directed to execute and file on behalf of the County of Kendall such application.

Section 4. That the County Board Chairman of the County of Kendall is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That County Board Chairman of the County of Kendall is hereby authorized and directed to execute and file on behalf of the Name of Applicant a Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2017.

Section 6. That County Administrator of the County of Kendall is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2017.

PRESENTED and ADOPTED by the County Board, this 15<sup>th</sup> day of November 2016.

Approved:  
*John A. Shaw, County Board Chairman*

Attest:  
*Debbie Gillette, County Clerk and Recorder*

#### **County Board Member Participation in IMRF**

Member Cullick made a motion to approve the Resolution regarding requirements for County Board member participation in IMRF. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 16-36 is available in the Office of the County Clerk.

#### **Reimbursement of Travel, Meal and Lodging**

Member Cullick made a motion to approve the Resolution Establishing the Reimbursement of all Travel, Meal, and Lodging Expenses of Officers and Employees of Kendall County, Illinois Pursuant to Public Act 99-0604. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 16-37 is available in the Office of the County Clerk.

#### **Highway**

##### **Low Bid CHGS Elburn**

Member Koukol made a motion to approve the low bid from CHGS Elburn to supply 16,000 gallons of unleaded gas at a price of \$1.90271 / gallon and 20,000 gallons of diesel fuel at a price of \$1.95790 / gallon. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

##### **Right of Way Consulting**

Member Koukol made a motion to approve the agreement for right of way consulting services between Kendall County and Mathewson Right of Way Company for acquisition of right-of-way on Grove Road between Sherrill Road and US Rte 52 at a cost not to exceed \$99,000. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 16-46 is available in the Office of the County Clerk.

##### **Long Range Transportation Plan**

Member Cullick made a motion to approve the Kendall County Long Range Transportation Plan. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

##### **Compliance Reviews**

Member Cullick made a motion to acknowledge receipt of compliance reviews for County Motor Fuel Taxes, Township Motor Fuel Taxes and Township Bridge Program Funds for 2015. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

##### **Low Bid Clean Cut Tree Service**

Member Cullick made a motion to approve the low bid from Clean Cut Tree Service in the amount of \$37,453 to remove trees along Eldamain Road from River Road to Route 34. Member Wehrli seconded the motion.

Member Koukol commented that the high bid was \$219,000 and the low bid was \$37,453. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Facilities

Member Davidson reviewed the minutes in the packet from the November 7, 2016 meeting.

## Economic Development

Member Koukol said that they did not have a meeting; all loans are being paid on time.

## Finance

### CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$2,487,185.89 and Grand Juror Claims in an amount not to exceed \$298.92. Member Gryder seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$25,475.06, B&Z \$7,466.68, CO CLK & RCDR \$109.53, ELECTION \$31,108.47, ED SRV REG \$1,539.53, SHRFF \$38,705.20, CRRCTNS \$5,450.66, MERIT \$2,035.00, EMA \$1,498.42, CRCT CT CLK \$217.70, JURY COMM \$298.92, CRCT CT JDG \$10,128.61, CRNR \$4,875.28, CMB CRT SRV \$938.21, PUB DFNDR \$3,749.41, ST ATTY \$7,777.55, CO TRSR \$113.89, EMPLY HLTH INS \$155.71, OFF OF ADM SRV \$560.92, CO BRD \$1,122.18, TECH SRV \$35,416.40, CONTINGEN \$5,107.40, PRPTY TX SRV \$28,790.00, ECON DEV EXP \$774.93, CAP IMPRV-EXP \$14,972.91, CO HWY \$19,046.82, CO BRDG \$284,566.20, TRNSPRT SALES TX \$404,110.77, HLTH & HMN SRV \$87,974.04, FRST PRSRV \$1,670.14, ELLIS HS \$323.81, ELLIS BRN \$487.69, ELLIS RDNG LSSNS \$156.57, ELLIS WDDNGS \$2,490.85, ELLIS 5K \$29.23, HOOVER \$274.80, ENV ED SCHL \$21.74, ENV ED NTRL BGNNGS \$337.20, ENV ED LWS OF NTR \$94.93, GRNDS & NTRL RSRCs \$2,598.05, ANML CNTRL EXPND \$3,452.34, ANML CNTRL \$2,044.18, RCDR DOC STRG \$10,500.00, SHRFF PREV OF ALCHL-CRIM VLNC \$1,839.00, DRG ABS FND \$113.90, HIDTA \$42,967.74, CMSRY FND \$633.64, CRT SEC FND \$358.25, LAW LBRY \$159.00, CRCT CT DOC STRG \$520.00, CRT AUTOMA \$67,109.21, PRBTN SRV EXP FND \$2,545.29, ST ATTY DRG ENFRC EXP FND \$2,339.48, GIS \$26,054.54, KAT \$9,827.00, ADMIN DBT SRV \$222,052.50, JAIL BND DBT EXP \$1,037,200.00, CO RSRV FND EXP \$13,350.17, SHRFF FTA FND \$1,394.43, ANML POP CNTRL \$400.00, VAC \$2,228.85, FP BND PRCDs '07 \$7,148.88, CRTHS DBT SRV \$675.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

## Health & Environment

Member Gilmour stated that the committee will meet on November 21, 2016.

## Committee of the Whole

Chairman Shaw stated that the minutes are in the packet from the November 1, 2016 meeting.

### STANDING COMMITTEE MINUTES APPROVAL

Member Gryder moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

### SPECIAL COMMITTEE REPORTS

#### VAC

Member Wehrli said that they met on November 2, 2016 and the elected new officers.

#### Historic Preservation

Member Wehrli said that they will be meeting in Oswego on November 16, 2016 with other Historic Preservation groups.

#### Board of Health

Member Wehrli reported that they meet on November 15, 2016.

#### Juvenile Justice Council

Member Gilmour informed the board that they have set the date for the next SKY Run and it will be on April 29, 2017 at Hoover.

### CHAIRMAN'S REPORT

Chairman Shaw said that he has enjoyed his two terms on the board.

## CITIZENS TO BE HEARD

Amy Cesich thanked the members Wehrli, Shaw and Koukol for their public service and the current board members for their continued service. Ms. Cesich acknowledged the hard work done during the election by the County Clerk's staff. She stated her respect for the State's Attorney's Office.

## ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 29th day of November, 2016.

Respectfully submitted by,  
Debbie Gillette,  
Kendall County Clerk