

COUNTY OF KENDALL, ILLINOIS
Kendall County Complete Count Census Commission
Thursday, January 30 at 4 pm
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Robyn Vickers at 4:00pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Robyn Vickers	Here		
Scott Gengler	ABSENT		4:39
Ed Bugg	ABSENT		
Christina Burns	Here		
Rob DeLong	Here		
Becca Garcia	ABSENT		
Katelyn Gregory	Here		
Scott Gryder	Here		
Lynette Heiden	ABSENT		
Bob Hausler	Here		
Cathy Kavanaugh	ABSENT		
Brent Lightfoot	ABSENT		
Chris Mehochko	Here		

Others Present: Steve Curatti, Kendall County Health, Mera Johnson, Kendall County Administration

APPROVAL OF AGENDA – Member Gryder made a motion to approve the agenda, second by Member Mehochko. **With seven members present in agreement, the motion carried.**

DETERMINATION OF QUORUM: With seven members present there was a quorum.

APPROVAL OF MINUTES FROM DECEMBER 5, 2019 MEETING: Member Gryder made a motion to approve the minutes from the December 5, 2019 Meeting, second by Member DeLong. **With seven members present in agreement the motion carried.**

COMMENTS FROM THE CHAIR: Chair Vickers noted that there was notice that the County received a \$25,000 grant for Census efforts to assist with hard to count populations. The funds are expected any day now and with the tight turn around a budget needs to be approved. Chair Vickers also noted that Mera Johnson and herself have started to attend events as part of Outreach Efforts.

DISCUSSION AND APPROVAL OF \$25,000 GRANT BUDGET: Staff Liaison Mera Johnson reviewed the proposed budget for the expending of grant funds. As the committee discussed previously the bulk of the funds will go to hiring bilingual staff and for Chromebook kiosks to assist people in completing the Census. **Member Hausler made a motion to approve the budget and forward it to the County Board, second by Member Gryder with all members present voting aye the motion carried.**

DISCUSSION OF COMMERCIAL ADS: Dave Marquis from WSPY made a presentation to the Committee about the benefits of advertising with WSPY both on the radio and the website and social media. He proposed several advertising options. Staff Liaison Mera Johnson will meet with Member Lightfoot who has expertise in this area to determine what would be the best target for advertising.

OUTREACH EVENTS AND EFFORTS: Staff Liaison Johnson noted that there is a table with upcoming events that both County staff and US Census Bureau Staff plan to cover in the packet. Ms. Johnson asked that if anyone knew of any events they should let her know so plans can be made to attend.

NEXT MEETINGS TO BE DETERMINED: Next meeting is scheduled for Thursday, February 20, 2020

PUBLIC COMMENT: None

ADJOURNMENT – Member Hausler made a motion to adjourn the meeting, second by Member De Long. **With no objections, the meeting was adjourned at 4:41pm.**

Respectfully Submitted,

Mera Johnson
HR Risk & Compliance Coordinator