

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JANUARY 30, 2020

I. Call to Order

Committee Gengler called the Finance Committee meeting to order at 6:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Gryder, and Vickers all were present. Commissioner Gryder left the meeting at 7:05 pm.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered by citizens in attendance.

V. Motion to Forward Claims to Commission in the Amount of \$11,212.66

The Finance Committee reviewed the claims list.

Commissioner Gryder made a motion to forward claims to Commission in the amount \$11,212.66. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VI. Review of Financial Statements and Cost Center Reports through December 31, 2019

Director Guritz presented an overview of the financial statements and cost center reports through December 31, 2019. Yield payments are down over the previous FY. Updates on the MUNIS system transition were provided.

VII. Pickerill Estate House Lease Agreement – Exhibit A Addendum

Director Guritz presented an exhibit addendum for the Pickerill Estate House Lease Agreement.

Commissioner Gryder made a motion to forward the Pickerill Estate House Lease Agreement – “Exhibit A” Addendum to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VIII. Millbrook Bridge Removal – Bid Results and Recommendations

Director Guritz presented the bid results for the Millbrook Bridge Removal. Details of the bids were reviewed and discussed.

Commissioner Cesich made a motion to forward the Millbrook Bridge Removal contract for D. Construction to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IX. Review of Proposals for the Millbrook Bridge Historic Documentation Study

Director Guritz presented three proposals for the Millbrook Bridge historic documentation study. The low cost proposal was received from the University of Illinois - Public Service Archaeology & Architecture Program.

Commissioner Gryder made a motion to forward the University of Illinois proposal for completion of the Millbrook Bridge historic documentation study to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

X. 2020 Farm License Agreements

Director Guritz presented a status update on the District's 2020 farm license agreements.

The Finance Committee discussed the farm license agreements. The Finance Committee provided direction to competitively bid a 3-year hay production license agreement for Baker Woods Forest Preserve.

Commissioner Cesich made a motion to forward the Mathre and Anderson 2020 farm license agreements to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XI. Fox River Bluffs Cropland Conversion – Cover Crop Installation Proposal

Director Guritz presented the Fox River Bluffs cropland conversion – cover crop installation proposal.

Commissioner Gryder made a motion to forward the proposal received from Mark and Tom Mathre cover crop installation proposal to Commission for approval. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XII. Aux Sable Springs Park – Village of Minooka Phase II RTP Request

Director Guritz presented the Aux Sable Springs Park – Village of Minooka Phase II RTP contribution request.

Commissioner Gryder made a motion to forward a recommendation for a \$5,000.00 contribution towards the Aux Sable Springs Park – Village of Minooka Phase II RTP project to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XIII. Review of Quotes for a Kubota V5290 72” Commercial Blade Assembly

Director Guritz reported that the review for this purchase is not needed at this time.

XIV. Executive Session

None.

XV. Other Items of Business

Director Guritz remarked there is a broken section of tile at Subat. The drain tile section needs to be replaced. The District has reached out to request adjacent landowner permissions to complete the work.

Commissioner Gryder left the meeting at 7:05 pm.

XVI. Public Comments

No public comments were offered by citizens in attendance.

XVII. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:11 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District