

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
February 18, 2020**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, February 18, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles, Judy Gilmour, Audra Hendrix (9:05 a.m.), Matt Kellogg, Matt Prochaska and Robyn Vickers. Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Member Cesich moved to approve the agenda. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

Chairman Gryder recognized Ray Vickery long time Seward Township Road Commissioner; presenting a plaque to Anne Vickery.  
Chairman Gryder recognized John Schneider former Plumbing Inspector with Kendall County, happy 100<sup>th</sup> birthday.

**RECESS**

**RECONVENE**

Erin Aleman, Executive Director of CMAP updated the board with what they are doing to implement the 2050 plan.

**PUBLIC COMMENT**

John Purcell on behalf of the United City of Yorkville appreciates the cooperation with the county on projects such as Mill Road and the landscape and fencing for the solar plant.

**CONSENT AGENDA**

Member Cesich moved to approve the consent agenda of **A)** county board minutes from January 21, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$1,506,964.90; **D)** One Year PM 1 & PM 2 Generator Service contract with Steiner Power Systems in the amount of \$9,576.05; **E)** Dewberry contract for additional A/E work for the County Office Building, County Board room project in the amount of \$11,000; **F)** Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois; **G)** Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$120.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item; **H)** Low bid of Gjovik Ford, Inc. in the amount of \$58,081.52 for the purchase of two pickup trucks; said funds to be taken from the County Highway Fund; **I)** Resolution appropriating \$750,000 of Motor Fuel Tax Funds for the improvement of Van Emmon Road from Woodland Drive to Cardinal Lane; **J)** Resolution appropriating \$210,000 of Motor Fuel Tax Funds for Maintenance of Highways under the Illinois Highway Code; **K)** Construction Engineering Services Agreement with HR Green, Inc. in the amount of \$90,866 for Phase 3 Engineering Services on the Eldamain Road Concrete Patching Contract; said funds to be taken from the Transportation Sales Tax Fund; **L)** Resolution Establishing a Prohibited Truck Route on Joliet Road from Lisbon Road to LaFarge Quarry; **M)** Resolution Providing for Spring Road Postings of Certain County Highways. Member Hendrix seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

**C) COMBINED CLAIMS:** ADMIN \$2,504.86; ANML CNTRL WRDN \$86.55; BEHAV HLTH \$682.15; CIR CLK \$2,526.49; CIR CRT JDG \$5,451.95; COMB CRT SVS \$157.91; COMM ACTN SVS \$58,977.24; COMM HLTH SVS \$4,121.21; CNTR SVCS AUDIT \$15,725.53; CRNR \$2,270.64; CORR \$21,089.38; CNTY ADMIN \$22,511.97; CNTY BRD \$43,985.24; CNTY CLK \$2,373.68; HIGHWY \$732,582.14; CTY TREASR \$2,985.87; ELECTN \$60,803.08; EMA \$1,877.32; EMPL BFITS \$4,051.22; ENVIRO HLTH \$1,391.92; FCLT MGMT \$ 25,663.43; GIS \$10,815.33; JURY COMM \$5,250.76; MERIT COMM \$228.00; PBZ SNR PLAN \$3,954.46; PBZ \$1,830.48; PRSDG JDGE \$1,256.40; PROB SVS \$5,059.40; PRGM SUPP \$101.40; PUB DEF \$13,593.73; ROE \$7,068.24; SHF \$29,912.04; ST ATTY \$5,278.66; TECH \$6,789.71; TRSR \$1,921.83; UTIL \$711.71; VET \$2,106.40; SHF \$339,993.00; SHF \$7,392.65; SHF \$20,554.73; FP \$31,326.19

- D) A complete copy of IGAM 20-10 is available in the Office of the County Clerk.
- E) A complete copy of IGAM 20-11 is available in the Office of the County Clerk.
- F) A complete copy of RESOLUTION 20-11 is available in the Office of the County Clerk.
- I) A complete copy of RESOLUTION 20-12 is available in the Office of the County Clerk.
- J) A complete copy of RESOLUTION 20-13 is available in the Office of the County Clerk.
- K) A complete copy of IGAM 20-12 is available in the Office of the County Clerk.
- L) A complete copy of RESOLUTION 20-14 is available in the Office of the County Clerk.
- M) A complete copy of RESOLUTION 20-15 is available in the Office of the County Clerk.

**NEW BUSINESS**

Member Prochaska moved to postpone consideration of items 9 A and 9 B to the next county board meeting. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird updated the board on the \$98,000 savings for radios with the help of KenCom paying of the majority of it.

**County Clerk**

Revenue Report		1/1/2020-1/31/2020	1/1/2019-1/31/2019	1/1/2018-1/31/2018
Fund		Revenue		Revenue
CLKFEE	County Clerk Fees	\$719.00	\$575.50	\$756.00
MARFEE	County Clerk Fees - Marriage License	\$660.00	\$900.00	\$660.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
ASSUME	County Clerk Fees - Assumed Name	\$40.00		
CRTCOP	County Clerk Fees - Certified Copy	\$1,478.00		
NOTARY	County Clerk Fees - Notary	\$300.00		
MISINC	County Clerk Fees - Misc	\$60.00		
	County Clerk Fees - Misc Total	\$1,878.00	\$1,804.50	\$1,602.00
RECFEE	County Clerk Fees - Recording	\$25,008.00	\$18,973.00	\$25,112.00
	Total County Clerk Fees	\$28,295.00	\$22,253.00	\$28,160.00
CTYREV	County Revenue	\$26,196.50	\$29,256.25	\$31,026.25
DCSTOR	Doc Storage	\$14,516.00	\$11,580.50	\$15,012.00
GISMAP	GIS Mapping	\$45,990.00	\$19,542.00	\$25,344.00
GISRCD	GIS Recording	\$3,066.00	\$2,444.00	\$3,168.00
INTRST	Interest	\$25.96	\$28.23	\$50.26
RECMIS	Recorder's Misc	\$4,202.25	\$4,674.50	\$3,064.00
RHSP	RHSP/Housing Surcharge	\$12,942.00	\$10,359.00	\$13,608.00
TAXCRT	Tax Certificate Fee	\$1,160.00	\$1,760.00	\$1,520.00
TAXFEE	Tax Sale Fees	\$940.00	\$835.00	\$620.00
PSTFEE	Postage Fees	\$642.35	\$542.70	\$406.23

CK #				
18873	To KC Treasurer	\$137,976.06	\$103,275.18	\$121,978.74

County Clerk, Debbie Gillette informed the board that the Recorder's Office has implemented a Property Watch to help prevent property fraud. Ms. Gillette spoke about the election regarding early voting, ballot testing, electioneering, election judges, laptop training classes, and cyber security measures taken.

**Treasurer**

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR TWO MONTHS ENDED 01/31/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$80,736	20.70%	\$12,717	3.44%
State Income Tax	\$2,300,000	\$393,674	17.12%	\$142,794	6.43%
Local Use Tax	\$700,000	\$153,981	22.00%	\$63,992	9.34%
State Sales Tax	\$550,000	\$120,763	21.96%	\$64,048	11.65%
County Clerk Fees	\$325,000	\$69,221	21.30%	\$24,485	7.53%
Circuit Clerk Fees	\$1,350,000	\$199,612	14.79%	\$8,507	1.06%
Fines & Foreits/St Atty.	\$300,000	\$54,444	18.15%	\$2,753	0.85%
Building and Zoning	\$68,000	\$14,152	20.81%	\$4,836	7.11%
Interest Income	\$200,000	\$27,944	13.97%	\$225	0.15%
Health Insurance - Empl. Ded.	\$1,266,656	\$185,739	14.66%	\$84,291	6.66%
1/4 Cent Sales Tax	\$3,105,000	\$525,456	16.92%	\$264,956	8.53%
County Real Estate Transf Tax	\$425,000	\$107,506	25.30%	\$29,438	6.93%
Federal Inmate Revenue	\$2,044,000	\$460,613	22.53%	\$0	0.00%
Sheriff Fees	\$170,000	\$53,975	31.75%	\$6,249	3.52%

<b>TOTALS</b>	<b>\$13,193,656</b>	<b>\$2,447,817</b>	<b>18.55%</b>	<b>\$709,292</b>	<b>5.87%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,324,000</b>	<b>\$910,343</b>	<b>17.10%</b>	<b>\$462,318</b>	<b>8.86%</b>
<b>Transportation Sales Tax</b>	<b>\$6,000,000</b>	<b>\$910,343</b>	<b>15.17%</b>	<b>\$462,318</b>	<b>9.25%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 2 months the revenue and expense should at 16.66%

County Treasurer Jill Ferko stated that the auditors have been in and everything looks good. They are still working through issues with the new software; payroll conversion starts soon.

**Coroner**

Description	**	January 2020	Fiscal Year-to-Date	January 2019
Total Deaths		40	66	19/46
<b>Natural Deaths</b>		36	61	19
<b>Accidental Deaths</b>		3	3	0
<b>Pending</b>		1	1	0
<b>Suicidal Deaths</b>		0	1	0
<b>Homicidal Deaths</b>		0	0	0
<b>Toxicology</b>		7	8	0
<b>Autopsies</b>		6	7	0
<b>Cremation Authorizations</b>		24	38	11/28
<b>Scenes Responded to:</b>		<b>Transported by Coroner's Office:</b>		<b>External Examinations:</b>
9		7		3

\*\*

(A):

- 01/07/2020 – Yorkville – 59yo, Male, Combined Ethanol and Nordiazepam Toxicity
- 01/10/2020 – Minooka – 22yo, Male, Injuries due to Motor Vehicle Collision
- 01/22/2020 – Oswego – 42yo, Male, Combined Ethanol, 4-ANPP (Despropionyl Fentanyl), Fentanyl, Acetyl Fentanyl and Mitragynine Toxicity

**PERSONNEL/OFFICE ACTIVITY:**

- On January 8, Coroner Purcell facilitated the 'Lights of Hope' support group for families and friends who have been impacted by an overdose related death.
- On January 16, Coroner Purcell attended the Adult Fatality Review Team meeting.
- On January 27-31, Chief Deputy Coroner Gotte attended the Lead Homicide Investigator Training in Homewood, IL.
- Throughout December, a total of 0 hours of community service hours were completed at the Kendall County Coroner's Office.

**Supervisor of Assessment**

Supervisor of Assessment Andy Nicoletti stated that they certified to the County Clerk and the 2020 senior exemption renewals are being prepared. They are calling those who they have not received notices from yet.

**STANDING COMMITTEE REPORTS**

**Planning, Building & Zoning**

**Petition 19-47**

Member Prochaska moved to approve Petition 19 – 47 Request from Deb Chow on Behalf of Jade Restorations, Inc. (Current Owner) and D. Howard on Behalf of Bullmastiff Construction Company LTD. (Contractor) for Special Use Permits for a Kennel and Veterinary Establishment at the South 8.49 +/- Acres of PIN: 09-24-100-012 Located at the Northeast Corner of Ridge Road and Bell Road in Seward Township. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-01 is available in the Office of the County Clerk.

## Highway

### Caton Farm Road

Member Cesich moved to approve an Intergovernmental Agreement between the State of Illinois, Department of Commerce and Economic Opportunity and County of Kendall to accept \$100,000 for improvement of Caton Farm Road, and authorize County Engineer to sign Agreement. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-13 is available in the Office of the County Clerk.

### County Engineer's Salary

Member Cesich moved to approve the resolution appropriating funds for the payment of the County Engineer's salary for the period 5-20-20 to 5-19-21 in the amount of \$128,750. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 20-16 is available in the Office of the County Clerk.

### KC-TAP Applicants

Chairman Gryder announced successful KC-TAP applicants including Village of Minooka - \$50,000 for multi-use path; Village of Montgomery for shared use path - \$75,000; Village of Oswego for flashing crosswalk signs with advance warning beacon - \$7,500; and Oswegoland Park District for accessibility and safety upgrades on existing trail- \$30,000.

## Facilities

### Solar Project Update

County Administrator Scott Koeppel informed the board on the solar project, the City of Yorkville has approved the change in the special use permit to reduce the fencing requirement and the new landscaping plan.

## Administration & Human Resources

### Part-Time Administrative Assistant Job Description

Member Flowers moved to approve the Part-Time Administrative Assistant job description. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### Administrative Services Organizational Chart

Member Flowers moved to approve the Administrative Services organizational chart. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

## SPECIAL COMMITTEE REPORTS

### ISACo, NACO, UCCI and other County Organizations

Member Prochaska stated that ISACo will be meeting February 19 and 20 for legislative plan and proposals. UCCI will meet next week for legislative reception and NACO will hold the legislative conference at the end of the month.

### Fox Valley Workforce Board

Member Hendrix reported that they met and discussed the plan for the board going forward and areas to focus on. They spoke about the trades.

### Chairman's Report

Chairman Gryder informed the board that flag disposal boxes have been put out around the building.

Member Cesich moved to approve the appointments. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### **Appointment(s)**

Bob Stewart – Regional Planning Commission (Kendall Township) – 3 year term – Expires February 2023  
Claire Wilson – Regional Planning Commission (Seward Township) – 3 year term – Expires February 2023

### **PUBLIC COMMENT**

Anne Vickery spoke about the importance of the trades and that Illinois is a good place to work.

### **QUESTIONS FROM THE PRESS**

Jim Wyman asked what KC-TAP stands for – Kendall County Transportation Alternative Plan for sidewalks and paths. Mr. Wyman asked what was going to be done with the deer in the area by the solar field. He asked what the cost of the salary of the Part Time Administrative Assistant was - \$15 per hour.

### **ADJOURNMENT**

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye.  
**Motion carried.**

Approved and submitted this 7th day of March, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk